



UNIVERSAL RELEASE FORM

Dear Student:

Pursuant to the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Camden County College may not release information regarding past or present students without the written consent of the student.

At the bottom of this letter you will find an information release form. The student must complete and sign the form and return it to the address below. Once the completed form is returned to this office, the College will release the requested information. This release form expires 5 years after the last semester attended.

Thank you,

Phyllis James
Registrar

I hereby authorize Camden County College to release information concerning the areas checked below:

- Enrollment Status, Financial Aid, Schedule, Transcript, Account Information, Grade Report, Meet with instructors regarding attendance, grades, etc.

to the following:

Institution, Individual, or firm:

Address:

Please indicate below if you wish to release information on your entire record or a specific term:

Spring ___ Fall ___ Summer ___ for the Academic Year ___ Entire Record ___

For Enrollment Verification for insurance coverage only

Insurance Subscriber's Name, Relationship to Student, Subscriber's SSN, Group #, Student SSN

Student Name, Student ID Number

Student Signature, Date

Camden County College
Student System Records
Taft Hall ~ PO Box 200 ~ Blackwood, NJ 08012
Fax #: (856) 374-4917