TRANSFER PLANNING GUIDE
for 4-Year Colleges & Universities

To start the process of searching and choosing a transfer college or university, follow these steps.

STEP 1:
Begin with a general Google search for degree programs of the desired transfer major. Note the school location and tuition cost.

STEP 2:
Once you find a school of interest, then search for the following information:

> Name of 4-Year School?
> Does this school have my major of interest to help me to achieve my career goals?
> What is the minimum GPA requirement for transfer students?
> When are transfer application deadlines?
> When do they accept transfer students (Fall, Spring, Both semesters)?
> Are SAT or high school transcripts required for transfer students?
> Are there any additional items I may need to submit, such as an essay or portfolio?

STEP 3:
Applying to schools in New Jersey?
Check out how courses transfer with NJTransfer: www.njtransfer.org.

PLEASE HAVE THIS FORM COMPLETED BEFORE REQUESTING A TRANSFER SERVICES APPOINTMENT.