

John T. Hanson, Chair, called the **September 5, 2023** regular meeting of the Board of Trustees of Camden County College to order at 7:00 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via correspondence transmitted to the *Courier Post* and the *Retrospect* on November 2, 2022. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Helen Albright Troxell, Annette Castiglione (Zoom), Tiara Clyde (Zoom), Susan Croll, John Hanson, Anthony Maressa, S. Jay Mirmanesh, Carmen Rodriguez, Jessica Stewart, and Judith Ward.

Board Members Absent: Karen S. Halpern and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Jennifer Craig, Administrative Assistant, President's Office; Orlando Cuevas, Executive Director of Public Safety Education and Training/RETC/Police Academy; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Mike Hagarty, Director of Project Management, Camden County Improvement Authority; Wendy Henson, Desktop Manager; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Joseph Lacava, ISD Technician; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Karl McConnell, General Counsel; Alan Nobles, Supervisor of Public Safety; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, President's Office; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meetings

Motion made by Ms. Ward and seconded by Ms. Stewart to accept the minutes of the June 23, 2023 regular meeting and the July 25, 2023 special meeting as presented. **Motion** carried unanimously with the exception of Ms. Croll and Ms. Rodriguez who abstained from voting on the July 25 meeting minutes.

Public Comment

None.

President's Report

Dr. Pugh-Bassett presented highlights from her monthly report as included below:

There is an excitement in the air as we kick off the start of another school year! This fall, close to 7,000 students have entrusted us in their credit and non-credit journeys. Those are the students we will commit to serve and retain through to their success. This semester's new student orientation events held in Camden and Blackwood were the highest attended in years, and our entire College Community were stationed in key locations around Campus to welcome and direct our new students on their first day supplemented by free water ice to all.

Recruitment

- In response to feedback from students during last year's listening sessions, student spaces across the Blackwood Campus have been refreshed and reimagined. The gym received new flooring and upgraded bleachers. Both the Atrium and Cafeteria received a fresh coat of paint and charging stations, and the Learning Commons on the second floor of Wolverton received new paint and furniture. Soon, there will be a new student gaming area in the Community Center containing a pool table and video games thanks to the CCC Foundation. We are looking at outdoor spaces for students to enjoy and will continually seek opportunities to enhance our campus and upgrade existing spaces to maximize our student experiences.
- We have also begun renovations at College Hall in Camden. The first-floor spaces that are under construction includes an upgraded entrance and Public Safety desk, along with preparations for the upcoming Cosmetology Program. During the renovation, College Hall can be accessed by the courtyard entrance.

Retention and Reclamation

- The employees and administration of Camden County were kind enough to think of our students during their retreat and were generous enough to donate 2,924 cans of non-perishables to our food pantry. Our Workforce Development and Continuing Education staff assisted in organizing the county retreat and provided professional development sessions. Associate Dean Jacqueline Tenuto accepted the donation on behalf of the College during the Camden County employee retreat on August 18. The one-day donation equals what the pantry typically receives in an entire semester. Over 50% of community college students nationwide reported that they had been food insecure at one time. This donation will help students overcome this barrier to education and allow them to focus on their studies rather than on where they will find their next meal. We have already discussed on ongoing partnership with the county to offer continual support to our students.

- We are developing a fact sheet detailing our resources for Justice Impacted Students to be distributed to the judiciary, law enforcement, and social service agencies. This quick guide will help direct students that have been justice impacted themselves, or through family members, find the support they need to continue their education and provide valuable resource to our partners in this work.

Realization

- Last semester, I had over 16 listening sessions with students, faculty and staff. I heard students tell me that their lives were forever changed at this institution. I had students tell me they were lost before they got here. I heard students offer accolades to a professor, a staff person, an administrator and a public safety officer for making Camden County College the right choice. I talked to students who were living in halfway houses; or spent over a decade in prison amazed that they were able to turn their lives around because of their interactions with some of you. I heard from faculty and staff who wanted better systems to serve students, better services to offer students and more engagement opportunities for students. I am combining this invaluable feedback with information in the Factbook and direction from our Strategic Plan to inform our decisions and shape our vision for the future.

Social Media

We are excited to have an expanded social media presence on Facebook, Twitter, Instagram and LinkedIn. Here are some of the latest reels:

New Student Orientation – Blackwood Campus

<https://www.youtube.com/watch?v=oU30rDY2V30>

New Student Orientation – Camden Campus

<https://www.youtube.com/shorts/CHyKKZjfwQA>

New Student Orientation – CCC Glasses

<https://www.youtube.com/shorts/Btnqs5-51vQ>

Upcoming Events

- September 11 – Observance at the flagpole
- September 13 – Dr. Clarence B. Jones, speech writer for Dr. Martin Luther King, Jr. and the draft writer of King's "I Have a Dream" speech, will speak on Civil Rights, the Constitution and his book "Last of the Lions" in the Dennis Flyer Theater at 5:30 p.m.
- October 5 – Fall sports pep rally
- November 3 – Designer bag bingo
- November 28 – Giving Tuesday

Grants, Contracts & Gifts

Resolution #29 – Ms. Ward presented this resolution authorizing the College to accept funds awarded from the New Jersey Higher Education Capital Facilities Grant for the Higher Education Equipment Leasing Fund administered by the New Jersey Office of the Secretary of Higher Education in collaboration with the New Jersey Educational Facilities Authority for the Renewing Audiovisual & Technology Equity (RATE) Project in the amount of \$1,316,000.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2024-29 (see attachment **5237A**). **Motion** carried unanimously.

Resolution #30 – Ms. Ward presented this resolution authorizing the College to accept funds awarded from the New Jersey Higher Education Capital Facilities Grant for the Higher Education Technology Infrastructure Program administered by the New Jersey Office of the Secretary of Higher Education in collaboration with the New Jersey Educational Facilities Authority for the Redundancy, Infrastructure, Desktop, Security (RIDS) Project in the amount of \$727,191.03.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2024-30 (see attachment **5237B**). **Motion** carried unanimously.

Resolution #31 – Ms. Ward presented this resolution authorizing the College to accept funds awarded from the NJ Office of the Secretary of Higher Education in the amounts of \$314,305 and \$22,222 for the Mental Health in Higher Education: Community Provider Partnerships and Professional Development Grant for the period of July 1, 2023 to December 31, 2026.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2024-31 (see attachment **5237C**). **Motion** carried unanimously.

Resolution #32 – Ms. Ward presented this resolution authorizing the College to accept funds from the New Jersey Department of Labor and Workforce Development for the FY2024 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant in the amount of \$957,190.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-32 (see attachment **5237D**). **Motion** carried unanimously.

Resolution #33 – Ms. Ward presented this resolution authorizing the College to accept continuation grant funds awarded by the U.S. Department of Education, Office of Postsecondary Education for the TRIO Student Support Services grant for FY2024 in the amount of \$272,364.

Motion made by Mr. Hanson and seconded Ms. Troxell approving Resolution FY2024-33 (see attachment **5237E**). **Motion** carried unanimously.

Resolution #34 – Ms. Ward presented this resolution authorizing the College to accept the County History Partnership Program funding from the New Jersey Historical Commission in the amount of \$54,500 for FY2024.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-34 (see attachment **5237F**). **Motion** carried unanimously.

Resolution #35 – Ms. Ward presented this resolution authorizing the College to accept the Local Arts Program funding from the New Jersey State Council on the Arts for the Camden County Cultural & Heritage Commission at CCC in the amount of \$200,000 for FY2024.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2024-35 (see attachment **5237G**). **Motion** carried unanimously.

Resolution #36 – Ms. Ward presented this resolution authorizing the College to renew participation for year 5 in the Scaling Apprenticeship Through Sector-Based Strategies Grant titled, NJ HealthWorks, in a consortium led by Bergen Community College for a term of July 15, 2023 through July 14, 2024 which is year five of the 60-month grant period.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-36 (see attachment **5237H**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with three action items and one information item.

Resolution #37 – Ms. Croll presented this resolution authorizing a new one-year cooperative agreement with Virtua/Our Lady of Lourdes School of Nursing for the purpose of continuing the Registered Nurse Training Program for the term of September 1, 2023 through August 31, 2024.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2024-37 (see attachment **5237I**). **Motion** carried unanimously with the exception of Dr. Mirmanesh who abstained.

Resolution #38 – Ms. Croll presented this resolution authorizing the title of Faculty Emerita be conferred upon Professor Elisabeth Bass.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-38 (see attachment **5237J**). **Motion** carried unanimously.

Resolution #39 – Ms. Croll presented this resolution authorizing the title of Faculty Emerita be conferred upon Professor Claire Berger.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2024-39 (see attachment **5237K**). **Motion** carried unanimously.

Gateway to College Merger – Ms. Croll reported on an informative presentation received about the Gateway to College Merger indicating that the Gateway to College and Transition to College programs have merged and are now known as Gateway to College Blackwood and Gateway to College Camden. She noted that collectively, the new Gateway to College program will serve approximately 200 students in need of a second chance opportunity to complete their high school diploma requirements and the new merger provides an opportunity to create efficiencies in program services and staffing while serving the needs of our local K-12 community.

This was an information item and no action was required.

Business Affairs, Audit and Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with six action items and one contract recommendation.

Resolution #40 – Ms. Ward presented this resolution authorizing the acceptance of tool donations from Beyer Brothers Corp. Dealership with a total prorated value in the amount of \$30,888.24 and pursuant to the restrictions and terms as governed by the agreement with General Motors and the limited use, possession and responsibility for the tools pursuant to the GM Donation program.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-40 (see attachment **5237L**). **Motion** carried unanimously.

Resolution #41 – Ms. Ward presented this resolution authorizing the acceptance of the donation of a pressure leak detector tool from General Motors with a value of \$2,676.50 and additional tools from Beyer Bros. Corp. Dealership with a value of \$5,713.05 and the limited use, possession and responsibility for the tools pursuant to the GM Donation program.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2024-41 (see attachment **5237M**). **Motion** carried unanimously.

Resolution #42– Ms. Ward presented this resolution authorizing the disposal of a 2002 Ford F-250 truck which is non-functioning and past its' useful life.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-42 (see attachment **5237N**). **Motion** carried unanimously.

Resolution #43– Ms. Ward presented this resolution authorizing a shared services agreement with Burlington County for the credit and non-credit trainer provider program for a term of July 1, 2023 through June 30, 2025.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2024-43 (see attachment **5237O**). **Motion** carried unanimously.

Resolution #44– Ms. Ward presented this resolution authorizing amendment of the shared services agreement with the County of Camden for special events and special services for the balance of calendar year 2023 to reflect a change in services and a reduction in the amount of annual payment to the College.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2024-44 (see attachment **5237P**). **Motion** carried unanimously.

Bid/Contract Recommendations

Ms. Ward presented Resolution #45 authorizing the College to exercise its option for a one-year renewal of its contract for refuse removal services through the Camden County Cooperative Pricing system on an as-needed basis during the period of September 1, 2023 through August 31, 2024 in the anticipated amount of \$85,460.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-45 (see attachment **5237Q**). **Motion** carried unanimously.

Personnel

Dr. Pugh-Bassett presented **Resolution FY2024-46** - Personnel Actions, dated September 5, 2023.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2024-46 (see attachment **5237R**). **Motion** carried unanimously.

Old Business

Resolution #03 – Mr. Hanson presented this resolution accepting and adopting the proposed 2023-2028 Strategic Plan. Mr. Hanson reminded the Board that Dr. Lewis presented the Strategic

Plan at the June retreat where she outlined that it is centered around the “4 R’s” of Recruitment, Retention, Reclamation, and Realization with a focus on diversity, equity, inclusion and access to ensure the overall success of our students and the College.

Motion made by Ms. Croll and seconded by Ms. Ward approving Resolution FY2024-03 (see attachment **5237S**). **Motion** carried unanimously.

Resolution #47 - Mr. Hanson stated that at the June 23, 2023 meeting, the Executive Committee was granted authority to act on behalf of the Board during the summer months, and that the Committee had authorized several resolutions in July and August which were now being brought to the full Board for ratification via this resolution.

Motion made by Dr. Mirmanesh and seconded by Ms. Ward approving Resolution FY2024-47 (see attachment **5237T**). **Motion** carried unanimously.

New Business

None.

Executive Session

Motion made by Ms. Ward and seconded by Ms. Stewart to go into executive session for the purpose of discussion on matters involving contract or collective negotiations or an agreement resulting there from. Mr. Hanson noted that no additional action would be taken at this meeting and that the Board would adjourn immediately following conclusion of the executive session.

Motion carried unanimously.

The executive session began at 7:30 PM and ended at 8:20 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

September 5, 2023

RESOLUTION NO. FY2024-29

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT THE NEW JERSEY HIGHER EDUCATION CAPITAL FACILITIES GRANT FOR THE HIGHER EDUCATION EQUIPMENT LEASING FUND (ELF) PROGRAM FOR THE “RATE” (RENEWING AUDIOVISUAL & TECHNOLOGY EQUITY) PROJECT

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 *et seq.*; and pursuant to N.J.S.A. 18A:64A-12 (p) the Board of Trustees is specifically empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College is specifically authorized by N.J.S.A. 18A:64A-12 (k) and (l) to accept from any source grants or contributions which it may use in aid of its purposes, and it has received notice of award of funding from the State of New Jersey Office of the Secretary of Higher Education (OSHE), in collaboration with the New Jersey Educational Facilities Authority (NJEFA), for the New Jersey Higher Education Capital Facilities Grant for the Higher Education Equipment Leasing Fund (ELF) Program in the amount of \$1,316,000.00; and

WHEREAS, the purpose of the New Jersey Higher Education Capital Facilities Grant is for institutions of higher education to re-imagine spaces to better serve the 21st century student; and

WHEREAS, CCC’s “RATE” (Renewing Audiovisual & Technology Equity) Project will enable the College to enhance and upgrade audiovisual and computer technology in:

- a) 31 classrooms and computer labs on the Blackwood Campus;
 - b) 14 classrooms and computer labs at the Camden City Campus, and
 - c) 8 classrooms and computer labs at the Regional Emergency Training Center
- to create a consistent, cohesive, and comprehensive teaching/learning environment for all CCC students and faculty while addressing issues of equity access at all three College locations; and

WHEREAS, Board acceptance is recommended by Jack Post, Chief Information Officer and Helen Antonakakis, Executive Director, Finance and Planning; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the New Jersey Higher Education Capital Facilities Grant for the Higher Education Equipment Leasing Fund Program in the amount of \$1,316,000.00; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded from the New Jersey Higher Education Capital Facilities Grant for the Higher Education Equipment Leasing Fund administered by NJOSHE in collaboration with NJEFA for CCC’s RATE Project in the amount of \$1,316,000.00.

September 5, 2023

RESOLUTION NO. FY2024-30

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT THE NEW JERSEY HIGHER EDUCATION CAPITAL FACILITIES GRANT FOR THE HIGHER EDUCATION TECHNOLOGY INFRASTRUCTURE (HETI) PROGRAM FOR THE “RIDS” (REDUNDANCY, INFRASTRUCTURE, DESKTOP, SECURITY) PROJECT

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 *et seq.*; and pursuant to N.J.S.A. 18A:64A-12 (p) the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 (k) and (l) the College is specifically empowered to accept grants and contributions from any source in aid of its purposes and the College has received notice of grant funding from the State of New Jersey Office of the Secretary of Higher Education (OSHE), in collaboration with the New Jersey Educational Facilities Authority (NJEFA), for the New Jersey Higher Education Capital Facilities Grant for the Higher Education Technology Infrastructure (HETI) Program in the amount of \$727,191.03, for which the College will provide a match of \$727,191.03 to be funded through Camden County College Unrestricted Reserves; and

WHEREAS, the purpose of the New Jersey Higher Education Capital Facilities Grant is for institutions of higher education to re-imagine spaces to better serve the 21st century student; and

WHEREAS, CCC’s “RIDS” (Redundancy, Infrastructure, Desktop, Security) Project will enable the College to implement four initiatives: installing servers at three College locations; building or upgrading data closets with a redundant power configuration; replacing personal computers with VDI; and upgrading telephony servers and the telephone system in order to provide seamless maintenance, configuration, software installation, portability, and reliability to the classroom computing environment while addressing issues of equity of access for CCC students and faculty; and

WHEREAS, Board acceptance is recommended by Jack Post, Chief Information Officer and Helen Antonakakis, Executive Director, Finance and Planning; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the New Jersey Higher Education Capital Facilities Grant for the Higher Education Technology Infrastructure Program in the amount of \$727,191.03.00; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded from the New Jersey Higher Education Capital Facilities Grant for the Higher Education Technology Infrastructure Program administered by NJOSHE in collaboration with NJEFA for CCC’s RIDS Project in the amount of \$727,191.03.

September 5, 2023

RESOLUTION NO. FY2024-31

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO AN AGREEMENT WITH THE NEW JERSEY OFFICE OF THE SECRETARY OF HIGHER EDUCATION FOR THE MENTAL HEALTH IN HIGHER EDUCATION: COMMUNITY PROVIDER PARTNERSHIPS AND PROFESSIONAL DEVELOPMENT GRANT

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and N.J.S.A.18A:64A-12 (k) specifically empowers the Board to accept from “any source. . . grants or contributions which the Board may use in aid of its purposes”; and

WHEREAS the College has received notice of a grant award from the New Jersey Office of the Secretary of Higher Education (OSHE), namely:

The “Mental Health in Higher Education: Community Provider Partnerships and Professional Development Grant” in the amounts of \$314,305.00 for Community Provider Partnerships and \$22,222.00 for Professional Development; and

WHEREAS, the purpose of the grant is to address the mental health needs of postsecondary students at New Jersey public and public-mission independent institutions of higher education that receive State operating aid; and

WHEREAS, Camden County College will use Community Provider Partnerships funds to increase capacity to meet the mental health needs of students and Professional Development funds to support activities related to professional development opportunities for faculty and staff to build multicultural competencies and increase engagement with the diverse student populations; and

WHEREAS, Board acceptance is recommended by Anne Daly-Eimer, Executive Dean, Student Affairs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the Mental Health in Higher Education: Community Provider Partnerships and Professional Development Grant in the amounts of \$314,305.00 for Community Provider Partnerships and \$22,222.00 for Professional Development from the New Jersey Office of the Secretary of Higher Education as part of a comprehensive program to be implemented between July 1, 2023 and December 31, 2026; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded from the NJ OSHE in the amounts of \$314,305.00 and \$22,222.00 for the Mental Health in Higher Education: Community Provider Partnerships and Professional Development Grant for period of July 1, 2023 to December 31, 2026.

September 5, 2023

RESOLUTION NO. FY2024-32

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO AN AGREEMENT WITH NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and the College has received notice of a grant award namely:

The NJ Department of Labor and Workforce Development (NJ DOLWD) Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (ABS/IELCE) Grant, which has been awarded to Camden County College on behalf of the Consolidated ABS/IELCE Grant Program in the amount of \$957,190 for FY2024; and

WHEREAS, the goal of the Consolidated ABS/IELCE Grant is to:

- a) enable adults to acquire the skills to improve their literacy skill levels; and
- b) provide adults with sufficient basic education to enable them to benefit from post-secondary education training; and
- c) provide adults with educational opportunities to receive a secondary school diploma or its recognized equivalent; and
- d) enable adults to acquire the necessary skills to become more active and informed parents; and

WHEREAS, Camden County College, as the lead agency for the Consolidated ABS/IELCE Grant Program, in partnership with Camden City Public Schools, Literacy Volunteers of Camden County, and the Hispanic Family Center of Southern New Jersey, will serve at least 581 Camden County residents from July 1, 2023 to June 30, 2024; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJ DOLWD Consolidated ABS/IELCE Grant in the amount of \$957,190; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds from the NJ DOLWD in the amount of \$957,190 for the FY2024 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

September 5, 2023

RESOLUTION NO. FY2024-33

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE US DEPARTMENT OF EDUCATION FOR YEAR FOUR OF THE TRIO STUDENT SUPPORT SERVICES GRANT

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 *et seq.*, and pursuant to N.J.S.A. 18A:64A-12 (p) the Board of Trustees is specifically empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and pursuant to N.J.S.A. 18A:64A-12 (k) and (l) the Board is specifically empowered to accept from any source grants or contributions in aid of its purposes; and

WHEREAS, the College has received notice of an award of continuation grant funding from the U.S. Department of Education Office of Postsecondary Education, namely:

The “TRIO Student Support Services Grant,” has been awarded to Camden County College in the amount of \$272,364.00 for the period of 9/1/2023 to 8/31/2024, the 4th year of a five-year performance period (9/1/2020 to 8/31/2025); and

WHEREAS, the purpose of this grant is to provide for academic development, student assistance with basic college requirements, and motivation for students to complete their postsecondary education, and the goal of SSS is to increase the college retention and graduation rates, and to foster an institutional climate supportive of the students who are limited English proficient, students from groups that are traditionally underrepresented in postsecondary education, individuals with disabilities, homeless children and youth, foster care youth, or other disconnected students; and

WHEREAS Executive Dean of Student Services Anne Daly-Eimer recommends.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the U.S. Department of Education Office of Postsecondary Education’s Student Support Services grant in the amount of \$272,364 for FY24; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept continuation grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, Student Support Services grant, in the amount of \$272,364 for FY24, year four of the grant, for a total of \$1,058,028 over a five-year performance period (9/1/2020 to 8/31/2025).

September 5, 2023

RESOLUTION NO. FY2024-34

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT THE
FY24 COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FROM THE NEW
JERSEY HISTORICAL COMMISSION**

WHEREAS Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11, *et seq.*; and

WHEREAS pursuant to N.J.S.A. 18A:64A-12(p) the Board of Trustees is empowered to exercise all other powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS the College is specifically authorized by sub sections (k) and (l) to accept from any source grants or contributions in aid of its purposes and it has now received notice of an award of funding from the New Jersey Historical Commission in the amount of \$54,500 for FY24; and

WHEREAS, the Camden County Cultural and Heritage Commission at Camden County College has been designated as the re-grant partner for the State's County History Partnership Program to re-grant funds to local history organizations and projects; and

WHEREAS, Board acceptance is recommended by David Bruno, Associate Dean of Educational Programming and External Relations, and endorsed by Dr. David Edwards, Executive Vice President for Academic Affairs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves the acceptance of the County History Partnership Program funding in the amount of \$54,500 for FY24; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to approve the acceptance of the County History Partnership Program funding from the New Jersey Historical Commission in the amount of \$54,500 for FY2024.

September 5, 2023

RESOLUTION NO. FY2024-35

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT THE
FY24 LOCAL ARTS PROGRAM FUNDING FOR THE CAMDEN COUNTY
CULTURAL AND HERITAGE COMMISSION AT CAMDEN COUNTY COLLEGE**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and pursuant to N.J.S.A. 18A:64A-12 (p) the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and pursuant to Subsections (k) and (l) is specifically authorized to accept from any source grants or contributions which the board may use in aid of its purposes; and

WHEREAS, the College has received of grant of funding from the New Jersey State Council on the Arts in the amount of \$200,000 for FY24; and

WHEREAS, the Camden County Cultural and Heritage Commission at Camden County College is a division of the College and the designated County Arts Agency and distributes funds from the Local Arts Program of the New Jersey State Council on the Arts to re-grant to local arts organizations and projects and to provide services to aid in arts development; and

WHEREAS, Board acceptance is recommended by David Bruno, Associate Dean of Educational Programming and External Relations, and endorsed by Dr. David Edwards, Executive Vice President for Academic Affairs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves acceptance of the Local Arts Program funding in the amount of \$200,000 for FY24; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to approve the acceptance of the Local Arts Program funding from the New Jersey State Council on the Arts for the Camden County Cultural and Heritage Commission at Camden County College in the amount of \$200,000 for FY24.

September 5, 2023

RESOLUTION NO. FY2024-36

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO RENEW PARTICIPATION IN THE SCALING APPRENTICESHIP THROUGH SECTOR-BASED STRATEGIES GRANT WITH BERGEN COMMUNITY COLLEGE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of an agreement renewal, namely:

The Scaling Apprenticeship Through Sector-Based Strategies Grant administered by the United States Department of Labor; and

WHEREAS, providing services under the Scaling Apprenticeship Through Sector-Based Strategies Grant project is consistent with the mission of the College; and

WHEREAS, Camden County College, as a consortium partner with Bergen Community College in the project known as *NJ HealthWorks*, will provide direct training and/or education and related supportive activities that prepare individuals for apprenticeships and employment in the health care industry sector; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept the College's renewed agreement to participate in the Scaling Apprenticeship Through Sector-Based Strategies Grant project known as *NJ HealthWorks*, as a member of a consortium led by Bergen Community College, for year five, July 15, 2023 through July 14, 2024, of the 60-month period; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to renew participation for year 5 in the Scaling Apprenticeship Through Sector-Based Strategies Grant titled *NJ HealthWorks* in a consortium led by Bergen Community College for the period of July 15, 2019 through July 14, 2024.

September 5, 2023

RESOLUTION NO. FY2024-37

**RESOLUTION AUTHORIZING RENEWAL OF THE AFFILIATION AGREEMENT WITH
VIRTUA/OUR LADY OF LOURDES SCHOOL OF NURSING**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, Virtua/Our Lady of Lourdes School of Nursing (OLOLSN) is approved by the New Jersey Board of Nursing to conduct a program in nursing to educate individuals to become registered nurses and is accredited by the National League for Nursing Accrediting Commission; and the College has a long-standing and an existing relationship with OLOLSN based upon an Affiliation Agreement dated July 31, 2020 which expired in July, 2023; and

WHEREAS, Camden County College and Virtua/Our Lady of Lourdes School of Nursing desire to enter into a new agreement to replace and supersede the 2020 Agreement which will permit continuation of the relationship between the College and OLOLSN for one year, from September 1, 2023 through August 31, 2024; and

WHEREAS, the proposed Cooperative Agreement continues the relationship and allows the College and OLOLSN to combine the best elements of an Associate Degree program with the best elements of a Diploma program to provide an educational pathway for students to simultaneously earn an Associate in Science Degree conferred by the College and a Diploma in Nursing conferred by OLOLSN; and

WHEREAS, under the proposed Cooperative Agreement, the College will be responsible for teaching general education courses and OLOLSN will be responsible for teaching nursing subjects and providing clinical experience; and

WHEREAS, Director of Nursing, Dr. Fathia Richardson, Math, Science and Health Careers Dean, John Steiner, and Executive Vice-President for Academic Affairs, Dr. David Edwards, recommend continuing this relationship for a one-year term;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall enter into a new one-year Cooperative Agreement with Virtua/Our Lady of Lourdes School of Nursing for the purposes of continuing the Registered Nurse Training Program for the term September 1, 2023 through August 31, 2024; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to execute all such documents or other instruments and/or to make appropriate arrangements and or payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement with Virtua/Our Lady of Lourdes School of Nursing for the purpose of continuing the Cooperative Agreement between Virtua/Our Lady of Lourdes School of Nursing and Camden County College for the term September 1, 2023 through August 31, 2024.

September 5, 2023

RESOLUTION NO. FY2024-38

RESOLUTION CONFERRING THE TITLE OF FACULTY EMERITA

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees retired faculty members for the title of Faculty Emeritus/a in recognition of meritorious teaching and community service to the College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to confer Faculty Emeritus/a status upon the recommendation of the President of the College; and

WHEREAS, Lis Bass, Professor of English, retired on June 30, 2023 after 31 years of service as a full-time faculty member at Camden County College; and

WHEREAS, Professor Bass was a well-respected colleague and held in highest regard by her peers and English students; and

WHEREAS, Dr. Sarah Iepson, Dean of Liberal Arts and Professional Studies, recommends and Dr. David Edwards, Executive Vice President for Academic Affairs, endorses conferral of Faculty Emerita status; and

WHEREAS, the President of the College recommends that the title of Faculty Emerita be conferred upon the faculty member; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of Camden County College to take the personnel action so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby undertakes personnel action as follows:

The title of Faculty Emerita shall be conferred upon the following named faculty:

Professor Lis Bass

SUMMARY STATEMENT

This resolution authorizes the title of Faculty Emerita be conferred upon Professor Lis Bass.

September 5, 2023

RESOLUTION NO. FY2024-39

RESOLUTION CONFERRING THE TITLE OF FACULTY EMERITA

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees retired faculty members for the title of Faculty Emeritus/a in recognition of meritorious teaching and community service to the College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to confer Faculty Emeritus/a status upon the recommendation of the President of the College; and

WHEREAS, Claire Berger, Professor of English, retired on June 30, 2023 after 29 years of service as a full-time faculty member at Camden County College; and

WHEREAS, Professor Berger was a well-respected colleague and held in highest regard by her peers and English students; and

WHEREAS, Dr. Sarah Iepson, Dean of Liberal Arts and Professional Studies, recommends and Dr. David Edwards, Executive Vice President for Academic Affairs, endorses conferral of Faculty Emerita status; and

WHEREAS, the President of the College recommends that the title of Faculty Emerita be conferred upon the faculty member; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of Camden County College to take the personnel action so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby undertakes personnel action as follows:

The title of Faculty Emerita shall be conferred upon the following named faculty:

Professor Claire Berger

SUMMARY STATEMENT

This resolution authorizes the title of Faculty Emerita be conferred upon Professor Claire Berger.

September 5, 2023

RESOLUTION NO. FY2024-40

**RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF
REFERENCED TOOLS FROM BEYER BROTHERS DEALERSHIP**

WHEREAS, N.J.S.A. 18A-64A-12(k) specifically authorizes the Board of Trustees to accept from any source contributions of property for the mission of the College; and

WHEREAS, the General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

WHEREAS, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

WHEREAS, pursuant to the College's participation in that program the College is authorized to accept tool donations from Beyer Brothers Corp. Dealership (see attached list) with a total prorated value in the amount of \$30,888.24 and pursuant to the restrictions and terms as governed by the agreement with General Motors; and

WHEREAS, Chris Gallo, Teaching Administrator/Director, Automotive Technology, Dr. David Edwards, Executive Vice-President for Academic and Student Affairs and Jack Lipsett, Executive Director of Financial Administration, recommend continuing this relationship by accepting the donation of these tools from Beyer Brothers Corp. Dealership and pursuant to the restrictions and terms as governed by the agreement with General Motors; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned tools from Beyer Brothers Corp. Dealership with all relevant restrictions; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the acceptance of tool donations from Beyer Brothers Corp. Dealership (see attached list) with a total prorated value in the amount of \$30,888.24 and pursuant to the restrictions and terms as governed by the agreement with General Motors and the limited use, possession and responsibility for the tools pursuant to the GM Donation program.

September 5, 2023

Board of Trustees Minutes Attachment #5237L

RESOLUTION NO. FY2024-40

| DEALER INFO | | | | | | | | | | |
|---|--------------|-----------------|--------------------|-----|------------|-----------|---------------|------------|------------|--------|
| Franchise: T | | | | | | | | | | |
| KM Number: 008162 | | | | | | | | | | |
| Dealer Name: BEYER BROS CORP | | | | | | | | | | |
| Address: 109 BROAD AVE RTS 1 & 9 FAIRVIEW, NJ 070221500 | | | | | | | | | | |
| KM # | TOOL GROUP | TOOL NUMBER | TOOL DESC | QTY | UNIT PRICE | PRORATE % | PRORATE PRICE | SHIP DATE | QTY RETURN | AMOUNT |
| 008162 | EG-054-20-14 | CH-47976-SWV13 | AFIT SW UPD V13 | 1 | 86.23 | 0.25 | \$21.56 | 08/26/2020 | 1 | 21.56 |
| 008162 | EG-054-21-56 | CH-47976-SWV15 | AFIT SW UPD V15 | 1 | 106.34 | 0.50 | \$53.17 | 12/17/2021 | 1 | 53.17 |
| 008162 | EG-054-22-10 | CH-47976-SWV17 | AFIT SW UPD V17 | 1 | 108.02 | 0.75 | \$81.02 | 08/12/2022 | 1 | 81.02 |
| 008162 | EG-054-20-11 | CH-51450-LEAD-A | DIAGNOSTIC LEADKIT | 1 | 304.00 | 0.25 | \$76.00 | 07/31/2020 | | |
| 008162 | EG-054-22-17 | CH-52519-10 | EVAP PORT TOOL | 1 | 29.20 | 0.75 | \$21.90 | 10/31/2022 | | |
| 008162 | EG-054-20-03 | CH-52667 | NITRO.INJECTOR KIT | 1 | 435.44 | 0.25 | \$108.86 | 07/02/2020 | | |
| 008162 | EG-054-21-15 | CH-53104 | HOLDER | 1 | 32.71 | 0.50 | \$16.36 | 09/17/2021 | | |
| 008162 | EG-054-21-15 | CH-53106 | CRADLE ALIGN.PINS | 1 | 45.04 | 0.50 | \$22.52 | 09/17/2021 | | |
| 008162 | EG-054-21-15 | CH-53107 | VALVE SOCKET | 1 | 14.22 | 0.50 | \$7.11 | 09/17/2021 | | |
| 008162 | EG-054-21-07 | DT-47928-2 | BASE | 1 | 12.89 | 0.50 | \$6.45 | 09/23/2021 | | |
| 008162 | EG-054-20-02 | DT-50648-A | SEAL INSTALLER | 1 | 28.13 | 0.25 | \$7.03 | 03/31/2020 | 1 | 7.03 |
| 008162 | EG-054-21-45 | DT-50710 | REMOVER | 1 | 94.49 | 0.50 | \$47.25 | 10/21/2021 | | |
| 008162 | EG-054-21-10 | DT-51624 | MOTOR ALIGNMT PINS | 1 | 12.03 | 0.50 | \$6.02 | 09/30/2021 | | |
| 008162 | EG-054-20-10 | DT-51672 | SEAL INSTALLER | 1 | 5.40 | 0.25 | \$1.35 | 07/31/2020 | | |
| 008162 | EG-054-21-11 | DT-52017 | INSTALLER | 1 | 24.90 | 0.50 | \$12.45 | 10/06/2021 | | |
| 008162 | EG-054-20-10 | DT-52896 | INSTALLER | 1 | 38.48 | 0.25 | \$9.62 | 07/31/2020 | | |
| 008162 | EG-054-20-10 | DT-52903 | REMOVER | 1 | 72.47 | 0.25 | \$18.12 | 07/31/2020 | | |
| 008162 | EG-054-22-03 | DT-52909 | MPR CABLE ASSEMBLY | 1 | 148.80 | 0.75 | \$111.60 | 03/28/2022 | | |
| 008162 | EG-054-20-13 | DT-52918 | BOOT CLAMP PLIERS | 1 | 26.68 | 0.25 | \$6.67 | 08/27/2020 | | |
| 008162 | EG-054-21-05 | DT-52987 | PROSHEAR NUTSOCKET | 1 | 31.97 | 0.50 | \$15.99 | 06/03/2021 | | |
| 008162 | EG-054-21-05 | DT-52988 | PROSHEAR NUTSOCKET | 1 | 34.41 | 0.50 | \$17.21 | 06/03/2021 | | |
| 008162 | EG-054-21-05 | DT-52989 | PROSHEAR NUTSOCKET | 1 | 38.01 | 0.50 | \$19.01 | 06/03/2021 | | |
| 008162 | EG-054-21-53 | DT-53040 | TRANS FLUSH ADAPTR | 1 | 0.00 | 0.50 | \$0.00 | 12/29/2021 | | |
| 008162 | EG-054-21-33 | DT-53081 | TRANSM.SUPP STANDS | 1 | 217.34 | 0.50 | \$108.67 | 10/20/2021 | | |
| 008162 | EG-054-21-46 | DT-53082 | SUPPORT ADAPTER | 1 | 87.57 | 0.50 | \$43.79 | 12/20/2021 | | |
| 008162 | EG-054-21-49 | DT-53084 | REMOVER/INSTALLER | 1 | 435.57 | 0.50 | \$217.79 | 11/02/2021 | | |
| 008162 | EG-054-21-25 | DT-53085 | BEARING REMOV.TOOL | 1 | 115.71 | 0.50 | \$57.86 | 10/07/2021 | | |
| 008162 | EG-054-21-26 | DT-53086 | BEARING INST.TOOL | 1 | 63.32 | 0.50 | \$31.66 | 09/28/2021 | | |
| 008162 | EG-054-21-15 | DT-53089 | BEARING PRESS ADPT | 1 | 62.59 | 0.50 | \$31.30 | 09/17/2021 | | |
| 008162 | EG-054-21-27 | DT-53091 | SEAL INSTALLER X80 | 1 | 34.90 | 0.50 | \$17.45 | 10/06/2021 | | |
| 008162 | EG-054-21-35 | DT-53092 | SEAL REMOVER | 1 | 42.57 | 0.50 | \$21.29 | 10/19/2021 | | |
| 008162 | EG-054-21-15 | DT-53094 | SEAL PROTECTOR | 1 | 20.86 | 0.50 | \$10.43 | 09/17/2021 | | |
| 008162 | EG-054-21-25 | DT-53096 | ROTATION TOOL | 1 | 54.24 | 0.50 | \$27.12 | 10/07/2021 | | |
| 008162 | EG-054-22-01 | DT-53101 | HOLDING FIXTURE | 1 | 132.83 | 0.75 | \$99.62 | 02/22/2022 | | |
| 008162 | EG-054-21-15 | DT-53103 | GEAR BOLT SOCKET | 1 | 27.18 | 0.50 | \$13.59 | 09/17/2021 | | |
| 008162 | EG-054-21-12 | DT-53110 | HOLDING FIXTURE | 1 | 140.01 | 0.50 | \$70.01 | 10/11/2021 | | |
| 008162 | EG-054-23-01 | DT-53279 | SEAL INSTALLER | 1 | 34.23 | 1.00 | \$34.23 | 02/09/2023 | 1 | 34.23 |
| 008162 | EG-054-21-40 | EL-48264-A | BATTERY LIFT FIXT. | 1 | 214.35 | 0.50 | \$107.18 | 10/18/2021 | | |
| 008162 | EG-054-22-09 | EL-52641 | TRAILER PRES.TOOL | 1 | 82.33 | 0.75 | \$61.75 | 07/13/2022 | | |
| 008162 | EG-054-21-24 | EL-53000 | HV BATT.SUPP.FIXTR | 1 | 5,131.47 | 0.75 | \$3,848.60 | 02/16/2022 | 1 | 3848.6 |
| 008162 | EG-054-22-13 | EL-53076 | PRESSURE TOOL | 1 | 79.12 | 0.75 | \$59.34 | 09/23/2022 | | |
| 008162 | EG-054-21-48 | EL-53080 | BATTERY LIFT SYSTM | 1 | 1,523.74 | 0.50 | \$761.87 | 12/13/2021 | 1 | 761.87 |
| 008162 | EG-054-21-23 | EL-53097 | BATT.LIFT EYEBOLTS | 1 | 113.32 | 0.50 | \$56.66 | 09/20/2021 | | |
| 008162 | EG-054-21-50 | EL-53152 | EV BATT.ALIGN.PINS | 1 | 80.90 | 0.50 | \$40.45 | 11/17/2021 | | |
| 008162 | EG-054-20-10 | EN-47634 | HOLDING TOOL | 1 | 29.57 | 0.25 | \$7.39 | 07/31/2020 | | |
| 008162 | EG-054-22-14 | EN-52440-5 | SEAL INSTAL.GUIDE | 1 | 15.79 | 0.75 | \$11.84 | 10/03/2022 | 1 | 11.84 |
| 008162 | EG-054-20-10 | EN-52793 | FRONT SEAL INSTALR | 1 | 17.69 | 0.25 | \$4.42 | 07/31/2020 | | |
| 008162 | EG-054-21-16 | GE-46143-A | TEST ADAPTER | 1 | 73.01 | 0.50 | \$36.51 | 09/22/2021 | | |
| 008162 | EG-054-21-19 | GE-50389 | ADAPTER | 1 | 32.20 | 0.50 | \$16.10 | 10/04/2021 | | |
| 008162 | EG-054-20-20 | GE-52245-10 | GM LOAN SUBSCR FEE | 1 | 275.00 | 0.25 | \$68.75 | 12/28/2020 | 1 | 68.75 |
| 008162 | EG-054-21-06 | GE-52245-11 | GM LOAN SUBSCR FEE | 1 | 275.00 | 0.50 | \$137.50 | 05/27/2021 | 1 | 137.5 |
| 008162 | EG-054-21-59 | GE-52245-12 | GM LOAN SUBSCR FEE | 1 | 275.00 | 0.50 | \$137.50 | 12/17/2021 | 1 | 137.5 |
| 008162 | EG-054-22-06 | GE-52245-13 | GM LOAN SUBSCR FEE | 1 | 275.00 | 0.75 | \$206.25 | 06/08/2022 | 1 | 206.25 |
| 008162 | EG-054-22-19 | GE-52245-14 | GM LOAN SUBSCR FEE | 1 | 337.50 | 0.75 | \$253.13 | 11/29/2022 | 1 | 253.13 |
| 008162 | EG-054-20-12 | GE-52245-9 | GM LOAN SUBSCR FEE | 1 | 275.00 | 0.25 | \$68.75 | 07/15/2020 | 1 | 68.75 |
| 008162 | EG-054-21-28 | J-22888-20A | BRG PULLER | 1 | 41.97 | 0.50 | \$20.99 | 10/21/2021 | | |
| 008162 | EG-054-21-17 | J-33142 | AXLE SHAFT SEAL IN | 1 | 28.03 | 0.50 | \$14.02 | 10/05/2021 | | |
| 008162 | EG-054-21-44 | J-35664 | PINION SHAFT BRG I | 1 | 14.24 | 0.50 | \$7.12 | 12/02/2021 | | |
| 008162 | EG-054-21-39 | J-38205-1 | INSTALLER | 1 | 17.85 | 0.75 | \$13.39 | 01/26/2022 | | |
| 008162 | EG-054-20-06 | J-45096-40 | FLEX FLUID FILLER | 1 | 87.39 | 0.25 | \$21.85 | 04/01/2020 | 1 | 21.85 |
| 008162 | EG-054-21-29 | J-46625 | TRANS HOLDING FIXT | 1 | 566.57 | 0.50 | \$283.29 | 10/08/2021 | | |
| 008162 | EG-054-21-18 | J-8107-3 | TR278R3 WASHER | 1 | 10.65 | 0.50 | \$5.33 | 10/07/2021 | | |
| | | | | 248 | 52,285.88 | | \$30,888.24 | | I Zach | |
| Page -1 of 1 | | | | | | | | | | |

September 5, 2023

**RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF
REFERENCED TOOLS AND CONTINUED PARTICIPATION IN THE
GM DONATION PROGRAM**

WHEREAS, N.J.S.A. 18A-64A-12(k) specifically authorizes the Board of Trustees to accept from any source contributions of property for the mission of the College; and

WHEREAS, the General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

WHEREAS, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

WHEREAS, pursuant to the College's participation in that program the College is authorized to accept the donation of a GE-52250 Variable Pressure Leak Detector, donation #ASEP0008356, with a value of \$2,676.50, and also a Dealer Buyback-Beyer Bros. Corp., donation #TOOL2023-002RD, with a value of \$5,713.05 and pursuant to the restrictions and terms as governed by the agreement with General Motors; and

WHEREAS, Chris Gallo, Teaching Administrator/Director, Automotive Technology, Dr. David Edwards, Executive Vice-President for Academic and Student Affairs, and Jack Lipsett, Executive Director of Financial Administration, recommend continuing this relationship by accepting the donation of a GE-52250 Variable Pressure Leak Detector, donation #ASEP0008356, and a Dealer Buyback-Beyer Bros. Corp., donation #TOOL2023-002RD and accepting the restricted use and possession of the GM tools; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned tools with all relevant restrictions; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the acceptance of the donation of a GE-52250 Variable Pressure Leak Detector, donation #ASEP0008356, with a value of \$2,676.50, and also a Dealer Buyback-Beyer Bros. Corp., donation #TOOL2023-002RD, with a value of \$5,713.05 and the limited use, possession and responsibility for the tools pursuant to the GM Donation program.



General Motors
General Motors Technology Donation Program
Important Time-Sensitive Memo

General Motors Corporation
 DONATION AGREEMENT
 DONATION TO NONPROFIT ORGANIZATION

Please note: This donation agreement must be completed, signed, title, dated and returned to the Donation Coordinator, PRIOR TO ANY DONATION BEING SHIPPED TO, OR PICKED UP BY, YOUR INSTITUTION. This is a change from current policy and is effective immediately. Once this document is completed and received, arrangements for shipping and/or pick-up will be made accordingly. Providing transportation for the donation is mandatory (at the expense of the Donee) within a 200 miles radius of the Donee. Please indicate if you are willing to pick-up from location: () Yes or () No. If no, please provide shipping address: If you do not want to participate in this donation, please check here: ()

| | |
|---|---|
| Donation No: ASBP008356 | AD #: |
| Donated By: GM Dealer Equipment | Name & Address of School/Institution (Donco - Other) Camden County College 200 College Drive Blackwood, NJ 08012 |
| Contact Person: Contact Phone: | Contact Person: Christopher Gallo Contact Phone: (856) 227-7200 ext. 4544 |
| Maker: GE-52250 Variable Pressure Leak Detector | Value: \$2,676.50 |
| Other Comments (i.e. items missing, etc.): | |

The Item(s) identified above (the "Donated Item(s)") has/have been identified for donation to you by General Motors Corporation for nonprofit, educational, or exhibition purposes only. It is important to note that products are given in "as is" condition with no warranties expressed or implied. By completing, signing and submitting this application your organization agrees to this and the following conditions:

1. The Donated Item(s) will be used only by you for non-profit, educational or exhibition purposes and will not be sold, disposed of, or transferred by you. Upon completion of your use of the Donated Item(s), you will scrap the Donated Item(s), disposing of it/them in such a manner as to ensure that it/they can no longer be used or sold (by GM Scrap Policy).
2. If the Donated Item(s) is a motor vehicle or component thereof, it will not be licensed, titled or operated on any public or private road or highway.
3. You acknowledge that the Donated Item(s) is not certified to comply with any federal, state or local laws, rules or regulations.
4. You accept the Donated Item(s) "as is, with all faults," it being understood that it is not covered by any warranty. General Motors Corporation expressly disclaims all warranties, including any implied warranty of merchantability or fitness for a particular purpose.
5. You acknowledge that automobiles, machinery, or equipment of any sort are potentially dangerous by their nature. You acknowledge that there is risk associated with the operation of the Donated Item(s), and that you knowingly assume this risk. You acknowledge that the Donated Item(s) will be operated only by experienced, knowledgeable users such as college or university level students or faculty. For high schools, you acknowledge that the Donated Item(s) will be operated by students only under the direct supervision of an experienced, knowledgeable faculty member.
6. General Motors Corporation expressly disclaims, and you expressly release General Motors Corporation from any and all liability associated with the Donated item(s). In addition, you agree to the extent permitted by applicable law, to indemnify and hold harmless General Motors Corporation, its officers, directors, employees, and agents from damages, liabilities, fines, judgments, costs (including settlement costs) and expenses associated therewith (including the payment of reasonable attorney fees and disbursements), (1) arising out of or in connection with the Donated item(s) or their use and possession; or (2) General Motors Corporation's enforcement of the provisions of this agreement.
7. The conditions set forth above have been communicated to, and are understood by all of your personnel who have access to the Donated Item(s).
8. The Donated property can not be transferred to any person, business or organization without the expressed written content of General Motors and its agents. A Transfer Form is required for this purpose.

GM facilitates the donation of products to nonprofit entities in need of such equipment that do not have the resources to acquire such equipment on their own. It is the donee's sole responsibility to determine whether or not these products will perform as expected or needed. By completing and signing the product request form, the donee acknowledges that GM provides the products "as is" and without warranty or any kind, express or implied, including, but not limited to, warranties of merchantability or fitness for a particular purpose. "THE UNDERSIGNED" hereby acknowledges responsibility to, and agreement to, comply with all applicable export control laws for any item obtained from General Motors Corporation. "THE UNDERSIGNED" understands that General Motors Corporation reserves the right to reject any transaction determined to be in violation, or possible violation, of any applicable export control laws.

Please acknowledge your agreement to the above by signing this Donation Agreement in the space below and emailing a signed copy to GMDonations@TrainingSupportAdmin.com

Accepted and agreed to this 7 day of JUNE, 2023

By:

CHRIS GALLO Director, Automotive



**General Motors
General Motors Technology Donation Program
Important Time-Sensitive Memo**

**General Motors Corporation
DONATION AGREEMENT
DONATION TO NONPROFIT ORGANIZATION**

Please note: This donation agreement must be completed, signed, dated and returned to the Donation Coordinator, PRIOR TO ANY DONATION BEING SHIPPED TO, OR PICKED UP BY, YOUR INSTITUTION. This is a change from current policy and is effective immediately. Once this document is completed and received, arrangements for shipping and/or pick-up will be made accordingly. Providing transportation for the donation is mandatory (at the expense of the Donee) within a 200 miles radius of the Donee. Please indicate if you are willing to pick-up from location: () Yes or () No. If no, please provide shipping address: If you do not want to participate in this donation, please check here: ()

| | | |
|--|--|---|
| Donation No: TOOL2023-002RD | | AD #: |
| Donated By: Beyer Bros. Corp. 109 Broad Ave., Routes 1&9 Fairview, NJ 07021 Contact Person: Michael Beyer Contact Phone: (201) 206-2502 | | Name & Address of School/Institution (Donee - Other) Camden County College 200 College Drive Blackwood, NJ 08012 Contact Person: Christopher Gallo Contact Phone: 856-227-7200 ext. 4544 |
| Make: Dealer Buyback - Beyer Bros. Corp. | | Value: \$5,713.05 |
| Other Comments (i.e. items missing, etc.): Dealer Buyback - Beyer Bros. Corp. - See attached tool list | | |

The item(s) identified above (the "Donated Item(s)") has/have been identified for donation to you by General Motors Corporation for nonprofit, educational, or exhibition purposes only. It is important to note that products are given in "as is" condition with no warranties expressed or implied. By completing, signing and submitting this application your organization agrees to this and the following conditions:

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2. If the Donated Item(s) is a motor vehicle or component thereof, it will not be licensed, titled or operated on any public or private road or highway.
3. You acknowledge that the Donated Item(s) is not certified to comply with any federal, state or local laws, rules or regulations.
4. You accept the Donated Item(s) "as is, with all faults," it being understood that it is not covered by any warranty. General Motors Corporation expressly disclaims all warranties, including any implied warranty of merchantability or fitness for a particular purpose.
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6. General Motors Corporation expressly disclaims, and you expressly release General Motors Corporation from any and all liability associated with the Donated item(s). In addition, you agree to the extent permitted by applicable law, to indemnify and hold harmless General Motors Corporation, its officers, directors, employees, and agents from damages, liabilities, fines, judgments, costs (including settlement costs) and expenses associated therewith (including the payment of reasonable attorney fees and disbursements), (1) arising out of or in connection with the Donated item(s) or their use and possession; or (2) General Motors Corporation's enforcement of the provisions of this agreement.
7. The conditions set forth above have been communicated to, and are understood by all of your personnel who have access to the Donated Item(s).
8. The Donated property can not be transferred to any person, business or organization without the expressed written consent of General Motors and its agents. A Transfer Form is required for this purpose.

GM facilitates the donation of products to nonprofit entities in need of such equipment that do not have the resources to acquire such equipment on their own. It is the donee's sole responsibility to determine whether or not these products will perform as expected or needed. By completing and signing the product request form, the donee acknowledges that GM provides the products "as is" and without warranty or any kind, express or implied, including, but not limited to, warranties of merchantability or fitness for a particular purpose. "THE UNDERSIGNED" hereby acknowledges responsibility to, and agreement to, comply with all applicable export control laws for any item obtained from General Motors Corporation. "THE UNDERSIGNED" understands that General Motors Corporation reserves the right to reject any transaction determined to be in violation, or possible violation, of any applicable export control laws.

Please acknowledge your agreement to the above by signing this Donation Agreement in the space below and emailing a signed copy to

GMDonations@TralungSupportAdmin.com

Accepted and agreed to this 6 day of JUNE, 2023

By:

CHRIS GALLO

Title:

DIRECTOR, AUTOMOTIVE

RESOLUTION NO. FY2024-42

**RESOLUTION AUTHORIZING THE DISPOSAL OF A NON-FUNCTIONING
VEHICLE AND/OR EQUIPMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following vehicle is non-functioning:

| # | Description | Disposal or Sale |
|---|--|------------------|
| 1 | 2002 Ford F-250 White Pick Up Truck (M) (VIN #1FTRW08L62KB39545) | Disposal/Parts |

WHEREAS, the 2002 Ford F-250 white pick-up truck was donated by the County of Camden in September 2011 and is now non-functioning and past its useful life; and

WHEREAS, pursuant to NJSA 18A:64A-12 (m), this vehicle is no longer usable for any other College purposes and the College requests such a finding by the Board and that the Board give authorization to dispose of it by utilizing it for parts or fire training; and

WHEREAS, it is the recommendation of Craig Giunta, Supervisor, Mechanics Department; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2002 Ford F-250 white pick-up truck (M) (VIN #1FTRW08L62KB39545); and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is no longer necessary for College purposes other than those cited and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of a 2002 Ford F-250 white pick-up truck (M) (VIN #1FTRW08L62KB39545) used by College staff, which is non-functioning and past its useful life.

September 5, 2023

RESOLUTION NO. FY2024-43

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
BURLINGTON COUNTY AND CAMDEN COUNTY COLLEGE FOR ELIGIBLE
TRAINING PROVIDER AGREEMENT (CREDIT & NON-CREDIT)**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Burlington provides job training to the public under the Workforce Innovation Opportunity Act and the New Jersey Workforce Development Program; and

WHEREAS, the NJ DLWD requires that the County of Burlington authorize local agreements for contracting entities to provide said services; and

WHEREAS, Camden County College is an authorized training services provider on the New Jersey Eligible Training Providers List maintained by the New Jersey Department of Labor and Workforce Development (“NJDLWD”); and

WHEREAS, it is appropriate and within the mission and expertise of Camden County College to enter into a Trainer Provider Agreement with the County of Burlington for credit and non-credit job training for the term of July 1, 2023 through June 30, 2025 based upon the recommendation of the College administration; and

WHEREAS, under the proposed Trainer Provider Agreement, the County of Burlington will pay the College an estimated tuition of up to \$4,000 per participant receiving training.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College enter into a Trainer Provider Agreement with the County of Burlington for the term of July 1, 2023 through June 30, 2025; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Burlington.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and Burlington County for the Trainer Provider Program, credit and non-credit, for the period of July 1, 2023 through June 30, 2025.

September 5, 2023

RESOLUTION AMENDING THE SHARED SERVICES AGREEMENT FOR CALENDAR YEAR 2023 BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE ADJUSTING THE REDUCTION IN THE OVERSIGHT AND MANAGEMENT OF SERVICES FOR SPECIAL EVENTS DIVISION AND SPECIAL SERVICES

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Camden (“the County”) and Camden County College (“College”) in furtherance of the Camden County Transformation Initiative as a part of the continuing effort to identify economies and efficiencies in the cooperative operations of various County government entities that reduce the tax burden on Camden County taxpayers and improve the effectiveness of services for County residents, determined that the College had the expertise and capability to provide oversight and management services for various annual County programs conducted by the Special Events Division and determined that to utilize Camden County College’s facilities, expertise and capability would create economic savings and increased efficiency in operations for the County; and

WHEREAS, the County and the College thereby agreed then and have continued each year to do so that their mutual public purposes and their best interest could be promoted via a Shared Services Agreement for the College’s use of its facilities and delivery of oversight, management, and payroll services pertaining to these annual programs for the county citizens conducted by the Special Events Division and Special Services provided through the partnership of the two entities; and a part of that Shared Services Agreement (SSA) had been to provide special recreational and leisure services to individuals aged 50 and older, as well as developmentally and physically challenged residents of Camden County, including but not limited to themed dances, a summer day camp , Camp Sunnyside, evening workshops, musical performances and variety shows and related County Special Events; and

WHEREAS, for many years the College had provided these services to the County through a contractor, Wynters Wellness, LLC run by Judy Franchi-Wynters. She has since retired and closed down her operations and the County has determined to take these services back to be provided by county employees. The county’s proposed amendment to the SSA returns those programs to be run by the County, and the balance of the contractually dedicated funding that went to Wynters Wellness is that portion of the unspent funds that is proposed in the amendment to be deducted from the agreement; and

WHEREAS, the County has determined there is a need to revise the Shared Services Agreement to reflect a change in services responsibility and to reduce the amount of annual payment to the College, effective June 1, 2023, for this purpose by a total of \$20,417.00, as authorized by the County Resolution dated July 20, 2023; therefore, the County will continue to handle all other expenditures other than the annual payment of \$89,583.00 resulting from the reduction and referenced in the SSA, through its own funds and accounts directly and internally.

RESOLUTION NO. FY2024-44

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall again amend the Shared Services Agreement with the County of Camden for delivery of the remaining programs, oversight and management services pertaining to annual programs conducted by the County's Special Events Division for the calendar year 2023, effective June 1, 2023, and effective upon lawful authorization by both public bodies and upon execution of the Shared Services Agreement by both parties; and

BE IT FURTHER RESOLVED that the College's proper officials be and are hereby authorized to enter into contracts and execute all documents necessary to affect a Shared Services Agreement with the County in order to provide these programs through use of its facilities, oversight and management services for various annual County programs conducted by the Special Events Division.

SUMMARY STATEMENT

This resolution authorizes amendment of a shared services agreement between the College and the County for the balance of the calendar year 2023 effective upon approval by this Board and the County Board of Commissioners who is funding these Special Events and Special Services handled through the College. However, the County will continue to pay all other program costs and outside contractors directly other than the SSA components above.

September 5, 2023

RESOLUTION NO. FY2024-45

RESOLUTION AWARDING REFUSE REMOVAL SERVICES FROM COUNTY SHARED SERVICES CONTRACT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) and therefore is permitted to award and enter into contracts where the County, as the Lead Agency for the CCCPS, has procured and awarded agreements on behalf of its participants; and

WHEREAS, CCCPS publicly advertised, opened and awarded Bid #A-17/2021 on August 12, 2021 for the procurement of Refuse Removal Services as described in that bid to Recycle Track Systems NJ, Inc., and on August 17, 2023 the County, as Lead agency for CCCPS, exercised the option to award an additional one-year of a renewal contract from that bid award; and

WHEREAS, it is the recommendation of Kay Byrd, Director of Facilities Services and Sustainability; Markis Rouse, Coordinator - Facilities Operations; Don Wilkus, Coordinator - Facilities Operations; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administration, to exercise our corresponding option to renew for the additional one-year renewal for refuse removal services to **Recycle Track Systems NJ, Inc.**, and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds in FY2024 on an as-needed basis in accounts #164685-65505, #164695-65505, #164716-65505, #164702-65505, #164705-65505 and #164258-65505.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise our option and award a one-year renewal of the current contract for refuse removal services through the bid offered to Camden County Cooperative Pricing System – Identifier #57-CCCPS to **Recycle Track Systems NJ, Inc.**, on an “as-needed” basis in the anticipated amount of **\$85,460.00** with terms commencing on or about **September 1, 2023** through **August 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any further appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD.

SUMMARY STATEMENT

This resolution authorizes the College to exercise its option for a one-year renewal of the contract for refuse removal services through the Camden County Cooperative Pricing System contract under its – Identifier #57-CCCPS under Bid #A-17/2021 by award to **Recycle Track Systems NJ, Inc.**, on an “as-needed” basis during the period of September 1, 2023 through August 31, 2024 in the anticipated amount of **\$85,460.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

September 5, 2023

RESOLUTION NO. FY2024-46

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

September 5, 2023

PERSONNEL RECOMMENDATIONS

New Hire

Joseph Fillari
(replacement)

Associate Registrar
Student Affairs
Effective September 18, 2023

Separations

SallyAnn Emilius

Assistant Professor II
Deaf Studies/ASL-English Interpreting
Effective August 23, 2023

Marsha Patrick

Associate Professor
Food & Nutrition Science
Effective December 31, 2024

Miranda Powell

Coordinator
Visual, Performing and Media Arts
Effective August 17, 2023

RESOLUTION NO. FY2024-03

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE'S 2023 — 2028
STRATEGIC PLAN**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to The County College Act N.J.S.A. 18A:64A-1, *et seq.* and pursuant to that Act and the General Powers recited at N.J.S.A. 18A:64A-12, the Board is authorized to exercise powers necessary or incidental to the establishment, maintenance and operation of the College and to effectuate its mission; and

WHEREAS, discussion and review of the College Mission and Goals began again most recently in the Fall 2022 with formation of a cross sectional institutional committee, surveys and discussion of institutional priorities under the leadership of the President and her executive team; and

WHEREAS, a collaborative, college-wide review of a new Vision, Values, Mission and Goals was presented for consideration by the Board at its meeting held on June 23, 2023; and

WHEREAS, based on evaluation of previous Strategic Plan, feedback and discussion, proposed college-wide strategic initiatives were shared with the College Community during the Fall of 2022 for discussion; and

WHEREAS, three hundred thirty-one respondents participated in a survey conducted to gather feedback and suggestions; and

WHEREAS, as a result of all the surveys, committee meetings and discussions, a new Strategic Plan for 2023-2028 was finalized.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby adopts the proposed Strategic Plan 2023-2028 as attached hereto.

BE IT FURTHER RESOLVED the proper officers of the College are, where appropriate, authorized to require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or to receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution accepts and hereby adopts the proposed Strategic Plan 2023-2028.

July 17, 2023

STRATEGIC PLAN

| 2023-2028

June 2023 _____

WE ARE WHAT'S
NEXT



Thank you to all the stakeholders who volunteered and dedicated their time and energy in developing our Mission and Vision.

We are grateful for the students, faculty, staff, K-12 partners, local government and Trustees who not only completed the stakeholder survey but served in any capacity to develop **Strategic Plan 2023-2028.**

ACKNOWLEDGEMENTS

A special thank you to the Strategic Planning Writing Committee, which included the following individuals:

| | | |
|-----------------------|------------------------|-------------------------------|
| Jacqueline Beamen | Drucilla Jones-Edwards | Derena Shafer |
| Dr. A. Elena Bogardus | Lori Lenox | Patrick Schumann |
| Alison Bombara | Melissa Manera | Dr. Rebecca Sheppard |
| David Bruno | Karl McConnell, Esq. | Dr. Teresa Smith |
| Bernadette Carlin | Dr. Michael Nester | Diane Staas |
| Dr. Patrick Chadd | Karen Nicholson | Dr. John Steiner |
| Dr. Anthony Driggers | Natasha Palmer | Jacqueline Tenuto |
| Nancy Gartland | Eileen Radetich | William Woodworth |
| Dr. Neely Hackett | Joseph Rooney | Michael A. Zuber, Sr. |
| Dr. Kelly Jackson | Chief Ella Roberts | Ex officio: Dr. Jocelyn Lewis |



OFFICE OF THE PRESIDENT



After experiencing a pandemic, a shift in national conversations about race and culture, and the ongoing evolution of higher education, there appears to be no greater time than now to reimagine the work of Camden County College and its commitments to the communities it serves. We are nearing the end of a Strategic Plan that focused on the important issues of its time and now we are shifting to collectively focus on the **4R's: Recruitment, Retention, Reclamation and Realization. This focus will be viewed from a position of diversity, equity, inclusion, and access to ensure that the culture of the institution is conducive to overall success. To that extent, the 2023-2028 Strategic Plan has been developed in consultation with various school and community stakeholders to: 1. Provide a service to our community (students and community alike); 2. Streamline and maximize our resources; 3. Ensure that we build a competitive infrastructure to allow our students to compete with an evolving education and labor market; and 4. Serve as a trailblazer in cultural and educational experiences.**

This Strategic Plan offers flexibility and adaptability to respond to the evolving needs of our school community in the everchanging landscape of higher education and business/industry. With a targeted approach towards removing barriers to success, Camden County College seeks to create a framework that promotes systemic change. This approach will require that each member of the school community realize their importance in the success of this Plan to leave a lasting impression. This Plan is our legacy and service to our students. It belongs to all of us.

This Strategic Plan has been developed collectively with a reimagined Mission and Vision that embraces the notion that the needs of our students today may not be the needs of our students tomorrow. This requires that Camden County College be innovative and have the foresight to create a pathway for our students to achieve their goals.

I am grateful to those who took time to invest in the building of this framework. Your tireless commitment has yielded a vision that will permanently remain in the footprint of this great institution. I look forward to working beside each of you as we realize a vision for Camden County College that reinforces our standing in Camden County as the jewel of the community.

THE PLANNING PROCESS

FLOW CHART

FALL 2022 - SPRING 2023

Townhalls and Surveys to Review Mission, Vision & Develop Strategic Goals

NOVEMBER 2022

Charge Given to Strategic Planning Committee

WINTER 2023

Present Survey Results & Themes to BoT subcommittees

MAY 2023

Review Draft Strategic Plan with President's Executive Team and BoT subcommittees

JUNE 2023

Final Strategic Plan to Executive Team and BoT

JULY 2023

Distribute Strategic Plan to College Community

OVERVIEW OF THE PLAN

Camden County College is a community college that serves South Jersey across its campuses in Blackwood, Camden, and Cherry Hill. It is well poised to serve students and community stakeholders through academic success, workforce development, and civic and cultural engagement.

During the 2020 COVID-19 pandemic, the College continued to focus on its Mission, despite the challenges presented by enrollment, shifts in population, and changes in the demand placed on higher education. The College has continued to make progress in the improvement of key student success indicators and continues to work toward closing achievement gaps for historically underrepresented students.

The previous strategic plan had five strategic directions of:

(1) Student success, (2) Adaptive innovation, (3) Leaders in Workforce development and community engagement, (4) Organizational sustainability, and (5) Social Justice.

That plan projected areas for future growth in developing an enrollment communication plan, engaging faculty in professional development, interconnecting relationships between all divisions and workforce development, and a continued commitment to an inclusive culture.

OVERVIEW OF THE PLAN

The 2023-2028 Strategic Plan affirms the College's commitment to student support, world-class facilities, enhanced human capital, improved communication, and access to an affordable and high quality academic institution in an environment that fosters a sense of belonging. This plan has a strong focus on competitive offerings and initiatives, technology and infrastructure, and marketing and outreach to fulfill our commitments.

The plan builds from the renewed energy surrounding the College under the leadership of President Dr. Lovell Pugh-Bassett. The overall success of this five year strategic plan will be measured by achieving goals within the 4 "R" Commitments:

RECRUITMENT: Increase the number of students who enroll in our credit and non-credit programs.

RECLAMATION: Re-enrolling students who may have "some college, no degree" and/or who have not completed a program.

RETENTION: Increasing the number of students who "STAY" in our credit and non-credit programs.

REALIZATION: Guiding students to complete their degree, certificate, or program.

COMMITMENTS

THE 4R'S

RECRUITMENT

Increasing the number of students who enroll in our credit and non-credit programs

RECLAMATION

Re-enrolling students who may have “some college, no degree” and/or who have not completed a program

RETENTION

Increasing the number of students who STAY in our credit and non-credit programs

REALIZATION

Guiding students to complete their degree, certificate or program

MISSION

Camden County College provides high-quality, affordable and accessible education and training to a diverse community.

VISION

Camden County College will be an innovative leader in providing equitable academic experiences and credentials, workforce training, and opportunities for personal and cultural enrichment.

GOAL (1.1):

Support student success by offering competitive and innovative academic programs that align with the needs of the students and business market.

STRATEGY:

Support existing and establish new partnerships that meet the academic and career needs of the students, and the desired skill needs of regional businesses that will demonstrate CCC's institutional value of delivering education and positive career outcomes, which will ultimately assist in the recruitment of new students and increase enrollment.

RECRUITMENT

1.1.1 Actively market, promote and enroll students in the new programs of Data Science, Cosmetology, Esports Production, Electric Vehicle Training, Esports, Digital Humanities, Alternate Route Police Academy program and Diversity and Social Justice.

ACADEMIC AFFAIRS & RETC/PUBLIC SAFETY/SCWTP

1.1.2 Cyclically assess and align existing degree and certificate programs for viability and market demand. Increase enrollment in high-demand, targeted degree and certificate programs for which viable transfer pathways and/or gainful employment potential exist. **ACADEMIC AFFAIRS**

1.1.3 Develop targeted marketing/promotion of programs to reach current and potential students. **INSTITUTIONAL ADVANCEMENT**

1.1.4 Continue to analyze potential opportunities in the regional business employment market for additional courses/ training programs to increase recruitment opportunities and ensure CCC remains academically and vocationally competitive. **HUMAN RESOURCES**

1.1.5 Integrate the regional business partnerships with an emphasis on minority business enterprises. **FINANCIAL ADMINISTRATION/SCWTP**

1.1.6 Provide training opportunities to upskill incumbent workers preventing lay-offs **HUMAN RESOURCES/SCWTP**

1.1.7 Promote recruitment, through PLA & other incentives into credit programs, from Police /Fire & other non-credit programs **RETC/PUBLIC SAFETY/SCWTP**

1.1.8 Increase Police/Fire Academy In-service training which qualifies for **PLA RETC/PUBLIC SAFETY/SCWTP**

GOAL (1.2):

Ensure beneficial partnerships with regional businesses to increase hands-on experience through internships and expand career placement opportunities.

STRATEGY:

Successfully create business partnerships to assist in job placement after graduation for those in certificate programs or entering the workforce with an Associate degree or workforce credential and provide internship opportunities to ensure student success in the workforce after graduation.

RECRUITMENT

- 1.2.1** Integrate the regional business partnerships with an emphasis on MBE (Minority Business Enterprises) with subject specific programs to increase job placement into relevant careers for graduating students. **SCWTP**
- 1.2.2** Increase the number of student internships and work placements through CCC business partners by 5% each AY over the next five years. **SCWTP**
- 1.2.3** Develop a comprehensive plan to work with regional businesses to prepare students for the workforce through internships as well as offer employment opportunities for graduates by specifically focusing on businesses that need employees within our degree and Workforce Development and Continuing Education programs. **SCWTP**
- 1.2.4** Create business partnerships and collaborate to ensure the partnership and entities provide academic and workforce benefits to students. **SCWTP & ACADEMIC AFFAIRS**
- 1.2.5** Add at least five partnerships that offer internships and career placement in the AY 2023-2024 and add two additional partnerships each subsequent AY over the next four years. **SCWTP & ACADEMIC AFFAIRS**
- 1.2.6** Implement new Instant Enrollment system to provide Register and Pay options to these students **OIT**

GOAL (1.3):

Acquire state-of-art computers/technology for student use, faculty and staff and develop and implement a computer replacement plan.

STRATEGY:

Procure and deploy modern and cutting-edge computers and technology that can be effectively utilized by students, faculty, and staff. Additionally, the goal is to establish a comprehensive and sustainable computer replacement plan that ensures the technology is regularly updated and maintained to meet the evolving needs of the institution. The aim is to improve the overall quality and efficiency of education and administrative functions through the integration of advanced technology.

RECRUITMENT

- 1.3.1** Acquire state-of-the-art computers/technology for student use, faculty, and staff, and develop and implement a computer replacement plan that ensures the technology stays up to date. **OIT/Finance & Planning**
- 1.3.2** Complete the acquisition and installation of the new technology. **OIT/Finance & Planning**
- 1.3.3** Implement Hybrid Adaptive Remote Technology (HART) classrooms and labs (5) at all locations to enhance and expand concurrent in-person and remote instruction College-wide. **OIT, FINANCE & PLANNING & ACADEMIC AFFAIRS**

GOAL (1.4):

Integration of eLearning, the library and tutoring on the Blackwood Campus into Academic Support Services and creating a Student Success Center on the Camden Campus.

STRATEGY:

Successfully create the Academic Support Services Learning Commons by integrating the library, tutoring center, and eLearning services into one cohesive and efficient resource center, located at the Wolverton Library and on the Camden Campus in Room 508 that effectively enhances the learning experience and academic success of students across all programs offered by Camden County College in both Blackwood and Camden locations.

RECRUITMENT

- 1.4.1** Integrate the library, tutoring center, and eLearning services into cohesive and efficient student learning commons at the Blackwood and Camden campuses to effectively enhance academic student success. **ACADEMIC AFFAIRS**
- 1.4.2** Increase the number of students who utilize the Academic Support Services Learning Commons by 50% within the next academic year, as evidenced by an increase in student sign-ins and usage data. **ACADEMIC AFFAIRS**
- 1.4.3** Renovate the Camden Campus space to create a welcoming, modern space that is equipped with the necessary technology and resources, and staff who can effectively assist students across all programs. **FINANCIAL ADMINISTRATION AND FINANCE & PLANNING**
- 1.4.4** Implement a comprehensive prior learning assessment (PLA) program to ensure credit for work/life experience and industry-recognized credentials consistent with NJ Plan. **ACADEMIC AFFAIRS**

GOAL (1.5):

Attract and retain qualified faculty and staff by increasing their engagement in professional development activities.

STRATEGY:

Support career development and well-being of faculty and staff by expanding staff and staff training to become highly qualified in their field by supplying departments/staff with professional development training, allowing time in their schedules and providing reimbursement for fees that supply appropriate training which allows staff to offer students the best education quality and support.

RECRUITMENT

- 1.5.1** Integrate the tracking of professional development activities and credentials earned for faculty and staff into the annual performance review process. **ACADEMIC AFFAIRS & HUMAN RESOURCES**
- 1.5.2** Increase the number of faculty and staff participating in professional development activities by 10% within the next academic year with a focus on DEI, as evidenced by an increase in workshops/trainings completed and/or credentials (degree or micro credentials) earned annually. **ACADEMIC AFFAIRS & HUMAN RESOURCES**
- 1.5.3** Mandate participation in diversity, equity and inclusion professional development using e-safety training and TLC workshops. **ACADEMIC AFFAIRS & HUMAN RESOURCES**
- 1.5.4** Enhance the search process to include the perspective and lens of DEI. **HUMAN RESOURCES**
- 1.5.5** Implement professional development track for RETC instructors. **RETC/PUBLIC SAFETY**

GOAL (1.6):

Enhance and expand recruitment of students, faculty, staff and administrators, especially those from underserved populations, with a marketing strategy that highlights the College's key benefits: resources to promote student success, educational options, affiliations and transfer agreements, varying modalities of study, and our value.

STRATEGY:

Employ data driven analysis to review and refine our current outreach and schedule to ensure that our target populations for the recruitment of prospective students, faculty, staff and administrators are being reached and are being engaged by our marketing strategy, and to adjust the marketing strategy when the data suggests a change is needed.

RECRUITMENT

- 1.6.1** Implement a marketing strategy that specifically targets the populations where there is room for growth at CCC, including but not limited to justice impacted and Hispanic populations and to manage our marketing to highlight the specific benefits that the college has to offer. **INSTITUTIONAL ADVANCEMENT**
- 1.6.2** Allocate sufficient funds in the budget to do the market research and sufficient funds to implement a marketing strategy to reach target populations for recruitment. **INSTITUTIONAL ADVANCEMENT**
- 1.6.3** Implement and complete the marketing plan including multi-language marketing materials as outlined in the Strategic Marketing Plan, (January 2023). **INSTITUTIONAL ADVANCEMENT**
- 1.6.4** Increase yield from pre-enrollment programs by 5% annually by building targeted recruitment events and marketing materials. **STUDENT AFFAIRS/SCWTP**
- 1.6.5** Increase the capture rate of graduating high school students by 2% annually by recruiting, hiring, and training additional ambassadors/navigators/alumni to outreach to key schools in the county **STUDENT AFFAIRS**
- 1.6.6** Develop more diverse instructor cadre at RETC from sending agencies. **RETC/PUBLIC SAFETY**

GOAL (2.1):

Each academic year, enroll 10% of students who have prior credits from CCC but no degree within the last 10 years.

STRATEGY:

Re-evaluate current job description duties to ensure they include responsibility for oversight of this goal and objectives by assigning ownership for each individual objective.

RECLAMATION

2.1.1 Develop multiple funding pathways to support reclaimed adult learners.

STUDENT AFFAIRS & INSTITUTIONAL ADVANCEMENT/Finance & Planning

2.1.2 Grow the non-traditional student enrollment through Industry Employee Tuition Reimbursement (Amazon, Cooper, Virtua, UPS, etc.) by 2% annually by developing and implementing an enhanced recruitment and marketing campaign.

STUDENT AFFAIRS/INSTITUTIONAL ADVANCEMENT

2.1.3 Mobilize recruiters to have access to community sponsored events in key demographic areas to include historically underrepresented populations. **STUDENT AFFAIRS**

2.1.4 Implement a comprehensive prior learning assessment (PLA) program to ensure credit for work/life experience and industry-recognized credentials consistent with NJ Plan. **ACADEMIC AFFAIRS**

2.1.5 Utilize in-service training to proactively offer PLA & encourage students to return for degree completion courses to identify students. **STUDENT AFFAIRS/ACADEMIC AFFAIRS**

GOAL (2.2):

Each academic year, enroll 10% of students from Gateway to College, Dual Credit, and other high school initiatives.

STRATEGY:

Evaluate current staffing levels and ensure appropriate personnel/support resources are available for dual credit program.

RECLAMATION

2.2.1 Utilize an academic advisor or student success (engagement) rep to register students from high school initiatives.

STUDENT AFFAIRS

2.2.2 Consider special tuition rate for students who enroll directly from a high school initiative. **FINANCE & PLANNING**

2.2.3 Expand dual credit offerings to additional high school. **SCWTP**

2.2.4 Expand current offerings at partner high schools. **SCWTP**

2.2.5 Revise marketing and/or outreach for programs such as dual credit for clarification and program explanation. **SCWTP/INSTITUTIONAL ADVANCEMENT**

2.2.6 Ensure that recruiters/ambassadors attend high school orientations. **STUDENT AFFAIRS**

2.2.7 Utilize PLA opportunities to market the continuation of training and potential credits earned to past students, high schools, proprietary training providers, and local businesses. **STUDENT AFFAIRS**

2.2.8 Expand dual credit/certification opportunities for high school students at RETC programs. **RETC/PUBLIC SAFETY/SCWTP**

GOAL (2.3):

Each academic year, with year one being the baseline, enroll those who need additional or new credit or certifications for employment, etc.

STRATEGY:

Expand and strengthen partnerships and relationships with the Camden County Workforce Development Board, and industry experts to determine what they need from the College so we can assist.

RECLAMATION

2.3.1 Engage with IR for institutional data that demonstrates areas of future growth. **INSTITUTIONAL ADVANCEMENT**

2.3.2 Ensure the College has a broad-based lens on changes in professional requirements and develop programs that are needed by the community it serves. **ALL DIVISIONS**

2.3.3 Consult industry experts to ensure our workforce training and academic certificates meet the needs of employers. **ALL DIVISIONS**

2.3.4 Become a Military Friendly or Best for Vets institution through our VA office. **STUDENT AFFAIRS**

2.3.5 Assess and enhance the effectiveness of Advisory Boards for academic degree programs, non-credit programs, Arts at Camden County College, and the County Cultural and Heritage Commission. **ACADEMIC AFFAIRS/SCWTP**

2.3.6 Consult industry experts to ensure our workforce training and certificates meet the needs of employers. **SCWTP**

2.3.7 Consult industry experts to ensure in-service training and certificates meet the needs of employers. **SCWTP**

2.3.8 Create new or modify existing online inquiry cards and/or online applications in Admissions CRM system to cater to new needs for certifications. **OIT**

GOAL (2.4):

Each academic year, increase by 10% enrollment of non-native English speakers.

STRATEGY:

Foster a relationship with local/regional international relations, immigration and community based organizations that support those who are non-native English speakers.

RECLAMATION

2.4.1 Pursue opportunities to become a Hispanic Serving Institution. **STUDENT AFFAIRS & INSTITUTIONAL ADVANCEMENT**

2.4.2 Engage with local immigration offices and organizations through the College's ESL International Student Office
STUDENT AFFAIRS

2.4.3 Explore opportunities to work with faith-based organizations to discuss financial aid, enrollment and support services
STUDENT AFFAIRS

2.4.4 Increase scholarship opportunities specifically to support students who are non-native English speakers.
INSTITUTIONAL ADVANCEMENT

2.4.5 Provide resources for students with DACA and ESL designations to continue education in a specific degree or certification programs. **STUDENT AFFAIRS**

2.4.6 Increase student support services for ESL students for tutoring, financial aid, advisement, etc. due to language barriers and educational needs. **STUDENT AFFAIRS**

2.4.7 Provide marketing materials to immigration agencies and other organizations that support non-English speaking populations.
INSTITUTIONAL ADVANCEMENT

2.4.8 Implement language interpretation software in enterprise systems used by students, faculty, and staff where possible. **OIT**

GOAL (2.5):

Each semester, dedicate 5% of marketing budget to increase marketing outreach to unemployment agencies and correctional facilities.

STRATEGY:

Ensure the marketing plan adequately allocates resources to accomplish this goal.

RECLAMATION

2.5.1 Increase awareness of the unemployment tuition waiver program. **INSTITUTIONAL ADVANCEMENT**

2.5.2 Become a mechanism of probation for justice impacted individuals (liaison to correctional facilities) **STUDENT AFFAIRS**

2.5.3 Identify and/or develop additional credit and non-credit programs that are specifically designed to suit the needs of unemployment agencies and justice impacted individuals. **ACADEMIC AFFAIRS/ SCWTP**

2.5.4 Increase awareness of the unemployment tuition waiver program and continue to expand partnership with Camden County One Stop Career Center. **STUDENT AFFAIRS**

2.5.5 Expand the scope of the recruitment office to include a consistent connection to unemployment and local correctional facilities. **STUDENT AFFAIRS/SCWTP**

2.5.6 Encourage the College community (faculty and staff) to share CCC-generated social media posts to expand outreach amongst family, friends and follower audience. **INSTITUTIONAL ADVANCEMENT**

2.5.7 Work with CJ Program to identify local potential student candidates from RETC resources. **RETC/PUBLIC SAFETY**

GOAL (3.1):

Goal: Provide the support and resources necessary to empower each student to achieve success regardless of modality or campus location.

STRATEGY:

Undertake initiatives to financially support the expansion of and access to necessary resources.

RETENTION

- 3.1.1** Establish a wellness and mental health center. **STUDENT AFFAIRS**
- 3.1.2** Expand crisis management services to include transportation, childcare, and other support resources in addition to the food pantry. **STUDENT AFFAIRS/INSTITUTIONAL ADVANCEMENT**
- 3.1.3** Reestablish the Faculty-Student Mentoring Program. **ACADEMIC AFFAIRS**
- 3.1.4** Ensure equitable services are available nights/weekends including food services, bookstore, student support services at all campuses. **FINANCIAL ADMINISTRATION & FINANCE/PLANNING**
- 3.1.5** Reestablish On-line orientation by developing a web-based student orientation service that is available 24/7 and is a requirement for credit and non-credit students. **STUDENT AFFAIRS/SCWTP**
- 3.1.6** Provide equitable and accessible non-academic student supports on all campuses **STUDENT AFFAIRS & FINANCE/PLANNING**
- 3.1.7** Partner with faculty and staff to provide robust student engagement opportunities on all campuses. **STUDENT AFFAIRS**
- 3.1.8** Design and implement a holistic series of student support programming designed to increase retention, persistence and completion **STUDENT AFFAIRS**
- 3.1.9** Establish a RETC recruit resiliency program to include exit interview process. **RETC/PUBLIC SAFETY**

GOAL (3.2):

Goal: Support students by investing in up-to-date technology and resources in classrooms, student spaces, and campus facilities.

STRATEGY:

Seek out and secure financial resources for improving College facilities.

RETENTION

3.2.1 Improve student-oriented spaces to include Wi-Fi, furniture with charging ports, computer stations, game room, TV.

FINANCIAL ADMINISTRATION/Finance & Planning

3.2.2 Ensure high-quality technology in classrooms and offices on all campuses. **Finance & Planning/OIT**

3.2.3 Modernize/redesign offices, classrooms, and buildings. **FINANCIAL ADMINISTRATION/Finance & Planning**

3.2.4 Enhance our athletic facilities to be collegiate-level in appearance

FINANCIAL ADMINISTRATION & STUDENT AFFAIRS/Finance & Planning

3.2.5 Re-evaluate master schedule with an emphasis on the need of technology and course requirements to reduce the number of tech-based classrooms when tech is not essential to the course. **ACADEMIC AFFAIRS**

3.2.6 Increase the number of large computer labs (e.g. 40+ student capacity) to accommodate the growth of training programs utilizing technology. **OIT/Finance & Planning**

3.2.7 Implement cybersecurity initiatives to protect access and availability to College data. **OIT**

GOAL (3.3):

Goal: Promote and maintain high standards in hiring practices to ensure competitiveness and diversity in our workforce.

STRATEGY:

Use a concerted effort to ensure that we retain faculty and staff as well as students.

RETENTION

3.3.1 Provide consistency across the hiring committees for training and interview selection process.

HUMAN RESOURCES & RETC/PUBLIC SAFETY

3.3.2 Institute an employer career ladder for promotion purposes. **HUMAN RESOURCES**

3.3.3 Ensure vacancies are filled utilizing a DEI lens for long-term goal achievement. **HUMAN RESOURCES & RETC/PUBLIC SAFETY**

3.3.4 Ensure employment search committees are diverse. **HUMAN RESOURCES**

3.3.5 Align the number of full-time tenure track educators with program viability and market demand. **ACADEMIC AFFAIRS**

3.3.6 Reflect the College's Mission to diversity by pursuing standing as a HSI (Hispanic Serving Institution).
INSTITUTIONAL ADVANCEMENT

3.3.7 Conduct a market analysis to ensure wages and salaries are competitive and appropriate to attract a greater number of applicants. **HUMAN RESOURCES**

3.3.8 Reinvest in levels of human capital to ensure a diverse and competent workforce. **HUMAN RESOURCES**

3.3.9 Enhance CCC Cares, evaluate pay equity across roles, and continue to engage professional development. **HUMAN RESOURCES**

GOAL (3.4):

Goal: Develop a communication plan that ensures all constituencies are consistently made aware of all necessary information to perform their job and support students.

STRATEGY:

Broaden College community awareness that increases resources and tools for communication on all campuses.

RETENTION

- 3.4.1** Improve communication/publications as to where to inquire about textbook loans, scholarships and other student resources such as the food pantry. **INSTITUTIONAL ADVANCEMENT**
- 3.4.2** Strategically place interactive/electronic “directory boards” (menu type) around campus. **STUDENT AFFAIRS & RETC/PUBLIC SAFETY**
- 3.4.3** Promulgate extracurricular activities through various methods of postings (social media, texts, emails, e-message boards). **STUDENT AFFAIRS**
- 3.4.4** Include/invite students to participate in campus happenings through more aggressive marketing, announcements, reach outs. **STUDENT AFFAIRS/INSTITUTIONAL ADVANCEMENT**
- 3.4.5** Advertise four-year transfer numbers and institutions. **STUDENT AFFAIRS/INSTITUTIONAL ADVANCEMENT**
- 3.4.6** Share alumni success stories; share current student success stories; share faculty and staff success stories. **INSTITUTIONAL ADVANCEMENT**

GOAL (3.5):

Goal: Reevaluate Guided Pathways to Student Success through the lens of non-traditional and part-time students.

STRATEGY:

Commit to equitably investing in all students regardless of full or part-time status.

RETENTION

- 3.5.1** Continuously review and update degree and certificate programs and related services to reflect current transfer and employment trends as needed. **ACADEMIC AFFAIRS**
- 3.5.2** Develop effective and resourceful methods to deliver and assess high-quality course content. **ACADEMIC AFFAIRS**
- 3.5.3** Reduce time to completion by developing a process to evaluate all students that have (15, 30, 45+) college credits completed to ensure each student is enrolled in the correct major and has a career and/or transfer path after degree completion. **STUDENT AFFAIRS**
- 3.5.4** Sustain Guided Pathways to Student Success through full implementation and consistent use of Aviso early alert retention software to identify students who struggle with coursework and completion. **STUDENT AFFAIRS/ACADEMIC AFFAIRS**
- 3.5.5** Strengthen and increase on-line and hybrid/HART through analytic guidance, faculty recommendation and student need. **OIT & RETC/PUBLIC SAFETY**

GOAL (4.1):

Create and enhance partnerships with colleges and universities that would provide opportunities for students to have guaranteed acceptance with seamless credit transfer and scholarship opportunities.

STRATEGY:

Expand the footprint of the College by reaching across the regional border and developing partnerships.

REALIZATION

4.1.1 Foster a transferable relationship with out-of-State colleges. **STUDENT AFFAIRS**

4.1.2 Expand Transfer and Career Awareness from new student onboarding to graduation **STUDENT AFFAIRS/ACADEMIC AFFAIRS**

4.1.3 Increase transfer enrollment in premier partnership institutions by 3% annually by increasing awareness and offering multiple entry points into the partnership **STUDENT AFFAIRS**

4.1.4 Leverage strategic communication strategies to promote awareness to current students of key dates and events in the enrollment and registration experience **STUDENT AFFAIRS**

4.1.5 Strengthen existing partnerships and articulation agreements with clear alignment information to ensure seamless transfer to bachelor-level study. **AA& STUDENT AFFAIRS**

4.1.6 Establish articulation relationships with non-traditional baccalaureate institutions, including out-of-state colleges and Ivy League schools accepting community college transfer students. **ACADEMIC AFFAIRS&STUDENT AFFAIRS**

4.1.7 Develop partnerships with 4 year institutions that are beyond the local area to include Fairleigh-Dickinson and Stockton in a more observable way. **RETC/PUBLIC SAFETY**

4.1.8 Pursue data integration bridges with partners to broaden opportunities for CCC students. **OIT**

GOAL (4.2):

Develop and enhance trade and workforce programs to provide student opportunities for gainful employment.

STRATEGY:

Ensure awareness to the educational demands required to meet the changing market needs.

REALIZATION

4.2.1 Explore new degree and certificate programming, i.e., Respiratory Therapy, Ultrasound Technician, Radiology, and Digital Humanities. **ACADEMIC AFFAIRS**

4.2.2 Create partnerships with at least 3 new local area employers. **SCWTP**

4.2.3 Enhance partnerships with Subaru, Holtech, Cooper, Virtua and Jefferson. **FINANCIAL ADMINISTRATION/SCWTP**

4.2.4 Create a conduit with our students to connect with industrial customers. **RETC/PUBLIC SAFETY**

4.2.5 Build evolving technical infrastructure to meet the need for trade and workforce. **OIT**

GOAL (4.3):

Address the holistic needs of the student including their social, emotional and psychological well-being in support of their success.

STRATEGY:

Ensure awareness to the educational demands required to meet the changing market needs.

REALIZATION

- 4.3.1** Explore implementation of a first-year experience success course, based on reduction of General Education course requirements (AA) and program course realignment (AS, AAS). **ACADEMIC AFFAIRS/STUDENT AFFAIRS/SCWTP/RETC**
- 4.3.2** Explore the possibility of having an “urgent care” facility on campus and partner with a healthcare provider to offer the services. **FINANCIAL ADMINISTRATION**
- 4.3.3** Develop LGBTQIA+ support services and groups for students. **STUDENT AFFAIRS**
- 4.3.4** Develop alumni and peer mentoring programs. **STUDENT AFFAIRS/INSTITUTIONAL ADVANCEMENT**
- 4.3.5** Enhance accommodations and services for ESL, and Workforce Development and Continuing Education students. **STUDENT AFFAIRS & SCWTP**
- 4.3.6** Implement technology solutions to connect advisors and counselors so they can support students effectively no matter where each party is located. **OIT**

GOAL (4.4):

Provide the community with personal enrichment focusing on entrepreneurial, collaborative, creative and innovative learning.

STRATEGY:

Strategically survey the community to determine culturally relevant programming to become a hub in the region for cultural and civic conversations.

REALIZATION

4.4.1 Reinvigorate The Center for Cultural Engagement to provide programming that captures a broad range of audiences with a focus on social justice, equity, diversity and inclusion. **ACADEMIC AFFAIRS & INSTITUTIONAL ADVANCEMENT**

4.4.2 Ensure that the Arts@CCC becomes a hub for artists in residence and artistic performances. **ACADEMIC AFFAIRS & INSTITUTIONAL ADVANCEMENT**

4.4.3 Develop continuing education programs that are specific to the needs and desires of the community. **SCWTP**

GOAL (4.5):

Establish a strong, involved alumni base that provides occupational mentoring, personal encouragement and financial support to our students.

STRATEGY:

Partner with the Foundation Office to develop a robust offering of Alumni/student networking opportunities.

REALIZATION

4.5.1 Build a virtual Career Center to explore employment opportunities, access training workshops, develop professional skills, network, and gain access to important university resources. **ACADEMIC AFFAIRS & INSTITUTIONAL ADVANCEMENT**

4.5.2 Create a shared space online for affinity groups to schedule meetings, plan events, or network. **INSTITUTIONAL ADVANCEMENT**

4.5.3 Support events that give alumni the chance to stay connected to the College while fostering a sense of community. **INSTITUTIONAL ADVANCEMENT**

4.5.4 Engage alumni in the “spirit of giving” from their first day on campus. **INSTITUTIONAL ADVANCEMENT**

4.5.5 Initiate the alumni development process early to ensure students are engaged in the student college experience. **INSTITUTIONAL ADVANCEMENT**

STRATEGIC PLAN

| 2023-2028

June 2023 _____

WE ARE WHAT'S
NEXT



RESOLUTION NO. FY2024-47

RESOLUTION RATIFYING THE ACTIONS OF THE EXECUTIVE COMMITTEE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, it is the practice of the Board of Trustees to authorize the Executive Committee of the Board to act on business of the College during the summer months when the Board does not typically meet; and

WHEREAS, the Board of Trustees, at its meeting held on June 23, 2023, authorized the Executive Committee of the Board to act on business of the College from June 24, 2023 until September 5, 2023; and

WHEREAS, the Executive Committee transacted business on behalf of the Board of Trustees in July and August 2023 as per the attached.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby ratifies the actions of the Executive Committee as taken in July and August 2023.

SUMMARY STATEMENT

This resolution ratifies the actions of the Executive Committee as taken in July and August 2023.

September 5, 2023

RESOLUTION NO. FY2024-01

**RESOLUTION AUTHORIZING RECEIPT OF AWARD OF A GRANT AND OF AN AGREEMENT
OF THE CAMDEN COUNTY PUBLIC HEALTH EMERGENCY GRANT FOR THE
REPLACEMENT OF THE REGIONAL EMERGENCY TRAINING CENTER SMOKE TOWER
TRAINING STRUCTURE**

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two government local units to enter into a contract to provide or receive any services or assistance which any party to the agreement is empowered to render within its jurisdiction, including any incidental to the primary purposes of any of the participating units; and

WHEREAS, Camden County College is governed by its Board of Trustees pursuant to N.J.S.A. 18A:64A-11, and pursuant to N.J.S.A. 18A:64A-12, the Board is empowered to exercise powers necessary or incidental to the establishment, maintenance, and operation of the College; and

WHEREAS, on March 11, 2021, the American Rescue Plan Act (the "ARPA") was signed by President Joseph R. Biden; and

WHEREAS, one of the purposes of the ARPA is to provide additional relief to address the continued impact of the COVID-19 Disease and Public Health Emergency; and

WHEREAS, the County of Camden (“County”), as the recipient of the Relief Funds, is responsible to disburse these funds to eligible recipients in accordance with the terms and provisions of the ARPA and any guidelines or regulations issued by the United States government or any of its agencies and/or departments; and

WHEREAS, the County of Camden and its ARPA consultant, Pino Consulting Group, Inc., have determined that Camden County College as the entity that owns, maintains and supports the Camden County College Regional Emergency Training Center would benefit from receiving funds from the County to replace the smoke tower training structure used for training of fire fighter personnel and other first responders across Camden County and the region and the County desires to provide the available amount of One Million One Hundred Thousand Dollars (\$1,100,000.00) to Camden County College for this purpose; and

WHEREAS, it is the recommendation of Jack Lipsett, Executive Director, Financial Administration, Orlando Cuevas, Executive Director, Public Safety Education & Training/Police Academy/RETC, and Helen Antonakakis, Executive Director for Finance and Planning, that the Board adopt this Resolution and enter into a Grant Agreement with the County for the Smoke Tower Training Structure Improvements (“Improvements”) in the amount of One Million One Hundred Thousand Dollars (\$1,100,000.00); and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that the College is authorized to enter into the Grant Agreement with the County of Camden and to receive the grant for the Smoke Tower Training Structure Improvements in the amount of One Million One Hundred Thousand Dollars (\$1,100,000.00) under the terms set forth therein; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute the County provided agreement and all other appropriate documents necessary to receive such a Grant and to

July 17, 2023

RESOLUTION NO. FY2024-01

take such actions as may be necessary and appropriate in connection herewith and are authorized to execute all documents or instruments to effectuate this Resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College to accept the Federal ARP Grant Funds provided to the County and to enter into a Grant Agreement with the County of Camden for the Smoke Tower Training Structure Improvements in the amount of One Million One Hundred Thousand Dollars (\$1,100,000.00).

The Provision of the Funds provides the disbursement will be in one lump sum and that:

- 1) may be used only for expenditures after the effective date & before December 31, 2024; and
- 2) must comply with details set forth in Section 3 of the Agreement; and if the College cannot expend any part of the Grant Award with eligible expenditures by the conclusion of the Project, then that portion shall be forfeited and returned to the County within five (5) calendar days of the conclusion of the project; and
- 3) Funds must be obligated by 12/31/2024 and expended by 12/31/2026; and
- 4) The County shall have access and use of the Structure; and
- 5) If it is determined that the Funds were used to pay for ineligible expenditures, then the College shall provide a credit to the County for the full amount associated with the ineligible funds; and
- 6) Procurement with funds provided by this Grant Agreement shall be accomplished only consistent with CCC documented procurement procedures provided the procurements conform to applicable Federal law and standards identified in 2 CFR Part 200.318 et seq.

RESOLUTION NO. FY2024-02

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE CHILD ASSAULT PREVENTION PROGRAM AND AUTHORIZING THE PROCUREMENT CONTRACTS FOR THEIR SUB-CONTRACTING COUNTY AGENCIES FOR THE FISCAL YEAR 2024

WHEREAS, N.J.S.A. 18A:64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and section (l) authorizes the Board to accept funds; and purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the College has been notified that the Department of Children and Families is offering a Child Assault Prevention (CAP) contract for the Fiscal Year 2024, namely, “Child Assault Prevention” program, for the performance period of July 1, 2023 to June 30, 2024, in the amount of ~~\$1,736,893~~ **\$1,858,475**; and for their sub-contracting agencies in the anticipated amount of ~~\$1,112,175~~ **\$1,198,467**; and

WHEREAS, through this program, Camden County College will provide and promote the reduction of violence against children through child assault and bullying prevention education programs which are delivered to students from Pre-K through 12th grade, their parents and educators/staff in local private/public schools, childcare centers, community organizations and institutions. The CAP programs provide prevention education via County CAP projects through sub-contracting agencies; i.e. mental health agencies, family success centers, prevention education agencies and county colleges; and

WHEREAS, Board acceptance is recommended by Helen Antonakakis, Executive Director for Finance and Planning, for both the acceptance of the funds and the procurement contracts for their sub-contracting county agencies.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Camden County College hereby accepts grant funds for “Child Assault Prevention” programs administered by the New Jersey Department of Children and Families for the Fiscal Year 2024 in the amount of ~~\$1,736,893~~ **\$1,858,475**;

BE IT ALSO HEREBY RESOLVED by the Board of Trustees to award contracts for the CAP sub-contracting agencies in the anticipated amount of ~~\$1,112,175~~ **\$1,198,467**; and

BE IT FURTHER RESOLVED that the proper officers of this College are hereby authorized to sign and execute such contracts or other documents as necessary and appropriate to to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept funds for a “Child Assault Prevention” grant program administered by the New Jersey Department of Children and Families for FY2024 during the period of July 1, 2023 through June 30, 2024 in the amount of ~~\$1,736,893~~ **\$1,858,475**. It further authorizes the College to engage in contracts for the CAP sub-contracting agencies in the anticipated amount of ~~\$1,112,175~~ **\$1,198,467**.

July 17, 2023

RESOLUTION NO. FY2024-04

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS AND CAMDEN COUNTY
COLLEGE FOR ELIGIBLE TRAINING PROVIDER AGREEMENT (CREDIT & NON-
CREDIT)**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the Monmouth County Board of County Commissioners provides job training to the public under the Workforce Innovation Opportunity Act and the New Jersey Workforce Development Program; and

WHEREAS, the NJ DLWD requires that the Monmouth County Board of County Commissioners authorize local agreements for contracting entities to provide said services; and

WHEREAS, Camden County College is an authorized training services provider on the New Jersey Eligible Training Providers List maintained by the New Jersey Department of Labor and Workforce Development (“NJDLWD”); and

WHEREAS, it is appropriate and within the mission and expertise of Camden County College to enter into a Trainer Provider Agreement with the Monmouth County Board of County Commissioners for credit and non-credit job training for the term of May 1, 2023 through June 30, 2024 based upon the recommendation of the College administration; and

WHEREAS, under the proposed Trainer Provider Agreement, the Monmouth County Board of County Commissioners will pay the College tuition of up to \$5,000 (\$4,000 for tuition and \$1,000 for all other costs) per participant receiving training; and

WHEREAS, Board approval to make the application is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College enter into a Trainer Provider Agreement with the Monmouth County Board of County Commissioners for the term of May 1, 2023 through June 30, 2024; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the Monmouth County Board of County Commissioners.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and Monmouth County Board of County Commissioners for the Trainer Provider Program, credit and non-credit, for the period of May 1, 2023 through June 30, 2024.

July 17, 2023

RESOLUTION NO. FY2024-05

RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN ROWAN UNIVERSITY / RUTGERS-CAMDEN BOARD OF GOVERNORS (JOINT BOARD) AND CAMDEN COUNTY COLLEGE

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the Rowan University/Rutgers–Camden Board of Governors (Joint Board) has three overarching objectives, one of which is a focus on civic engagement and building a variety of pathways to engage the community pertaining to health-related issues; and

WHEREAS, Camden County College is an authorized training services provider of health-related programming; and

WHEREAS, the Joint Board is seeking a partnership with Camden County College to support the Certified Medical Assistant (“CMA”) Pathways Program, a community-based program that will have an appreciable impact on the city of Camden and the region for years to come; and

WHEREAS, the proposed Agreement will be for a term of 12 months from the date of the fully executed agreement and for which the Joint Board will pay the College the student’s tuition of \$6,385 for each student that they sponsor who is receiving the training and classes are scheduled to begin in September; and

WHEREAS, Board approval to enter into this agreement is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College enter into an Agreement with the Rowan University/Rutgers–Camden Board of Governors for the term of 12 months from the fully executed date of the agreement; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to negotiate and to execute any further terms and all documents necessary to effectuate an appropriate an Agreement with the Rowan University/Rutgers–Camden Board of Governors (Joint Board).

SUMMARY STATEMENT

This resolution authorizes an agreement between the College and the Rowan University/Rutgers – Camden Board of Governors for the Joint Board to sponsor and pay the tuition for a class to attend a Certified Medical Assistant (“CMA”) Pathways Program commencing in September. The classes start in September and will be located at the Camden Campus. The agreement term will be for the period of 12 months from the fully executed date of the agreement. The Joint Board will pay tuition of \$6,385 for each student that they sponsor. After successful training in this program and serving their clinical hours the students will be certified to sit for a independent qualifying exam.

July 17, 2023

RESOLUTION NO. FY2024-06

RESOLUTION AUTHORIZING CONTINUATION OF THE SHARED SERVICES AGREEMENT BY AND BETWEEN THE CAMDEN COUNTY TECHNICAL SCHOOL AND CAMDEN COUNTY COLLEGE FOR OPERATING TECHNICAL INSTITUTE PROGRAM

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and NJSA 18A:64A-25.10 also authorizes the same; and

WHEREAS, by Resolution No. FY2011-124, the Board of Trustees previously approved consolidation of the adult education programs offered by the Technical Institute (“TI”) of the Camden County Technical School (“CCTS”) with the College’s Continuing Education programs, effective July 1, 2011 as part of the Camden County Transformation Initiative; and

WHEREAS, that Resolution was amended and where appropriate superseded by Resolution 2012-71 between CCC and CCTS in order to assure an uninterrupted and efficient consolidation; and

WHEREAS, the parties negotiated additional terms in successor agreements; and these were also authorized by successor Resolutions; and

WHEREAS, CCTS has agreed to do the following, among other things:

- provide to CCC, facilities at the Gloucester Township and Pennsauken campuses including classrooms, labs, shops, equipment, parking, administrative area, internet access, phones, copiers, security, custodial services, etc.;
- repair and maintain all of the facilities and equipment in working condition except for equipment solely used by the College and hereafter owned by it; and
- allow access to the facilities by CCC instructors, staff and students; and
- provide supplies and instructional materials on a prorated cost sharing basis for CCC programs and staff; and
- transfer to the College by this amended agreement certain equipment not used by CCTS; and

WHEREAS, CCC has agreed to do the following, among other things:

- pay CCTS facility use charges totaling \$82,037 for the TI programs hosted at CCTS;
- pay CCTS prorated cost for supplies and instructional materials for some common programs; and
- provide facility scheduling requests to CCTS for each year/semester; and

WHEREAS, the parties have negotiated additional terms reflected in successor agreements; and these were also authorized by successor Resolutions; and

July 17, 2023

RESOLUTION NO. FY2024-06

WHEREAS, that most recent comprehensive agreement has expired and must be renewed by the parties in order to continue the services, programs, and shared services as should be updated in accordance with the Uniform Shared Services Act; and

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall enter into a successor shared services agreement with the Camden County Technical School for the aforementioned services in connection with consolidation of the TI program; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any additional appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement with the Camden County Technical School for services associated with the consolidation of the Technical Institute within Camden County College under the same terms as have expired but for the term from July 1, 2023 through June 30, 2024.

July 17, 2023

RESOLUTION NO. FY2024-07

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO RICCO CONSTRUCTION FOR DEMOLITION OF THE FIRE ACADEMY SMOKE BUILDING

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (15) (19) such a purchase is exempt from public bidding; and

WHEREAS, the smoke tower located at the Camden County College RETC campus requires demolition. Three quotes were obtained and Ricco Construction Corp. was the lowest quote for the demolition of the block building, removing slabs, foundations and footing and back filling to meet existing grade while removing all demolition debris; and

WHEREAS, it is the recommendation of Joe Monk, Camden County Improvement Authority, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to **Ricco Construction Corp. (#FY24BEDC-01)** pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of **\$22,400.00 the lowest proposal among them**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #9210683-500200 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to the prohibition against making contribution above the limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a Non-Fair and Open contract be and is hereby **AWARDED** to **Ricco Construction Corp. (#FY24BEDC-01)** to provide demolition of the smoke tower on the Regional Emergency Training Center Campus in Blackwood, NJ in the anticipated amount of **\$22,400.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and to execute all such documents or other instruments and to make appropriate arrangements to make the payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a Non-Fair and Open contract to Ricco Construction Corp. to provide the College with the demolition of the smoke tower on the Regional Emergency Training Center Campus in Blackwood, NJ in the anticipated amount of \$22,400.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 17, 2023

RESOLUTION NO. FY2024-08

**RESOLUTION AWARDING FAIR AND OPEN REQUEST FOR PROPOSAL
FOR WEB-BASED ONLINE AWARENESS TRAINING**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A; 64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1) & (19); and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **Web-Based Online Awareness Training** which in accordance with N. J. S.A. 19:44A-20.7 the use of the Request for Proposal process as implemented in connection with **#FY23RFP-56** was done in a Fair and Open process as the RFP was publicly advertised in newspapers and on the Internet website maintained by Camden County, and is being awarded after public solicitation of proposals or qualifications, with criteria established in writing prior to the proposals or qualifications being publicly opened and one (1) submission response was received, being that from Safety Matters, Inc., d/b/a eSafety; and

WHEREAS, an analysis of the proposals was received and performed by the College’s RFP Committee composed of Crystal Killebrew, Assistant Director of Human Resources and Anne Spagnolia, Human Resources Administrator, and pursuant to the criteria, the qualifying bidder and the highest responsible and most advantageous to the College of the Proposals submitted is that of Safety Matters, Inc., d/b/a eSafety; and it is the unanimous recommendation of those committee members to award the contract to Safety Matters, Inc., d/b/a/ eSafety; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds and the encumbrance of funds for this action in account #168720-61450 in the amount of \$44,500.00 for the two-year period; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the RFP process utilized in **#FY21RFP-73** for **Online Awareness Training** is deemed to have been a Fair and Open process and is **AWARDED** to Safety Matters, Inc. of Grand Haven, Michigan based on the proposals, pursuant to the terms and conditions for this contract being from **July 15, 2023** through **June 30, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract by a Fair and Open RFP process to Safety Matters, Inc., d/b/a eSafety of Grand Haven, Michigan for the period of July 15, 2023 through June 30, 2025 in the anticipated amount of \$44,500.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 17, 2023

RESOLUTION NO. FY2024-08

RFP Responses
for
Online Awareness Training
(#FY23RFP-56)

| Responses: | Total Proposal: |
|--|------------------------|
| Safety Matters, Inc., d/b/a eSafety Grand Haven, MI | \$44,500.000 |

July 17, 2023

RESOLUTION NO. FY2024-09

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
GROUNDS SUPPLIES, LANDSCAPING/TURF CARE MATERIALS, GROUNDS
LAWN EQUIPMENT, PARTS AND REPAIRS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts and Repairs**, Bid #FY23ITB-53, were received and the response is attached below; and

WHEREAS, no bids were received for Base Bid A, Base Bid B, Base Bid C, Base Bid D and Base Bid F which will be not be re-advertised because the department has determined that at this time, they do not require these items; and

WHEREAS, it is the recommendation of Markis Rouse, Coordinator of Facilities Operations, Kay Byrd, Director of Facilities Services and Sustainability, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, to award contracts as identified on the attached Individual Itemized Award Listing as set forth therein as being respectively the lowest responsible bidders; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-61454 and various departmental accounts.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #F23ITB-53** for Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts and Repairs be and is hereby **AWARDED** to **SiteOne Landscape Supply, LLC** in the anticipated amount of **\$35,000.00 on an as-needed basis** with terms commencing on **September 1, 2023 through August 31, 2024** pursuant to the terms and conditions for the bid and reject all other bids; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for the individually bid items on the attached Individual Itemized Award Listing to SiteOne Landscape Supply, LLC in the anticipated amount of \$35,000.00 on an as-needed basis. All of these items are required for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to be procured on an as-needed basis during the period of September 1, 2023 to August 31, 2024.

This resolution also recommends to not re-advertise the no bid Items in Base Bid A, Base Bid B, Base Bid C, Base Bid D and Base Bid F as the department does not currently require these items.

July 17, 2023

Bid Responses
Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn
Equipment, Parts and Repairs
(Bid #FY23ITB-53)

SiteOne Landscaping, LLC
Cleveland, OH

| | | |
|--------------------------|---|--------------------------------|
| E. Grass Seed | Grass Seed (turf type). A tri-blend of turf type perennial ryegrass and a turf type tall fescue are used. Purchases are typically made as needed, in whole pallets, but pricing should be by the pound. | |
| ITEM # | DESCRIPTION | TOTAL PRICE |
| E1 | 50-pound bags of turf type Perennial Ryegrass seed blend | \$105.59 |
| E2 | 50-pound bags of turf type Tall Fescue grass seed. | \$102.30 |
| E3 | Miscellaneous – the College may purchase other types of grass seed in this category that are not listed here. Provide the discount (-) from retail list price or markup (+) from wholesale list price that would be given to the College for any additional items in this category. | Wholesale Price Offered |

| | | |
|---------------------------------------|--|--------------------------------|
| G. Athletic Field Supplies | Athletic Field Supplies - Turf care supplies for athletic fields. | |
| ITEM # | DESCRIPTION | UNIT PRICE |
| G1 | Athletic field marking lime, 50 lb. bag | \$6.96 |
| G2 | Calcined Clay (red) infield drying agent, granulated, 50 lb. bag | \$12.45 |
| G3 | Miscellaneous – the College may purchase other types of materials in this category that are not listed here. Provide the discount (-) from retail list price or markup (+) from wholesale list price that would be given to the College for any additional items in this category. | Wholesale Price Offered |

RESOLUTION NO. FY2024-10

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR BUILDING
MATERIALS, EQUIPMENT, SUPPLIES AND TOOLS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Building Materials, Equipment, Supplies and Tools Bid #FY23ITB-54**, and all bids received are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager; Michael Hagarty, Camden County Improvement Authority, Director of Building Operations, Camden County; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in accounts #164698-62419, 164708-62419, 164719-62419, 164688-62419 and various College and grant funded accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-54** for **Building Materials, Equipment, Supplies and Tools** be and is hereby **AWARDED** to **Lowe’s Home Centers, LLC** in the **anticipated amount of \$50,000.00** on an as-needed basis with terms commencing on **September 1, 2023** through **August 31, 2024** pursuant to the terms and conditions set forth in the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and to execute all such documents or other instruments and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Lowe’s Home Centers, LLC for building materials, equipment, supplies and tools on an as-needed basis in the anticipated amount of \$50,000.00 with terms commencing on September 1, 2023 through August 31, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2024-10

Bid Responses
for
Building Materials, Equipment, Supplies and Tools
(Bid #FY23ITB-54)

| Bidders | Total Bid |
|---|--------------------------------------|
| Lowe's Home Centers, LLC Mooresville, NC | 5% discount Exception – Section E |

July 17, 2023

RESOLUTION NO. FY2024-11

**RESOLUTION AWARDING CONTRACT FOR RECORDS SHREDDING SERVICES
THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD**

WHEREAS purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS the College is an authorized member of the state approved Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore the College is permitted to award and enter into contracts where the CCCPS has procured and awarded agreements; and

WHEREAS CCCPS publicly advertised Bid #A-14/2023 for the procurement of records shredding services on an “as-needed” basis with a one-year optional renewal. On May 23, 2023, the County as Lead Agency received and publicly opened and subsequently awarded a shredding services contract on an “as-needed” basis with a one-year option to renew through the CCCPS bid to Secured Document Destruction, LLC with terms commencing on or about July 1, 2023 through June 30, 2024 with the option to renew; and

WHEREAS it is the recommendation of Jack Lipsett, Executive Director of Financial Administrative Services and of Melissa Manera, Manager of Purchasing to procure records shredding services on this as-needed basis through the CCCPS contract proposal from Secured Document Destruction, LLC with terms commencing on July 1, 2023 through June 30, 2024; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for record shredding services in various departmental account numbers on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to award a contract for records shredding services through the contract procured by Camden County Cooperative Pricing System – Identifier #57-CCCPS to **Secured Document Destruction, LLC**. in the anticipated amount of **\$12,255.00** with terms commencing on or about **July 1, 2023** through **June 30, 2024**, with an optional one-year renewal, which is subject to appropriate contract terms; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to procure records shredding services through the Camden County Cooperative Pricing System contract procured under its – Identifier #57–CCCPS under Bid #A-14/2023 by award to **Secured Document Destruction, LLC** during the period of July 1, 2023 to June 30, 2024 with a one-year option in favor of the College to choose to renew in the anticipated amount of **\$12,255.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 17, 2023

RESOLUTION NO FY2024-12

RESOLUTION RESCINDING AWARDED CONTRACT FOR EVENTS TENT RENTAL AND INSTALLATION

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for competitive bids for **Events Tent Rental and Installation**, Bid #FY23ITB-34 and on May 2, 2023, the Board of Trustees awarded a contract to L & A Tent Rentals, Inc. for graduation tent rental and installation in the anticipated amount of \$97,900.00 in accordance with the adopted Resolution FY2023-204 and the terms of that bid; and

WHEREAS, the graduation tent is perceived as no longer accommodating enough of the guests and it is believed to be a visual barrier for guests that are seated on the outside of the tent. In its original form, the idea was to provide adequate shelter in the event of inclement weather. However, with over 50% of the audience seated outside of the tent, it no longer serves sufficient purpose; and

WHEREAS, the College administration therefore recommends that the Board of Trustees rescind the contract award to L & A Tent Rentals, Inc.; and

THEREFORE, BE IT RESOLVED by the Camden County College Board of Trustees that the aforementioned award of Resolution FY2023-204 for a Contract from **Bid #FY23ITB-34** for the **Events Tent Rental and Installation** be and is hereby rescinded from L & A Tent Rentals, Inc. and the College and Staff 's authority to execute any such contract is rescinded; and

BE IT FURTHER RESOLVED that the proper officers of the College are directed to cancel such reservations and all arrangements for the use of those tents at graduation on the upcoming dates in 2024 and 2025 in order to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution rescinds the resolution authorizing an award to L & A Tent Rentals, Inc. for the reservation and rental of the tents used for the College's graduation event and withdraws such a contract or authority to exercise or execute any such documents for the \$97,900.00 price for the two years. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

July 17, 2023

RESOLUTION NO. FY2024-13

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

July 17, 2023

PERSONNEL RECOMMENDATIONS

New Hires

Patrick Beckett
(replacement)

Recruiter, Permanent Part-Time
Student Affairs
Effective July 24, 2023

Seth Dasta
(replacement)

Community Service Officer
Public Safety
Effective July 24, 2023

Somayeh Keshavarz
(replacement)

Assistant Professor II - Computer Science
Academic Affairs
Effective August 28, 2023

Lindsay Prickett
(new position)

Academic Operations Specialist
Academic Affairs
Effective July 24, 2023

Rosalina Rodriguez
(replacement)

Office Manager-Public Safety/Regional Emergency Training Center
Public Safety
Effective July 24, 2023

Amber Weber
(replacement)

Professional Advisor
Student Affairs
Effective July 24, 2023

Reassignments/Transfers

Martine Howard
(replacement)

From Interim Dean-Liberal Arts and Professional Studies
To Associate Professor-Language and Culture
Academic Affairs
Effective July 01, 2023

Jeff Love
(replacement)

From Public Safety Officer-Permanent Part-Time
To Public Safety Officer-Full-Time
Public Safety
Effective July 24, 2023

Kalanni Plaza
(replacement)

From EOF Navigator/Recruiter
To EOF Student Advisor
Student Affairs
Effective July 10, 2023

Separation

Cecelia Murphy

Risk Management, Legal Assistant & OPRA Custodian
Legal Services
Effective December 31, 2023

Leaves

| | |
|-------------------|--|
| Michelle Barnhill | Administrative Assistant Math, Science, Health Careers Effective June 20, 2023 – August 01, 2023 |
| Tara Lederer | Administrative Assistant Academic Affairs Effective June 5, 2023 – July 03, 2023 |
| Lonese Kato | Office Assistant Transition to College Effective June 7, 2023 – July 31, 2023 |
| Alyssa Magin | B Secretary Liberal Arts and Professional Studies Effective August 7, 2023 – September 23, 2023 |
| Lindsay Riiff | Benefits Manager Human Resources Effective August 14, 2023 – September 29, 2023 |

Government Services Division

Reassignments/Transfers

| | |
|-----------------|--|
| Rhonda Denson | From Government Services Officer-LEO, Temporary part-time To Government Services Officer-LEO, Permanent part-time Financial Administrative Services Effective July 24, 2023 |
| Terry Hogan | From Government Services Officer-LEO, Temporary part-time To Government Services Officer-LEO, Permanent part-time Financial Administrative Services Effective July 24, 2023 |
| Lorri McCormick | From Government Services Officer, Temporary part-time To Government Services Officer, Permanent part-time Financial Administrative Services Effective July 24, 2023 |

Separations

| | |
|------------------------|---|
| Christopher DiMartinis | Government Services Officer Financial Administrative Services Effective June 23, 2023 |
| Tariq Hills | Government Services Officer Financial Administrative Services Effective July 6, 2023 |

RESOLUTION NO. FY2024-16

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF EDUCATION FOR THE NITA M. LOWEY 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT FOR FY 2024

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College and the College has received notice of a grant award from the New Jersey Department of Education, namely the:

“Nita M. Lowey 21st Century Community Learning Centers” grant for a total of \$425,000 for the 2023-2024 program year which is year five of five in the second (5) year cycle; and

WHEREAS, the College will serve 151 students and their parents at Pennsauken High School and Overbrook High School with the goal of enhancing student achievement, social/emotional development and college/career readiness; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept grant funds from the New Jersey Department of Education for the “Nita M. Lowey 21st Century Community Learning Centers” program for FY2024 in the amount of \$425,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or instruments as may be necessary and appropriate to effectuate this Resolution of the Board.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept funds for a “Nita M. Lowey 21st Century Community Learning Centers” continuation grant administered by the New Jersey Department of Education for FY2024, program year five of five, in the amount of \$425,000.00.

August 10, 2023

RESOLUTION NO. FY2024-17

**AMENDED RESOLUTION AWARDING CONTRACT FOR PURCHASES FROM
NEW JERSEY STATE CONTRACT**

WHEREAS procurement and purchasing procedures by Camden County College are governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.9, purchases for materials and services pursuant to a vendor contract which are permitted to be awarded by the College pursuant to contracts that exist with the State of New Jersey by their Division of Purchase and Property under Contract Number #80802; and

WHEREAS, the College Board of Trustees on November 1, 2022 in Resolution No. FY2023-63, authorized the College to utilize New Jersey State Contracts to procure and make purchases under contracts entered into on behalf of the State of New Jersey by the Division of Purchase and Property; and

WHEREAS, it is the recommendation of Walter George, Director of User Services, Jack Post, Chief Information Officer, Jack Lipsett, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing to award for these services to procure a service agreement for hardware and software for the Avaya telecommunication system for service and support. It is anticipated to expend approximately \$255,000.00 with the New Jersey State Contract vendor: Avaya, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in various OIT accounts.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that it hereby authorizes this AWARD of contract to this vendor identified herein as an authorized vendor for which the College anticipates expending approximately \$85,000 per year on an as-needed basis over the course of a three-year contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any other necessary further terms and execute documents and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the College to utilize the applicable State contract #80802 to procure an Avaya vendor seller agreement for hardware, software and service for the Avaya telecommunication system for service and support. Pursuant to N.J.S.A. 18A:64A-25.9, the College is authorized to make purchases and contracts for materials and services pursuant to a contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property. The anticipated expense will be up to approximately \$255,000.00 over the three years. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-18

RESOLUTION AWARDING BID FOR INSTANT ENROLLMENT APPLICATION

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Instant Enrollment Application, Bid #FY24ITB-02**, and responsive bids received are attached below under “Bid Responses”; and

WHEREAS, a bid submission was received from Modern Campus USA, Inc and is rejected due to failing to submit a response using the forms provided in the bidding documents as required bidding documents; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Office of Information Technology, Mahima Chauhan, Director of Project Management and Financial Systems, Office of Information of Technology, Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administration to award a contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #155083-61426 and #9230641-61426 in Year 1 and subject to the availability of funds in Year 2, and is noted that any contract entered into shall reflect that it is subject to funding pursuant to N.J.S.A. 18A:64A-25.28(q) or contains an appropriate cancellation clause; and

NOW, THEREFORE BE IT RESOLVED by the College that the aforementioned **Bid #FY24ITB-02 for Instant Enrollment Application**, be and is hereby **AWARDED** to **Entrinsik, Inc. for \$39,200.00 implementation fee and \$23,900.00 annual licensing fee for Year 1 and \$23,900.00 annual licensing fee for Year 2**, with terms commencing on **September 1, 2023 to August 31, 2025** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms and to execute any other documents or instruments so as to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to **Entrinsik, Inc.** for instant enrollment application as identified above for the anticipated amounts over the two years equaling a total aggregate of **\$87,000.00** as indicated in the anticipated amount during the period of September 1, 2023 to June 30, 2025. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

Bid Response
for
Instant Enrollment Application
(Bid #FY24ITB-02)

| Bidder | Fees |
|--------------------------------|---|
| Ellucian Elevate Reston, VA | Year 1 Licensing Fee: \$56,00.00 Year 2 Licensing Fee: \$58,000 Implementation Fee: \$79,689.00 Cost of Additional Licensing: TBD Hourly consulting fee: \$263.00 Hourly training fee: \$263.00 |
| Entrinsik, Inc. Raleigh, NC | Year 1 Licensing Fee: \$23,900.00 Year 1 Licensing Fee: \$23,900.00 Implementation Fee: \$39,200.00 Cost of Additional Licensing (10): \$2,200.00/annually Hourly consulting fee: \$250.00 Hourly training fee: \$250.00 |

RESOLUTION NO. FY2024-19

**RESOLUTION REJECTING BIDS FOR AI BASED TEXT ANALYSIS APPLICATION
AND AUTHORIZING RE-ADVERTISEMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and in a conformance with that Act the College publicly advertised for bids for **AI Based Text Analysis Application Bid #FY24ITB-01**, and one bid submission was received; and

WHEREAS, the bid submission from CopyLeaks, Inc. in Stamford, Connecticut is rejected for non-compliance with the bid specifications for failure to submit Exhibit K (Debarment Certification Form) and Exhibit M (Disclosure of All Subcontractors and Sites and Certification of Compliance) as required in the specification and by state regulation; and

WHEREAS, it is the recommendation of Patrick Chadd, Dean of eLearning and Academic Support Services, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, to reject the bid as stated herein and re-advertise for such a similar bid; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24ITB-01 for AI Based Text Analysis Application** be and is hereby **REJECTED** and the Manager of Purchasing is authorized to re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects the only bid submission as being non-compliant for **AI Based Text Analysis Application Bid #FY24ITB-01** and further authorizes the Manager of Purchasing to re-advertise a bid for such services as desired. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-20

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO MIKE HOLT ENTERPRISES OF LEESBURG FOR AN ELECTRICAL APPRENTICESHIP TRAINING PROGRAM

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a)(3) and (6) is exempt from public bidding; and

WHEREAS, Mike Holt Enterprises of Leesburg provides an approved online curriculum for an Electrical Apprenticeship Training Program which provides students lifetime access; and

WHEREAS, it is the recommendation of Kaina Hanna, Associate Dean of School, Community & Workforce Training, Margo Venable, Executive Dean of School, Community & Workforce Training Programs, Melissa Manera, Manager of Purchasing and Jack Lipsett, Director of Financial Administration to award a non-fair and open contract to Mike Holt Enterprises of Leesburg (#FY24BEDC-03) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of \$20,000.00 with terms commencing on September 1, 2023 through August 31, 2025; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #111268-62206 for Year 1. Funding for Year 2 is subject to the availability of funding and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to the prohibition against making contributions in excess of the limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Mike Holt Enterprises of Leesburg (#FY24BEDC-03)** to provide the curriculum for Electrical Apprenticeship Training on an as-needed basis in the anticipated amount of **\$20,000.00** with terms commencing on **September 1, 2023 through August 31, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Mike Holt Enterprises of Leesburg to provide the College with curriculum for Electrical Apprenticeship Training on an as-needed basis as indicated in the anticipated amount of **\$20,000.00** with terms commencing on **September 1, 2023 through August 31, 2025**; To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-21

**RESOLUTION AUTHORIZING JOINT PURCHASING CONSORTIUM RENEWAL
CONTRACT AGREEMENT FOR “CANVAS” LEARNING MANAGEMENT SYSTEM (LMS)**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 allows County Colleges to enter into joint purchasing agreements; and

WHEREAS, the College has long been a participating member of the New Jersey Council of County Colleges Joint Purchasing Consortium (NJCCCJPC) with Ocean County College as the Lead Agency. The NJCCC JPC publicly bid a contract for the renewal of Learning Management System(s), which was opened on June 18, 2019 and awarded on June 27, 2019 by the Lead Agency so as to be available for award by any other of the participating colleges. That award of this contract went to Instructure, Inc. with their Canvas LMS and with terms commencing July 1, 2019 through June 30, 2022 with the two possible additional one-year option renewals. NJCCC JPC awarded each, having now awarded the second one-year optional with terms commencing on July 1, 2023 through June 30, 2024; and

WHEREAS, it is the recommendation of Patrick Chadd, Dean of eLearning and Academic Support Services; David Edwards, Executive Vice President of Academic Affairs; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing to have Camden County College also exercise its option for the second one-year renewal for the Learning Management System to utilize the additional year terms with Instructure, Inc., so as to commence on **July 1, 2023** through **June 30, 2024**; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning, has certified funding in account #128093-62208 on an as-needed basis for FY2024.

THEREFORE, BE IT HEREBY RESOLVED that this BOARD OF TRUSTEES exercises its option to renew the additional year of contract for the Learning Management System **FY21JPC-42** and such is hereby **AWARDED** to **Instructure, Inc.** in the anticipated amount of at least **\$142,833.00** commencing **July 1, 2023** through **June 30, 2024** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the NJCCC JPC option to extend the contract for the second one-year renewal of Canvas Learning Management System (LMS) to **Instructure, Inc.** in the anticipated amount of **\$142,833.00** pursuant to N.J.S.A. 18A:64A-25.10., for the period of July 1, 2023 through June 30, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-22

**RESOLUTION AWARDING CONTRACT FOR FIRE ALARM MAINTENANCE SERVICES
THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Board of Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts that the CCCPS has procured and awarded an agreement; and

WHEREAS the County of Camden, as the Lead Agency for CCCPS publicly advertised, opened and awarded Bid #A-33/2022 on July 21, 2022 for the procurement of Fire Alarm Maintenance Services as described in that bid to **Fire and Security Technologies, Inc.** and on July 20, 2023 the County exercised the option to award the second-year renewal contract from that bid; and

WHEREAS, it is the recommendation of the College's consultant Michael Hagarty, Director of Planning and Development for Camden County; Michael Calabrese, College Buildings Operation Manager; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, to exercise the optional second-year for fire alarm maintenance services with **Fire and Security Technologies, Inc.**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds on an as-needed basis in accounts #164688-61424, #164259-61424, #164698-61424, #164719-61424 and #164708-61424.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to award a renewal contract for fire alarm maintenance services through the contract procured by Camden County Cooperative Pricing System – Identifier #57-CCCPS to **Fire and Security Technologies, Inc.** in the anticipated amount of **\$77,750.00** with terms commencing on or about **August 1, 2023 through July 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution utilizes the option to award the one-year renewal contract for fire alarm maintenance services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-33/2022 by award to **Fire and Security Technologies, Inc.** during the period of August 1, 2023 through July 31, 2024; in the anticipated amount of **\$77,750.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-23

**RESOLUTION AWARDING CONTRACT FOR LEASED PORTABLE TOILET UNITS
FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq* and the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS); and

WHEREAS the Camden County Cooperative Pricing System with the County Commissioners (County) as Lead Agency met all procurement obligations and publicly advertised for Bid A-12/2022 for the CCCPS and awarded on May 19, 2022 the contracts for procurement of leased portable toilet units with an optional one-year renewal contract. The CCCPS has now exercised the option for the additional one-year contract on May 18, 2023 and the Colleges seeks to utilize that award on an as-needed basis; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, that the College exercise its option to renew a one-year contract for leased portable toilet units from **Dimeglio Septic, Inc.** with terms commencing on or about June 1, 2023 through May 31, 2024; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for leased portable toilet units is available in account #164686-64206 and in various accounts for FY2024.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise that option to award a renewal contract for leased portable toilet units through the contract procured by the Camden County Cooperative Pricing System – Identifier #57-CCCPS to **Dimeglio Septic, Inc.** in the anticipated amount of **\$1,800.00** with terms commencing on or about **June 1, 2023 through May 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution utilizes the option to award the one-year renewal contract for leased portable toilet units through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-12/2022 by award to **Dimeglio Septic, Inc.** during the period of June 1, 2023 through May 31, 2024 in the anticipated amount of **\$1,800.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary

August 10, 2023

RESOLUTION NO. FY2024-24

**RESOLUTION AWARDING FACILITIES MANAGEMENT SERVICES FROM COUNTY
SHARED SERVICES CONTRACT**

WHEREAS purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) and therefore is permitted to award and enter into contracts where the CCCPS has procured and awarded agreements on behalf of its participants; and

WHEREAS the Camden County Commissioners (County) as the Lead Agency for CCCPS publicly advertised, opened and awarded Bid #A-31/2022 on July 21, 2022 for the procurement of Facilities Management Services as described in that bid to **Meridian Property Services, Inc.** and on July 20, 2023 the County exercised the option to award the second-year renewal contract from that bid; and

WHEREAS the College's consultant Michael Hagarty, Director of Planning and Development for Camden County and Michael Calabrese, College Buildings Operation Manager; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, all recommend exercising the option and awarding the second-year renewal contract for facilities management services to Meridian Property Services, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for facilities management services in accounts #164687-51104 and #164689-51104 for FY2024 and is subject to availability of funds in FY2025.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise the option to award a second-year renewal of that contract to **Meridian Property Services** for facilities management services through the CCCPS – Identifier #57-CCCPS in the anticipated amount of **\$517,900.00** with terms commencing on **August 1, 2023** through **July 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College's option to award the one-year renewal contract for facilities management services to Meridian Property Services, Inc. in the anticipated amount of \$517,900.00 through the Camden County Cooperative Pricing System under its – Identifier #57 – CCCPS under Bid #A-31/2022 with terms commencing on August 1, 2023 through July 31, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-25

**RESOLUTION AWARDING CONTRACT FOR HVAC MAINTENANCE SERVICE
CONTRACTS THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) and therefore is permitted to award and enter into contracts where the CCCPS has procured and awarded an agreement on behalf of its members; and

WHEREAS the Camden County Board of Commissioners (County) as the Lead Agency for CCCPS publicly advertised, opened and awarded Bid #A-32/2022 on July 21, 2022 for the procurement of HVAC Services as described in that bid to **Northeast Mechanical Services, Inc.** and on July 20, 2023 the CCCPS exercised the option to award the one-year renewal contract from that bid; and

WHEREAS, it is the recommendation of the College's consultant Michael Hagarty, Director of Planning and Development for Camden County, Michael Calabrese, College Buildings Operation Manager; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, to also exercise the one-year option and award a one-year renewal of the contract for HVAC Services with **Northeast Mechanical Services, Inc.**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funds are available in various operational accounts for each of the respective sites for FY2024; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to authorize the College officials to exercise the option to award a one-year renewal of that contract for HVAC services to **Northeast Mechanical Services, Inc.** through the CCCPS – Identifier #57-CCCPS identified above for **Base Bid A HVAC maintenance service contract and Base B Service Trade Unit Prices on an as needed basis** in the anticipated amount of **\$421,532.00** with terms commencing on **August 1, 2023** through **July 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the College's to exercise its option to award the one-year renewal for HVAC maintenance service contract through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS under Bid #A-32/2022 to Northeast Mechanical Services, Inc., with terms commencing on August 1, 2023 through July 31, 2024 in the anticipated amount of \$421,532.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-26

**RESOLUTION AWARDING PREVENTATIVE MAINTENANCE SERVICE
CONTRACT FOR EMERGENCY GENERATOR EQUIPMENT FROM CAMDEN
COUNTY COOPERATIVE PRICING SYSTEM AWARD**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) and therefore is permitted to award and enter into contracts the CCCPS has procured and awarded agreements on behalf of its members ; and

WHEREAS the Camden County Commissioners (County) as the Lead Agency for CCCPS received and publicly opened under Bid #A-32/2023 on July 6, 2023 for a preventative maintenance service contract for emergency generator equipment on an “as-needed” basis with two one-year options to renew. The Colleges seeks to utilize that award as an “as-needed” contract with a one-year optional renewal; and

WHEREAS, it is the recommendation of the College’s consultant Michael Hagarty, Director of Planning and Development for Camden County and Michael Calabrese, College Buildings Operation Manager; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, to enter into that preventative maintenance service contract for emergency generator equipment on an as-needed basis through the CCCPS contract from FM Generator, Inc. with terms commencing as of the initial contract term of August 1, 2023 through July 30, 2024 and including the options for two additional one-year options if exercised by the CCCPS; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for preventative maintenance for emergency generator equipment in various departmental account numbers on an as-needed basis for this one-year term.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to award a contract for preventative maintenance service for emergency generator equipment through the bid offered to Camden County Cooperative Pricing System – Identifier #57-CCCPS to **FM Generator, Inc.** in the anticipated amount of **\$19,075.00** for year one, **\$165.00 per hour** for straight time, **\$247.50 per hour** for overtime and **\$330.00 per hour** for Sundays and holidays with terms commencing on or about **August 1, 2023** through **July 30, 2024**, with options in the College’s favor for two additional one-year renewals at the same contract terms if exercised by the CCCPS; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further and additional terms and to execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

August 10, 2023

SUMMARY STATEMENT

This resolution authorizes the award by the College to procure a preventative maintenance service contract for emergency generator equipment through the Camden County Cooperative Pricing System contract under its- Identifier #57-CCCPS under Bid#A-32/2023 by award to **FM Generator, Inc.** during the period of August 1, 2023 through July 30, 2024 with two additional one-year options to renew if such are exercised by the CCCPS for the College to then exercise the options at the same terms in the anticipated amount of **\$19,075.00** for year one, **\$165.00 per hour** for straight time, **\$247.50 per hour** for overtime and **\$330.00 per hour** for Sundays and holidays. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2024-27

**RESOLUTION AUTHORIZING JOINT PURCHASING CONSORTIUM RENEWAL
CONTRACT AGREEMENT FOR PROMOTIONAL ITEM ONLINE STOREFRONT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 allows County Colleges to enter into joint purchasing agreements; and

WHEREAS, the College has been a Participating Member, as approved by the Board of Trustees and as in conformance with the New Jersey Council of County Colleges Joint Purchasing Consortium (NJCCC JPC), which publicly bid and awarded a contract for promotional items online storefront to purchase college branded promotional items, which was opened on April 19, 2023 and awarded on April 27, 2023 by the Board of Trustees of Ocean County College on behalf of any of the participating colleges that choose to contract. This contract was awarded to Consolidus, LLC with terms commencing July 1, 2023 through June 30, 2024 with an option of an additional one-year renewal to be exercised by the JPS; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award the one-year contract for promotional item online storefront to Consolidus, LLC on an as-needed basis with terms commencing on **July 1, 2023** through **June 30, 2024** with the option of a one-year renewal if the JPS exercises the option; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning, has certified funding in various College accounts on an as-needed basis for FY2024.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the award of the Promotional Item Online Storefront, **FY24JPC-49** be and is hereby AWARDED to **Consolidus, LLC** in the anticipated amount of **\$25,000.00** on an as-needed basis with terms commencing **July 1, 2023** through **June 30, 2024** with a one-year optional renewal pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the College to participate in contracting, through a NJCCC JPC contract, for the one-year contract of Promotional Item Online Storefront to **Consolidus, LLC** on an as-needed basis in the anticipated amount of **\$25,000.00** pursuant to N.J.S.A. 18A:64A-25.10. during the period of July 1, 2023 through June 30, 2024 with a possible option for a one-year renewal. This is solely for the creation and production of college branded items that are utilized in promotional giveaways by this College. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

August 10, 2023

RESOLUTION NO. FY2024-28

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

August 10, 2023

PERSONNEL RECOMMENDATIONS

New Hires

Jenell Carrero
(replacement)

Administrative Associate, Acting
Gateway to College
Effective August 21, 2023

Brandon Latimer
(new position)

Assistant Director of Special Populations, Acting
Gateway to College
Effective August 28, 2023

Joy Lucas
(new position)

Program Assistant, Acting
School, Community and Workforce Training Programs
Effective August 21, 2023

Alan Nobles
(replacement)

Supervisor
Public Safety
Effective August 21, 2023

Remington Vickers
(new position)

Academic Support Services Learning Coach
Academic Affairs
Effective August 21, 2023

Reassignments/Transfers

Robert Doyle

From Assistant Director of Emergency Management/Public
Safety Training Coordinator/Investigator, Acting
To Assistant Director of Emergency Management/Public
Safety Training Coordinator/Investigator
Effective August 21, 2023

Wendy Witzel
(replacement)

From Adjunct Professor
To Teaching Administrator/Director of Surgical Technology
Surgical Technology
Effective August 21, 2023

Promotion

Stephanie Bain
(replacement)

From Administrative Associate
To Career and Technical Institute Manager
School, Community and Workforce Training Programs
Effective August 21, 2023

Separations

Jeffrey Chapline

Technician
Automotive Technology
Effective September 30, 2023

Richard Dolan

Teaching Administrator/Director
Computer Systems Technology/Cybersecurity/Game and
Web Design and Development
Effective May 31, 2024

Jayne McGovern-Unger Federal Work Study and Special Projects Coordinator
Student Affairs
Effective December 31, 2023

Dominique Onigbanjo Program Director, Permanent part-time
Camden Scholars Program
Effective August 3, 2023

Leaves

Donna Armstrong Professor
Academic Skills English
Effective August 29, 2023 – January 16, 2024

Jennifer Garrett Manager
Financial Aid
Effective July 20, 2023 – August 25, 2023

Jacqueline Goodall Office Manager
Facilities
Effective July 31, 2023 – July 30, 2024

Alyssa Magin B Secretary
Liberal Arts & Professional Studies
Effective December 18, 2023 – January 3, 2024

Lindsay Riiff Benefits Manager
Human Resources
Effective November 7, 2023 – January 28, 2024

Orlando Robinson Student Support Services -Student Success Coach
Student Affairs
Effective July 31, 2023 – August 14, 2023

Government Services Division

Reassignments/Transfers

Bruce Edmonds From Government Services Officer-LEO, Temporary part-time
To Government Services Officer-LEO, Permanent part-time
Financial Administrative Services
Effective August 21, 2023

Promotion

Mark Saunders From Government Services Officer-LEO, Permanent part-time
To Government Services Officer LEO Supervisor, Permanent part-time
Financial Administrative Services
Effective August 21, 2023

Separation

Benjamin Brown

Government Services Officer
Financial Administrative Services
Effective August 3, 2023

Leaves

Cody Barron

Mechanic
Facilities
Effective June 24, 2023 – July 11, 2023

Terrance Carpenter

Government Services Officer
Financial Administration
Effective June 12, 2023 – July 23, 2023