

John T. Hanson, Chair, called the **February 7, 2023** regular meeting of the Board of Trustees of Camden County College to order at 7:00 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via correspondence transmitted to the *Courier Post* and the *Retrospect* on November 2, 2022. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Helen Albright Troxell, Susan Croll, John Hanson, Anthony Maressa, Carmen Rodriguez (Zoom), Jessica Stewart (Zoom), Judith Ward (Zoom), and Brett Wiltsey.

Board Members Absent: Annette Castiglione, Denise Diaz, Karen S. Halpern and S. Jay Mirmanesh.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Orlando Cuevas, Executive Director of Public Safety Education and Training/RETC/Police Academy; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Joseph Lacava, ISD Technician; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Pesda, Professor of History and Political Science; Lovell Pugh-Bassett, President (Zoom); Leeann Rinaldi, Executive Assistant, President's Office; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meetings

Motion made by Ms. Troxell and seconded by Mr. Maressa to accept the minutes of the January 3, 2023 regular meeting as presented. **Motion** carried unanimously.

Public Comment

Dr. Pesda addressed the Board and provided an update on events that will be offered at The Center.

President's Report

Dr. Pugh-Bassett presented her monthly report as follows:

- The NJ Science Olympiad took place in Blackwood on January 10 after a two-year hiatus. More than 400 students from 18 high schools and 8 middle schools participated in the competition and toured the campus.
- I'd like to thank all of the Board members who attended the grand opening of the Cougar Esports Arena and Madden Tournament tailgate at the Rohrer Center on January 17. The evening brought the community into the new space, along with the media that reported on the new Esports Production AAS program that will be offered in the fall.
- A recent Career Training Exploration event was attended by 53 sophomore, junior and senior high school students. The program featured Automotive Technicians from historically underrepresented populations and helped to increase awareness of an industry that currently has less than 4% women, less than 18% Latino, and less than 10% African American employment.
- As part of our continued evaluation of programs and services, we are in the process of merging our Gateway to College and Transition to College programs to deliver a unified educational opportunity for all students regardless where they live in the county.
- At the start of the semester, we notified the College community of the 29 AEDs that are in accessible locations across our campuses and instructional sites. Many of us were watching as Buffalo Bills safety Damar Hamlin collapsed in the middle of an NFL game, and witnessed how an AED helped save his life on national tv. Our AEDs will provide the College Community with the same quick response in the event of an emergency.
- I recently had the pleasure of meeting with representatives from Student Government, and will continue to do so in order to keep an open line of communication between the student body and administration. I'm looking forward to bringing you their comments and ideas.
- We reached out to our community and supported St. Joseph's House in Camden to celebrate the Martin Luther King, Jr. Day of Service. About 24 students, along with 15 faculty and staff members, prepared and delivered over 200 bagged lunches to the shelter. They graciously acknowledged us in their weekly newsletter to their supporters.
- The newly-launched Back on Track to Degree Completion program has already registered 35 students for the spring 2023 semester. By identifying individuals by completed credits categories, we can provide customized advising to ensure that they are aware of their pathway options. We even had one application for graduation already.

- Our Adult Basic Skills program has supported 978 high school graduates to date. We anticipate celebrating the 1,000th graduate milestone at the conclusion of this program year during the graduation ceremony on June 1.
- Preparation for the Middle States reaccreditation is underway. David Edwards, Jocelyn Lewis, Teresa Smith and I attended their recent conference, and we feel that we are well-positioned for the review based upon the initiatives we have already put in place, particularly those in the areas of DEI and self-assessment.
- Dr. Pugh-Bassett drew the Board’s attention to the Upcoming Events section of her report and encouraged them to attend events as their schedules permit.
- A video was shown highlighting student Tiara Clyde’s attendance at the ACCT National Legislative Summit where she met with Congressmen Cory Booker and Donald Norcross and Congresswoman Bonnie Watson-Coleman for the purpose of advocating for their continued support for community colleges and their students.

Grants, Contracts & Gifts

Resolution #116 – Mr. Wiltsey presented this resolution authorizing the College to accept grant funds in the amount of \$6,125 awarded through the New Jersey Council for the Humanities to present the lecture series, “Unheard Voices of the American Revolution” in spring 2023.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-116 (see attachment **5188A**). **Motion** carried unanimously.

Resolution #117 – Mr. Wiltsey presented this resolution authorizing the College to accept the “Law Enforcement Officers Training and Equipment Fund” sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$23,053 for state fiscal year 2022-2023.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-117 (see attachment **5188B**). **Motion** carried unanimously.

Resolution #118 – Mr. Wiltsey presented this resolution authorizing the College to accept grant funds in the amount of \$50,000 awarded through the New Jersey Department of Community Affairs for FY23 for the “Tuition Remission Program,” which provides tuition reimbursement to students taking uniform construction codes classes.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-118 (see attachment **5188C**). **Motion** carried unanimously.

Resolution #119 – Mr. Wiltsey presented this resolution authorizing the application, acceptance and submission of a budget amendment required for the purpose of managing the FY2023 allocation of the Strengthening Career and Technical Education for the 21st Century Act Grant.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-119 (see attachment **5188D**). **Motion** carried unanimously.

Resolution #120 – Mr. Wiltsey presented this resolution authorizing the College to amend its approval of the acceptance of the Jean Krauss Youth Leadership and Career Development Forum funding from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in connection with the Governor’s Juvenile Justice and Delinquency Prevention committee in the amount of \$24,530 from FY2019 funds.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-120 (see attachment **5188E**). **Motion** carried unanimously.

Resolution #121 – Mr. Wiltsey presented this resolution authorizing the College to amend its approval of the acceptance of the Celebration of Womanhood Conference funding from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor’s Juvenile Justice and Delinquency Prevention Committee in the amount of \$67,345 from FY2019 funds.

Motion made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-121 (see attachment **5188F**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with two action items and one information item.

Resolution #122 – Ms. Croll presented this resolution approving the proposed 2024 – 2025 academic calendar as included in the packet.

Motion made by Mr. Hanson and seconded by Mr. Wiltsey approving Resolution FY2023-122 (see attachment **5188G**). **Motion** carried unanimously.

Resolution #123 – Ms. Croll presented this resolution approving conferral of a biennial College-sponsored Faculty Teaching Excellence Award to coincide with the Christian R. and Mary F. Lindback Foundation award.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-123 (see attachment **5188H**). **Motion** carried unanimously.

IPEDS Data Feedback Report -Ms. Croll stated that the committee received an informative update on the annual IPEDS Data Feedback Report which provides information on key institutional indicators including student enrollment, college affordability, student retention and graduation rates, and staffing. Peer comparison group data is provided to give context for interpreting the institutional data. The College's peer group for this purpose includes: Atlantic Cape Community College, Essex County College, Hudson County College, and Union County College. Ms. Croll noted that key findings showed while the College remains one of the most affordable institutions in our region and has improved its full-time retention rate and 150% graduation rate, there are still achievement gaps for part-time students, Pell funded students and historically under-represented students.

This was an information item and no action was required.

Business Affairs, Audit and Campus Development Committee

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with three action items and the bid/contract recommendations.

Resolution #124 – Mr. Wiltsey presented this resolution authorizing the College to enter into a cooperative service agreement with the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services to assist in the Canada goose damage management project on the Blackwood Campus in the amount of \$8,327 during the period of February 1, 2023 through September 30, 2023.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2023-124 (see attachment **5188I**). **Motion** carried unanimously.

Resolution #125 – Mr. Wiltsey presented this resolution authorizing continuation of a shared services agreement with the County of Camden for delivery, oversight and management services pertaining to annual programs conducted by the County's Special Events Division, the costs of which will continue to be paid directly by the County. Mr. Wiltsey noted that this agreement will be for the calendar year of 2023, effective January 1, 2023.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-125 (see attachment **5188J**). **Motion** carried unanimously.

Resolution #126– Ms. Ward presented this resolution authorizing the disposal of a 2001 F-250 truck which is non-functioning and past its useful life.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-126 (see attachment **5188K**). **Motion** carried unanimously.

Bid/Contract Recommendations

Mr. Wiltsey presented the bid and contract recommendations consisting of **Resolution #'s FY2023-127 through 130.**

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2023-127 through 130 (see attachment **5188L**). **Motion** carried unanimously.

Personnel

Dr. Pugh-Bassett presented **Resolution FY2023-131** - Personnel Actions, dated February 7, 2023.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2023-131 (see attachment **5188M**). **Motion** carried unanimously.

Old Business

None.

New Business

Ms. Stewart announced the following upcoming events:

- February 10 – wine and chocolate night event from 7:00 – 9:00 PM
- February 16 – lecture/Q&A – The Beatles and Abbey Road from 7:00 – 8:00 PM
- February 23 – Uncaged Birds – A Reading of African American Poetry at 3:30 PM
- March 16 – Beatles and Beer event at 7:30 PM

Adjournment

Motion to adjourn the meeting made by Mr. Wiltsey and seconded by Mr. Maressa. **Motion** carried unanimously. The meeting adjourned at 7:37 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

February 7, 2023

RESOLUTION NO. FY2023-116

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT A
GRANT FROM THE NEW JERSEY COUNCIL FOR THE HUMANITIES TO
PRESENT UNHEARD VOICES OF THE AMERICAN REVOLUTION**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received from the New Jersey Council for the Humanities an NJCH Action Grant in support of

“Unheard Voices of the American Revolution”

in the amount of \$6,125, for FY2023; and

WHEREAS, the Center at Camden County College will present a public lecture series by visiting scholars who will discuss topics related to marginalized groups whose contributions have not been recognized in traditional history accounts of the American Revolutionary period; and

WHEREAS, Board acceptance is recommended by David Bruno, Associate Dean of Educational Programming and External Relations, Academic Affairs, and supported by Dr. David Edwards, Executive Vice President, Academic and Student Affairs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJCH Action Grant in support of “Unheard Voices of the American Revolution” in the amount of \$6,125, and

BE IT FURTHER RESOLVED the proper officers of the College are, where appropriate, authorized to require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or to receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded through the New Jersey Council for the Humanities in the amount of \$6,125.00 to present the lecture series, “Unheard Voices of the American Revolution” in Spring 2023.

February 7, 2023

RESOLUTION NO. FY2023-117

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT
THE “SFY 23 LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND”
(LEOTEF) SUB-AWARD GRANT**

WHEREAS, Camden County College is governed by the Board of Trustees pursuant to N.J.S.A. 18A:64A-11; and N.J.S.A. 18A-64A-12 authorize THE Board to take any actions consistent with the mission of the College and sub-section (1) of the section authorizes the Trustees to accept funds for the College; and

WHEREAS, the College owns and operates one of its divisions as the Camden County Police Academy; and Camden County College has received notice of the “Law Enforcement Officers Training and Equipment Fund” (LEOTEF) sub-award grant administered by the New Jersey Department of Law and Public Safety, namely the:

“Law Enforcement Officers Training and Equipment Fund”

Subaward Number LEOTEF-03-23 for a total of **\$23,053.00** for state fiscal year 7/1/22-6/30/23; and

WHEREAS, the Law Enforcement Officers Training and Equipment Fund (LEOTEF) supports the development and provision of basic and in-service training courses for law enforcement officers and assists with the purchase of equipment to be used for training of law enforcement officers; and

WHEREAS, Jack Lipsett, Executive Director of Financial Administrative Services, recommends Board approval to accept this award.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees that it hereby authorizes College staff to accept the “Law Enforcement Officers Training and Equipment Fund” sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$23,053.00 for state fiscal year 2022-2023; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept the “Law Enforcement Officers Training and Equipment Fund” (LEOTEF) sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$23,053 for state fiscal year 2022-2023.

February 7, 2023

RESOLUTION NO. FY2023-118

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT A
TUITION REMISSION PROGRAM GRANT FROM THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 and pursuant to N.J.S.A. 18A:64A-12, that Board is empowered to exercise powers necessary or incidental to the establishment, maintenance and operations of the College; and

WHEREAS, the College has received notice of a grant award from the New Jersey Department of Community Affairs for FY 2023, namely:

“Tuition Remission Program”

in the amount of \$50,000; and

WHEREAS, the Tuition Remission Program enables participating New Jersey colleges to receive partial tuition reimbursement for eligible students taking Uniform Construction Codes classes; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJ Department of Community Affairs grant, “Tuition Remission Program,” in the amount of \$50,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded through the New Jersey Department of Community Affairs in the amount of \$50,000 for FY23 for the “Tuition Remission Program,” which will provide tuition reimbursement to students taking Uniform Construction Codes classes.

February 7, 2023

RESOLUTION NO. FY2023-119

**RESOLUTION AUTHORIZING BUDGET AMENDMENT TO THE FY2023
STRENGTHENING CAREER AND TECHNICAL EDUCATION
FOR THE 21ST CENTURY ACT GRANT**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and N.J.S.A. 18A-64A-12 authorizes any actions by the Board consistent with the mission of the College and;

WHEREAS, the College previously approved the application and acceptance of the original Strengthening Career and Technical Education for the 21st Century Act Grant Award, Federal Award Identification Number (FAIN): V048A220030 for FY2023 in the amount of \$887,991 at the June 3, 2022 meeting of the Board; and

WHEREAS, the Strengthening Career and Technical Education for the 21st Century Act emphasizes local accountability for yearly results, program improvement, increased coordination within the CTE system, stronger academic and technical integration, connections between secondary and postsecondary education, and stronger links to business and industry; and

WHEREAS, the purposes and objectives of the Strengthening Career and Technical Education for the 21st Century Act are consistent with the mission of the College; and

WHEREAS, it is required that a budget amendment be submitted when the sum of all changes to the award exceeds 10% of the total award and/or requests to purchase equipment other than those items approved in the original grant application; and

WHEREAS, this budget amendment request has been reviewed and endorsed by Dr. David Edwards, Executive Vice President for Academic and Student Affairs and by Dr. Teresa A. Smith, Dean of Academic Affairs/Perkins Post-Secondary Project Director.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves the submission of budget amendments required for the purpose of managing the FY2023 Strengthening Career and Technical Education for the 21st Century Act, and that the appropriate officers of Camden County College are hereby authorized to sign and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the application, acceptance and submission of a budget amendment required for the purpose of managing the FY2023 allocation of the Strengthening Career and Technical Education for the 21st Century Act Grant.

February 7, 2023

RESOLUTION NO. FY2023-120

**AMENDED RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO
ACCEPT A JEAN KRAUSS YOUTH LEADERSHIP AND CAREER
DEVELOPMENT FORUM GRANT FROM THE NEW JERSEY DEPARTMENT
OF LAW AND PUBLIC SAFETY/JUVENILE JUSTICE COMMISSION**

Subaward # J-J:23-5-19

WHEREAS, Camden County College is governed by the College Board of Trustees pursuant to N.J.S.A. 18A:64A-11; and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice to accept funding in the amount of \$24,530, which is a subaward from the Federal Office of Juvenile Justice & Delinquency Prevention, from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission and its FY2019 funding in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee; and

WHEREAS, Camden County College will host a one-day forum between October 1, 2022 and September 30, 2023 designated as the:

2023 Jean Krauss Youth Leadership & Career Development Forum

which is designed to increase the knowledge and awareness of post high school educational and employment opportunities in the state for court-involved and at-risk youth from Southern and Central New Jersey; and

WHEREAS, Board acceptance of this grant funding is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees that it hereby approves the acceptance of the Jean Krauss Youth Leadership and Career Development funding in the amount of \$24,530 from the referenced above agencies; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept the grant funding of \$24,530 for the Jean Krauss Youth Leadership and Career Development Forum from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee which is a subaward from the Federal Office of Juvenile Justice & Delinquency Prevention.

February 7, 2023

RESOLUTION NO. FY2023-121

**AMENDED RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO
ACCEPT THE CELEBRATION OF WOMANHOOD CONFERENCE GRANT
FROM THE NEW JERSEY GOVERNOR'S JUVENILE JUSTICE AND
DELINQUENCY PREVENTION COMMITTEE**

Subaward # J-J:23-5-19

WHEREAS, Camden County College is governed by the College Board of Trustees pursuant to N.J.S.A. 18A:64A-11 and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College received notice of a grant award in the amount of \$67,345, which is a subaward from the Federal Office of Juvenile Justice and Delinquency Prevention, from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission and its FY 2019 funds, and in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee; and

WHEREAS, Camden County College will host a conference entitled:

CELEBRATION OF WOMANHOOD CONFERENCE

which is to provide females 15 to 24 years old the opportunity to participate in a conference to increase their awareness of self- development during the subaward period of October 1, 2022 to September 30, 2023; and Margo Venable, Executive Dean of the Division of School, Community, and Workforce Training Programs recommended the acceptance of this grant; and

WHEREAS on December 6, 2022 by Resolution # FY2023-79 the Board authorized acceptance of said grant funds, however this corrects errors/omissions therein; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees that it hereby amends its acceptance of the Grant to acknowledge that Celebration of Womanhood Conference funding in the amount of \$67,345.00 is from FY2019 funds; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to Amend its approval of the acceptance of the Celebration of Womanhood Conference funding from New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee, in the amount of \$67,345.00 from FY 2019 funds and which is a subaward from the Federal Office of Juvenile Justice and Delinquency Prevention.

February 7, 2023

RESOLUTION NO. FY2023-122

RESOLUTION RECOMMENDING THE 2024- 2025 ACADEMIC CALENDAR

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(o), the Camden County College Board of Trustees is authorized to enact such rules and regulations as may be appropriate for the maintenance and operation of the College; and

WHEREAS, the President of the College has recommended to the Board of Trustees of Camden County College that the College adopt the attached 2024-2025 Academic Calendar; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed 2024-2025 Academic Calendar; and

WHEREAS, the Board of Trustees is satisfied that the proposed calendar is consistent with the mission of the College, has been the subject of favorable internal review by the College administration, and does not require significant additional resources;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby approved the adoption of the 2024-2025 Academic Calendar.

SUMMARY STATEMENT

This resolution approves the proposed 2024-2025 Academic Calendar.

2024-2025 Proposed Academic Calendar

Summer 2024 – 5 Week Sessions

First 5-Week Session

First 5-week classes begin	May 13 (M)
Memorial Day Holiday, College Closed	May 27 (M)
First 5-week classes end	June 17 (M)
Final Exam Day	June 18 (T)
Juneteenth Holiday, College Closed	June 19 (W)
Final Grades due	June 24 (M)

Second 5-Week Session

Second 5-week classes begin	June 24 (M)
July 4 th Holiday, College Closed	July 4 (R)
Second 5-week classes end	July 29 (M)
Final Exam Day	July 30 (T)
Final Grades due	August 5 (M)

Third 5-Week Session

Third 5-week classes begin	July 15 (M)
Third 5-week classes end	August 15 (R)
Final Exam Day	August 19 (M)
Final Grades due	August 25 (U)

Summer 2024 - 8 Week Session

8-week classes begin	May 13 (M)
Memorial Day Holiday, College Closed	May 27 (M)
Juneteenth Holiday, College Closed	June 19 (W)
July 4 th Holiday, College Closed	July 4 (R)
8-week classes end	July 10 (W)
Final Exam Day	July 11 (R)
Final Grades due	July 17 (W)

Summer 2024 – Online Sessions

First Online Session

First Online classes begin	May 20 (M)
First Session classes end	July 2 (T)
Final Exam Day	July 3 (W)
Final Grades due	July 9 (T)

Second Online Session

Second Online classes begin	July 9 (T)
Second Session classes end	August 19 (M)
Final Exam Day	August 20 (T)
Final Grades due	August 26 (M)

RESOLUTION NO. FY2023-122-1

Fall Semester 2024

Semester Opening Day for Faculty & Staff

Last Day to drop, 100% refund

Classes begin

Labor Day, College Closed

Weekend Classes Begin

Last Day to drop, 50% refund

Audit deadline

Withdrawal deadline

No evening classes

Thanksgiving Holiday, no classes

August 27 (T)

August 27 (T)

August 28 (W)

September 2 (M)

September 6 (F)

September 11 (W)

September 18 (W)

October 23 (W)

November 27 (W)

November 28 – Dec. 1 (R-U)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	Dec. 13 (F)	Monday	Dec. 16 (M)
M/W	Dec. 11 (W)	Tuesday	Dec. 10 (T)
M/F	Dec. 16 (M)	Wednesday	Dec. 11 (W)
W/F	Dec. 11 (W)	Thursday	Dec. 12 (R)
T/Th	Dec. 12 (R)	Friday	Dec. 13 (F)
Friday	Dec. 13 (F)	M/W	Dec. 16 (M)
Sat.	Dec. 14 (S)	T/Th	Dec. 12 (R)
Sun.	Dec. 15 (U)		
Monday	Dec. 16 (M)		
Tuesday	Dec. 10 (T)		
Wednesday	Dec. 4 (W)		
Thursday	Dec. 12 (R)		
Friday	Dec. 13 (F)		

Final Exam Days

Semester Ends

College Closed

Final Grades Due

December 17 - 19 (T - R)

December 19 (R)

December 24 (T) - January 1 (W)

December 30 (M)

RESOLUTION NO. FY2023-122-1

Winter Intersession 2025

Winter Intersession On-Campus & Online Classes Begin	January 6 (M)
Winter Intersession On-Campus Classes End	January 17 (F)
Winter Intersession Online Classes End	February 14 (F)

Spring Semester 2025

College reopens	January 2 (R)
Winter Intersession Begins	January 6 (M)
Martin Luther King Day, College Closed	January 20 (M)
Semester Opening Day for Faculty & Staff	January 21 (T)
Last Day to drop, 100% refund	January 21 (T)
Classes begin	January 22 (W)
Weekend classes begin	January 31 (F)
Last Day to drop, 50% refund	February 4 (T)
Audit Deadline	February 11 (T)
Spring Break	March 17-23 (M-U)
Withdrawal Deadline	March 25 (T)
No Classes	April 20 (U)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	May 12 (M)	Monday	May 12 (M)
M/W	May 12 (M)	Tuesday	May 13 (T)
M/F	May 12 (M)	Wednesday	May 7 (W)
W/F	May 9 (F)	Thursday	May 8 (R)
T/R	May 13 (T)	Friday	May 9 (F)
Sat.	May 10 (S)	M/W	May 12 (M)
Sun.	May 11 (U)	T/R	May 13 (T)
Monday	May 12 (M)		
Tuesday	May 13 (T)		
Wednesday	May 7 (W)		
Thursday	May 8 (R)		
Friday	May 9 (F)		

Final Exam Days	May 14 - 15 (W-R)
Semester Ends	May 15 (R)
Commencement	May 16 (F)
Final Grades Due	May 21 (W)

RESOLUTION NO. FY2023-123

**RESOLUTION TO AUTHORIZE BIENNIAL CONFERRAL OF FACULTY
TEACHING EXCELLENCE AWARDS**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 § (o), the Camden County College Board of Trustees is authorized to enact such rules and regulations as may be appropriate for the maintenance and operation of the College; and

WHEREAS, the Christian R. and Mary F. Lindback Foundation provides biennial funding to the College for a Faculty Teaching Excellence Award juried by peers and selected by the President and Executive Vice President for Academic Affairs; and

WHEREAS, the Faculty Teaching Excellence Award is traditionally conferred upon a selected full-time faculty member at Commencement exercises; and

WHEREAS, the College seeks to internally fund and confer a Faculty Teaching Excellence Award biennially to coincide with the Lindback Faculty Teaching Excellence award;

WHEREAS, the President of the College recommends to the Board of Trustees that the College adopt conferral of a faculty teaching excellence award at Commencement exercises each year; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the tradition and practice of Faculty Teaching Excellence Awards at the College;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby approves adoption of a College-funded biennial Faculty Teaching Excellence Award.

SUMMARY STATEMENT

This resolution approves conferral of a biennial College-sponsored Faculty Teaching Excellence Award to coincide with the Christian R. and Mary F. Lindback Foundation award.

February 7, 2023

RESOLUTION NO. FY2023-124

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE UNITED STATES
DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION
SERVICE WILDLIFE SERVICES**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 and 12; and thereby the Trustees have authority and control over all real property owned by the College;

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and pursuant to the spirit of N.J.S.A 40A:65-1, *et seq* ("Uniform Shared Services and Consolidation Act") which permits government units to enter into a contract for any services which either is empowered to provide and to cooperate in common goals; and NJSA 18A:64A-12 (j) specifically authorizes the Board to enter into contracts and agreements with the United States government or with any of its agencies or departments; and

WHEREAS, the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) would like to provide a Cooperative Service Agreement to assist in the Canada goose damage management project on the Blackwood campus; and

WHEREAS, in signing the Cooperative Service Agreement, Camden County College authorizes APHIS WS to conduct direct control activities to reduce human health and safety risks and property damage associated with Canada geese, as defined in the APHIS WS Work Plan; and

WHEREAS, the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) and the College agree the term of this Agreement shall be for a period of seven months, commencing on February 1, 2023 and ending September 30, 2023 in the contract amount of \$8,327.00.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Camden County College authorizes and approves that the College may enter into a Cooperative Service Agreement with the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) for the aforementioned services in connection with Canada goose damage management and is acceptable to the College Board of Trustees; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the approval of the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) to assist in the Canada goose damage management project on the Blackwood campus for the period commencing February 1, 2023 through September 30, 2023 for a contract amount of \$8,327.00.

February 7, 2023

AMENDED RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE FOR OVERSIGHT AND MANAGEMENT SERVICES FOR SPECIAL EVENTS DIVISION AND SPECIAL SERVICES

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Camden (“the County”) created the Camden County Transformation Initiative, an effort to identify economies and efficiencies in the operations of County government that will reduce the tax burden on Camden County taxpayers and improve the effectiveness of services for County residents; and

WHEREAS, the parties identified in 2010 that Camden County College has the expertise and capability to provide oversight and management services for various annual County programs conducted by the Special Events Division and determined that to utilize Camden County College’s expertise and capability would create economic savings and increased efficiency in operations for the County; and

WHEREAS, the County and the College agreed then and have continued each year to do so, that their mutual public purposes and their best interest could be promoted via a Shared Services Agreement for the College’s use of its facilities and delivery of oversight, management, and payroll services pertaining to these annual programs for the county citizens conducted by the Special Events Division and Special Services provided through the partnership of the two entities; and

WHEREAS, the County has determined that it already has been paying the vast majority of program costs directly from its accounts and it is more efficient to continue to such costs to other parties directly particularly since those are estimated to be approximately \$140,000 and therefore, the County will continue to handle all other expenditures other than the \$110,000 referenced in the SSA through its own funds and accounts directly and internally.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall again enter into a shared services agreement with the County of Camden for delivery of these programs, oversight and management services pertaining to annual programs conducted by the County’s Special Events Division for the calendar year of 2023, effective January 1, 2023 and effective upon lawful authorization by both public bodies and upon execution of the Shared Services Agreement by both parties; and

BE IT FURTHER RESOLVED that the College’s proper officials be and are hereby authorized to enter into contracts and execute all documents necessary to affect a Shared Services Agreement with the County in order to provide these programs through use of its facilities, oversight and management services for various annual County programs conducted by the Special Events Division.

SUMMARY STATEMENT

This resolution authorizes continuation of a shared services agreement between the College and the County as part of the Camden County Transformation Initiative for calendar year 2023 effective upon approval by this Board and the County Board of Commissioners who is funding these Special Events and Special Services handled through the College. However, the County will continue to pay all other program costs and outside contractors directly other than the SSA components above.

RESOLUTION NO. FY2023-126

**RESOLUTION AUTHORIZING THE DISPOSAL OF A NON-FUNCTIONING
VEHICLE AND/OR EQUIPMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	2001 F-250 Long Bed/White Truck (M) (VIN #1FTNX21L31EB57838)	Disposal/Parts

WHEREAS, the 2001 Ford F-250 Long Bed White Truck was acquired by Camden County College and is now non-functioning and past its useful life; and

WHEREAS, pursuant to NJSA 18A:64A-12 (m), this vehicle is no longer usable for any other College purposes and the College requests such a finding by the Board and that the Board give authorization to dispose of it by utilizing it for parts or fire training; and

WHEREAS, it is the recommendation of Craig Giunta, Supervisor, Mechanics Department; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2001 F-250 Long Bed/White Truck (M) (VIN #1FTNX21L31EB57838); and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is no longer necessary for College purposes other than those cited and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of a 2001 F-250 Long Bed/White Truck (M) (VIN #1FTNX21L31EB57838) used by College staff, which is non-functioning and past its useful life.

February 7, 2023

RESOLUTION NO. FY2023-127

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
GLASS PURCHASE & INSTALLATION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and the College publicly advertised for bids for **Glass Purchase & Installation**, Bid #FY23ITB-20, and only one responsible bid was received and is summarized below under “Bid Response; and

WHEREAS, it is the recommendation of Michael Hagarty, Director of Facilities Planning, Construction and Maintenance, Camden County Improvement Authority, Michael Calabrese, Building Operations Manager/Title II Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director Financial Administrative Services, to award the contract as identified below as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds in account #164688-61425 and #164688-62419 for Year 1 and Year 2 is contingent upon the approval of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-20 for Glass Purchase & Installation** be and is hereby **AWARDED** to **South Jersey Glass & Door Co.** in the anticipated amount of **\$20,000.00 on an as-needed basis** with terms commencing **February 8, 2023** through **January 31, 2025** pursuant to the terms and conditions for the bid contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract South Jersey Glass & Door Co. These glass purchase and installations are to be procured on an as-needed basis during the period of February 8, 2023 through January 31, 2025 and are authorized in the anticipated amount of \$20,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 7, 2023

Bid Response For Glass Purchase & Installation
(Bid #FY23ITB-20)

South Jersey Glass & Door Co.
Vineland, NJ

GLASS/MIRROR PURCHASES (No Installation/Labor Involved)

ITEM #	DESCRIPTION	South Jersey Glass & Door Co. Vineland, NJ
1	Clear plate glass table top; size 30" x 72" with four rounded corners and polished edges. Glass is 1/4" thick.	\$360.00
2	Beveled glass mirror; size 18" by 48", 1/4" thickness	\$190.00
3	22" x 28" clear glass for picture frame	\$ 29.96
4	8" x 32" clear fire-rated glass for door	\$160.20
5	28 1/4" x 26 7/8" x 1/4" clear laminated door glass replacement	\$131.40
6	27 7/8" x 26 5/8" x 1/4" gray tint laminated glass for window	\$153.97
7	44 3/4" x 82 7/8" x 1/4" clear tempered glass replacement for window	\$369.05
8	36" x 48" Lexan clear polycarbonate sheet , 0.08" thickness	\$240.00
9	96" x 48" clear acrylic plexiglass sheet, 0.118" thickness, Optix brand or approved equivalent	\$161.25
10. <u>Miscellaneous glass purchases:</u> Indicate here the discount below the list price that CCC will receive for miscellaneous glass/mirror purchases:		0% discount

HOURLY RATES

On-Site Installation/Repair Rates: Indicate below the hourly labor rates for installing or replacing glass on-site at any location of CCC. Prevailing wage rates shall apply to all on-site work, when applicable.		
<u>HOURLY RATES:</u>	<u>YEAR 1</u>	<u>YEAR 2</u>
	South Jersey Glass & Door Co. Vineland, NJ	
Straight Time Rate:	\$135.00 per hour	\$145.00 per hour
Overtime Rate:	\$195.00 per hour	\$195.00 per hour
Premium Time (weekends, holidays):	\$195.00 per hour	\$195.00 per hour

RESOLUTION NO. FY2023-128

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
UNIFORMS & RELATED SUPPLIES FOR PUBLIC SAFETY AND FACILITIES
DEPARTMENTS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Uniforms & Related Supplies for Public Safety and Facilities Departments**, Bid #FY23ITB-17, and one response was received from Municipal Emergency Services, Inc. for Base Bid A and Base Bid B was received. No bids were received for Base Bid C; and

WHEREAS it is the recommendation of Orlando Cuevas, Executive Director, Public Safety Education & Training/Police Academy/RETC, John Gibson, Chief of Public Safety, Blackwood Campus, Jack Lipsett, Executive Director of Financial Administration, Michael Hagarty, Director of Facilities Planning, Construction and Maintenance, Camden County Improvement Authority, Michael Calabrese, Building Operations Manager/Title II Coordinator, and Melissa Manera, Manager of Purchasing to award the contract to Municipal Emergency Services, Inc. as set forth as being respectively the lowest responsive bidder; and it is recommended the College re-advertise the Items for Base Bid C identified herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in accounts #164680-52412, #164683-52412, #168738-52412, #168720-52412, #168727-52412 and #168721-52412 for Year 1. Funding in FY2024 is subject to the availability of funds; and is conditioned upon the contract, which shall reflect that it is conditional pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-17 for Uniforms and Related Supplies for Public Safety and Facilities Departments** be and is hereby **AWARDED** to Municipal Emergency Services, Inc. for **Base Bid A and Base Bid B** for these contracts in the anticipated total amount of **\$139,000.00 on an as-needed basis** pursuant to the terms and conditions for the bid during **April 1, 2023 to March 31, 2025** and rejects all other bids; and;

BE IT ALSO RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES, and the Manager of Purchasing, is hereby be authorized to re-advertise Base Bid C.

SUMMARY STATEMENT

This resolution awards the contract Bid Base A and Bid Base B to Municipal Emergency Services, Inc. on an as-needed basis during the period of April 1, 2023 through March 31, 2025 in the anticipated aggregate amount of \$139,000.00. It further authorizes the Manager of Purchasing to re-advertise Base Bid C. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 7, 2023

Bid Responses
for
Uniforms & Related Supplies For Public Safety And Facilities
Departments
(Bid #FY23ITB-17)

Categories	Municipal Emergency Services, Inc. Pennsauken, NJ
<u>Base Bid A</u>	
<u>Category 1</u>	
Year 1	\$2,010.00
Year 2	\$2,100.00
Discount	25%
<u>Category 2</u>	
Year 1	\$1,090.00
Year 2	\$1,125.00
Discount	25%
<u>Category 3</u>	
Year 1	\$1,840.00
Year 2	\$1,855.00
Discount	25%
<u>Category 4</u>	
Year 1	\$4,808.00
Year 2	\$4,960.00
Discount	25%
<u>Category 5</u>	
Year 1	\$25,305.00
Year 2	\$25,956.00
Discount	25%
<u>Category 6</u>	
Year 1	\$2,002.00
Year 2	\$2,012.00
Discount	25%
<u>Category 7</u>	
Year 1	\$8,950.00
Year 2	\$9,090.00
Discount	25%
<u>Category 8</u>	
Year 1	\$8,890.00
Year 2	\$8,950.00
Discount	25%
<u>Category 9</u>	
Year 1	\$2,645.00
Year 2	\$2,645.00
Discount	25%

Categories	Municipal Emergency Services, Inc. Pennsauken, NJ
<u>Category 10</u> Year 1 Year 2 Discount	\$2,370.00 \$2,370.00 25%
<u>Category 11</u> Year 1 Year 2 Discount	\$2,889.00 \$2,977.00 25%
<u>Category 12</u> Year 1 Year 2 Discount	\$3,674.00 \$3,674.00 25%
<u>Base Bid B</u> <u>Category 13</u> Year 1 Year 2 Discount	\$3,375.00 \$3,450.00 25% 25%
<u>Category 14</u> Year 1 Year 2 Discount	\$84,710.00 \$86,636.00 25%
<u>Category 15</u> Year 1 Year 2 Discount	\$4,320.00 \$4,344.00 25%
<u>Category 16</u> Year 1 Year 2 Discount	\$15,360.00 \$15,360.00 25%
<u>Category 17</u> Year 1 Year 2 Discount	\$4,695.00 \$4,695.00 25%
<u>Category 18</u> Year 1 Year 2 Discount	\$9,450.00 \$9,450.00 25%
<u>Category 19</u> Year 1 Year 2 Discount	\$32,560.00 \$32,830.00 25%
<u>Base Bid C</u> <u>Category 20</u> Year 1 Year 2 Discount	No Bid No Bid No Bid
<u>Category 21</u> Year 1 Year 2 Discount	No Bid No Bid No Bid

Board of Trustees Minutes Attachment #5188L

RESOLUTION NO. FY2023-128

Categories	Municipal Emergency Services, Inc. Pennsauken, NJ
<u>Category 22</u> Year 1 Year 2 Discount	No Bid No Bid No Bid
<u>Category 23</u> Year 1 Year 2 Discount	No Bid No Bid No Bid
<u>Category 24</u> Year 1 Year 2 Discount	No Bid No Bid No Bid
<u>Category 25</u> Year 1 Year 2 Discount	No Bid No Bid No Bid

February 7, 2023

RESOLUTION NO. FY2023-129

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR AN
ADDITIONAL DENTAL CHAIR REMOVAL, PURCHASE AND INSTALLATION**

WHEREAS, purchasing by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and although the materials and/or services here are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (18), the College publicly advertised for bids for the **Additional Dental Chair Removal, Purchase and Installation Bid #FY23ITB-22**, and one qualifying bid was received from Benco Dental Supply Co., Pittston, PA; and

WHEREAS, it is the recommendation of Dawn Conley, Dental Programs Director, Judith Burns, Dental Lab Sterilization Technician, Dental Programs, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award a contract to Benco Dental Supply Co. as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning, has certified funding in account #516664-67204; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause as required by the statute.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-22** for the **Additional Dental Chair Removal, Purchase and Installation** be and is hereby **AWARDED** to **Benco Dental Supply Co.** in the amount of **\$14,599.00** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for Additional Dental Chair Removal, Purchase and Installation to be procured from: Benco Dental Supply Co. in the amount of \$14,599.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 7, 2023

RESOLUTION NO. FY2023-130

**RESOLUTION AWARDING A ONE-YEAR RENEWAL CONTRACT FOR
MAINTENANCE AND REPAIR SERVICE FOR ELEVATORS, ESCALATORS AND
DUMBWAITERS THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is a member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded an agreement; and

WHEREAS, CCCPS advertised Bid #A-33/2021 and on October 27, 2021 awarded the contract for maintenance and repair service for elevators, escalators and dumbwaiters for one year with an optional one-year renewal to **TEC Elevator, Inc.** On December 15, 2022 the County exercised the option to award a renewal of that contract from that bid for an additional year. The College now seeks to exercise its option to award the same one-year renewal contract; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Director of Financial Administration, that the College exercise the option of a one-year renewal contract to **TEC Elevator, Inc.** for the maintenance and repair service of elevators, escalators and dumbwaiters with terms commencing January 1, 2023 to December 31, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in accounts #164687-61424, #164687-61425, #164688-61424, #164688-61425, #164697-61424, #164697-61425, #164698-61424, #164698-61425, #164707-61424 and #164707-61425.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise the option and AWARD the one-year renewal contract for maintenance and repair service for elevators, escalators and dumbwaiters through the CCCPS – Identifier #57-CCCPS to **TEC Elevator, Inc.** on an as-needed basis in the anticipated amount of **\$100,000.00** with terms commencing on **January 1, 2023** through **December 31, 2023**; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to renew the optional one-year maintenance and repair service for elevators, escalators and dumbwaiters through the CCCPS – Identifier #57 Bid #A-33/2021 to **TEC Elevator, Inc.** from January 1, 2023 through December 31, 2023 in the anticipated amount of **\$100,000.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

February 7, 2023

RESOLUTION NO. FY2023-131

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

February 7, 2023

PERSONNEL RECOMMENDATIONS

New Hires

Stephanie Bain	Administrative Associate Workforce Development Effective February 13, 2023
Vanessa Brown	Enrollment Services Associate, Permanent part-time Student Affairs Effective February 13, 2023
DanaMarie Trent	Office Assistant, Permanent part-time Human Resources Effective February 13, 2023

Reassignments/Transfers

Angel Mendez	From Public Safety Officer, Temporary part-time To Public Safety Officer, Permanent part-time Public Safety Effective February 13, 2023
Nora Todd	From Project Coordinator, Temporary part-time To Program Manager, Acting Finance & Planning Effective February 13, 2023

Promotions

Patrick Chadd	From Associate Dean To Dean of eLearning and Academic Support Services eLearning Effective February 13, 2023
Eric Davis	From Web Specialist To Webmaster, Acting Institutional Advancement Effective February 13, 2023
Stacey Matteo-Maier	From Web Specialist To Communications Manager, Acting Institutional Advancement Effective February 13, 2023
Nicholas Mesaric	From Marketing Specialist To Marketing Manager, Acting Institutional Advancement Effective February 13, 2023

Taniya Udugampola From Statewide Fiscal Assistant
To Statewide Fiscal/Marketing Manager
NJ Child Assault Prevention
Effective February 13, 2023

Separations

Belinda Gordon-Pellot Job Coach/Developer/Intake Assistant
Adult Basic Skills
Effective February 7, 2023

Phyllis James Registrar
Registration Services
Effective June 30, 2023

Brittany Johnson Administrative Assistant/Data Coordinator
Adult Basic Skills
Effective February 3, 2023

Cindy LeGree Director
Student Support Services
Effective February 13, 2023

Lisa Vasapollo Recruiter
Admissions
Effective January 27, 2023

Leaves

Gabriel Arnold Health & Wellness Coordinator
Student Affairs
Effective January 10, 2023 – January 23, 2023

Joseph Porreca B Secretary
Registration Services
Effective January 12, 2023 – February 22, 2023

Kimberly Reitano B Secretary
Liberal Arts and Professional Studies
Effective February 2, 2023 – February 27, 2023

Government Services Division

Salary Change

Christina DeCristofor Director
Government Services Division
Effective February 13, 2023

Reassignments/Transfers

Terrance Carpenter	From Government Services Officer, Temporary part-time To Government Services Officer, Permanent part-time Financial Administrative Services Effective February 13, 2023
Viangelo Rivera	From Government Services Officer, Temporary part-time To Government Services Officer, Permanent part-time Financial Administrative Services Effective February 13, 2023

Separations

Shawn Brown, Jr.	Government Services Officer-Military Financial Administrative Services Effective January 3, 2023
Stephen Bryant	Government Services Officer Financial Administrative Services Effective January 15, 2023
Taylor Knopka	Government Services Officer Financial Administrative Services Effective January 20, 2023
Kamiyah Wescott	Government Services Officer-Military Financial Administrative Services Effective January 2, 2023
Miracle Robinson	Government Services Officer Financial Administrative Services Effective January 13, 2023