

John T. Hanson, Chair, called the **November 1, 2022** reorganization meeting of the Board of Trustees of Camden County College to order at **7:01 PM** in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been published via letter transmitted to the *Courier Post* and the *Retrospect* on November 4, 2021. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Susan R. Croll, Denise Diaz (Zoom), John T. Hanson, Anthony J. Maressa (Zoom), S. Jay Mirmanesh, Carmen Rodriguez, Jessica R. Stewart (Zoom), Helen Albright Troxell (Zoom), and Judith J. Ward.

**Board Members Absent:** Annette Castiglione, Karen S. Halpern, and Brett Wiltsey.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Jennifer Craig, Administrative Assistant, President's Office; Orlando Cuevas, Executive Director of Public Safety Education and Training, Police Academy and Regional Emergency Training Center; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Joseph Lacava, ISD Technician; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Jack Lipsett, Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, President's Office; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

### ***Election of Officers***

Mr. Hanson relinquished the Chair to Mr. McConnell to preside over the election of officers.

Mr. McConnell assumed the Chair and called on Ms. Stewart, Chair of the Nominating Committee, to bring forth the names of those nominated to serve as officers of the Board for the coming year.

Ms. Stewart announced that the Nominating Committee recommended the following slate of officers to serve until November 8, 2023:

<b>John T. Hanson</b>	<b>Chair</b>
<b>Susan R. Croll</b>	<b>Vice Chair</b>
<b>Anthony J. Maressa</b>	<b>Secretary</b>
<b>Brett Wiltsey</b>	<b>Treasurer</b>

There being no further discussion or nominations, Mr. McConnell closed the nominations.

**Motion** made by Dr. Mirmanesh and seconded by Ms. Rodriguez accepting the slate of officers presented by the Nominating Committee. **Motion** carried unanimously.

Mr. Hanson assumed the Chair and called on Ms. Ward to present a report from the Business Affairs, Audit & Campus Development Committee

***Report of the Business Affairs, Audit & Campus Development Committee***

Ms. Ward presented a report from the Business Affairs, Audit & Campus Development Committee with five action items.

**Resolution FY2023-62** - Ms. Ward stated that this resolution designates the President as the contracting agent for the College and authorizes the President to negotiate or award a purchase for items below the bid threshold and to approve purchase orders and to execute a contract for such purchase below that amount. Ms. Ward noted that this resolution further authorizes the President to negotiate and execute contracts and all documents for the College pursuant to resolutions by the Board in excess of the bid threshold.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-62 (see attachment **5162A**). **Motion** carried unanimously.

**Resolution FY2023-63** - Ms. Ward said that this resolution authorizes the College to utilize any contract or authorized distributors/dealers to procure various items under either the New Jersey State Contract, Camden County Cooperative Pricing System or New Jersey Educational Cooperative Purchasing System, for either Middlesex or Morris counties or NJEDGE on an as-needed basis for the coming year of the reorganized Board.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-63 (see attachment **5162B**). **Motion** carried unanimously.

**Resolution FY2023-64** - Ms. Ward stated that this resolution establishes meeting dates and times for the reorganized Board of Trustees and the new Board of Trustees year.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-64 (see attachment **5162C**).

The following roll-call vote was recorded:

**AYES:** Maressa, Croll, Albright, Ward, Stewart, Mirmanesh, Rodriguez, Hanson.

**NOES:** None.

**ABSTENTIONS:** None.

**Resolution FY2023-65** - Ms. Ward said that this resolution authorizes the Executive Committee of the Board to consider College business, to consult with the President and staff and to provide direction, and where necessary, to authorize appropriate action if emergent matters require such during the period in between Board meetings.

**Motion** made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-65 (see attachment **5162D**). **Motion** carried unanimously.

**Resolution FY2023-66** - Ms. Ward said that this resolution designates the *Courier Post* and *The Retrospect* as the official newspapers for the College for 2022-2023.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-66 (see attachment **5162E**). **Motion** carried unanimously.

**Motion** carried unanimously.

***Board of School Estimate***

**Motion** made by Ms. Croll and seconded by Ms. Rodriguez appointing Anthony Maressa and Judith Ward to serve on the Board of School Estimate for 2022-2023. **Motion** carried unanimously.

***Committee Assignments***

Mr. Hanson called the Board's attention to the committee assignments and service on the College's Foundation Board of Directors as follows:

**Academic & Student Affairs Committee**

Susan Croll, Chair

Annette Castiglione

Denise Diaz

Karen Halpern

Dr. S. Jay Mirmanesh

Carmen Rodriguez

**Business Affairs, Audit & Campus Development Committee**

Brett Wiltsey, Chair

Anthony Maressa

Jessica Stewart

Helen Albright Troxell

Judith Ward

**Foundation Board of Directors**

Anthony Maressa

Jessica Stewart

Judith Ward

***Adjournment***

**Motion** to adjourn made by Ms. Ward and seconded by Ms. Rodriguez. The Annual Reorganization meeting ended at 7:11 P.M.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

November 1, 2022

RESOLUTION NO. FY2023-62

**RESOLUTION OF THE TRUSTEES OF CAMDEN COUNTY COLLEGE APPOINTING ITS CONTRACTING AGENT AND DELEGATING AUTHORITY TO EXECUTE CONTRACTS AND PURCHASE ORDERS BELOW BID LIMIT**

**WHEREAS**, the Board of Trustees is duly endowed by the County Colleges Act, N.J.S.A. 18A:64A-12; and The County Colleges Contracts Law, N.J.S.A. 18A:64A-25.1 et seq. with all necessary general powers to take such actions as it deems appropriate and is specifically authorized to delegate the authority to “make, negotiate, and award” agreements, contracts or purchases below the bid threshold by appointing a “Contracting agent” to do so by formal Resolution of the Trustees pursuant to N.J.S.A. 18A:64A-25.3; and

**WHEREAS**, the Legislature has specifically empowered the Board of Trustees to designate the “Contracting agent” for the college to mean the business officer “. . . or such officer . . . delegated by the county college;” N.J.S.A. 18A:64A-25.2 (c); and

**NOW, THEREFORE, BE IT RESOLVED** on this date at the Fiscal Year 2023 Reorganization of and by the 2023 Board of Trustees that the following are designated and authorized until further Resolution or Reorganization of the Board as follows:

- 1) The authority to make, approve and execute contracts on behalf of the Board is hereby granted to Dr. Lovell Pugh-Bassett, President as the designated Camden County College Contracting Agent and any purchase or agreement may be made or negotiated for the performance of work or furnishing or hiring of materials or supplies together with any sums expended for the work or services on the same project or furnishing of similar materials or supplies in the same fiscal year as authorized under N.J.S.A. 18A:64A-25.3; and
- 2) The authority is hereby granted to the President to authorize the payment of any purchase orders, or bills below the bid amount as set by the State and as authorized by the Trustees; and
- 3) The above provisions require that such actions are only authorized and may be completed provided that such is done and performed so as to be lawful and in conformance with all statutes and regulations of the State and Federal government and authority of the Board and policies of the College.

**SUMMARY STATEMENT**

This resolution designates the President the Contracting agent for the College and authorizes her to negotiate or award a purchase for items below the Bid Threshold and to approve purchase orders and to execute a contract for any such purchase below that amount. It also authorizes the President to negotiate and execute contracts and all documents for the College pursuant to resolutions by the Board in excess of the bid threshold. The College has legislative authority to make purchases without specific Board action below the Bid Threshold, and if over \$17,500.00 it may also do so provided the requirements of a Non-Fair and Open are met. This resolution constitutes the NJSA 18A:64A-25-3 delegation authority and properly accomplishes that in accordance with the Act and BOT Policy #418 for College.

**RESOLUTION AUTHORIZING THE COLLEGE TO MAKE PURCHASES PURSUANT TO  
NEW JERSEY STATE CONTRACTS AND THROUGH ANY STATE APPROVED  
COOPERATIVE PURCHASING SYSTEMS**

**WHEREAS**, Camden County College (CCC) is a separate corporate entity created pursuant to N.J.S.A. 18A:64A-1 et seq. whose purchasing and contracting is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and pursuant to N.J.S.A. 18A:64A-25.9, purchases and contracts for materials and services pursuant to a contract for such materials or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property are permitted to be awarded without public advertising and bidding; and

**WHEREAS**, the College Board of Trustees, on July 24, 2014 passed Resolution No. FY2015-03 which authorized purchasing from specific New Jersey State Contract vendors and various authorized distributors/dealers and has done so each year since; and N.J.S.A. 40A:11-11(5) as well as N.J.S.A. 18A:64A-25.10 authorizes contracting units to establish or participate in Cooperative Pricing Systems and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the College had previously joined: the CAMDEN COUNTY COOPERATIVE PRICING SYSTEM (CCCPS) with Camden County designated as the “Lead Agency” in a Cooperative Pricing System pursuant to applicable law and regulation for the purchase of goods and services; and the State approved the Cooperative pricing system, and later specifically approved the CCC membership and participation; and also joined the Educational Services Commission of NJ (ESCNJ) for Middlesex County and for Morris County, hereinafter referred to as the “Lead Agency” which offered voluntary participation in its State approved Cooperative Pricing System, duly established pursuant to law and regulation and whose participation was approved by the College Trustees in Resolution FY2014-188 and again in 2018 in Resolution FY2018-229 and the State specifically approved that membership for this College in the ESCNJ; and

**WHEREAS**, NJEdge.Net, Inc. hereinafter referred to as the “Lead Agency” for EdgeMarket, offered voluntary participation in its State approved Cooperative Pricing System, which also was duly established pursuant to law and regulation and the College Trustees on April 3, 2018 in Resolution FY2018-161 approved joining and the State also specifically approved the membership of Camden County College in the EdgeMarket for the provision and performance of such; and

**WHEREAS**, it is the recommendation of the College’s Manager of Purchasing, Melissa Manera, Jack Lipsett, Executive Director of Financial Administrative Services, and Helen Antonakakis, Executive Director of Finance and Planning, to procure various supplies, equipment, and various items and services through the New Jersey State Contract vendors and/or these above listed approved co-op groups and from each of their various authorized distributors/dealers on an as-needed basis for the coming 2023 year of this Reorganized Board; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees that it hereby authorizes the use of and purchases through such approved systems that shall not exceed any department’s line item budgeted amounts through New Jersey State Contract vendors and/or through approved Cooperative Pricing system and such authorized vendors, contractors, distributors/dealers as identified on an as-needed basis for the current fiscal Board of Trustees year; and such purchases may be made and where necessary later approved by this Board in so far as any exceeding the bid threshold; and

**ALSO, BE IT RESOLVED** by this BOARD OF TRUSTEES that the College is hereby authorized to Purchase and enter into contracts through State contract and/or under State Contract or through participation in the, the CCCPS, ESCNJ, Edge Market and any other appropriate state contracts or approved cooperatives.

**SUMMARY STATEMENT**

This resolution authorizes the College to utilize any contract or authorized distributors/dealers to procure various items under either the New Jersey State Contract, (NJSC) Camden County Cooperative Pricing System (CCCPS) or New Jersey Educational Cooperative (NJECP) Purchasing System, for either Middlesex or Morris counties or NJEDGE on an as-needed basis for the coming year of the Reorganized Board.

Pursuant to N.J.S.A. 18A:64A-25.9 purchases and contracts for materials and services pursuant to a contract for such materials or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property are permitted to be awarded without public advertising and bidding. Pursuant to N.J.S.A. 40A:11-11(5) & N.J.S.A. 18A:64A-25.10, contracts may be awarded through any of these Cooperatives without public advertising and bidding. The situations authorized here are only the procurement procedures regarding public contracts law. The compliance with the procurement laws and regulations and Pay to Play are the responsibility of the lead agency. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-64

**REORGANIZATION RESOLUTION ESTABLISHING THE MEETINGS DATES AND  
TIMES FOR THE REORGANIZED BOARD OF TRUSTEES OF CAMDEN COUNTY  
COLLEGE AND THE NEW BOARD OF TRUSTEES YEAR**

NOTICE OF ANNUAL SCHEDULED MEETINGS

Notice is hereby given by the Board of Trustees of Camden County College of the following list of regular meetings of the Board normally held on the **First Tuesday of each month**, unless otherwise indicated and until the next regular Reorganization meeting in November of 2023.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings, unless otherwise indicated, shall be held at **7:00 PM** in the Board of Trustees Meeting Room in the Otto R. Mauke Community Center, Camden County College, 200 College Drive, Blackwood, NJ 08012. Formal action will be taken at such meetings on any business coming before the Board on the enumerated dates and times:

ON THE LIST ATTACHED HERETO

The November 8, 2023 Reorganization meeting shall be held at 7:00 PM and the Regular Business Meeting shall commence immediately thereafter.

Formal official action is intended to be taken at all such meetings on all business involved with and coming before the Board of Trustees.

These official meeting dates are HEREBY ADOPTED by Resolution and vote of the Trustees on November 1, 2022 by the Roll Call Vote of Trustees.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Trustees present on the date aforementioned.

The Official Minutes including the official Roll Call vote is maintained by the Office of the President

November 1, 2022



RESOLUTION NO. FY2023-64-1

Pursuant to the requirements of “The Open Public Meetings Act”, Chapter 231, P.L. 1975, the following is the **Notice of Public Meetings** of the Board of Trustees of Camden County College for the 2022-2023 Board Year

List of Planned Monthly Public Board Meeting Dates and Times

Meeting Location: Board of Trustees Meeting Room, c, Blackwood, NJ 08012

All Meeting Times: 7:00 PM (unless noted otherwise)

- December 6, 2022
- January 3, 2023
- February 7, 2023
- March 7, 2023
- April 4, 2023
- May 2, 2023
- June 2, 2023 (Board meeting and annual retreat; meeting will begin at 8:30 AM and will be held in the Forum in the Connector Building on the Blackwood Campus)
- September 5, 2023
- October 3, 2023
- November 8, 2023 (Wednesday-first Tuesday is Election Day; annual reorganization meeting)

Until further Notice from the Board and because of the Covid-19 Pandemic these Board meetings will also temporarily be made available for participation remotely via Zoom as follows:

<https://camdencc-edu.zoom.us/j/98112307622?pwd=cTRFRXM4bII0YzZiOE01TWthWTllQT09>

Meeting ID: 981 1230 7622

Passcode: 195005

One tap mobile

+13126266799,,98112307622#,,,,\*195005# US (Chicago)

+19292056099,,98112307622#,,,,\*195005# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 981 1230 7622

Passcode: 195005

Find your local number: <https://camdencc-edu.zoom.us/j/98112307622?pwd=cTRFRXM4bII0YzZiOE01TWthWTllQT09>

The meeting address and meeting access codes shall be posted on the CCC primary website no less than 48 hours in advance of any meeting.

In addition, any person who wishes to contact the Board to comment or to make a statement to the Board need only provide or send their comments, questions, or statements to the College Counsel

[kmccconnell@camdencc.edu](mailto:kmccconnell@camdencc.edu) or College Record Custodian [cmurphy@camdencc.edu](mailto:cmurphy@camdencc.edu), no later than 10:00am prevailing time the day before the scheduled meeting date and these will be placed in the meeting record.

November 1, 2022

RESOLUTION NO. FY2023-65

**RESOLUTION AUTHORIZING EXECUTIVE COMMITTEE ACTION DURING  
THE PERIODS BETWEEN BOARD OF TRUSTEES MEETINGS**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 and pursuant to N.J.S.A. 18A:64A-12 and 18A:64A-25.6 (c) the Board of Trustees is empowered to enact policies governing Camden County College; and

**WHEREAS**, the Board of Trustees meets only once per month and only ten months of the year, and the Trustees have from experience learned that at times emergencies and critical issues of College business have faced the President urgently and will arise between meetings that require immediate authority, attention, consultation and time-sensitive action of the Board of Trustees during those times when all Board members cannot be immediately reached and for which either the Board has statutory authority or the President seeks confirmation or authority of the Board before action; and

**WHEREAS**, the Board of Trustees has determined it to be in the best interests of the College to empower and authorize an Executive Committee of Trustees to consider and act on the Boards behalf during such exigencies or Emergencies, declared or not, so as to act in those necessary instances with said actions being ratified by the full Board at its subsequent meeting; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it does hereby authorize and empower the designated Executive Committee of the Board of Trustees to act on such College business, to consult with the President and staff, and to provide direction and where necessary authorize appropriate action if emergent matters require such before the Board next meets; and

**THEREAFTER** to bring before the Full Board of Trustees for Ratification any actions taken and requiring the approval or ratification of the full Board.

**SUMMARY STATEMENT**

This resolution authorizes the Executive Committee of the Board to act during the timeframe noted above while the Board is between meetings should the urgent need arise for direction and or where necessary for immediate formal Board action when it cannot await the Board's next meeting whether by declared or undeclared emergency.

November 1, 2022

RESOLUTION NO. FY2023-66

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and N.J.S.A. 10:4 requires that the College designate at least two newspapers to receive notices to inform the public of the date, time and location of Board of Trustee meetings, and

**WHEREAS**, these newspapers are published in the State of New Jersey and meet the statutory requirements for Official newspapers and appear as the best options for reaching the largest number of residents within the parameters required by the law;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby designates the *Courier-Post* and the *Retrospect* as the College's official newspapers for the 2023 Trustee year; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such documents or other instruments as may be necessary and appropriate to accomplish the intent of this resolution.

**SUMMARY STATEMENT**

This resolution designates the *Courier-Post* and the *Retrospect* as the official newspapers for the College for the life of the 2023 Board of Trustees. By way of information, such items are also posted online.

November 1, 2022

John T. Hanson, Chair, called the **November 1, 2022** regular meeting of the Board of Trustees of Camden County College to order at 7:11 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 4, 2021. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Susan R. Croll, Denise Diaz (Zoom), John T. Hanson, Anthony J. Maressa (Zoom), S. Jay Mirmanesh, Carmen Rodriguez, Jessica R. Stewart (Zoom), Helen Albright Troxell (Zoom), and Judith J. Ward.

**Board Members Absent:** Annette Castiglione, Karen S. Halpern, and Brett Wiltsey.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Jennifer Craig, Administrative Assistant, President's Office; Orlando Cuevas, Executive Director of Public Safety Education and Training, Police Academy and Regional Emergency Training Center; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Joseph Lacava, ISD Technician; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Jack Lipsett, Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, President's Office; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

### ***Minutes of Meeting***

**Motion** made by Ms. Ward and seconded by Ms. Croll to accept the minutes of the October 11, 2022 regular meeting as presented. **Motion** carried unanimously.

### ***Public Comment***

None.

### ***President's Report***

Dr. Pugh-Bassett extended appreciation to the members of the Board for allowing her to attend the Association of Community College Trustees Leadership Congress in New York City and she noted she would share information about the conference with them at next month's meeting.

Dr. Pugh-Bassett then drew the Board's attention to her written report as follows:

- Registrations for the High School Plus/Dual Credit program were converted to an on-line process yielding a 13% increase in overall enrollment.
- The College is expanding its outreach to the K-12 community by ensuring that one College program is presented at monthly Superintendent Roundtable meetings. The Gateway/Transitions program presented for the October meeting; the Dental program will present for the November meeting; and the College will host the December meeting at the Rohrer Center where they will showcase the new Cougar Esports Arena and provide information about the new Esports Production AAS degree planned for fall 2023.
- The College is continuing to pursue opportunities to serve justice-impacted students and students from Latino communities and has also been approached about providing support for students aging out of foster care.
- The College is moving forward in assessing its ability to serve students from the LGBTQIA+ community through use of the Campus Pride Survey to determine levels of service and supports needed to maximize student success for this population.
- We are continuing our efforts in the planning of the 2023-2028 Strategic Plan and have begun the process of reviewing survey results. Over 40 people will attend our first planning session on Friday, November 18.
- The College is refining a process for reconnecting students who have "stopped out" (started but not finished) in an effort to assist them with degree/certificate completion. We have begun calling students to seek information as to services and supports we can provide in relation to this.
- The College hosted our first-ever student athlete pep rally and bonfire on October 20. Dr. Lewis noted that 200+ were in attendance and that fall, winter, and spring teams were recognized for their efforts at this event which also featured outdoor fire pits and an acoustic guitar player. Ms. Daly-Eimer further noted that Esports was also recognized at this event and that it was great to see over 200 people in attendance (*\*a video showcasing highlights from this event was shown*).

***Grants, Contracts & Gifts***

**Resolution #67** - Ms. Ward presented this resolution authorizing the College to accept the College Readiness Now IX Project Grant from the New Jersey Council of County Colleges supported by the New Jersey Office of the Secretary of Higher Education in the amount of \$63,725 for FY23.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2023-67 (see attachment **5168A**). **Motion** carried unanimously.

***Academic and Student Affairs Committee***

Ms. Croll presented a report from the Academic and Student Affairs Committee with two information items.

**15 to Finish Presentation** – Ms. Croll informed the Board that Dr. Martine Howard, Chairperson of Deaf Studies/ASL-English Interpreting Language and Culture, gave a presentation on a *15 to Finish* campaign which she launched during the spring and summer of 2021 as part of her dissertation for an Education Doctorate Ed.D. in Community College Leadership at NJCU. The *15 to Finish* outreach campaign informed and mentored continuing CCC students of the benefits of taking 15 credits each semester by raising awareness of the academic and economic benefits. Ms. Croll further advised that the campaign allowed students to make informed decisions on the number of credits to enroll in per semester in order to graduate on time (two years) and noted that the College likewise benefitted from the potential of increasing on-time student graduation rates.

**Program Review – Criminal Justice** – Ms. Croll advised that the Committee received an update on results of a cyclical Academic Program Review of the Criminal Justice degree program covering the period between 2016-2020. She stated that during that time, average program enrollment was 411 students, a decline in enrollment of 41%. To address the decline, the CRJ program will engage with several law enforcement groups to improve program recruitment, including the CCC public safety department, Corrections, and Juvenile Detention Officer Academy recruits, and county-wide high schools. Ms. Croll further advised that in 2021, CRJ added a course in Multicultural Law Enforcement to reflect diversity and access in law enforcement service and noted that overall, approximately 70-80% of Criminal Justice students successfully achieve Criminal Justice degree program learning outcomes.

***Business Affairs, Audit and Campus Development Committee***

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with seven action items and the bid/contract recommendations.

**Resolution #68** – Ms. Ward presented this resolution authorizing the disposal of a 2004 Ford F-250 4x4 Pick Up Truck used by College staff, which is non-functioning and past its useful life.

**Motion** made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-68 (see attachment **5168B**). **Motion** carried unanimously.

**Resolution #69** – Ms. Ward presented this resolution authorizing an agreement with the Mastery Schools of Camden for implementation of the Gateway to College Program for the term September 2022 to June 30, 2023.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-69 (see attachment **5168C**). **Motion** carried unanimously with the exception of Ms. Rodriguez who abstained.

**Resolution #70** – Ms. Ward presented this resolution authorizing renewal of a shared services agreement with the Camden County Technical School for services associated with the consolidation of the Technical Institute within the College for a term of July 1, 2022 through June 30, 2023.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-70 (see attachment **5168D**). **Motion** carried unanimously with the exception of Ms. Rodriguez who abstained.

**Resolution #71** – Ms. Ward presented this resolution awarding and authorizing a non-fair and open contract to Ellucian Company, LP to provide Grant Writing Services in the anticipated amount of \$48,000.00 during the period of October 1, 2022 through September 30, 2023.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-71 (see attachment **5168E**). **Motion** carried unanimously.

**Resolution #72** – Ms. Ward presented this resolution awarding and authorizing the College to procure natural gas services For Lot 1A, 3A and 4A through the Camden County Cooperative Pricing System from Direct Energy Business Marketing, LLC and UGI Energy Services on an as-needed basis for a 12-month term commencing December 1, 2022 through November 30, 2023 in the anticipated amount of \$750,000.00.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-72 (see attachment **5168F**). **Motion** carried unanimously.

**Resolution #73** – Ms. Ward presented this resolution awarding and authorizing the College to procure electric supply services through the South Jersey Power Cooperative from Constellation New Energy, Inc. for Group 1 and Group 2 for a 12-month term commencing with the September 2022 meter readings.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-73 (see attachment **5168G**). **Motion** carried unanimously.

**Resolution #74** – Ms. Ward presented this resolution amending the awarded professional services contract with Spiezle Architectural Group for the Architectural & Engineering Design Services for Alterations and Renovations to Polk Hall Associated with the New Nursing Simulation Facility for needed architectural and engineering services for new HVAC and associated mechanical work resulting in an increased sum not to exceed \$39,500.00 for a new total contract amount of \$124,400.00.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-74 (see attachment **5168H**). **Motion** carried unanimously.

***Bid/Contract Recommendations***

Ms. Ward presented the bid and contract recommendations consisting of **Resolution #'s FY2023-75 through 77**.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2023-75 through 77 (see attachment **5168I**). **Motion** carried unanimously.

***Personnel***

Dr. Pugh-Bassett presented **Resolution FY2023-78** - Personnel Actions, dated November 1, 2022.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-78 (see attachment **5168J**). **Motion** carried unanimously.

***Old Business***

Mr. Hanson presented two resolutions that were tabled at the October 11, 2022 Board meeting as follows:

**Resolution #59** – awarding a negotiated contract to procure academic and medical supply catalogs; and



**Resolution #60** – awarding negotiated contracts to procure Ophthalmic Equipment (Perkins FY2023).

**Motion** made by Ms. Ward and seconded by Ms. Rodriguez approving Resolution #'s FY2023-59 and 60 (see attachment **5168K**).

The following roll call vote was recorded:

AYES: Maressa, Croll, Albright, Ward, Stewart, Mirmanesh, Rodriguez, Hanson.

NOES: None.

ABSTENTIONS: None.

***New Business***

Dr. Pugh-Bassett introduced Jennifer Craig, new Administrative Assistant in the Office of the President.

Ms. Stewart reminded the Board of two upcoming events hosted by the CCC Foundation: Designer Bag Bingo on November 4 and Giving Tuesday on November 29 and she encouraged the Board to support these events where possible.

Ms. Stewart further commented on the October 14 presidential installation ceremony noting that it was a stunning, well put-together event. The evening event for students at Dave and Busters was also a great success.

Dr. Pugh-Bassett extended deep appreciation to all who took part in making the installation ceremony a memorable day. Mr. Hanson commented that it was a proud moment for the College and he extended gratitude to all for the work they did that contributed to the success of this day.

***Adjournment***

**Motion** to adjourn the meeting made by Dr. Mirmanesh and seconded by Ms. Rodriguez.

**Motion** carried unanimously. The meeting adjourned at 7:35 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

November 1, 2022

RESOLUTION NO. FY2023-67

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT  
THE COLLEGE READINESS NOW IX PROJECT GRANT FROM THE NEW  
JERSEY COUNCIL OF COUNTY COLLEGES SUPPORTED BY THE NEW  
JERSEY OFFICE OF THE SECRETARY OF HIGHER EDUCATION**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

**WHEREAS**, the College has received notice of an award of funding from the New Jersey Council of County Colleges supported by the New Jersey Office of the Secretary of Higher Education in the amount of \$63,725 for the period of July 1, 2022 to June 30, 2023 for the College Readiness Now IX Project; and

**WHEREAS**, Camden County College will identify students in the 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> and/or 12<sup>th</sup> grade who are not likely to be college ready in math and/or English (and college ready students if using an accelerated learning approach) by the time of high school graduation. Highest priority is to be given to students who are living below the poverty line applicable to the individual's family size (as determined under section 673(2) of the Community Service Block Grant Act), and will incorporate a student success component into the program such as a student success course, series of workshops, or equivalent, to expose students to the college experience, assist students with developing effective study strategies, and engage in career exploration; and

**WHEREAS**, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves the acceptance of the College Readiness Now IX Project Grant in the amount of \$63,725 for FY23; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to approve the acceptance of the College Readiness Now IX Project Grant in the amount of \$63,725 for FY23.

November 1, 2022

RESOLUTION NO. FY2023-68

**RESOLUTION AUTHORIZING THE DISPOSAL OF NON-FUNCTIONING VEHICLE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

**WHEREAS**, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	2004 Ford F-250 4x4 Pick Up Truck (VIN #1FTNF21L24EC14120)	Disposal/Parts

**WHEREAS**, the 2004 Ford F-250 4x4 Pick Up Truck was acquired by Camden County College on March 3, 2004 in the amount of \$15,500, and is now non-functioning and past its useful life; and

**WHEREAS**, pursuant to NJSA 18A:64A-12 (m), this vehicle is no longer usable for any other College purposes and the College requests such a finding by the Board and that the Board give authorization to dispose of it by utilizing it for parts or fire training; and

**WHEREAS**, it is the recommendation of Craig Giunta, Supervisor, Mechanics Department; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2004 Ford F-250 4x4 Pick Up Truck (VIN #1FTNF21L24EC14120); and

**NOW, THEREFORE, BE IT RESOLVED** that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is no longer necessary for College purposes others than those cited and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

**SUMMARY STATEMENT**

This resolution authorizes the disposal of a 2004 Ford F-250 4x4 Pick Up Truck (VIN #1FTNF21L24EC14120) used by College staff, which is non-functioning and past its useful life.

November 1, 2022

RESOLUTION NO. FY2023-69

**RESOLUTION AUTHORIZING AGREEMENT WITH THE MASTERY SCHOOLS OF CAMDEN FOR THE GATEWAY TO COLLEGE PARTNERSHIP PROGRAM**

**WHEREAS**, the Board of Trustees are charged and empowered to take actions consistent with the mission of the College by N.J.S.A. 18A-64A-12; and

**WHEREAS**, Camden County College has enlisted the Mastery Schools of Camden who is willing to participate in this initiative and is willing to work with the College to support the implementation of the nationally recognized Gateway to College Initiative to provide opportunities to empower youth who have dropped out of high school or who are not on track to graduate from high school to earn their high school diploma along with college credits in a supportive environment from Camden County College; and

**WHEREAS**, in order to implement this program beginning in fall 2022, Camden County College must secure an agreement with the Mastery Schools of Camden providing that the Mastery Schools of Camden will refer eligible students to Camden County College and the terms under which Camden County College will provide services under the Gateway to College Initiative; and

**WHEREAS**, Camden County College seeks to launch its Gateway to College Program with current at-risk students ages 16 to 20 with the eighth class commencing September 2022; and with a proposed term of agreement from September 2022 to June 30, 2023; and

**WHEREAS**, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to enter into this agreement; and

**WHEREAS**, the College will invoice Mastery Schools of Camden \$13,000 annually for each student registered as of the Fall term up to a total amount of \$130,000; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves such an agreement as described herein with the Mastery Schools of Camden for the purposes of carrying out the Gateway to College Program.

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes an agreement with the Mastery Schools of Camden for implementation of the Gateway to College Program for the term September 2022 to June 30, 2023. The parties will cooperate in identifying and recruiting 16-20 year old students that have left high school, or who are at risk of leaving high school without earning a diploma, to return or recommit to education and gain a high school diploma while earning college credit at the College. The Mastery Schools of Camden pays the College per student. The program is designed to help students create, define and achieve their educational and career goals. Courses will be conducted on the Camden City Campus of the College at the rate of \$13,000 annually for each student registered as of the Fall term up to a total amount of \$130,000.

November 1, 2022

RESOLUTION NO. FY2023-70

**RESOLUTION AUTHORIZING CONTINUATION OF THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE CAMDEN COUNTY TECHNICAL SCHOOL AND CAMDEN COUNTY COLLEGE FOR OPERATING TECHNICAL INSTITUTE PROGRAM**

**WHEREAS**, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and NJSA 18A:64A-25.10 also authorizes the same; and

**WHEREAS**, by Resolution No. FY2011-124, the Board of Trustees previously approved consolidation of the adult education programs offered by the Technical Institute (“TI”) of the Camden County Technical School (“CCTS”) with the College’s Continuing Education programs, effective July 1, 2011 as part of the Camden County Transformation Initiative; and

**WHEREAS**, that Resolution was amended and where appropriate superseded by Resolution 2012-71 between CCC and CCTS in order to assure an uninterrupted and efficient consolidation; and

**WHEREAS**, the parties have negotiated additional terms in a successor agreement; and

**WHEREAS**, CCTS has agreed to do the following, among other things:

- provide to CCC facilities at the Gloucester Township and Pennsauken campuses including classrooms, labs, shops, equipment, parking, administrative area, internet access, phones, copiers, security, custodial services, etc.;
- repair and maintain all of the facilities and equipment in working condition; except for equipment solely used by the College and hereafter owned by it; and
- allow access to the facilities by CCC instructors, staff and students; and
- provide supplies and instructional materials on a prorated cost sharing basis for CCC programs and staff; and
- transfer to the College by this amended agreement certain equipment not used by CCTS; and

**WHEREAS**, CCC has agreed to do the following, among other things:

- pay CCTS 10% of collected tuition from the TI programs hosted at CCTS;
- pay CCTS prorated cost for supplies and instructional materials for some common programs; and
- provide facility scheduling requests to CCTS for each year/semester; and

**WHEREAS**, that agreement has expired and must be renewed by the parties in order to continue the services, programs, and shared services as should be updated in accordance with the Uniform Shared Services Act; and

**WHEREAS**, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement; and

November 1, 2022

RESOLUTION NO. FY2023-70

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that the College shall enter into a successor shared services agreement with the Camden County Technical School for the aforementioned services in connection with consolidation of the TI program; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes a shared services agreement with the Camden County Technical School for services associated with the consolidation of the Technical Institute within Camden County College under the same terms as have expired but for the term from July 1, 2022 through June 30, 2023. Under those terms the College obtains the tuition and CCTS receives 10% of the tuition.

RESOLUTION NO. FY2023-71

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO  
ELLUCIAN COMPANY, LP FOR GRANT WRITING SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (19) is exempt from public bidding; and

**WHEREAS**, Ellucian Company, LP, has provided support to the College Grants Department with identifying external funding sources, vetting for eligibility, grants research, proposal development and review, assessment of Grants Office operations and engaging College personnel in the grants process. Given Ellucian Grant Services' familiarity with the grants operations at Camden County College, the contract will allow us to build on the previous year's work, increase and further develop grants knowledge, skills and increase grant funding to the College; and

**WHEREAS**, it is the recommendation of Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives, Rebecca Sheppard, Dean of Institutional Research and Planning, Karen Nicholson, Grants Coordinator, Jack Lipsett, Executive Director for Financial Administration and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to Ellucian Company, LP (**#FY23BEDC-08**) on an as-needed basis pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of \$48,000.00 during the period of October 17, 2022 through September 30, 2023; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #156635-61102 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Ellucian Company LP, (#FY23BEDC-08)** to provide grant writing services in the anticipated amount of \$48,000.00 with terms commencing on **October 1, 2022** through **September 30, 2023**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents and instruments and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD.

**SUMMARY STATEMENT**

This resolution awards and authorizes a non-fair and open contract to Ellucian Company, LP to provide Grant Writing Services in the anticipated amount \$48,000.00 during the period of **October 1, 2022** through **September 30, 2023**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 1, 2022

RESOLUTION NO. FY2023-72

**RESOLUTION AWARDING PROCUREMENT OF NATURAL GAS SUPPLY SERVICE  
UNDER THE SOUTH JERSEY POWER COOPERATIVE FROM CAMDEN COUNTY  
COOPERATIVE PRICING SYSTEM AWARD**

**WHEREAS**, purchasing and contracting by this College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into the Camden County Cooperative Pricing System (CCCPS) with Camden County as the Lead Agency pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.* and which has received State approval from the Department of Community Affairs; and

**WHEREAS** the College is permitted to award contracts where the County as Lead Agency for the CCCPS received and opened the publicly advertised Bid #A-44/2022 on September 13, 2022, for the procurement of its members of natural gas supply and services; and

**WHEREAS**, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, recommend a contract award for as-needed purchases from Direct Energy Business Marketing, LLC and UGI Energy Services, the Cooperative awarded vendors of natural gas supply services for Lot 1A, 3A and 4A in the anticipated amount of \$750,000.00 for the period of December 1, 2022 through November 30, 2023; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds on an as-needed basis in accounts #164685-65202, #164695-65202, #164702-65202, #164711-65202, #164716-65202 and #164258-65202 for FY2023 and contingent upon the availability of funds for FY2023 and FY2024 and shall contain a clause making such subject to the availability and appropriation of sufficient funds to meet the obligation or contain a statutorily required cancellation clause; and

**THEREFORE, BE IT RESOLVED** pursuant to NJSA 18A:64A-25.28 to procure gas supply services through the CCCPS – Identifier #57-CCCPS identified above on an as-needed basis pursuant to the aforementioned contract term of 12 months commencing December 1, 2022 through November 30, 2023 in the anticipated amount of \$750,000.00; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure natural gas services For Lot 1A, 3A and 4A through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-44/2022 to Direct Energy Business Marketing, LLC and UGI Energy Services on an as-needed basis for a 12-month term commencing December 1, 2022 through November 30, 2023 in the anticipated amount of \$750,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 1, 2022



RESOLUTION NO. FY2023-73

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE PROVISION OF ELECTRIC SUPPLY SERVICES FOR THE SOUTH JERSEY POWER COOPERATIVE**

**WHEREAS**, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

**WHEREAS**, the South Jersey Power Cooperative (SJPC) is a purchasing cooperative that consists of various counties and their participating co-op members and includes numerous municipalities, K-12 school districts, vocational-technical schools, utilities authorities and other municipal agencies and Camden County College is a Participating Member of the SJPC through our Camden County Cooperative Pricing System (CCCPS) with the County of Camden as the current Lead Agency for the SJPC;

**WHEREAS**, and on behalf of the SJPC, Camden County publicly advertised seeking bids for Electric Supply Services (Bid #A-24/2022). They received and opened bids on June 8, 2022, for Electric Supply Services for the SJPC; and **Constellation New Energy, Inc.** was the lowest responsible bidder for **Group 1** (\$0.09771 per kWh) and **Group 2** (\$0.09240 per kWh). The bid prices for **Groups 4, 5, 6, 7 and 8** did not produce sufficient savings to warrant a contract award. Camden County College utilizes over 8 million kilowatt hours annually within the PSE&G and ACE service areas. Camden County College hereby acknowledges and accepts these bid rates for a service period of 12-months, commencing in September 2022; and

**WHEREAS**, on behalf of the Participating Members of the SJPC, the County of Camden has executed a master agreement with Constellation New Energy, Inc. for the needs of the participating members of the SJPC as described above commencing on the above specified dates; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in accounts #164705-65101, #164695-65101, #164250-65101 and #164685-65101.

**NOW, THEREFORE, BE IT RESOLVED** that the BOARD OF TRUSTEES acknowledges the terms and conditions of the aforementioned bid and master contract to each of **Constellation New Energy, Inc.** for Groups 1 & 2, to which it will be bound for the duration of the agreement as noted herein;

**And IT IS ALSO RESOLVED THAT no contract is awarded for Groups 4, 5, 6, 7 and 8; and**

**BE IT FURTHER RESOLVED** that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or instruments and to make appropriate arrangements or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure electric supply services through the South Jersey Power Cooperative under Bid #A-24/2022 to **Constellation New Energy, Inc.** for **Group 1** (\$0.09771 per kWh) and **Group 2** (\$0.09240 per kWh) as their low bids for the 12-month term commencing with the September 2022 meter readings. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 1, 2022

RESOLUTION NO. FY2023-73

SIPC Bid # A 24-22 Electric Generation Supply Service										
Appendix C										
Account Listing										
Bid Group	Awarded Supplier	Contract Term	Contract Fixed Energy Price	County	Participant	Service Address	City	State	Zip Code	Utility
1	Cancellation	September 2022 - September 2023	\$0.02771	Camden	Camden County College	801 Cooper St.	Camden	NJ	08102	PSEG
2	Cancellation	September 2022 - September 2023	\$0.04140	Camden	Camden County College	Little Gloucester Road	Blackwood	NJ	08012	ACE
4	Not Awarded	N/A	N/A	Camden	Camden County College	Peter Cheesebman Rd.	Blackwood	NJ	08012	ACE
5	Not Awarded	N/A	N/A	Camden	Camden County College	Little Gloucester Road	Blackwood	NJ	08012	ACE
7	Not Awarded	N/A	N/A	Camden	Camden County College	200 College Dr.	Blackwood	NJ	08012	ACE
8	Not Awarded	N/A	N/A	Camden	Camden County College	Peter Cheesebman Rd.	Blackwood	NJ	08012	ACE
9	Not Awarded	N/A	N/A	Camden	Camden County College	Little Gloucester Road	Blackwood	NJ	08012	ACE
6	Not Awarded	N/A	N/A	Camden	Camden County College	Peter Cheesebman Rd.	Blackwood	NJ	08012	ACE
7	Not Awarded	N/A	N/A	Camden	Camden County College	Broadway & Cooper	Camden City	NJ	08102	PSEG
7	Not Awarded	N/A	N/A	Camden	Camden County College	1000 Mantion Pike	Cherry Hill	NJ	08003	PSEG
7	Not Awarded	N/A	N/A	Camden	Camden County College	county HSR Rd A-18	Gloucester Twp	NJ	08012	PSEG
7	Not Awarded	N/A	N/A	Camden	Camden County College	5 W.Dyers/Tremont Rd	Gloucester Twp	NJ	08012	PSEG
7	Not Awarded	N/A	N/A	Camden	Camden County College	County HSR Rd A-18	Gloucester Twp	NJ	08012	PSEG
8	Not Awarded	N/A	N/A	Camden	Camden County College	215 N Broadway	Blackwood	NJ	08012	PSEG

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH SPIEZLE ARCHITECTURAL GROUP FOR THE PROVISION OF ADDITIONAL RELATED ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR ALTERATIONS & RENOVATIONS TO POLK HALL REGARDING THE NEW NURSING SIMULATION FACILITY (BLACKWOOD CAMPUS)**

**WHEREAS** pursuant to Resolution # 2022-97 the Board on December 7, 2021 awarded a Architectural/Engineering Design Services Contract for Renovations of Polk Hall on the Blackwood Campus to install a Nursing Simulation Facility to Spiezle Architectural Group from among the County pool qualified professionals who submitted proposals after qualifying under NJSA 40A:11-1 et seq. Spiezle Architectural Group's design proposal for the project was chosen as "most advantageous to the College" which was responsive to the Request; and since the County College had been specifically authorized to participate in purchasing with the County government pursuant to NJSA 40A:11-1 et seq and NJSA 18A: 64A-25.10 and 25.11; and

**WHEREAS**, the College Board of Trustees had found that the County Commissioners engaged in the fair and open process of contract awards for Professional Services for both the County and the College with the College as a named entity and for the purpose of establishing a pool of qualified Architectural and Engineering firms for the period of time involved, and including regarding representations as to eligibility and ineligibility to contract with governmental entities based on political contributions pursuant to the statute NJSA 19:44a-20.1 et seq., Chapters 51 and 271; and

**WHEREAS**, the County Commissioners by Resolution specifically adopted and authorized said qualified pool of professionals, and specifically authorizing the College to enter into professional contracts to secure the services of any of the pre-qualified professionals in the approved pools, and to enter into a professional services contract with any of same upon the adoption of an authorizing Resolution; and

**WHEREAS**, using the College by its agent requested a fixed Scope of Work and Fee proposals from six (6) of those qualified Architectural/ Engineering firms under the College's Proposal #FY22CSSW-45 for Architectural & Engineering Design Services for Alterations & Renovations to Polk Hall Associated with New Nursing Simulation Facility (Blackwood Campus) & Additional Services and five (5) submissions were submitted [with one (1) no bid response].

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for these services exists in the Securing Our Children's Future Bond Act account number #9220517-300170 (75%)/9250511-300170 (25%) in the amount of \$25,000.00 and Chapter 12 account #9240513-300170 in the amount of \$14,500.00.

**WHEREAS, BE IT RESOLVED** that the Board of Trustees again determines that the County's process utilized is hereby deemed to have been a Fair and Open process; and that this Contract is hereby amended to expand the agreement and the contract for the aforementioned Scope of Work and Fee Proposal #FY22CSSW-44 for Architectural & Engineering Design

November 1, 2022

Services For Alterations & Renovations to Polk Hall Associated with New Nursing Simulation Facility (Blackwood Campus) to include the Additional Services which the College determined are needed with additional services at hourly rates as identified in the proposal for the length of the project; and

**NOW, THEREFORE, BE IT RESOLVED**, that the College's designated contracting agents are hereby authorized to execute an amendment to the Contract with Spiezle Architectural Group for needed architectural and engineering services for new HVAC and associated mechanical work; resulting in an increase sum in the amount of the Contract not to exceed \$39,500.00 (to be funded from Chapter 12); and upon approval resulting in the total amount of the Contract, including this amendment, being \$124,400.00.

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES; and

#### **SUMMARY STATEMENT**

This Resolution amends the awarded professional services contract for architectural and engineering design services with **Spiezle Architectural Group** for the **Architectural & Engineering Design Services For Alterations & Renovations to Polk Hall Associated with New Nursing Simulation Facility** to provide for the provision of additional related architectural and engineering services for new HVAC and associated mechanical work; resulting in an increase sum in the amount of the Contract not to exceed \$39,500.00 [Securing Our Children's Future Bond Act account number #9220517-300170 (75%)/9250511-300170 (25%) in the amount of \$25,000.00 and Chapter 12 account #9240513-300170 in the amount of \$14,500.00]; and upon approval resulting in the total amount of the Contract, including this amendment, being \$124,400.00.

RESOLUTION NO. FY2023-75

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
ROOF REPLACEMENT AT CONNECTOR BUILDING AT CAMDEN COUNTY  
COLLEGE BLACKWOOD CAMPUS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Roof Replacement at Connector Building at Camden County College Blackwood Campus**, Bid #FY23ITB-05, was received and said qualifying bids are attached below under “Bid Response”; and

**WHEREAS**, it is the recommendations of the College’s awarded Architect: Frank H. Radey, Radey Associates Architects; the College’s consultant’s: Robert Harris, Director of Buildings and Operations for Camden County; Michael Hagarty, Director of Planning and Development for Camden County, as well as that of the College’s personnel, Jack Lipsett, Executive Director for Financial Administration and Melissa Manera, Manager of Purchasing to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #9210633-500200 and #9150673-500200.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned Bid #FY23ITB-05 for **Roof Replacement at Connector Building at Camden County College Blackwood Campus** be and is hereby AWARDED to **Remtek Services, Inc.**, in the amount of **\$186,200.00 which is inclusive of the Owner’s General Allowance of \$15,000.00 and Unit Price of \$1,750.00** pursuant to the terms and conditions advertised for the bid; and the Board hereby rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the contract to **Remtek Services, Inc.** in the anticipated amount of \$186,200.00 which is inclusive of the Owner’s General Allowance of \$15,000.00 and unit price of \$1,750.00 for additional glass panels for the Roof Replacement at Connector Building at Camden County College Blackwood Campus. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 1, 2022

RESOLUTION NO. FY2023-75

**Bid Response**  
**for**  
**Roof Replacement at Connector Building**  
**Camden County College Blackwood Campus**  
**(Bid #FY23ITB-05)**

<b>Bidders:</b>	<b>Base Bid:</b>	<b>Owner's General Allowance:</b>	<b>Grand Total:</b>	<b>Unit Price:</b>
A-Z Coatings, Inc. Scranton, PA	\$327,700.00	\$15,000.00	\$342,700.00	\$ 1,800.00
<b>Remtek Services, Inc.</b> <b>Deptford, NJ</b>	<b>\$171,200.00</b>	<b>15,000.00</b>	<b>\$186,200.00</b>	<b>\$1,750.00</b>

November 1, 2022

RESOLUTION NO. FY2023-76

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
DENTAL EQUIPMENT PERKINS 2023**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and after publicly advertising for bids to purchase **Dental Equipment – Perkins FY2023**, Bid #FY23ITB-02, the College received the attached below “Bid Responses”; and

**WHEREAS**, the bid response from Benco Dental Supply Co. d/b/a Benco Dental Co., Pittston, PA is rejected due to their submission being incomplete; not including required itemized pricing of the Form of Bid; and

**WHEREAS**, it is the recommendation of Dawn Conley, Dental Programs Director, Judith Burns, Dental Lab Sterilization Technician, Dental Programs, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director, Financial Administration, to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder that can be utilized by the College; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified 100% funding for FY2023 is contingent upon the approval of State of New Jersey funding for the Carl D. Perkins grant in account #516664-62206.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-02** for the **Dental Equipment – Perkins FY2023** be and is hereby **AWARDED** to **Henry Schein, Inc.** for this contract in the amount of **\$42,600.00**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution approves the award for the purchase of Dental Equipment – Perkins FY2023 to **Henry Schein, Inc.** in the amount of **\$42,600.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

November 1, 2022

**Bid Response**  
**for**  
**Dental Equipment – Perkins FY2023**  
**(Bid #FY23ITB-02)**

#	QTY	DESCRIPTION MANUFACTURERS BRAND NAME OR EQUIVALENT	HENRY SCHEIN	DE&P Technical Services
1	1	Intraoral Scanning System, Mfg. Trios, includes: Trios S3 pod with pen; HP ZBook 15G6; Trios Training; Trios Subscription (Annual); Trios Care (1-year warranty); software updates; new features; 3 shape academy; POI express replacement; tech support. INCLUDES DELIVERY/SHIPPING/SETUP	<b>\$19,486.00</b>	NB
2	4	DIAGNOdent Pen Kit; Hand Held Device with integrated loud speaker; battery operated; MF. KaVo Kerr; PN: 1004-3400 or comparable; includes 2 occlusal tips, sterile cassette, sterile calibration standard, guidelines/operational manual, instructional DVD w/practice integration kit; includes delivery	<b>\$2,754.00</b>	\$4,888.93
3	2	CAVITRON SPS Select Ultrasonic Scaler Machine; Mfg. Dentsply Sirona Preventives, PN: 428-81302 or comparable. Includes SPS technology auto-adjusts, extended low poer range, temporary hands-free power boost, steri-mate handpiece is detachable and autoclavable with 300° swivel, water control, compact, delivery included.	<b>\$2,183.00</b>	\$5,508.31
4	4	NEWTRON BOOSTER Ultrasonic Scaler; included Newtron Unit, Newtron Handpiece, scaling Kit to include: #1, 10Z H3 tips, colored torque wrenches, autoclavable plastic box, US power supply. Delivery included.	<b>\$1,933.00</b>	\$3,017.54
<b>TOTAL</b>			<b>\$42,600.00</b>	\$42,642.00



RESOLUTION NO. FY2023-77

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR THE  
SPRING 2023 CONTINUING EDUCATION TABLOID PRINTING**

**WHEREAS**, purchasing by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and the materials and services here are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (18), but the College choose to publicly advertised for bids for the **Spring 2023 Continuing Education Tabloid Printing**, Bid #FY23ITB-07, and below are the “Bid Responses” timely received; and

**WHEREAS**, it is the recommendation of Greg Bender, Director, Publications and Creative Services; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award the contract to Graphic Image, Inc. as set forth as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in accounts #111268-61434, #121350-61434, #121360-61434 and #121370-61434.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-07** for the **Spring 2023 Continuing Education Tabloid Printing** be and is hereby **AWARDED** to **Graphic Image, Inc.** in the amount of **\$43,589.00** pursuant to the terms and conditions for the bid and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This Resolution awards the contract to **Graphic Image, Inc.**, for the **Spring 2023 Continuing Education Tabloid Printing** in the amount of **\$43,589.00**. Although the College is permitted by the statute to secure the contract other than through a formal public bid, it has chosen to do so by this award. To the extent the above resolution does otherwise, or fails to do so, it is hereby corrected by the summary.

November 1, 2022

RESOLUTION NO. FY2023-77

**Bid Responses**  
**For**  
**Spring 2023 Continuing Education Tabloid Printing**  
**(Bid #FY23ITB-07)**

Bidders	56 Page	60 Page
Graphic Image, Inc. Milford, CT	\$ 43,589.00	\$ 45,683.00
Indiana Printing & Publishing Co., Inc. Indiana, PA	\$ 49,356.00	\$ 56,034.00
Trumball Printing Trumball, CT	\$ 48,569.00	\$ 50,373.00

November 1, 2022

RESOLUTION NO. FY2023-78

**RESOLUTION AUTHORIZING PERSONNEL ACTIONS**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

November 1, 2022

**PERSONNEL RECOMMENDATIONS**

**Reassignments/Transfers**

Amber Hegeman	From Temporary part-time Student Recruiter To Director of Student Recruitment Student Affairs Effective November 7, 2022
Brittany Johnson	From Administrative Assistant/Data Coordinator, Acting To Administrative Assistant/Data Coordinator Adult Basic Skills Effective November 7, 2022
Kevin Johnson	From Program Coordinator, Acting To Program Coordinator Transition to College Effective November 7, 2022
Tameka Myers-McSween	From IEP/Program Specialist, Acting To IEP/Program Specialist Gateway to College Effective November 7, 2022
Nicole Pomales	From Workforce Training Job Developer, Acting To Workforce Training Job Developer School, Community & Workforce Training Effective November 7, 2022
Katrina White	From Program /Resource Specialist, Acting To Program/Resource Specialist Gateway to College Effective November 7, 2022

**Separation**

Jennifer Hoheisel	Professor History/Political Science/Philosophy Effective June 30, 2024
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**Leave**

Patrick Marion	Maintenance/Electrician Facilities Effective October 18, 2022 – January 10, 2023
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***Government Services Division***

**Reassignments/Transfers**

Andrew Aponte	From Temporary part-time Government Services Officer To Permanent part-time Government Services Officer Financial Administrative Services Effective November 7, 2022
Anthony DiLorenzo	From Temporary part-time Government Services Officer-LEO To Permanent part-time Government Services Officer-LEO Financial Administrative Services Effective November 7, 2022
Auresa Pearson	From Temporary part-time Government Services Officer To Permanent part-time Government Services Officer Financial Administrative Services Effective November 7, 2022
Aaron Vines	From Temporary part-time Government Services Officer To Permanent part-time Government Services Officer Financial Administrative Services Effective November 7, 2022

**Leave**

William Nefferdorf	Government Services Officer Financial Administrative Services Effective September 20, 2022 – December 13, 2022
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