

John T. Hanson, Chair, called the **June 4, 2021** regular meeting of the Board of Trustees of Camden County College to order at **8:41 AM** in the Connector Building, Room 101, Blackwood Campus, Blackwood, New Jersey.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via electronic letters transmitted to the *Courier Post* and the *Retrospect* on November 10, 2020, May 14, 2021 and May 26, 2021. A copy had also been filed with the Clerk of the County of Camden on each of the above dates.

Board Members Present: Annette Castiglione, Susan R. Croll, Karen S. Halpern, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith Ward, and Christine Williams.

Board Members Absent: Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; David Bruno, Associate Dean of Educational Programming and External Relations; Orlando Cuevas, Executive Director of Public Safety Education and Training/Police Academy/RETC; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; Robert DelSordo, President of the Adjunct Faculty Association; David Edwards, Executive Vice President for Academic and Student Affairs; Jacqueline Galbiati, (*retired*) Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Post, Chief Information Officer; Leeann Rinaldi, Administrative Assistant to the President; Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Ward and seconded by Ms. Castiglione to accept the minutes of the May 4, 2021 public hearing and regular meeting as presented. **Motion** carried unanimously.

Public Comment

None.

President's Report

President Borden presented a plaque to Christine Williams in appreciation for her service to the Board as alumna trustee for the 2020-2021 academic year.

President Borden then presented his monthly report as follows:

Student Success

- More than 1,400 graduates are featured on our Virtual Commencement page, along with highlights from the drive through celebration of 225 cars on May 2.
- The Honors Program graduated its largest class in its 12-year history. 24 students completed at least 4 Honors Program courses, have maintained a cumulative GPA of 3.5 or higher, and have continued to contribute to the CCC community, despite being virtual this year.
- David Clem (Studio Art, 2021 Graduate) wrote, illustrated, and published his first book, *Naturally Artificial*, in March 2021.
- Mr. Daniele Musu is this year's Wilmington University Presidential Scholarship recipient. Daniele is an international CCC student from South Africa.
- Federal Work Study students are working at the vaccination site at the Kroc Center in Camden City. This is a great opportunity for these students and helpful in meeting the community service requirements for participation in the federal work study program.

Student Support Services

- The Admissions Office hosted its 2021 Spring Virtual Open House on April 13. The event highlighted the Criminal Justice, Data Science, and Nursing degree programs – with faculty speakers from each area.
- Janelle Gibson represented CCC in a virtual workshop on understanding a financial aid award letter to CCAN the Camden College Access Network.
- Recruitment kicked off High School Registration Days in April. These exciting events allow students to get a jump start with registration before their high school graduation.

Faculty and Staff News

- Associate Professor Renee Samara accepted an appointment on Atlantic Cape Community College's newly-formed Sociology Advisory Board on program accountability.
- Professor Gregory Brellochs, Visual Performance & Communication (VPA), participated in the annual In Liquid Benefit in support of the Philadelphia non-profit arts organization.
- Assistant Professor Tom Murray (VPA) co-directed and animated "This Gilded Age (So What are You Looking At?)," screened at the Maudit Film Festival in Hollywood and the Demetera International Short Film Festival in Paris.
- Klarisa Lantelme, Financial Programs Manager, completed Drexel University–LeBow College of Business Program during the Winter 2020-2021 quarter. She has obtained a Master of Business Administration degree.

Division of School, Community & Workforce Training Programs

- On April 30 Camden Academy Charter School, CCC and Stockton University signed an agreement which allowed for Camden Academy students participating in the Early College Associate Degree program with CCC to seamlessly transfer to Stockton University.
- The Adult Basic Skills (ABS) Program sponsored a Trauma Informed Care training conducted by Hopeworks 'n Camden. The training was attended by ABS Consortium Partners, 21st Century, TRIO, Special Projects, and Transition to College staff.
- The Gateway to College Program, honored with the Performance Excellence Award for the past 6 years, was asked by the Gateway to College National Network to present best practices on enrollment and operational activities to network affiliates.

Foundation News

In May and June, the CCC Foundation, with the assistance of CCC faculty and staff, awarded 250 scholarships totaling more than \$200,000 to CCC students, with an additional \$45,000 yet to be awarded to incoming high school graduates over the summer.

Grants, Contracts & Gifts

Ms. Ward presented three resolutions that were recommended for approval by the Business Affairs, Audit, and Campus Development Committee.

Resolution #228 – Ms. Ward presented this resolution authorizing the College to accept supplemental grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, the Education Stabilization Fund, Higher Education Emergency Relief Fund, pursuant to the American Rescue Plan Act of 2021, in the amount of \$11,157,054 to be allocated for the institutional portion and \$11,508,939 to be allocated for the student portion, in response to the COVID-19 pandemic disruption of higher education..

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution # FY2021-228 (see attachment **5061A**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #229 – Ms. Ward presented this resolution authorizing the College to accept grant funds awarded by the New Jersey Pandemic Relief Fund for emergency support for 26 eligible DACA and/or undocumented students enrolled at CCC for COVID-19 relief, in the amount of \$19,500.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution # FY2021-229 (see attachment **5061B**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #230 – Ms. Ward presented this resolution authorizing the College to accept grant funds awarded through the New Jersey Department of Community Affairs in the amount of \$50,000 for FY21 for the “Tuition Remission Program,” which will provide tuition reimbursement to students taking Uniform Construction Codes classes.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution # FY2021-230 (see attachment **5061C**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with one action item and one information item.

Resolution #231 – Ms. Croll stated that this resolution approves the 2021-2024 Academic Master Plan as presented by David Edwards and Teresa Smith at the Committee meeting where they discussed the six main goals of the plan and the three-year plan for implementation.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution # FY2021-231 (see attachment **5061D**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Program Review – Surgical Technology – Ms. Croll stated that the Committee received an informative report from Daniel McMasters, Director of Testing, on current testing center operations and she noted that a copy of the presentation with additional details was included in the meeting packet.

This was an information item and no action was necessary.

Business Affairs, Audit and Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with thirty action items and the bid/contract recommendations.

Resolution #232 – Ms. Ward said that this resolution authorizes the Executive Committee of the Board to act during the period June 5, 2021 to September 14, 2021 while the Board is between

meetings. Ms. Ward noted that any action taken will be ratified by the full Board at its September 14 meeting.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-232 (see attachment **5061E**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #233 – Ms. Ward stated that this resolution adopts Board of Trustees Policy #352 - Telecommuting Contingency Policy, as included in the packet.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-233 (see attachment **5061F**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #234 – Ms. Ward said this resolution authorizes the College, as a member entity, to accept excess funds in the proportional share as represented by the amount of \$65,496 from the Camden County Insurance Commission.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-234 (see attachment **5061G**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #235 – Ms. Ward stated this resolution authorizes a salary increase of 2% effective as of July 1, 2021 for all non-affiliated employees that qualify with the conditions stated in the resolution.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2021-235 (see attachment **5061H**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #236 – Ms. Ward said that this resolution authorizes an agreement with the Camden City School District for implementation of the Gateway to College Program for the term September 2021 to June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-236 (see attachment **5061I**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #237 – Ms. Ward stated that this resolution authorizes an agreement with the Pennsauken Township Board of Education for implementation of the Gateway to College Program for the term September 2021 to June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-237 (see attachment **5061J**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #238 – Ms. Ward said that this resolution authorizes Transition to College Agreements with each of the school districts listed in the packet for the period September 1, 2021 to June 30, 2024.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-238 (see attachment **5061K**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #239 – Ms. Ward stated that this resolution authorizes a revised agreement with the Rowan University/Rutgers-Camden Board of Governors for the purpose of sustaining an Alzheimer's Journey Coordinator certificate program from July 1, 2021 to June 30, 2023 in return for financial reimbursement to offset the cost of administering the program.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-239 (see attachment **5061L**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #240 – Ms. Ward said that this resolution authorizes a shared services agreement with the County of Camden for the credit and non-credit Trainer Provider Program for the period July 1, 2021 through June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-240 (see attachment **5061M**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #241 – Ms. Ward stated that this resolution authorizes a shared services agreement with the County of Burlington for the credit and non-credit Trainer Provider Program for the period July 1, 2021 through June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-241 (see attachment **5061N**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #242 – Ms. Ward said that this resolution authorizes a shared services agreement between Atlantic Cape May Workforce Development Board and the College as an Occupational/Educational Training Vendor for the period July 1, 2021 through June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-242 (see attachment **5061O**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #243 – Ms. Ward stated that this resolution authorizes a shared services agreement between Gloucester County and the College as an Occupational/Educational Training Vendor for the period July 1, 2021 through June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-243 (see attachment **5061P**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #244 – Ms. Ward said that his resolution authorizes the College to enter into a twenty-four month shared services agreement with the County of Camden effective July 1, 2021 for the sharing of a Communications and Public Relations employee.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-244 (see attachment **5061Q**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #245 – Ms. Ward stated that this resolution authorizes the College to extend the existing shared services agreement with the County of Camden for oversight management of the County's daily and routine print needs with the assistance of the Camden County Department of Special Events for an additional twenty-four months effective July 1, 2021.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-245 (see attachment **5061R**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #246 – Ms. Ward said that this resolution authorizes a facilities use and lease agreement renewal with JEVS Human Services “hireAbility” Program for the period July 1, 2021 through June 30, 2023, for 648 square feet of space at the rate of \$26 per square foot for the first year for a total of \$16,848 and \$27 per square foot for the second year for a total of \$17,496.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-246 (see attachment **5061S**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #247 – Ms. Ward stated that this resolution authorizes a shared library services agreement in Camden between the College and Rutgers University for the term July 1, 2021 to June 30, 2023 for no additional cost.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2021-247 (see attachment **5061T**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #248 – Ms. Ward said that this resolution authorizes a facilities use agreement with Mainstage Center for the Arts for use of Lincoln Hall and the Dennis Flyer Theater for summer programming and performances for the period of June 7, 2021 through August 31, 2021.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-248 (see attachment **5061U**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #249 – Ms. Ward stated that this resolution authorizes a shared services agreement with the Pine Hill School District for Emergency Management Plans for a term of July 1, 2021 to June 30, 2023.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-249 (see attachment **5061V**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #250 – Ms. Ward said that this resolution awards an amended non-fair and open contract to CentralSquare Technologies to provide the College with software, licensure and maintenance, serve as our host Application Service Provider, training, support, consultation services, related expenses and software migration in the anticipated amount of \$1,013,000.00 for a term of July 1, 2021 through June 30, 2026.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-250 (see attachment **5061W**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #251 – Ms. Ward stated that this resolution awards a non-fair and open contract to Ellucian Company LP to provide the College with licensing, service and support for Colleague and related supporting products in the anticipated amount of \$1,080,000.00 during the period of July 1, 2021 through June 30, 2023.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-251 (see attachment **5061X**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #252 – Ms. Ward said that this resolution awards a non-fair and open contract to Tyler Technologies, Inc. for time and attendance software in the anticipated amount of \$113,451.00 for a term of September 1, 2021 to August 31, 2026.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-252 (see attachment **5061Y**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #253 – Ms. Ward stated that this resolution awards a non-fair and open contract to Entrinsik, Inc to provide the College with Informer software for web reporting and dashboard bundle in the anticipated amount of \$23,200.00 for a term of July 1, 2021 to June 30, 2023.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-253 (see attachment **5061Z**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #254 – Ms. Ward said that this resolution awards a non-profit contract to College Anywhere, Inc. in the anticipated amount of \$38,800.00 for the use of its subscription service by an anticipated population. Ms. Ward noted that these subscription services allow student access to the online libraries of materials and provide online technology and tools during the period of July 1, 2021 through June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-254 (see attachment **5061AA**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #255 – Ms. Ward stated that this resolution awards a non-profit two year contract to The College Board in the anticipated amount of \$90,000.00 for a term of September 1, 2021 through August 31, 2023.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-255 (see attachment **5061BB**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #256 – Ms. Ward said that this resolution awards a two year contract to UNUM Provident Corp. to provide the College with short term disability benefits for employees in the anticipated amount of \$51,334.00 per year for a term of July 1, 2021 to June 30, 2023.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-256 (see attachment **5061CC**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #257 – Ms. Ward stated that this resolution awards a contract by a Fair and Open RFP process to MTS Software Solutions, Inc. for document imaging support services during the period of July 1, 2021 through June 30, 2023 in the anticipated amount of \$101,000.00.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-257 (see attachment **5061DD**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #258 – Ms. Ward said that this resolution awards a contract by a Fair and Open RFP process to Safety Matters, Inc. of Grand Haven Michigan for online awareness training for the period July 1, 2021 through June 30, 2023 in the anticipated amount of \$41,000.00.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-258 (see attachment **5061EE**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #259 – Ms. Ward stated that this resolution awards a contract by a Fair and Open RFP process to Koa Hill Consulting, LLC for ONESolution Programming Support Services during the period of July 1, 2021 through June 30, 2023 in the anticipated amount of \$80,000.00.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-259 (see attachment **5061FF**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #260 – Ms. Ward said that his resolution rejects all proposal submissions for Executive Search Firm Services and further authorizes the Manager of Purchasing, to re-advertise the revised specifications.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-260 (see attachment **5061GG**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #261 – Ms. Ward stated that this resolution authorizes a new agreement with the Young Adolescents Learning Experience School for the “S9P” Program for the period July 1, 2021 to June 23, 2022 at the Blackwood Campus, at the rate of \$37,524 per classroom, \$6,701 per office and prorated summer usage of four rooms. Ms. Ward noted for the record that the resolution in the packet listing the dates of August 9, 2021 to June 17, 2022 were incorrect—the correct term should be July 1, 2021 to June 23, 2022.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-261 (see attachment **5061HH**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2021-262 through 268**.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2021-262 through 268 (see attachment **5061II**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Ms. Ward then presented Resolution #'s FY2021-269 through 272 which required a two-thirds affirmative vote by the Board of Trustees.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2021-269 through 272 (see attachment **5061JJ**).

The following roll call vote was recorded:

AYES: Maressa, Castiglione, Croll, Albright, Halpern, Ward, Stewart, Mirmanesh, Hanson.

NOES: None.

ABSTENTIONS: Pugh-Bassett.

Note for the record: at 9:15 AM, Dr. Pugh-Bassett recused herself and departed the meeting room.

Personnel

President Borden presented **Resolution FY2021-273**- Personnel Actions, dated June 4, 2021. President Borden drew attention to the appointment of Dr. Lovell-Pugh Bassett as the Acting Vice President of Institutional Effectiveness, Advancement & Strategic Initiatives effective August 9, 2021. Dr. Pugh-Bassett will replace Dr. Jacqueline Galbiati who retired from this position effective May 31, 2021.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-273 (see attachment **5061KK**). **Motion** carried unanimously.

Note for the record: Dr. Pugh Bassett returned to the meeting room upon conclusion of the vote on the Personnel Actions.

Old Business

None.

New Business

None.

Executive Session - **Motion** made by Mr. Hanson and seconded by Ms. Castiglione to go into executive session for the purpose of discussion on matters involving the appointment, termination, terms and conditions of employment, evaluation, performance or any specific prospective or current public officer or employee of the Board. Mr. Hanson noted that the Board would return to open session at approximately 10:30 AM. **Motion** carried unanimously.

The executive session began at 9:21 AM and ended at 10:35 AM.

Mr. Hanson reconvened the regular meeting at 10:35 AM.

Members of the Executive Staff presented detailed updates on various topics of discussion including the following:

- Strategic Plan
- Return to Campus
- Academic Year in Review
- eLearning
- Office of Information Technology
- Social Justice Committees
- Camden Campus
- Workforce
- Student Affairs
- Rohrer Center
- Facilities
- Labor Relations

Adjournment

Motion to adjourn the meeting made by Ms. Croll and seconded by Mr. Maressa. **Motion** carried unanimously. The meeting adjourned at 1:53 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2021-228

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS PURSUANT TO THE AMERICAN RESCUE PLAN ACT OF 2021, GOVERNED UNDER THE EDUCATION STABILIZATION FUND, HIGHER EDUCATION EMERGENCY RELIEF FUND FROM THE U.S. DEPARTMENT OF EDUCATION

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of supplemental grant funding from the U.S. Department of Education Office of Postsecondary Education, namely:

“The American Rescue Plan Act of 2021 (ARP) (Pub. L. 117-2)” and;

WHEREAS, the purpose of the ARP funds is to provide financial relief to Institutions of Higher Education disrupted by the COVID-19 novel coronavirus, based on a formula stipulated in the legislation. The funds are to be allocated to the institutional portion and the student portion, and;

WHEREAS, Camden County College has been awarded supplemental grant funds in the amount of \$11,157,054 to be allocated for the institutional portion and \$11,508,939 to be allocated for the student portion, to defray expenses associated with coronavirus; and;

WHEREAS, Board acceptance is recommended by Helen Antonakakis, Executive Director, Finance and Planning;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts funds from the U.S. Department of Education, Education Stabilization Fund, Higher Education Emergency Relief Fund, pursuant to the American Rescue Plan Act of 2021, in the amount of \$11,157,054 to be allocated for the institutional portion and \$11,508,939 to be allocated for the student portion; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept supplemental grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, the Education Stabilization Fund, Higher Education Emergency Relief Fund (HEERF), pursuant to the American Rescue Plan Act of 2021 (ARP), in the amount of \$11,157,054 to be allocated for the institutional portion and \$11,508,939 to be allocated for the student portion, in response to the COVID-19 pandemic disruption of higher education.

June 4, 2021

RESOLUTION NO. FY2021-229

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE NEW JERSEY PANDEMIC RELIEF FUND GRANT

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of grant funding from the New Jersey Pandemic Relief Fund, namely:

“The New Jersey Pandemic Relief Fund Grant;” and

WHEREAS, the New Jersey Pandemic Relief Fund will provide direct cash assistance for DACA and/or undocumented students enrolled at Camden County College who have emergency need, in the amount of \$750 per student, with a match of the same amount from the Camden County College Foundation; and

WHEREAS, the Financial Aid Office at Camden County College has identified 26 eligible students, for whom the New Jersey Pandemic Relief Fund will award \$19,500, and

WHEREAS, Board acceptance is recommended by Anne Daly-Eimer, Executive Dean, Student Affairs and supported by Dr. David Edwards, Executive Vice President, Academic and Student Affairs and Dr. Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the New Jersey Pandemic Relief Fund grant in the amount of \$19,500; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded by the New Jersey Pandemic Relief Fund for emergency support for 26 eligible DACA and/or undocumented students enrolled at Camden County College for COVID-19 relief, in the amount of \$19,500.

RESOLUTION NO. FY2021-230

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT A
TUITION REMISSION PROGRAM GRANT FROM THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of a grant award from the New Jersey Department of Community Affairs, namely:

“Tuition Remission Program” for FY21 in the amount of \$50,000; and

WHEREAS, the Tuition Remission Program enables participating New Jersey colleges to receive partial tuition reimbursement for eligible students taking Uniform Construction Codes classes; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJ Department of Community Affairs grant, “Tuition Remission Program,” in the amount of \$50,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded through the New Jersey Department of Community Affairs in the amount of \$50,000 for FY21 for the “Tuition Remission Program,” which will provide tuition reimbursement to students taking Uniform Construction Codes classes.

RESOLUTION NO. FY2021-231

RESOLUTION RECOMMENDING THE 2021-2024 ACADEMIC MASTER PLAN

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, Camden County College is committed to the success of a diverse student body through collaborative engagement that provides high quality, accessible and affordable education and is responsive to the needs of the community through continuous enhancement of its programs and services; and

WHEREAS, Camden County College implemented its first Academic Assessment Plan in 2008 overseen by the newly-formed Office of Curriculum and Assessment and the Vice President for Academic Affairs; and in 2018 executed the first Academic Master Plan overseen by the Dean of Academic Affairs, Dr. Teresa A. Smith and the Executive Vice President of Academic and Student Affairs, Dr. David Edwards; and

WHEREAS, by 2015 there was growing consensus that assessment should occupy a broader spectrum than teaching and student learning alone and each unit of the Academic Affairs Division devised and submitted documentation of unit goals, assessment of those goals and the use of aggregate data to inform programmatic decision-making; and

WHEREAS through the process of composing a self-study report for the Middle States Commission on Higher Education, steering committee members concluded that a more strategic, goal-driven academic planning document was warranted and development of a cyclical, measurable master plan was envisioned and put into motion; and

WHEREAS the Middle States Commission evaluation team recommended development of a comprehensive Academic Master Plan; and

WHEREAS the inaugural Academic Master Plan 2018-2021 cycle has been completed;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby accepts the 2021-2024 Academic Master Plan that aligns the College's Strategic Goals with those of the Academic Affairs division; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution approves the 2021-2024 Academic Master Plan.

June 4, 2021

Camden County College

Academic Master Plan 2021-2024

Mission

Camden County College is a learning community committed to the success of our diverse student population in achieving their full academic, career, and personal potential while delivering a high-quality, inclusive, affordable, and accessible education.

Vision

Camden County College will be the regional leader in the provision of innovative academic and workforce training pathways to best serve our community.

Academic Master Plan 2021-2024

Executive Summary

Introduction

Camden County College is a vital resource for higher education, workforce training, and cultural events and has been licensed by the State of New Jersey since 1965. The College was founded when what had been the Mother of the Savior Seminary was purchased early in 1967. That fall, the first class of Camden County College students enrolled in courses on the Blackwood, New Jersey Campus. Throughout the 1970s, 1980s and 1990s, new buildings were constructed to keep pace with growing enrollments and expanding academic offerings.

Camden County College is one of the largest community colleges in New Jersey and maintains the lowest community college tuition and fee rate structure in the state. The College currently enrolls more than 17,000 credit and 10,000 continuing education students annually. CCC is guided by strong strategic planning and strives to deliver quality programs and services to support student success to a diverse population. The College aspires to respond to the changing needs of its community and students by continuously updating its programs and services to support the economic development of Camden County and the region, as well as the personal development of their citizens

Recent studies of Federal Department of Education (DOE) data demonstrate that CCC ranks among the nation's top 50 colleges for associate degree completion in education and among the top 100 colleges in associate degrees completed by African-American students. The College enrolls credit students annually in more than 100 degree and certificate programs and is recognized nationally as a leader in advanced manufacturing, technology, and Allied Health programs. The College is a vital resource for transfer education, customized training for business and industry, and community-based cultural arts.

Today, the College's two campuses in Blackwood and Camden, along with an instructional site in Cherry Hill and a Regional Emergency Training Center (RETC) in Lakeland, NJ, share the common mission of providing accessible, affordable higher education and occupational study. The College's presence in the City of Camden began in 1969, and was awarded full campus status in 1991. Today, the Camden City campus helps support the economic development of the City of Camden and Camden County through associate degree studies, educational opportunity grants, and workforce training.

Camden County College's Cherry Hill location opened in 2000 as the result of a unique public/private partnership between the College, Cherry Hill Township, and the William G. Rohrer Charitable Foundation.

Camden County College was accredited by and has been a member in good standing with the *Middle States Commission on Higher Education (MSCHE)* since 1972. In June of 2018, the Commission reaffirmed Camden County College's accreditation status, commending the College "for the quality of the self-study process and report."

Background

Camden County College implemented its first Academic Assessment Plan in 2008, as overseen by the newly-formed Office of Curriculum and Assessment and the Vice President for Academic Affairs. By 2015, there was growing consensus that assessment should occupy a much broader spectrum than teaching and student learning alone. Each unit of the Academic Affairs Division devised and submitted in kind documentation of unit goals, assessment of those goals, and the use of aggregate data to inform programmatic decision making.

Through the process of composing a College self-study report for the Middle States Commission on Higher Education (2016-18), steering committee members concluded that a more strategic, goal driven academic planning document was warranted. Development of a cyclical, measurable master plan was thus envisioned and put in motion. In their closing report to the College in 2018, the Middle States Commission evaluation team recommended development of a comprehensive Academic Master Plan.

This 2018-2021 Academic Master Plan aligned the College's Strategic Goals with those of the Academic Affairs division. In support of those goals, each unit has developed targeted objectives, prescribed timelines for completion, and analysis of measurable outcomes. At the core of the Academic Master Plan is currency of practice in the pursuit of student success.

Building on that success, the Dean of Academic Affairs under the direction of the Executive Vice President of Academic and Student Affairs oversaw the development of the 2021-2024 Academic Master Plan. The plan reflects the Strategic Directions (2020-2023) of the College, focusing on student success, innovation, preparing students for the workforce, sustainability and social justice (Figure 1: Cross-walk). The 2021-2024 iteration of the Academic Master Plan remains rooted in student's success, removing barriers and augmenting opportunities both in and out of the classroom.

Figure 1: Academic Affairs Goals 2021-2024.

Strategic Directions	Academic Affairs Goals 2017-2020					
	Enhance the Principles of the Guided Pathways to Student Success Model	Expand Educational Opportunities	Enhance E-Learning	Improve College Readiness	Expand Professional Development	Advance Social Justice, Equity and Inclusion
Student Success	✓	✓	✓	✓	✓	✓
Adaptive Innovation	✓	✓	✓	✓		
Leaders in Workforce Development & Community Engagement		✓				
Organizational Sustainability					✓	✓
Social Justice	✓	✓	✓		✓	✓

Figure 1. Crosswalk of 2020-2023 Strategic Plan Goals and 2021-2024 Academic Affairs Goals

Process

Development of the 2021-2024 Academic Master Plan was comprehensive and inclusive. The progress made throughout the 2018-2021 Academic Master Plan was evaluated and the newly approved Strategic Directions (2020-2023) were considered as the new plan was developed. As the Academic Master Plan document began to grow and develop organically, the guiding coalition shared draft content with members of their divisions and departments for review and input. Two inclusive forums were held to solicit and incorporate faculty input. From these discussions, the goals and objectives of the Academic Master Plan were formulated. Embedded in each yearly target are measures of assessment to be used in evaluating stated objectives. A final draft of the Academic Master Plan was submitted to the Executive Vice President for Academic and Student Affairs for distribution to the President's Executive Team, to the Academic and Student Affairs Advisory Committee of the College Board of Trustees, and to the full Board of Trustees for review and ratification.

The Academic Master Plan

*The 2021-2024 Academic Master Plan is informed by and proceeds concurrent with the College's overarching goal of implementation of the **Guided Pathways to Student Success** model.*

The Academic Master Plan is designed for clarity and concise presentation of measurable goals and objectives. At the top of each table in the Plan can be found one of six defined Academic Affairs goals. The first column aligns each goal with those directives comprising the Camden County College Strategic Plan. Objectives represent the means by which each goal will be accomplished. Columns representing Year 1, 2 and 3 objectives feature a completion timeline for each objective, along with an assessment metric intended to measure performance to Plan goals.

GOAL 1. Implement Guided Pathways to Success

The Guided Pathways to Success model provides student support in all phases of the college experience, including entrance into programs best suited to student needs and goals, corollary support for successful course completion, assertive and sustained advisement, and assistance following graduation the College either by career coaching or baccalaureate degree transfer advisement. The 2021-2024 Academic Master Plan includes the redesign of the master course schedule, the redesign of the academic advisement model as well as the development and implementation of academic programs and services at the Camden Campus. Comprehensive goals and objectives of the Guided Pathways model support the Strategic Plan and administrative initiatives as measured by improvements in enrollment, retention and graduation rates.

GOAL 2. Expand Educational Opportunities

Academic degree and certificate programs and experiential learning opportunities are at the heart of all institutions of higher education. The 2021-2024 Academic Master Plan demonstrates a commitment to offer students robust program and career options, as well as experiences outside the class room that will allow them to attain their personal and professional goals. New and revised curricula, expanded partnerships with local industry, and community involvement enhance the college experience and prospects for gainful employment for our graduates.

GOAL 3. Enhance E-Learning

Enrollment in distance education courses has seen a notably increasing trend over the last five years. Students opt for this modality to compliment face-to-face course learning, as well as to obtain their education with flexible on- and off-campus enrollment. In preparation for distance education program growth, Academic Affairs intends to develop a wider array of courses available online, as well as degree and certificate programs that can be completed totally online. The College will develop online pathways for student transitioning from CCC to transfer institution and industry and providing best practice technology and instructional facilities for multi-modal online course provision.

GOAL 4. Improve Student College Readiness

One of the main barriers to college success is the need for student remediation in the key areas of Math and English. This often results in depletion of financial resources, attrition, as well as extended and unrealistic time needed for degree program completion. Several initiatives, including the use of multiple measures to streamline college placement and the extension of the Accelerated Learning Program (ALP) model, are proposed to reduce student time to degree completion by imbedding remedial instruction in target content course work.

GOAL 5. Expand Professional Development

The Camden County College Teaching and Learning Center (TLC) plays a central role in the academic professional development opportunities for faculty and staff at the College. That role will be expanded in terms of professional development availability, presentation modality. Along with The Center the breadth of topics will include student-centered pedagogies, such as Community of Inquiry, diversity and social justice. Proposed Adjunct Academy and Chairs Academy initiatives seek to provide not only currency in teaching and learning practice, but also equity in access to institutional policy and process in all aspects of service to the greater community that we serve.

GOAL 6. Advance Social Justice, Equity and Inclusion

Camden County College is committed to taking steps to foster social justice, equity and inclusion. Lowering the cost of educational materials and increasing access to technology are a priority. Options, such as Open Educational Resources will be developed to this end. Awareness of these issue will be increased through webinars and workshops through the Teaching Learning Center and The Center and equity practices will be incorporated into existing courses, curricula and pedagogy.

Academic Master Plan Development Team

Dr. Teresa Smith, Dean for Academic Affairs

Michael Nester, Dean for the Liberal Arts and Professional Studies Division

John Steiner, Dean for the Math, Science and Health Careers Division

David Bruno, Associate Dean for Liberal Arts and Professional Studies

Dr. Patrick Chadd, Associate Dean for eLearning

Respectfully Submitted,

A handwritten signature in black ink, consisting of a stylized 'D' followed by a series of loops and a final flourish.

Dr. David Edwards, Executive Vice President for Academic and Student Affairs
May 2021

ACADEMIC MASTER PLAN: 2021-2024

Goal I: Enhance the Principles of the Guided Pathways to Student Success Model

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D-1; G1	Promote on-going alignment of curricula with Guided Pathways to Student Success principles.	Audit and revise courses to remediate issues with pre/ co-requisites and course sequencing as assessed by Academic Program Guide (APG) process	Audit and revise 100% of current courses to remediate inconsistencies with pre/ co-requisites and course sequencing as assessed by APG process	Audit and revise 100% of current courses to remediate inconsistencies with pre/ co-requisites and course sequencing as assessed by APG process		Faculty, Deans, DAA
		Offer all courses based on position in curriculum (fall, spring) and assess room availability and enrollment as assessed by the master schedule	Offer all courses based on position in curriculum (fall, spring) and assess room availability and enrollment as assessed by the master schedule	Offer all courses based on position in curriculum (fall, spring) and assess room availability and enrollment as assessed by the master schedule	Room Availability	Faculty, Deans, DAA
		Evaluate degree pathways for part-time students as assessed by recommendation report	Pilot pathways for part-time students as assessed by end of year report focusing on retention of part-time students	Fully implement pathways for part-time students and assess efficacy based on retention report.		Faculty, Advisement, Deans, DAA
D2	Evaluate Existing Degree Programs and Certificates for Currency	Evaluate Degree Program currency and viability based on Academic Program Review (APR) and Perkins data	Evaluate Degree Program viability based on APR and Perkins data and recommend status to VPASA	Evaluate Degree Program viability based on APR and Perkins data and recommend status to VPASA		Faculty, Deans, DAA
		Assist identified programs in improved viability (recruitment, retention and completion)	Assist identified programs in improved recruitment, retention and completion	Assist identified programs in improved recruitment, retention and completion		
		Sunset and teach out identified programs following Board resolution	Sunset and teach out identified programs following Board resolution	Sunset and teach out identified programs following Board resolution		Faculty, Deans, DAA
D4; G2	Redesign Master Course Schedule for Optimum Student Pathways to Degree Completion	Maximize scheduling efficiency using Just-In-Time Principles	Maximize scheduling efficiency using Just-In-Time Principles	Maximize scheduling efficiency using Just-In-Time Principles		Faculty, Deans, DAA
		Evaluate feasibility of block scheduling	Implement block/cohort scheduling on Camden Campus and evaluate efficacy	Implement block/cohort schedule on Blackwood campus and evaluate efficacy		Faculty, Deans, DAA, EDSA
D1; G1	Redesign Academic Advisement to the Guided Pathways to Student Success Model	Research and implement an Early Alert System.	Pilot EAS process as assessed by faculty and student surveys	Assess pilot and fully implement Early Alert system	Grant funded \$155,000/ year; and management personnel	EDSA, DAA
D3; G1, and G2		Host a minimum of 4 Career exploration events based on Meta Majors	Host a minimum of 4 Career exploration events based on Meta Majors	Host a minimum of 4 Career exploration events based on Meta Majors	Perkins funded	Director of Career Services
D1		Commence Academic Advisement redesign with Faculty	Assess enrollment trend after implementation of Academic Advisement Redesign, including faculty participation	Assess enrollment trend after implementation of Academic Advisement Redesign, including faculty participation		Faculty, Deans, DAA, EDSA

Goal I: Enhance the Principles of the Guided Pathways to Success Model (continued)

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D1; G1 AND D5; G1	Develop and Implement Academic Programs and Services on the Camden City Campus	Offer all courses required for the programs (7) that can be completed on the Camden Campus	Offer all courses required for the programs (7) that can be completed on the Camden Campus	Offer all courses required for the programs that can be completed on the Camden Campus	Perkins, Faculty	Faculty, Deans, DAA, CCD
		Investigate extension of shuttle schedule to include weekends and evenings.	Implement changes to shuttle schedule and assess effectiveness by student survey.	Fully implement access equity for students at Camden and Blackwood campuses		Deans, DAA, Finance
		Evaluate current programs and recommend additional programs that could be offered completely on the Camden Campus as assessed by recommendation report	Identify 2 additional programs to be completely offered at the Camden campus based on need and access equity	Identify 2 additional programs to be completely offered at the Camden campus based on need and access equity		Faculty, Deans, DAA, CCD
		Evaluate master schedule to determine ability to schedule courses such that all programs could be completed in 4 semesters	Implement changes to master schedule to allow for completion of programs in 4 semesters	Assess changes to master schedule allowing for completion of programs in 4 semesters		Faculty, Deans, DAA
		Plan and initiate first phase of Camden renovation including Science labs, Advisement "One-Stop" and instructional technology	Plan and initiate second phase of Camden renovation including the construction of a third science lab	Increase the number and scope of science courses offered on the Camden Campus by 30%	Chapter 12 funds, Personnel appointment	Deans, DAA, CCD, Finance

Goal II: Expand Educational Opportunities

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D1	Develop New Programs and Certificates	Research and investigate two (2) new programs/ certificates assessed by IR feasibility report. (e.g. Social Justice, Behavioral Health Science, Paramedic Science, Global Studies and Sterilization Technician)	Develop and recommend programs through curriculum process and approve program/certificates by Board action	Implement new programs/certificates as assessed by master schedule, success analysis of enrolled students	Faculty/ TA, as warranted	Faculty, Deans
D1	Develop New and Renew Academic Partnerships	Evaluate all articulations and cyclical contracts due for renewal and revise all identified agreements	Evaluate all articulations and cyclical contracts due for renewal and revise all identified agreements	Evaluate all articulations and cyclical contracts due for renewal and revise all identified agreements		VPASA, Faculty, Deans
D2, G2		Explore new partnerships as assessed by feasibility report and curricular need	Complete contractual agreements with new partners as assessed by curricular need	Assess efficacy of new partnerships as assessed by surveys and enrollment trend		VPASA, Faculty, Deans
D1	Expand Student Learning Experiences (e.g., Facility Renovation; Degree Clusters; Credentialing; Service Learning)	Define and explore two (2) additional experiential learning models for each division as assessed by best practice models and surveys (e.g. eSports tournaments and job shadowing)	Add 1 additional experiential learning construct for each division as developed by faculty and external partners	Add 1 additional experiential learning construct for each division as developed by faculty and external partners	Funds for speakers, etc.	VPASA, Faculty, Deans
D2, G2		Develop Arts@Camden County College by engaging in at least 2 collaborative activities per year with outside arts-related organizations	Expand Arts@Camden County College by engaging in at least 2 collaborative activities per year with outside arts-related organizations	Expand Arts@Camden County College by engaging in at least 2 collaborative activities per year with outside arts-related organizations		VPASA, Associate Dean
D2, G2		Design and utilize Esports Arena at William G. Rohrer Center as an integral part of academic programs.	Host a minimum of 5 eSports tournaments and/or community-based eSports competitions on site	Host at least 10 eSports tournaments and/or community-based eSports competitions on site		VPAA, Deans
		Initiate renovation plan for Papiano Gym to enhance programmatic offerings, athletics and external events	Determine time line and initiate renovation of facility and begin discussions on expanded utilization of space	Complete renovation and initiate expanded utilization of space		Deans, VPASA, EDSA, Faculty, Finance
D2, G2		Work with academic deans and chairs/coordinators to develop two (2) community-based service-learning opportunities for students as assessed by course revision documentation and community partner feedback	Work with academic deans and chairs/coordinators to develop two (2) additional community-based service-learning opportunities for students as assessed by course revision documentation and community partner feedback	Work with academic deans and chairs/coordinators to develop two (2) additional community-based service-learning opportunities for students as assessed by course revision documentation and community partner feedback		VPASA, Deans, Faculty

Goal II: Expand Educational Opportunities (continued)

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D2, G2 and D3, G1	Increase relationship with local industry, non-profit and other external partners for potential program development	Adjust all advisory board membership to include at least 30% industry or professional partners. Require submission of minutes including action plan.	Review and implement recommendations of advisory boards and assess the effect on current programs.	Review and implement recommendations of advisory boards and assess the effect on current programs		Faculty, Deans, DAA
D2, G2 and D3, G1		Hold external stakeholder meetings with county officials to plan and improve CTE programs.	Hold external stakeholder meetings with county officials to plan and improve CTE programs. Assess impact of external stakeholder recommendations.	Hold external stakeholder meetings with county officials to plan and improve CTE programs. Assess impact of external stakeholder recommendations.		Faculty, Deans, DAA
D1	Develop a program for supplementary student academic support	Evaluate need and appropriate implementation for a freshman experience such as First Year Experience.	Pilot student success courses with identified at-risk population and assess effectiveness	Fully implement FYE, student success courses and assess effectiveness		Faculty, Deans, DAA, SJEC
		Identify departments for design and implementation of departmental supplementary instructional support program	Pilot Supplementary Instructional Support (SIS) program and assess impact on success rates	Expand number of departments participating in SIS. Assess impact on student success	Perkins and operational funds	Faculty, Deans, DAA, SJEC

Goal III: Enhance eLearning

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D2, G1 and D2, G3	Implement Quality Matters training and encourage the development of Quality Matters Faculty Peer Mentors.	Arrange for five faculty members to receive Quality Matters Certification and to mentor faculty members in their areas as assessed by eLearning documentation	Arrange for one faculty member in each meta-major department to be certified in Quality Matters and to mentor faculty member in their areas as assessed by eLearning documentation	Establish Quality Matters Peer Mentor-led training cohorts/modules to encourage collaboration and faculty interaction as assessed by eLearning documentation		ELearning, Deans, Faculty
D2, G2	Collaborate with academic deans, department chairs, program coordinators and other stakeholders to develop better online pathways for student transitioning from high school to college, from CCC to transfer institutions, and from CCC to the workforce	Work with college stakeholders to develop 5 fully online sections to offer to high school students wanting college credit as assessed by eLearning and course development documentation.	Work with college stakeholders to develop an additional 5 fully online sections to offer to high school students wanting college credit as assessed by eLearning and course development documentation	Explore the possibility of offering 30 online credits of one degree program for Senior Option and High School Plus students as assessed by eLearning and course development documentation.		Deans, ELearning, Faculty
		Work with College stakeholders to determine the best online to online articulation agreements with Wilmington University as assessed by eLearning documentation.	Develop two additional online articulation agreements with Wilmington University as assessed by articulation agreement.	Develop two additional online articulation agreements with Wilmington University as assessed by articulation agreement.		VPASA, EDSA, Deans, ELearning, Faculty
		Research at least two relationship agreements with established national online schools, such as Southern New Hampshire, Purdue University Global, and University of Arizona as assessed by eLearning documentation.	Work with CCC stakeholders and at least two national online universities to establish program articulation agreements as assessed by articulation agreement documentation.	Assess relationship with two national online universities and increase program articulations if warranted as assessed by eLearning documentation and articulation agreements		VPASA, EDSA, ELearning, Deans
		Research at least one relationship agreement with an international online college or a US Global University as assessed by eLearning documentation.	Work with CCC stakeholders and an international online college to establish a program articulation agreement as assessed by articulation agreements.	Assess relationship with international online college and increase program articulation if warranted as assessed by eLearning documentation and articulation agreements.		VPASA, EDSA, ELearning, Deans
		Work with Workforce Development and CTE programs to identify at least one employer who could benefit from online course offerings for their employees as assessed by eLearning documentation.	Work with CTE faculty to develop effective online delivery of courses or certificates for the identified employer as assessed by eLearning documentation.	Assess the success of the partnership with the employer, and research additional employer partnership possibilities as assessed by eLearning documentation.		Deans, eLearning, Workforce Development
D2, G3	Ensure student learning outcomes in all modalities are internally consistent	33% of online courses will be assessed in the same way as face-to-face modality as assessed by PLSO assessment submissions	An additional 33% of online courses will be assessed in the same way as face-to-face modality as assessed by PLSO assessment submissions	An additional 33% of online courses will be assessed in the same way as face-to-face modality as assessed by PLSO assessment submissions		Faculty, Deans, DE, DAA, IR
D2, G3	Provide best practice technology and instructional facilities for multi-modal online course provision	Research, develop and pilot Hybrid Adaptive Technology (HAT) for Converged Learning. Identify 3 classrooms for HAT pilots	Assess HAT pilot facilities College-wide. Expand to meet instructional demand and in conjunction with online degree provision domestically and abroad	Asses HAT expansion and tie to online degree program marketing and development		VPASA, EDOIT, DAA, Deans, Faculty

D2, G3	Provide equitable online learning access for all students	Develop a common course shell in Canvas featuring a familiar, consistent, and easily navigable course access framework for all students	Fully implement a common course shell in Canvas featuring a familiar, consistent, and easily navigable course access framework for all students	Assess efficacy of common course shell in Canvas featuring a familiar, consistent, and easily navigable course access framework for all students		ELearning, Faculty, Deans, SJEC
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Goal IV: Improve College Readiness

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D1, G2	Provide college Readiness programs at regional high schools	Analyze academic outreach to high schools regarding College Readiness as assessed by recommendation report	Develop and pilot ALP Program with selected high school partners as assessed by program plan, CCC and High School faculty surveys, success data	Expand high school ALP program to additional selected sites as assessed by program plan, CCC and high school faculty surveys, success data	Faculty coordination resources	Faculty, Deans, SWAP, ESS, DAA
D1	Streamline the College Placement process	Design and implement the use of multiple measures to determine appropriate college placement as assessed by Testing Center data, course-level assessment, and student success data	Fully implement the use of the multiple measures model	Continue to use and assess the efficacy of the multiple measures model		EDSA, Deans, Faculty, Testing Center, IR
D1	Accelerate path to student college readiness	Evaluate and appropriately expand ALP - English as assessed by success analysis	Increase ALP course availability by 50% as assessed by success analysis	Implement ALP English course model as assessed by success analysis		Faculty, Deans, DAA
		Evaluate offering ALP within developmental sequence.	Pilot ALP within the developmental sequence and assess results.	Increase ALP offerings within the developmental sequence 10%.		Faculty, Deans
D1		Initiate discussion of additional accelerated methods within the Math department, looking at both non-stem and stem students	Engage in professional development activities from both internal and external presenters as assessed by faculty surveys			Faculty, Deans
D1			Implement ALP math courses and assess by success analysis	Increase the number of ALP Math course model and assessed by success analysis		Faculty, Deans

Goal V: Expand Professional Development

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D2, G1	Expand Professional Development Opportunities	Create an Adjunct Academy under the umbrella of the Teaching Learning Center as assessed by recommendation report	Pilot Adjunct Academy and evaluate impact on instructors as assessed by adjunct surveys	Implement Adjunct Academy services as assessed by adjunct surveys, attendance reports	Funding for Adjunct Academy coordinator(s)	Faculty, Deans, TLC, DE
		Develop a Chairs/Coordinators/Directors Academy under the umbrella of the Teaching Learning Center as assessed by recommendation report	Pilot Chairs/Coordinators/Directors Academy and evaluate impact on instructors as assessed by surveys of chairs and coordinators	Implement Chairs/Coordinators/Directors Academy services as assessed by surveys of chairs and coordinators, attendance reports		Faculty, Deans, TLC, DE
			Provide discipline based professional development opportunities in 25% of departments	Provide discipline based professional development opportunities in additional 25% of departments	Honoraria	Faculty, Deans
		Offer at least 4 workshops per year virtually as assessed by feedback forms	Offer at least 4 workshops per year virtually as assessed by feedback forms	Offer at least 4 workshops per year virtually as assessed by feedback forms	TLC Budget	Faculty, Deans, TLC, DE
D2, G1 and D2, G3	Promote student-centered learning and Community of Inquiry (CoI) pedagogies through TLC and eLearning training sessions, workshops, and webinars. The center	Work with TLC to offer 4 workshops /webinars per semester on student-centered and/or CoI pedagogies as assessed by training documentation	Work with TLC to offer 4 workshops/webinars per semester on student-centered and/or CoI pedagogies as assessed by training documentation	Work with TLC to offer 4 workshops/webinars per semester on student-centered and/or CoI pedagogies as assessed by training documentation		eLearning, TLC, Deans, Faculty
		Offer one-on-one and group eLearning sessions demonstrating active learning and CoI techniques for online classes as assessed by training documentation	Offer one-on-one and group eLearning sessions demonstrating active learning and CoI techniques for online classes as assessed by training documentation	Offer one-on-one and group eLearning sessions demonstrating active learning and CoI techniques for online classes as assessed by training documentation		eLearning, Deans, Faculty
		Develop a blog showcasing strategies for the delivery of online content as assessed by eLearning documentation	Develop faculty training cohorts and modules to encourage collaborative training and interaction as assessed by training documentation			eLearning

Goal VI: Advance Social Justice, Equity and Inclusion

Strategic Goal	Objectives	Year 1	Year 2	Year 3	Budget and Resources	Stakeholders
D5, G1 and D1	Implement cost saving processes for educational materials and access	Expand "First Day" book offerings. Assess efficacy of process and access based on technology.	Improve process for "First Day" book delivery and expand offerings.	Improve process for "First Day" book delivery and expand offerings.		Faculty, Deans, Finance, SJEC
		Participate in State-Wide "Open Textbook Collaborative Project"	Implement OER based on collaboration in "Open Textbook Collaborative Project" and assess adoption by faculty.	Implement OER based on collaboration in "Open Textbook Collaborative Project" and assess adoption by faculty, and impact on book costs.		Faculty, Deans, Finance, Library, SJEC
		Investigate and recommend solutions to student supplies/fees that can be a fiscal barrier (example: Graphing Calculator for Statistics; lab kits, PPE).	Pilot program to reduce cost of student supplies and fees.	Fully implement measures to reduce the cost of student supplies and fee.	CARES Act funding; Foundation, Operations	Faculty, Deans, SJEC
		Identify gaps in Student access to technology /materials delivered by technology and make recommendations for intervention.	Pilot technology intervention program.	Fully implement technology intervention program	CARES Act funding; Foundation, Operations	
D5, G1	Promote diversity and inclusiveness in articles, webinars and workshops through the Teaching and Learning Center and The Center.	Offer at least 1 workshop per semester on diversity and inclusion as assessed by feedback form	Offer at least 1 workshop per semester on diversity and inclusion as assessed by feedback form	Offer at least 1 workshop per semester on diversity and inclusion as assessed by feedback form	TLC Budget	Faculty, Deans, TLC, DE, SJEC
		Offer at least 1 Center event per semester on diversity and inclusion as assessed by feedback form	Offer at least 1 Center event per semester on diversity and inclusion as assessed by feedback form	Offer at least 1 Center event per semester on diversity and inclusion as assessed by feedback form	Center Budget	Faculty, Deans, TLC, DE, SJEC
D5, G1		Offer at least 1 article per month through the TLC Digest on diversity and inclusion as assessed by TLC documentation	Offer at least 1 article per month through the TLC Digest on diversity and inclusion as assessed by TLC documentation	Offer at least 1 article per month through the TLC Digest on diversity and inclusion as assessed by TLC documentation	TLC Budget	Faculty, Deans, TLC, DE, SJEC
D5, G1		Offer access to at least 1 webinar per month on diversity and inclusion as assessed by TLC documentation	Offer access to at least 1 webinar per month on diversity and inclusion as assessed by TLC documentation	Offer access to at least 1 webinar per month on diversity and inclusion as assessed by TLC documentation	TLC Budget	Faculty, Deans, TLC, DE, SJEC
D5, G1	Incorporate Diversity and Equity practice into existing courses and curricula.	Review all courses for Course Level Student Learning Outcomes (SLOs) that speak to diversity and equity issues.	Address diversity and equity issues in SLOs where appropriate.	Assess and develop diversity and equity SLO content for all new and revised courses		Faculty, Deans, DAA, SJEC
D5, G1	Provide equitable and accessible student support	Develop a Wellness Center program that addresses student needs beyond academic study	Assess year one of Wellness Center and recommend steps to institutionalize program	Implement a College Wellness Center	CARES Act funding (Y1)	EDSA, VPASA, ADSS, Faculty, Deans, SJEC

RESOLUTION NO. FY2021-232

**RESOLUTION AUTHORIZING EXECUTIVE COMMITTEE ACTION DURING
THE PERIOD JUNE 5, 2021 UNTIL SEPTEMBER 14, 2021**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, the Board of Trustees does not meet from June 5, 2021 until September 14, 2021; and

WHEREAS, it is likely that various items of routine College business may arise that require the attention and action of the Board of Trustees during that time period; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to empower and authorize the Executive Committee of the Board of Trustees to consider College business and take appropriate action during that period with any action taken being brought to the full Board at its meeting on September 14, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it does hereby authorize and empower the Executive Committee of the Board of Trustees to consider such College business and take the appropriate action it deems fit thereon during the period June 5, 2021 to September 14, 2021; and

THEREAFTER to bring before the full Board of Trustees for Ratification, any actions taken and requiring the approval or ratification of the full Board.

SUMMARY STATEMENT

This Resolution authorizes the Executive Committee of the Board to act during the timeframe noted above while the Board is between meetings should the need arise for formal Board action pending ratification of the full Board.

RESOLUTION NO. FY2021-233

**RESOLUTION ADOPTING A TELECOMMUTING CONTINGENCY POLICY,
POLICY #352**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS the Board of Trustees is authorized by statute and has pursuant to NJSA 18A:64A-12 hired The President to be the chief executive officer of the College and is the chief operating officer under whom all other employees are nominated and hired by his recommendation to the Board and thereafter appointed under him; and

WHEREAS the Board of Trustees upon the recommendation of the President approve the terms and conditions under which the employees are provided employment on one of the College's campuses and in concert with the other members of the College community; and

WHEREAS the College believes that the work done on its behalf is best done on the College's premises; and yet there may be rare occasions, rare circumstances or emergencies as have most recently been seen, where it may be suitable for the President and the College to permit or even desire that certain work be performed or be determined to be authorized to occur outside the regular assigned workplace on a temporary basis; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of Camden County College to authorize the President to determine where necessary to establish, adopt and where necessary modify a policy which by this resolution is acknowledged and formalized as being within his executive authority; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby adopts a Telecommuting Contingency policy, #352 in the type or form *as attached hereto*; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to codify, modify and implement this policy as they deem appropriate within their executive discretion and as they determine circumstances permit or require to the benefit of the College.

SUMMARY STATEMENT

This resolution adopts Board of Trustees Policy #352 - Telecommuting Contingency Policy.

June 4, 2021

Camden County College

Board of Trustees Policy

Subject: Telecommuting Contingency Policy	Number: 352	Page 1	Of 2
	Date: May 2021		
	Supersedes:		
	Last Reviewed:		

PURPOSE

Camden County College's Board of Trustees has hired all of its employees with the intention that they are provided employment on one of the College's campuses and in concert with the other members of the College community. The College believes that the work done on its behalf is best done on the College's premises. Onsite attendance is and remains the operating expectation of the College for its employees. In those rare circumstances where it may be suitable for the College to permit work performance outside the workplace, supervisors may petition the Executive Staff in advance for all or part of the duties of the position to be performed away from the office on a temporary basis. Few positions, employees and micro-organizations are best served by being absent from the synergy of the composite organization. Suitability for telecommuting will be based upon the College's perspective and only under compelling circumstances, will it be considered and exercised at the employer's discretion. Telecommuting is neither an employee option nor a right. No College employee is entitled to or guaranteed the opportunity to not have to attend the work for which they were hired.

DEFINITION

Remote employment is an arrangement under which an employee may be allowed for a temporary period of time to work at a location other than their assigned location for a strictly-defined period of time. In such cases, the employee may be authorized or required to perform work from the employee's home or other designated location.

SCOPE

When so assigned, employees remain obligated to comply with all Camden County College rules, policies and procedures. Violation of such rules, policies and procedures may result in immediate cessation of such a remote assignment and possible corrective action or discipline.

If a determination is made that an assignment is allowable, the:

- Employees must understand that they are for all purposes employed and at work on behalf of the College while telecommuting. They are representing the College and are "on duty" and "on the clock" for all legal and governmental regulatory purposes.
- Employees are subject to all College Rules, The Code of Conduct, Safety and insurance regulations.
- Employees are to work their normal work schedule, unless they receive supervisors' approval to adjust their schedule and they are required to be available to their supervisors just as if they were at their regular College duty station.

Camden County College

Board of Trustees Policy

Subject: Telecommuting Contingency Policy	Number: 352	Page 2	Of 2
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	Last Reviewed:		

- Employees and supervisors will agree on the assigned work to be completed during the telecommuting period.
- Employees must be available to attend virtual meetings as needed.
- Employees must be available to physically attend scheduled work meetings as requested or required by the department or unit.
- Communication by telephone and electronic mail with the College must be available during work hours and voicemail and email must be checked regularly.
- Employees must ensure all College materials and student information are treated in confidence and are maintained in a safe and secure manner and are subject to FERPA and other applicable laws.
- All College equipment is kept secure and is used for College business only. Equipment supplied by the College must be returned upon termination of telecommuting. The employee is responsible for any lost or damaged College property.
- The employee will establish an appropriate work environment within his or her home for work purposes. The College will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space.
- Employees are expected to maintain their home workspace in a safe manner, free from safety hazards. Telecommuting employees are responsible for notifying the College of any injuries as soon as practicable.
- The employee is liable for any injuries sustained by visitors to his or her home worksite.
- Telecommuting employees who are not exempt from the overtime requirements of the Fair Labor Standards Act will be required to accurately record all hours worked using the College's time-keeping procedures. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the employee's supervisor. Failure to adhere to this policy may result in disciplinary action.
- Duration of a remote assignment is determined at the sole discretion of the employee's supervisor and the College.

AUTHORITY

At the direction of the President, it is the responsibility of department heads and appropriate Executive Staff member, working in close conjunction with Human Resources, to review, approve and ensure compliance of this policy.

RESOLUTION NO. FY2021-234

**RESOLUTION AUTHORIZING AND ACCEPTING A DIVIDEND FROM THE
CAMDEN COUNTY INSURANCE FUND COMMISSION FOR FUND YEARS
2015, 2016 & 2017**

WHEREAS, the Camden County Insurance Commission (FUND) is duly constituted as a joint insurance fund; and

WHEREAS, N.J.A.C. 11:15-2.21, Section B, provides that a FUND may seek approval from the Commissioner of Insurance for a refund to its member entities of excess monies from any FUND year upon compliance with certain requirements; and

WHEREAS, the FUND has obtained a calculation from its Actuary and Executive Director that \$1,000,000 in excess is available as a dividend from its 2015, 2016 & 2017 Year Fund Accounts for the FUND's member entities; and

WHEREAS, the FUND administrators have informed Camden County College that the distribution of the excess monies from the 2015, 2016 & 2017 Year Fund Accounts is consistent with maintaining the financial integrity of the FUND; now, therefore,

BE IT RESOLVED by the Board of Trustees of Camden County College that it is in the best interest of the County taxpayers to accept this distribution of excess monies in the amount of \$65,496.00 from the 2015, 2016 & 2017 Insurance Commission Fund Accounts to the College.

SUMMARY STATEMENT

This resolution authorizes Camden County College, as a member entity, to accept excess funds in the proportional share as represented by the amount of \$65,496 from the Camden County Insurance Commission.

June 4, 2021

RESOLUTION NO. FY2021-234

CAMDEN COUNTY INSURANCE COMMISSION
2015, 2016 & 2017 Fund Year Dividends

DIVIDEND	250,000	375,000	375,000	1,000,000
Member Name	2015	2016	2017	TOTAL
Camden County	182,516	275,819	274,496	732,831
Camden County College	16,141	24,334	25,021	65,496
Camden County Board of Social Services	10,635	16,057	16,514	43,206
Camden County Utility Authority	25,950	39,087	39,318	104,356
Camden County Health Svcs	5,073	4,354	4,395	13,822
Camden Cty Pollution Ctrl Financing Auth (CCPCFA)	6,197	9,251	9,045	24,493
Camden County Improvement Authority	3,488	6,098	6,210	15,796
Grand Totals:	250,000	375,000	375,000	1,000,000

RESOLUTION NO. FY2021-235

RESOLUTION AUTHORIZING NON-AFFILIATED SALARY INCREASES

WHEREAS pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to recommend to the Camden County College Board of Trustees, terms and conditions of employment of the employees; and

WHEREAS pursuant to N.J.S.A. 18A:64A-12 § (f) and § (g), the Camden County College Board of Trustees is authorized to approve terms and conditions of employment of such personnel once recommended by the President of the College; and

WHEREAS the College employs eighty-three (83) people in this Non-Affiliated group consisting of sixty-eight (68) full time individuals and fifteen (15) others who are not part of any collective negotiations unit and are identified as the College's "Non-Affiliated" employees; and the terms of employment for these employees are not determined through any form of negotiations or collective activity, and the President recommends Board actions as to them as he sees fit; and this group includes the senior staff and the employees who voluntarily took a 10% pay cut for the first half of the fiscal year; and

WHEREAS due to the Covid-19 Pandemic every employee of the College deferred any raise that they and or would have been recommended for such or were due last year on July 1, 2020 (except the 25 secretaries of the IUE/CWA union); and

WHEREAS the President would have recommended these Non-Affiliated personnel be awarded a salary increase of 2% effective July 1, 2020 but due to the pandemic the President is recommending that the Board of Trustees determine that such an increase is reasonable and appropriate at this time; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it approves the recommended salary increase of 2% of each employees current base pay provided that consistent with past incidents that salary increase be awarded: 1) to the Non-Affiliated Staff members who have been employed at the College over three months; and 2) only to staff members who have not received notices of non-appointment, lay-off, termination or given notice of their resignation; and 3) shall not apply to staff members who have been recommended for a lesser amount by their supervisors; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to take such actions, execute such documents or other instruments, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith; and to make appropriate payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a salary increase of 2% effective as of July 1, 2021 for all the employees of the Non-Affiliated group that qualify with the above referenced conditions.

RESOLUTION NO. FY2021-236

RESOLUTION AUTHORIZING AGREEMENT WITH THE CAMDEN CITY SCHOOL DISTRICT FOR THE GATEWAY TO COLLEGE PARTNERSHIP PROGRAM

WHEREAS, the Board of Trustees are charged and empowered to take actions consistent with the mission of the College by N.J.S.A. 18A-64A-12; and

WHEREAS, Camden County College has worked with the Camden City School District to support the implementation of the nationally recognized Gateway to College Initiative providing opportunities to empower youth who have dropped out of high school to earn their high school diploma along with college credits in a supportive environment at Camden County College; and

WHEREAS, in order to continue this program for the 2021-2022 academic year, Camden County College has secured an agreement with the Camden City School District to refer eligible students to Camden County College and to determine the services provided under the Gateway to College Initiative; and

WHEREAS, Camden County College plans to continue its Gateway to College Program, that began in 2011 with at-risk students ages 16 to 20 who reside in Camden City, from September 2021 to June 30, 2022.

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves such an agreement as described herein with the Camden City School District for the purposes of carrying out the Gateway to College Program; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement with the Camden City School District for implementation of the Gateway to College Program for the term September 2021 to June 30, 2022. The parties will cooperate in identifying and recruiting 16-20 year old students, who have left high school, the opportunity to gain a high school diploma while earning college credit at the College. Courses are conducted on the Camden City Campus of the College and are designed to help students create, define and achieve their educational and career goals. The Camden City School District will pay the College **per student at the same rate as last year**.

June 4, 2021

RESOLUTION NO. FY2021-237

**RESOLUTION AUTHORIZING AGREEMENT WITH THE BOARD OF EDUCATION OF
THE TOWNSHIP OF PENNSAUKEN FOR THE GATEWAY TO COLLEGE
PARTNERSHIP PROGRAM**

WHEREAS, the Board of Trustees are charged and empowered to take actions consistent with the mission of the College by N.J.S.A. 18A-64A-12; and

WHEREAS, Camden County College has enlisted the Pennsauken Board of Education who is willing to participate in this initiative and is willing to work with the College to support the implementation of the nationally recognized Gateway to College Initiative to provide opportunities to empower youth who have dropped out of high school or who are not on track to graduate from high school to earn their high school diploma along with college credits in a supportive environment from Camden County College; and

WHEREAS, in order to implement this program beginning in fall 2020, Camden County College must secure an agreement with Pennsauken Public Schools providing that the Pennsauken Public Schools will refer eligible students to Camden County College and the terms under which Camden County College will provide services under the Gateway to College Initiative; and

WHEREAS, Camden County College seeks to launch its Gateway to College Program with current at-risk students ages 16 to 20 who reside in Pennsauken Township with the eighth class commencing September 2021; and with a proposed term of agreement from September 2021 to June 30, 2022; and

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves such an agreement as described herein with the Board of Education of the Township of Pennsauken for the purposes of carrying out the Gateway to College Program.

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement with the Pennsauken Township Board of Education for implementation of the Gateway to College Program for the term September 2021 to June 30, 2022. The parties will cooperate in identifying and recruiting 16-20 year old students that have left high school, or who are at risk of leaving high school without earning a diploma, to return or recommit to education and gain a high school diploma while earning college credit at the College. The District pays the College per student. The program is designed to help students create, define and achieve their educational and career goals. Courses will be conducted on the Camden City Campus of the College at the same cost distribution as last year.

RESOLUTION NO. FY2021-238

**RESOLUTION AUTHORIZING TRANSITION TO COLLEGE PROGRAM
AGREEMENTS WITH THE FIRST FOURTEEN SCHOOL DISTRICTS**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A. 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

WHEREAS, Camden County College has created a Transition to College Program designed to help 16-20 year old students from Camden County school districts and surrounding communities who have left high school, or who are at risk of leaving high school without earning a diploma to return to education and gain a high school diploma while earning college credit at Camden County College; and

WHEREAS, the program affords the students the opportunity to start “anew,” and to participate in small classes held in a more mature atmosphere on the Blackwood Campus, and to work with tutors and counselors receiving intensive support services to facilitate their success; and

WHEREAS, students will be required to complete the number of credits for graduation as defined by the school district as well as all other graduation requirements of the school district; and

WHEREAS, after the first semester, students will begin course work toward a chosen field of study and earn their high school diploma while accruing credits toward their certificate or degree; and

WHEREAS, the College will provide college credit and non-credit courses as identified by the school district that agrees to participate and each such school district agrees that those courses when successfully completed will satisfy requirements for graduation at no cost to the individual; and

WHEREAS, the College will invoice each participating school district \$10,000 annually for each student registered as of September 1, 2021 and invoice each school district \$5,000 for each new student registered in the spring term; and

WHEREAS, Executive Dean, Margo Venable, recommend that the Board agree to allow the College to enter into these agreements to perpetuate this program with these fourteen (14) school districts; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes a Transition to College Program Agreement for the period September 1, 2021 to June 30, 2024 with the following school districts:

- Audubon School District
- Camden County Technical School District
- Collingswood School District

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- Deptford Township School District
- Eastern Regional School District
- Gloucester City School District
- Haddon Heights School District
- Lindenwold Public School District
- Monroe Township Public Schools
- Pine Hill School District
- Sterling High School District
- West Deptford School District
- Winslow Township School District
- Woodlynne School District

SUMMARY STATEMENT

This Resolution authorizes the Transition to College Agreement for the period September 1, 2021 to June 30, 2024 with each of the listed school districts.

RESOLUTION NO. FY2021-239

**RESOLUTION AUTHORIZING AGREEMENT WITH THE ROWAN
UNIVERSITY/RUTGERS-CAMDEN BOARD OF GOVERNORS FOR AN ALZHEIMER'S
JOURNEY COORDINATORS CERTIFICATE PROGRAM**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 § (d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, the New Jersey Legislature created the Rowan University/Rutgers-Camden Board of Governors (RU/RC Board), with the vision to leverage existing education, research and medical assets in the Camden area to create and sustain a pipeline of educational and employment opportunities for residents in the surrounding areas; and

WHEREAS, the RU/RC Board and Camden County College (CCC) jointly developed an Alzheimer's Journey Coordinators certificate program with instruction provided at the Joint Health Sciences Center in Camden, New Jersey; and

WHEREAS, CCC is a community college that provides high quality education, academic excellence and options for students to create career ladders including *inter alia* in healthcare; and CCC has substantial experience educating and training entry-level health care staff to develop skills and aptitudes necessary to work in the rapidly changing health care marketplace; and

WHEREAS, the RU/RC Board and CCC wish to renew their joint program partnership established in 2018 in order to train Alzheimer's Journey Coordinators; and

WHEREAS, in consideration of CCC performing the responsibilities set forth herein, the RU/RC Board agrees to reimburse costs of the program at an amount to be determined in accordance with a jointly developed Program Budget for the period July 1, 2021 until June 30, 2023; and

WHEREAS, the President of the College and the Executive Vice President for Academic and Student Affairs recommend renewing this Agreement with approval of this resolution;

NOW THEREFORE BE IT RESOLVED by the College Board of Trustees that it hereby authorizes and approves renewal of the agreement with RU/RC Board of Governors for the purpose of sustaining an Alzheimer's Journey Coordinators program; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate terms and any associated documents or instruments as may be necessary in order to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the College Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a revised agreement with the Rowan University/Rutgers-Camden Board of Governors for the purpose of sustaining an Alzheimer's Journey Coordinator certificate program from July 1, 2021 to June 30, 2023 in return for financial reimbursement to offset the cost of administering the program.

June 4, 2021

RESOLUTION NO. FY2021-240

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
CAMDEN COUNTY AND CAMDEN COUNTY COLLEGE FOR ELIGIBLE TRAINING
PROVIDER AGREEMENT (CREDIT & NON-CREDIT)**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Camden provides job training to the public under the Workforce Innovation Opportunity Act and the New Jersey Workforce Development Program; and

WHEREAS, the NJ DLWD requires that the County of Camden authorize local agreements for contracting entities to provide said services; and

WHEREAS, Camden County College is an authorized training services provider on the New Jersey Eligible Training Providers List maintained by the New Jersey Department of Labor and Workforce Development (“NJDLWD”); and

WHEREAS, it is appropriate and within the mission and expertise of Camden County College to enter into a Trainer Provider Agreement with the County of Camden for credit and non-credit job training for the term of July 1, 2021 through June 30, 2022 based upon the recommendation of the College administration; and

WHEREAS, under the proposed Trainer Provider Agreement, the County of Camden will pay the College tuition of up to \$4,000 per participant receiving training.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College enter into a Trainer Provider Agreement with the County of Camden for the term of July 1, 2021 through June 30, 2022; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Camden.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and Camden County for the Trainer Provider Program, credit and non-credit, for the period of July 1, 2021 through June 30, 2022.

June 4, 2021

RESOLUTION NO. FY2021-241

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
BURLINGTON COUNTY AND CAMDEN COUNTY COLLEGE FOR ELIGIBLE
TRAINING PROVIDER AGREEMENT (CREDIT & NON-CREDIT)**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Burlington provides job training to the public under the Workforce Innovation Opportunity Act and the New Jersey Workforce Development Program; and

WHEREAS, the NJ DLWD requires that the County of Burlington authorize local agreements for contracting entities to provide said services; and

WHEREAS, Camden County College is an authorized training services provider on the New Jersey Eligible Training Providers List maintained by the New Jersey Department of Labor and Workforce Development (“NJDLWD”); and

WHEREAS, it is appropriate and within the mission and expertise of Camden County College to enter into a Trainer Provider Agreement with the County of Burlington for credit and non-credit job training for the term of July 1, 2021 through June 30, 2023 based upon the recommendation of the College administration; and

WHEREAS, under the proposed Trainer Provider Agreement, the County of Burlington will pay the College an estimated tuition of up to \$4,000 per participant receiving training.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College enter into a Trainer Provider Agreement with the County of Burlington for the term of July 1, 2021 through June 30, 2023; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Burlington.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and Burlington County for the Trainer Provider Program, credit and non-credit, for the period of July 1, 2021 through June 30, 2023.

June 4, 2021

RESOLUTION NO. FY2021-242

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
CAMDEN COUNTY COLLEGE AND THE ATLANTIC CAPE MAY - WORKFORCE
DEVELOPMENT BOARD FOR OCCUPATIONAL/EDUCATIONAL TRAINING
VENDOR PROGRAM**

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, there exists a need for the County of Atlantic (the “County”) to contract for the provision of educational and/or occupational training services in the classroom to individuals who cannot obtain employment without said training, which services shall be paid via the Workforce Innovation Opportunity Act and Work First New Jersey “training” funds; and

WHEREAS, Camden County College (the “College”) is qualified as an Occupational/Educational Training Vendor, and is listed as an eligible vendor on the statewide vendor list, and has the facilities to provide this service to the WDB; and

WHEREAS, the County, through the WDB, has the funding for this program and anticipates compensating the College for students in an amount estimated at \$4,000 (plus up to \$1,000 for other expenses) per student receiving training; and

WHEREAS, the County and the College agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the Atlantic Cape May Workforce Development Board as an Occupational/Educational Training Vendor.

SUMMARY STATEMENT

This resolution authorizes a Shared Services Agreement between Atlantic Cape May Workforce Development Board and Camden County College as an Occupational/Educational Training Vendor for the period July 1, 2021 through June 30, 2022.

RESOLUTION NO. FY2021-243

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
CAMDEN COUNTY COLLEGE AND THE COUNTY OF GLOUCESTER WORKFORCE
DEVELOPMENT BOARD FOR OCCUPATIONAL/EDUCATIONAL TRAINING
VENDOR PROGRAM**

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, there exists a need for the County of Gloucester (the “County”) to contract for the provision of educational and/or occupational training services in the classroom to individuals who cannot obtain employment without said training, which services shall be paid via the Workforce Innovation Opportunity Act and Work First New Jersey “training” funds; and

WHEREAS, Camden County College (the “College”) is qualified as an Occupational/Educational Training Vendor, and is listed as an eligible vendor on the statewide vendor list, and has the facilities to provide this service to the WDB; and

WHEREAS, the County, through the WDB, has the funding for this program and anticipates compensating the College for students in an amount not to exceed \$5,000 per student receiving training; and

WHEREAS, the County and the College agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Gloucester as an Occupational/Educational Training Vendor.

SUMMARY STATEMENT

This resolution authorizes a Shared Services Agreement between Gloucester County and Camden County College as an Occupational/Educational Training Vendor for the period July 1, 2021 through June 30, 2023.

RESOLUTION NO. FY2021-244

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN
THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE FOR A
COMMUNICATIONS EMPLOYEE**

WHEREAS, N.J.S.A. 40A:65-1, *et. seq.* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; and pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies deemed necessary or advisable by the Board of Trustees; and

WHEREAS, the County of Camden (the “County”) and Camden County College (the “College”) committed to the Transformation Initiative which in part seeks to identify economies and efficiencies in the operations of government that will increase efficiency and thereby reduce the tax burden on County taxpayers and improve the effectiveness of government; and

WHEREAS, the College is in need of a Communications and Public Relations employee and the County and the College are desirous of sharing the services of a County Communications and Public Relations employee and agree the County Communications and Public Relations employee will be an anticipated divide of his workload to be 75% for the College and 25% for the County while the parties acknowledge that this may at times flex and they will adjust if necessary and they desire to enter into a twenty-four (24) month agreement for the aforementioned employee effective July 1, 2021; and

WHEREAS, the County and the College agree their Communications and Public Relations employee will have his fully furnished and outfitted office for their mutual use located on the Blackwood campus; and the College will be responsible for 75% of the employee’s salary and the County will be responsible for the remaining 25% of the employee’s salary; and the County will invoice the College; and

WHEREAS, it is the recommendation of the College’s Vice President of Institutional Effectiveness, Advancement, & Strategic Initiatives, Dr. Jacqueline Galbiati, to enter into these terms and this Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College is hereby authorized to enter into a twenty-four (24) month Shared Services Agreement with the County of Camden.

BE IT FURTHER RESOLVED that the proper officials be and hereby authorize a twenty-four (24) month agreement effective July 1, 2021 conditioned on appropriate terms to execute all appropriate contracts and documents necessary to affect a Shared Services Agreement with the County of Camden to take such actions as may be necessary and appropriate in connection herewith and are authorized to execute all documents or instruments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This Resolution authorizes the College to enter into a twenty-four (24) month Shared Services Agreement with the County of Camden effective July 1, 2021 for the sharing of a Communications and Public Relations employee.

RESOLUTION NO. FY2021-245

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE FOR THE MANAGEMENT OF THE COUNTY OF CAMDEN DAILY AND ROUTINE PRINT NEEDS

WHEREAS, N.J.S.A. 40A:65-1, *et. seq.* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which any party to the agreement is empowered to render and pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies deemed necessary or advisable by the Board of Trustees; and

WHEREAS, the County of Camden (the “County”) and Camden County College (the “College”) committed to the Transformation Initiative which in part seeks to identify economies and efficiencies in the operations of government that will increase the production and efficiencies and thereby reduce the tax burden on County taxpayers and improve effectiveness; and

WHEREAS the consolidation of the College and County print shop operations achieved production economies of scale for both parties resulting in financial savings and the College has been seen to have had sufficient space in Wolverton Hall for the successful consolidation; and

WHEREAS, the County and the College entered into a shared service agreement for the oversight management by the College of the County’s daily and routine print needs with the assistance of the County Department of Special Events and the parties are pleased with the success of the actions taken and and desire to enter into a twenty-four (24) month agreement and

WHEREAS, it is the recommendation of Dr. Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement, & Strategic Initiatives, and Maris Kukainis, Executive Director of Financial Administrative Services to extend this Shared Services Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College is hereby authorized to extend for twenty-four (24) months effective July 1, 2021 this Shared Services Agreement with the County of Camden; and

BE IT ALSO RESOLVED that the proper officials be and hereby authorized to execute all appropriate contracts and documents as may be necessary and appropriate in connection herewith to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College to extend the existing Shared Services Agreement with the County of Camden for oversight management of the County of Camden’s daily and routine print needs with the assistance of the Camden County Department of Special Events for an additional twenty-four (24) months effective July 1, 2021.

RESOLUTION NO. FY2021-246

**RESOLUTION AUTHORIZING JEVS HUMAN SERVICES “hireAbility” PROGRAM
FACILITIES USE AND LEASE AGREEMENT**

WHEREAS, Camden County College is governed by the Board of Trustees who are pursuant to N.J.S.A. 18A:64A-11 and 18A:64A-12 empowered to take such actions; and

WHEREAS, Camden County College has had a mutually beneficial relationship with JEVS Human Services “hireAbility” Program, a nonprofit organization that matches qualified people with disabilities to job openings in the Delaware Valley at no cost to employers or applicants; and

WHEREAS, JEVS Human Services “hireAbility” Program has been located on the College’s Blackwood campus and is currently being operated in the Community Center and will be relocated to the Gabriel E. Danch CIM building; and

WHEREAS, JEVS Human Services “hireAbility” Program and the College desire to establish the Facilities Use and Lease Agreement as proposed by the College for the period July 1, 2021 through June 30, 2023, for 648 square feet of space at the rate of \$26 per square foot for the first year for a total of \$16,848 and \$27 per square foot for the second year for a total of \$17,496; and

WHEREAS, the Executive Director of Finance and Planning, Helen Antonakakis recommends entering into this agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes the College to enter into a Facilities Use and Lease Agreement renewal with JEVS Human Services “hireAbility” Program for the period July 1, 2021 through June 30, 2023; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the Facilities Use and Lease Agreement renewal with JEVS Human Services “hireAbility” Program for the period July 1, 2021 through June 30, 2023, for 648 square feet of space at the rate of \$26 per square foot for the first year for a total of \$16,848 and \$27 per square foot for the second year for a total of \$17,496.

RESOLUTION NO. FY2021-247

**RESOLUTION AUTHORIZING AGREEMENT WITH RUTGERS UNIVERSITY
FOR LIBRARY SERVICES IN CAMDEN**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College, including agreements with other public bodies; and

WHEREAS, the College requires the use of a library for its Camden Branch Campus and the College has provided library services to the Camden Campus by way of a reciprocal agreement with Rutgers University providing the College with full use of the Paul Robeson Library and all the resources of the Rutgers University Library System including a computer lab, but excluding the Law School Library (collectively the “Rutgers Library”); and

WHEREAS, the College desires to continue the agreement with Rutgers University providing the College with full use of the Rutgers Library from July 1, 2021 to June 30, 2023; and

WHEREAS, Rutgers is the sole and exclusive owner and manager of the Rutgers Library and the Agreement provides a governance mechanism to ensure the needs of the College are met; the College provides reciprocal library services at the Blackwood campus to Rutgers-Camden, Blackwood-based students, faculty and staff participating in the Rutgers-CCC Premier Partnership; and

WHEREAS, this Agreement calls for the cost to the College for the use of the Rutgers Library and services be equal to the cost to Rutgers – Camden for use of the College Blackwood Library and services; and

WHEREAS, no funds are to be exchanged for such library services between the College and Rutgers University – Camden; and the Executive Vice-President for Academic and Student Affairs, Dr. David Edwards and the Executive Director of Financial and Administrative Services, Maris Kukainis have recommended renewal of this agreement for the term July 1, 2021 to June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves an agreement with Rutgers University for the provision of library services for the Camden Campus for the term July 1, 2021 to June 30, 2023 for no additional cost; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to execute the agreement and any associated documents with any and all required government agencies or other appropriate organizations, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes a shared library services agreement in Camden between the College and Rutgers University for the term July 1, 2021 to June 30, 2023 for no additional cost.

June 4, 2021

RESOLUTION NO. FY2021-248

**RESOLUTION AUTHORIZING MAINSTAGE CENTER FOR THE ARTS
REHEARSAL AND PERFORMANCE FACILITIES USE AGREEMENT**

WHEREAS, Camden County College is governed by the Board of Trustees pursuant to N.J.S.A. 18A:64A-11; and pursuant to N.J.S.A. 18A:64A-12, that Board is empowered to take actions governing Camden County College; and

WHEREAS, Mainstage Center for the Arts (“Mainstage”), is a non-profit entity offering theatre/workshop education primarily for young people, and is in need of a facility for rehearsals and performances of its show productions by its students; and

WHEREAS, Mainstage is in need of a facility for its Summerstage and Mainstage Programs, a theatre/workshop camp primarily for young people; and

WHEREAS, the Lincoln Hall facility and Dennis Flyer Memorial Theatre on the College’s Blackwood Campus are appropriate venues for Mainstage’s programming and performances; and

WHEREAS, the College has determined that it can make Lincoln Hall and the Dennis Flyer Memorial Theatre available for Mainstage performances when the facility is not otherwise in use from the period of June 7 through August 31, 2021; and

WHEREAS, Mainstage has agreed to pay a public safety and housekeeping fee for use of the Lincoln Hall and Dennis Flyer Theater for summer programming and performances during the term of this agreement; and

WHEREAS, entering into a Facilities Use Agreement with Mainstage will be of financial and academic value to the College while also meeting the needs of Mainstage.

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes entry by the College into a Facilities Use Agreement with Mainstage for the period of June 7 through August 31, 2021, permitting use by Mainstage of Lincoln Hall and the Dennis Flyer Theater for performances when the Dennis Flyer Theater is not otherwise in use, for a use fee of \$3400 during the term of this agreement; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such purchase orders, contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes a Facilities Use Agreement with Mainstage Center for the Arts for use of Lincoln Hall and the Dennis Flyer Theater for summer programming and performances for the period of June 7, 2021 through August 31, 2021.

June 4, 2021

RESOLUTION NO. FY2021-249

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN CAMDEN COUNTY COLLEGE AND THE PINE HILL SCHOOL DISTRICT FOR EMERGENCY ASSISTANCE

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, the Pine Hill School District (PHSD) and Camden County College (the College) are desirous of entering into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq., "Shared Services Act"), for the purposes described herein; and

WHEREAS, the PHSD needs a sanctuary location for emergency evacuation of its children in the event of a catastrophic event and is requesting that the College provide the facilities for emergency sheltering; and

WHEREAS, the College is prepared to agree to terms of such an Agreement that would be for two (2) years commencing on July 1, 2021 and ending June 30, 2023, and succeeding the expiration of the current agreement expiring on June 30, 2021.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Camden County College authorize and approve that the College may enter into a shared services agreement with the Pine Hill School District for the agreement in connection with Emergency Management Plans in terms acceptable to the President, Staff and Counsel for the College; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with PHSD to take such actions as may be necessary and appropriate in connection herewith and are authorized to execute such documents or other instruments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement with the Pine Hill School District and Camden County College for Emergency Management Plans in accordance with N.J.S.A. 40A:65-1 et eq. for a term of two years commencing July 1, 2021 and ending June 30, 2023, terminable by either party on ninety (90) days' notice.

June 4, 2021

RESOLUTION NO. FY2021-250

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO CENTRALSQUARE FOR COMPUTER SYSTEM SOFTWARE, SUPPORT, TRAINING AND CONSULTATION

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A.18A:64A-25.5(a) (3), (6), (15) and (19) such a purchase is exempt from public bidding; and

WHEREAS, the College has been using CentralSquare Technologies financial and human resources information systems for several decades; and the College has continuously renewed its procurement of the CentralSquare Technologies' financial and human resources information systems due to the significant investment of time and effort in training faculty and staff, as well as the investment of money to purchase and maintain the software licensing and upgrades. Therefore, it would not be feasible or fiscally responsible for the College to engage in an on-going Request for Proposal process each fiscal year. In addition, the College also expends additional fees for on-going support from CentralSquare Technologies to support our operations; and

WHEREAS, CentralSquare Technologies host the College's licensed software on their hardware as our Application Service Provider (ASP). In this model, the software hosted in Chico, California is a Microsoft SQL platform. CentralSquare Technologies provides maintenance, programming, technical support, training, consultation services and related expenses in support of operations; and

WHEREAS, it is the recommendation of Mahima Chauhan, Financial System Administrator, Helen Antonakakis, Executive Director for Finance and Planning, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to Central Square Technologies (#FY21BEDC-44) for the financial and human resources information systems, software licensing and upgrades as well as the maintenance, programming, technical support, training, consultation services and related expenses in support of operations in the anticipated amount of \$681,994.00 with terms commencing **July 1, 2021 through June 30, 2026**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funding in accounts #155083-61426 for Year 1 and Year 2 through Year 5 are contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF TRUSTEES** that a non-fair and open contract be and is hereby **AWARDED** to **CentralSquare Technologies (#FY21BEDC-44)** to provide software, licensure and maintenance as noted above for them who serve as our host Application Service Provider (ASP), training, support, consultation services and related expenses in the anticipated contract amount of \$1,013,000.00 with terms commencing on **July 1, 2021 through June 30, 2026**; and

RESOLUTION NO. FY2021-250

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards an amended non-fair and open contract to CentralSquare Technologies to provide the College with software, licensure and maintenance, serves as our host Application Service Provider (ASP), training, support, consultation services, related expenses and software migration in the anticipated amount of \$1,013,000.00 during the period of July 1, 2021 through June 30, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-251

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO
ELLUCIAN COMPANY, LP D/B/A ELLUCIAN SUPPORT, INC. FOR OUR *Colleague*®
STUDENT REGISTRATION, PAYMENT, PLANNING AND RECORDS SYSTEMS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (15) (19) such a purchase is exempt from public bidding; and

WHEREAS, Ellucian Company, LP d/b/a Ellucian Support, Inc. has provided the College with our student system software including *Colleague*®, WebAdvisor, Envision and Payment Center (ESCI FKA Touchnet), student planning licensure and maintenance, technical support, training, consultation services and related expenses in support of our operations with their expertise and experience. They have sole and exclusive right to license this software, programs and related supporting products; and

WHEREAS, it is the recommendation of Anthony Nastasi, Applications Manager, Office of Information Technology, Jack Post, Chief Information Officer, Office of Information Technology, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to Ellucian Company, LP d/b/a Ellucian Support, Inc. (**#FY21BEDC-42**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated amount of **\$540,000.00 a year** during the period of **July 1, 2021 through June 30, 2023**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #155083-61426 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Ellucian Company LP, d/b/a Ellucian Support, Inc. (#FY21BEDC-42)** to provide licensing, service and support for *Colleague*® and related supporting products in the anticipated contract amount of **\$1,080,000.00** with terms commencing on **July 1, 2021 through June 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Ellucian Company LP, d/b/a Ellucian Support, Inc. to provide the College with licensing, service and support for *Colleague*® and related supporting products in the anticipated amount of \$1,080,000.00 during the period of July 1, 2021 through June 30, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 4, 2021

RESOLUTION NO. FY2021-252

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO TYLER TECHNOLOGIES, INC. FOR TIME AND ATTENDANCE SOFTWARE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A.18A:64A-25.5(a) (15) and (19) such a purchase is exempt from public bidding; and

WHEREAS, Tyler Technologies, Inc. formerly known as ExecuTime, is Superior's preferred partner, which Camden County College utilizes for its time and attendance information system. The application is SaaS based and is currently hosted on Superior's data center. The payments to Tyler Technologies, Inc. are currently a part of the Superior contract. This payment structure is now changing. The application will now be hosted on Amazon Web Services data center and therefore, the two contracts are being separated. Due to the College's long term investment in this software, the Office of Information Technology is requesting to continue with this time and attendance information system. This software integrates with the College's financial ERP, ONESolution by Central Square. Tyler Technologies, Inc. also supplies the time clocks which are utilized by College Personnel to clock in and out, request time off and approve time sheets; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Mahima Chauhan Director of Project Management and Financial Systems, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to **Tyler Technologies, Inc. (#FY21BEDC-41)** pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of **\$113,451.00** with terms commencing on **September 1, 2021** through **August 31, 2026**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funding in accounts #155083-61424 for Year 1, Year 2 through Year 5 are contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Tyler Technologies, Inc. (#FY21BEDC-41)** to provide the College with time and attendance software in the anticipated contract amount of **\$113,451.00** with terms commencing on **September 1, 2021** through **August 31, 2026**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to **Tyler Technologies, Inc.** for time and attendance software in the anticipated amount of **\$113,451.00** with terms commencing on **September 1, 2021** through **August 31, 2026**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-253

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO ENTRINSIK, INC.

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a) (3), (10) & (19) purchases of this type are exempt from public bidding; and

WHEREAS, Entrinsik, Inc. is the developer for the Informer software for web reporting and dashboard bundle. Informer is a comprehensive reporting and dashboard solution that gives you more value from your data using key features such as fast direct access to the Multi-value/SQL databases, complete security control by user and role, end user friendly web interface, desktop integration with excel, pdf, text, xml and email, report scheduling and built-in dashboard functionality.

WHEREAS, it is the recommendation of Anthony Nastasi, Applications Manager, Office of Information Technology, Jack Post, Chief Information Officer, Office of Information Technology, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to Entrinsik, Inc. (**#FY21BEDC-43**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated amount of \$23,200.00 during the period of July 1, 2021 through June 30, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #125082-61426 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Entrinsik, Inc. (#FY21BEDC-43)** to provide the College with Informer software for web reporting and dashboard bundle in the anticipated amount of **\$23,200.00** with terms commencing on **July 1, 2021 through June 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Entrinsik, Inc to provide the College with Informer software for web reporting and dashboard bundle in the anticipated amount of \$23,200.00 during the period of July 1, 2021 through June 30, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-254

**RESOLUTION AWARDING A NON-PROFIT CONTRACT
TO COLLEGE ANYWHERE, INC.**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1 *et seq.*, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and the College is authorized under N.J.S.A. 18A:64A-25.5.a (6) and (19) to award such contracts without public bidding since College Anywhere, Inc. is a non-profit member driven consortium providing online technology and tools of the highest quality to deliver institutional created media and licensed media content at the lowest possible cost to advance educational missions of higher education institutions and provides faculty and students with enhanced textual materials, and various media educational experiences and references through an array of technology content and tools; and

WHEREAS, these services available through them include annual membership fee, licensing and streaming for the full PBS Library, the Quisic Business Library, the Annenberg Libraries and the Chilmark Directors Library (see Attachment A). The various subscription services offered are for a total cost of the one year annual cost to be \$34,000.00 with an additional cost of access for certain programs used by specific courses at a fee of \$20.00 per student with licensing fees based on enrollment at the end of each semester in those select courses. The College has averaged approximately 120 students over the last two years in each of those programs; and

WHEREAS, it is the recommendation of Dr. David Edwards, Vice-President for Academic Affairs, Dr. Patrick Chadd, Associate Dean of eLearning, Dr. Teresa Smith, Dean of Academic Affairs, and Melissa Manera, Manager of Purchasing that the Board of Trustees award a non-profit contract to College Anywhere, Inc. (#FY21NP-39) pursuant to N.J.S.A 19:44A-20.4 and P.L.2005, C.271, s.2; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in account #128093-61430 for FY2022; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-profit contract be and is hereby **AWARDED** to **College Anywhere, Inc. (#FY21NP-39)** in the anticipated contract amount of up to **\$38, 800.00** based on enrollment at the end of each semester with terms commencing on **July 1, 2021** through **June 30, 2022**; and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-profit contract award to **College Anywhere, Inc.** in the anticipated amount of **\$38,800.00** for the use of its subscription service by an anticipated population. These subscription services allow student access to the online libraries of materials and provide online technology and tools during the period of July 1, 2021 through June 30, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Attachment A

CollegeAnywhere Collections:

Annenberg Learner Library Collection via CollegeAnywhere, \$20,000 to be invoiced for this usage.

CA Business Library Collection via CollegeAnywhere, \$6,650 to be invoiced for this usage.

Chilmark Directors Collection via CollegeAnywhere, \$2,000 to be invoiced for this usage.

All CollegeAnywhere Collections are accessible to all courses by all authenticated Camden County College faculty, students, and staff.

CollegeAnywhere Tools:

CA Upload Tools, \$3,000 to be invoiced for this usage.

Individual Programs/Series:

Coast “Psychology: The Human Experience” licensed per semester at the following fees: \$20.00 per student Fee for licensing, including CollegeAnywhere streaming and tools service fee, per user per semester. User fees based on each course’s enrollment, to be reported to CollegeAnywhere following each semester’s drop/add deadline.

Coast “Transitions throughout the Life Span” licensed per semester at the following fees: \$20.00 per student Fee for licensing, including CollegeAnywhere streaming and tools service fee, per user per semester. User fees based on each course’s enrollment, to be reported to CollegeAnywhere following each semester’s drop/add deadline.

All Individual Programs/Series are accessible to faculty and students of a class based on class lists provided by Camden County College, and use is restricted to those listed by Camden County College.

RESOLUTION NO. FY2021-255

RESOLUTION AWARDING A NON-PROFIT CONTRACT TO THE COLLEGE BOARD

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A.18A:64A-25.3 thru 25.5 *et seq.*, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and

WHEREAS, the College utilizes the Accuplacer test instrument as does all but one New Jersey county colleges which are engaged in a statewide policy regarding standardized placement based on results; and the county colleges get a reduced rate on the test unit pricing of \$1.95 per unit. Due to the significant investment in both training staff/faculty and programming electronic interfaces, the dependence of student success upon correct placement, as well as the investment of money to purchase access to this instrument would not be feasible or fiscally responsible to engage in an ongoing fair and open proposal process each fiscal year. The College Board has copyright and sole and exclusive rights to license Accuplacer and related supporting products and services utilized by the College; and

WHEREAS, it is the recommendation of Daniel McMasters, Director of Testing, Anne Daly-Eimer, Dean of Enrollment and Student Services, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, to recommend the award of a non-profit contract to The College Board (#FY21NP-40); and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funds are available in account #137170-62208 and in various College departmental accounts on an as-needed basis for FY2022; and contingent upon the availability of funding in FY2023; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) contingent on funding and/or contains an appropriate cancellation clause; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-profit contract be and is hereby AWARDED to **The College Board (#FY21NP-40)** in the anticipated two-year contract amount of **\$90,000.00** with terms commencing **September 1, 2021** through **August 31, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES

SUMMARY STATEMENT

This resolution awards a non-profit two year contract to The College Board in the anticipated of \$90,000.00 during the period of September 1, 2021 through August 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-256

RESOLUTION AUTHORIZING A CONTRACT WITH UNUM PROVIDENT CORP. FOR SHORT TERM DISABILITY INSURANCE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and purchases and contracts for Insurance is exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 a, (11); and

WHEREAS, UNUM Provident Corp. has been selling short term disability benefits for more than 50 years and have consistently received high ratings for financial strength and claims paying ability from independent ratings agencies such as A.M. Best, Standard & Poor's, Moody's and Fitch and is an insurance company authorized to do business in New Jersey and prohibited from political contributions; and

WHEREAS, the College's benefits and payroll deduction package for full time and eligible part-time personnel includes short term disability benefits in the amount of 66 2/3 pays up to a designated maximum of commencing upon exhaustion of all sick leave benefits. The College's Health Benefits broker, Conner Strong Buckelew and Companies, Inc., solicited six quotes for short term disability benefits for all applicable employees with a rate guarantee of two years; and

WHEREAS, quotes were received and reviewed by Crystal Bailey, Senior Account Consultant for Connor Strong and Kathleen Kane, Executive Director of Human Resources and UNUM Provident Corp. was ultimately determined to provide the best value; and

WHEREAS, it is the recommendation of Kathleen Kane, Executive Director for Human Resources, Crystal Bailey of Conner Strong Buckelew and Companies, Inc. and Melissa Manera, Manager of Purchasing to award a 2 year contract to UNUM Provident Corp. which represents the best value for the College and its employees; and

WHEREAS, Helen Antonakakis, Executive Director for Finance & Planning certified that funding is in account #109000-21769 for Year 1. Funding in Year 2 is subject to the availability of funding and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to the prohibition against making contributions in excess of the limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **UNUM Provident Corp** for short term disability benefits for employees in the anticipated amount of **\$51,334.00 a year** with terms commencing on **July 1, 2021** through **June 30, 2023**; and

RESOLUTION NO. FY2021-256

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a two year contract to **UNUM Provident Corp.** to provide the College with short term disability benefits of up to 66 & 2/3rds of the gross pay per week up to a maximum of \$450.00 dollars for 26 weeks and commencing upon exhaustion of all sick leave benefits for full time and eligible part-time employees with policy commencing on July 1, 2021 through June 30, 2023 in the amount of \$51,334.00 a year. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-257

RESOLUTION AWARDING FAIR AND OPEN REQUEST FOR PROPOSAL FOR ONBASE SUPPORT SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A; 64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1); and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **OnBase Support Services** which in accordance with N.J.S.A. 19:44A-20.7, the use of the Request for Proposal process as implemented in connection with **#FY21RFP-74** was done in a Fair and Open process as the RFP was publicly advertised in newspapers or on the Internet website maintained by Camden County, and is being awarded after public solicitation based on qualifications with criteria established in writing prior to the proposals or qualifications being publicly opened and only one submission response was received, being that from MTS Software Solutions, Inc. of Moorestown, New Jersey; and

WHEREAS, an analysis of the proposals received and performed by the College’s RFP Committee determined by the committee of Jack Post, Chief Information Officer of the Office of Information Technology, Anthony Nastasi, Applications Manager, Office of Information Technology, Tanya Mansuy, Applications Specialist, Office of Information Technology and Daniel Pisko, Web Developer, Office of Information Technology that pursuant to the criteria the highest responsible and most advantageous to the College of the Proposals submitted is that of MTS Software Solutions, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds and the encumbrance of funds for this action in account #155083-61426 in the anticipated amount of \$101,000.00 for the two year period; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that RFP **#FY21RFP-74** for **OnBase Support Services** be and is hereby deemed to have been a Fair and Open process that meets its criteria and needs and is **AWARDED** to MTS Software Solutions, Inc. of Moorestown, New Jersey based on proposals, pricing for services with interest payments, pursuant to the terms and conditions for this contract and other considerations with a term commencing on **July 1, 2021** through **June 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract by a Fair and Open RFP process to MTS Software Solutions, Inc. for the document imaging support services during the period of July 1, 2021 through June 30, 2023 in the anticipated amount of \$101,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 4, 2021

OnBase Support Services

FY21RFP-74	Vendor	MTS Software Solutions, Inc.
Evaluator		
Tanya Mansuy		26
Anthony Nastasi		25
Daniel Pisko		13
	TOTAL:	64

OnBase Support Services RFP (FY21RFP-74) Ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent

MTS	
cost of service	3
involvement of partner on site	3
additional services fees	2
firms experience w/NJ Community Colleges	3
location of office	4
availability of personnel	3
understanding of the service requested	3
provide listing of tickets	1
provide consulting/training services	3
provide consulting activity	1
Total Score	26

Evaluator's Name _____Tanya Mansuy_____

OnBase Support Services RFP (FY21RFP-74) Ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent

MTS	
cost of service	3
involvement of partner on site	3
additional services fees	2
firms experience w/NJ Community Colleges	4
location of office	3
availability of personnel	3
understanding of the service requested	3
provide listing of tickets	0
provide consulting/training services	3
provide consulting activity	1
Total Score	25

Evaluator's Name ____Anthony Nastasi_____

OnBase Support Services RFP (FY21RFP-74) Ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent

MTS	
cost of service	2
involvement of partner on site	1
additional services fees	0
firms experience w/NJ Community Colleges	1
location of office	4
availability of personnel	2
understanding of the service requested	1
provide listing of tickets	1
provide consulting/training services	1
provide consulting activity	0
Total Score	13

Evaluator's Name ____Daniel Pisko____

RESOLUTION NO. FY2021-258

**RESOLUTION AWARDING FAIR AND OPEN REQUEST FOR PROPOSAL
FOR ONLINE AWARENESS TRAINING**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A; 64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1) & (19); and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **Online Awareness Training** which in accordance with N. J. S.A. 19:44 A-20.7, the use of the Request for Proposal process as implemented in connection with **#FY21RFP-73** was done in a Fair and Open process as the RFP was publicly advertised in newspapers or on the Internet website maintained by Camden County, and is being awarded after public solicitation of proposals or qualifications, with criteria established in writing by prior to the proposals or qualifications being publicly opened and two (2) submission responses were received, being that from MaxIt Corporation and Safety Matters, Inc.; and

WHEREAS, an analysis of the proposals received and performed by the College’s RFP Committee as determined by John Schuck, Chief of Public Safety, Crystal Killebrew, Assistant Director of Human Resources, Anne Spagnolia, Human Resources Administrator and Cynthia Saler, Human Resources Generalist that pursuant to the criteria the highest responsible and most advantageous to the College of the Proposals submitted is that of Safety Matters, Inc.; and it is the unanimous recommendation of those committee members to award the contract to Safety Matters, Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds and the encumbrance of funds for this action in account #168720-61450 in the amount of \$41,000.00 for the two year period; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that RFP **#FY21RFP-73** for **Online Awareness Training** is deemed to have been a Fair and Open process and is **AWARDED** to Safety Matters, Inc. of Grand Haven Michigan based on proposals, pursuant to the terms and conditions for this contract being from **July 1, 2021** through **July 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract by a Fair and Open RFP process to Safety Matters, Inc. of Grand Haven Michigan for the period of July 1, 2021 through June 30, 2023 in the anticipated amount of \$41,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-258

RFP Responses
for
Online Awareness Training
(Bid #FY21RFP-73)

Bidders	Total Bid
MaxIT Corporation Jackson, FL	\$69,900.00
Safety Matters, Inc. Grand Haven, MI	\$41,000.000

June 4, 2021

Online Awareness Training

FY21RFP-73	Vendor	Safety Matters Inc.	MaxIt Corp.
Evaluator			
Crystal Killebrew		40	31
Cindy Saler		42	33
John Schuck		17	11
Anne Spagnolia		40	33
	TOTAL:	139	108

FY21RFP-73	Web-Based Online Safety Assessment	
Ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent		
<u>REQUIREMENTS</u>	<u>Safty Matters</u>	<u>Max IT Corp</u>
Qualifications (reputation/prior experience)	5	4
References (satisfaction of former clients)	4	4
Technical Support	5	3
Testing Availability	4	4
Ease of Use	5	4
Course Content	4	5
Reporting Content & Access	4	1
Customized Courses	5	5
Pricing	4	1
Exemptions Wanted	N/A	N/A
Totals	40	31
Evaluator: Crystal Killebrew		
General Requirements:		
Proof of Licensing		
Statutory Requirements:		
Mandatory Equal Employment Opportunity		
Language		
Procurement and Service Contracts Language		
"A"		
Proof of Liability Insurance & Indemnity Bond		
NJ Business Registration Certificate		
W-9 Form		
Vendor Information Form		
Qualifications, Representatives and RFP		
Specifications Form		
Reporting of Subcontractor/Partnership		
Affiliation Form		
Disclosure of Investment in IRAN		
Minority Business enterprise		

FY21RFP-73	Web-Based Online Safety Assessment	
Ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent		
<u>REQUIREMENTS</u>	<u>Safty Matters</u>	<u>Max IT Corp</u>
Qualifications (reputation/prior experience)	5	5
References (satisfaction of former clients)	4	4
Technical Support	5	3
Testing Availability	5	5
Ease of Use	5	4
Course Content	4	5
Reporting Content & Access	5	1
Customized Courses	5	5
Pricing	4	1
Exemptions Wanted	N/A	N/A
Totals	42	33
Evaluator: Cindy Saler		
General Requirements:		
Proof of Licensing		
Statutory Requirements:		
Mandatory Equal Employment Opportunity Language		
Procurement and Service Contracts Language		
"A"		
Proof of Liability Insurance & Indemnity Bond		
NJ Business Registration Certificate		
W-9 Form		
Vendor Information Form		
Qualifications, Representatives and RFP Specifications Form		
Reporting of Subcontractor/Partnership Affiliation Form		
Disclosure of Investment in IRAN		
Minority Business enterprise		

FY21RFP-73	Web-Based Online Safety Assessment			
	<u>Safety Matters</u>	<u>MaxIT Response</u>	<u>2 YEAR COST</u> <u>E-SAFETY</u>	<u>2 YEAR COST</u> <u>MAX-IT</u>
REQUIREMENTS				
Qualifications (reputation/prior experience)	1	0		
References (satisfaction of former clients)	0	0	\$41,000	\$69,900
Technical Support	1	1		
Testing Availability	1	1		
Ease of Use	1	1		
Course Content	1	1		
Reporting Content & Access	1	1		
Customized Courses	1	0		
Pricing	0	0		
Exemptions Wanted	0	0		
Totals	8	6		
General Requirements:				
Proof of Licensing	0	0		
Statutory Requirements:	(See Below)	(See Below)		
Mandatory Equal Employment Opportunity Language	1	0		
Procurement and Service Contracts Language "A"	1	0		
Proof of Liability Insurance & Indemnity Bond	1	1		
NJ Business Registration Certificate	1	1		
W-9 Form	1	0		
Vendor Information Form	1	0		
Qualifications, Representatives and RFP Specifications Form	1	1		
Reporting of Subcontractor/Partnership Affiliation Form	1	1		
Disclosure of Investment in IRAN	0	0		
Minority Business Enterprise	0	0		
Totals	9	5		

FY21RFP-73		Web-Based Online Safety Assessment
Ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent		
<u>REQUIREMENTS</u>	<u>Safety Matters</u>	<u>Max IT Corp</u>
Qualifications (reputation/prior experience)	5	5
References (satisfaction of former clients)	3	4
Technical Support	5	3
Testing Availability	5	5
Ease of Use	5	4
Course Content	4	5
Reporting Content & Access	4	1
Customized Courses	5	5
Pricing	4	1
Exemptions Wanted	N/A	N/A
Totals	40	33
Evaluator: Anne Spagnolia		
General Requirements:		
Proof of Licensing		
Statutory Requirements:		
Mandatory Equal Employment Opportunity Language		
Procurement and Service Contracts Language "A"		
Proof of Liability Insurance & Indemnity Bond		
NJ Business Registration Certificate		
W-9 Form		
Vendor Information Form		
Qualifications, Representatives and RFP Specifications Form		
Reporting of Subcontractor/Partnership Affiliation Form		
Disclosure of Investment in IRAN		
Minority Business enterprise		

RESOLUTION NO. FY2021-259

**RESOLUTION AWARDING FAIR AND OPEN REQUEST FOR PROPOSAL
FOR ONESOLUTION PROGRAMMING SUPPORT SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A; 64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1)(19); and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **OneSolution Programming Support Services** which in accordance with N.J.S.A. 19:44A-20.7, the use of the Request for Proposal process as implemented in connection with **#FY21RFP-78** was done in a Fair and Open process and the RFP was publicly advertised in newspapers or on the Internet website maintained by Camden County and is being awarded after public solicitation base on publicly opened and only one submission was received from Koa Hills Consulting, LLC, of Reno, Nevada; and

WHEREAS, an analysis of the proposals received and performed by the College’s RFP Committee determined by the committee of Diane Fauser, Executive Director of Accounting Services, Mahima Chauhan, Director of Project Management and Financial Systems, Office of Information Technology, and Thomas Russell, Senior Programmer/Analyst, Office of Information Technology that pursuant to the criteria the highest responsible and most advantageous to the College of the Proposals submitted is that of Koa Hills Consulting, LLC; and it is the unanimous recommendation of those committee members to award a contract to Koa Hills Consulting, LLC for the two year period; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds and the encumbrance of funds for this action in account #155083-61426 in the anticipated amount of **\$40,000.00 annually**; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that RFP **#FY21RFP-78** for **OneSolution Programming Support Services** is deemed to have been a Fair and Open process and is **AWARDED** to Koa Hill Consulting, LLC of Reno, Nevada based on proposals, with the contract being **July 1, 2021** through **July 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract by a Fair and Open RFP process to **Koa Hill Consulting, LLC** for **ONESolution Programming Support Services** during the period of **July 1, 2021 through June 30, 2023** in the anticipated amount of **\$80,000.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

ONESolution Programming Services

FY21RFP-78	Vendor	Koa Hills Consulting, LLC
Evaluator		
Mahima Chauhan		24
Diane Fauser		23
Thomas Russell		25
	TOTAL:	72

ONESolution Programming Services RFP *Ratings:*
0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good
5=Excellent

Koa Hills Consulting, LLC		
Cost of service	3	
Firm's programming experience with ONESolution financial Suite	5	
Firm's experience w/NJ Community Colleges	3	
ability to provide timely service adhering to PMP or ITIL business model/standards	4	
Resource availability in timely manner to address urgent needs	4	
Understanding of and expertise of the firm as listed in "Scope of Requested Services" section, part 3.	5	
Total Score	24	

Evaluator's Name : Mahima Chauhan

ONESolution Programming Services RFP *Ratings:*
0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good
5=Excellent

		KOA Hills Consulting
Cost of service		3
Firm's programming experience with ONESolution financial Suite		5
Firm's experience w/NJ Community Colleges		2
ability to provide timely service adhering to PMP or ITIL business model/standards		4
Resource availability in timely manner to address urgent needs		4
Understanding of and expertise of the firm as listed in "Scope of Requested Services" section, part 3.		5
Total Score		23

Evaluator's Name Diane Fauser

ONESolution Programming Services RFP *Ratings:*
0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good
5=Excellent

Cost of service	4	
Firm's programming experience with ONESolution financial Suite	5	
Firm's experience w/NJ Community Colleges	3	
ability to provide timely service adhering to PMP or ITIL business model/standards	4	
Resource availability in timely manner to address urgent needs	4	
Understanding of and expertise of the firm as listed in "Scope of Requested Services" section, part 3.	5	
Total Score	25	

Evaluator's Name _____Thomas Russell_____

RESOLUTION NO. FY2021-260

**RESOLUTION REJECTING FAIR AND OPEN REQUEST FOR PROPOSAL
FOR EXECUTIVE SEARCH FIRM SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A; 64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1); and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **Executive Search Firm Services** which in accordance with N.J.S.A. 19:44A-20.7, the use of the Request for Proposal process as implemented in connection with **#FY21RFP-77** was done in a Fair and Open process and the RFP was publicly advertised in newspapers or on the Internet website maintained by Camden County, and is being awarded after public solicitation based on qualifications with criteria established in writing prior to the proposals or qualifications being publically opened and only one submission response was received, being that from Greenwood/Asher & Associates, Inc. Miramar Beach, Florida; and

WHEREAS, the submission from Greenwood/Asher & Associates, Inc. in Miramar Beach, Florida is rejected as an insufficient response due to the vendor not having a valid New Jersey Business Registration Certificate. The College would like to revise the specifications and re-advertise the request for proposal; and

WHEREAS, it is the recommendation of Kathleen Kane, Executive Director of Human Resources, Crystal Killebrew, Assistant Director/Title IX and Section 504 Coordinator, and Cindy Saler, Human Resources Generalist; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to reject all proposal submissions, and to re-advertise the RFP; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned RFP **#FY21RFP-77** for **Executive Search Firm Services** be and is hereby are **REJECTED** and the Manager of Purchasing is authorized to re-advertise the revised specifications.

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and to execute all such documents or instruments and to make appropriate arrangements and to receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution rejects all proposal submissions for **Executive Search Firm Services**, **#FY21RFP-77** and further authorizes the Manager of Purchasing, to re-advertise the revised specifications. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary

June 4, 2021

RESOLUTION NO. FY2021-261

RESOLUTION AUTHORIZING AN AGREEMENT WITH THE YOUNG ADOLESCENTS LEARNING EXPERIENCE (Y.A.L.E.) SCHOOL

WHEREAS, Camden County College is governed by the Board of Trustees who pursuant to N.J.S.A. 18A:64A-11 and 18A:64A-12 is empowered to take such actions; and

WHEREAS, Camden County College has had a mutually beneficial collaborative relationship with Young Adolescents Learning Experience (Y.A.L.E.) School since the Fall of 2009; and

WHEREAS, in the Fall 2009, Camden County College and Y.A.L.E. School developed a Transitional Education Center program, now known as the “Standard 9 Program” (“S9P”), to educate students ages 18-21 who meet the academic requirements for graduation from high school but need more to succeed in college or the workforce; and

WHEREAS, the “S9P” program was designed to provide the academic and soft skills needed to succeed in the workforce, continuation on an academic track or college classroom; and

WHEREAS, Y.A.L.E. provides the transition curriculum and job coaches who supervise and evaluate the students’ performance in the job rotation; and

WHEREAS, Camden County College provides a classroom, selected college-level classes and a work rotation where students gain marketable job skills; and

WHEREAS, the Y.A.L.E. “S9P” program leases space from the College and it is proposed that pursuant to a new Facilities and Use Agreement, the College continue to lease to Y.A.L.E.; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes an agreement with Young Adolescents Learning Experience (Y.A.L.E.) School for the S9P Program for the period July 1, 2021 to June 23, 2022 at the Blackwood Campus. Y.A.L.E. will pay rent to the College at the rate of \$37,524 per classroom, \$6,701 per office, and prorated summer usage of four rooms; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to condition the award upon appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a new agreement with the Young Adolescents Learning Experience (Y.A.L.E.) School for the “S9P” Program for the period July 1, 2021 to June 23, 2022 at the Blackwood Campus, at the rate of \$37,524 per classroom, \$6,701 per office and prorated summer usage of four rooms.

June 4, 2021

RESOLUTION NO. FY2021-262

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR PRINTING
OF THE FALL 2021 CONTINUING EDUCATION TABLOID**

WHEREAS, purchasing by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and the materials and services here are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (18), and the College publicly advertised for bids for the **Printing of the Fall 2021 Continuing Education Tabloid**, Bid #FY21ITB-72, which were received and are attached under “Bid Responses”; and

WHEREAS, it is the recommendation of Greg Bender, Director, Publications and Creative Services, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in accounts #111268-61434, #121350-61434, #121360-61434 and #121370-61434.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-72** for the **Printing of the Fall 2021 Continuing Education Tabloid** be and is hereby **AWARDED** to **Graphic Image, Inc.** in the amount of **\$27,345.00** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution awards the contract for the **Printing of the Fall 2021 Continuing Education Tabloid** to **Graphic Image, Inc. of Milford, CT** in the amount of **\$27,345.00**. Although the College is permitted by the statute to secure the contract other than by formal public bid, it has chosen to do so. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-262

Bid Responses
For
Printing of the Fall 2021 Continuing Education Tabloid
(Bid #FY21ITB-72)

Bidders	56 Page	60 Page
Green Horse Media t/a Evergreen Printing Co. Bellmawr, NJ	\$28,844.72	\$29,917.97
Graphic Image, Inc. Milford, CT	\$27,345.00	\$28,795.00
Indiana Printing & Publishing Co., Inc. Indiana, PA	\$27,566.00	\$29,881.00
Trumball Printing Trumball, CT	\$29,281.00	\$30,557.00
NPC, Inc. Claysburg, PA	\$54,660.00	\$56,780.00

June 4, 2021

RESOLUTION NO. FY2021-263

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR GROUNDS
SUPPLIES, LANDSCAPING/TURF CARE MATERIALS,
GROUNDS LAWN EQUIPMENT, PARTS & REPAIRS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts and Repairs II**, Bid #FY21ITB-76, and one (1) responsive submission was received and is attached below; and

WHEREAS, no bids were received for Base Bid B Items D3 thru D6 and D8 thru D12. At this time the staff members recommend not re-advertising these items as they have determined these items to no longer be required; and

WHEREAS, it is the recommendation of Markis Rouse, Coordinator-Facilities Operations, Kay Byrd, Director of Facilities Services and Sustainability, and Melissa Manera, Manager of Purchasing to award contracts on the Base Bid B Items D1, D2 and D7 to Britton Industries, Inc. of Lawrenceville, New Jersey.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-62419 and in various departmental accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-76** recited above is **AWARDED** to **Britton Industries, Inc.** for Base Bid B, Items D1, D2 and D7 for the specified items in the anticipated aggregate amount of **\$13,000.00 on an as-needed basis** with terms commencing on **September 1, 2021 through August 31, 2022** pursuant to the terms and conditions as stated in the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to Britton Industries, Inc. for Base Bid B Item D1, D2 and D7 in the anticipated aggregate amount of \$13,000.00 on an as-needed basis. These various items are required for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to be procured during the period of September 1, 2021 to August 31, 2022. This resolution also recommends to not re-advertise the no bid items Base Bid B Items D3 thru D6 and D8 thru D12 because the department no longer requires these items. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-263

Bid Responses
Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn
Equipment, Parts and Repairs II
(Bid #FY21ITB-76)

Base Bid B:

Category	Item #	Britton Industries, Inc. Lawrenceville, NJ
D: Top Soil, Sand and Gravel	D1	
	D2	\$2,212.50
	D3	\$8,487.50
	D4	No Bid
	D5	No Bid
	D6	No Bid
	D7	\$1,646.25
	D8	No Bid
	D9	No Bid
	D10	No Bid
	D11	No Bid
	D12	No Bid

RESOLUTION NO. FY2021-264

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ENVIRONMENTAL SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Environmental Services**, Bid #FY21ITB-65, which were received and are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Patrick Shuttleworth, Director of Facilities & Operations, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services that the Board of Trustees award a contract to the lowest responsible bidder as identified on the attached Bid Response; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in account #164690-61209; and

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-65** for **Environmental Services** be and is hereby **AWARDED** to **TTI Environmental Inc.** with terms commencing on **August 1, 2021** through **July 31, 2022** **in the anticipated amount of \$25,000.00** pursuant to the terms and conditions advertised for the bid and the Board hereby rejects all other bids; and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes an award of contract to **TTI Environmental, Inc.** for environmental services. These environmental services are required on an as-needed basis during the period of August 1, 2021 through July 31, 2022 in the anticipated amount of \$25,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-264

Bid Responses
For
Environmental Services
(Bid #FY21ITB-65)

<u>Firms</u>	<u>Fee</u>
TTI Environmental, Inc. Moorestown, NJ	Year 1 - \$6,715.50/Year 2 - \$6,715.50
Whitman Co. Cranburry, NJ	Year 1 - \$6,848.50/Year 2 - \$6,848.50
Indoor Environmental Concepts, LLC. Runnemede, NJ	Year 1 - \$9,039.00/Year 2 - \$9,303.80
Pennoni Associates Camden, NJ	Year 1 - \$14,086.00/Year 2 - \$14,086.00
McCabe Environmental Services, LLC Lyndhurst, NJ	Year 1 - \$15,951.00/Year 2 - \$15,951.00
H2M Architects & Engineers Wall, NJ	Year 1 - \$16,809.50/Year 2 - \$16,866.00
Pars Environmental Services Robinson, NJ	Year 1 - \$17,427.50/Year 2 - \$17,427.50
Remington & Vernick Engineers Haddonfield, NJ	Year 1 - \$29,971.00/Year 2 - \$31,581.00

June 4, 2021

RESOLUTION NO. FY2021-265

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
INTER-CAMPUS CONNECTIVITY SERVICES AND AUTHORIZATION TO
CONTRACTING AGENT TO AWARD ADDITIONAL YEARS AS APPROPRIATE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and was not required to be advertised by virtue of N.J.S.A. 18A:64A-25.1, Sections (a) (8),(9), (10) and/or (19) , but it was publicly advertised for bids for **Inter-Campus Connectivity Services**, Bid #FY121ITB-75, and only one submission was receiving, being that from Comcast Business Communications, LLC, Philadelphia, Pennsylvania; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Earl Ruberts, Director of Network Services, Office of Information Technology, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the contract as identified to Comcast Business Communications for the initial year Comcast offered a fixed price; and they are subject to BPU but have no approved rate offered for the three (3) years and so Staff will utilize the Board's Contracting agent's authority to renew at the then offered rate after the first year , and again with the College's option for a two (2) year extension and rate or go out to bid again; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds and the encumbrance of funds for this action in account #165081-65609 and is subject to the availability of funds in Year 2 and Year 3; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-75 for Inter-Campus Connectivity Service** be and is hereby **AWARDED** to **Comcast Business Communications, LLC** in the anticipated contract amount of **\$6,034.00 per year for a period year one (1) commencing on July 1, 2021 with an option of continuing with a two (2) year renewal based on prices and available options** with terms through **June 30, 2024** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the Board approves an additional option in the College's favor to choose another two (2) year renewal by approval of the Contracting Agent if deemed appropriate and that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid for Inter-Campus Connectivity to Comcast Business Communications, LLC in the anticipated 1st year contract amount of \$6,034.00 with terms commencing on July 1, 2021 by the terms and conditions of the bid. The prices may change, and changing technology may afford options and competition not presently apparent. This permits the College to renew at the rates then quoted by the vendor with approval of the Contracting Agent, President Borden, the inter-campus connectivity service is priced for a year but authorized for a period of up to three (3) years with an option in favor of the College to exercise for a two (2) year renewal. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 4, 2021

RESOLUTION NO. FY2021-266

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
DOORS, FRAMES & SUPPLIES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Doors, Frames & Supplies**, Bid #**FY21ITB-68**, which bids were received and are attached below under “Bid Responses”; and

WHEREAS, the bid submission from Accredited Lock Supply in Secaucus, NJ is rejected as an insufficient bid response due to being a partial bid with substitutions not applicable to the College; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager; Patrick Shuttleworth, Camden County Improvement Authority and Melissa Manera, Manager of Purchasing to award contract to Liberty Door Systems, LLC in Pennsauken, New Jersey as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #164688-62417 on an as-needed basis and is subject to the availability of funding for Year 2.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-68** for **Doors Frames & Supplies** be and is hereby **AWARDED** to **Liberty Door Systems, LLC** in the anticipated amount of **\$25,000.00** on an as-needed basis commencing on **July 1, 2021** through **June 30, 2023** and rejecting all other bids and bidders; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for doors, frames & supplies to Liberty Door Systems, LLC in the anticipated amount of \$25,000.00 on an as-needed basis commencing on July 1, 2021 through June 30, 2023. It also disqualifies non-compliant bidders and items. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-266

Bid Responses
for
Doors, Frames, & Supplies II
(Bid #FY21ITB-68)

Bidders	Total Bid
Joffe Millwork & Supply Vineland, NJ	\$34,937.61
Liberty Door Systems, LLC Pennsauken, NJ	\$24,566.00

June 4, 2021

RESOLUTION NO. FY2021-267

**RESOLUTION AWARDING A CONTRACT FOR ESPORTS ROOM SCOPE OF WORK
FOR EQUIPMENT & INSTALLATION THROUGH THE EDUCATIONAL SERVICES
COMMISSION OF NEW JERSEY PRICING SYSTEM AWARDED CONTRACT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration which are the subject hereof; and

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ), is hereinafter referred to as the "Lead Agency " offered voluntary participation in a Cooperative Pricing System which it has duly established pursuant to applicable law and regulation for the purchase of goods and services; and

WHEREAS, the Camden County College Board of Trustees on November 11, 2014 passed Resolution No. FY2015-58, which authorized the membership and participation of the College to pursue Educational Services Commission of New Jersey (ESCNJ) for Cooperative Pricing System contracts as a way to save taxpayer monies and streamline the procurement processes; and

WHEREAS, eSports Room Scope of Work for Equipment & Installation are necessary for the College to start the eSports program here at Camden County College and it is the recommendation of David Bruno, Associate Dean of Liberal Arts & Professional Studies and Rohrer Center, David Edwards, Executive Vice President of Academic & Student Affairs, Maris Kukainis, Executive Director of Financial Administrative Services, and Melissa Manera, Manager of Purchasing to procure eSports equipment and installation as awarded under the Cooperative #EDCNJ 18/19-03 to their awarded vendor CDW Governmental, LLC; Shelton, CT; and whereas all procurement requirements are therefore the obligation of the ESCNJ; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in various departmental accounts for the equipment and installation, and funds in FY2022 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned ESCNJ Cooperative #ESCNJ 18/19-03 for eSports Room Scope of Work for Equipment & Installation is deemed by the Board to have been a Fair and Open process and is hereby AWARDED to **CDW Governmental, LLC** in the anticipated amount of **\$273,540.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to, where appropriate, require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or to make appropriate arrangements or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the procurement of eSports Room Scope of Work for Equipment & Installation from CDW Governmental, LLC pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative #ESCNJ 18/19-03 in the anticipated amount of **\$273,540.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 4, 2021

RESOLUTION NO. FY2021-268

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ROOF REPLACEMENTS AT CAMDEN COUNTY COLLEGE WOLVERTON LIBRARY
AND REGIONAL EMERGENCY TRAINING CENTER**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bids for **Roof Replacements at Camden County College Wolverton Library and Regional Emergency Training Center**, Bid #FY21ITB-79, were received and all qualifying bids are recited below under “Bid Responses”; and

WHEREAS, it is the recommendation of Frank Radey, AIA LEED, Project Architect/President, Radey Associates Architects, Travis Pummer Project Manager, Radey Associates Architects, Patrick Shuttleworth, Camden County Improvement Authority; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services, to award the contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #9190313-500200 and 9150603-500200.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned Bid #FY21ITB-79 for **Roof Replacements at Camden County College Wolverton Library and Regional Emergency Training Center** be and is hereby AWARDED to **Remtek Services, Inc.** for the contract in the anticipated amount of **\$665,800.00 inclusive of a \$20,000.00 owner’s allowance** pursuant to the terms and conditions advertised and conditioned for the bid, and rejecting all other bids; and

BE IT FURTHER RESOLVED that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for Roof Replacements at Camden County College Wolverton Library and Regional Emergency Training Center to **Remtek Services, Inc.** for the contract in the anticipated contract amount of **\$665,800.00 inclusive of a \$20,000.00 owner’s allowance**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 4, 2021

RESOLUTION NO. FY2021-268

Bid Responses
for
Roof Replacements at Camden County College Wolverton Library
and Regional Emergency Training Center
(Bid #FY21ITB-79)

Bidder:	Total Bid:
A Woman Owned Contractor, Inc. Philadelphia, PA	\$1,261,290.00
D.A. Nolt, Inc. Berlin, NJ	\$924,614.00
Journey Contracting Co., Inc. Millstone Twp., NJ	\$760,281.00
Remtek Services, Inc. Deptford, NJ	\$665,800.00

June 4, 2021

FRANK H. RADEY, III, AIA, LEEDAP
PRESIDENT

NJ LICENSE NO. 12168

May 25, 2021

Patrick Shuttleworth
Director of Administration
Camden County College
P.O. Box 200, College Drive
Blackwood, New Jersey 08012

RE: Roof Replacement at Wolverton Library and the Regional Emergency Training Bid #FY21ITB-79

Mr. Shuttleworth:

As you are aware, four (4) bid proposals were submitted to the Camden County College for the above referenced project by 11:00 AM on Tuesday, May 25th, 2021. The base bids for the restoration work to be completed at the Camden County College were as follows:

Bidder	Wolverton Library	Regional Emergency Training Center	Total ¹
Remtek Services	\$278,000.00	\$367,800.00	\$665,800.00
Journey Contracting	\$284,886.00	\$455,425.00	\$760,281.00
D.A. Nolt	\$314,724.00	\$589,890.00	\$924,614.00
A Woman Owned Contractor	\$410,200.00	\$831,090.00	\$1,264,290.00

1. Totals include \$20,000 in Owner's Allowance as required.

The lowest responsible bidder was Remtek Services. After careful review it appears that all appropriate forms and required contractor qualifications were included in the bid proposal package submitted by Remtek Services Inc. Remtek has performed quality work on other buildings at the College, and we have worked with them on various other projects in recent years. I have contacted Tim Nuhfer at Remtek Services to review the scope of work. After our discussion, I am confident that Remtek Services is adequately qualified and capable of performing the work detailed in the contract documents. Therefore, based on the bid requirements and the submitted bid proposal, it is the recommendation of this office that Camden County College award the contract to Remtek Services Inc. of Deptford, NJ for the base bid total amount of \$665,800.00.

Please contact our office for any additional information or clarification in this matter.



Travis Pummer, Associate AIA
Project Manager, Radey Associates Architects

cc: Melissa Manera, Manager of Purchasing, Camden County College (Via Email)
Marjory McCoy, Procurement Buyer, Camden County College (Via Email)
AnnaMarie Wright, Camden County Purchasing Agent, Camden County (Via Email)

RESOLUTION NO. FY2021-269

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
WELDING SUPPLIES FY2022 AND AUTHORIZING PURCHASING FROM
DEPARTMENTAL VENDORS OF CHOICE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Welding Supplies FY2022, Bid #FY21ITB-70**, was received and is attached below under “Bid Response” and no bids were received for Item #43 for the second time; and

WHEREAS it is the recommendation of Kevin Schmidt, Teaching Administrator/Director for Engineering & Technology, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders for the listed items; and

WHEREAS as to the other item, Melissa Manera, Manager of Purchasing recommends that the contracting agent, by the Purchasing Department has made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state, county, or any nearby municipality; and

WHEREAS it is further recommended by the department to award negotiated contracts from the vendors of choice (#FY21NG-46) for the bid item that received no responsive bids on both occasions (FY21ITB-61 and FY21ITB-70). The selection of the departmental vendor of choice was selected based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively.

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-70** for the **Welding Supplies FY2022** be and is hereby **AWARDED** to **Thornton Enterprises Inc. d/b/a South Jersey Welding Supply Co. on an as-needed basis** for **Items #1 thru #43 and #44 thru #85** and the departmental vendor of choice: **WorkNGear**; Deptford, NJ for **Item #43** in the aggregated anticipated amount of **\$24,000.00** with terms commencing on **September 1, 2021 through July 31, 2023** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

June 4, 2021

RESOLUTION NO. FY2021-269

SUMMARY STATEMENT

This resolution awards the bid contract to Thornton Enterprises Inc. d/b/a South Jersey Welding Supply Co. on an as-needed basis for Items #1 thru #43 and #44 thru #85 and the departmental vendor of choice: WorkNGear; Deptford, NJ for Item #43 in the aggregated anticipated amount of \$24,000.00. These welding supplies are required on an as-needed basis during the period September 1, 2021 through July 31, 2023. Availability and pricing can be reconfirmed with local governmental agencies contemporaneously with any future purchases. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This Resolution requires eight (8) affirmative votes of the authorized membership of the Board.

June 4, 2021

RESOLUTION NO. FY2021-269

Bid Response
for
Welding Supplies FY2022
(Bid #FY21ITB-70)

Bidder	Total Bid (Unit Prices)
Thornton Enterprises Inc. d/b/a South Jersey Welding Supply Co. Maple Shade, NJ	\$3,712.21 0% Discount

June 4, 2021

RESOLUTION NO. FY2021-270

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
VETERINARY TECHNOLOGY SUPPLIES, EQUIPMENT & SERVICE FY2022 II AND
AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDORS OF CHOICE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids responses for **Veterinary Technology Supplies, Equipment & Service FY2022 II**, Bid #FY21ITB-66 were received and are attached below under “Bid Responses”; and

WHEREAS, a no-bid response was received for items #2 thru #12, #127, #130, #138, #143, #157 thru #161, #163 thru #168, #203, #221 thru #223, #263, #269, #300, #302 thru #306, #320, #321, #323, #355 thru #358, #372, #387, #412 thru #437 for the second time; and

WHEREAS, items #305, and #309 are no longer needed by the department; and

WHEREAS, Johnson Scientific Inc.’s response to items #267, #268, #272 thru #274, #278, #281, #282, #284, #285, #292, #296, #363, #364, #366, thru #368 were rejected due to budgetary constraints; and

WHEREAS the Veterinary Technology Department by Joan Ulrich, Veterinary Technology Technician and Marj McCoy, Procurement Buyer has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

WHEREAS Joan Ulrich, Lab Technician Veterinary Technology; Peggy Dorsey, Director of Veterinary Technology; John Steiner, Dean of Math, Science & Health Careers and Melissa Manera, Manager of Purchasing are both recommending the awards as identified on the attached Bid Response as being respectively the lowest responsible bidders and are further recommending to award negotiated contracts for these as the vendors of choice (#FY21NG-47) for the bid items that received no responsive bids on both occasions (FY21ITB-45 and FY21ITB-66). The selection of the departmental vendor of choice are based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively.

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128095-62212 on an as-needed basis and has further certified some as-needed orders will be 100% funded by the Carl D. Perkins grant and are subject to the State of New Jersey funding approval for FY2022.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the bid and negotiated contracts for **Veterinary Technology Supplies, Equipment & Service FY2022 II** be and are hereby AWARDED to, identified below and on the attached Individual Itemized Award Listing as follows:

RESOLUTION NO. FY2021-270

- 1) **Johnson Scientific, LLC (FY21ITB-66); and**
- 2) **Butler Animal Health Holding Co., LLC, d/b/a Covetrus North America (#FY21NG-47 vendor of choice); and**
- 3) **Columbia Dentoform Corporation (#FY21NG-47 vendor of choice); and**
- 4) **Digital Radiographic Equipment, Inc. (#FY21NG-47 vendor of choice); and**
- 5) **Henry Schein, Inc. (#FY21NG-47 vendor of choice); and**
- 6) **Holt Anatomical, Inc. (#FY21NG-47 vendor of choice); and**
- 7) **Indexx Laboratories, Inc. (#FY21NG-47 vendor of choice); and**
- 8) **Rescue Critters, LLC (#FY21NG-47 vendor of choice); and**
- 9) **Southeast Vet Lab (#FY21NG-47 vendor of choice); and**
- 10) **SPW Industrial (#FY21NG-47 vendor of choice); and**
- 11) **SurgiReal Products, Inc. (#FY21NG-47 vendor of choice); and**
- 12) **System Specialties, Inc. (#FY21NG-47 vendor of choice); and**
- 13) **Wards Natural Science Estab. Inc. (#FY21NG-47 vendor of choice); and**
- 14) **W. F. Fischer & Sons, Inc. (#FY21NG-47 vendor of choice).**

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Johnson Scientific, LLC and the negotiated contracts to Butler Animal Health Holding Co., LLC, d/b/a Covetrus North America, Columbia Dentoform Corp., Digital Radiographic Equipment, Inc., Henry Schein, Inc., Holt Anatomical, Inc., Indexx Laboratories, Inc., Rescue Critters, LLC, Southeast Vet Lab, SPW Industrial, SurgiReal Products, Inc., System Specialties, Inc., Wards Natural Science Est. Inc., W. F. Fischer & Sons, Inc. as departmental vendors of choice for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c). These veterinary technology supplies, equipment and services are required on an as-needed basis during the period of July 1, 2021 through June 30, 2022 in the anticipated aggregated amount of \$25,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This Resolution requires eight (8) affirmative votes of the authorized membership of the Board.

RESOLUTION NO. FY2021-270

Bid Responses
for
Veterinary Technology Supplies, Equipment & Service FY2022 II
(Bid #FY21ITB-66)

Bidders	Total Bid
Johnson Scientific, Inc. Williamstown, NJ	\$4,920.00

Individual Itemized Award Listing
for
Veterinary Technology Supplies, Equipment & Service FY2022 II
(Bid #FY21ITB-66)

Johnson Scientific, Inc. for Item:
#279 and #280; and

Individual Itemized Award Listing
for
Veterinary Technology Supplies, Equipment & Service FY2022 II
Vendors of Choice
(Bid #FY21NG-47)

Butler Animal Health Holding Co., LLC, d/b/a Covetrus North America (Vendor of Choice)
for Items:

#127, #130, #138, #143, #157, #203, #221 thru #223, #263, #269, #286, #300, #320
#321, #323, #372 and #387, #412, #420 thru #431, #434 and #435; and

Columbia Dentoform Corporation (Vendor of Choice) for Items:
#167, #168, #267 and #268; and

RESOLUTION NO. FY2021-270

Digital Radiographic Equipment, Inc. (Vendor of Choice) for Items:

#418, #419, #432, and #433; and

Henry Schein, Inc. (Vendor of Choice) for Item:

#278; and

Holt Anatomical, Inc. (Vendor of Choice) for Items:

#363, #364, #366 and #367; and

Indxx Laboratories, Inc. (Vendor of Choice for Item:

#302; and

Paws 2 Claws (Vendor of Choice) for Item:

#283; and

Rescue Critters, LLC (Vendor of Choice) for Items:

#281, #282, #285, 296; and

Southeast Vet Lab (Vendor of Choice) for Items:

#158 thru #161; and

SPW Industrial (Vendor of Choice) for Item:

#368; and

SurgiReal Products, Inc. (Vendor of Choice) for Items:

#272 thru #274, #284, #292; and

System Specialties, Inc. (Vendor of Choice) for Items:

#416 and #417; and

Wards Natural Science Estab. Inc. (Vendor of Choice for Items:

303, #304, and #306; and

W. F. Fischer & Sons, Inc. (Vendor of Choice) for Items:

#2 thru #12, #355 thru #358.

RESOLUTION NO. FY2021-271

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
DENTAL SUPPLIES, EQUIPMENT, SERVICE AND GLOVES FY2022 II AND
AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDORS OF CHOICE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and The College publicly advertised for bids for **Dental Supplies, Equipment, Service and Gloves FY2022 II**, Bid #FY21ITB-56; Bids were received and are attached below under “Bid Responses”; and

WHEREAS, a no-bid response was received for items #8, #71, #117 thru # 125, #161 thru #163, #165, #166, #186 thru #190, #218, #220, #223, thru #225, #228 thru #229, #236, #249, #250, #254, #273, #281, #292 thru #295 and #297 for the second time; and

WHEREAS the Purchasing Department by Melissa Manera, Manager of Purchasing has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

WHEREAS, it is the recommendation Judy Burns, Dental Technician; Dawn Conley, Director of Dental Program; John Steiner, Dean of Math, Science & Health Careers; David Edwards, Executive Vice President of Academic & Student Affairs, and Melissa Manera, Manager of Purchasing identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders. It is further recommended by the department to award negotiated contracts from the vendors of choice (#FY21NG-45) for the bid items that received no responsive bids on both occasions (FY21ITB-42 and FY21ITB-56). The selection of the departmental vendor of choice was selected based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively.

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112415-62206 and various College accounts on an as-needed basis and has further certified 100% funding is contingent upon the approval of funding for the State of New Jersey Carl D. Perkins grant in account #516664-62206.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the bid and negotiated contracts for **Dental Supplies, Equipment, Service and Gloves FY2022 II** be and are hereby AWARDED to, identified below and on the attached Individual Itemized Award Listing as follows:

- 1) **Benco Dental Supply Co.**; and
- 2) **Hu-Friedy Mfg. Co., LLC.**; and
- 3) **Avco Enterprises, t/a Dentserve** (#FY21NG-45 vendor of choice); and
- 4) **Columbia Dentoform Corporation** (#FY21NG-45 vendor of choice); and
- 5) **Dental Health Products** (#FY21NG-45 vendor of choice); and
- 6) **Henry Schein, Inc** (#FY21NG-45 vendor of choice); and
- 7) **Medline Industrial Inc** (#FY21NG-45 vendor of choice).; and
- 8) **Patterson Dental Supply, Inc.** (#FY21NG-45 vendor of choice); and

June 4, 2021

RESOLUTION NO. FY2021-271

- 9) **P & G Oral Health, Inc. (#FY21NG-45 vendor of choice); and**
- 10) **Pocket Nurse Enterprise, Inc. (#FY21NG-45 vendor of choice); and**
- 11) **Zyris, LLC (#FY21NG-45 vendor of choice)**

in the anticipated aggregated amount of \$30,000.00 during the period of July 1, 2021 through June 30, 2022 on an as-needed basis; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to Benco Dental Supply Co. and HuFriedy Mfg., Co. LLC and the negotiated contracts to Avco Enterprises t/a Dentserve, Benco Dental Supply Co., Columbia Dentoform Corp., Dental Health Products, Henry Schein, Inc., Medline Industrial, Inc., Patterson Dental Supply, Inc., P & G Oral Health, Inc., Pocket Nurse Enterprises, Inc. and Zyris, LLC as departmental vendors of choice for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c). These dental supplies, equipment, services and gloves are required on an as-needed basis during the period of July 1, 2021 through June 30, 2022 in the anticipated aggregated amount of \$30,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This Resolution requires eight (8) affirmative votes of the authorized membership of the Board.

RESOLUTION NO. FY2021-271

Bid Responses
for
Dental Supplies, Equipment, Service and Gloves FY2022 II
(Bid #FY21ITB-56)

Bidders	Total Bid
Benco Dental Supply Co. Pittston, PA	\$554.95
Hu-Friedy Mfg. Co., LLC Chicago, IL	\$286.12

Individual Itemized Award Listing
for
Dental Supplies, Equipment, Service & Gloves FY2022 II
(Bid #FY21ITB-56)

Benco Dental Supply Co. for Item:
#95, #118, #122 thru #129, #191, #288; and

HuFriedy Mfg. Co., LLC for Item:
#164 and #143

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Individual Itemized Award Listing
For
Departmental Vendors of Choice
Dental Supplies, Equipment, Service & Gloves FY2022 II
(Bid #FY21NG-45)

Avco Enterprises, t/a Dentserve (Vendor of Choice) for Items:

#8, and #163; and

Benco Dental Supply Co., (Vendor of Choice) for Item:

160; and

Columbia Dentoform Corporation (Vendor of Choice) for Items:

#161, #186 thru #190, #249, and #250; and

Dental Health Products (Vendor of Choice for Item:

#162; and

Henry Schein, Inc. (Vendor of Choice) for Item:

#165; and

Medline Industrial, Inc. (Vendor of Choice) for Items:

#218, #220, #223, #224; and

Patterson Dental Supply, Inc., (Vendor of Choice) for Items:

#71, #166, #236, #254, #273, #281, #292 & #297; and

P & G Oral Health, Inc., (Vendor of Choice) for Items:

#117, #119 thru #121; and

Pocket Nurse Enterprise, Inc. (Vendor of Choice) for Items:

#225, #228, and #229; and

Zyris, LLC (Vendor of Choice) for Items:

#293 thru #295.

RESOLUTION NO. FY2021-272

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR BUILDING MATERIALS, EQUIPMENT, SUPPLIES AND TOOLS PURSUANT TO NJSA 18A:64A-25.5(c) WITH NEGOTIATED DEPARTMENTAL VENDOR OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids were sought twice as Bid #FY21ITB-63 and Bid #FY21ITB-71 and no bids were received either time; and

WHEREAS the Purchasing Department by Madison Egizi, Procurement Buyer has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

WHEREAS, it is the recommendation of Patrick Shuttleworth, Camden County Improvement Authority; Michael Calabrese, Buildings Operations Manager, and Melissa Manera, Manager of Purchasing to award the negotiated contract to Lowes Home Centers, LLC as the vendor of choice (#FY21NG-49) for the bid items that received no responsive bids on both occasions. (FY21ITB-63 and FY21ITB-71). The terms under which the departmental vendor of choice was made was upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids.

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the negotiated contract #FY21NG-49 for **Building Materials, Equipment, Supplies and Tools** be and is hereby **AWARDED** to **Lowes Home Centers, LLC** in the anticipated amount of **\$100,000.00 on an as-needed basis as the departmental vendor of choice with a 7% discount off list price** with terms commencing on **September 1, 2021 through August 31, 2023** pursuant to the terms and conditions for the negotiated contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any other appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate the intent of this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the negotiated contract to the departmental vendor of choice **Lowes Home Centers, LLC** for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) on an as-needed basis. The contract authorizes purchases as required for building materials, equipment, supplies and tools, during the period of September 1, 2021 through August 31, 2023 in the anticipated amount of \$100,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This Resolution requires eight (8) affirmative votes of the authorized voting membership of the Board.

RESOLUTION NO. FY2021-273

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

RESOLUTION NO. FY2021-273-1

PERSONNEL RECOMMENDATIONS

New Hires

Lovell Pugh-Bassett

Vice President, Acting
Institutional Effectiveness, Advancement & Strategic Initiatives
Effective August 9, 2021

Ife Bobb

Assistant Director
Disability Services/Garden State Pathways
Effective June 7, 2021

Reassignments/Transfers

Robert Ott

From Temporary part-time Community Service Officer
To Full-time Community Service Officer
Public Safety
Effective June 7, 2021

Nicole Rance

From Non-Credit Instructor
To Success Coach/Health Works, Acting
Effective June 7, 2021

Promotion

David Bruno

From Associate Dean of Liberal Arts & Professional Studies and
the Rohrer Center
To Associate Dean of Educational Programming and External Relations
Academic Affairs
Effective June 7, 2021

Darryl Stephens

From Enrollment Services Associate
To Coordinator of Registration Services, Acting
Student Affairs
Effective June 7, 2021

Separations

Susan Hansen

B Secretary
Math, Science & Health Careers
Effective December 31, 2021

Nicholas Siniari

Language Arts Instructor/Coordinator
School, Community & Workforce Training Programs
Effective July 9, 2021

Death in Service

Darryl Neville

Public Safety Officer
Public Safety
Effective May 13, 2021

RESOLUTION NO. FY2021-273-1

Leaves

Darryl Neville Public Safety Officer
Public Safety
Effective April 21, 2021 – May 13, 2021

Reza Razavi Maintenance/Roofer
Facilities
Effective April 12, 2021 – July 5, 2021

Carol Rosarto Student Advisor
Educational Opportunity Fund
Effective April 28, 2021 – April 27, 2022

Government Services Division

Reassignments/Transfers

Lionel Dance From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective June 7, 2021

Taylor Knopka From Full-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective May 10, 2021

Salary Changes

Christopher Berrios From Permanent part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer - LEO
Effective June 7, 2021

Michael Schaffer From Permanent part-time Campus Safety Officer - EMT
To Permanent part-time Campus Safety Officer - LEO
Effective June 7, 2021

Douglas Webb From Permanent part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer - LEO
Effective June 7, 2021

Separation

Shay Sampson Campus Safety Officer
Public Safety
Effective May 19, 2021

Credentials Summary

Lovell Pugh-Bassett	<p>Ph.D., Temple University M.A., Temple University B.A., St. Lawrence University</p> <p>Dr. Pugh-Bassett has been employed with the New Jersey Department of Education as an Executive County Superintendent of Schools.</p>
Ife Bobb	<p>M.A., City University of New York – Brooklyn College B.A., University of Tennessee – Knoxville</p> <p>Ms. Bobb was employed by the New York City Department of Education as a Special Education Student System teacher. She was also employed by AHRC-NYC as a Program Director and a Community Support Supervisor.</p>