

John T. Hanson, Chair, called the **September 6, 2022** regular meeting of the Board of Trustees of Camden County College to order at 7:00 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 4, 2021. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Susan R. Croll, Denise Diaz (Zoom), John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Jessica Stewart, Helen Troxell, and Judith Ward (Zoom).

Board Members Absent: Annette Castiglione, Karen Halpern, Carmen Rodriguez, and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Elena Bogardus, Professor, Academic Skills Math; Orlando Cuevas, Executive Director of Public Safety Education and Training/RETC; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; Anthony Driggers, Dean of the Camden Campus; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager, OIT; Kathie Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Maris Kukainis, Project Coordinator, The Center; Jocelyn Lewis, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Joseph Lacava, Technician, ISD; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Administrative Assistant to the President; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Ward and seconded by Mr. Maressa to accept the minutes of the June 3, 2022 regular meeting as presented. **Motion** carried unanimously.

Public Comment

Dr. Pesda addressed the Board regarding current and upcoming events offered through The Center. He announced his retirement effective June 30, 2023 and advised that Maris Kukainis has been hired to work part-time at The Center and will transition to Director upon his retirement. Dr. Pesda further introduced Elena Bogardus, Assistant Coordinator of The Center.

On behalf of the Board, Mr. Hanson extended his gratitude to Dr. Pesda for his work at The Center as well as for educating many students over the years.

President's Report

- Dr. Pugh-Bassett introduced Dr. Jocelyn Lewis, the College's new Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives.
- The College's September 11 observance will be held on Friday, September 9 at noon. Members of local police and law enforcement agencies, fire departments, emergency medical services squads and U.S. military personnel were invited to participate in a procession around the Blackwood Campus which will end with a flag raising ceremony by our police recruits.
- Eileen Radetich (English) presented on how students create their own platform by sharing personal narratives at the National Conference on Acceleration in Developmental Education.
- April Anderson received the Fellow of the Association of Surgical Technologists award and was appointed to the Board of Directors for the National Board for Surgical Technology and Surgical Assisting in July.
- The New Jersey Department of Education awarded the College \$425,000 for the Nita M. Lowey 21st Century Community Learning Center Continuation grant for the fourth year.
- The Adult Basic Skills program celebrated 46 graduates this year.
- The Gateway to College program held their spring graduation ceremony for 63 graduates and the Transition to College Program graduated 41 students which is the program's highest graduating class.
- Sixty-nine senior artists submitted work to the 56th Annual Camden County Senior Citizens Juried Art Contest and Exhibition at the William G. Rohrer Center (the oldest artist is 101 years old). Seven professional artists and seven non-professional artists will advance to compete at the state level this fall.
- Evening New Student Orientation sessions are scheduled for Thursday, September 8 at 6:00 PM at the Blackwood Campus and September 15 at 6:00 PM at the Camden Campus.

- The College conducted its annual Opening Day Convocation on Tuesday, August 30. In addition to informative presentations given by members of the executive staff, professional development sessions were offered to participants on training for the Aviso Early Alert System related to retention as well as a workshop on Diversity, Equity and Inclusion entitled, *Foundational Concepts on the Road to Change*.
- Students and employees at the Blackwood and Camden campuses were treated to complimentary Kona Ice on August 31 and September 1 to welcome everyone back to campus and to kick off the fall semester.
- Dr. Edwards noted that the two professional development sessions offered on Opening Day were very well attended and that those who attended the workshop on DEI requested additional sessions on this topic.
- Dean Driggers commented that it was great to see a lot of energy at the Camden Campus as students returned for the semester.
- A brief compilation of videos was shown highlighting the Cougar interacting with students around campus as well as the New Student Orientation sessions which showcased a “15 to Finish” theme.

Grants, Contracts & Gifts

Resolution #11 - Ms. Troxell presented this resolution authorizing the College to approve the acceptance of the Local Arts Program funding from the New Jersey State Council on the Arts for the Camden County Cultural and Heritage Commission at CCC in the amount of \$200,000 for FY23.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-11 (see attachment **5151A**). **Motion** carried unanimously.

Resolution #12 - Ms. Troxell presented this resolution authorizing the College to accept funds for a “Nita M. Lowey 21st Century Community Learning Centers” continuation grant administered by the New Jersey Department of Education for FY 2023, program year four of five, in the amount of \$425,000.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-12 (see attachment **5151B**). **Motion** carried unanimously.

Resolution #13 - Ms. Troxell presented this resolution authorizing the College to accept funds awarded from the New Jersey Department of Labor and Workforce Development in the amount of \$1,216,669 for the FY2023 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-13 (see attachment **5151C**). **Motion** carried unanimously.

Resolution #14 - Ms. Troxell presented this resolution authorizing the College to renew participation for year 4 in the Scaling Apprenticeship Through Sector-Based Strategies Grant titled *NJ HealthWorks* in a consortium led by Bergen Community College for the period of July 15, 2022 through July 14, 2023.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-14 (see attachment **5151D**). **Motion** carried unanimously.

Resolution #15 - Ms. Troxell presented this resolution authorizing the College to accept funds for a “Community Work Experience Program + English as a Second Language” grant program in the amount of \$84,000 for FY 2023.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-15 (see attachment **5151E**). **Motion** carried unanimously.

Resolution #16 - Ms. Troxell presented this resolution authorizing the College to accept funds for a “Community Work Experience Program with Job Skills Training Directly Related to Employment” grant program in the amount of \$172,000 for FY 2023.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-16 (see attachment **5151F**). **Motion** carried unanimously.

Resolution #17 - Ms. Troxell presented this resolution authorizing the College to accept funds for a “Community Work Experience Program With Job Skills Training Directly Related to Employment” grant program for General Assistance clients in the amount of \$88,000 for FY 2023.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-17 (see attachment **5151G**). **Motion** carried unanimously.

Resolution #18 - Ms. Troxell presented this resolution authorizing the College to accept funds for a “Community Work Experience Program + English as a Second Language” grant program for General Assistance clients in the amount of \$36,000 for FY 2023.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-18 (see attachment **5151H**). **Motion** carried unanimously.

Resolution #19 - Ms. Troxell presented this resolution authorizing the College to apply for the New Jersey Higher Education Equipment Leasing Fund grant for the Renewing Audiovisual & Technology Equity Project in the amount of \$1,316,000 as described in the packet.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-19 (see attachment **5151I**). **Motion** carried unanimously.

Resolution #20 - Ms. Troxell presented this resolution authorizing the College to apply for the New Jersey Higher Education Technology Infrastructure Fund grant for the Redundancy, Infrastructure, Desktop, Security Project in the amount of \$770,600 as described in the packet. Ms. Troxell noted that the College will provide a match of \$770,600 to be funded through unrestricted reserves.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-20 (see attachment **5151J**). **Motion** carried unanimously.

Resolution #21 - Ms. Troxell presented this resolution authorizing the College to apply for the New Jersey Higher Education Facilities Trust Fund grant for the Electric Vehicle Education Network project in the amount of \$5,656,935 as described in the packet.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-21 (see attachment **5151K**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with three action items.

Resolution #22 – Ms. Croll presented this resolution authorizing the faculty promotion recommendations as included in the packet.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-22 (see attachment **5151L**). **Motion** carried unanimously.

Resolution #23 – Ms. Croll presented this resolution authorizing the recommended faculty merit increase as included in the packet.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2023-23 (see attachment **5151M**). **Motion** carried unanimously.

Resolution #24 – Ms. Croll presented this resolution authorizing the title of “Faculty Emerita” be conferred upon the faculty member listed in the packet.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-24 (see attachment **5151N**). **Motion** carried unanimously.

Business Affairs, Audit and Campus Development Committee

Ms. Troxell presented a report from the Business Affairs, Audit and Campus Development Committee with eleven action items and the bid/contract recommendations.

Resolution #25 – Ms. Troxell presented this resolution authorizing the Board to accept from the CCC Foundation, two donated TRAK Machines, one Lathe and one Mill, as described in the packet.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-25 (see attachment **5151O**). **Motion** carried unanimously.

Resolution #26 – Ms. Troxell presented this resolution authorizing the disposal of surplus property residing at the CIM building by way of sealed bids.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-26 (see attachment **5151P**). **Motion** carried unanimously.

Resolution #'s 27 & 28 – Ms. Troxell presented Resolution #27, authorizing an amendment to Resolution FY2022-114 granting approval for the continued use of a functioning 2009 Tomberlin Emerge 500 golf cart. Ms. Troxell further presented Resolution #28 authorizing an amendment to Resolution FY2020-70 granting approval for the continued use of a functioning 2007 EZ-Go #92 golf cart.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2023-27 & 28 (see attachment **5151Q**). **Motion** carried unanimously.

Resolution #29 – Ms. Troxell presented this resolution approving change orders for the Alterations and Renovations to Camden Technology Center and College Hall project and

payment for said work to Spiezele Architectural Group in the anticipated estimated amount of \$244,500 for a new anticipated total cost of \$429,550.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-29 (see attachment **5151R**). **Motion** carried unanimously.

Resolution #30 – Ms. Troxell presented this resolution awarding a non-fair and open contract to Respondus, Inc. to provide the College with an integrated online/remote automated proctoring service and a secure lockdown browser on an as-needed basis in the anticipated amount of \$18,000 for a term of September 7, 2022 through August 31, 2024.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-30 (see attachment **5151S**). **Motion** carried unanimously.

Resolution #31 – Ms. Troxell presented this resolution awarding a non-fair and open contract to KFT Fire Trainer, LLC for equipment and software upgrades for the Burn Building at the Regional Emergency Training Center in the anticipated amount of \$63,000.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-31 (see attachment **5151T**). **Motion** carried unanimously.

Resolution #32 – Ms. Troxell presented this resolution awarding a non-fair and open contract to ProQuest, LLC for full text article databases in the anticipated amount of \$21,500.00 for a term of September 6, 2022 through August 31, 2024.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-32 (see attachment **5151U**). **Motion** carried unanimously.

Resolution #33 – Ms. Troxell presented this resolution amending a contract by a Fair and Open RFP process to MTS Software Solutions, Inc. for document imaging support services during the period of July 1, 2021 through June 30, 2023 in the anticipated total amount of \$140,500.00 which represents an increase of \$39,500 to the previously awarded amount.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-33 (see attachment **5151V**). **Motion** carried unanimously.

Resolution #34 – Ms. Troxell presented this resolution awarding and authorizing a month-to-month contract for HVAC Maintenance Services through the Camden County Cooperative Pricing System from Northeast Mechanical Services on an as-needed basis.

Mr. McConnell informed the Board that a legal challenge has been made with respect to the original award by the County for these services and that this Resolution authorizes a month-to-month contract until the legal issue is resolved. Mr. McConnell recommended that Resolution FY2023-04 pertaining to the original award of a contract for HVAC Maintenance Services that was included in the packet under Old Business be tabled in the interim.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-34 (see attachment **5151W**).

Resolution #35 – Ms. Troxell presented this resolution authorizing the College to enter into a one-year renewal shared services agreement with the County of Camden to provide management, food and vending services at Camden City Hall by utilizing the contract the College currently has with Sodexo. Ms. Troxell noted that the contribution of the County is a monthly payment which annualized equals \$25,000.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-35 (see attachment **5151X**).

Bid/Contract Recommendations

Ms. Troxell presented the bid and contract recommendations consisting of **Resolution #'s FY2023-36 & 37**.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2023-36 & 37 (see attachment **5151Y**). **Motion** carried unanimously.

Personnel

Dr. Pugh-Bassett presented **Resolution FY2023-38** - Personnel Actions, dated September 6, 2022.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-38 (see attachment **5151Z**). **Motion** carried unanimously.

Old Business

Resolution #39 – Mr. Hanson stated that at the June 3, 2022 meeting, the Executive Committee was granted authority to act on behalf of the Board during the summer months, and that the Committee had authorized several resolutions in June, July and August which were now being brought to the full Board for ratification via this resolution.

Mr. McConnell drew the Board's attention to Resolution FY2023-04 pertaining to the award of a contract for HVAC Maintenance Service and recommended that the Board table this item as the award has been legally challenged.

Motion made by Dr. Mirmanesh and seconded by Ms. Croll to approve Resolution FY2023-39 (see attachment **5151AA**) and to table Resolution FY2023-04 (see attachment **5151BB**) pertaining to the award of contract for HVAC Maintenance Services. **Motion** carried unanimously.

New Business

None.

Adjournment

Motion to adjourn the meeting made by Ms. Ward and seconded by Ms. Troxell. **Motion** carried unanimously. The meeting adjourned at 7:43 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2023-11

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT
THE FY23 LOCAL ARTS FUNDING FOR THE CAMDEN COUNTY
CULTURAL AND HERITAGE COMMISSION AT CAMDEN COUNTY
COLLEGE**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice to accept funding from the New Jersey State Council on the Arts in the amount of \$200,000 for FY23; and

WHEREAS, the Camden County Cultural and Heritage Commission at Camden County College is the designated County Arts Agency and receives funding from the Local Arts Program of the New Jersey State Council on the Arts to re-grant to local arts organizations and projects and to provide services to aid in arts development; and

WHEREAS, Board acceptance is recommended by Dr. Lovell Pugh-Bassett, President, Camden County College;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves the acceptance of the Local Arts Program funding in the amount of \$200,000 for FY23; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to approve the acceptance of the Local Arts Program funding from the New Jersey State Council on the Arts for the Camden County Cultural and Heritage Commission at Camden County College in the amount of \$200,000 for FY23.

RESOLUTION NO. FY2023-12

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF EDUCATION FOR THE NITA M. LOWEY 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT FOR FY 2023

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of a grant award from the New Jersey Department of Education, namely the:

“Nita M. Lowey 21st Century Community Learning Centers” grant for a total of \$425,000 for the 2022-2023 program year, year four of five in second (5) year cycle; and

WHEREAS, the College will serve 151 students and their parents at Pennsauken and Overbrook High Schools with the goal of enhancing student achievement, social/emotional development and college/career readiness; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept funds from the New Jersey Department of Education for the “Nita M. Lowey 21st Century Community Learning Centers” grant for FY 2023 in the amount of \$425,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds for a “Nita M. Lowey 21st Century Community Learning Centers” continuation grant administered by the New Jersey Department of Education for FY 2023, program year four of five, in the amount of \$425,000.

RESOLUTION NO. FY2023-13

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO AN AGREEMENT WITH NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of a grant award namely:

The NJ Department of Labor and Workforce Development (NJ DOLWD) Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (ABS/IELCE) Grant, which has been awarded to Camden County College on behalf of the Consolidated ABS/IELCE Grant Program in the amount of \$1,216,669 for FY2023; and

WHEREAS, the goal of the Consolidated ABS/IELCE Grant is to: a) enable adults to acquire the skills necessary to improve their literacy skill levels; b) provide adults with sufficient basic education, to enable them to benefit from post-secondary education training; and c) provide adults with educational opportunities so they may receive a secondary school diploma or its recognized equivalent; and d) enable adults to acquire the skills necessary to become active and informed parents; and

WHEREAS, Camden County College, as the lead agency for the Consolidated ABS/IELCE Grant Program, in partnership with Camden City Public Schools, Literacy Volunteers of Camden County, and the Hispanic Family Center of Southern New Jersey, will serve at least 578 Camden County residents from July 1, 2022 to June 30, 2023; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJ DOLWD Consolidated ABS/IELCE Grant in the amount of \$1,216,669; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded to Camden County College from the NJ DOLWD in the amount of \$1,216,669 for the FY2023 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

September 6, 2022

RESOLUTION NO. FY2023-14

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO RENEW PARTICIPATION IN THE SCALING APPRENTICESHIP THROUGH SECTOR-BASED STRATEGIES GRANT WITH BERGEN COMMUNITY COLLEGE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of an agreement renewal, namely:

The Scaling Apprenticeship Through Sector-Based Strategies Grant administered by the United States Department of Labor; and

WHEREAS, providing services under the Scaling Apprenticeship Through Sector-Based Strategies Grant project is consistent with the mission of the College; and

WHEREAS, Camden County College, as a consortium partner with Bergen Community College in the project known as *NJ HealthWorks*, will provide direct training and/or education and related supportive activities that prepare individuals for apprenticeships and employment in the health care industry sector; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept the College's renewed agreement to participate in the Scaling Apprenticeship Through Sector-Based Strategies Grant project known as *NJ HealthWorks*, as a member of a consortium led by Bergen Community College for year four (July 15, 2022 through July 14, 2023) of the 48-month period; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to renew participation for year 4 in the Scaling Apprenticeship Through Sector-Based Strategies Grant titled *NJ HealthWorks* in a consortium led by Bergen Community College for the period of July 15, 2022 through July 14, 2023.

RESOLUTION NO. FY2023-15

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE CAMDEN COUNTY WORKFORCE DEVELOPMENT BOARD FOR THE COMMUNITY WORK EXPERIENCE PROGRAM PLUS ENGLISH AS A SECOND LANGUAGE GRANT FOR FY 2023

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and section (l) authorizes the Board to accept funds; and

WHEREAS, the College has been notified that the Camden County Workforce Development Board is offering a Community Work Experience Program plus English as a Second Language (CWEP+ESL) contract for fiscal year 2023, namely,

“The Community Work Experience Program + English as a Second Language” contract for the performance period of July 1, 2022 to June 30, 2023, in the amount of \$84,000; and

WHEREAS, Camden County College will provide Basic Skills, English as a Second Language instruction, and clerical skills training to 21 adult English as a Second Language clients receiving Temporary Assistance for Needy Families (TANF); and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept funds for a “Community Work Experience Program + English as a Second Language” grant program administered by the Camden County Workforce Development Board for FY 2023 in the amount of \$84,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds for a “Community Work Experience Program + English as a Second Language” grant program for FY 2023, from July 1, 2022 to June 30, 2023, in the amount of \$84,000.

RESOLUTION NO. FY2023-16

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE CAMDEN COUNTY WORKFORCE DEVELOPMENT BOARD FOR THE COMMUNITY WORK EXPERIENCE PROGRAM WITH JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT GRANT FOR FY 2023

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and section (l) authorizes the Board to accept funds; and

WHEREAS, the College has been notified that the Camden County Workforce Development Board is offering a Community Work Experience Program with Job Skills Training Directly Related to Employment contract for fiscal year 2023, namely,

“The Community Work Experience Program with Job Skills Training Directly Related to Employment,” contract for the performance period of July 1, 2022 to June 30, 2023 in the amount of \$172,000; and

WHEREAS, Camden County College will provide literacy, customer service, and clerical skills training to 43 adult clients receiving Temporary Assistance for Needy Families (TANF); and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept funds for a “Community Work Experience Program with Job Skills Training Directly Related to Employment” grant program administered by the Camden County Workforce Development Board for FY 2023 in the amount of \$172,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds for a “Community Work Experience Program with Job Skills Training Directly Related to Employment” grant program for FY 2023, from July 1, 2022 to June 30, 2023, in the amount of \$172,000.

RESOLUTION NO. FY2023-17

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE CAMDEN COUNTY WORKFORCE DEVELOPMENT BOARD FOR THE COMMUNITY WORK EXPERIENCE PROGRAM WITH JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT FOR GENERAL ASSISTANCE CLIENTS GRANT FOR FY 2023

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and section (l) authorizes the Board to accept funds; and

WHEREAS, the College has been notified that the Camden County Workforce Development Board is offering a Community Work Experience Program With Job Skills Training Directly Related to Employment for General Assistance clients contract for fiscal year 2023, namely,

“The Community Work Experience Program With Job Skills Training Directly Related to Employment” contract for the performance period of July 1, 2022 to June 30, 2023, in the amount of \$88,000; and

WHEREAS, Camden County College will provide literacy, customer service, and clerical skills training to 22 adult clients receiving General Assistance; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept funds for a “Community Work Experience Program With Job Skills Training Directly Related to Employment” grant program, for General Assistance clients, administered by the Camden County Workforce Development Board for FY 2023 in the amount of \$88,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds for a “Community Work Experience Program With Job Skills Training Directly Related to Employment” grant program for General Assistance clients for FY 2023, from July 1, 2022 to June 30, 2023, in the amount of \$88,000.

RESOLUTION NO. FY2023-18

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE CAMDEN COUNTY WORKFORCE DEVELOPMENT BOARD FOR THE COMMUNITY WORK EXPERIENCE PROGRAM PLUS ENGLISH AS A SECOND LANGUAGE FOR GENERAL ASSISTANCE CLIENTS GRANT FOR FY 2023

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and section (l) authorizes the Board to accept funds; and

WHEREAS, the College has been notified that the Camden County Workforce Development Board is offering a Community Work Experience Program plus English as a Second Language for clients receiving General Assistance (CWEP+ESL/GA) contract for fiscal year 2023, namely,

“The Community Work Experience Program + English as a Second Language” contract for the performance period of July 1, 2022 to June 30, 2023, in the amount of \$36,000; and

WHEREAS, Camden County College will provide Basic Skills and English as a Second Language instruction and clerical skills training to 9 adult English as a Second Language clients receiving General Assistance; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept funds for a “Community Work Experience Program + English as a Second Language” grant program administered by the Camden County Workforce Development Board for FY 2023 in the amount of \$36,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds for a “Community Work Experience Program + English as a Second Language” grant program for General Assistance clients for FY 2023, from July 1, 2022 to June 30, 2023, in the amount of \$36,000.

“RATE” Project
Or
Renewing Audiovisual & Technology Equity Project

RESOLUTION APPROVING AND AUTHORIZING THE UNDERTAKING AND IMPLEMENTATION OF A PROJECT CONSISTING OF THE RATE PROJECT or THE RENEWING AUDIOVISUAL & TECHNOLOGY EQUITY PROJECT AUTHORIZING THE FINANCING OF ALL OR A PORTION OF THE PROJECT THROUGH PROGRAM(S) MADE AVAILABLE BY THE STATE OF NEW JERSEY AND OTHER AVAILABLE FUNDING SOURCES; APPROVING AND AUTHORIZING THE FORM OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION FOR PARTICIPATION IN SUCH PROGRAM[(S)] AS ARE APPLICABLE TO THE PROJECTS WITH SUCH CHANGES AS ARE APPROVED BY THE OFFICERS OF THE INSTITUTION DESIGNATED HEREIN AND THE SUBMISSION OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS IN CONNECTION WITH UNDERTAKING, IMPLEMENTING, AND FINANCING THE PROJECTS IN THE FORM(S) APPROVED BY THE OFFICERS OF THE INSTITUTION EXECUTING SUCH AGREEMENT(S); AND DESIGNATING AND AUTHORIZING THE OFFICERS AND ACTIONS AND TO TAKE ANY AND ALL OTHER ACTIONS SAID DEEMED DESIRABLE TO ACCOMPLISH THE AFORESTATED GOALS .

WHEREAS, The Board of Trustees (the “Board”) of Camden County College (the “College”) desires to approve the undertaking, implementation and financing of a project (the “Project”) consisting of the “RATE” Project of Camden County College”; and

WHEREAS: The Board commits to using the grant funds for the purposes set forth in the program-specific Project Eligibility Criteria; and

WHEREAS, The Board desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed One Million Three Hundred Sixteen Thousand dollars (\$1,316,000.00) and

WHEREAS, The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of Higher Education (the “Programs”); and

RESOLUTION NO. FY2023-19

WHEREAS, The Programs are the Higher Education Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. (“CIF”); the Higher education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. (“HEFT”); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A:71A-59 et seq. (“HETI”) and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. (“ELF”); and

WHEREAS, The Board determined the Project will assist in serving the needs of its students and providing benefits to the Institution; and

WHEREAS, The Board desires to approve financing of all or portions of the Project in this Resolution through the “ELF FUND” OR **the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40, et seq.** ; and

WHEREAS, Portions(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax-exempt interest for federal income tax purposes (“Tax-Exempt Bonds”), commercial loans for funds otherwise available to the Institution; and

WHEREAS in order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through THE ELF FUND ACT (the “Proposed Programs”), issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the Institution or any combination thereof (the “Financing Structure”); and

WHEREAS, The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”), for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and

WHEREAS, The Board has re-approved the Long Range Capital Plan of the College and authorizes and directs the officers designated in this resolution to include the Long Range Capital Plan in the Application(s) approved herein if necessary any other information required; and

WHEREAS, The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings (“Financing Costs”); and

WHEREAS, The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE AS FOLLOWS:

RESOLUTION NO. FY2023-19

SECTION 1. The Board approves the above referenced “RATE” PROJECT and authorizes the implementation and financing of the Project in a maximum aggregate amount not to exceed One Million Three Hundred Sixteen Thousand Dollars (\$1,316,000.00) (including Financing Costs).

SECTION 2. (a)The Board approves the financing of all or any portion of the Project through THE ELF FUND” OR THE the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40, et seq. which funding will be requested of the State. The Board approves the Application for funding of the Project through such Program[s] in the form submitted to the Board and authorizes and directs the defined Designated Officers to submit such Application to the Secretary with such changes, modifications and additions as are approved by the Designated Officers and such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary.

(b)The Board expressly directs and authorizes the Designated Officers to submit the Long Range Capital Plan in the Application for any Program for which it is required.

(c) The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program(s) will obligate the Institution to: (1) provide funds for the operation and maintenance of the Project, (2) contribute to the cost of the Project; (3) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) as applicable; and (4) fulfill other conditions imposed under the Program(s) and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application.

(d) The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program(s) including without limitation providing for the operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

SECTION 3. The Board further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the College by PRESIDENT, CHAIRPERSON OF THE BOARD OF TRUSTEES, AND THE TREASURER OF THE BOARD OF TRUSTEES (the “Designated Officers”). The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for financing the Project.

SECTION 4. The BOARD CHAIRPERSON, the BOARD TREASURER AND the PRESIDENT (each an “Authorized Officer”)] are each hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

September 6, 2022

RESOLUTION NO. FY2023-19

SECTION 5. This Resolution is a declaration of the official intent of the COLLEGE that the it reasonably expects and intends to reimburse expenditures for costs of the Project[s] paid prior to issuance of Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs [“Applicable Tax-Exempt Debt”] in accordance with Treasury Regulation Section 1.150-2 and the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the

Project[s] including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Tax-Exempt Debt is One Million Three Hundred Sixteen Thousand dollars (\$1,316,000.00) (including Financing Costs).

SECTION 6. All resolutions, orders and other actions of the Board of this Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7. This Resolution shall take effect immediately, and be it further resolved that the Chair is authorized that should any language herein be required to be changed or adjusted so as to effectuate or accomplish the Board’s purpose, such language change in this Resolution is specifically authorized as the Chair shall approve.

BE IT ALSO RESOLVED: That no further action by the Board is necessary to implement this Resolution.

RESOLUTION ADOPTED:

DULY CERTIFIED: I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS ADOPTED BY THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE AT A DULY ADVERTISED AND LEGALLY HELD MEETING ON THIS 6th Day of September 2022.

ATTEST:

JOHN HANSON, Board Chairperson

Anthony Maressa, Secretary to the Board

Executed, sworn & subscribed before me on this DAY of , 2022.

September 6, 2022

RESOLUTION NO. FY2023-20

“RIDS” Project
Or
Redundancy, Infrastructure, Desktop, Security Project

RESOLUTION APPROVING AND AUTHORIZING THE UNDERTAKING AND IMPLEMENTATION OF A PROJECT CONSISTING OF THE RIDS Project or Redundancy, Infrastructure, Desktop, Security PROJECT AUTHORIZING THE FINANCING OF ALL OR A PORTION OF THE PROJECT THROUGH PROGRAM(S) MADE AVAILABLE BY THE STATE OF NEW JERSEY AND OTHER AVAILABLE FUNDING SOURCES; APPROVING AND AUTHORIZING THE FORM OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION FOR PARTICIPATION IN SUCH PROGRAM[(S)] AS ARE APPLICABLE TO THE PROJECTS WITH SUCH CHANGES AS ARE APPROVED BY THE OFFICERS OF THE INSTITUTION DESIGNATED HEREIN AND THE SUBMISSION OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS IN CONNECTION WITH UNDERTAKING, IMPLEMENTING, AND FINANCING THE PROJECTS IN THE FORM(S) APPROVED BY THE OFFICERS OF THE INSTITUTION EXECUTING SUCH AGREEMENT(S); AND DESIGNATING AND AUTHORIZING THE OFFICERS AND ACTIONS AND TO TAKE ANY AND ALL OTHER ACTIONS SAID OFFICERS DEEMED DESIRABLE TO ACCOMPLISH THE AFORESTATED GOALS .

WHEREAS, The Board of Trustees (the “Board”) of Camden County College (the “College”) desires to approve the undertaking, implementation and financing of a project (the “Project”) consisting of the RIDS Project of Camden County College”; and

WHEREAS: The Board commits to using the grant funds for the purposes set forth in the program-specific Project Eligibility Criteria; and

WHEREAS, The Board desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed One Million Five Hundred Forty-One Thousand Two Hundred dollars (\$1,541,200.00) to be allocated as follows: Seven Hundred Seventy Thousand Six Hundred Dollars (\$770,600.00) funded through HETI and a match of Seven Hundred Seventy Thousand Six Hundred dollars (\$770,600.00) to be funded through Camden County College Unrestricted Reserves, and

September 6, 2022

RESOLUTION NO. FY2023-20

WHEREAS, The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey Institutions of Higher Education (the “Programs”); and

WHEREAS, The Programs that the State has made available are under the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:71A-72 et seq. (“CIF”); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. (“HEFT”); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A:72A-59 et seq. (“HETI”); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. (“ELF”); and

WHEREAS, The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and

WHEREAS, The Board desires to approve financing of all or portions of the Project in this Resolution through the **“HETI”** or **Higher Education Technology Infrastructure Fund Act, N.J.S.A. 18A:72A-59 et seq.**; and

WHEREAS, Portions(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax-exempt interest for federal income tax purposes (“Tax-Exempt Bonds”), commercial loans for funds otherwise available to the Institution; and

WHEREAS, In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through THE **“HETI”** FUND ACT (the “Proposed Programs”), issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the Institution or any combination thereof (the “Financing Structure”); and

WHEREAS, The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”), for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and

WHEREAS, The Board hereby approves the Long Range Technology Plan of the College in the form attached hereto as Exhibit A and authorizes and directs the officers designated in this resolution to include the Long Range Technology Plan in the Application(s) approved herein if necessary any other information required; and

WHEREAS, The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings (“Financing Costs”); and

RESOLUTION NO. FY2023-20

WHEREAS, The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE AS FOLLOWS:

SECTION 1. The Board approves the above referenced “RIDS” Project and authorizes the undertaking implementation and financing of the Project in a maximum aggregate amount not to exceed One Million Five Hundred Forty-One Thousand Two Hundred dollars (\$1,541,200.00) (including Financing Costs).

SECTION 2. (a)The Board approves the financing of all or any portion of the Project through THE “HETI FUND” OR THE Higher Education Technology Infrastructure Fund Act, N.J.S.A. 18A:72A-59 et seq. which funding will be requested of the State. The Board approves the Application for funding of the Project through such Program[s] in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications and additions as are approved by the Designated Officers and such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary.

(b)The Board expressly directs and authorizes the Designated Officers to submit the Long Range Capital Plan in the Application for any Program for which it is required.

(c) The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program(s) will obligate the Institution to: (1) provide funds for the operation and maintenance of the Project, (2) contribute to the cost of the Project; (3) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) as applicable; and (4) fulfill other conditions imposed under the Program(s) and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application.

(d) The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program(s) including without limitation providing for the operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

SECTION 3. The Board further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the College by PRESIDENT, CHAIRPERSON OF THE BOARD OF TRUSTEES, AND THE TREASURER OF THE BOARD OF TRUSTEES (the “Designated Officers”). The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for financing the Project.

RESOLUTION NO. FY2023-20

SECTION 4. The BOARD CHAIRPERSON, the BOARD TREASURER AND the PRESIDENT (each an “Authorized Officer”)] are each hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further

authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the COLLEGE that the COLLEGE reasonably expects and intends to reimburse expenditures for costs of the Project[s] paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs [“Applicable Tax-Exempt Debt”] in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the Project[s] including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Tax-Exempt Debt is One Million Five Hundred Forty-One Thousand Two Hundred dollars (\$1,541,200.00) (including Financing Costs).

SECTION 6. All resolutions, orders and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7. This Resolution shall take effect immediately, and be it further resolved that the Chair is authorized that should any language herein be required to be changed or adjusted so as to effectuate or accomplish the Board’s purpose, such language change in this Resolution is specifically authorized as the Chair shall approve.

BE IT ALSO RESOLVED: That no further action by the Board is necessary to implement this Resolution.

RESOLUTION ADOPTED:

DULY CERTIFIED: I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS ADOPTED BY THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE AT A DULY ADVERTISED AND LEGALLY HELD MEETING ON THIS 6th Day of September 2022.

September 6, 2022

RESOLUTION NO. FY2023-20

ATTEST

John Hanson, Board Chairperson

Anthony Maressa, Board Secretary

Executed, sworn & subscribed before me on this DAY of , 2022

September 6, 2022

**“EVEN” Project or
Electric Vehicle Education Network**

RESOLUTION APPROVING AND AUTHORIZING THE UNDERTAKING AND IMPLEMENTATION OF THE EVEN Project or Electric Vehicle Education Network CONSISTING OF THE AUTHORIZING THE FINANCING OF ALL OR A PORTION OF THE PROJECT THROUGH PROGRAM(S) MADE AVAILABLE BY THE STATE OF NEW JERSEY AND OTHER AVAILABLE FUNDING SOURCES; APPROVING AND AUTHORIZING THE FORM OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION FOR PARTICIPATION IN SUCH PROGRAM[(S)] AS ARE APPLICABLE TO THE PROJECTS WITH SUCH CHANGES AS ARE APPROVED BY THE OFFICERS OF THE INSTITUTION DESIGNATED HEREIN AND THE SUBMISSION OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS IN CONNECTION WITH UNDERTAKING, IMPLEMENTING, AND FINANCING THE PROJECTS IN THE FORM(S) APPROVED BY THE OFFICERS OF THE INSTITUTION EXECUTING SUCH AGREEMENT(S); AND DESIGNATING AND AUTHORIZING THE OFFICERS AND ACTIONS AND TO TAKE ANY AND ALL OTHER ACTIONS SAID OFFICERS DEEMED DESIRABLE TO ACCOMPLISH THE AFORESTATED GOALS .

WHEREAS, The Board of Trustees (the “Board”) of Camden County College (the “Institution”) desires to approve the undertaking, implementation and financing of a project (the “Project”) consisting of the “EVEN” Project; and

WHEREAS: The Board commits to using the grant funds for the purposed set forth in the Program – specific Project Eligibility Criteria; and

WHEREAS, The Board desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed Five Million Six Hundred Fifty-Six Thousand Nine Hundred Thirty-Five Dollars (\$5,656,935.00) and

WHEREAS, The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey Institutions of Higher Education (the “Programs”); and

WHEREAS, The Programs are the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. (“CIF”); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. (“HEFT”); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A:72A-59 et seq. (“HETI”); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. (“ELF”); and

WHEREAS, The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and

RESOLUTION NO. FY2023-21

WHEREAS, The Board desires to approve financing of all or portions of the Project in this Resolution through the “HEFT FUND” or The **Higher Education Facilities Trust Fund Act, N.J.S.A. 18A: 72A-49 et seq.**; and

WHEREAS, Portions(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax-exempt interest for federal income tax purposes (“Tax-Exempt Bonds”), commercial loans for funds otherwise available to the Institution; and

WHEREAS, In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through THE HEFT FUND ACT (the “Proposed Programs”), issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the Institution or any combination thereof (the “Financing Structure”); and

WHEREAS, The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”), for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and

WHEREAS, The Board hereby re-approves the Long Range Facilities Plan of the College in the form attached hereto as Exhibit A and authorizes and directs the officers designated in this resolution to include the Long Range Facilities Plan in the Application(s) approved herein;⁷] and

WHEREAS, The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings (“Financing Costs”); and

WHEREAS, The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE AS FOLLOWS:

SECTION 1. The Board approves the above referenced “EVEN” PROJECT and authorizes the undertaking implementation and financing of the Project in a maximum aggregate amount not to exceed Five Million Six Hundred Fifty-Six Thousand Nine Hundred Thirty-Five Dollars (\$5,656,935.00) (including Financing Costs). The Board approves the Long Range Capital Plan of the Institution in the form attached hereto as Exhibit A.

September 6, 2022

RESOLUTION NO. FY2023-21

SECTION 2. (a)The Board approves the financing of all or any portion of the Project through THE HEFT FUND” OR THE the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A: 72A-49 et seq. which funding will be requested of the State. The Board approves the Application for funding of the Project through such Program[s] in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications and additions as are approved by the Designated Officers and such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary.

(b)The Board expressly directs and authorizes the Designated Officers to submit the Long Range Capital Plan in the Application for any Program for which it is required.

(c) The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program(s) will obligate the Institution to: (1) provide funds for the operation and maintenance of the Project, (2) contribute to the cost of the Project; (3) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) as applicable; and (4) fulfill other conditions imposed under the Program(s) and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application.

(d) The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program(s) including without limitation providing for the operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

SECTION 3. The Board further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the College by PRESIDENT, CHAIRPERSON OF THE BOARD OF TRUSTEES, AND THE TREASURER OF THE BOARD OF TRUSTEES (the “Designated Officers”). The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for financing the Project.

SECTION 4. The BOARD CHAIRPERSON, the BOARD TREASURER AND the PRESIDENT (each an “Authorized Officer”) are each hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes

RESOLUTION NO. FY2023-21

of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the COLLEGE that the COLLEGE reasonably expects and intends to reimburse expenditures for costs of the Project[s] paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs [“Applicable Tax-Exempt Debt”] in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the Project[s] including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Tax-Exempt Debt is Five Million Six Hundred Fifty Six Thousand Nine Hundred Thirty Five Five Dollars (\$5,656,935.00) (including Financing Costs).

SECTION 6. All resolutions, orders and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7. This Resolution shall take effect immediately, and be it further resolved that the Chair is authorized that should any language herein be required to be changed or adjusted so as to effectuate or accomplish the Board’s purpose, such language change in this Resolution is specifically authorized as the Chair shall approve.

BE IT ALSO RESOLVED: No further action by the Board is necessary to implement this Resolution.

RESOLUTION ADOPTED:

DULY CERTIFIED: I HEREBY CERTIFY THAT THE ABOVE RESOLUTION WAS ADOPTED BY THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE AT A DULY ADVERTISED AND LEGALLY HELD MEETING ON THIS 6th DAY OF SEPTEMBER 2022.

ATTEST:

JOHN HANSON, Board Chairperson

Anthony Maressa, Secretary to the Board

Executed, Sworn & Subscribed before me on this DAY of , 2022

September 6, 2022

RESOLUTION NO. FY2023-22

RESOLUTION AUTHORIZING FACULTY PROMOTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f), the President of Camden County College is empowered to recommend to the Camden County College Board of Trustees, terms and conditions of employment of faculty and staff; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) the Camden County College Board of Trustees is authorized to set the terms and conditions of employment of such personnel upon the recommendation of the President of the College; and

WHEREAS, faculty members may apply for promotions in academic rank according to the process described in Article XIII and qualifications outlined in Article XV of the collective bargaining agreement; and

WHEREAS, a Professional Standards Committee comprised of tenured faculty, reviews each applicant's promotion packet and makes a recommendation to the Vice President for Academic and Student Affairs, who reviews the promotion packets, consults with the division Dean and reviews all recommendations with the President, who recommends promotions to the Board of Trustees for approval; and

WHEREAS, faculty members who are promoted receive an increase of 5% in their base faculty salary and the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended; and

WHEREAS, the President has reviewed and recommends the following faculty for promotion:

Jacqueline Beamen	from Assistant Professor I to Associate Professor
Michael Colbert	from Associate Professor to Professor
Martine Howard	from Assistant Professor I to Associate Professor
Marsha Patrick	from Assistant Professor I to Associate Professor
Renee Samara	from Associate Professor to Professor
Marjorie Sokoloff	from Assistant Professor I to Associate Professor

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the faculty promotions as submitted by the President; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

SUMMARY STATEMENT

This resolution authorizes the recommended faculty promotions.

September 6, 2022

RESOLUTION NO. FY2023-23

RESOLUTION AUTHORIZING FACULTY MERIT RAISE

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f), the President of Camden County College is empowered to recommend to the Camden County College Board of Trustees, terms and conditions of employment of faculty and staff; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) the Camden County College Board of Trustees is authorized to set the terms and conditions of employment of such personnel upon the recommendation of the President of the College, and

WHEREAS, in accordance with provisions and qualifications outlined in Article XIII E. of the collective bargaining agreement full-time faculty members may apply for a merit raise; and

WHEREAS, in accordance with Article XIII H. of the collective bargaining agreement faculty members awarded a merit raise receive an increase of \$2,600 added as a permanent adjustment to their base salary; and

WHEREAS, a Professional Standards Committee comprised of tenured faculty reviews each applicant's merit raise packet and makes a recommendation to the Vice President for Academic and Student Affairs, who reviews the promotion packets, consults with the division Dean and reviews all recommendations with the President, who recommends promotions to the Board of Trustees for approval; and

WHEREAS, the President has reviewed the merit raise application packet and recommends the following faculty member for a merit raise:

Kelly Jackson

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the faculty merit raise as submitted by the President; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

SUMMARY STATEMENT

This resolution authorizes the recommended faculty merit raise.

September 6, 2022

RESOLUTION NO. FY2023-24

RESOLUTION CONFERRING THE TITLE OF FACULTY EMERITA

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees retired faculty members for the title of “Faculty Emerita,” in recognition of meritorious teaching and community service to the College, concurrent with an offer to teach or to conduct an administrative assignment; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to confer the title “Faculty Emerita” upon the recommendation of the President of the College; and

WHEREAS, Dianne Falvo, Professor for the Deaf Studies/ASL and English Interpreting program retired on June 30, 2022 after twenty-five years of service; and

WHEREAS, Dianne Falvo was a well-respected colleague and held in highest regard by her peers and sign language students; and

WHEREAS, Dr. Michael Nester, Dean of Liberal Arts and Professional Studies, recommends conferral of the title “Faculty Emerita” upon Dianne Falvo with endorsement from Dr. David Edwards, Executive Vice President for Academic and Student Affairs; and

WHEREAS, the President of the College recommends that the title “Faculty Emerita” be conferred upon the following named faculty:

Dianne Falvo

and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel action so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby undertakes the following personnel action:

The title of “Faculty Emerita” shall be conferred upon the following named faculty:

Dianne Falvo

SUMMARY STATEMENT

This resolution authorizes the title of “Faculty Emerita” be conferred upon Professor Dianne Falvo.

September 6, 2022

RESOLUTION NO. FY2023-25

RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION OF TWO TRAK CNC MACHINE TOOLS

WHEREAS Camden County College Foundation, a 501 (C) (3) has accepted Donation of the two referenced machines below for the use, refurbishment and educational purposes of the College; and

WHEREAS, it is the intention of the Foundation to immediately turn over these assets to the College for immediate use in its Computer Integrated Manufacturing Engineering Technology Program; and

WHEREAS N.J.S.A. 18A: 64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and NJSA 18A:64A-12 (k) specifically empowers the Trustees “to accept from any source contributions of money or property” that the “Board may use for or in aid of any of its purposes”; and NJSA 18A:64A-12 (l) authorizes the Board “to acquire by gift, purchase, condemnation, or otherwise” any interest in property of any kind “necessary or desirable for college purposes”; and

WHEREAS, Camden County College wishes to accept the donation of:

- 1) a TRAK 1630 Lathe with ProtoTRAK RLX CNC controls with related accessories including freight charges (Lathe), as defined by Southwest Industries with an approximate value of \$48,996; and,
- 2) a TRAK TMC5 WITH PROTOTRAK RMX controls with related accessories including freight charges (Mill), as defined by Southwest Industries with an approximate value of \$59,456; and

WHEREAS, the donated lathe and mill will be installed on the Gabriel E. Danch CIM Building factory floor, which supports student learning associated with the Computer Integrated Manufacturing Engineering Technology Program; and

WHEREAS, the donated Lathe and Mill will be maintained by the College internally and not incur external annual maintenance contracts and expense; and

WHEREAS, the Director of Engineering and Manufacturing Technology, Dr. Kevin Schmidt, recommends acceptance of this donation for the benefit of the aforementioned academic program, and whose recommendation is also recommended and endorsed by John Steiner, Dean of Math, Science, and Health Careers, and Dr. David Edwards, Executive Vice President for Academic and Student Affairs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College hereby approves accepting the donation of the aforementioned machinery, namely, the Lathe and the Mill; and

September 6, 2022

RESOLUTION NO. FY2023-25

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees; and

ALSO, BE IT FURTHER RESOLVED that the College officials are hereby authorized to execute and deliver ANY appropriate receipts within the parameters of their knowledge to sign to accept receipt of these items and to accept same by signature on an IRS 8283 form if this will assist in the culmination of the achieving the intended use for these items.

SUMMARY STATEMENT

This resolution authorizes the Camden County College Board of Trustee to accept these two donated pieces of machinery from the Camden County College Foundation who is in turn receiving the two (2) TRAK Machines, one Lathe and one Mill, as a Charitable Foundation and to enable tax Deduction for the Contributor while at the same time achieving receipt for the College in order for the benefit of the Computer Integrated Manufacturing Program of Camden County College. This resolution anticipates that the acceptance will come from the Foundation , but authorizes receipt from the Donor if it is acceptable to them.

RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY AT CIM

WHEREAS, the College is established and governed by the County College Act and directed by an appointed Board of Trustees who are inter alia empowered to control the College by the general Powers given to them and enumerated in the NJSA 18A:64A-12; and including the right to control, operate, and exercise all power and control over all property of any kind; and including specifically the rights enumerated under NJSA 18A:64A-12 (m) to determine that any property owned by the College is no longer necessary for college purposes and to sell or dispose of such property in such a manner as it determines; and

WHEREAS, several old pieces of machinery residing in the CIM building are to be replaced with new machinery from a recent donation and no other current Camden County College program operating can utilize the old machines; and

WHEREAS, Director of Engineering and Manufacturing Technology, Dr. Kevin Schmidt, recommends, pursuant to NJSA 18A:64A-12 (m) to sell or otherwise dispose of this equipment and that selling be by a sealed bid to realize the best value to the College upon disposal; and

WHEREAS, Machine descriptions are:

- A quantity of four Newport Research Series Plus High Performance Sealed Hole Table Tops measuring 4 foot by 8 foot.
- A quantity of one Adept robot and controller, robot model # 640 serial # 64000175, and controller model # 310 serial #31002049.
- A quantity of two Victor lathes model 1640 with serial numbers 563373 and 563360.
- A quantity of two Rhino lathes model ST8 with serial numbers 114 and 115.

WHEREAS, it is the recommendation of Jack Lipsett, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, to dispose of the surplus property; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned request for authorizing disposal of surplus property within the CIM building be and is hereby AUTHORIZED.

SUMMARY STATEMENT

This resolution authorizes the disposal of specific surplus property residing at the CIM building by way of sealed bids.

RESOLUTION NO. FY2023-27

RESOLUTION AMENDING RESOLUTION FY2022-114 PERTAINING TO THE DISPOSAL OF A NON-FUNCTIONING VEHICLE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, on January 4, 2022, the Board approved Resolution FY2022-114 authorizing the disposal of a 2009 Tomberlin Emerge 500 golf cart (VIN #5TSTE243XAG120137) indicating that the golf cart was non-functioning and past its useful life; and

WHEREAS, the 2009 Tomberlin Emerge 500 golf cart is functioning, being used and has not been destroyed; and

WHEREAS, it is the recommendation of Craig Giunta, Supervisor, Mechanics Department; Jack Lipsett, Executive Director of Financial Administrative Services; and Melissa Manera, Manager of Purchasing, that the Board authorize an amendment to Resolution FY2022-114; and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is necessary for College purposes and the aforementioned request to amend Resolution FY2022-114 and grant the continued use of this golf cart is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes an amendment to Resolution FY2022-114 and grants approval for the continued use of the functioning 2009 Tomberlin Emerge 500 golf cart (VIN #5TSTE243XAG120137) by College staff.

September 6, 2022

RESOLUTION NO. FY2023-28

**RESOLUTION AMENDING RESOLUTION FY2020-70 PERTAINING TO THE
DISPOSAL OF A NON-FUNCTIONING VEHICLE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, on November 9, 2019, the Board approved Resolution FY2020-70 authorizing the disposal of a 2007 EZ-Go #92 Golf Cart (VIN #2390613) indicating that the golf cart was non-functioning and past its useful life; and

WHEREAS, the 2007 EZ-Go #92 golf cart is functioning, being used and has not been destroyed; and

WHEREAS, it is the recommendation of Craig Giunta, Supervisor, Mechanics Department; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, that the Board authorize an amendment to Resolution FY2020-70; and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is necessary for College purposes and the aforementioned request to amend Resolution FY2020-70 and grant the continued use of this golf cart is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes an amendment to Resolution FY2020-70 and grants approval for the continued use of the functioning 2007 EZ-Go #92 golf cart (VIN #2390613) by College staff.

September 6, 2022

RESOLUTION NO. FY2023-29

RESOLUTION APPROVING SPIEZLE CONTRACT FOR ARCHITECTURAL DESIGN SERVICES FOR ALTERATIONS & RENOVATIONS TO COLLEGE HALL 1ST FLOOR FOR COSMETOLOGY AND PUBLIC SAFETY RENOVATIONS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College participated in the County's solicitation of an RFQ to qualify a pool of Architects and Engineers with the County of Camden acting as the Lead Agency for procurement of a qualified pool from which the College may award contracts for professional services under N.J.S.A. 18A:64A-25.5(a) (1) and NJSA 18A:64A-25.10 and NJSA 40A:11-1 *et seq.*; and

WHEREAS, using that Pool the College by its agent requested a fixed Scope of Work and Fee proposals from six qualified Architectural/ Engineering firms in that Pool under the College's Proposal #FY21CSSW-43 for Architectural & Engineering Design Services For Alterations and Renovations to Camden Technology Center and College Hall for Camden County College, and three submissions were submitted and Spiezle Architectural Group's proposal pricing equaled a total of \$54,550.00 from the proposed \$36,750.00 for Project One (Science Laboratory Renovations) and \$17,800.00 for Project Two (Clinical Labs) as well as hourly rates to renovate and improve additional unspecified Camden projects, was chosen as most advantageous to the College proposal and this Board awarded the contract to Spiezle on March 2, 2021; and

WHEREAS, this Board approved a Change Order #1 for the additional design work of an additional \$60,000.00 for Master Plan Development, additional third science lab, Design for Signage and interior Finish Design on September 14, 2021 (FY2022-34); and

WHEREAS, this Board approved a Change Order #2 to amend the contract to include the significant additional design and master planning work for the Camden campus for the Architectural & Engineering Design Services For Alterations and Renovations to the Camden Technology Center and College Hall project in the estimated amount of \$70,500.00 for a new anticipated total cost of \$185,050.00; and

WHEREAS, the College has prioritized and identified the needs for significant engineering, bidding and construction work to be completed for the Camden campus associated with the Cosmetology and Public Safety alterations and renovations as shown on the attached Change Order #3; and

WHEREAS, it is the recommendation of Michael Hagerty, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to approve the Change Order #3 to amend the contract to include the significant additional design and master planning work for the Camden campus as identified above for the Architectural & Engineering Design Services For Alterations and Renovations to College Hall for the Cosmetology and Public Safety renovation project in the estimated amount of **\$244,500** for a new anticipated total cost of **\$429,550.00**; and

RESOLUTION NO. FY2023-29

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account # 9220687-300170 and account #9240683-300170.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned Change Orders are approved to **County Shared Scope of Work #FY21CSSW-43** for **Architectural & Engineering Design Services For Alterations and Renovations to Camden Technology Center and College Hall for Camden County College** and payment for said work and is hereby authorized according to terms of contract and in due course thereof to **Spiezle Architectural Group** in the anticipated contract amount of **\$429,550.00** to include the necessary change order in the amount of an additional **\$244,500.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution approves the change orders approved and recommended by the project leaders to the awarded contract, as noted to the respectively listed bidder, **Spiezle Architectural Group** for an additional **\$244,500** above the current approved amount, which when included, brings the anticipated total to **\$429,550.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-29

Spiezle Change Order #3 – Cosmetology & Public Safety	
Construction & Permit Documents	\$189,500
Bidding and Award:	7,500
Construction Administration	<u>47,500</u>
Total Change Order #3	\$244,500

RESOLUTION NO. FY2023-30

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO RESPONDUS, INC.

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L. 2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a)(3) and (6) is exempt from public bidding; and

WHEREAS, Respondus, Inc. provides the College with a proprietary integrated online/remote automated proctoring service, verify identification and assessment solutions. Respondus is the only product that works with Chromebook computers as well as Mac and Windows Computers. They provide the secure browser that locks down the testing environment within a learning system. Students cannot print, copy or access other applications or search the internet during an online exam with the use of this proctor program; and

WHEREAS, it is the recommendation of Patrick Chadd, Associate Dean of E-Learning, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to award a non-fair and open contract to Respondus, Inc. (#FY23BEDC-03) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$18,000.00 with terms commencing on September 7, 2022 through August 31, 2024; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128093-61430 for Year 1. Funding for Year 2 is subject to the availability of the funding. This also acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to the prohibition against making contributions in excess of the limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Respondus, Inc. (#FY23BEDC-03)** to provide an integrated online/remote automated proctoring service and a secure lockdown browser on an **as-needed basis** in the anticipated amount of **\$18,000.00** with terms commencing on **September 7, 2022 through August 31, 2024.**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Respondus, Inc. to provide the College with an integrated online/remote automated proctoring service and a secure lockdown browser on an as-needed basis as indicated in the anticipated amount of **\$18,000.00** with terms commencing on **September 7, 2022 through August 31, 2024.** To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-31

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO KFT FIRE TRAINER, LLC

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (3)(9) (10) and (19) is exempt from public bidding; and

WHEREAS KFT Fire Trainer, LLC is the original manufacturer of the Burn Building, and provided installation of the proprietary electronics and safety systems along with proprietary hardware and software and provided technical assistance, repairs and replacement equipment as needed to ensure the continued operation of the building for the Fire Academy; and

WHEREAS the burn building now requires technical advancements and upgrades as well as replacement parts to remain operational and they are the only ones who can provide same within the confines of the existing system components and elements; and

WHEREAS, it is the recommendation of Orlando Cuevas, Executive Director of Public Safety Education & Training/Police Academy/RETC, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to award a non-fair and open contract to **KFT Fire Trainer, LLC (#FY23BEDC-01)** pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated contract amount of \$63,000.00; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #907054-67204 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **KFT Fire Trainer, LLC (#FY23BEDC-01)** for the burn building equipment and software upgrades in the anticipated total amount of **\$63,000.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to **KFT Fire Trainer, LLC** for the burn building equipment and software upgrades in the anticipated amount of \$63,000.00. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 6, 2022

RESOLUTION NO. FY2023-32

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO PROQUEST, LLC

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a) (3), (6) & (19) purchases of this type are exempt from public bidding; and

WHEREAS, ProQuest, LLC is a major provider of full text article databases not available from other vendors and is the executive aggregator of local and national newspapers, as well as an exclusive publisher of business profiles. In addition, there is a proprietary platform in support of purchased e-books from ProQuest, LLC; and

WHEREAS, it is the recommendation of Isabel Gray, Director of Library Services, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to award a non-fair and open contract to ProQuest, LLC. (#FY23BEDC-02) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$21,500.00 during the period of September 6, 2022 through August 31, 2024; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128110-61436 and #128110-62314 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **ProQuest, LLC (#FY23BEDC-02)** to provide the College and its students with access to full text article databases in the anticipated amount of **\$21,500.00** with terms commencing on **September 6, 2022 through August 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to **ProQuest, LLC** for full text article databases in the anticipated amount of **\$21,500.00** with terms commencing on **September 6, 2022 through August 31, 2024**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 6, 2022

RESOLUTION NO. FY2023-33

RESOLUTION AWARD AMENDING FAIR AND OPEN REQUEST FOR PROPOSAL FOR ONBASE SUPPORT SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **OnBase Support Services**, Bid #**FY21RFP-74**, was received and awarded as Resolution No. FY2021-257; and

WHEREAS, MTS Software Solutions, Inc. submitted the only response within the parameters of this bid request. In order to allow other members of the College to participate in this advanced solution, additional licensing and support is required. The product also must be upgraded to the next version which will require support hours from MTS/Initium. The new requirement will be \$90,000.00 annually for FY2023 and was \$50,500.00 annually for FY2022 with a two-year total of \$140,500.00 which includes an increase of \$39,500.00 to the previously awarded amount; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing, that the Board of Trustees amend Resolution No. FY2021-257 as indicated above to comply with the additional needs the College has now identified above herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds and the encumbrance of funds for this action in account #155083-61426 in the anticipated amount of \$90,000.00 for FY2023 which includes the increase of \$39,500.00 for additional licensing, upgrades and support hours; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that RFP #**FY21RFP-74** for **OnBase Support Services** be and is hereby deemed to have been a Fair and Open process that meets its criteria and needs and is **AMENDED** to MTS Software Solutions, Inc. of Moorestown, New Jersey based on proposals, pricing for services with interest payments, pursuant to the terms and conditions for this contract and other considerations with a term commencing on **July 1, 2021** through **June 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution amends a contract by a Fair and Open RFP process to MTS Software Solutions, Inc. for the document imaging support services during the period of July 1, 2021 through June 30, 2023 in the anticipated amount of \$140,500.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-34

RESOLUTION AWARDING A MONTH-TO-MONTH CONTRACT FOR HVAC MAINTENANCE SERVICE CONTRACTS THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into joint purchasing pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, CCCPS by Resolution No. 27 adopted July 22, 2021 authorized a contract with Northeast Mechanical Services, Inc. for bid A-32/2020, and the College awarded this contract for the procurement of HVAC Maintenance Services. The CCCPS is in the process of procuring new services through a publicly advertised bid and has awarded a month-to-month contract until that is completed and permanently in place; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to procure HVAC Maintenance Services from Northeast Mechanical Services, Inc. on an as-needed month-to-month basis with the same terms, rates and conditions; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funds are available in various operational accounts for each of the respective sites for FY2023; and

THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to procure HVAC Maintenance Services through the CCCPS- Identifier #57-CCCPS contract identified about pursuant to the aforementioned month-to-month contract on an as needed basis; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes a month-to-month contract and authorizes the College to procure HVAC Maintenance Services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-32/2020 from Northeast Mechanical Services as reflected on the attach CCCPS Resolution on an as needed basis with the same terms, rates and conditions. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION FY2023-35

RESOLUTION AUTHORIZING A ONE YEAR SHARED SERVICE AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE FOR THE MANAGEMENT OF FOOD AND VENDING SERVICES AT CAMDEN CITY HALL

WHEREAS, N.J.S.A. 40A:65-1, *et. seq.* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for a service which any party to the agreement is empowered to render and pursuant to N.J.S.A. 18A:64A-12(j) and 64A-25.10 the Board of Trustees of Camden County College is empowered to enter into agreements with any government entity when it deems it necessary or advisable to further its authorized goals; and

WHEREAS Camden County (“County”) and Camden County College (“College”) long ago committed to the Transformation Initiative seeking to identify economies and efficiencies in the operations of government that will increase efficiency and reduce the tax burden on residents and to improve the effectiveness of government for County constituents; and

WHEREAS, the College currently has a long-term agreement for food services and vending with Sodexo Operations, LLC (“Sodexo”) which accounts for the addition of individual and satellite sites, and the College utilizes this to provide services to the County which needed a proven and reliable food and vending management service; and

WHEREAS, the Board of Trustees of Camden County College approved Resolution FY2021-105 awarding a one-year Shared Service Agreement for the period July 1, 2020 through June 30, 2021 for the College to provide food and vending management services to the County at the Camden City Hall building utilizing that Sodexo contract and with the County paying an annual management fee of \$25,000.00; and

WHEREAS, the Board of Trustees of Camden County College approved Resolution FY2022-32 awarding a one-year Shared Service Agreement for the period July 1, 2021 through June 30, 2022 for the College to provide food and vending management services to the County at the Camden City Hall building utilizing that Sodexo contract and with the County paying an annual management fee of \$25,000.00; and

WHEREAS, the College’s share last year of the cost of servicing Camden City Hall exceeded \$15,000.00 and the County more than offset the expense by providing the College with significant financial funding for general operating expenses for the FY2022 year that more than offset the aforementioned additional cost to the College; and

WHEREAS, the County desires to enter a new Shared Service Agreement for a one (1) year period starting July 1, 2022 and ending June 30, 2023 with two (2) one-year options to renew at a cost of \$2,083.33 per month toward the cost incurred by the College for providing services at City Hall; and

RESOLUTION FY2023-35

WHEREAS, the County has agreed to work with the College to reduce any expense overages and is committed to the continuation of funding to the College for general expenses that would more than offset any additional cost to the College associated with servicing Camden City Hall; and

WHEREAS, it is the recommendation of Jack Lipsett, Executive Director of Financial Administration, to award this Shared Services Agreement for one (1) year commencing July 1, 2022 to June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College is hereby authorized to enter into a twelve (12) month Shared Services Agreement with the County of Camden to provide management, food and vending services in City Hall lobby through its contract with Sodexo under the same terms as the previous agreement with the County; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized on appropriate terms to execute all appropriate contracts and documents necessary to affect a Shared Services Agreement with the County of Camden and to take such actions as may be necessary and appropriate in connection herewith to effectuate this resolution of the Board of Trustees

SUMMARY STATEMENT

This resolution authorizes the College to enter into a one (1) year Shared Services Agreement with the County of Camden commencing on or about July 1, 2022 through June 30, 2023 with two (2) one-year options to renew at a cost of \$2,083.33 per month for the provision of oversight management of the County of Camden's City Hall food and vending service requirements at Camden City Hall by utilizing the contract the College currently has with Sodexo. The contribution of the County is a monthly payment which annualized equals \$25,000.00.

RESOLUTION NO. FY2023-36

RESOLUTION EXERCISING OPTION TO AWARD A SECOND-YEAR RENEWAL OF A CONTRACT FOR RECORDS SHREDDING SERVICES FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County, as the Lead Agency for the CCCPS, has procured and awarded agreements on behalf of its participants; and

WHEREAS CCCPS awarded a contract last year for records shredding services with an option for a second year, and the College did the same, and now this year under Resolution 90-2 on June 16, 2022 the CCCPS awarded the option for a second year of the contract on an “as-needed” basis; and

WHEREAS, it is the recommendation of College consultant, Robert Harris, Director of Buildings and Operations for Camden County; and of College consultant, Michael Hagarty, Director of Planning and Development for Camden County; as well as Camden County College personnel: Kay Byrd, Director of Facility Services, Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administration and all recommend a second-year renewal contract for records shredding services to Secured Document Destruction, LLC with terms commencing on or about July 1, 2022 through June 30, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #164685-65505, #164705-65505, 164695-65505 and #164258-65505 for FY2023.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to procure a second-year contract for records shredding services through the Camden County Cooperative Pricing System – Identifier #57-CCCPS identified above pursuant to the aforementioned contract in the anticipated amount of **\$9,615.00 on an as-needed basis** with terms commencing on or about **July 1, 2022 through June 30, 2023** and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution exercises the Option to award a second year of a shredding contract to Secured Document Destruction, LLC for the renewal of shredding services in the anticipated amount of \$9,615.00. The award is through the Camden County Cooperative Pricing System Identifier #57 – CCCPS under Bid #A-13/2021 with option year terms commencing on July 1, 2022 through June 30, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 6, 2022

RESOLUTION NO. FY2023-37

**RESOLUTION REJECTING BIDS FOR OPHTHALMIC EQUIPMENT - PERKINS
FY2023 AND AUTHORIZING RE-ADVERTISEMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Ophthalmic Equipment - Perkins FY2023**, Bid #FY23ITB-01, and two (2) bid submissions were received; and

WHEREAS, the bid submission from Lombart Instrument, Norfolk, VA was deemed an insufficient bid response as it violated the terms of the bid and contained none of the required forms either completed and/or signed; and the bid submission from Technology International, Lake Mary, FL is recommended to be rejected due to budgetary constraints; and

WHEREAS, it is the recommendation of Daniel Banks, Teaching Administrator/Director of Vision Care Technology (Ophthalmic), Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to reject all bid submissions and to re-advertise the bid; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the submission for **Bid #FY31ITB-01** for **Ophthalmic Equipment – Perkins FY2023** and is hereby are REJECTED and the Manager of Purchasing is authorized to re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects all bid submissions for **Ophthalmic Equipment – Perkins FY2023**, Bid #FY23ITB-01 and further authorizes the Manager of Purchasing to re-advertise the bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-38

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

RESOLUTION NO. FY2023-38-1

Patrick Marion Maintenance/Electrician
Facilities
Effective August 20, 2022 – August 19, 2023

Gregory Maurone Technician
Office of Information Technology
Effective August 10, 2022 – August 28, 2022

Jessica Rein Counselor
Financial Aid
Effective August 4, 2022 – October 27, 2022

Norma Santana Technician
Business Office
Effective September 1, 2022 – October 3, 2022

Eugene Tenuto Public Safety Officer
Public Safety
Effective June 30, 2022 – September 19, 2022

Government Services Division

Reassignments/Transfers

Valentine Uff From Temporary part-time Government Services Officer-LEO
To Permanent part-time Government Services Officer-LEO
Financial Administrative Services
Effective September 12, 2022

Salary Change

Angelo Harris Government Services Officer-Military
Financial Administrative Services
Effective September 12, 2022

Separation

Jeffrey Cipriano Government Services Officer
Financial Administrative Services
Effective August 12, 2022

Leave

Miracle Robinson Government Services Officer
Financial Administrative Services
Effective July 31, 2022 – September 7, 2022

RESOLUTION NO. FY2023-39

RESOLUTION RATIFYING THE ACTIONS OF THE EXECUTIVE COMMITTEE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, it is the practice of the Board of Trustees to authorize the Executive Committee of the Board to act on business of the College during the summer months when the Board does not typically meet; and

WHEREAS, the Board of Trustees, at its meeting held on June 3, 2022, authorized the Executive Committee of the Board to act on business of the College from June 4, 2022 until September 6, 2022; and

WHEREAS, the Executive Committee transacted business on behalf of the Board of Trustees in June, July and August 2022 as per the attached.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby ratifies the actions of the Executive Committee as taken in June, July and August 2022.

SUMMARY STATEMENT

This resolution ratifies the actions of the Executive Committee as taken in June, July and August 2022.

September 6, 2022

RESOLUTION NO. FY2022-235

**RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE
APPOINTING THE COLLEGE CONTRACTING AGENT AND DELEGATING AUTHORITY
ON BEHALF OF THE BOARD OF TRUSTEES TO EXECUTE CONTRACTS AND PURCHASE
ORDERS BELOW BID LIMIT**

WHEREAS, the Board of Trustees is duly constituted, and authorized with all necessary general powers to take such actions as it deems appropriate under the County Colleges Act, N.J.S.A. 18A:64A-12; and The County Colleges Contracts Act, N.J.S.A. 18A:64A-25.1 et seq.; and

WHEREAS, the Board is specifically authorized to delegate the authority to “make, negotiate, and award” agreements, contracts or purchases below the bid threshold by appointing a “Contracting agent” to do so by formal Resolution of the Trustees pursuant to N.J.S.A. 18A:64A- 25.3; and

WHEREAS, the Legislature has specifically empowered the Board of Trustees to designate a “Contracting agent” for the college to mean the business officer “. . . or such officer . . . delegated by the county college;” N.J.S.A. 18A:64A-25.2 (c); and

WHEREAS President Borden was designated last in November of 2021, and he having retired effective June 30, 2022 and the new President having been appointed to hold that position;

NOW, THEREFORE, BE IT RESOLVED on this date of and by the Camden County College Board of Trustees that the following person is designated and authorized until further resolution or Reorganization of the Board as follows:

- 1) The authority to make, approve and execute contracts on behalf of the Board is hereby exclusively granted to Dr. Lovell Pugh-Bassett, President, who as the designated chief executive officer of Camden County College is also the exclusive Contracting Agent and any purchase or agreement may be made or negotiated for the performance of work or furnishing or hiring of materials or supplies together with any sums expended for the work or services on the same project or furnishing of similar materials or supplies in the same fiscal year as authorized under N.J.S.A.18A:64A-25.3; and
- 2) The authority is hereby granted and delegated to the President for her to authorize the payment of any purchase orders, or bills below the bid amount set by the State and as authorized by the Trustees as the College’s bid threshold; and
- 3) Both of the above provisions are and require that such actions are only authorized, accomplished and completed provided that such is done and performed in such a manner as to be lawful and in conformance with all other statutes and regulations of the State and Federal government and authority of the Board and policies of the College.

SUMMARY STATEMENT

This Resolution designates the President as the sole Signatory for the College and the Contracting agent for the College and authorizes her to negotiate or award a contract or purchase for items below or up to

RESOLUTION NO. FY2022-235

the Bid Threshold set by the Governor and the State and to approve purchase orders and to execute a contract for any such purchase up to that amount. It also authorizes the President to negotiate and execute contracts and documents on behalf of the College to bind the College and to do so in furtherance of any awards and resolutions of the Board.

The current County College Threshold for Bidding is \$36,400.00; and it is the Trustees intention that they hereby grant the authority to the President to any rising threshold should an increase be authorized. The College has legislative authority to make purchases without specific Board action when below the Bid Threshold, and if over \$17,500.00 it may also do so provided the College complies with the Non-Fair and Open requirements where applicable.

NJSA 18A:64A-25-3 states the “business officer . . . or other such officer, committee or employee delegated by the . . . college” to accomplish such may do so without advertising or bids “when so authorized by Resolution of the Board of Trustees”. This resolution authorizes and properly accomplishes that in accordance with the County College Contracts Act N.J.S. 18A:64A-25.3 and Board of Trustees Policy #418 for College.

I, Anthony J. Maressa, do hereby certify this to be an accurate copy of the Resolution passed by the Executive Committee acting under the authority of the Board of Trustees on this _____ day of 2022 as recited below and until this matter may be brought before the full Board for ratification.

Anthony J. Maressa,
Trustee and Secretary to the Board of Trustees
of Camden County College

Date

RESOLUTION NO. FY2022-236

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO AN AGREEMENT WITH THE NEW JERSEY OFFICE OF THE SECRETARY OF HIGHER EDUCATION FOR THE IMPLEMENTATION OF THE COUNTY COLLEGE-BASED CENTER FOR ADULT TRANSITION FUNDING

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of a grant award from the New Jersey Office of the Secretary of Higher Education, namely:

The “County College-Based Center for Adult Transition Grant” in the amount of \$250,000; and

WHEREAS, the purpose of the grant is to provide students (up to the age of 24) who have developmental disabilities the support and resources necessary to experience more successful transitions from secondary school to postsecondary education and adult employment, and to promote independent living opportunities by providing appropriate skills to be successful; and

WHEREAS, Camden County College will use funds provided to support activities related to promoting the County College-Based Center for Adult Transition Initiative and/or the support of students consistent with the expansion of County College-Based Center for Adult Transition project as part of a comprehensive program implemented between June 15, 2022 and June 30, 2023; and

WHEREAS, Board acceptance is recommended by Anne Daly-Eimer, Executive Dean, Student Affairs and by Dr. David Edwards, Executive Vice President, Academic and Student Affairs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the County College-Based Center for Adult Transition Grant in the amount of \$250,000 from the New Jersey Office of the Secretary of Higher Education; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded to Camden County College from the NJ OSHE in the amount of \$250,000 for the County College-Based Center for Adult Transition Grant for the period of June 15, 2022 to June 30, 2023.

June 27, 2022

RESOLUTION NO. FY2022-237

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT AND FACILITIES USE LICENSE WITH RUTGERS, THE STATE UNIVERSITY, DIVISION OF CONTINUING STUDIES

WHEREAS, Camden County College is governed by the Board of Trustees who are pursuant to N.J.S.A. 18A:64A-11 and 18A:64A-12 empowered to take such actions; and

WHEREAS, Camden County College (CCC) has a mutually beneficial relationship with Rutgers-The State University of New Jersey; and

WHEREAS, Rutgers University's Division of Continuing Studies (DCS) wishes to enter into a Shared Services Agreement with CCC for a Facilities Use License for the utilization of space on the Blackwood Campus; and

WHEREAS, Rutgers University wishes to operate a Division of Continuing Studies (DCS) program in approximately 1,585 total dedicated square feet located in CIM Office Suite 301 and CIM 203 Computer lab; and

WHEREAS, CIM 203 lab would be available for all Rutgers students, including RBHS – School of Health Professions and School of Nursing; and

WHEREAS, The Executive Vice President for Academic & Student Affairs, David Edwards, and the Executive Director of Finance and Planning, Helen Antonakakis, recommend entering into this agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes the College to enter into a Shared Services Agreement and Facilities Use License with Rutgers University's Division of Continuing Studies for the period August 5, 2022 to August 4, 2025 which provides that DCS pay the College for 855 net square feet of office space in CIM 301 at the rate of \$19/square foot for Year 1; \$20/square foot in year two, and \$21/square foot in year 3, as well as an additional \$39,400 annually for the use of the computer lab in CIM 203; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College to conclude a Shared Services Agreement and Facilities Use License with Rutgers University's Division of Continuing Studies for the period August 5, 2022 to August 4, 2025 for the office suite in CIM 301 (855 nsf) and the computer lab in CIM 203 at annual rates set forth above which provide a total of \$55,645 in year one, \$56,500 in year two, and \$57,355 in year three provided the balance of terms are favorable to the College.

June 27, 2022

RESOLUTION NO. FY2022-238

RESOLUTION AUTHORIZING A TRANSITION TO COLLEGE PROGRAM AGREEMENT WITH HADDONFIELD SCHOOL DISTRICT

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A. 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

WHEREAS, Camden County College has created a Transition to College Program designed to help 16-20 year old students from Camden County school districts and surrounding communities who have left high school, or who are at risk of leaving high school without earning a diploma to return to education and gain a high school diploma while earning college credit at Camden County College; and

WHEREAS, the program affords the students the opportunity to start “anew,” and to participate in small classes held in a more mature atmosphere on the Blackwood Campus, and to work with tutors and counselors receiving intensive support services to facilitate their success; and

WHEREAS, students will be required to complete the number of credits for graduation as defined by the school district as well as all other graduation requirements of the school district; and after the first semester, students will begin course work toward a chosen field of study and earn their high school diploma while accruing credits toward their certificate or degree; and

WHEREAS, the College will provide college credit and non-credit courses as identified by the school district that agrees to participate and each school district agrees that those courses when successfully completed will satisfy requirements for graduation at no cost to the individual; and

WHEREAS, the College will invoice each participating school district \$10,000 annually for each student registered as of September 1, 2022 and later invoice each school district \$5,000 for each new student that registers in the spring term; and

WHEREAS, Executive Dean Margo Venable recommends that the Board agree to allow the College to enter into this agreement with Haddonfield School District; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes a Transition to College Program Agreement for the period September 1, 2022 to June 30, 2024 with Haddonfield School District.

SUMMARY STATEMENT

This resolution authorizes a Transition to College Agreement for the period September 1, 2022 to June 30, 2024 with Haddonfield School District.

RESOLUTION NO. FY2022-239

**RESOLUTION AUTHORIZING THE DISPOSAL OF NON-FUNCTIONAL
FURNITURE AND COMPUTER EQUIPMENT LOCATED ON THE BLACKWOOD
AND CAMDEN CAMPUSES**

WHEREAS, The Board of Trustees of Camden County College is granted the authority of “acquiring, owning, using, and operating any property . . . or any interest therein” by the County College Act, N.J.S.A. 18A:64A-1, *et seq.*, and the Board is authorized by 18A:64-12(m) to “ . . .determine that any property is no longer necessary for college purposes. . .” ; and

WHEREAS, the Office of Finance and Planning and the Office of Information Technology have the attached non-functioning and/or outdated furniture and computer equipment located on the Blackwood and Camden campuses; and

WHEREAS, this non-functioning and/or outdated furniture and computer equipment had been purchased by the College and is past their useful life; and

WHEREAS, both Helen Antonakakis, Executive Director, Finance and Planning and Jack Post, Chief Information Officer, recommend that, pursuant to NJSA 18A:64A-12 (m), this furniture and computer equipment is no longer usable for College purposes and requests disposal authorization by the Board; and

WHEREAS, it is the recommendation of Helen Antonakakis, Executive Director, Finance and Planning, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of this furniture and computer equipment as listed on the attachments; and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding that the furniture and computer equipment listed on the attachments is no longer necessary for College purposes and the aforementioned request to dispose of is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of the College’s furniture and computer equipment, as listed on the attachments, located on the Blackwood and Camden campuses, used by various College departments, which these College Administrators attest are non-functioning and/or outdated and no longer of any use to the College.

June 27, 2022

Trailer Inventory for BOT Approval for Disposal

For Reference
Trailer Location

#	Description	Tag #	Disposal or Sale
1	2-drawer metal under desk file cabinet	06-0650	Disposal
2	Rectangular brown desk with return and 2 lateral files	06-2942	Disposal
3	Dark yellow metal cabinet, bent	02798	Disposal
4	4-drawer broken beige lateral filing cabinet	01537	Disposal
5	4-drawer beige lateral filing cabinet	01217	Disposal
6	4-drawer beige metal lockable horizontal file cabinet	00570	Disposal
7	4-drawer beigemetal lockable horizontal file cabinet	06-5078	Disposal
8	4-drawer beige metal lockable horizontal file cabinet	03187	Disposal
9	Dark wooden34" W bookcase	07845	Disposal
10	4-drawer black metal vertical file cabinet	04456	Disposal
11	4-drawer black metal vertical file cabinet	04495	Disposal
12	4 shelf tan metal bookcase	08446	Disposal
13	HON Cherrywood desk with 4 drawers	None	Disposal
14	Green 12' x 4' chalk board with ledge	None	Disposal
15	4-drawere gray veical file cabinet	00565	Disposal
16	4-drawer black vertical file cabinet	03363	Disposal
17	Hard wood maple desk with built in drawers	08535	Disposal
			Disposal

C-1
C-2
C-3
C-4
C-5
C-6
C-7
C-8
C-9
C-10
C-11
C-12
C-13
C-14
C-15
C-16
A-1

Dell Computers	Serial #	Asset Tag #
Optiplex		
	980 SCRMMM1	12-4012
	755 9M7P3H1	12-2146
	755 HRP65F1	12-2148/12694
	745 1T3JD01	12-1904
	760 G09L9K1	12-1997
	760 20BTSK1	12-2288
	760 JOBTSK1	13693
	760 H2BTSK1	12-2310
	760 D9H4BK1	12-2430
	760 89H4BK1	12-1936
	755 CYRNNG1	12-2251
	760 9Y9TSK1	12-2311
	745 DS3JDD1	12-1899
	760 80CVSK1	12+-2315
	760 CBK4BK1	12-2425
	760 F9K4BK1	12-2426
	755 6L7P3HL	12-2162
	745 6S3JDD1	12-1892
	745 DW0JDD1	12-1902
	980 G9NTKM1	12-1234/14966
	760SFF GBLSSK1	12-5243/13110
	760SFF 6CLSSK1	12-5249/13101
	760 79H4BK1	12-2344

Dell Monitors

1708FP

Serial #
0FP816-46633-75G-1KMU
0PM372-72872-7C3-16AI
08C552H-72872-86S-35JS
0CC352-64180-66E-084C
0PM372-72872-85S-3FPL
0FP816-46633-75G-0VUU
0CC280-71618-65Q-CD11
0CC35264180-66E-07GC
0C1823-74445-95N-427S
0C1823-74445-95N-423S
0C1823-74445-95N-456S
0C1823-74445-95N-B6ES
0C1823-74445-95N-425S
0F0193-74261-977-0GHS
0C1825-74445-95N-BJSS
0C1823-74445-95N-428S
0F0193-74261-977-1JKS
0C1825-74445-95N-CX8S
0X876H-72872-97H-0UHS
0VHPX3-74445-ZCJ-AN4L
0C182J-74445-95N-471S

0C182J-74445-95A-DBJBS
0FO19J-74261-977-18RS
0C552H-72872-86S-ORKS
0KU789-71618-76L-BF03
0C1823-74445-95N-438S
0C1823-74445-95N-421S
0C1823-74445-957-654S
0C1823-74445-94A-BJQS
0FO193-74261-977-0555
0X876H-72872-97H-OU3S
0X876H-72872-97H-1PHS
0X876H-72872-97H-1PKS
0X876H-72872-97H-OUIS
0F019-74261-977-13AS
0F019J-74261-977-IIKS
02Y315-71618-461-AKKL
0C552H72872-865-OALS
0KU789-71618-76L-BEMX
0KU78971618-76L-BF21
0X876H-72872-97H-OU6S
0KU789-71618-76L-BF10
0X876H-7287-97H-OTYS
0C1823-74445-98N-CXKS
0FO195-74261-977-1JSS
0KU789-71618-76L-BF2A
0X876H72872-97H-1PAS
0F0195-74261-977-1JJS
0C182J-74445-95N-4405
0JCT73-7461-222-0965
0JCT73-74261-222-OHNS
0D548H74443-8AP-AAUP
0CC352-64180-66E-071C
0CC352-6418-66E-07NC
0C1823-74445-94A-BK7S

**Dell Monitors
1901FP**

Serial #
05Y232-71618-45P-BBUV
05Y232-71618-45P-BBUS
05Y232-71618-45Q-BB9B
05Y232-71618-45Q-BC6W
05Y232-71618-422-B901
05Y232-71618-45Q-BB97
05Y232-71618-44P-A416
05Y232-71618-422-B915
05Y232-71618-422-B905
05Y232-71618-46A-BDSZ

Dell Keyboards

0M372H-71581-072-02TL
ORH659-73571-96K-0I00
ORH659-73571-96K-0AH7
ORH659-73571-96J-08XP
ORH659-73571-96K-0HQU
06W610-8842-359-7U94
ORH659-73571-96L-015C
ORH659-73571-96L-02OM
ORH659-73571-96K-0A9U
0DJ331-71616-76P-0ZSQ
0DJ331-71616-76P-0VRY
0J4628-71616-65I-09XZ
0DJ331-71616-76P-111Y
ORH659-73571-96J-0A21
ORH659-73571-96J-09ZH
Gateway J828190972
0DJ331-71616-93I-006U
ORH659-73571-96K-012V
ORH659-73571-892-0FXN
0M372H-71581-06D-008H
0DJ331-71616-76P-0ZIW
0DJ331-71616-7CH-0CVL
0J4628-71616-525-19OA
0DJ331-71616-843-0BFH
TH-05695W-37171-2AF-2698
0DJ331-71616-93G-05AR
0DJ331-71616-76P-0SSU
04N454-37171-350-C848
06W610-38842-2BT-0P68
06W610-38842-31K-9J30
04W45437172-43B-08FS
0N6250-71616-5C2-05DY

MICE
SPEAKERS

52
15 SETS

RESOLUTION NO. FY2022-240

RESOLUTION AUTHORIZING THE DISPOSAL OF NON-FUNCTIONING VEHICLE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	2009 Tomberlin Emerge 500 Golf Cart (VIN #5TSTE243XAG120087)	Disposal/Parts

WHEREAS, the 2009 Tomberlin Emerge 500 golf cart was acquired by Camden County College and is past its useful life; and

WHEREAS, pursuant to NJSA 18A:64A-12 (m), this vehicle is no longer usable for any other College purposes and the College requests such a finding by the Board and that the Board give authorization to dispose of it by utilizing it for parts or fire training; and

WHEREAS, it is the recommendation of Craig Giunta, Supervisor, Mechanics Department; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2009 Tomberlin Emerge 500 golf cart (VIN #5TSTE243XAG120087); and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is no longer necessary for College purposes others than those cited and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of a 2009 Tomberlin Emerge 500 golf cart (VIN #5TSTE243XAG120087) used by College staff, which is non-functioning.

RESOLUTION NO. FY2022-241**RESOLUTION AUTHORIZING THE DISPOSAL BY THE WELLNESS CENTER IN THE PAPIANO GYM OF NON-FUNCTIONING EXERCISE EQUIPMENT**

WHEREAS, The Board of Trustees of Camden County College is granted the authority of “acquiring, owning, using, and operating any property, real, personal or mixed, or any interest therein” by the County College Act, N.J.S.A. 18A:64A-1, *et seq.*; and specifically 18A:64A-12(l); and which the Board is authorized by 18A:64-12(m) to “...determine that any property is no longer necessary for college purposes...”; and

WHEREAS, the Office of Student Affairs has the following non-functioning and/or outdated exercise equipment in the Wellness Center located in the Papiano Gym; and

#	Description	Disposal or Sale
1	Precor EFX 546 Elliptical (Serial #00X8I29040049) (Tag #12-7467/Unknown)	Disposal
2	Stratus 3900 RC Recumbent Bike (Tag #06-1346/08729)	Disposal
3	Cybex 800 Stepper (Tag #06-1349/07013)	Disposal
4	Cybex 700 Upright Bike (Model #00C-7000) (Serial #SN-552182) (Tag #Unknown/08727)	Disposal
5	Cybex Seated Calf Machine (Serial #SN-462091V158002) (Tag #06-1365/07471)	Disposal
6	Cybex Glute Machine (Serial #SN-48809IV201302) (Tag #Unknown/07700)	Disposal
7	Cybex Rotary Hip Machine (Serial #SN-486591X215811) (Tag #06-1376/Unknown)	Disposal
8	Incline Bench Press Rack	Disposal

WHEREAS, this non-functioning and/or outdated exercise equipment had been purchased by the College and is past its useful life; and if staff determines that any of the items are appropriate for sale as salvage or for sale on electronic internet the Executive Committee authorizes the amendment of the Resolution as may be necessary to authorize such a disposal; and

WHEREAS, Anne Daly-Eimer, Executive Dean, Student Affairs, recommends that, pursuant to NJSA 18A:64A-12 (m), this exercise equipment (as shown above) is no longer usable for College purposes and requests disposal authorization by the Board; and

WHEREAS, it is the recommendation of David Edwards, Executive Vice President for Academic and Student Affairs; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of this exercise equipment as shown above; and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding that the exercise equipment listed above is no longer necessary for College purposes and the aforementioned request to dispose of is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of the College’s exercise equipment as shown above located in the Papiano Gym Wellness Center, used by the Health & Exercise Science Department, which is non-functioning and/or outdated. This resolution allows for Amendment of the resolution going to the Board to authorize that sale or salvage if staff determines that any of the items can be so disposed as to recoup any value to CCC.

RESOLUTION NO. FY2022-242

RESOLUTION AUTHORIZING THE DISPOSAL OF NON-FUNCTIONING HEALTH & EXERCISE SCIENCE EQUIPMENT LOCATED AT THE PAPIANO GYMNASIUM WELLNESS CENTER

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following two pieces of health & exercise science equipment are either non-functioning or outdated:

#	Description	Disposal or Sale
1	Life Fitness Life Cycle Recumbent Bike (Model: LifeCycle 9500 HR) (Asset Tag #06-1348/07240)	Sale/Disposal
2	Track Master Treadmill (Model: TMX425CP/ Serial #: SN-FV3542) (Asset Tag #06-1345/11650)	Sale/Disposal

WHEREAS, the Life Fitness Life Cycle Recumbent Bike, which is past its useful life, was purchased in fiscal year 2001 using Carl D. Perkins Grant funds; and the Track Master Treadmill, which is past its useful life, was purchased in fiscal year 2006 using Carl D. Perkins Grant funds; and

WHEREAS, on May 5, 2022, MaryAnn Cappello, Director, Office of Career Readiness, New Jersey Department of Education, authorized the College to retain, sell or otherwise dispose of the Life Fitness Life Cycle Recumbent Bike and the Track Master Treadmill, whose fair market value is \$5,000 or less; and

WHEREAS, Anne Daly-Eimer, Executive Dean, Student Affairs, recommends that, pursuant to NJSA 18A:64A-12 (m), this machinery is no longer usable for College purposes and requests such a finding by the Board and the authorization to sell and/or dispose of this equipment; and

WHEREAS, it is the recommendation of David Edwards, Executive Vice President for Academic Affairs; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, that the Board authorize the sale or disposal of these two pieces of equipment; and if staff determines that any of the items are appropriate for sale on electronic internet the Executive Committee authorizes the amendment of the Resolution as may be necessary to authorize such a disposal; and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding that these two pieces of equipment in the Papiano Gym Wellness Center are no longer necessary or desirable for College purposes and the aforementioned request to sell and/or dispose of is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the sale and/or disposal of two pieces of equipment located in the Papiano Gym Wellness Center, used by the Health & Exercise Science Department, which are non-functioning and/or outdated. This resolution allows for Amendment of the wording of the resolution going to the Board to authorize that sale or salvage if staff determines that to be necessary to utilize either internet sale or sale as salvage of any of the items.

RESOLUTION NO. FY2022-243

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

New Hires

Chelsea Escudero

Success Coach/HealthWorks
School, Community & Workforce Training Programs
Effective July 5, 2022

Tyree Mann-Barnes

Community Service Officer, part-time
Public Safety
Effective July 5, 2022

Promotion

Dalia Bryant

From C Secretary-Admissions
To B Secretary
Math, Science & Health Careers
Effective July 4, 2022

Reassignments/Transfers

Aurella Green

From Adult Basic Skills Instructor, temporary part-time
To Program Manager – Community Work Experience Program, Acting
Adult Basic Skills
Effective July 5, 2022

Sydney Ott

From Community Service Officer, temporary part-time
To Community Service Officer, part-time
Public Safety
Effective July 5, 2022

Ella Roberts

From Chief of Public Safety – Camden & Cherry Hill, Acting
To Chief of Public Safety – Camden & Cherry Hill
Public Safety
Effective July 4, 2022

Salary Changes

Heather Longo Hilyard

Payroll Specialist
Payroll
Effective July 4, 2022

Trina Williams

Payroll Specialist
Payroll
Effective July 4, 2022

Separations

William Banks

Director of Athletics
Athletics
Effective July 15, 2022

RESOLUTION NO. FY2022-243-1

Jeannette Lim
Research Analyst/Programmer
Institutional Research & Planning
Effective June 30, 2022

Leaves

Kimberly Barbetta
Payroll Coordinator
Payroll
Effective June 7, 2022 – August 7, 2022

Eugene Tenuto
Public Safety Officer
Public Safety
Effective June 27, 2022 – July 5, 2022

Government Services Division

Reassignments/Transfers

Mark Saunders
From Temporary part-time Government Services Officer-LEO
To Permanent part-time Government Services Officer-LEO
Financial Administrative Services
Effective July 5, 2022

Separations

Jadeah Carter
Government Services Officer
Financial Administrative Services
Effective July 7, 2022

Thomas Vernon
Government Services Officer - LEO
Financial Administrative Services
Effective June 21, 2022

RESOLUTION NO. FY2023-01

RESOLUTION AUTHORIZING ACCEPTANCE OF NJ PATHWAYS CENTERS OF WORKFORCE INNOVATION FUNDING FROM THE NEW JERSEY COMMUNITY COLLEGE CONSORTIUM FOR WORKFORCE AND ECONOMIC DEVELOPMENT

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College and;

WHEREAS, Camden County College is an active participant in the NJ Pathways to Career Opportunities statewide collaborative for Patient Care, Data Science, Cybersecurity, and Manufacturing and Production Engineering Centers of Workforce Innovation; and

WHEREAS, the Consortium intends to disseminate Notices of Awards and Memoranda of Understanding to all participating Community Colleges in advance of funding distributions; and

WHEREAS, the College anticipates receipt of funding in the amounts below for the individual Centers of Workforce Innovation;

Cybersecurity Center	\$ 85,000
Data Science Center	116,000
Patient Care Center	126,500
Manufacturing Production and Engineering Center	120,000

and

WHEREAS, it is a College and Consortium requirement that acceptance of such grant funding be authorized by the Board of Trustees; and

WHEREAS, this award acceptance request has been reviewed and endorsed by Dr. David Edwards, Executive Vice President for Academic and Student Affairs and Margo Venable, Executive Dean for School/Community & Workforce Training Programs.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves acceptance of NJ Pathways Center of Workforce Innovation funding in the aggregate amount of \$447,500 for the purpose of implementing Center work plans and Pathway initiatives. Be it further resolved that the appropriate officers of Camden County College are hereby authorized to sign and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes acceptance of NJ Pathways Center of Workforce Innovation funding from the New Jersey Community College Consortium for Workforce and Economic Development for the purpose of implementing Center work plans and NJ Pathways initiatives.

July 27, 2022

RESOLUTION NO. FY2023-02

RESOLUTION AWARDING FAIR AND OPEN PUBLICLY ADVERTISED REQUEST FOR PROPOSAL FOR BROKER OF RECORD FOR HEALTH BENEFITS INSURANCE AND CONSULTING SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and certain professional and other services identified in N.J.S.A. 18A; 64A-25.5 are exempt from formal bid procedures pursuant to N.J.S.A. 18A:64A-25.5 (a) (11); and pursuant to N.J.S.A. 18A:64A-25.28(e) may be for a period of three years; and

WHEREAS, Camden County College Board of Trustees Policy 418 requires an award by the Trustees for any sum over the bid threshold which is exempt from public bidding and awarded through an Open & Fair process in accordance with N.J.S.A. 19:44A-20.7; and

WHEREAS, the College utilized a publicly advertised Request for Proposal (RFP) process in connection with #FY22RFP-71 for **Broker of Record for Health Benefits Insurance and Consulting Services** that was advertised in newspapers and on the County procurement website seeking public solicitation of proposals with criteria established in writing prior to the public opening of the proposals identified in the Request for Proposal; and

WHEREAS, it is the recommendation of Kathleen Kane, Executive Director for Human Resources; Lindsay Riiff, Benefits Administrator; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services, that the Board of Trustees award the contract in accordance with the College's RFP Committee evaluation of the qualifying proposal as identified herein to Conner Strong & Buckelew Companies, LLC which was the sole submission; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds for this action in account #152670-61102, and funds in Year 2 and Year 3 are subject to the availability of funding; and

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that **RFP #FY22RFP-71** for **Broker of Record for Health Benefits Insurance and Consulting Services** be and is hereby deemed to have been a Fair and Open process within the meaning of the policies and relevant statutes and is **AWARDED** to **Conner Strong & Buckelew Companies, LLC** based on their submitted proposal and pricing with anticipated costs over the three years of approximately **\$45,000.00**, plus additional insurance services as-needed and anticipated at **\$90,000.00** for the full period with terms from **October 1, 2022** through **September 30, 2025**; and

BE IT FURTHER RESOLVED that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract through a publicly advertised Fair and Open RFP process to **Conner Strong & Buckelew Companies, LLC** for Broker of Record for Health Benefits Insurance and Consulting Services with the term commencing October 1, 2022 through September 30, 2025. The Evaluation of the proposal included on the following page. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 27, 2022

BROKER OF RECORD PROPOSAL ASSESSMENT		
FY2023		
6/9/2022		
	Maximum PT	CS&B
Threshold Services	10	10
Risk Marketing	10	9
Benefits Administration	10	8
Benefits Consulting	10	8
Compensation	10	8
(Total 50 points possible)	50	43
NJ Licensure		Y
		CS&B
General Requirements:		
Audited Financial Statements or Annual Report		no
Proof Of Licensing		provided
Statutory Requirements:		
Mandatory Equal Employment Opportunity Language		provided
Procurement and Service Contracts Language "A"		provided
Proof of Liability Insurance & Indemnity Bond		provided
NJ Business Registration Certificate		provided
W-9 Form		provided
Vendor Information Form		ALREADY ON FILE
Certification Regarding Qualifications, Representatives and RFP Specifications Form		provided
Reporting of Subcontractor/Partnership Affiliation Form		provided
Disclosure of investment in IRAN		provided
Minority Business Enterprise		provided
<i>Please see attached narrative</i>		

RESOLUTION NO. FY2023-03

RESOLUTION AWARDING FACILITIES MANAGEMENT SERVICES FROM COUNTY SHARED SERVICES CONTRACT

WHEREAS purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County, as the Lead Agency for the CCCPS, has procured and awarded agreements on behalf of its participants; and

WHEREAS CCCPS publically advertised and opened Bid #A-31/2022 on July 15, 2022 for the procurement of Facilities Management Services for a one-year contract with an option to extend for a one-year renewal as described in that bid; and the County awarded a contract pursuant thereto; and

WHEREAS the College's consultants' Robert Harris, Director of Buildings and Operations, Camden County; and Michael Hagarty, Director of Planning and Development for Camden County and College personnel Michael Calabrese, Buildings Operation Manager; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administration, all recommend awarding the contract for facilities management services to Meridian Property Services, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for facilities management services in accounts #164687-51104 and #164689-51104 for FY2023 and is subject to the availability of funds in FY2024.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD a contract to **Meridian Property Services** for facilities management services through the CCCPS – Identifier #57-CCCPS with an option of a one-year renewal contract identified above in the anticipated amount of **\$517,900.00** with contract terms commencing on **August 1, 2022** through **July 31, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a one-year contract to Meridian Property Services with an option of a second year renewal and authorizes the College to procure facilities management services in the anticipated amount of \$517,900.00 through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-31/2022 with terms commencing on August 1, 2022 through July 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 27, 2022

RESOLUTION NO. FY2023-05

RESOLUTION AWARDING FIRE ALARM MAINTENACE SERVICE FROM COUNTY SHARED SERVICES CONTRACT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements on behalf of its participants; and

WHEREAS, CCCPS publically advertised and opened Bid #A-33/2022 on July 15, 2022 for the procurement of Fire Alarm Maintenance Service for a one-year contract with an optional one-year renewal as described in that bid; and awarded a contract pursuant thereto; and

WHEREAS, Robert Harris, Director of Buildings and Operations, Camden County; Michael Hagarty, Director of Planning and Development for Camden County; the College's personnel: Michael Calabrese, Buildings Operation Manager; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administration, recommend awarding the contract for fire alarm maintenance service to Fire and Security Technologies, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for fire alarm maintenance service in accounts #164688-61424, #164259-61424, #164698-61424, #164719-61424 and #164708-61424 on an as-needed basis for FY2023 and is subject to the availability of funds in FY2024.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD a contract to Fire and Security Technologies, Inc. for fire alarm maintenance service through the CCCPS – Identifier #57-CCCPS with an optional one-year renewal contract identified above in the anticipated amount of **\$19,500.00** with contract terms commencing on **August 1, 2022** through **July 31, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a one-year contract to Fire and Security Technologies, Inc. with an optional second year renewal and authorizes the College to procure fire alarm maintenance service on an as-needed basis in the anticipated amount of \$19,500.00 through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-31/2022 with terms commencing on August 1, 2022 through July 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 27, 2022

RESOLUTION NO. FY2023-06

**RESOLUTION AUTHORIZING JOINT PURCHASING CONSORTIUM RENEWAL
CONTRACT AGREEMENT FOR LEARNING MANAGEMENT SYSTEM (LMS)**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 allows County Colleges to enter into joint purchasing agreements; and

WHEREAS, the College has been a Participating Member, as approved by the Board of Trustees and as in conformance with the New Jersey Council of County Colleges Joint Purchasing Consortium (JPC), which with Ocean County College as the Lead Agency publically bid and awarded a contract for the renewal of Learning Management System(s), which was opened on June 18, 2019 and awarded on June 27, 2019 by the Board of Trustees of Ocean County College on behalf of all the participating colleges. The award of this contract went to Instructure, Inc. with their Canvas LMS and with terms commencing July 1, 2019 through June 30, 2022 with two additional one-year options. Ocean County College awarded the first one-year optional renewal commencing on July 1, 2022 through June 30, 2023; and

WHEREAS, it is the recommendation of Patrick Chadd, Associate Dean of E-Learning; David Edwards, Executive Vice President of Academic and Student Affairs; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing to exercise that option of a one-year renewal contract for the Learning Management System for the period of **July 1, 2022** through **June 30, 2023** through Instructure, Inc. as an awarded JPC procurement endeavor for these specific services on an as-needed basis; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning, has certified funding in account #128093-62208 on an as-needed basis for FY2023.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the option of a renewal of the Learning Management System **FY21JPC-42** be and is hereby **AWARDED** to **Instructure, Inc.** in the anticipated amount of **\$219,479.00** on an as-needed basis with terms commencing **July 1, 2022** through **June 30, 2023** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the NJCCC JPC contract for the renewal of Canvas Learning Management System(s) (LMS) services to Instructure, Inc. in the anticipated amount of \$219,479.00 pursuant to N.J.S.A. 18A:64A-25.10. These services are to be procured on an as-needed basis during the period of **July 1, 2022** through **June 30, 2023**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 27, 2022

RESOLUTION NO. FY2023-07

RESOLUTION AWARDING A CONTRACT FOR TWO ELECTRIC GOLF CARTS FOR THE COLLEGE THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which are the subject hereof; and

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ), is the "Lead Agency" of a Cooperative Pricing System which it has been duly established pursuant to applicable law and regulation for the purchase of goods and services; and

WHEREAS, the Camden County College Board of Trustees on November 11, 2014 passed Resolution No. FY2015-58, approving membership and participation of the College in such Educational Services Commission of New Jersey (ESCNJ) for Cooperative Pricing System contracts in order to secure the benefits of such participation; and

WHEREAS, the College needs to replace two golf carts here at Camden County College; and it is the recommendation of Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing to utilize the ESCNJ contract to procure electric golf carts for the College in the amount of \$17,820.00 as funding allows to replace golf carts with the ESCNJ vendor: Vic Gerard Golf Cars, Inc., Division of KLB Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in account #9320191-607020.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD golf cart procurement through the Educational Services Commission of New Jersey (EDCNJ), contract ESCNJ 18/19-25 to **Vic Gerard Golf Cars, Inc., Division of KLB Inc.** in the amount of **\$17,820.00 for procurement of two (2) electric golf carts** with terms commencing as of August 2022; and

BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes procurement of two golf carts from **Vic Gerard Golf Cars, Inc., Division of KLB, Inc.** pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative #ESCNJ 18/19-25 in the amount of \$17,820.00 to replace existing golf carts. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 27, 2022

RESOLUTION NO. FY2023-08

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

New Hires

Luanne Balestrucci

Assistant Professor II
Physics
Effective August 30, 2022

Belinda Gordon-Pellott

Job Coach/Developer/Intake Assistant
Adult Basic Skills
Effective August 1, 2022

Jocelyn Lewis

Vice President
Institutional Effectiveness, Advancement and Strategic Initiatives
Effective August 22, 2022

Reassignments/Transfers

Megan Sanders

From Temporary part-time Enrollment Services Associate
To Permanent part-time Enrollment Services Associate
Student Affairs
Effective August 1, 2022

Promotions

Yesenia Cortes

From Program Assistant
To Administrative Associate, Acting
Workforce Development
Effective August 1, 2022

Michele Defulvio

From Administrative Associate
To Project Coordinator – Customized Training, Acting
Workforce Development
Effective August 1, 2022

Gretchen Heller

From Dental Assisting Teaching Administrator
To Dental Assisting Teaching Administrator/Coordinator, Acting
Dental Programs
Effective August 1, 2022

Salary Change

April Anderson

Teaching Administrator/Director
Surgical Technology
Effective August 1, 2022

Separations

Peter Finley, Jr.

Assistant Professor II
Fire Science
Effective December 31, 2022

Ellen Hernandez

Assistant Professor II
Academic Skills English
Effective June 30, 2023

RESOLUTION NO. FY2023-08-1

James Palmer
Senior Enterprise Programmer/Analyst
Office of Information Technology
Effective July 20, 2022

John Pesda
Professor
History, Political Science & Philosophy
Effective June 30, 2023

William Taylor
Associate Professor
Computer Science
Effective June 30, 2023

Leaves

John Gibson
Chief, Blackwood
Public Safety
Effective May 10, 2022 – November 9, 2022

Yvonne Kilson
Dean
School, Community & Workforce Training Programs
Effective June 8, 2022 – October 8, 2022

Jessica Rein
Counselor
Financial Aid
Effective June 24, 2022 – September 16, 2022

Holly Rotella
Library Associate
Library Services
Effective July 1, 2022 – September 23, 2022

Government Services Division

Reassignments/Transfers

Luis Asencio
From Temporary part-time Government Services Officer
To Permanent part-time Government Services Officer
Financial Administrative Services
Effective August 1, 2022

Kristen Sevick
From Temporary part-time Government Services Officer
To Permanent part-time Government Services Officer
Financial Administrative Services
Effective August 1, 2022

Miranda Soto
From Temporary part-time Government Services Officer
To Permanent part-time Government Services Officer
Financial Administrative Services
Effective August 1, 2022

RESOLUTION NO. FY2023-08-1

Daniel Torres
From Temporary part-time Government Services Officer - LEO
To Permanent part-time Government Services Officer - LEO
Financial Administrative Services
Effective August 1, 2022

Separations

Arthur Hall
Government Services LEO Supervisor
Financial Administrative Services
Effective July 15, 2022

Allison Swack
Government Services Officer
Financial Administrative Services
Effective July 22, 2022

Valentine Uff
Government Services Officer-LEO
Financial Administrative Services
Effective July 19, 2022

Leave

Christina DeCristofor
Director
Government Services Division
Effective July 6, 2022 – January 6, 2023

RESOLUTION NO. FY2023-09

**RESOLUTION AWARDING A CONTRACT FOR OUTSIDE COUNSEL SERVICES
PURSUANT TO A LEAD AGENCY AWARD OF QUALIFICATION OF
PROFESSIONALS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-10; and the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies and the Trustees are authorized to enter into agreements deemed necessary or advisable by the Board and to cooperate in the process of public procurement under the County College Contracts Law and under that law professional legal services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5(a)(1)

WHEREAS, the Camden County Board of Commissioners (County) are permitted to enter into agreements by qualifying professionals under N.J.S.A. 40A:11-1 *et seq.*, and specifically N.J.S.A. 40A:11-5.1(a)(i) without public bidding but pursuant to Open and Fair procedures, publicly advertised, stated criteria for Open Qualifications and public opening of submissions; and the process of contract awards for Professional Services for both the County and the College may require procedures regarding representations as to qualifications and eligibility to contract with the participating governmental entities and based on established criteria and on limitations of political contributions under NJSA 19:44a-20.1 *et seq.*, Chapters 51 and 271; and

WHEREAS, the County of Camden and Camden County College have entered into agreements and cooperated for joint purchasing and pursuant to the authorized Transformation Resolution, the College is permitted to award contracts where the County of Camden, as the Lead Agency has advertised, received and opened publicly advertised RFQ's and the County has qualified such professionals through an Open and Fair process for a pool of qualified professionals by public County Resolution and are available for award by the College upon public award and Resolution; and

WHEREAS the County of Camden issued a publicly advertised "Request For Proposals for Special, Conflicts and Labor Counsel Services for the County of Camden and its Agencies and Authorities" and included Camden County College as a named participant in its RFQ process; and acted on behalf of the College as a named entity when it publicly sought and qualified same by public opening on July 14, 2022 and approved on July 21, 2022 **by Resolution Number 2022-__ from RFP# 22-26** pursuant to a publicly advertised request and N.J.S.A. 40A:11-5(1) (a) (i) and in accordance with the County's Request For Proposals Policy and all the requirements of the public contracting laws and the Pay-To-Play laws and regulations have been complied with by them as Lead Agency; and

WHEREAS the College is authorized to utilize the procurement process of the County where they acted as the Lead Agency for the named governmental entities and did publicly advertise for proposals for the purpose of establishing a pool of qualified law firms from which

July 28, 2022

RESOLUTION NO. FY2023-09

listed entities could contract with any agreement commencing between August 1, 2022 through July 31, 2023; and has pre-qualified the named professionals in an Open and Fair Process as evidenced by the attached Resolution and the attached approved list; and

WHEREAS, the qualifications of this pool by the County is recommended to this Board by Kathie Kane, Executive Director of Human Resources; Helen Antonakakis, Executive Director of Finance and Planning; Jack Lipsett, Executive Director of Financial Administrative Services; and Karl McConnell, General Counsel; and that same persons recommend this list be utilized for proposals on as-needed basis; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning will when necessary certify to funding for such contracts existing in Institutional Funding and on an as needed basis can be obtained from various accounts and can be encumbered at the time of a specific award; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees find that the County's process utilized to qualify this Pool is hereby deemed to have been a Fair and Open process and the BOARD authorizes the College at its discretion to utilize the County's pre-qualified pool of law firms in the appropriate approved disciplines and services to engage a professional contract on an as-needed basis with terms commencing any time after the passage of this Resolution through the commencement date of August 1, 2023; or until successor arrangements shall have been made; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate and execute such documents or other instruments, and to make appropriate payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College at its discretion to utilize a firm in the County's pre-qualified pool of law firms as Outside Counsel as Special, Conflicts or Labor Counsel for the period stated herein and for contract commencing for one year starting as of this date of approval and up to start date of on August 1, 2023. These firms are hereby deemed qualified to act as Outside or Special Counsel or Conflicts or Labor Counsel for matters that the College requires and that it deems most advantageous all things considered and is authorized to request proposals and estimates from among the pool qualified herein and referred to in the attached Resolution and list.

RESOLUTION

Res-Pg: 91-1

**RESOLUTION AUTHORIZING AGREEMENTS, PURSUANT TO A PUBLICLY
ADVERTISED REQUEST FOR PROPOSALS, BY AND BETWEEN THE COUNTY
OF CAMDEN (OFFICE OF COUNTY COUNSEL) AND VARIOUS LAW FIRMS
FOR THE PROVISION OF SPECIAL, CONFLICTS AND LABOR COUNSEL SERVICES
FOR THE COUNTY, COUNTY AGENCIES AND AUTHORITIES**

WHEREAS, there exists a need for legal services, special counsel, conflicts counsel and labor counsel, for the Camden County Board of Commissioners in the event that the Office of County of Counsel is unable to provide such representation by virtue of a conflict of interest or other appropriate reasons; and

WHEREAS the County of Camden issued a publicly advertised Request For Proposals for Special, Conflicts and Labor Counsel Services for the County of Camden and its Agencies and Authorities; and

WHEREAS, in response to a publicly advertised request for proposals for such services, sixteen proposals were received; and

WHEREAS the Evaluation Committee for this Request For Proposals has reviewed the responses and recommended that agreements be awarded to the firms listed on the schedule attached hereto at the rates set forth in their proposals; and

WHEREAS funds for this purpose shall be encumbered to a maximum not to exceed the County's 2022 & 2023 temporary and/or permanent budgets for this purpose as authorized pursuant to N.J.A.C. 5:30-5.5(b)(2); and

WHEREAS these agreements are awarded pursuant to a publicly advertised request for proposals and N.J.S.A. 40A:11-5(1)(a)(i) and in accordance with the County's Request For Proposals Policy; and

WHEREAS the term of the agreements authorized herein shall commence on or about August 1, 2022 to July 31, 2023; now, therefore,

RESOLUTION

Res-Pg: 91-2

BE IT RESOLVED, by the Board of Commissioners of the County of Camden that, contingent upon the funding as described herein, the proper County officials be and are hereby authorized to execute all documents necessary to affect the agreements described herein with the law firms listed on the schedule attached hereto for legal services for Special Counsel, Conflicts Counsel and Labor Counsel Services in the event that the office of County Counsel is unable to provide such representation by virtue of a conflict or other appropriate reason, at the rates listed in the firm's individual proposals for the period of one (1) year commencing on or about August 1, 2022 to July 31, 2023; and

BE IT FURTHER RESOLVED that the participating Agencies and Authorities are hereby authorized to enter into an agreement directly with the firms, pursuant to the terms and conditions of the publicly advertised Request For Proposals for this purpose, after award by its governing body in accordance with funding and applicable law; and

BE IT FURTHER RESOLVED that a copy of this resolution or a notice of the contracts awarded be advertised in accordance with N.J.S.A. 40A:11-5(1)(a).

LJP

File No. 9715.11

Z:Files/Gen/Special Counsel-Conflicts-Labor Counsel Svcs 2022-2023
Resol. Auth. Agreements Per RFP – 7-21-22

RESOLUTION

Res-Pg: 91-3

NAME & ADDRESS

Marmero Law, LLC
44 Euclid Street
Woodbury, NJ 08096

Brown & Connery, LLP
360 Haddon Avenue
P.O. Box 539
Westmont, NJ 08108

Parker McCay, P.A.
9000 Midlantic Drive, Suite 300
P.O. Box 5054
Mount Laurel, NJ 08054-5054

Malamut & Associates, LLC
457 Haddonfield Road, Suite 500
Cherry Hill, NJ 08002

Shimberg & Friel, P.C.
Attorneys at Law
20 Brace Road, Suite 350
Cherry Hill, NJ 08034

Zeller & Wieliczko, LLP
120 Haddontowne Court
Cherry Hill, NJ 08034

Madden & Madden, P.A.
108 Kings Highway East, Suite 200
P.O. Box 210
Haddonfield, NJ 08033

Blumberg & Wolk, LLC
158 Delaware Street
Woodbury, NJ 08096

Siciliano & Associates, LLC
16 South Haddon Avenue
P.O. Box 25
Haddonfield, NJ 08033

Eric M. Bernstein & Associates, LLC
34 Mountain Blvd. Building A
P.O. Box 4922
Warren, NJ 07059

Birchmeier & Powell, LLC
1891 State Highway 50
P.O. Box 582
Tuckahoe, NJ 08250

The Platt Law Group, P.C.
40 Berlin Avenue
Stratford, NJ 08084

Barker, Gelfand, James & Sarvas, P.C.
210 New Road, Linwood Greene, Suite 12
Linwood, NJ 08221

Cooper Levenson
1125 Atlantic Avenue
Atlantic City, NJ 08401

Maley Givens
1150 Haddon Avenue, Suite 210
Collingswood, NJ 08108

Laddey Clark & Ryan LLP
60 Blue Heron Rd.
Sparta, NJ 07871

RESOLUTION NO. FY2023-10

**RESOLUTION AWARDING A CONTRACT FOR OUTSIDE COUNSEL SERVICES
PURSUANT TO A LEAD AGENCY AWARD OF QUALIFICATION OF PROFESSIONALS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-10; and the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies and the Camden County College Board of Trustees are authorized to enter into agreements deemed necessary or advisable by the Board and to cooperate in the process of public procurement; and under the County College Contracts Law, professional legal services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1); and

WHEREAS, the Camden County Commissioners (County) are permitted to enter into agreements by qualifying professionals under NJSA 40A:11-1 *et seq.*, and specifically 40A:11-5 without public bidding; and the process of contract awards for Professional Services for both the County and the College may require procedures regarding representations as to eligibility and ineligibility to contract with governmental entities based on limitations of political contributions pursuant to the statute NJSA 19:44a-20.1 *et seq.*, Chapters 51 and 271; and

WHEREAS, the County of Camden and Camden County College have entered into agreements and cooperated for joint purchasing and pursuant to the authorized Transformation Resolution, the College is permitted to award contracts where the County of Camden, as the Lead Agency has advertised, received and opened publicly advertised RFP's and the County has qualified such new professionals through an Open and Fair process for a pool of qualified professionals by public County Resolution and are available for award by the College upon public award and Resolution; and

WHEREAS, the County of Camden issued a publicly advertised "Request For Proposals for Special, Conflicts and Labor Counsel Services for the County of Camden and its Agencies and Authorities" and included Camden County College as a named participant in its RFP process; and acted on behalf of the College as a named entity when it publicly sought and qualified same on July 21, 2022 **by Resolution Number 2022-91** pursuant to a publicly advertised request for proposals and N.J.S.A 40A:11-5(1) (a) (i) and in accordance with the County's Request For Proposal Policy and all the requirements of the public contracting laws and the Pay-To-Play laws and regulations have been complied with by them as Lead Agency; and

WHEREAS the College is authorized to utilize the procurement process of the County where they acted as the Lead Agency for the named governmental entities and did publicly advertise for proposals for the purpose of establishing a pool of qualified Law firms from which listed entities could contract with any agreement commencing between August 1, 2022 through July 31, 2023; and has pre-Qualified the named professionals in an Open and Fair Process; and

WHEREAS, among those qualified was Brown & Connery, also a law firm chosen by the College as Special counsel, and Labor Counsel after the last RFP process and this firm has since

RESOLUTION NO. FY2023-10

continually and is currently involved with that firm as counsel and as lead negotiator for ongoing collective negotiations involving its different unions and mid-contract concessions and grievances; and

WHEREAS, the award to this firm is recommended by Karl McConnell, General Counsel and Kathie Kane, Executive Director of Human Resources; and that same persons recommend this contract be awarded on as-needed basis of this existing vendor as counsel; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding for such a contract exists in Institutional Funding and on an as needed basis can be obtained from various accounts and can be encumbered; and

WHEREAS the Board of Trustees have already found and declared the County's process utilized to qualify this Pool as having been a Fair and Open process and the BOARD authorized the College at its discretion to utilize the County's pool of law firms to engage chosen professionals in contract on an as-needed basis with those terms; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that a contract for special and labor counsel services is hereby awarded to the firm of Brown & Connery, and is authorized by the Board commencing August 1, 2022 to July 31, 2023 pursuant to the County College Contracts Law NJSA 18A:64A-25.2(h), 18A:64A-25.3 (c); 18A:64A-25.5(a)(1); and 18A: 64A-25.28; and

ALSO BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate and execute such documents or other instruments, and to make appropriate payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards a successor contract to the firm of Brown & Connery for Legal Services as - needed at the discretion of the College as determined through its General Counsel on an as-needed basis for Special and Labor Counsel services. This firm is currently so engaged and acting as such on behalf of the College where selected as long-serving Labor counsel and in ongoing negotiations and mediation involving the Colleges' unions, as well as an ongoing arbitration. The continuity of Counsel in this matter is important to the ongoing proceedings on behalf of the College and its labor relations.

RESOLUTION NO. FY2023-04

**RESOLUTION AWARDING CONTRACT FOR HVAC MAINTENANCE SERVICE
CONTRACTS THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING
SYSTEM**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County as the Lead Agency for the CCCPS has procured and awarded agreements; and

WHEREAS, CCCPS received and publicly opened on July 15, 2022 Bid #A-32/2022 for the procurement of HVAC maintenance services as described in that bid for one year with an optional one-year renewal; and

WHEREAS, The CCCPS awarded this Bid on July 21, 2022 in The Commissioners Public meeting and specifically authorized members to contract directly with Northeast Mechanical Services, Inc., in accordance with that bid and applicable law; and

WHEREAS, it is the recommendation of the College's consultant's: Robert Harris, Director of Buildings and Operations, Camden County; Michael Hagarty, Director of Planning and Development for Camden County; as well as the College's personnel: Michael Calabrese, Buildings Operation Manager; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administration, that the College procure HVAC maintenance service contract through the CCCPS award to Northeast Mechanical Services, Inc. with terms commencing August 1, 2022 through July 31, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funds are available in various operational accounts for each of the respective sites for FY2023; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD a contract to **Northeast Mechanical Services, Inc.** to procure HVAC maintenance service contract through the Camden County Cooperative Pricing System–Identifier #57-CCCPS contract identified above for **Base Bid A HVAC maintenance service contract and Base B Service Trade Unit Prices on an as needed basis** in the anticipated amount of **\$421,532.00** with terms commencing on **August 1, 2022** through **July 31, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

July 27, 2022

RESOLUTION NO. FY2023-04

SUMMARY STATEMENT

This resolution awards the contract to procure the HVAC maintenance service contract through the Camden County Cooperative Pricing System under its – Identifier #57–CCCPS under Bid #A-32/2022 to Northeast Mechanical Services, Inc., for the period of August 1, 2022 through July 31, 2023 with a one-year option to renew in the anticipated amount of \$421,532.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

TABLED

July 27, 2022