

John T. Hanson, Chair, called the **September 8, 2020** regular meeting of the Board of Trustees of Camden County College to order at **7:02 PM** via telephone conference.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 7, 2019 and August 31, 2020. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Susan R. Croll, Karen S. Halpern, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Lovell Pugh-Bassett, Helen Albright Troxell, Judith J. Ward, and Christine Williams.

Board Members Absent: Annette Castiglione, Jessica Stewart, and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; Anne Daly-Eimer, Acting Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Pesda, Professor of History and Political Science; Leeann Rinaldi, Administrative Assistant to the President; Ronald Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Ward and seconded by Ms. Troxell to accept the minutes of the June 26, 2020 Public Hearing and regular meeting and the August 24, 2020 meeting as presented. **Motion** carried unanimously.

Public Comment

Dr. Pesda expressed his appreciation and support of the Board's commitment for promoting equity and social justice at the College and he highlighted related initiatives to be presented by The Center in the months ahead.

President's Report

President Borden presented his monthly report as follows:

- The Records office processed numerous applications for the Pass/No Credit grade accommodation that was implemented to "hold students harmless" after transitioning to online learning. A total of 484 grade changes were processed with 345 NC and 139 P grades assigned. The student transcript key was updated to reflect this change.
- There are currently 64 incoming Camden County College students admitted to the Honors Program for fall 2020. There were 26 Honors Program students that met May graduation requirements.

- The Transition to College program celebrated its largest graduating class of 32 seniors for the 2019 – 2020 academic school year.
- Camden County College's Athletic program placed third in the nation for the NJCAA Non-Scholarship Division. The National Alliance of Two Year College Athletic Administrators (NATYCAA) have released the final 2019-20 Daktronics Cup standings giving the CCC Cougars 72 points for the season.
- We had a successful start to the Fall Semester on September 1 as Convocation was held virtually. More than 190 faculty and staff viewed the webcast live, with more continuing to view the archived presentation on the website.
- In addition to in-person Student Support Services being offered, there are computer labs open for use on the Blackwood and Camden Campuses, and the library's first floor has opened with a maximum capacity of 25 people.
- The College continues to assist the residents of Camden County by providing our parking lots for food distributions, and web hosting the Freeholder Board's weekly updates on the pandemic. Additionally, the Rohrer Center will also serve as a flu vaccine administration site as well as a COVID testing site in the months ahead.

Grants, Contracts & Gifts

Ms. Ward presented eight resolutions that were recommended for approval by the Business Affairs, Audit, and Campus Development Committee.

Resolution #09 – Ms. Ward stated that this resolution authorizes the College to accept funds for a “Nita M. Lowey 21st Century Community Learning Centers” continuation grant administered by the New Jersey Department of Education for FY 2021, program year two of five, in the amount of \$425,000.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-09 (see attachment **4989A**). **Motion** carried unanimously.

Resolution #10 – Ms. Ward said that this resolution authorizes the College to accept grant funds awarded by the New Jersey Office of the Secretary of Higher Education, the Governor's Emergency Education Relief Fund, in the amount of \$1,006,150.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-10 (see attachment **4989B**). **Motion** carried unanimously.

Resolution #11 – Ms. Ward stated that this resolution authorizes the College to accept grant funds awarded by the New Jersey Council for the Humanities in the amount of \$9,000 for The Center at CCC for COVID-19 response for organizations that provide humanities programming to public audiences and are facing financial hardship due to the COVID-19 pandemic for the period of April 1, 2020 to October 31, 2020.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-11 (see attachment **4989C**). **Motion** carried unanimously.

Resolution #12 – Ms. Ward said that this resolution authorizes the College to accept grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, for the TRIO Student Support Services grant in the amount of \$261,888 for FY21 for a total of \$1,309,440 over a five year performance period of September 1, 2020 to August 31, 2025.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-12 (see attachment **4989D**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #13 – Ms. Ward stated that this resolution authorizes the College to accept funds awarded from the New Jersey Department of Labor and Workforce Development in the amount of \$1,077,476 for the FY2021 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

Motion made by Mr. Hanson and seconded by Dr. Pugh-Bassett approving Resolution FY2021-13 (see attachment **4989E**). **Motion** carried unanimously.

Resolution #14 – Ms. Ward said that this Resolution authorizes the College to accept grant funds from the Botstiber Institute of Austrian-American Studies in the amount of \$2,000 for The Center lecture series “Freud’s Austria: Vienna and Beyond” to be held in Spring 2021.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-14 (see attachment **4989F**). **Motion** carried unanimously.

Resolution #15 – Ms. Ward stated that this resolution authorizes the College to accept grant funds awarded by the New Jersey Office of the Secretary of Higher Education, “Coronavirus Relief Fund, in the amount of \$1,722,964.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2021-15 (see attachment **4989G**). **Motion** carried unanimously.

Resolution #16 – Ms. Ward said that this resolution authorizes the College to renew participation for year 2 in the Scaling Apprenticeship Through Sector-Based Strategies Grant titled *NJ HealthWorks* in a consortium led by Bergen Community College for the period of July 15, 2019 through July 14, 2023.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-16 (see attachment **4989H**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with two action items.

Resolution #17 – Ms. Croll said that this resolution authorizes the establishment of a Certificate of Achievement in Industrial Maintenance Technology.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-17 (see attachment **4989I**). **Motion** carried unanimously.

Resolution #18 – Ms. Croll stated that this resolution authorizes the establishment of an Associate in Applied Science degree in Data Science.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-18 (see attachment **4989J**). **Motion** carried unanimously.

Business Affairs, Audit and Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with four action items and a number of bid/contract recommendations.

Resolution #19 – Ms. Ward stated that this resolution authorizes the renewal of an agreement with Rutgers University-Camden to lease up to fifty (50) parking spaces for one year in the College's Camden garage commencing July 1, 2020 through June 30, 2021 for a minimum payment of \$69,600.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-19 (see attachment **4989K**). **Motion** carried unanimously.

Resolution #20 – Ms. Ward said this resolution authorizes the disposal, and/or use for parts or fire training, of two 2005 Ford Escape vehicles used by College staff, which are non-functioning.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-20 (see attachment **4989L**). **Motion** carried unanimously.

Resolution #21 – Ms. Ward stated that this resolution authorizes a shared services agreement with the Camden County Technical School for services associated with Dual Credit, Senior Option, Law & Public Safety and 21st Century Community Learning Centers programs for the 2019-2022 academic years. In 2020-2021, CCTS will pay approximately \$756,200 and \$79,000 will be grant funded.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-21 (see attachment **4989M**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #22 – Ms. Ward stated that this resolution awards a professional services contract for Architect and Engineering Services to Anchor Point Architecture, Inc. for the Architectural & Engineering Design Services for Upgrades, Alterations & Renovations to Office Space & Mechanical Systems at Wolverton Library- Third Floor. Ms. Ward noted that authorizations for these services are as needed in the anticipated amount of \$29,850.00 with additional services at hourly rates as identified in the proposal.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-22 (see attachment **4989N**). **Motion** carried unanimously.

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2021-23 through 46**.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution #'s FY2021-23 through 46 (see attachment **4989O**). **Motion** carried unanimously.

Personnel

President Borden presented **Resolution FY2021-47**- Personnel Actions, dated September 8, 2020.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-47 (see attachment **4989P**). **Motion** carried unanimously.

Old Business

Resolution #48 – President Borden presented this resolution accepting the proposed Strategic Plan 2020-2023, which had been discussed in detail at the August 24, 2020 meeting. President Borden reminded the Board that the new plan was developed with input from a committee that consisted of representation from across the entire college community, as well as input from representatives from the community. President Borden further noted that the Vision and Mission Statements accurately reflect who we are and where we want to go as a College and will drive our decision-making over the next three years. President Borden finally noted that the goals incorporate an added direction that supports a campus-wide and community-based commitment to social justice.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-48 (see attachment **4989Q**). **Motion** carried unanimously.

Resolution #49 – Mr. Hanson stated that at the June 26, 2020 meeting, the executive committee was granted authority to act on behalf of the Board during the summer months, and that the Committee had authorized several resolutions in August which were now being brought to the full Board for ratification via this resolution.

Motion made by Ms. Croll and seconded by Ms. Halpern approving Resolution FY2021-49 (see attachment **4989R**). **Motion** carried unanimously.

New Business

None.

Adjournment

Motion to adjourn the meeting made by Ms. Troxell and seconded by Mr. Maressa. **Motion** carried unanimously. The meeting adjourned at 7:38 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2021-09

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF EDUCATION FOR THE NITA M. LOWEY 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT FOR FY 2021

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, Camden County College desires to accept a “Nita M. Lowey 21st Century Community Learning Centers” continuation grant, administered by the New Jersey Department of Education, namely the:

“Nita M. Lowey 21st Century Community Learning Centers” grant for a total of \$425,000 for the 2020-2021 program year, year two of five; and

WHEREAS, the College will serve 155 students and 30 parents at Pennsauken and Overbrook High Schools with the goal of enhancing student achievement and career and college readiness; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept funds for the New Jersey Department of Education grant, the “Nita M. Lowey 21st Century Community Learning Centers” program for FY 2021 in the amount of \$425,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept funds for a “Nita M. Lowey 21st Century Community Learning Centers” continuation grant administered by the New Jersey Department of Education for FY 2021, program year two of five, in the amount of \$425,000.

September 8, 2020

RESOLUTION NO. FY2021-10

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDING FROM THE U.S. DEPARTMENT OF EDUCATION THROUGH THE GOVERNOR’S EMERGENCY EDUCATION RELIEF FUND

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of grant funding from the New Jersey Office of the Secretary of Higher Education, namely:

“The Governor’s Emergency Education Relief (GEER) Fund;” and

WHEREAS, the purpose of GEER funding is to support students and faculty for continuity of operations at New Jersey public institutions of higher education that are facing significant financial burdens due to the unprecedented public health emergency caused by the COVID-19 novel coronavirus; and

WHEREAS, Camden County College has been allocated \$1,006,150 based on an OSHE-developed allocation rationale, and

WHEREAS, Board acceptance is recommended by Dr. Jacqueline Galbiati, vice president of Institutional Effectiveness, Advancement, and Strategic Initiatives;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the Governor’s Emergency Education Relief Fund in the amount of \$1,006,150; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded by the New Jersey Office of the Secretary of Higher Education, the Governor’s Emergency Education Relief (GEER) Fund, in the amount of \$1,006,150.

September 8, 2020

RESOLUTION NO. FY2021-11

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT
THE COVID-19 RESPONSE GRANT FROM THE NEW JERSEY COUNCIL
FOR THE HUMANITIES**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of grant funding from the New Jersey Council for the Humanities (NJCH), namely:

“The New Jersey Council for the Humanities COVID-19 Response Program Support Grant;” and

WHEREAS, NJCH is making Coronavirus Aid, Relief and Economic Security Act (CARES Act) funds from the National Endowment for the Humanities available as operational and programmatic support for nonprofit organizations that provide humanities programming to public audiences and who are facing financial hardship due to the COVID-19 pandemic; and

WHEREAS, The Center at Camden County College, which provides humanities programming to public audiences, submitted an application for funding and has been allocated \$9,000 for humanities programming from April 1, 2020 to October 31, 2020, and

WHEREAS, Board acceptance is recommended by Dr. Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the New Jersey Council for the Humanities COVID-19 Response Program Support Grant in the amount of \$9,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded by the New Jersey Council for the Humanities to The Center at Camden County College for COVID-19 Response for organizations that provide humanities programming to public audiences and are facing financial hardship due to the COVID-19 pandemic, in the amount of \$9,000, for the period of April 1, 2020 to October 31, 2020.

September 8, 2020

RESOLUTION NO. FY2021-12

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE US DEPARTMENT OF EDUCATION FOR THE TRIO STUDENT SUPPORT SERVICES GRANT

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of grant funding from the U.S. Department of Education Office of Postsecondary Education, namely:

The “TRIO Student Support Services Grant,” which has been awarded to Camden County College in the amount of \$261,888 for the period of 9/1/2020 to 8/31/2021 for a total of \$1,309,440 over a five year performance period (9/1/2020 to 8/31/2025); and

WHEREAS, the purpose of the Student Support Services grant is to provide opportunities for academic development, student assistance with basic college requirements, and motivation for students to successfully complete their postsecondary education, and the goal of SSS is to increase the college retention and graduation rates of its participants, and to foster an institutional climate supportive of the success of students who are limited English proficient, students from groups that are traditionally underrepresented in postsecondary education, individuals with disabilities, homeless children and youth, foster care youth, or other disconnected students; and

WHEREAS, Board acceptance is recommended by Anny Daly-Eimer, Executive Dean of Enrollment and Student Services, and endorsed by Dr. David Edwards, Executive Vice President of Academic and Student Affairs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the U.S. Department of Education Office of Postsecondary Education’s Student Support Services grant in the amount of \$261,888 for FY21; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, Student Support Services grant, in the amount of \$261,888 for FY21 for a total of \$1,309,440 over a five year performance period (9/1/2020 to 8/31/2025).

September 8, 2020

RESOLUTION NO. FY2021-13

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO AN AGREEMENT WITH NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of a grant award namely:

The NJ Department of Labor and Workforce Development (NJ DOLWD) Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (ABS/IELCE) Grant, which has been awarded to Camden County College on behalf of the Consolidated ABS/IELCE Grant Program in the amount of \$1,077,476 for FY2021; and

WHEREAS, the goal of the Consolidated ABS/IELCE Grant is to: a) enable adults to acquire the skills necessary to improve their literacy skill levels; b) provide adults with sufficient basic education, to enable them to benefit from post-secondary education training; and c) provide adults with educational opportunities so they may receive a secondary school diploma or its recognized equivalent; and d) enable adults to acquire the skills necessary to become active and informed parents; and

WHEREAS, Camden County College, as the lead agency for the Consolidated ABS/IELCE Grant Program, in partnership with Camden City Public Schools, the Housing Authority of the City of Camden, Literacy Volunteers of America/Camden County, and the Hispanic Family Center of Southern New Jersey, will serve at least 1,049 Camden County residents from July 1, 2020 to June 30, 2021; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJ DOLWD Consolidated ABS/IELCE Grant in the amount of \$1,077,476; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded to Camden County College from the NJ DOLWD in the amount of \$1,077,476 for the FY2021 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

September 8, 2020

RESOLUTION NO. FY2021-14

**RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE
BOTSTIBER INSTITUTE FOR AUSTRIAN-AMERICAN STUDIES**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11, and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance, and operation of the College; and

WHEREAS, the College has received notice of a \$2,000 grant award from the Botstiber Foundation's Botstiber Institute for Austrian-American Studies, namely:

“Botstiber Institute for Austrian-American Studies Event Grant” and

WHEREAS, The Center at Camden County College will present a five-part lecture series in Spring 2021 entitled “Freud’s Austria: Vienna and Beyond” about the personal and professional lives of the influential Austrian psychologist Sigmund Freud and his impact on the field of psychology and on American thought and culture; and

WHEREAS, Board acceptance is recommended by Dr. Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the Botstiber Institute of Austrian-American Studies grant in the amount of \$2,000 in support of The Center’s “Freud’s Austria: Vienna and Beyond” lecture series in Spring 2021.

BE IT FURTHER RESOLVED the proper officers of the College are, where appropriate, authorized to require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or to receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This Resolution authorizes Camden County College to accept grant funds from the Botstiber Institute of Austrian-American Studies in the amount of \$2,000 for The Center lecture series “Freud’s Austria: Vienna and Beyond” to be held in Spring 2021.

September 8, 2020

RESOLUTION NO. FY2021-15

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT
CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT
FUNDING FROM THE NEW JERSEY OFFICE OF THE SECRETARY OF
HIGHER EDUCATION THROUGH THE STATE'S CORONAVIRUS RELIEF
FUND**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of grant funding from the New Jersey Office of the Secretary of Higher Education, namely:

The CARES Act "Coronavirus Relief Fund;" and

WHEREAS, the purpose of the Coronavirus Relief Fund is to assist New Jersey's public and private colleges and universities in offsetting costs incurred as a result of the ongoing COVID-19 pandemic; and

WHEREAS, based on an OSHE-developed allocation rationale that incorporates priority student populations from the New Jersey State Higher Education Plan, "Where Opportunity Meets Innovation: A Student-Centered Vision for New Jersey Higher Education," Camden County College has been allocated \$1,722,964, and

WHEREAS, Board acceptance is recommended by Helen Antonakakis, Executive Director, Finance and Planning;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts NJ OSHE's Coronavirus Relief Fund allocation in the amount of \$1,722,964; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded by the New Jersey Office of the Secretary of Higher Education, "Coronavirus Relief Fund, in the amount of \$1,722,964.

September 8, 2020

RESOLUTION NO. FY2021-16

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO RENEW PARTICIPATION IN THE SCALING APPRENTICESHIP THROUGH SECTOR-BASED STRATEGIES GRANT WITH BERGEN COMMUNITY COLLEGE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of an agreement renewal, namely:

The Scaling Apprenticeship Through Sector-Based Strategies Grant administered by the United States Department of Labor; and

WHEREAS, providing services under the Scaling Apprenticeship Through Sector-Based Strategies Grant project is consistent with the mission of the College; and

WHEREAS, Camden County College, as a consortium partner with Bergen Community College in the project known as *NJ HealthWorks*, will provide direct training and/or education and related supportive activities that prepare individuals for apprenticeships and employment in the health care industry sector; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept the College's renewed agreement to participate in the Scaling Apprenticeship Through Sector-Based Strategies Grant project known as *NJ HealthWorks*, as a member of a consortium led by Bergen Community College, for year two of the 48-month period of July 15, 2019 through July 14, 2023; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to renew participation for year 2 in the Scaling Apprenticeship Through Sector-Based Strategies Grant titled *NJ HealthWorks* in a consortium led by Bergen Community College for the period of July 15, 2019 through July 14, 2023.

September 8, 2020

**RESOLUTION RECOMMENDING A CERTIFICATE OF ACHIEVEMENT
IN INDUSTRIAL MAINTENANCE TECHNOLOGY (IMT.CA)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the President of the College has recommended to the Board of Trustees of Camden County College that the College adopt an educational program leading to a Certificate of Achievement in Industrial Maintenance Technology; and

WHEREAS, the Board of Trustees of Camden County College has examined materials provided by the President of Camden County College relative to a proposed program leading to a Certificate of Achievement in Industrial Maintenance Technology; and

WHEREAS, the Board of Trustees is satisfied that the proposed degree does not exceed or change the mission of the College; has been the subject of favorable internal review; and requires no significant additional resources; and

WHEREAS, the Board of Trustees attests to the foregoing;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College approves the Certificate of Achievement in Industrial Maintenance Technology (IMT.CA).

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the establishment of a Certificate of Achievement in Industrial Maintenance Technology (IMT.CA).

Approved



Anthony J. Maressa, Secretary

9/8/2020

Date

September 8, 2020

RESOLUTION NO. FY2021-17-1

**New Proposed Curriculum
Industrial Maintenance Technology
Degree: Certificate of Achievement
College Code: IMT.CA**

Code	Course	Credits
<i>First Year/First Semester</i>		
CIM-120	Electricity and Control Systems Apprenticeship	4
CIM-125	Hydraulics and Pneumatics Apprenticeship	4
CIM-130	Mechanical Systems Maintenance and Operation Apprenticeship	4
CIM-135	Welding and Soldering Theory Apprenticeship	3
CIM-140	Workplace Essentials Apprenticeship	3
		<u>4</u>
	Total Credits	18

Note: Student must be part of the N.J. Apprentice Program

**RESOLUTION RECOMMENDING AN ASSOCIATE IN APPLIED SCIENCE
DEGREE IN DATA SCIENCE (DSC.AAS)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the President of the College has recommended to the Board of Trustees of Camden County College that the College adopt an educational program leading to an Associate in Applied Science in Data Science; and

WHEREAS, the Board of Trustees of Camden County College has examined materials provided by the President of Camden County College relative to a proposed program leading to an Associate in Applied Science degree in Data Science; and

WHEREAS, the Board of Trustees is satisfied that the proposed degree does not exceed or change the mission of the College; has been the subject of favorable internal review; and requires no significant additional resources; and

WHEREAS, the Board of Trustees attests to the foregoing;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College approves an Associate in Applied Science degree in Data Science (DSC.AAS).

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the establishment of an Associate in Applied Science degree in Data Science (DSC.AAS).

Approved



Anthony J. Maressa, Secretary



Date

September 8, 2020

**New Proposed Curriculum
Data Science
Degree: Associate in Applied Science
College Code: DSC.AAS**

First Year/First Semester

Code	Course	Credits
ENG-101	English Composition I	3
DSC-101	Data Science I	3
CSC-106	Data Security, Privacy and Ethics	3
MTH-171	Statistics I	3
MTH-140	Calculus I	<u>4</u>
		16

First Year/Second Semester

ENG-102	English Composition II	3
CSC-171	Introductory Python Programming	3
DSC-150	Calculus II	4
MTH-172	Statistics II	<u>3</u>
		16

Second Year/First Semester

MTH-261	Introduction to Mathematical Modeling	3
CSC-272	Data Science Programming Applications	3
ECO-101	Macroeconomics	3
DSC-203	Data Science II	3
ELECTIVE	Diversity-Humanities Gen Ed Elective	<u>3</u>
		15

Second Year/Second Semester

DSC-230	Statistical and Machine Learning	3
DSC-250	Date Visualization and Presentation	3
MTH-262	Data in Context - A Capstone Experience	3
MTH-262	Probabilistic Models	<u>4</u>
		13

Total Minimum Credits 60

PROGRAM ANNOUNCEMENT COVER PAGE

Date: July 16, 2020

Institution:	Camden County College
New Program Title:	Data Science
Degree Designation:	Associate in Applied Science
Programmatic Mission Level for the Institution:	Associate Degree
Degree Abbreviation:	DSC.AAS
CIP Code and Nomenclature:	30.7001 Data Science, General
Campus(es) where the program will be offered:	Blackwood and Cherry Hill
Date when program will begin (month and year):	1/21
List the institutions with which articulation agreements will be arranged:	Articulation agreements to be investigated after program approval.

Is licensure required of program graduates to gain employment? Yes___ No___X___

Will the institution seek accreditation for this program? Yes___ No___X___

If yes, list the accrediting organization:

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Associate in Applied Science in Data Science

PROGRAM ANNOUNCEMENT

1. Objectives

Camden County College seeks to offer an Associate in Applied Science degree in Data Science. The program is designed to meet the rapidly expanding demand for entry level professionals in the field of Data Science.

The Data Science curriculum provides students with a strong foundation in the theory and applications of computer language(s) mathematics, and statistics, as well as course work specific to the topics of Data Science. Combined with a renovated, state-of-the-art facility and appropriate hardware and software resources, students will have a robust learning experience positioning them to immediately enter the labor force or transfer to a four-year institution.

Overall, even though CCC's proposed program is focused on training students for direct-to-workplace, it is also academically rigorous in terms of its mathematics course requirements, thereby allowing students to easily transfer to four-year programs and begin taking junior-level courses without being delayed due math prerequisites.

Section 9 of Consultant's Report

The Camden County College curriculum aligns well with recommendations issued by two national taskforces on developing data science programs at the undergraduate level, the PCMI Data Science Working Group 2016 and the ASA Two-Year College Data Science Summit 2018.

The goals of the Data Science Associate in Applied Science (DSC.AAS) are:

- *To provide students with a core foundation in mathematical, computational, statistical, and technical thinking and practice while incorporating essential data science skills.*
- *Students will become adept at data visualization, be able to build and assess statistical and machine learning models, employ a variety of formal inference procedures, and draw conclusions of appropriate scope from the analysis.*

- *To prepare students to interact with data at all stages of an investigation and to work within a team environment.*

Data Science graduates can find career opportunities wherever data are used in business, industry, education, libraries, research, or government. Upon completion, students will be well-positioned to enter the workforce as a Business Intelligence (BI) Developer, Predictive Analytics Specialist, Data Practitioner, Healthcare Data Analyst, Digital Marketing Analyst, or Big-Data-Enabled Specialist, etc., or transfer to a four-year institution.

The Data Science AAS degree complements existing Camden County College degrees offered in similar academic areas. They include Computer Science (AS and AA), Computer Information Systems (AAS), Cybersecurity (AAS), and Mathematics (AS).

2. Evaluation and Learning Outcomes Assessment Plan

Camden County College requires an Academic Program Review (APR) every five years for each of its degree programs. This cyclical process assesses the program using indicators of effectiveness such as: curriculum currency, enrollment, retention, graduation rates, degree transfer, and employment surveys. Results of the evaluation are aggregated and analyzed by faculty members, an advisory board, and by the college administration to ensure currency and continually improve each degree program.

Student Learning Outcomes assessment is conducted annually. Program Learning Outcomes for the Data Science Associate in Applied Science are:

1. Exhibit professionalism and adopt ethical decision-making principles for the analysis, management and presentation of data with an understanding of one's responsibilities within a professional setting.
2. Develop solid analytical reasoning, critical thinking and technical skills in order to extract, manage, analyze and present data for multiple disciplines to broad audiences that follow professional standards to enhance understanding and decision-making.
3. Demonstrate the ability to work independently and as a member of a team with modern technical tools to accomplish data life cycle project goals and meet deadlines.
4. Communicate technical knowledge effectively for a broad range of persons that include customers, managers, and peers

Student attainment of this knowledge and skills is assessed by:

- value added testing
- lab assignments
- hands-on laboratory exercises
- research projects
- examinations

The Learning Outcomes Assessment Plan for the AAS degree in Data Science

Institutional Goals	Program Learning Outcome	Assessment Tool(s)	Course where assessed
<p>1.Foster student success through high quality learning experiences and support services</p> <p>2 Respond to the needs of the regional labor force, collaborative partners and community members.</p>	Exhibit professionalism and adopt ethical decision-making principles for the analysis, management and presentation of data with an understanding of one's responsibilities within a professional setting.	Written reports Oral presentations Exams Projects	CSC-106 CSC-272 DSC-101 DSC-203 DSC-230 DSC-250 DSC-280
	Develop solid analytical reasoning, critical thinking and technical skills in order to extract, mangle, analyze and present data for multiple disciplines to broad audiences that follow professional standards to enhance understanding and decision-making.	Written reports Oral presentations Exams Projects	CSC-106 CSC-171 CSC-272 DSC-101 DSC-102 DSC-203 DSC-230 DSC-250 DSC-280 MTH-171 MTH-172 MTH-261 MTH-262
	Demonstrate the ability to work independently and as a member of a team with modern technical tools to accomplish data life cycle project goals and meet deadlines.	Written reports Oral presentations Projects	DSC-102 DSC-203 DSC-230 DSC-250 DSC-280 CSC-272

	Communicate technical knowledge effectively for a broad range of persons that include customers, managers, and peers	Written reports Oral presentations Projects	CSC-272 DSC-203 DSC-230 DSC-250 DSC-280
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DSC Program Outcomes:

Course Learning Outcomes Mapped to Program Learning Outcomes

	Program Learning Outcomes			
Course	Exhibit professionalism and adopt ethical decision-making principles for the analysis, management and presentation of data with an understanding of one's responsibilities within a professional setting.	Develop solid analytical reasoning, critical thinking and technical skills in order to extract, mangle, analyze and present data for multiple disciplines to broad audiences that follow professional standards to enhance understanding and decision-making.	Demonstrate the ability to work independently and as a member of a team with modern technical tools to accomplish data life cycle project goals and meet deadlines.	Communicate technical knowledge effectively for a broad range of persons that include customers, managers, and peers
DSC-101	X	X		
DSC-102		X	X	
DSC-203	X	X	X	X
DSC-230	X	X	X	X
DSC-250	X	X	X	X
DSC-280	X	X	X	X
CSC-106	X	X		

CSC-171		X		
CSC-272	X	X	X	X
MTH-171		X		
MTH-172		X		
MTH-261		X		
MTH-262		X		

Upon completion of the DSC.AAS program, students will be able to:

1. Exhibit professionalism and adopt ethical decision-making principles for the analysis, management and presentation of data with an understanding of one's responsibilities within a professional setting.

- CSC-106: Practice ethical computing professional conduct that respects diversity, adheres to socially responsible behavior, and promotes the positive societal and cultural impacts of computing as assessed by written homework reports and projects
- DSC-101: Understand how the data collection process influences the scope of inference as assessed by tests, labs, and projects

2. Develop solid analytical reasoning, critical thinking and technical skills in order to extract, mangle, analyze and present data for multiple disciplines to broad audiences that follow professional standards to enhance understanding and decision-making.

- DSC-102: Practice using modern software tools and programming techniques to clean and prepare data for analysis
- DSC-203: Perform descriptive, predictive, and prescriptive analysis
- DSC-230: Apply supervised and unsupervised machine learning techniques to large data sets
- MTH-262: Apply the properties and rules of probability, combinatorics, and probability distributions to specific problems, as assessed by homework, tests, quizzes, and projects.

3. Demonstrate the ability to work independently and as a member of a team with modern technical tools to accomplish data life cycle project goals and meets deadlines

- CSC-272: Understand and manipulate a variety of big data sets including structured (SQL) and noSQL data. Assessed by practice programs and written analysis
- DSC-250: Analyze, critique, and revise data visualization presentations as assessed by labs, tests, and projects
- DSC-230: Apply learned gathering, cleaning, analysis, and presentation to big data sets using Python and R. Assessed by practice programs and written analysis.
- 4. *Communicate technical knowledge effectively for a broad range of persons that include customers, managers, and peers***
 - DSC-203: Compare and contrast different models and decision-making strategies for best fit.
 - DSC-280: Present the results of a complete project in written and oral formats that include graphical presentation as assessed by projects.
 - DSC-250: Explain the importance of succinctly presenting accurate visual data as a story to inform decision making as assessed by written homework reports and projects.

3. Relationship of the Program to the Institutional Strategic Plan

Mission Statement

Camden County College is committed to the success of a diverse student body through collaborative engagement that provides high quality, accessible, and affordable education. The College is responsive to the needs of the community through continuous enhancement of its programs and services. The following strategic goals are derived from our mission statement:

- Provide accessible and affordable high-quality educational opportunities.
- Foster student success through high quality learning experiences and support services.
- Respond to the needs of the labor force, collaborative partners, and community members.
- Develop and manage institutional resources focused on supporting success and organizational effectiveness.

The Data Science Associate in Applied Science embodies the strategic goals of the College.

Strategic Goal 1: Provide accessible and affordable high-quality educational opportunities.

Camden County College is an open access institution offering a flexible schedule to accommodate a diverse population seeking degrees and career opportunities. Over the last six years, the College has maintained its tuition rate and thus remains one of the most affordable educational institutions in the State of New Jersey.

Strategic Goal 2: Foster student success through high-quality learning experiences and support services.

The Data Science program will be offered at the Blackwood campus and the William G. Rohrer Center. The College has enhanced both technology infrastructure and network capabilities to ensure students are able to obtain the highest quality learning experience. Hardware and software systems currently utilized in the commercial market also provide learning experiences that directly coincide with the modern labor force. In addition, and reflecting the Guided pathways to Student Success model, the College provides sustained advisement, tutoring, and career placement resources to assist students in securing employment in all fields, including data science.

Strategic Goal 3: Respond to the needs of the labor force, collaborative partners, and community members.

The Data Science program was developed specifically to address the emerging needs of the labor force. In March 2020 there were 1400 job posting on indeed.com for data science jobs within New Jersey, Philadelphia, and New York City. According to Indeed, the average salary for data science job postings in 2018 for the Philadelphia-Camden-Wilmington (PA-NJ-DE-MD) metro area was \$126,000. This compares quite favorably with the average salary for computer programmers (\$88,000) in 2017.

Strategic Goal 4: Develop and manage institutional resources focused on supporting success and organizational effectiveness.

Institutional resources dedicated to the Data Science degree program ensure rigorous field Study and employment pathways to students at Camden County College. Fiscal allocations have allowed renovations to existing classroom and lab spaces, and upgrades to both the infrastructure and network capabilities necessary to support the new program. This investment will not only support our students' successful completion of the program, but will provide them with pathways to obtaining gainful employment in a rapidly growing job market.

Relationship to Other Camden County College Programs

The College currently offers several related computer technology degree programs: Computer Science (AS and AA), Cybersecurity (AAS), Liberal Arts and Sciences (AS), and Mathematics (AS).

Recent EMSI data indicates that Camden County College is ranked 9th among the regional providers of credentialed computer technology talent. The Data Science degree program

will expand offerings in this area and thereby draw and train additional students. The two year degree leverages existing courses to provide a foundation in computer languages, mathematics, and statistics. The combined addition of Data Science courses will continue to position Camden County College students for employment in this high demand area.

4. Need for the Program

Data science is experiencing rapid growth spurred by the proliferation of complex and rich data in science, industry, and government. Data science programs have swiftly increased in academics at both the undergraduate and graduate levels to meet the demand for data science professionals in the workforce. According to the Two-Year College Data Science Summit's NSF report,

The ubiquity of data as well as the complexity and scale of these data drives a need for a workforce that can safely and securely store, maintain and provide data; that can access data from a variety of sources and prepare it for analysis; that can find meaningful patterns in large and complex data sets and communicate these findings along with the data limitations to diverse communities; and that can scale algorithms for data discovery, classification, and prediction. Equally important is the growth of a citizenry that is aware not only of the role that data play in a democracy, but also the need to maintain and protect security and privacy.

Additionally, The Society for Human Resource management reported 82% of organizations" currently have or expect to have positions that require data analysis skills." (2016, SHRM).

Need for Students

According to the Bureau of Labor Statistics (BLS), the job market for mathematical occupations with skills to process and analyze big data are forecasted to grow 28% between 2016-2026, which is much faster than the average growth for all occupations. Moreover, this growth will result in over 50,000 new jobs due to businesses and governments adopting technology to handle big data.

A 2017 USA Today article states, "The market for tech talent is so hot that technology jobs now rate as the best type of employment opportunities in the nation." A 2017 survey of the top jobs in America by employer ranking and assessment site Glassdoor—based on earning potential, job satisfaction, and number of openings—ranked data scientist and data engineer as the number one and number three jobs in America. This also marked the second year in a row that data scientist was held the number one slot.

According to insideBIGDATA, “Job postings nationally for data scientists as a share of all postings were up 29% in December 2018 compared to a year before. This is just another solid year in what has been a spectacular and steady rise in the number of data science jobs on Indeed.com, the world’s largest job site. Since December 2013, postings are up 344% — more than quadrupling over five years”.

Comparison to Associate Programs in New Jersey

Camden County College will be the first community college in New Jersey to offer an Associate Degree program in Data Science. The County College of Morris recently received an NSF grant to launch a data analytics certificate program. In sharp contrast to the Camden County College AAS degree, “The CCM Data Analytics Certificate will consist of five courses for a total of 15 credits” (<https://www.ccm.edu/2020/04/13/ccm-receives-nsf-grant-to-launch-data-science-certificate-program/>).

5. Students

Camden County College enrolls a robust student population in computer science, cybersecurity, and mathematics degree programs. The Liberal Arts and Science (AS) exploratory majors may easily transition to the Data Science program should they choose to do so.

Program	Current Number of Majors	5 yr Average Number of Majors
Computer Science (AS)	148	171
Computer Science (AA)	41	41
Cybersecurity (AAS)	66	43
Liberal Arts & Sciences (AS)	540	667
Mathematics (AS)	43	40

The Data Science AAS degree will both complement and build upon these well-established, successful programs at the College by sharing courses, credentialed faculty members, and wide-ranging instructional resources. The first of six new data science courses DSC-101 will be offered in spring 2021 thereby allowing the first cohort of Data Science students to matriculate and graduate in a timely manner.

Five-year projections for students enrolled in the Data Science AAS degree program at Camden County College:

Program	Fall 2021	Fall 2022	Fall 2023	Fall 2024	Fall 2025
DSC.AAS	10	20	40	60	75
% Change		+100%	+100%	+50%	+25%

Recruitment

The College will assertively recruit students into the DSC.AAS program. Information on the program will be prominently displayed on the College website, as well as in social media and other digital publications. Print brochures describing the program will be distributed and highlighted at cyclical Open House events, as well as in off-campus recruitment at regional high schools. Combined print and media marketing, along with state-of-the-art instructional technology will draw area students to this promising high-tech major.

6. Program Resources

Faculty

Six new data science courses, two new computer science courses, and two new math courses comprise ten of the thirteen DSC.AAS required core courses. These courses will be taught by full-time faculty, with the possibility of adjunct instruction depending upon program growth. The College is committed to the growth and success of the program, (and in consideration of our consultant's recommendation), anticipates hiring a new data science faculty member within 1-2 years of its launch.

Equipment

The College is committed to a substantive technology investment in support of the Data Science program with the purchase of high-performance computing (HPC) time and Linux based workstations with graphics processing units (GPU's) for handling large data sets.

Space

Classrooms and computer labs are modern, adequately sized, and well-equipped with computers, projectors, and whiteboards to serve the data science program.

7. Degree Requirements

The DSC.AAS degree has a total of 60 required credits.

1. General Education Courses (20 required credits)

Course Number	Course Name	Credits
ENG-101	English Composition I	3
ENG-102	English Composition II	3
ECO-101	Macroeconomics	3
Elective	Diversity-Humanities General Education Elective	3
MTH-140	Calculus I	4
MTH-150	Calculus II	4
Total GE Credits		20

2. Required Core Courses

Course Number	Course Name	Credits
CSC-106	Data Security, Privacy, and Ethics	3
CSC-171	Introductory Python programming	3
CSC-272	Data Science Programming Applications	3
DSC-101	Data Science I	3
DSC-102	Data Science II	3
DSC-203	Data Science III	3
DSC-230	Statistical and Machine Learning	3
DSC-250	Data Visualization and Presentation	3
DSC-280	Data in Context—A Capstone Experience	3
MTH-171	Statistics I	3
MTH-172	Statistics II	3
MTH-261	Introduction to Mathematical Modeling	3
MTH-262	Probabilistic Models	4
Total Core Credits		40

DEGREE PATHWAY

Data Science Degree: Associate in Applied Science College Code: DSC.AAS

First Year/First Semester

Course Number	Course Name	Credits
ENG-101	English Composition I	3
DSC-101	Data Science I	3
CSC-106	Data Security, Privacy, and Ethics	3
MTH-171	Statistics I	3
MTH-140	Calculus I	4
		16

First Year/Second Semester

ENG-102	English Composition II	3
CSC-171	Introductory Python Programming	3
DSC-102	Data Science II	3
MTH-150	Calculus II	4
MTH-172	Statistics II	3
		16

Second Year/First Semester

MTH-261	Introduction to Mathematical Modeling	3
CSC-272	Data Science Programming Applications	3
ECO-101	Macroeconomics	3
DSC-203	Data Science III	3
ELECTIVE	Diversity-Humanities Gen Ed Elective	3
		15

Second Year/Second Semester

DSC-230	Statistical and Machine Learning	3
DSC-250	Data Visualization and Presentation	3
DSC-280	Data in Context—A Capstone Experience	3
MTH-262	Probabilistic Models	4
		13
		60

8. Consultant's Curriculum Vitae

Hieu D. Nguyen, Ph.D.

Rowan University • 201 Mullica Hill Road, Glassboro, NJ 08012
Phone: 609-505-1326 • Fax: 856-256-4816 • E-Mail: nguyen@rowan.edu

Education

- Ph.D. Mathematics, University of California, Berkeley, CA, 1996.
- B.S. Mathematics and Electrical Engineering (Magna Cum Laude), University of Minnesota, Minneapolis, MN, 1990.

Experience

- | | |
|--|----------------|
| • Professor, Department of Mathematics, Rowan University | 2009 - Present |
| • Chair, Department of Mathematics, Rowan University | 2007 - 2010 |
| • Associate Professor, Department of Mathematics, Rowan University | 2002 - 2009 |
| • Assistant Professor, Department of Mathematics, Rowan University | 1996 - 2002 |
| • Electrical Engineer, Cardiac Pacemakers, St. Paul, MN | 1990 |

Recent Publications (complete list available at <http://users.rowan.edu/~nguyen/>)

- | | |
|--|------|
| • P. F. Bray* and H. D. Nguyen, The Area of the Mandelbrot Set and Zagier's Conjecture, <i>INTEGERS</i> 18 (2018), A57. | 2018 |
| • J. Rosado, H. D. Nguyen, and L. Cao, Partitions of Equiangular Tight Frames, <i>Linear Algebra and Its Applications</i> 526 (2017), 95-120. | |
| • D. Bittner, L. Cheong, D. Gates, and H. D. Nguyen, New Approximations for the Area of the Mandelbrot Set, <i>Involve</i> , 10 (2017), 555-572. | 2017 |
| • B. Logan and H. D. Nguyen, Group Symmetries of Complementary Code Matrices, <i>IEEE Trans. Aerospace and Electr. Systems</i> 52 (October 2016), no. 5, 2255-2262. | 2016 |
| • H. D. Nguyen and G. E. Coxson, Doppler Tolerance, Complementary Code Sets, and the Generalized Thue-Morse Sequence, <i>IET Radar, Sonar and Navigation</i> 10 (December 2016), no. 9, 1603-1610. | 2016 |
| • T. A. Le and H. D. Nguyen, New Multiple Insertion/Deletion Correcting Codes for Non-Binary Alphabets, <i>IEEE Trans. Information Theory</i> 62 (May 2016), No. 5, 2682-2693. | 2016 |

Research Experience

- Research Interests: Experimental and Computational Mathematics, Coding Theory, Machine Learning
- Published 25 peer-reviewed journal articles
- Supervised 2 master thesis students and over 25 undergraduate research students

Teaching Experience

- Over 23 years college teaching experience
- Taught over 20 different undergraduate and graduate math courses, including calculus, discrete math, linear algebra, engineering math, and honors courses (calculus and discrete math)
- Classroom technologies: Blackboard (course management), WeBWork (online homework/testing), computer algebra systems (Mathematica, CoCalc)

Service and Leadership

- | | |
|--|--------------|
| • Rowan Representative, New Jersey Big Data Alliance (NJBDA) | 2018-Present |
| • Governor/Section Representative, MAA New Jersey Section | 2015-2018 |
| • Chair, MAA New Jersey Section | 2007-2009 |
| • Founding Director, Garden State Undergraduate Mathematics Conference (GSUMC) | 2004 |

Professional Skills

- Computer programming: C++, Python, MPI, Linux
- Computer algebra systems: Mathematica, SageMath
-

Awards

- MAA New Jersey Section Sr. Stephanie Sloyan Award for Distinguished Service
- NSF Graduate Fellowship
- National Merit Scholar

References (available upon request)

RESOLUTION NO. FY2021-19

**RESOLUTION AUTHORIZING AGREEMENT WITH RUTGERS UNIVERSITY-
CAMDEN FOR LEASE OF PARKING GARAGE SPACES**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to enter into agreements consistent with the mission of the College; and N.J.S.A. 18A:64A-25.5(b) permits the College to renew an agreement with Rutgers University-Camden to lease up to fifty (50) parking spaces for one year at the College's Camden garage; and

WHEREAS, Rutgers University-Camden seeks to provide parking spaces for use by its event guests for a one year term commencing July 1, 2020 through June 30, 2021 for a minimum of \$69,600 per year; and

WHEREAS, the financial terms represent the continuation of the monthly rate from of \$116/month for fifty (50) parking spaces; and

WHEREAS, Maris Kukainis, Executive Director of Financial Administrative Services, recommends the renewal of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College is authorized to enter into a renewal of such an aforementioned agreement with Rutgers University-Camden.

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the renewal of an agreement with Rutgers University-Camden to lease up to fifty (50) parking spaces for one year in the College's Camden garage commencing July 1, 2020 through June 30, 2021 for a minimum payment of \$69,600.

September 8, 2020

RESOLUTION NO. FY2021-20

**RESOLUTION AUTHORIZING THE DISPOSAL OF TWO NON-FUNCTIONING
2005 FORD ESCAPE VEHICLES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following two vehicles are non-functioning:

#	Description	Disposal or Sale
1	2005 Ford Escape (VIN #1FMCU02Z75KD28343)	Disposal/Parts
2	2005 Ford Escape (VIN #1FMYU02Z45KC80161)	Disposal/Parts

WHEREAS, the two 2005 Ford Escape vehicles were purchased and are past their useful life; and

WHEREAS, Craig Giunta, Supervisor, Mechanics Department, recommends that, pursuant to NJSA 18A:64A-12 (m), the two 2005 Ford Escape vehicles are no longer usable for College purposes and requests such a finding by the Board and the authorization to dispose of and/or use for parts or fire training; and

WHEREAS, it is the recommendation of Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Acting Manager of Purchasing, that the Board authorize the disposal of the two 2005 Ford Escape vehicles; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES does make the finding that the two 2005 Ford Escape vehicles are no longer necessary for College purposes and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of two 2005 Ford Escape vehicles used by College staff, which are non-functioning.

September 8, 2020

RESOLUTION NO. FY2021-21

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN THE
CAMDEN COUNTY TECHNICAL SCHOOL AND CAMDEN COUNTY COLLEGE FOR RENEWAL
OF PROGRAMS**

WHEREAS, N.J.S.A 40A:65-1, *et seq* ("Uniform Shared Services and Consolidation Act") permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and NJSA 18A:64A-25.10 also authorizes the same; and

WHEREAS, the Camden County Technical School ("CCTS") and Camden County College ("CCC") intend to provide student interest, career, and college readiness courses to CCTS students; and

WHEREAS, the objective is to provide an opportunity for CCTS students to earn academic credits through CCC for the following programs for the 2019-2022 academic years:

- Dual Credit;
- Senior Option;
- Law and Public Safety;
- 21st Century Community Learning Centers Programs; and

WHEREAS, CCC has accordingly agreed to do the following, among other things:

- plan, schedule and deliver courses, text books, instructional supplies, advisement and administrative services;
- on-going communication with CCTS staff;
- waive all fees associated with the courses;
- provide faculty to teach the courses at the CCTS or CCC facilities; and

WHEREAS, CCTS has accordingly agreed to do the following, among other things:

- provide to CCC appropriate facilities for on-site courses and appropriate parking for College staff and faculty at no cost;
- designate a CCTS liaison and contact person with CCC; and
- shall pay to CCC approximately \$756,200 in 2020-2021; \$79,000 will be grant funded
-

WHEREAS, CCTS has accordingly agreed to pay CCC for instruction, educational, support services and per person /per course textbooks; and

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall enter into a shared services agreement with the Camden County Technical School for the aforementioned services; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement with the Camden County Technical School for services associated with Dual Credit, Senior Option, Law & Public Safety and 21st Century Community Learning Centers programs for the 2019-2022 academic years. In 2020-2021, CCTS will pay approximately \$756,200 and \$79,000 will be grant funded.

September 8, 2020

RESOLUTION NO. FY2021-22

RESOLUTION AWARDING CONTRACT FOR ARCHITECTURAL & ENGINEERING DESIGN SERVICES FOR UPGRADES, ALTERATIONS & RENOVATIONS TO OFFICE SPACE & MECHANICAL SYSTEMS AT WOLVERTON LIBRARY- THIRD FLOOR

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 entered into pursuant to the “Uniform Shared Services and Consolidation Act.” P.L.2007, c.63 at NJSA 40A:65-3 and agreement with the County of Camden for joint purchasing so the College may award contracts where, as here, the County acted as the Lead Agency for procurement pursuant to N.J.S.A. 18A:64A-25.5(a) (1) so the College may award contracts for professional services to duly qualified respondents under NJSA 18A:64A-25.10 and NJSA 40A:11-1 *et seq.*; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7 the Camden County after a publicly advertised Fair and Open process which included public advertising pre-established criteria processes and public opening used in connection with the County Cooperative Agreement which was awarded/established by the County under a process deemed by this Board as Fair and Open under the RFP awarded on May 5, 2020 as the County of Camden determined what constituted a Pool of Qualified Professionals for Architect and Engineering Services (the “Pool”); and

WHEREAS, using that Pool the College by its agent requested a fixed Scope of Work and Fee proposals from four (4) qualified Architectural/ Engineering firms in that Pool under the College’s Proposal **#FY21CSSW-38** for Architectural & Engineering Design Services For Upgrades, Alterations & Renovations to Office Space & Mechanical Systems at Wolverton Library-Third Floor, and Four (4) submissions were submitted and opened on August 20, 2020 and Anchor Point Architecture Inc.’s proposal pricing equaling \$29,850.00 was chosen as most advantageous to the College proposal which was responsive to the Request; and

WHEREAS, it is the recommendation of both the Camden County Improvement Authority and College Scope of Work committee members, namely; Patrick Shuttleworth, Director of Facilities Operations & Maintenance(CCIA); Patrick Chadd, Associate Dean of eLearning; Theresa Smith, Dean of Academic Affairs; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the qualifying responsible proposal from Anchor Point Architecture, Inc. for the procurement of Architectural & Engineering Design Services For Upgrades, Alterations & Renovations To Office Space & Mechanical Systems At Wolverton Library-Third Floor in response to this request; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for these services exists in account numbers 9110561-500175.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that this Board deems this to be a Fair and Open process that is AWARDED and the College’s designated contracting agents are hereby authorized to contract for the aforementioned **Scope of Work and Fee Proposal #FY21CSSW-38** for **Architectural & Engineering Design Services For Upgrades, Alterations & Renovations To Office Space & Mechanical Systems At Wolverton Library-Third Floor to Anchor Point Architecture Inc.** in the anticipated proposal amount of **\$29,850.00** with such services as determined are needed of them and with additional services at hourly rates as identified in the proposal for the length of the project; and

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RESOLUTION NO. FY2021-22

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES; and

SUMMARY STATEMENT

This resolution awards the referenced professional services contract for Architect and Engineering Services to **Anchor Point Architecture, Inc.** for the **Architectural & Engineering Design Services for Upgrades, Alterations & Renovations to Office Space & Mechanical Systems at Wolverton Library- Third Floor**. Authorizations for these services are as needed in the anticipated amount of **\$29,850.00 with additional services at hourly rates as identified in the proposal**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-22

**Architectural & Engineering Design Services for Upgrades,
Alterations & Renovations to Office Space & Mechanical Systems
At Wolverton Library- Third Floor
#FY21CSSW-38**

Firms	Scope of Work Proposal Cost
Anchor Point Architecture, Inc. Audubon, NJ	\$29,850.00 Various Hourly Rates Submitted
Becica Associates, LLC Cherry Hill, NJ	\$40,500.00 Various Hourly Rates Submitted
Garrison Architects Bellmawr, NJ	\$75,000.00 Various Hourly Rates Submitted
Radey Associates Architects Cherry Hill, NJ	\$26,400.00 Various Hourly Rates Submitted

September 8, 2020

eLearning Suite, Wolverton Library 3rd Floor					
FY21CSSW-38	Vendor	Anchor	Becica	Garrison	Radey
Evaluator					
Patrick Chadd		100	35	75	60
Maris Kukainis		99	86	75	90
Melissa Manera		98	86	75	95
Patrick Shuttleworth		94	75	71	89
Teresa Smith		84	45	27	42
	TOTAL:	475	327	323	376

RESOLUTION NO. FY2021-23

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
PLUMBING SUPPLIES AND PARTS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Plumbing Supplies and Parts**, Bid #FY20ITB-42 and no bids were received and the College advertised again as **FY21ITB-18**, and bids were received as attached below; and

WHEREAS, the departmental staff recommends that the no bid Items #9, #14, #34 thru #40, #42 thru #44, #47, #48 not be rebid as the department can do without the items; and

WHEREAS, it is the recommendation of Patrick Shuttleworth, CCIA consultant regarding Facilities, Melissa Manera, Manager of Purchasing and Maris Kukainis, Director of Financial & Administrative Services, to award contracts for the individual items identified bidder on the attached Individual Itemized Award Listing as set forth below; and

WHEREAS, the Executive Director for Finance and Planning has certified the availability of funds in account #164687-62416 for Year 1. Funds in Year 2 are subject to availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

THEREFORE, BE IT RESOLVED by the College that the aforementioned **Bid #FY21ITB-18 for Plumbing Supplies and Parts** be and is hereby **AWARDED** to **Ferguson Enterprises, LLC** identified below and in the anticipated amount of **\$25,000.00 on an as-needed basis** with the terms commencing on **September 9, 2020 through June 30, 2022** pursuant to the terms and conditions for the bid and reject all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for Plumbing Supplies and Parts to Ferguson Enterprises, LLC in the anticipated amount of \$25,000.00. These items are required for plumbing supplies and parts on an as-needed during the period of September 9, 2020 to June 30, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

Bid Responses
For
Plumbing Supplies and Part
(Bid #FY21ITB-18)

Base Bid A:

ITEM NO.	MANUFACTURER	Ferguson Enterprises, LLC Discount
1	AMERICAN STANDARD	9%
2	AO SMITH	30%
3	ARMSTRONG PUMPS	9%
4	BELL & GOSSETT	9%
5	BEMIS	9%
6	BRADFORD WHITE	30%
7	BRASS CRAFT	9%
8	BROAN-NUTONE	9%
9	CASH ACME	No Bid
10	CENTRAL BRASS MFG. COMPANY	9%
11	CHARLOTTE PIPE & FOUNDRY	9%
12	CHERNE INDUSTRIES, INC.	9%
13	CHICAGO FAUCET CO.	9%
14	DORMONT	No Bid
15	GASTITE	9%
16	HERCULES CHEMICAL	9%
17	JAY R. SMITH MANUFACTURING COMPANY	9%
18	JONES STEPHENS CORPORATION	9%
19	JOSAM	9%
20	KOHLER	30%
21	MIFAB	9%
22	MOEN	9%
23	MUELLER	9%
24	NIBCO	9%
25	NORTH AMERICAN PIPE	9%
26	OATEY SCS	9%

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27	RIDGID	9%
28	SLOAN	9%
29	T & S BRASS & BRONZE WORKS	9%
30	TACO	9%
31	WATTS REGULATOR	9%
32	ZOELLER PUMP COMPANY	9%
33	ZURN INDUSTRIES	9%

Base Bid B:

ITEM NO.	MANUFACTURER	DISCOUNT
34	ADVANCE-TABCO	9%
35	AMERICAN PLUMBER	9%
36	AQUAPURE	9%
37	ARMACELL LLC	9%
38	ARMAFLEX	9%
39	ASCO	No Bid
40	ATLANTA SPECIALTY PRODUCTS	No Bid
41	B-LINE	9%
42	CANPLAS	No Bid
43	CRESLINE PLASTIC PIPE COMPANY	No Bid
44	DANCO	No Bid
45	GOULDS WATER TECHNOLOGY	9%
46	GRUNDFOS PUMP CORPORATION	9%
47	KUNKLE	No Bid
48	NATIONAL PIPE AND PLASTIC COMPANY	No Bid
49	NAVIEN	9%
50	PEX	9%
51	RAINBIRD	9%
52	RINNAI	9%
53	TAKAGI	9%

September 8, 2020

Individual Itemized Award Listing
For
Plumbing Supplies and Parts
(Bid #FY21ITB-18)

Ferguson Enterprises, LLC for Items:

Base Bid A: #1 thru 8, #10 thru 13, #15 thru #33

Base Bid B: #40, #45, #46, #49 thru 54

RESOLUTION NO. FY2021-24

**RESOLUTION AWARDING RENEWAL OF CONTRACT AFTER PUBLIC BIDS
FOR HAZARDOUS WASTE REMOVAL SERVICES RENEWAL**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Hazardous Waste Removal Services**, Bid #FY20ITB-07,; and

WHEREAS, it is the recommendation of Kay Byrd, Director of Events & Facilities Services, and Melissa Manera, Manager of Purchasing, Acting, that the Board of Trustees after having last year awarded the contract as being respectively the lowest responsible bidder for the one-year contract with an optional two year renewal contract; and now recommends exercising that option to renew for the contract term of Years 2 & 3; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in account #164685-65506 for Year 2 and is contingent upon approval of funds for Year 3; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-07 for Hazardous Waste Removal Services** be and is hereby **AWARDED** to **Tradebe Environmental Services, LLC** for the Base Bid A in the anticipated amount of **\$2, 978.00** and Base Bid B portion, which is the **as-needed portion in the anticipated amount of \$24,000.00** for the two-year renewal contract of years 2 & 3 commencing on **September 1, 2020** through **August 31, 2022** for the optional two year renewal contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution **exercises the College's option to award the 2-years of the renewal term to Tradebe Environmental Services, LLC for Base Bid A** in the anticipated amount of **\$2,978.00 per month** and **Base Bid B portion, in the anticipated amount of \$24,000.00** for the hazardous waste removal services, which is the as-needed portion, for the period of **September 1, 2020 through August 31, 2022** for the optional two-year renewal contract. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION NO. FY2021-24

Bid Responses
for
Hazardous Waste Removal Services
(Bid #FY20ITB-07)
(upon which first award was based & renewal rates)

Bidders	Base Bid A	Base Bid B			
		Size	Year 1	Year 2	Year 3
Tradebe Environmental Services, LLC Merrillville, IN	\$2,978.00	55 gallon	\$10,074.00	\$8,440.00	\$6,860.00
		30 gallon	\$10,374.00	\$8,695.00	\$7,067.00
		15 gallon	\$10,684.00	\$8,953.00	\$7,280.00
MXI Environmental Services, LLC Abingdon, VA	\$21,305.00	55 gallon	\$17,195.00	\$17,950.00	\$18,700.00
		30 gallon	\$14,725.00	\$15,475.00	\$16,225.00
		15 gallon	\$13,100.00	\$13,850.00	\$14,600.00

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RESOLUTION NO. FY2021-25

**RESOLUTION REJECTING BID FOR WINDOW WASHING SERVICES
AND AUTHORIZING RE-ADVERTISEMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for a bid for Window Washing Services, Bid #**FY21ITB-04**, and a responsive was received; and

WHEREAS, bid submissions was received from Eagle Building Services, LLC, Newark, NJ, this bid submission is rejected due to Exhibit E, Statement of Ownership Enclosure was insufficient as it was incomplete; and the submission from Pritchard Industries, Inc., of Florham Park, NJ was received, but was the submission is rejected as incomplete due to the College's Bid package Exhibit F form was not used and was replaced; and therefore leaving no qualifying submissions and the College would like to re-advertise the bid to secure a qualifying bid; and

WHEREAS, it is the recommendation of Kay Byrd, Manager of Facilities Operations; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services, to reject the bid submissions and re-advertise as stated herein; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the submissions for **Bid #FY21ITB-04** for **Window Washing Services** be and is hereby are **REJECTED** and the Manager of Purchasing is authorized to re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects the bid submissions for window washing services and further authorizes the Manager of Purchasing to re-advertise this bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION NO. FY2021-26

**RESOLUTION REJECTING BID AFTER PUBLIC BID FOR UNIFORMS &
RELATED SUPPLIES FOR TECHNICAL INSTITUTE AND AUTHORIZING RE-
ADVERTISEMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bid submissions for **Uniforms & Related Supplies for Technical Institute, Bid #FY21ITB-03**, and a bid submission was received; and

WHEREAS, the bid submission from Uniform Center; Wildwood, NJ is an insufficient bid response due to the Statement of Ownership Disclosure signature page missing; and being contrary to the mandatory bid specifications issued by the College; and

WHEREAS, it is the recommendation of Kaina Hanna, Director-Workforce Development & Continuing Education; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services to reject the sole and deficient bidder as stated herein and to re-advertise for the conforming bid submissions; and

BE IT THEREFORE RESOLVED that The Board of Trustees of Camden County College hereby rejects the bid submissions as recited above and the Manager of Purchasing is authorized to re-advertise a bid package for items needed..

SUMMARY STATEMENT

This resolution rejects the bid submission for Uniforms & Related Supplies for Technical Institute and further authorizes the Manager of Purchasing, to re-advertise the bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION NO. FY2021-27

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
BACKGROUND CHECK SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Background Check Services**, Bid #FY21ITB-19; and submissions were received are listed below under “Bid Responses”; and

WHEREAS, a non-compliant bid submission was received from NCSI; Minneapolis, MN and they have failed to produce or respond with any willingness to comply with State of New Jersey Business Registration requirements and therefore they must be deemed non-responsive; and

WHEREAS, it is the recommendation of Kathie Kane, Executive Director, Human Resources, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, that the Board of Trustees award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #152670-61102 for Year 1. Funds in Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is subject to funding or pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-19 for Background Check Services** be and is hereby **AWARDED to TruView BSI, LLC** in the anticipated amount of **\$21,000.00 on an as-needed basis** over the entire Two-Year term from **September 9, 2020 through August 30, 2022** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to, where appropriate, require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to TruView BSI, LLC in the anticipated annual amount of \$21,000.00. These services are required for background check services on an as-needed basis during the period of September 9, 2020 through August 30, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

Bid Responses
For
Background Check Services
(Bid #FY21ITB-19)

	TruView BSI LLC		AccuSource, Inc		AssureHire, Inc	
	Year 1	Year 2	Year 1	Year 2	Year 1	Year 2
Package 1 -County Criminal, Federal District Criminal, National Criminal Database, National Sex Offender Registry, SSN Trace, Education Verification (2) Employment Verifications	\$36.50	\$38.00	\$51.93* Prices do not include additional fees	\$51.93* Prices do not include additional fees	\$61.00	\$61.00
Package 2 -County Criminal, Federal District Criminal, National Criminal Database, National Sex Offender Registry, SSN Trace, Education Verification (2) Employment Verifications, Credit Report	\$42.00	\$44.00	\$58.63* Prices do not include additional fees	\$58.63* Prices do not include additional fees	\$67.00	\$67.00
Package 3 - County Criminal, Federal District Criminal, National Criminal Database, National Sex Offender Registry, SSN Trace	\$19.00	\$20.00	\$31.58 *Prices do not include additional fees	\$31.58 *Prices do not include additional fees	\$34.60	\$34.60
A-la-carte – Credit Report	\$7.50	\$7.50	\$6.70	\$6.70	\$6.00	\$6.00
A-la-carte – International Criminal Search	Price Provided as direct pass-through normal package price	Price Provided as direct pass-through normal package price	Varies by Country	Varies by Country	\$18.50* Plus Access Fee	\$18.50 Plus Access Fee
A-la-carte – Motor Vehicle Driving Record Abstract (Outside NJ)	\$2.50 *Plus State Fee	\$2.50 *Plus State Fee	\$3.35 *not including fee	\$3.35 *not including fee	\$3.85* Plus State Access fees	\$3.85* Plus State Access fees
Bidder verification of your firm's system interface with PeopleAdmin's Applicant Tracking software	Yes X	No <input type="checkbox"/>	Yes X *Additional Cost	No <input type="checkbox"/>	Yes X	No <input type="checkbox"/>
Bidders must indicate whether your firm has the capacity to handle the services required	Yes X	No <input type="checkbox"/>	Yes X	No <input type="checkbox"/>	Yes X	No <input type="checkbox"/>

Board of Trustees Minutes Attachment #49890

RESOLUTION NO. FY2021-27

herein (sample background checks must be attached)						
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September 8, 2020

RESOLUTION NO. FY2021-28

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
ACADEMIC LABORATORY SUPPLIES FY2021 AND REJECTION OF AN ITEM**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the College publicly advertised for bids for **Academic Laboratory Supplies FY2021 II**, Bid #FY21ITB-17, for which such bids were received and are attached below under “Bid Responses”; and no bids were received for Items #42, #62 and #128 and will not be rebid as the department no longer needs these items. The bid received for Item #127 from Fisher Scientific is rejected as the item is not what was requested. This item will not be rebid, the department no longer requires it; and

WHEREAS, a no-bid submission was received from VWR International, Radnor, PA; and

WHEREAS, it is the recommendation of John Austin, Chemistry Technician; Rita Pagano, Biology Laboratories Technician; and Melissa Manera, Manager of Purchasing to award contracts for the individual items identified to each bidder on the attached Individual Itemized Award Listing as well as set forth below for these were respectively the lowest responsible bidders; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in the full bid amount in accounts #112405-62206, #112410-62206 and #112463-62206.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-17** for **Academic Laboratory Supplies FY2021 II** be and is hereby **AWARDED** to those bidders identified below and on the attached Individual Itemized Award Listing as follows:

1) Fisher Scientific Co., LLC in the total contract amount of **\$6,912.84**; and

2) Thomas Scientific in the total contract amount of **\$349.11**

for these contracts and in the grand total amount of **\$7,261.95** and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for academic laboratory supplies to: Fisher Scientific Co., LLC and Thomas Scientific in the total amount of \$7,261.95. It also disqualifies a non-compliant item. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

Bid Responses
for
Academic Laboratory Supplies FY2021 II
(Bid #FY21ITB-17)

Bidders	Total Bid
Thomas Scientific Swedesboro, NJ	\$349.11
Fisher Scientific Co., LLC Pittsburg, PA	\$6,912.84

*The following company submitted a no-bid response: VWR, International

Rejected Items Justification Listing
For
Academic Laboratory Supplies FY2021 II
(Bid #FY21ITB-17)

Base Bid B (Chemistry)

- 1) Thomas Scientific for Item:

#127 is not the correct item and is no longer needed; and

Individual Itemized Award Listing
For Academic Laboratory Supplies FY2021 II
(Bid #FY21ITB-17)

Base Bid A (Biology)

Thomas Scientific, Inc. for Items:

#18 thru #26 in the amount of \$349.11

Fisher Scientific Co., Inc. for Item:

#54 thru #61, in the amount of \$2,160.88; and

Base Bid B (Chemistry)

Fisher Scientific Co., Inc. for Items:

#146 in the amount of \$1,027.16; and

Base Bid C (Microbiology)

Fisher Scientific Co., Inc. for Items:

#228, in the amount of \$3,724.80; and

RESOLUTION NO. FY2021-29

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR GROUNDS SUPPLIES, EQUIPMENT, PARTS & REPAIRS and LANDSCAPING/TURF CARE MATERIALS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts and Repairs**, Bid #FY21ITB-01, and responsive submissions were received and are attached below; and

WHEREAS, it is the recommendation of Markis Rouse, Manager of Facilities Operations, Kay Byrd, Director of Events and Facilities, and Melissa Manera, Manager of Purchasing to reject the Base Bid B: Bids D1 thru D12 and to re-advertise these bids; and

WHEREAS, no bids were received for Base Bid B Items # A2, A3, A4, B3 and Base Bid C for Items #1, #2, #4, #6 thru #9, #11 thru #13, #15 thru #17, #22, #24 thru #26, #33 thru #36 and #38 and the same staff members recommend against re-advertisement as they have determined these items to no longer be required; and

WHEREAS, it is the recommendation of Markis Rouse, Manager of Facilities Operations, Kay Byrd, Director of Events and Facilities, and Melissa Manera, Manager of Purchasing to award contracts on the attached Individual Itemized Award Listing as being respectively the lowest responsible bidders; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-62419 and in various departmental accounts.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-01** recited above, rejects others and is **AWARDED** as follows:

- 1) Bobcat of New Castle, LLC and**
- 2) SiteOne Landscape Supply, LLC**

in the anticipated aggregate amount of **\$40,000.00 on an as-needed basis** with terms commencing on **September 9, 2020 through August 31, 2021** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED by the College to not re-advertise the no bid Items in Base Bid B and Base Bid C as identified respectively above with the exception of D1 thru D12; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

September 8, 2020

RESOLUTION NO. FY2021-29

SUMMARY STATEMENT

This resolution awards the bid contracts for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to Bobcat of New Castle, LLC and SiteOne Landscape Supply, LLC in the anticipated amount of \$40,000.00 on an as-needed basis. These are various items are required for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to be procured on an as-needed basis during the period of September 9, 2020 to August 31, 2021.

This resolution also recommends to not re-advertise the no bid Items in Base Bid B Items # A2, A3, A4, B3 and Base Bid C for Items #1, #2, #4, #6 thru #9, #11 thru #13, #15 thru #17, #22, #24 thru #26, #33 thru #36 and #38, which will be not be re-advertised because the department no longer requires these items. Item D1 thru D12 will be re-advertised. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

Bid Responses
Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn
Equipment, Parts and Repairs
(Bid #FY21ITB-01)

Base Bid A:

Bidder	Indicate % Discount from A.M. Leonard website: www.amleo.com	Indicate Delivery Included or Delivery Cost
SiteOne Landscape Supply Cleveland, OH	0%	Included
Bobcat of New Castle, LLC Bear, DE	No Bid	
H.A. DeHart & Son, Inc. Thorofare, NJ 08086	No Bid	
Turf Equipment & Supply Co., Inc.-MD Jessup, MD	No Bid	

Base Bid B:

Category	Item #	Bobcat of New Castle Bear, DE	SiteOne Landscape Supply Cleveland, OH	Turf Equip & Supply Co., Inc. Jessup, MD	H.A.DeHart & Son, Inc. Thorofare, NJ
A: Mulch	A1	No Bid	\$27.50	No Bid	No Bid
	A2	No Bid	No Bid	No Bid	No Bid
	A3	No Bid	No Bid	No Bid	No Bid
	A4	No Bid	No Bid	No Bid	No Bid
B: Bedding Plants	B1	No Bid	\$36.50	No Bid	No Bid
	B2	No Bid	\$39.75	No Bid	No Bid
	B3	No Bid	No Bid	No Bid	No Bid
C: Trees and Shrubs	C1	No Bid	15% discount	No Bid	No Bid
	C2	No Bid	15% discount	No Bid	No Bid
	C3	No Bid	15% discount	No Bid	No Bid
	C4	No Bid	15% discount	No Bid	No Bid
	C5	No Bid	15% discount	No Bid	No Bid
	C6	No Bid	15% discount	No Bid	No Bid
	C7	No Bid	15%	No Bid	No Bid
D: Top Soil, Sand and Gravel	D1	No Bid	No Bid	No Bid	No Bid
	D2	No Bid	No Bid	No Bid	No Bid

Board of Trustees Minutes Attachment #49890

RESOLUTION NO. FY2021-29

Category	Item #	Bobcat of New Castle Bear, DE	SiteOne Landscape Supply Cleveland, OH	Turf Equip & Supply Co., Inc. Jessup, MD	H.A.DeHart & Son, Inc. Thorofare, NJ
	D3	No Bid	No Bid	No Bid	No Bid
	D4	No Bid	No Bid	No Bid	No Bid
	D5	No Bid	No Bid	No Bid	No Bid
	D6	No Bid	No Bid	No Bid	No Bid
	D7	No Bid	No Bid	No Bid	No Bid
	D8	No Bid	No Bid	No Bid	No Bid
	D9	No Bid	No Bid	No Bid	No Bid
	D10	No Bid	No Bid	No Bid	No Bid
	D11	No Bid	No Bid	No Bid	No Bid
	D12	No Bid	No Bid	No Bid	No Bid
E: Grass Seed	E1	No Bid	\$68.80	No Bid	No Bid
	E2	No Bid	\$73.92	No Bid	No Bid
	E3	No Bid	15%	No Bid	No Bid
F: Perennials	F1	No Bid	\$96.00	No Bid	No Bid
	F2	No Bid	\$23.00	No Bid	No Bid
	F3	No Bid	\$33.00	No Bid	No Bid
	F4	No Bid	15%	No Bid	No Bid
G: Athletic Field Supplies	G1	No Bid	\$6.30	No Bid	No Bid
	G2	No Bid	\$11.08	No Bid	No Bid
	G3	No Bid	15%	No Bid	No Bid

Base Bid C:

#	BRAND	EQUIPMENT Discount %	OEM PARTS & ATTACHMENTS Discount %	NON-OEM PARTS & ATTACHMENTS Discount %	Hourly Repair Rates
1	Allis Chalmers	No Bid	No Bid	No Bid	No Bid
2	Bobcat (skidsteer, loaders & tractors)	Bobcat of New Castle, 20% discount	Bobcat of New Castle, 2% Parts discount, 15% Attachment discount	Bobcat of New Castle, 2% Parts discount, 15% Attachment discount	\$145 in shop \$155 road service \$165/hour
3	Briggs & Stratton	No Bid	No Bid	No Bid	No Bid
4	Bush Hog	No Bid	No Bid	No Bid	No Bid
5	Buyers	No Bid H.A.DeHart&Son – 10%	No Bid H.A.DeHart&Son – 10%	No Bid H.A.DeHart&Son – 10%	No Bid H.A.DeHart & Son – \$95.00 \$95.00 \$95.00
6	Case	No Bid	No Bid	No Bid	No Bid
7	Cub Cadet	No Bid	No Bid	No Bid	No Bid
8	Echo	No Bid	No Bid	No Bid	No Bid

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Board of Trustees Minutes Attachment #49890

RESOLUTION NO. FY2021-29

#	BRAND	EQUIPMENT Discount %	OEM PARTS & ATTACHMENTS Discount %	NON-OEM PARTS & ATTACHMENTS Discount %	Hourly Repair Rates
9	EZ Go	No Bid	No Bid	No Bid	No Bid
10	Ford	No Bid	No Bid	No Bid	No Bid
11	Generac	No Bid	No Bid	No Bid	No Bid
12	Gravely	No Bid	No Bid	No Bid	No Bid
13	Homelite	No Bid	No Bid	No Bid	No Bid
14	Honda	No Bid	No Bid	No Bid	No Bid
15	Husqvarna	No Bid	No Bid	No Bid	No Bid
16	Hustle	No Bid	No Bid	No Bid	No Bid
17	John Deere	No Bid	No Bid	No Bid	No Bid
18	Kawasaki	No Bid	No Bid	No Bid	No Bid
19	Kohler	No Bid	No Bid	No Bid	No Bid
20	Kubota	No Bid	No Bid	No Bid	No Bid
21	Land Pride	No Bid	No Bid	No Bid	No Bid
22	Lely	No Bid	No Bid	No Bid	No Bid
23	Little Wonder	No Bid	No Bid	No Bid	No Bid
24	Magnum	No Bid	No Bid	No Bid	No Bid
25	Mount-Meyers	No Bid	No Bid	No Bid	No Bid
26	Myers	No Bid	No Bid	No Bid	BobCat of New Castle – No Bid H.A. DeHart & Son - \$95.00 Reg. \$95.00 OT \$95.00 Premium
27	New Holland	No Bid	No Bid	No Bid	No Bid
28	Pro-Tech	BobCat of New Castle – 7%	BobCat of New Castle – 2% Parts 7% Attachments	BobCat of New Castle – 2% Parts 7% Attachments	BobCat of New Castle: \$145.00 In Shop \$155.00 Road Service \$165.00
29	Ransome	No Bid	No Bid	No Bid	No Bid
30	Red Max	No Bid	No Bid	No Bid	No Bid
31	Ryan	No Bid	No Bid	No Bid	No Bid
32	Sweepster	No Bid	No Bid	No Bid	No Bid
33	Tecumseh	No Bid	No Bid	No Bid	No Bid
34	Tomberlin	No Bid	No Bid	No Bid	No Bid
35	Wacker	No Bid	No Bid	No Bid	No Bid
36	Western	No Bid	No Bid	No Bid	No Bid
37	Woods	No Bid	No Bid	No Bid	No Bid
38	York	No Bid	No Bid	No Bid	No Bid
39	OTHER Mfr. (list here): Toro	No Bid Turf Equipment & Supply Co., Inc.- MD- 20% discount H.A. DeHart & Son – 22% Over Cost	No Bid Turf Equipment & Supply Co., Inc.- MD- 5% discount H.A. DeHart & Son – 22% Over Cost	No Bid Turf Equipment & Supply Co., Inc.- MD- 0% discount H.A. DeHart & Son – 22% Over Cost	No Bid Turf Equipment & Supply Co., Inc- MD- \$102.00 Regular \$102.00 OT \$102.00 Premium H.A. DeHart & Son – \$95.00 \$95.00 \$95.00

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RESOLUTION NO. FY2021-29

#	BRAND	EQUIPMENT Discount %	OEM PARTS & ATTACHMENTS Discount %	NON-OEM PARTS & ATTACHMENTS Discount %	Hourly Repair Rates
40	OTHER Mfr. (list here): Terrain King	No Bid H.A. DeHart & Son – 22% Over Cost	No Bid H.A. DeHart & Son – 22% Over Cost	No Bid H.A. DeHart & Son – 22% Over Cost	No Bid H.A. DeHart & Son – \$95.00 \$95.00 \$95.00
41	OTHER Mfr. (list here): Carlton	No Bid H.A. DeHart & Son – 22% Over Cost	No Bid H.A. DeHart & Son – 22% Over Cost	No Bid H.A. DeHart & Son – 22% Over Cost	No Bid H.A. DeHart & Son – \$95.00 \$95.00 \$95.00

Individual Itemized Award Listing
For
Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn
Equipment, Parts and Repairs
(Bid #FY21ITB-01)

Base Bid A:

SiteOne Landscape Supply for Items:
0% discount- delivery included; and

Base Bid B:

SiteOne Landscape Supply for Items:
A1, B1, B2, C1-C7, E1-E3, F1-F4, and G1-G3;

Base Bid C:

BobCat of New Castle, LLC for All Items

RESOLUTION NO. FY2021-30

**RESOLUTION REJECTING BIDS FOR UNIFORMS FOR POLICE AND FIRE
ACADEMIES AND AUTHORIZING RE-ADVERTISEMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Uniforms for Fire Academy and Police Academy**, Bid #FY21ITB-20, and bid submissions were received; and

WHEREAS, the College staff recommends to the Board that all bid submissions be rejected and the specifications be revised and then re-advertised; and

WHEREAS, it is the recommendation of Orlando Cuevas, Executive Director of Public Safety Education & Training/ Police Academy/RETC, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to reject all bids submissions, to act as stated above, and to re-advertise a revised bid; and

BE IT THEREFORE RESOLVED that the bids are all rejected so the College may revise its specifications as set forth above and the Manager of Purchasing is authorized to re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects all bid submissions for Uniforms for Fire Academy and Police Academy under the advertised bid for **Uniforms for Fire Academy and Police Academy**, Bid #FY21ITB-20 and further authorizes the Manager of Purchasing, to re-advertise the revised bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION NO. FY2021-31

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
MOTOR COACH TRANSPORTATION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Motor Coach Transportation**, Bid #FY21ITB-15, which were received and the responses are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Jackie Tenuto, Assistant Dean of Enrollment and Student Services, William Banks, Director of Athletics, and Melissa Manera, Manager of Purchasing to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in accounts #331043-68101, #331045-68101, #337212-68101 and in various department accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-15** for **Motor Coach Transportation** be and is hereby **AWARDED** to **Sheppard Bus Service (Base Bid A, Base Bid B and Base Bid C)** in the anticipated amount of **\$60,000.00** with terms commencing **September 9, 2020 through June 30, 2021** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for motor coach transportation to **Sheppard Bus Service, Inc.** as the lowest responsive bidder in the anticipated amount of \$60,000.00 during the period of September 9, 2020 to June 30, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

Bid Responses
for
Motor Coach Transportation
(Bid #FY21ITB-15)

<u>MOTOR COACH</u>	Academy Express, LLC Hoboken, NJ	Sheppard Bus Service Bridgeton, NJ
Base Bid A Subtotal <i>(Student Life & Activities)</i>	\$7,846.00/1 coach	\$8,850.00/1 coach
Increase/Decrease	\$15,692.00/2 coach	\$17,700.00/2 coach
Adjustment Cost	\$125.00/hour/per coach	\$120.00/hour/per coach \$240.00/hour 2 coaches
Base Bid B Subtotal <i>(Athletics – as-needed)</i>	\$29,800.00/1 coach	\$22,688.00/1 coach
Increase/Decrease	-\$1,400.00/each day return early	-\$600.00/each day return early
	\$125.00/hour	\$90.00/hour
Base Bid C <i>(Unanticipated Trips)</i>	\$1,525.00/1 coach	\$1,520.00/1 coach
Increase/Decrease	\$3,050.00/2 coach	\$2,840.00/2 coach
Adjustment Cost	\$125.00/hour/per coach	\$240.00/hour/per coach
Base Bid D <i>(Unanticipated Trips)</i>		
38 passenger coach		
1 coach weekday	\$1,475.00	\$1,020.00
2 coaches weekday	\$2,950.00	\$2,040.00
1 coach weekend	\$1,475.00	\$1,420.00
2 coaches weekend	\$2,950.00	\$2,840.00
Increase/Decrease		
Adjustment Cost	\$125.00/hour/per coach	\$90.00/hour/per coach \$190.00/hour 2 coaches
28 passenger coach		
1 coach weekday	No Bid	\$1,020.00
2 coaches weekday		\$2,040.00
1 coach weekend		\$1,320.00
2 coaches weekend		\$2,640.00
Increase/Decrease		
Adjustment Cost		\$90.00/hour/per coach \$190.00/hour 2 coaches

RESOLUTION NO. FY2021-32

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ELECTRICAL SYSTEM MAINTENANCE, TESTING AND REPAIRS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Electrical System Maintenance, Testing and Repairs, Bid #FY21ITB-02**, and bid submissions were received and are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Michael Calabrese, Buildings Operations Manager, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services and to recommend that the Board of Trustees award a contract as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #164688-62418 for FY2021. Funding in FY2022 is subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-02 for Electrical System Maintenance, Testing and Repairs** be and is hereby **AWARDED** to **Chammings Electric, Inc.** in the anticipated amount of **\$50,000.00 on an as-needed basis** over the two year period of the term from **September 9, 2020** through **August 31, 2022** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Chammings Electric, Inc. in the anticipated amount of \$50,000.00 on an as needed basis over the 2 year term. These services are required for electrical system maintenance, testing and repairs on an as-needed basis during the period of September 9, 2020 to August 31, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

Bid Responses
For
Electrical System Maintenance, Testing and Repairs
(Bid #FY21ITB-02)

	Chammings Electric, Inc. Vineland, NJ	
	Year 1	Year 2
Straight Time:	\$130.00/hr	\$134.00/hr
Overtime:	\$195.00/hr	\$201.00/hr
Premium Time:	\$260.00/hr	\$268.00/hr
Discount (Materials and Supplies)	20%	20%
Total Cost for Hypothetical Jobs (#1, #2 and #3)	\$30,032.23	
Concrete cut-off saw (gas powered) per hour	\$29.00	\$32.00
Concrete cut-off saw (gas powered) per day	\$80.00	\$88.00
Loader backhoe w/operator per hour	\$700.00	\$750.00
Loader backhoe w/operator per day	\$2,900.00	\$3,000.00
Bucket Truck w/ operator per hour	\$350.00	\$375.00
Bucket truck w/operator per day	\$2,100.00	\$2,200.00

RESOLUTION NO. FY2021-33

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
SCHOOL BUS TRANSPORTATION & AUTHORIZING THE RE-BID OF NO BID
ITEMS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **School Bus Transportation**, Bid #FY20ITB-48, were received and the responses are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Jackie Tenuto, Assistant Dean of Enrollment and Student Services, William Banks, Director of Athletics, Yvonne Kilson, Assistant Dean of School, Community and Workforce Training Programs, and Melissa Manera, Manager of Purchasing to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder. In addition, the departmental staff recommends that the no bid **Item Base Bid C** (21st Century STEM Program) be re-advertised; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in accounts #331043-68101, #331045-68101, #337212-68101 and in various department accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-48** for **School Bus Transportation**:

Base Bid A is hereby AWARDED to **Hillman’s Bus Service, Inc.** in the Anticipated amount of **\$52,026.00**; Base Bid B and Base bid D are Awarded to **McGough Bus Co.** in the anticipated amount aggregate amount of **\$52,155.00 as set below all with terms commencing September 9, 2020 through June 30, 2021** as set forth in the conditions for the bid; and

BE IT RESOLVED, that the Manager of Purchasing, is authorized to re-advertise the no bid **Items Base Bid C** (21st Century STEM Program); and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the **bid A** contract for school bus transportation to **Hillman’s Bus Service, Inc.** in the anticipated amount of **\$52,026.00** and **Bids B and D** to **McGough Bus Co.** in the anticipated total amount of **\$52, 155.00** all three for the period of September 9, 2020 through June 30, 2021. The Board authorizes a re-Bid of the no bid Item Base Bid C (21st Century STEM Program). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

Bid Responses
for
School Bus Transportation
(Bid #FY20ITB-48)

<u>School Bus</u>	Hillman's Bus Service, Inc. West Berlin, NJ	McGough Bus Co. Sewell, NJ
Base Bid A Subtotal <i>(College for a Day)</i>	\$8,671.00 (1 bus)	\$13,097.00 (1 bus)
Increase/Decrease	\$17,342.00 (2 bus)	\$26,139.00 (2 bus)
Adjustment Cost	\$26,013.00 (3 bus)	\$39,292.00 (3 bus)
	\$1.00	\$1.50
Base Bid B Subtotal <i>(Athletics)</i>	No Bid	\$34,970.00 (1 bus)
Increase/Decrease Adjustment Cost		\$1.50
Base Bid C Subtotal <i>(21st Century STEM)</i>	No Bid	No Bid
Increase/Decrease Adjustment Cost		
Base Bid D Subtotal <i>(Unanticipated Trips)</i>	No Bid	\$5,735.00 (1 bus)
Increase/Decrease Adjustment Cost		\$11,450.00 (2 bus)
		\$1.50
TOTAL BID	\$52,026.00	\$130,740.00

RESOLUTION NO. FY2021-34

RESOLUTION AWARDING RENEWAL CONTRACT FOR PROCUREMENT OF REFUSE REMOVAL SERVICES FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS has procured and awarded agreements; and

WHEREAS, CCCPS received and publicly opened, publically advertised Bid #A-21/2018 on July 24, 2018 for the procurement of refuse removal services; and the College seeks to utilize that procurement to award a contract to that Vendor for the one-year renewal contract; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to procure refuse removal services on an as-needed basis through the CCCPS bid from Waste Management of New Jersey, Inc. with terms commencing on September 1, 2020 through August 31, 2021; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in accounts #164685-65505, #164695-65505, #164716-65505, #164702-65505, #164705-65505 and #164258-65505.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to award the contract for refuse removal services through the Camden County Cooperative Pricing System – Identifier #57-CCCPS to **Waste Management of New Jersey, Inc.** by the aforementioned third-year renewal contract in the anticipated amount of **\$45,568.86** with terms commencing on or about **September 1, 2020** through **August 31, 2021**, which is subject to appropriate contract terms; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to renew the refuse removal services third-year contract through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS under Bid #A-21/2018 by award to **Waste Management of New Jersey, Inc.** during the period of September 1, 2020 through August 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2019

RESOLUTION NO. FY2021-35

**RESOLUTION AWARDING A MONTH TO MONTH RENEWAL CONTRACT FOR
PURCHASE OF COPY, COMPUTER PAPER AND ENVELOPES THROUGH THE CAMDEN
COUNTY COOPERATIVE PRICING SYSTEM (CCCPS)**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Act N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS procured and awarded the agreements with an option to purchaser to extend; and

WHEREAS, CCCPS publically advertised Bid #A-41/2019 and on August 8, 2019 publicly opened the bid submissions and subsequently awarded the contract with an option to extend and then the College also awarded this contract as part of the CCPS award and also later exercised the option for the procurement of copy, computer paper and envelopes; and both terms having been utilized by CCPS and by the College, with the CCCPS currently having awarded a month to month extension on an as-needed basis; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the month-to-month extension to procure copy, computer paper and envelopes through the CCCPS bid from Paper Mart and W.B. Mason; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funds in account #156641-62105.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to continue to procure copy, computer paper and envelopes through the CCCPS – Identifier #57-CCCPS contract from **Paper Mart and W.B. Mason** identified above pursuant to the aforementioned month-to-month contract on an as needed basis; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the month-to-month renewal of the contract for copy, computer paper and envelopes through the County Cooperative Pricing System pricing under its – Identifier #57 – CCCPS under Bid #A-41/2019 to Paper Mart and W.B. Mason during the period of September 1, 2020 through October 31, 2020. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION AWARDING A ONE YEAR RENEWAL OF FIRE SUPPRESSION SYSTEM INSPECTION, TESTING AND MAINTENANCE SERVICES THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded an agreement; and

WHEREAS, CCCPS publically advertised and opened Bid #A-40/2019 on August 9, 2019 for the procurement of fire suppression system inspection, testing and maintenance services with a one-year contract with an optional one-year renewal contract as described in that bid; and awarded a contract pursuant thereto, and the College last year also utilized that procurement and awarded a one-year contract with an optional one-year renewal contract to that vendor under that bid; and The College now also seeks to exercise the option to award a second renewal year; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to renew fire suppression system inspection, testing and maintenance services from **Wayman Fire Protection, Inc.**, for a renewal of a one year contract; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds on an as-needed basis in accounts #164259-61424, #164688-61424, #164698-61424, #164708-61424, #164714-61424 and #164719-61424.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to renew fire suppression system inspection, testing and maintenance services through the CCCPS – Identifier #57- CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$26,000.00** with terms commencing on or about **September 1, 2020** through **August 31, 2021** and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes a one year renewal contract for fire suppression system inspection, testing and maintenance services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-40/2019 on an as-needed basis in the anticipated amount of **\$26,000.00** during the period of on or about September 1, 2020 through August 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION NO. FY2021-37

**RESOLUTION AWARDING SECOND-YEAR RENEWAL CONTRACT
FOR RECORDS SHREDDING SERVICES FROM CAMDEN COUNTY COOPERATIVE
PRICING SYSTEM AWARD**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College Board of Trustees on November 11, 2014 passed Resolution FY2015-58 approving purchases through the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and which has received the State of New Jersey approval from the Department of Community Affairs; and

WHEREAS, the Camden County Cooperative Pricing System, under Resolution 64-1 dated June 18, 2020 for the procurement of records shredding services on an “as-needed” basis; and

WHEREAS, Kay Byrd, Director of Events and Facilities Services, Patrick Shuttleworth, Project Manager, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing, and Maris Kukainis, Executive Director of Financial Administrative Services recommends a second-year renewal contract for records shredding services to Secured Document Destruction, LLC with terms commencing on or about July 1, 2020 through June 30, 2021 and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #164685-65505, #164705-65505, 164695-65505 and #164258-65505 for FY2021.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to procure a second-year contract for records shredding services through the Camden County Cooperative Pricing System – Identifier #57-CCCPS identified above pursuant to the aforementioned contract in the anticipated amount of **\$21,152.00 on an as-needed basis** with terms commencing on or about **July 1, 2020 through June 30, 2021** and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the College to utilize the option for a second year renewal of the shredding services contract made by the CCCPS under its Identifier #57–CCCPS under Bid #A-27/2019 to Secured Document Destruction, LLC with new terms commencing on or about July 1, 2020 through June 30, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION NO. FY2021-38

**RESOLUTION AWARDING CONTRACT FOR FACILITY MAINTENANCE SERVICES
THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

WHEREAS, CCCPS received and opened this publicly advertised Bid #A-31/2020 on July 9, 2020 for the procurement of facility maintenance services as described in that bid with an Owners option for a second year of contract; and the College seeks to utilize that procurement to award a contract to that vendor, Meridian Property Services, Inc.; and

WHEREAS, it is the recommendation of Patrick Shuttleworth, Project Manager from the Camden County Improvement Authority and Melissa Manera, Manager of Purchasing and Maris Kukainis, Director of Financial & Administrative Services, to procure facility maintenance services through the CCCPS contract from Meridian Property Services, Inc.; and

WHEREAS, Helen Antonakakis, the Executive Director for Finance and Planning has certified funds are available in accounts #164687-51104 and #164689-51104.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES determines to procure such a contract which is hereby AWARDED to **Meridian Property Services, Inc.** for the procurement of facility maintenance services through the Camden County Cooperative Pricing System – Identifier #57-CCCPS contract identified above in the anticipated amount of **\$652,344.00** with terms commencing on **August 1, 2020** through **July 31, 2021**, and with the College's option to later exercise a second year; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution awards and authorizes the College to Award a new contract with Meridian Property Services, Inc. to procure facility maintenance services through the County Cooperative Pricing System pricing under its – Identifier #57– CCCPS under Bid #A-31/2020 for the anticipated amount of \$652,344.00 commencing on August 1, 2020 through July 31, 2021 with a possible second year option. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION NO. FY2021-39

**RESOLUTION AWARDING CONTRACT FOR HVAC MAINTENANCE SERVICE
CONTRACTS THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded a contract through the CCCPS; and

WHEREAS, CCCPS received and publicly opened, publically advertised Bid #A-32/2020 on July 9, 2020 for the procurement of an HVAC maintenance service contract as described in that bid for one year with an Owners option to renew for one-year; and

WHEREAS, The CCCPS awarded this Bid on July 16, 2020 in The Freeholders Public meeting and specifically authorized members to contract directly with Northeast Mechanical Services, Inc., in accordance with that bid and applicable law; and

WHEREAS, Patrick Shuttleworth, CCIA consultant for Maintenance & Facilities, Melissa Manera, Manager of Purchasing and Maris Kukainis, Director of Financial & Administrative Services, recommend that the College procure the HVAC service contract through the CCCPS bid from Northeast Mechanical Services, Inc.; and the College seeks to utilize that procurement to award a contract to that vendor, Northeast Mechanical Services, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funds are available in various operational accounts by Campus for each of the respective sites; and

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD a contract to **Northeast Mechanical Services, Inc.** to procure HVAC maintenance service contract through the Camden County Cooperative Pricing System – Identifier #57-CCCPS contract identified above in the anticipated amount of **\$302,777.75 for Base Bid A HVAC and B Boilers** with terms commencing on **August 1, 2020 through July 31, 2021** and the same period for **Base C Service Trade Unit Prices on an as needed basis** with a 30 day termination clause at the College's convenience and payment due only up to the date of termination; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution awards and authorizes the College to contract with Northeast Mechanical Services, Inc. to procure HVAC & Boiler maintenance service contracts along with contract related service trade unit pricing through the County Cooperative Pricing System pricing under its – Identifier #57 – CCCPS under Bid #A-32/2020 for the anticipated amount of **\$302,777.75** commencing on August 1, 2020 through July 31, 2021 with a 30 day termination clause at the College's convenience and payment due only up to the date of termination. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 8, 2020

RESOLUTION AWARDING BID FOR INTERNET CONNECTIVITY SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Internet Connectivity Services**, Bid #FY21ITB-21, and responsive bids received are attached below under “Bid Responses”; and

WHEREAS, a bid submission was received from Comcast Business Communications, LLC but failed as called for in the bid to submit original signatures and Exhibit F, Non-Collusion Affidavit was not notarized; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Office of Information Technology, Earl Ruberts, Director of Network Services, Office of Information of Technology, and Melissa Manera, Manager of Purchasing to award a contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #165081-65609 in Year 1 and subject to the availability of funds in Years 2 and 3 and is noted that any contract entered into shall reflect that it is subject to funding pursuant to N.J.S.A. 18A:64A-25.28(q) or contains an appropriate cancellation clause; and

NOW, THEREFORE BE IT RESOLVED by the College that the aforementioned **Bid #FY21ITB-12 for Internet Connectivity Services**, be and is hereby **AWARDED** to **Cogent Communications, LLC** in the amount of **\$31,800.00 per year** with terms commencing on **September 9, 2020 to August 31, 2021 with an option for the College of a two-year renewal contract** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to **Cogent Communications, LLC** for internet connectivity services as identified above for the amount of **\$31,800.00** as indicated in the anticipated amount during the period of September 9, 2020 to August 31, 2021 with an option for the College of a two-year renewal contract. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-40

Bid Response
for
Internet & Inter-Campus Connectivity Services
(Bid #FY21ITB-12)

Bidder	Cost
Cognet Communications, LLC Washington DC	Yearly Cost: \$31,800.00
Granite Government Solutions Quincy, MA	Yearly Cost: \$66,300.00

September 8, 2020

RESOLUTION NO. FY2021-41

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR WELDING SUPPLIES & AUTHORIZATION TO PURCHASE FROM DEPARTMENTAL VENDOR OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Welding Supplies in FY20ITB-62** and received no conforming bids; and again publicly advertised Bid **#FY21ITB-13**, which also received no bid; and

WHEREAS, it is the recommendation of Kevin Schmidt, CIM Coordinator, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award contracts to what is the departmental vendor of choice for the procurement of the needed no bid items pursuant to NJSA 18A:64A-25.5(c); and the selection of the departmental vendor of choice was made based upon the terms, conditions, restrictions and specifications for the negotiated contract items under terms which are not substantially different from those of the prior no bids; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding in various departmental accounts.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the negotiated contract for **Welding Supplies** be and is hereby AWARDED pursuant to N.J.S.A. 18A:64A-25.5(c) to the vendor of choice as follows: **AirGas, Inc (#FY21NG-05 vendor of choice)** in the total anticipated amount of **\$ 25,000.00 on an as-needed basis** with terms commencing on **September 9, 2020** through **August 31, 2021**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a negotiated contract to the departmental vendor of choice: AirGas, Inc for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c). These welding supplies are required on an as-needed basis during the period of September 9, 2020 through August 31, 2021 in the anticipated amount of \$25,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.

September 8, 2020

RESOLUTION NO. FY2021-42

RESOLUTION REJECTING BID FOR OPHTHALMIC EQUIPMENT, EYEGLASS FRAMES, LENSES, SUPPLIES, CONTACT LENSES AND RELATED SUPPLIES FY2021 AND AUTHORIZING DEPARTMENTAL VENDORS OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Ophthalmic Equipment, Eyeglass Frames, Lenses, Supplies, Contact Lenses and Related Supplies FY2021**, Bid #FY20ITB-45 and did so again in Bid #FY21ITB-21 and received no valid bids on both bid processes; and

WHEREAS, it is the recommendation of Dan Banks, Teaching Administrator-Director, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial & Administrative Services, to award a negotiated contract of substantially the same terms to departmental vendors of choice; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #122395-62206 and #112390-62206 on an as-needed basis; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned negotiated contract (#FY21NG-08) be and is hereby AWARDED to the departmental vendors of choice:

- 1) **Alcon Laboratories, Inc.**; and
- 2) **Amcon Laboratories, Inc.** (restricted - under NJ BRC threshold); and
- 3) **Clear Vision Optical Co.**; and
- 4) **De Rigo/REM**; and
- 5) **Frames Data** (restricted - under NJ BRC threshold); and
- 6) **Hilco Eyewear Repair Service** (restricted - under NJ BRC threshold); and
- 7) **Hoya Corp.**; and
- 8) **Kenmark Optical, Inc.**; and
- 9) **Luzerne Optical Laboratories, LTD**; and
- 10) **Mancine Optical**, and
- 11) **Marcati International, Inc.**; and
- 12) **Marchon Eyewear** (restricted - under NJ BRC threshold); and
- 13) **Optisource International, Inc.**; and
- 14) **Safilo Group**; and
- 15) **Silhouette Eyewear**; and
- 16) **Silver Dollar Optical Corp.** (restricted - under NJ BRC threshold); and
- 17) **Sheridan Optical Co.**; and
- 18) **Smilen Eyewear** (restricted - under NJ BRC threshold); and
- 19) **State Optical Co.** (restricted - under NJ BRC threshold); and
- 20) **Western Optical** (restricted- under NJ BRC threshold)

September 8, 2020

RESOLUTION NO. FY2021-42

in the anticipated amount of **\$37,000.00** on an as-needed basis with terms commencing on **September 9, 2020 through June 30, 2021** pursuant to the terms and conditions for the negotiated contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to, where appropriate, require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the negotiated contracts to the departmental vendors of choice for items that received no valid bids pursuant to N.J.S.A. 18A: 64A-25.5(c). These services are required on an as-needed basis during the period of September 9, 2020 through June 30, 2021 in the anticipated amount of an aggregate of \$37,000.00 among all contracts and vendors. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.

Individual Itemized Award Listing
for
Ophthalmic Equipment, Eyeglass Frames, Lenses and Supplies, Contact
Lenses and Related Supplies
(#FY21NG-08)

Base Bid A Departmental Vendors of Choice

Alcon (formerly Ciba Vision for Item:

#147 in the anticipated amount of \$250; and

Clear Vision for Items:

#4, #10, #15, #17, #23, #27, #36, #42 in the anticipated amount of \$1,000.00; and

DeRigo/REM for Items:

#9, #13, #25, #26, #31 in the anticipated amount of \$2,500.00; and

Kenmark Eyewear for Items:

#12, #20, #30, #37, #44 in the anticipated amount of \$2,500.00; and

Mancine Optical for Items:

#22, #45, #47, #48, #140 in the anticipated amount of \$2,000.00; and

Marchon for Items:

#18, #33, #34 in the anticipated amount of \$3,000.00; and

Safilo for Items:

#3, #8, #14, #19, #24, #28, #32, #40 in the anticipated amount of \$3,000.00; and

Silhouette for Items:

#2, #41 in the anticipated amount of \$2,000.00; and

Silver Dollar Eyewear (SD Eyes) for Items:

#6, #7, #11, #16, #29, #35, #38 in the anticipated amount of \$4,000.00; and

Smilen Eyewear for Items:

#1, #5, #21, #39, #43, #46 in the anticipated amount of \$1,000.00; and

Marcati for Items:

#54 thru #61, #63, #90, #118 in the anticipated amount of \$3,000.00; and

Hoya for Items:

#62, #64 in the anticipated amount of \$2,000.00; and

State Optical for Item:

#85 in the anticipated amount of \$1,000.00; and

Luzerne Optical for Items:

#98 thru #105 in the anticipated amount of \$3,000.00; and

Sheridan Optical for Item:

#65 thru #84, #86 thru #89, #91 thru #97, #106 thru #117, #119 thru #139, #141 thru #146 in the anticipated amount of \$4,000.00; and

Amcon for Item:

#49 in the anticipated amount of \$1,000.00; and

Hilco for the Item:

#50 in the anticipated amount of \$500.00; and

Frames Data for Item:

#52 in the anticipated amount of \$250.00; and

Optisource for Item:

#53 in the anticipated amount of \$500.00; and

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Western Optical for Item:

#51 in the anticipated amount of \$500.00.

RESOLUTION NO. FY2021-43

**RESOLUTION REJECTING BID FOR INTER-CAMPUS CONNECTIVITY SERVICES
AND AUTHORIZING DEPARTMENTAL VENDORS OF CHOICE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bids for **Inter-Campus Connectivity Services, Bid #FY20ITB-47 and Bid #FY21ITB-09** and received no conforming valid bids on either bid processes; and

WHEREAS, the bid submission received from Comcast Business Communications, LLC, Philadelphia, PA was rejected as an insufficient bid response because the bid packet was incomplete due to containing no original ink signatures and notary as requested in the bid specifications; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Walt George, Director of User Services, and Melissa Manera, Manager of Purchasing to award a negotiated contract to a departmental vendor of choice for substantially the same terms as bid; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #165081-65609 on an as-needed basis; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned negotiated contract (**#FY21NG-06**) be and is hereby **AWARDED** to the departmental vendor of choice: **Comcast Business Communications, LLC** in the anticipated amount of **\$7,292.00** monthly on an as-needed basis with terms commencing on **September 8, 2020 through August 31, 2021** pursuant to the terms and conditions for the negotiated contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to, where appropriate, require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

.This resolution awards the negotiated contract to the departmental vendor of choice: **Comcast Business Communications, LLC** for items that received no valid bids pursuant to N.J.S.A. 18A:64A-25.5(c). These connectivity services are required on an as-needed basis during the period of September 9, 2020 through August 31, 2021 in the anticipated amount of \$87,505.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.

September 8, 2020

RESOLUTION NO. FY2021-44

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
METAL STOCK SUPPLIES FROM DEPARTMENTAL VENDOR OF CHOICE**

WHEREAS, purchasing and contracting of Camden County College is governed by County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised for bids for **Metal Stock Supplies FY2021, in Bid #FY20ITB-62 and again in Bid #FY21ITB-14**, but no bids were received either time; and

WHEREAS, it is the recommendation of Kevin Schmidt, CIM Coordinator, and Melissa Manera, Manager of Purchasing to award contracts to a designated departmental vendor of choice for the procurement of the no bid items pursuant to NJSA 18A:64A-25.5(c). The selection of the departmental vendor of choice was made based upon the terms, conditions, restrictions and specifications for the negotiated contract items and terms which are not substantially different from those which received no; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the negotiated contract for **Metal Stock Supplies** be and is hereby AWARDED pursuant to N.J.S.A. 18A:64A-25.5(c) to the following vendor of choice: **Joseph Fazzio, Inc. and Online Metals (#FY21NG-04 vendor of choice)** in the total anticipated amount of **\$20,000.00 on an as-needed basis** with terms commencing on **September 9, 2020** through **August 31, 2021**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the negotiated contract to the departmental vendors of choice: **Joseph Fazzio, Inc. and Online Metals** for items that received no bids twice pursuant to N.J.S.A. 18A:64A-25.5(c). These metal stock supplies are required on an as-needed basis during the period of September 9, 2020 through August 31, 2021 in the anticipated amount of \$20,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.

September 8, 2020

RESOLUTION NO. FY2021-45

**RESOLUTION REJECTING BID FOR COMPRESSED GASES AND AUTHORIZING
DEPARTMENTAL VENDORS OF CHOICE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Compressed Gases**, Bid #FY20ITB-50 and receiving no bids; then advertised for bids by **Bid #FY21ITB-08**; and

WHEREAS, again no bids were received for FY21ITB-08; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award a negotiated contract to the departmental vendor of choice for substantially similar terms; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funds are available in various operational accounts; and

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the **Bid #FY21ITB-08** for **Compressed Gases** be and is hereby AWARDED for similar but negotiated terms and the Manager of Purchasing is authorized to procure compressed gases and the refrigerant supplies from a departmental vendor of choice, **AirGas**, on an as needed basis under FY21NG-02 in the anticipated amount of \$20,000.00.

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the Manager of Purchasing, to purchase the compressed gases from the departmental vendor of choice, **Air Gas**, as such items received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) and will be procured on an as-needed basis in the anticipated amount of \$20,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.

September 8, 2020

RESOLUTION NO. FY2021-46

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
DENTAL SUPPLIES, EQUIPMENT, SERVICE AND GLOVES II FY2021
TO THE DEPARTMENTAL VENDORS OF CHOICE**

WHEREAS, purchasing and contracting of Camden County College is governed by County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Dental Supplies, Equipment, Service & Gloves for FY 2021 first as #FY20ITB-41 and again as Bid #FY21ITB-07**, and no valid bid responses were received; and

WHEREAS, Crosstex International, Hauppauge, NY submission was deemed rejected for no Business Registration Certificate; and

WHEREAS, the department has determined they can procure Base Bid C Items #337 thru #385 items previously awarded catalog bids on an as needed basis; and

WHEREAS, the following bids items were rejected for non-compatible and/or budgetary constraints, #104 thru #112, #219, #233, #259, #260 will be procured through the department vendors of choice as chosen; and

WHEREAS, the following no bid Items #12, #13, #21 thru #23, #34, #36, #43, #52, #62, #63, #70, #83, #86, #97, #98, #101 thru #103, #115 thru #117, #131, #134, #138, #139, #153, #155, #156 thru #159, #161, #162, #164 thru #171, #175 thru #179 #185, #187 thru 193, #195 thru #197, #200 thru #202, #204, #205, #208, #212 thru #218, #219, #223 thru #225, #234, #240, #241, #245 thru #258, #261, #263, #264, #265, #268 thru #271, #275, #280 thru #284, #288, #289, #291 thru #294, #297 thru #326, #328, #329, #330, #333, #335, #336, will be procured through the department vendors of choice as indicated herein; and

WHEREAS, it is the recommendation of Judy Burns, Dental Technician, Dawn Conley, Director of Dental Program, and Melissa Manera, Manager of Purchasing to award contracts as identified on the attached Individual Itemized Award Listing as set forth therein as the designated departmental vendors of choice; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112415-62206 and various College accounts on an as-needed basis and has further certified 100% funding is contingent upon the approval of funding for the State of New Jersey Carl D. Perkins grant in account #516664-62206.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that pursuant to N.J.S.A. 18A:64A-25.5 (c) negotiated contracts are hereby AWARDED to the departmental vendors of choice below and on the attached Individual Itemized Award Listing as follows and in keeping with the requirements and conditions of that statutory provision :

- 1) AVCO Enterprises d/b/a Dentserve (#FY21ITB-07); and**
- 2) Acteon, Inc. (#FY21NG-09 vendor of choice); and**
- 3) Benco Dental Supply Co. (#FY21NG-09 vendor of choice); and**
- 4) Darby Dental Supply (#FY21NG-09 vendor of choice); and**

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- 5) Dental Health Products, Inc. (#FY21NG-09 vendor of choice); and**
- 6) Dentalez (#FY21NG-09 vendor of choice); and**
- 7) Henry Schein, Inc. (#FY21NG-09 vendor of choice); and**
- 8) Hu-Friedy (FY21ITB-07); and**
- 9) Office Basics (#FY21NG-09 vendor of choice)**
- 10) Oral-B (#FY21NG-09 vendor of choice); and**
- 11) Patterson Dental Supply, Inc. (#FY21NG-09 vendor of choice); and**
- 12) Pocket Nurse (#FY21NG-09 vendor of choice); and**
- 13) Zyris (#FY21NG-09 vendor of choice); and**

for these contracts **on an as-needed basis** in the **anticipated total amount of \$20,000.00 as an aggregate** with terms commencing **September 1, 2020** through **June 30, 2021** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards bid contracts and negotiated contracts for the individually bid items on the attached Individual Itemized Award Listing to the designated departmental vendors of choice in the anticipated amount of \$20,000.00 for the period of September 9, 2020 through June 30, 2021 pursuant to N.J.S.A. 18A: 64A-25.5(c) for items rejected or received no bids twice. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.

September 8, 2020

Individual Itemized Award Listing for
Dental Supplies, Equipment, Service and Gloves FY2021
(Bid #FY21ITB-07)

Base Bid A:

AVCO Enterprises d/b/a Dentserve for Items:

#1 thru #7, #8 thru #11, #14 thru 20, #24 thru #33, #35, #37 thru #42, #44 thru #48, #50, #51, #53 thru #61, #64 thru #69, #71 thru #82, #84, #85, #87 thru #96, #100, #113, #114, #118 thru #130, #132, #133, #135 thru #137, #140 thru #145, #149, #152, #154, #160; and

Hu-Friedy for Items:

#99, #146 thru #148, #150, #151; and

Base Bid B:

AVCO Enterprises d/b/a Dentserve for Items:

#163, #172 thru #174, #180 thru #184, #186, #194, #198, #199, #203, #206, #207, #209 thru #211, #220 thru #222, #226 thru #232, #235 thru #239, #242 thru #244, #262, #266, #267, #272 thru #274, #276 thru #279, #285 thru #287, #290, #295, #296, #327; and

Hu-Friedy for Items:

#259, #260; and

Base Bid C:

AVCO Enterprises d/b/a Dentserve for Items:

#331, #332, #334; and

Departmental Vendors of Choice for Items:

Aceton

#156; and

AVCO

#194, #198, #199, #203, #206, #207, #209, #210, #211, #286, #287, #290, #295, #296; and

Benco

(Base Bid A): #12, #13, #21, #23, #43, #49, #101 thru #103, #155, #157, (Base Bid B): #165, #166, #219, #249, #250, #275, #288, #289, #294, #298 thru #315, #328, #329, #333; and

**Darby Dental Supply
#158; and**

**Dentalez
#212 thru #218; and**

**Dental Health Products, Inc.
#83, #86, #97, #98, #159, (Base Bid B): #223, #316, #317 (Base Bid C): #335, #336;
and**

**Henry Schein, Inc.
#138, #139, #161, (Base Bid B): #205, #234, #240, #291, #325, #326; and**

**Oral-B
#104 Thru #112; and**

**Office Basics
#319; and**

**Patterson Dental Supply, Inc.
#22, #34, #36, #52, #62, #63, #70, #115, #116, #117, #131, #134, #153, #162 (Base
Bid B): #164, #167 thru #171, #175 thru #179, #185, #187 thru #193, #195 thru
#197, #200 thru #202, #204, #208, #224, #233, #245 thru #247, #258, #261, #263
thru #265, #271, #281 thru #284, #292, #293, #297, #318, #323, #324 (Base Bid C):
#330; and**

**Pocket Nurse
#241, #248, #251 thru #258; and**

**Zyris
#320 thru #322.**

RESOLUTION NO. FY2021-47

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

September 8, 2020

PERSONNEL RECOMMENDATIONS

New Hires

William Glassman

Fire Academy Chief Training Officer
Fire Academy
Effective September 14, 2020

Marjory McCoy

Procurement Buyer, Acting
Purchasing
Effective September 21, 2020

Reassignments/Transfers

Lola Barr

From C Secretary – Facilities
To C Secretary
Foundation & Alumni Relations
Effective August 24, 2020

Laura Christopher

From Dean's Secretary
To A Secretary
Student Affairs
Effective August 24, 2020

Renee Pollard

From B Secretary – Student Affairs
To B Secretary
Liberal Arts & Professional Studies
Effective August 24, 2020

Title Changes

Crystal Killebrew

From Assistant Director/Title IX and 504 Coordinator
To Assistant Director/Deputy Title IX and ADA Coordinator
Human Resources
Effective September 14, 2020

Jacqueline Tenuto

From Associate Dean of Students/Title IX and 504 Coordinator
To Associate Dean of Students/Deputy Title IX and Section 504 Coordinator
Student Affairs
Effective September 14, 2020

Separations

Diana Davis

Student Advisor – ESL
Student Affairs
Effective August 31, 2020

Nancy Jeannette

Senior Procurement Buyer
Purchasing
Effective August 31, 2020

RESOLUTION NO. FY2021-47-1

Tina Lacava
Administrative Assistant
Academic Affairs
Effective November 30, 2020

Leave

Alison Bombara
Senior Research Analyst
Institutional Research and Planning
Effective August 11, 2020 – November 3, 2020 (revised dates)

Angelica Santiago
Student Advisor
Academic Advisement
Effective August 11, 2020 – November 11, 2020

Government Services Division

Reassignments/Transfers

Takira Brown
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective September 14, 2020

Jadeah Carter
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective September 14, 2020

David Hamwright
From Temporary part-time Campus Safety Officer -LEO
To Permanent part-time Campus Safety Officer - LEO
Public Safety
Effective September 14, 2020

Elizabeth Nguyen
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective September 14, 2020

Shay Sampson
From Temporary part-time Campus Safety Officer -LEO
To Permanent part-time Campus Safety Officer - LEO
Public Safety
Effective September 14, 2020

Salary Increase

Daniel Cristino
Mechanic's Assistant
Facilities
Effective September 14, 2020

RESOLUTION NO. FY2021-47-1

Separations

Nicollette Guddo

Campus Safety Officer
Public Safety
Effective September 17, 2020

Shanice McBride

Campus Safety Officer
Public Safety
Effective August 28, 2020

Joseph Pisani

Campus Safety Officer
Public Safety
Effective August 28, 2020

Leave

Colin Lynch

Campus Safety Officer – EMT
Public Safety
Effective August 18, 2020 – September 20, 2020

John Sesko

Mechanic's Assistant
Facilities
Effective August 11, 2020 – September 27, 2020

Credentials Summary

William Glassman	<p>A.A.S., Camden County College</p> <p>Mr. Glassman previously worked as a Chief, Battalion Chief, Lieutenant and Firefighter for the Gloucester City Fire Department. He also worked as a Maintenance Supervisor for Gloucester Catholic High School and Taunton Run Village.</p>
Marjory McCoy	<p>Ms. McCoy worked as a Law Secretary for the County of Camden. She also worked as a Paralegal Intern for Gilboy & Gilboy LLC.</p>

RESOLUTION NO. FY2021-48

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE'S 2020 -- 2023
STRATEGIC PLAN**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11, and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, discussion and review of the College Mission and Goals began in Fall 2019 with formation of a cross sectional institutional committee, Town Hall meetings, surveys and discussion of institutional priorities under the leadership of the President and executive team; and

WHEREAS, a collaborative, college-wide review of a new Vision, Values, Mission and Goals was adopted by the Camden County College Board of Trustees in September 2020; and

WHEREAS, based on evaluation of previous Strategic Plan, feedback and discussion, proposed college-wide strategic initiatives were shared with the College Community during the summer of 2020 for discussion; and

WHEREAS, one hundred and nineteen respondents participated in a survey conducted to gather feedback and suggestions; and

WHEREAS, as a result of all the surveys, Town Hall meetings and discussions, a new Strategic Plan for 2020 - 2023 was finalized.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby adopts the proposed Strategic Plan 2020-2023 as attached hereto.

BE IT FURTHER RESOLVED the proper officers of the College are, where appropriate, authorized to require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or to receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution accepts the proposed Strategic Plan 2020 - 2023.

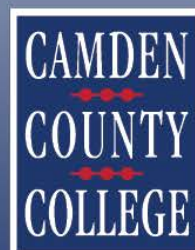
September 8, 2020

STRATEGIC PLAN

— 2020-2023 —



WE ARE WHAT'S
NEXT



Special thanks to the Strategic Planning Committee

Joe Diaco (co-chair)	Lesley Fredericks	Robert Hammond
Dr. Susan Choi (co-chair)	Natalie Jimenez	Jennifer Hicken
Lori Lenox	Samantha Johnson	Martine Howard
Mahima Chauhan	Karen Nicholson	Ron Tomasello
Anthony Canora	Dr. Mike Billingsley	Dr. Kelly Jackson
Anne Daly-Eimer	David Bruno	Isabel Gray
Kaitlyn Shawaryn	Earl Ruberts	Kevin Schmidt
	Bob Del Sordo	
	Ex-Officio/Support Staff	
Dr. Rebecca Sheppard	Alison Bombara	Kathy Longwith
Dr. David Edwards	Dr. Jacqueline Galbiati	

A Note from the President

To the Camden County College Community:

As many of you are already aware, the Strategic Planning process began last year and a committee representing all areas of the College worked diligently to utilize information gathered from faculty, students, staff, and members of the communities we serve to build a plan that guided us through the next three years. They did a tremendous job and we thank them for their hard work and dedication to Camden County College.

As you are also aware, the Covid-19 pandemic and social unrest, driven by years of systemic racism, have radically changed the landscape of higher education in ways we are only beginning to grasp. As a result of these changes, the Strategic Plan has been amended to include “Social Justice” as one of the pillars of the plan moving forward. The primary focus of the Strategic Plan centers on student success. Certainly, the pandemic and calls for equity in our country have highlighted the need for things like equal accessibility and support, which are critical elements in providing an inclusive environment. No Strategic Plan being formulated during these times can ignore the need for fairness, diversity, and equality for all of the members of an organization. As such, this tenant of our plan will drive us to create a shared commitment that allows faculty, students, and staff to (and I borrow from Kathryn Hytten, 2006) “participate in public dialogue, consider the rights of others, live in harmony with diverse groups of people, act on important social issues, to be accountable for one’s choices and decisions, and to work to bring about the conditions in which all individuals can develop to their fullest capacities.”

We can and must do better. With this as the driving message of our goal to create and support a culture that demonstrates an ongoing commitment to Social Justice, I thank you all in advance for your efforts to make this goal a reality.

Yours in education,

Don Borden

VISION STATEMENT:

CAMDEN COUNTY COLLEGE WILL BE THE REGIONAL LEADER IN THE PROVISION OF INNOVATIVE ACADEMIC AND WORKFORCE TRAINING PATHWAYS TO BEST SERVE OUR COMMUNITY.

MISSION STATEMENT:

CAMDEN COUNTY COLLEGE IS A LEARNING COMMUNITY COMMITTED TO THE SUCCESS OF OUR DIVERSE STUDENT POPULATION IN ACHIEVING THEIR FULL ACADEMIC, CAREER, AND PERSONAL POTENTIAL WHILE DELIVERING A HIGH-QUALITY, INCLUSIVE, AFFORDABLE, AND ACCESSIBLE EDUCATION.

STRATEGIC DIRECTIONS & INSTITUTIONAL GOALS

DIRECTION 1: STUDENT SUCCESS

Build academic pathways to increase equitable outcomes in recruitment, retention, and credential/degree completion for transfer and employment opportunities.

Goal 1: Equitably implement Guided Pathways to Success model across campuses and modalities.

Goal 2: Recruit more students into and increase yield from pre-enrollment programs.

DIRECTION 2: ADAPTIVE INNOVATION

Promote a culture of innovation, cooperation, and receptiveness to adapt quickly to the changing landscape in higher education.

Goal 1: Expand access to professional development experiences and resources college wide.

Goal 2: Develop and sustain partnerships with higher education institutions, private and public sector industries, and community organizations.

Goal 3: Expand and improve our eLearning division with ongoing professional development on effective teaching/learning strategies and additional fully online programs.

DIRECTION 3: LEADERS IN WORKFORCE DEVELOPMENT & COMMUNITY ENGAGEMENT

Become a regional leader in workforce development and community engagement through strategic partnerships with business, industry, and premier institutions to deliver a career-ready education to students.

Goal 1: Promote the College as an industry-driven partner responsive to the needs of the surrounding community and employer pool by offering educational programs and preparation for high demand occupations.

Goal 2: Offer exploratory opportunities to promote career knowledge and develop industry focused programs that reflect the needs of the region.

DIRECTION 4: ORGANIZATIONAL SUSTAINABILITY

Position the College for long-term sustainability with a focus on financial stability, human capital, resource allocation, and succession planning.

Goal 1: Commit to a sustainable future by improving social, economic, and environmental health for both the College and surrounding community.

Goal 2: Develop operational plans to maintain financial sustainability and leverage technology to drive operational efficiencies.

Goal 3: Sustain an inclusive culture by establishing a framework for a collaborative decision-making process to enhance the long-term viability of the College and the surrounding community while upholding its core values.

DIRECTION 5: SOCIAL JUSTICE

Create and support a culture that demonstrates an ongoing commitment to Social Justice that strengthens our institution and community.

Goal 1: Create a Social Justice framework to guide/recommend changes to our campus, policies, and practices to embrace diversity, inclusion, fairness, and equity.

Goal 2: Develop programming for our faculty, staff, students, and community to address and combat racism.

RESOLUTION NO. FY2021-49

RESOLUTION RATIFYING THE ACTIONS OF THE EXECUTIVE COMMITTEE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, it is the practice of the Board of Trustees to authorize the Executive Committee of the Board to act on business of the College during the summer months when the Board does not typically meet; and

WHEREAS, the Board of Trustees, at its meeting held on June 26, 2020, authorized the Executive Committee of the Board to act on business of the College from June 27, 2020 until September 8, 2020; and

WHEREAS, the Executive Committee transacted business on behalf of the Board of Trustees in August 2020 as per the attached.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby ratifies the actions of the Executive Committee as taken in August 2020.

SUMMARY STATEMENT

This resolution ratifies the actions of the Executive Committee as taken in August 2020.

September 8, 2020

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

New Hire

Kimberly Pinto

Project Manager II
NJ Child Assault Prevention
Effective August 31, 2020

Reassignments/Transfers

Gretchen Heller

From Adjunct Professor
To Teaching Administrator – Dental Hygiene
Dental Programs
Effective August 10, 2020

Phyllis James

From Coordinator, Registration Services
To Registrar
Student Affairs
Effective August 10, 2020

Separations

Valerie Concordia

Project Coordinator
The Center
Effective August 3, 2020

Betty Joynes

Assistant Professor II
Food & Nutrition Science
Effective June 30, 2021

Gloria Rivera

Program Assistant
Adult Basic Skills
Effective July 24, 2020

Paul Sandrock

Coordinator
Fire Academy
Effective July 31, 2020

Recall from Layoff

Arline Barker

B Secretary
Liberal Arts & Professional Studies
Effective July 29, 2020

Juenelle Barr

B Secretary
Liberal Arts & Professional Studies
Effective July 29, 2020

RESOLUTION NO. FY2021-01-01

Brunilda Beatty	Dean's Secretary Liberal Arts & Professional Studies Effective July 20, 2020
Dalia Bryant	C Secretary Admissions Effective July 20, 2020
Camilla Danielson	B Secretary Math, Science & Health Careers Effective July 29, 2020
Latasha Dyer	B Secretary Math, Science & Health Careers Effective July 29, 2020
Tamara Gallagher	C Secretary Occupational Skills Effective July 20, 2020
Susan Hansen	B Secretary Math, Science & Health Careers Effective July 29, 2020
Robert Henshall	C Secretary Publications & Creative Services Effective July 20, 2020
Shambra Hines	A Secretary Student Affairs Effective July 29, 2020
Nancy Hixon	B Secretary/Communications Officer Public Safety Effective July 29, 2020
Drucilla Jones-Edwards	B Secretary Math, Science & Health Careers Effective July 9, 2020
Tara Lederer	B Secretary Liberal Arts & Professional Studies Effective July 29, 2020
Susan L'Esperance	B Secretary Math, Science & Health Careers Effective July 29, 2020

RESOLUTION NO. FY2021-01-01

Stacie Luongo	A Secretary Admissions Effective July 20, 2020
Portia Mathes	B Secretary Financial Aid Effective July 20, 2020
Joseph Porreca	B Secretary Student System Records Effective July 20, 2020
Ivis Quann	B Secretary Liberal Arts & Professional Studies Effective July 29, 2020
Kimberly Reitano	B Secretary Liberal Arts & Professional Studies Effective July 29, 2020
Celines Rodriguez	A Secretary Student Systems Records Effective July 20, 2020
Debra Ross	B Secretary Financial Aid Effective July 20, 2020
Myra Tryon	C Secretary Foundation & Alumni Relations Effective July 29, 2020
Linda VanHest	A Secretary Financial Aid Effective July 20, 2020
Denise Waddington	Senior Bookkeeper Accounting Services Effective July 20, 2020
Catherine Yocum-Glikas	C Secretary Athletics Effective July 29, 2020
<u>Furlough</u> Sravasti Roy	Library Associate Library Services Effective June 8, 2020 – further notice

Recall from Furlough

Julia Amadio	Coordinator of Enrollment Systems Student Affairs Effective July 27, 2020 – July 31, 2020
Dawn Pasquale	Supervisor Public Safety Effective June 15, 2020 – December 31, 2020
Kimberly Snyder	Supervisor Public Safety Effective June 15, 2020 – December 31, 2020
Jason Wilson	Teaching Administrator Automotive Technology Effective July 20, 2020 – July 31, 2020

Leaves

Daniel Banks	Director Vision Care Technology Effective July 16, 2020 – October 31, 2020
Alison Bombara	Senior Research Analyst Institutional Research and Planning Effective September 9, 2020 – December 2, 2020
Veneka Pussewela	Lab Technician Testing Effective August 17, 2020 – November 2, 2020
Lindsay Riiff	Benefits Manager Human Resources Effective October 26, 2020 – January 18, 2021

Government Services Division

Reassignments/Transfers

Shawn Brown, Jr.	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective August 10, 2020
Angelo Casterioto	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective August 10, 2020

RESOLUTION NO. FY2021-01-01

William Eells	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective August 10, 2020
Sabryna Ellerson	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective August 10, 2020
John Stevenson	From Permanent part-time Campus Safety Officer To Full-time Campus Safety Officer Public Safety Effective August 10, 2020
Allison Swack	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective August 10, 2020
Daniel Torres	From Temporary part-time Campus Safety Officer - LEO To Permanent part-time Campus Safety Officer - LEO Public Safety Effective August 10, 2020
Douglas Webb	From Temporary part-time Campus Safety Officer To Permanent part-time Campus Safety Officer Public Safety Effective August 10, 2020
<u>Separation</u> Justin Curtin	Campus Safety Officer Public Safety Effective July 7, 2020
<u>Leaves</u> Albert Crespo	Campus Safety Officer Public Safety Effective April 1, 2020 – August 31, 2020
Tommy Holmes	Campus Safety Officer Public Safety Effective April 1, 2020 – August 31, 2020
Taylor Knopka	Campus Safety Officer Public Safety Effective July 1, 2020 – September 23, 2020

RESOLUTION NO. FY2021-01-01

David Lane	Campus Safety Officer – LEO Public Safety Effective April 1, 2020 – August 31, 2020
Colin Lynch	Campus Safety Officer Public Safety Effective June 9, 2020 – August 17, 2020
Anthony Marlys	Campus Safety Officer – LEO Public Safety Effective April 1, 2020 – August 31, 2020
Denise Palmer	Campus Safety Officer Public Safety Effective April 27, 2020 – August 31, 2020
Lakaziah Reevey-Harmon	Campus Safety Officer Public Safety Effective July 9, 2020 – October 1, 2020
Joshua Taylor	Campus Safety Officer Public Safety Effective April 1, 2020 – August 31, 2020

Credentials Summary

Kimberly Pinto	A.S., Brandywine College at Widener University Ms. Pinto previously worked for Gloucester/Salem Child Assault Prevention as a Coordinator.
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RESOLUTION NO. FY2021-02

**AMENDED RESOLUTION AWARDING CONTRACT FOR PURCHASES FROM
NEW JERSEY STATE CONTRACT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.9, purchases and contracts for materials and services pursuant to a vendor contract with the State of New Jersey by the Division of Purchase and Property are permitted to be awarded by the College pursuant to that contract; and

WHEREAS, the College Board of Trustees on November 7, 2019 in Resolution No. FY2019-48, authorized the College to purchase by using New Jersey State Contracts; and

WHEREAS, it is the recommendation of Walter George, Director of User Services, Jack Post, Chief Information Officer, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, Acting to award for these services to procure a customer service agreement for hardware and software for the Avaya telecommunication system for service and support for 36 months, and during which time it is anticipated to expend approximately \$203,167.08, with the New Jersey State Contract vendor: ConvergeOne, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in various OIT accounts.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that it hereby authorizes this AWARD of contract to this vendor identified herein as an authorized vendor for which the College anticipates expending approximately \$203,167.08 on an as-needed basis;

PROVIDED HOWEVER, that any such contract must as required by NJSA 18A:64A:25.28 contain a clause making them subject to availability and appropriation annually of sufficient funds to meet the extended obligation or contain at a minimum an annual cancellation clause at the College's option; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the College to utilize the applicable State contract to procure a customer service agreement for hardware and software for the Avaya telecommunication system for service and support. Pursuant to N.J.S.A. 18A:64A-25.9, the College is authorized to make purchases and contracts for materials and services pursuant to a contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property. The anticipated expense will be to approximately \$203,167.08. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 3, 2020

RESOLUTION NO. FY2021-03

**RESOLUTION APPROVING A TEMPORARY MODIFICATION OR CONCESSION TO AN
EXISTING COLLECTIVE NEGOTIATIONS AGREEMENT WITH THE COLLEGE FACULTY
ASSOCIATION**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and the Board of Trustees is empowered to appoint, upon nomination by the President, members of the College's faculty and to fix their compensation and terms of employment; and

WHEREAS, members of the College's faculty are represented for purposes of collective negotiations by the Camden County College Faculty Association, affiliated with The New Jersey Education Association; and

WHEREAS, the Board of Trustees approved a collective negotiations agreement with the Camden County College Faculty Association for the period July 1, 2013 through June 30, 2017 and Association and the Board approved a successor agreement for the period July 1, 2017 through June 30, 2021; and

WHEREAS, the unprecedented effects of the Covid-19 Pandemic has caused a crisis that has resulted in *inter alia*, the withdrawal or failure of the state to so far fail to provide the promised and budgeted funding for FY 2020 in the amount in excess of approximately 3.5 million in operating funds and 3.6 million in Chapter 12 capital Funds to Camden County College; such that the College and the Board of Trustees has by its authorized agents been forced to take drastic actions to cut costs and staff to ensure survivability of some portion and missions of the College, and therefore has engaged in good faith negotiations for savings and concessions from all its employees organized and non-affiliated; and

WHEREAS, the Faculty Association representatives approved the accompanying Memorandum of Understanding which they recommended to their membership who ratified this MOU agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that finds the College to be in fiscal crisis and facing declining enrollment and in specific reliance thereupon hereby approves this attached agreement with the Association and approves the terms stated in the attached Memorandum of Understanding containing the savings and concessions for the College stated therein; and

FURTHER, BE IT RESOLVED by the Board of Trustees of Camden County College hereby approves the attached agreement between the College and the Association consistent with the terms stated in attached Memorandum of Understanding; and including the actions as the President deems necessary in accordance with NJSA 18A:64A-13.2; and

BE IT FURTHER RESOLVED that the officers of Camden County College are authorized and directed to implement these temporary modifications to the Collective Negotiations Agreement with the Thanks and Appreciation of the Board and the Staff of the College for the actions of the Association and the members.

SUMMARY STATEMENT

This Resolution approves and authorizes the Board and the College to enter into this modification of the existing collective negotiations agreement with the College Faculty Association for the period through June 30, 2021.

August 18, 2020

MEMORANDUM OF UNDERSTANDING-between-
Faculty Association of Camden County College and-
Camden County College Board of Trustees for-
Salary and Overload Rate Deferral
DUE TO ECONOMIC NECESSITY

PARTIES -The parties to this Memorandum of Understanding (hereinafter referred to as "MOU") are the Faculty Association of Camden County College ("Association") and Camden County College Board of Trustees (CCC) and the agreement is subject to the ratification of the principals of each of the parties. The undersigned agree to take all necessary actions to recommend and to secure the approval of each of their said principals.

PURPOSE -The purpose of this MOU is to authorize CCC as a consequence of the COVID-19 pandemic to defer negotiated salary and overload rate increases for a specific period of time. This MOU is meant to supplement, but not replace the collective negotiations agreement. It is acknowledged that the economic impact of COVID-19 pandemic is unprecedented in the history of the college, is ever-changing and created a situation in the State has failed in its promised funding.

SALARY INCREASE -Subject to the ratification of this agreement by the constituents of both parties, the Association agrees to temporarily defer the negotiated increase of 2.4% to base salary for one year. This deferral shall mean that the scheduled July 1, 2020 increase to base pay shall occur at end of the fiscal year and occur on June 30, 2021.

OVERLOAD RATE INCREASE -Effective the first day of fall semester 2020, the overload rate for full-time faculty will be reduced to \$860 per contact hour. This reduction will be in effect until the first day of summer session 2021 at which point the rate will be reset to originally contracted amount of \$1030/ per contact hour.

CCC RESPONSIBILITY - In exchange for the valuable consideration offered by the Association, the CCC agrees, that following the ratification of this MOU, it will not exercise its managerial prerogative to impose a reduction in force pursuant to N.J.S.A. 18A:64A-13.2 for reasons of financial exigency during the Fall 2020 semester. The Board of Trustees agree that in the event that the Board of Trustees is forced to exercise that right during the Fall 2020 semester, all Association members will immediately have both the deferred raise and the overload rate restored to the current July 1, 2020 scheduled contractual rate upon implementation of any layoffs of the Association members. Also, CCC agrees that it will not unilaterally impose any furlough action against Association members during the 2020-2021 academic year.

EFFECT ON COLLECTIVE NEGOTIATIONS AGREEMENT -Except as expressly set forth herein, the provisions of the parties' current collective negotiations agreement shall remain unchanged except as necessary to enforce the terms of this MOU. This MOU shall sunset before the end of the current collective negotiations agreement except that disputes arising under this MOU shall be subject to the grievance and arbitration procedure of the current collective negotiation agreement. \

For the College:

For the Association:

Donald A. Borden
CCC President

Date

Rita J. Connolly 6/24/2020
Rita Connolly
Association President

Date

Dr. David Edwards, Vice- President

Larry Chatman 6/24/2020
Larry Chatman, Negotiating Team Member

Helen Antonakakis, Director Finance & Planning

Joe Diaco 6/24/20
Joe Diaco, Negotiating Team Member

Kathie Kane, Director Human Resources

Sondi Lee 6/25/20
Sondi Lee, Negotiating Team Member

Nicholas DiCicco
Nicholas DiCicco, Negotiating Team Member

**MEMORANDUM OF UNDERSTANDING-between-
Faculty Association of Camden County College and-
Camden County College Board of Trustees for-
Salary and Overload Rate Deferral
DUE TO ECONOMIC NECESSITY**

PARTIES -The parties to this Memorandum of Understanding (hereinafter referred to as "MOU") are the Faculty Association of Camden County College ("Association") and Camden County College Board of Trustees (CCC) and the agreement is subject to the ratification of the principals of each of the parties. The undersigned agree to take all necessary actions to recommend and to secure the approval of each of their said principals.

PURPOSE -The purpose of this MOU is to authorize CCC as a consequence of the COVID-19 pandemic to defer negotiated salary and overload rate increases for a specific period of time. This MOU is meant to supplement, but not replace the collective negotiations agreement. It is acknowledged that the economic impact of COVID-19 pandemic is unprecedented in the history of the college, is ever-changing and created a situation in the State has failed in its promised funding.

SALARY INCREASE -Subject to the ratification of this agreement by the constituents of both parties, the Association agrees to temporarily defer the negotiated increase of 2.4% to base salary for one year. This deferral shall mean that the scheduled July 1, 2020 increase to base pay shall occur at end of the fiscal year and occur on June 30, 2021.

OVERLOAD RATE INCREASE -Effective the first day of fall semester 2020, the overload rate for full-time faculty will be reduced to \$860 per contact hour. This reduction will be in effect until the first day of summer session 2021 at which point the rate will be reset to originally contracted amount of \$1030/ per contact hour.

CCC RESPONSIBILITY - In exchange for the valuable consideration offered by the Association, the CCC agrees, that following the ratification of this MOU, it will not exercise its managerial prerogative to impose a reduction in force pursuant to N.J.S.A. 18A:64A-13.2 for reasons of financial exigency during the Fall 2020 semester. The Board of Trustees agree that in the event that the Board of Trustees is forced to exercise that right during the Fall 2020 semester, all Association members will immediately have both the deferred raise and the overload rate restored to the current July 1, 2020 scheduled contractual rate upon implementation of any layoffs of the Association members. Also, CCC agrees that it will not unilaterally impose any furlough action against Association members during the 2020-2021 academic year.

EFFECT ON COLLECTIVE NEGOTIATIONS AGREEMENT -Except as expressly set forth herein, the provisions of the parties' current collective negotiations agreement shall remain unchanged except as necessary to enforce the terms of this MOU. This MOU shall sunset before the end of the current collective negotiations agreement except that disputes arising under this MOU shall be subject to the grievance and arbitration procedure of the current collective negotiation agreement. \

For the College:

For the Association:

Donald A. Borden 6/24/2020
Donald A. Borden Date
CCC President

Rita Connelly Date
Association President

Dr. David Edwards, Vice- President

Larry Chatman, Negotiating Team Member

Helen Antonakakis 6/24/2020
Helen Antonakakis, Director Finance & Planning

Joe Diaco, Negotiating Team Member

Kathie Kane 6/24/2020
Kathie Kane, Director Human Resources

Sondi Lee, Negotiating Team Member

Nicholas DiCicco, Negotiating Team Member

RESOLUTION NO. FY2021-04

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING AS A TEMPORARY MODIFICATION TO AN EXISTING COLLECTIVE NEGOTIATIONS AGREEMENT IN FORCE WITH THE CAMDEN COUNTY COLLEGE CHAPTER OF THE UNITED ADJUNCT FACULTY/AFT #2222

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to appoint, upon nomination by the President, members of the College's staff and employees and to fix their compensation and terms of employment; and

WHEREAS, members of the Adjunct Faculty unit are professors, instructors and teaching employees who are represented for purposes of collective negotiations by the aforementioned Chapter of the American Federation of Teachers; and

WHEREAS, the Board and that negotiating unit had approved a collective negotiations agreement for the current period from July 1, 2017 through June 30, 2022; and

WHEREAS, the unprecedented effects of the Covid-19 Pandemic has caused a health crisis that has resulted in *inter alia*, the withdrawal or failure of the State to fail to provide the promised and budgeted funding for FY 2020 in the amount in excess of approximately 3.9 million in operating funds and 3.6 million in Chapter 12 Capital Funds to Camden County College; such that the College and the Board of Trustees has by its authorized agents been forced to take drastic actions to cut costs and staff to ensure survivability of some portion and missions of the College, and therefore the College facing a fiscal crisis, in addition to the College facing greatly reduced student enrollment over this time last year, and being required to present a balanced Budget prior to July 1, 2020, and all of such forcing the College to cut expenses and to engage in good faith negotiations for savings and concessions from all its employees, and reductions in salaries from many, organized and non-affiliated; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College finds the College to be in fiscal crisis and facing declining enrollment and in specific reliance thereupon hereby approves this attached agreement with the unit for the terms stated in the attached Memorandum of Understanding containing a reduction in the contracted scheduled salary; and

BE IT FURTHER RESOLVED by the Board of Trustees of Camden County College hereby approves the attached agreement between the College and the AFT consistent with the terms stated in attached Memorandum of Understanding; and including as the President deems necessary in accordance with NJSA 18A:64A-13.2; and

NOW, THEREFORE, BE IT ALSO RESOLVED that the officers of Camden County College are authorized and directed to implement these temporary modifications to the Collective Negotiations Agreement with the Thanks and Appreciation of the Board and the Staff of the College for the actions of the Association and its approving members.

SUMMARY STATEMENT

This Resolution approves and authorizes the College to enter into these temporary modifications recited in the MOU attached with the Adjunct Faculty Unit/AFT for the period July 1, 2020 through June 30, 2021 in accordance with the terms of the attached agreement dated June 2020. These rate adjustments will start for Fall thru following summer and were ratified by the union members.



**Camden County College Chapter
United Adjunct Faculty of New Jersey, AFT #2222
PO Box 143, Blackwood, NJ 08012**

Karl N. McConnell
General Counsel
Camden County College
P.O. Box 200,
Blackwood, NJ 08012

July 15, 2020

The Executive Board is pleased to advise the College that the amendments to the contract have been approved. The rank and file members clearly mandated the College to continue its mission, even though personal losses will occur. However, it is respectfully requested that the Chairs and Coordinators be formally advised of the preferences to be rendered so that no problems occur in the assignment of classes. The Executive Board asks that the instructional memorandum be provided for our records.

Respectfully,

A handwritten signature in black ink, appearing to read 'Karen Feldman'.

Karen Feldman
Co-Chair

A handwritten signature in black ink, appearing to read 'Robert Hammond'.

Robert Hammond
Co-Chair

Co Vice Chairs:
Karen Feldman
Robert Hammond

Secretary:

Treasurer:
Ernest Kiesel

Members at Large:
Edward Carroll
Robert DeSordo
Gregory Wheeler

Memorandum of Understanding-Camden County College Board of Trustees and the Camden County College Chapter United Adjunct Faculty of New Jersey AFT Local # 2222 -Regarding Compensation Rate and Increase Deferral due to Fiscal Exigency of Covid-19 Pandemic and Failure of State Funding

PARTIES -The parties to this Memorandum of Understanding (hereinafter referred to as "MOU") are the United Adjunct Faculty Association of Camden County College AFT Local #2222 ("Association") and Camden County College Board of Trustees (CCC) and the agreement is subject to the ratification of the principals of each of the parties. The undersigned agree to take all necessary actions to recommend and to secure the approval of each of their said principals.

PURPOSE -The purpose of this MOU is to authorize CCC as a consequence of the COVID-19 pandemic to defer negotiated salary, that is reduce the salary or compensation rate and defer a salary rate increase for the specific period of time until June 30, 2021. This MOU is meant to supplement, but not replace the collective negotiations agreement. It is acknowledged that the economic impact of COVID-19 pandemic is unprecedented in the history of the college, is ever-changing and created a drastic financial situation in that the State has failed in its promised funding.

SALARY INCREASE DEFERRAL -Subject to the ratification of this agreement by the constituents of both parties, the Association agrees to temporarily decrease its negotiated base salary rate and to defer the scheduled Spring 2021 increase for the period and in favor of the adjustments as set forth in the chart below. This deferral shall mean that the last scheduled increase to the base rate in the current agreement shall now occur at end of the FY2021 on June 30, 2021.

MOU REVISED Adjunct Rates			
	Fall 2020	Spring 2021	June 30, 2021
Tier 1	\$707	\$722	\$762
Tier 2	\$771	\$787	\$828
Tier 3	\$811	\$828	\$870

ASSIGNMENT PREFERENCE Article IV. EMPLOYMENT: Section E. Assignment Preference (proposed new language to 3.) "In view of the financial concessions being offered above - Tier III and then Tier II adjuncts will be given preference in distribution of courses."

EFFECT ON COLLECTIVE NEGOTIATIONS AGREEMENT -Except as expressly set forth herein, the provisions of the parties' current collective negotiations agreement shall remain unchanged except as necessary to enforce the terms of this MOU which shall be subject to the grievance and arbitration procedure of the current collective negotiation agreement. Any financial concessions to the contract will automatically sunset and will become null and void prior to the end of the contract which will revert back to the original agreement on June 29, 2021 unless otherwise modified or extended by both parties prior to that date. \

For the College:

Donald A. Borden 6/25/2020
Donald A. Borden
CCC President

Dr. David Edwards, Vice- President

Helen Antonakakis
Helen Antonakakis, Director Finance & Planning

Kathie Kane 6/25/2020
Kathie Kane, Director Human Resources

For the Association: Adjuncts AFT #222

Karen Feldman 6/26/2020
Karen Feldman, Co-Chair

Robert Hammond 6/26/2020
Robert Hammond, Co-Chair

Ernest Kiesel 6/27/2020
Ernest Kiesel, Treasurer

Edward Carroll 6/26/2020
Edward Carroll, Negotiating Team Member at Large

Robert Del Sordo
Robert Del Sordo, Negotiating Team Member at Large

Gregory H. Wheeler
Gregory Wheeler, Negotiating Team Member at Large

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

Reassignment/Transfer

Kevin Johnson, Jr.

From Temporary part-time Resource Specialist
To Program Coordinator, Acting
Transition to College
Effective August 24, 2020

Separations

Shambra Hines

A Secretary
Student Affairs
Effective August 21, 2020

Tara Lederer

B Secretary
Liberal Arts & Professional Studies
Effective August 21, 2020

Myra Tryon

C Secretary
Foundation & Alumni Relations
Effective August 21, 2020

Recall from Layoff

Lola Barr

From C Secretary - Facilities
To C Secretary - Foundation & Alumni Relations
Effective August 24, 2020

Laura Christopher

From Dean's Secretary – Liberal Arts & Professional Studies
To A Secretary
Student Affairs
Effective August 24, 2020

Renee Pollard

From B Secretary, Advisement
To B Secretary, Liberal Arts & Professional Studies
Effective August 24, 2020

Furlough Extension

Diana Davis

Student Advisor - ESL
Student Affairs
Effective June 8, 2020 – further notice

Leaves

Jacqueline Goodall

Office Manager
Facilities
Effective July 30, 2020 – July 29, 2021

Zaida Nogue

Student Advisor
Veterans Affairs
Effective July 20, 2020 – August 30, 2020

Government Services Division

Separations

Matthew Crandall Campus Safety Officer
Public Safety
Effective August 3, 2020

Tyler Fehsal Campus Safety Officer
Public Safety
Effective August 7, 2020

Gian Liccketto Campus Safety Officer
Public Safety
Effective August 14, 2020

Clarence Rothmaller Campus Safety Officer
Public Safety
Effective August 14, 2020

Leaves

Orlando Council Campus Safety Officer
Public Safety
Effective August 14, 2020 – November 6, 2020

Kyle Haldeman Campus Safety Officer - EMT
Public Safety
Effective August 22, 2020 – November 14, 2020

Daniel Hurff Campus Safety Officer
Public Safety
Effective August 15, 2020 – November 7, 2020

RESOLUTION NO. FY2021-06

**RESOLUTION AWARDING A CONTRACT FOR OUTSIDE COUNSEL PURSUANT TO A
LEAD AGENCY AWARD OF QUALIFICATION OF PROFESSIONALS UNDER A
COUNTY SHARED SERVICES AWARD**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-10; and the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and N.J.S.A. 40A:65-1, *et seq.* (“Uniform Shared Services and Consolidation Act”) and N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies deemed necessary or advisable by the Board of Trustees and to cooperate in the process of public services procurement; and

WHEREAS, under the County College Contracts Law, professional legal services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1); and

WHEREAS, the County of Camden and Camden County College have entered into agreements and cooperated for joint purchasing and pursuant to the authorized Transformation Resolution, the College is permitted to award contracts where the County of Camden, as the Lead Agency has advertised, received and opened publicly advertised RFP’s and the County has qualified such new professionals through an open and fair process for a pool of qualified professionals by public County Resolution and are available for award by the College upon public Resolution; and

WHEREAS, most recently the County of Camden issued a publicly advertised “Request For Proposals for Special, Conflicts and Labor Counsel Services for the County of Camden and its Agencies and Authorities” and included Camden County College as a named participant in its RFP process; and

WHEREAS, these Qualifications and contracts were awarded on July 16, 2020 by Resolution Number 2020-00570 pursuant to a publicly advertised request for proposals and N.J.S.A. 40A:11-5(1) (a) (i) and in accordance with the County's Request For Proposal Policy and all the requirements of the public contracting laws and the Pay-To-Play laws and regulations have been complied with by the Lead Agency, The County; and

WHEREAS, Brown & Connery was also the law firm chosen by the College as Special counsel, conflicts counsel and Labor Counsel after the last RFP process done by the College as the respondent who provided the proposal most advantageous to Camden County College and this firm has since continually and is currently involved as counsel and as lead negotiator for ongoing collective negotiations involving its different unions and mid –contract concessions and grievances; and

WHEREAS, Helen Antonakakis, the College’s Executive Director of Finance and Planning, and the Human Resources Director, Kathie Kane recommend this contract be awarded on as-needed basis of this existing vendor as counsel; and

August 18, 2020

RESOLUTION NO. FY2021-06

WHEREAS, the College's Executive Director for Finance and Planning has certified funding for such a contract on an as needed basis can be obtained from various accounts and can be encumbered; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that a contract for special, conflicts and labor counsel services is hereby awarded to the firm of Brown & Connery, and in so far as it is permitted such is authorized by the Board for FY2021 , a term of contract from August 1, 2020 to July 31, 2020 pursuant to the County College Contracts Law NJSA 18A:64A-25.2(h), 18A:64A-25.3 (c); 18A:64A-25.5(a)(1), and the County's RFP on an as needed basis under up to the same terms; and the County utilized process is deemed by this Board to be a Fair and Open Process; and

ALSO BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate and execute such documents or other instruments, and to make appropriate payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This Resolution awards a successor contract on an as-needed basis to the firm of Brown & Connery for Special, Conflicts and Labor Counsel as determined by the President and Staff. This firm is currently acting as our Labor counsel in negotiations and mediation involving with the Maintenance union, and in an upcoming arbitration regarding IUE/CWA secretaries union. In addition, they are representing the College on behalf of the College's insurer, the Camden County Insurance Commission including on two matters for which there are claims that are not covered by the insurance and/or are currently below the SIR. The awarded rate of the contract presented to us is the same as last year per hour and is awarded on an as needed basis for the next year and until July 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-07

RESOLUTION AWARDING A CONTRACT FOR TELEPHONE CARRIER PROVIDER SERVICES FOR THE COLLEGE THROUGH THE AN AWARD OF CONTRACT WITH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which are the subject hereof; and

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency" has offered voluntary participation in the Educational Cooperative Pricing System for the purchase of goods and services for telephone carrier service provider services; and

WHEREAS, the College Board of Trustees awarded membership and participation in this Cooperative with Resolution #FY2018-229 on June 1, 2018; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, to recommend the contract award under the Cooperative to procure telephone carrier services in the anticipated amount \$143,000.00 from Data Network Solutions; and whereas procurement requirements are the obligation of this Cooperative; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in account #165081-65607.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned ESCNJ Cooperative of New Jersey contract for telephone carrier service provider services be and is hereby AWARDED to **Data Network Solutions** in the anticipated amount of **\$143,000.00 for the period of August 1, 2020 through July 31, 2022**; and is deemed by the Board to have been a Fair and Open process; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and as required by law and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the procurement of telephone carrier service provider services from Data Network Solutions pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ in the anticipated amount of \$143,000.00 for the period of August 1, 2020 through July 31, 2022.. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 18, 2020

RESOLUTION NO. FY2021-08

RESOLUTION AMENDING AND AWARDING NON-FAIR AND OPEN CONTRACT TO ELLUCIAN COMPANY, LP D/B/A ELLUCIAN SUPPORT, INC. FOR OUR *Colleague*® STUDENT REGISTRATION, PAYMENT, PLANNING AND RECORDS SYSTEMS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (3), (9), & (19) is exempt from requirement of public bidding; and

WHEREAS, Ellucian Company, LP d/b/a Ellucian Support, Inc. has provided the College with our student system software including *Colleague*®, WebAdvisor, Envision and Payment Center (ESCI FKA Touchnet), student planning licensure and maintenance, technical support, training, consultation services and related expenses in support of our operations with their expertise and experience. They have sole and exclusive and proprietary rights to license this software, programs and related supporting products; and

WHEREAS, Ellucian Company L.P., d/b/a Ellucian Support, Inc. by this addition will be providing the College with additional Payment Center software for licensure, maintenance, technical support and training that is designed for all students to view their account balances on a real-time basis, to call up payment history, to schedule payments, and to authorize other payers; and

WHEREAS, Ellucian Company L.P., d/b/a Ellucian Support, Inc. The Ellucian/TouchNet OneCard VIP (Vertically Integrated Platform) is a campus ID card system that manages a broad range of permissions, privileges and authorizations required by modern campuses such as photo identification, door access control, event tracking, dining, declining balance, vending machines, etc. with integration to student and security camera systems; and

WHEREAS, this addition can be accomplished as an amendment to the contract approved in Resolution FY2020-167, so as to increase the non-fair and open anticipated annual contract there in the amount of the prior Resolution of “\$920,587.00” through the remaining existing term through to June 30, 2021 so as to be “\$975,587.00”; and

WHEREAS, Jack Post, Chief Information Officer, Melissa Manera, Manager of Purchasing, and Helen Antonakakis, Executive Director for Finance & Planning, has therefore recommended that the Board of Trustees approve this addition to that contract as an amendment to Resolution #FY2020-167 as indicated and as amended in the Therefore clause below, and

WHEREAS, all requirements and filings of a non-fair and open contract having been complied with; and

THEREFORE, BE IT RESOLVED by the College that its Resolution FY2020-167 for a non-fair and open contract is hereby **AMENDED** as noted in the aforementioned and is hereby awarded to **Ellucian Company L.P., d/b/a Ellucian Support, Inc. (#FY19BEDC-13)** to

August 18, 2020

RESOLUTION NO. FY2021-08

provide licensing, service and support for Colleague® and related supporting products to add this component effective September 3, 2020 so as to increase the total anticipated contract amount to **\$975,587.00** for the term commencing through **June 30, 2021**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution amends the non-fair and open contract to add this proprietary component to the existing contract for the remaining term which will increase the anticipated annual contract amount to \$975,587.00 for Ellucian Company L.P., d/b/a Ellucian Support, Inc., to provide licensing, service and support for Colleague® and related supporting products. (Including this one). This represents an increase of approximately \$55,000.00 above the amount authorized in that prior Resolution 2020-167 for the same period expiring June 30, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.