



# Disability Services

## ACCOMMODATIONS DOCUMENTATION

The Disability Services office, formerly the Program for Academically Challenged Students (PACS), at Camden County College, is a support service for students with disabilities.

In order to receive accommodations under Section 504 of the Rehabilitation Act of 1973, students are required to submit **thorough** and **appropriate documentation** validating their disability and the need for accommodations. Documentation should validate the need for services based on the individual's **current** level of functioning in the educational setting. A school plan such as an Individualized Education Plan (I.E.P.) or a 504 plan is insufficient documentation, but should be included as part of a more comprehensive assessment battery.

### Documentation for all disabilities must:

1. Include a clear statement of the disability including diagnosis and prognoses, from a qualified professional, such as a child study team, psychologist, psychiatrist or medical professional.
2. Be current, i.e., obtained within the last three years.
3. Include a summary of evaluation procedures as well as diagnostic tests/evaluation results used to make the diagnosis.
4. Include a statement of the functional limitations the disability has on learning or other major life activities, if medical information.
5. Include recommended accommodations accompanied by an explanation of the accommodations relevance to the disability that is diagnosed, as well as supporting data from the evaluation.

## **SPECIFIC DISABILITIES**

All students with the following specific disabilities who wish to receive accommodations will need to provide all of the afore-mentioned information specific to their disability as well as the additional information listed below:

**VISUAL IMPAIRMENT:** A copy of the most recent eye examination, including diagnosis, visual acuity, functional limitations, and a copy of the most recent Individualized Education Plan (I.E.P.).

**MOBILITY IMPAIRMENT:** Diagnosis of mobility impairment, description of functional limitations, a record of medications used, prescribed dosage, and any side effects experienced.

**PSYCHIATRIC DISABILITY:** A Diagnostic Statistical Manual (DSM) diagnosis from a psychologist or psychiatrist stating the diagnosis, characteristics of the disability, functional limitations, projected duration, and medication.

**LEARNING DISABILITY:** A copy of a comprehensive psycho-educational test battery administered within the last three years with a definitive statement of diagnosis and type of learning disability from a child study team, psychologist, psychiatrist or medical professional; all test scores including subtest scores; a description of the academic limitations resulting from the disability; and a copy of the last Individualized Education Plan (I.E.P.).

**CHRONIC ILLNESS:** A statement from a physician stating the diagnosis and impact of the disability, including functional limitations and medication.

**ATTENTION DEFICIT DISORDER:** A copy of a recent diagnostic report from a neurologist which states the Diagnostic Statistical Manual (DSM) diagnosis, symptoms and functional limitations, instruments and procedures used to make the diagnosis, and the dosage, type, and frequency of current medication.

**Note: Please keep original copies of documentation for your own records, and SUBMIT COPIES to the Disability Services Department.**

For questions and additional information, please contact the Disability Services Department at (856) 227-7200, ext. 4430.