

John T. Hanson, Chair, called the **October 2, 2018** regular meeting of the Board of Trustees of Camden County College to order at **7:00 PM** in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 9, 2017. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Susan R. Croll, Karen S. Halpern, John T. Hanson, Anthony J. Maressa, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith Ward, and Khyia L. Ward (alumna trustee).

Board Members Absent: Annette Castiglione and Brett Wiltsey.

Also Present: Donald A. Borden, President; Karl McConnell, General Counsel; and Leeann Rinaldi, Administrative Assistant to the President.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; James Canonica, Executive Dean of Enrollment & Student Services; David Edwards, Vice President for Academic Affairs; Nancy Gartland, Professor, Biology; Deborah Hannan, Administrative Assistant to the President; Kathleen Kane, Executive Director of Human Resources; Louis Levinson, IT Technician; Jack Post, Chief Information Officer; Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Halpern and seconded by Ms. Croll to accept the minutes of the September 4, 2018 regular meeting as presented. **Motion** carried unanimously.

Public Comment

Dr. Edwards provided a brief overview of a New Jersey Department of Education Methods of Administration Civil Rights Compliance Review that will be conducted at the College. The United States Department of Education mandates this for institutions receiving federal funding for career and technical education programs. The New Jersey Department of Education will conduct a three-day review in December of all aspects of operations at the College as related to Civil Rights Law. Dr. Edwards noted that he anticipates we will receive a good outcome.

President's Report

Mr. Borden presented his monthly President's Report as follows:

- Srujana Kanneganti (former Studio Art student) was selected for and participated in the Carnegie Curatorial Fellowship at the Philadelphia Museum of Fine Arts this summer. This highly respected fellowship is designed to develop talent in non-western curatorial studies.
- Former student, Christopher Shockley, appears on the reality TV show *Ink Masters* this fall. This show features highly-skilled and respected tattoo artists in a competition for the title of Ink Master. The new season began on August 28.
- Congratulations to Matthew Sorrento (Academic Skills Math) who received his Ph.D. from the University of Westminster this summer. His dissertation topic was, *To What Extent Does the New American Crime Film Reflect Hybridity of Genre?*
- Gregory Brellochs (Visual Arts) had work selected for the prestigious 77th Woodmere Annual Exhibition and the Woodmere Museum in Chestnut Hill, PA this past June. His work was also the recipient of a Juror's Award in that exhibition.
- Five first-place winners in Camden County's Juried Senior Art Show have been awarded top honors at the state level in New Jersey's 52nd Annual State Senior Citizen Juried Art Show, held this month at the Mercer County Division of the Cultural & Heritage Commission. Camden County's winners are:
 - Marilyn Weinstein, 1st Place in the Acrylic Professional category;
 - Marlane Uhr, 2nd Place in the Craft Non-Professional category;
 - Riccardo Veggian, 3rd Place in the Works on Paper Professional category;
 - Nancy Schmidt, Honorable Mention in the Digital Art Professional category;
 - Howard Shivers, Honorable Mention in the Oil Non-Professional Category

Each county in NJ holds its own Senior Art Show, and first-place winners in each county move on to the state level. Close to 300 pieces of Senior Citizens art are on display at the Meadow Lakes Senior Living facility in East Windsor, NJ. The exhibit is open to the public from September 20 to October 25, Monday to Saturday, 10 a.m. to 4 p.m. The artists will be recognized at a private reception and awards ceremony on October 26, 2018. The Camden County Senior Art Show is sponsored by the Camden County Cultural & Heritage Commission at Camden County College.

- The Gateway to College program received the National Performance Excellence Award at the Gateway to College National Network 2018 Peer Learning Conference in Oregon this summer. Camden County College's program earned the distinction as the only Gateway center to receive this prestigious award each year since it was introduced three years ago. The award established benchmarks to assess the performance of over 40 Gateway centers nationwide.

- Customized Training (CT) partnered with Ravitz ShopRite to implement a Deli Clerk training program to prepare dislocated workers for employment with ShopRite. CT also partnered with several manufacturing employers and has implemented CNC Fabricated Metal Manufacturing training to prepare dislocated workers for employment.
- Renovations to the second floor of the library are finished and the Reflection Room is available to all students during normal hours of operation.
- The College Now Campus Course Program has expanded to 110 students this fall, a 21 percent increase over last year.
- The Mastery Charter School enrolled five high school juniors at the Camden Campus this fall. These full-time students are projected to earn an LAS.AS degree in May 2020, prior to their high school graduation.
- The Center will host its annual Autism Lecture Series Tuesdays at 6:30 p.m. in the Forum on the Blackwood campus starting October 2 and running until October 30.
- The Fall Welcome Back BBQ for the Rohrer Center will be held from 11 a.m. to 2 p.m. on October 3.
- *1968: The Year that Changed America* is a lecture series offered on Wednesdays at 7 p.m. in The Center. Remaining topics include: October 3 (Rise of New Feminism), October 10 (Assassination of MLK), October 17 (Opposition to the War in Southeast Asia), October 31 (The Joy of Protest), and November 7 (The 1968 Presidential Election).
- The Basic Course Corrections Class #98 graduation will be held October 5 in Lincoln Hall at 1 p.m.
- Human Resources will hold a Benefits Fair in Roosevelt 102 10 a.m. to 2 p.m. on October 10.
- Career Services will present a Career Coach Workshop in the Taft Presentation Room October 11 12:30 – 2 p.m.
- The HireAbility Transition Conference will take place on the Blackwood campus October 12 in Civic Hall and the Forum from 8 a.m. to 2 p.m.
- Camden County International Day has moved to our campus from Eastern High School and will be held in the Atrium on October 13 from noon to 4 p.m. We will celebrate the cultural diversity of our County with a sampling of ethnic food, cultural performances, and educational programming for the entire family.

- The Center is hosting “60’s Night” on the Blackwood campus in the Atrium on October 17 from 5:30 to 7:00 p.m. This event is \$35 per person and includes drink tickets and food. Immediately following the event The Center will offer a free lecture entitled “The World Will Know Peace: Opposition to the War in Southeast Asia.”
- Pledge-A-Paw dog walk fundraiser will revisit Camden County College October 20, 11 a.m. to 3 p.m., on the Blackwood campus. To register, visit www.ccasnj.org.
- The Camden County College Reader’s Theater presents *Poe*, adapted and performed by Robert Billbrough, October 25 at 5 p.m., October 26 at 8 p.m., and October 27 at 2 p.m. and 8 p.m. in the Dennis Flyer Theater. Admission is free; donations welcome.
- The Center will again offer an Addictions Counseling Lecture Series in Civic Hall at 6 p.m. on four Wednesdays this fall. Remaining dates include: October 24 (Channeling Grief and Loss), November 4 (Evidenced Programming), and December 12 (Dealing with Addiction).
- The Center is hosting a Middle East Lecture Series Thursdays at 7 p.m. in Connector 105 until November 1. Remaining topics include: Morocco Post 2011, Understanding Social Media in the Arab World, What Iran Wants, and Voices from Syria.
- The College will host a signing with Fairleigh Dickinson University at 1 p.m. on October 25 in Roosevelt 102 to enact a new articulation agreement.
- The annual Juvenile Diabetes Walk will be held on the Blackwood campus on October 27 starting at 9:30 a.m. (check-in starts at 8:00 a.m.)
- Designer Bag Bingo is back November 2 starting at 6 p.m. All proceeds benefit the Camden County College Foundation. Tickets are \$35 in advance and \$50 at the door. A table of eight is \$250. For more information, email Melissa Daly at mdaly@camdencc.edu.
- The Cooper Norcross Run the Bridge Event is November 4 at 8:30 a.m. Camden County College has a team of runners and walkers. The College is a Finish Line sponsor of this event due to our donation of the parking garage for free parking for runners.

Grants, Contracts & Gifts

Ms. Ward presented the following resolution that was recommended for approval by the Business Affairs, Audit, and Campus Development Committee:

Resolution 36 – authorizing the College to accept funds from the New Jersey Department of Labor and Workforce Development in the amount of \$877,510 for the FY2019 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2019-36 (see attachment **4826A**). **Motion** carried unanimously.

Academic & Student Affairs Committee

The Academic and Student Affairs Committee did not meet during the month of September, therefore, there was no business to report from this committee.

Business Affairs, Audit & Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with five action items, one information item and two bid and contract recommendations.

Resolution #37 – Ms. Ward stated that this resolution accepts the Report on Schedule of Total Credit Hour Enrollments for the fiscal year ended June 30, 2018 and authorizes its filing.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2019-37 (see attachment **4826B**). **Motion** carried unanimously.

Resolution #38 – Ms. Ward said that this resolution approves the renewal of an agreement with the School of Nursing – Newark and New Brunswick, Rutgers-the State University of New Jersey, for the purpose of continuing the Bachelor of Science in Nursing Degree Program on the Blackwood Campus, through August 14, 2021.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2019-38 (see attachment **4826C**). **Motion** carried unanimously.

Resolution #39 – Ms. Ward said that this resolution authorizes a waiver of Board Policy 721-Use of Alcoholic Beverages at Non-Student Events. The waiver would allow Tito's Vodka, a major sponsor for the annual Camden County Animal Shelter's Pledge A Paw Dog Walk and Event being held on the Blackwood Campus on October 20, to offer small samplings to adults over 21.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2019-39 (see attachment **4826D**). **Motion** carried unanimously.

Resolution #40 – Ms. Ward said that this resolution authorizes the acceptance of the restricted title to a 2018 Chevrolet Equinox with a value of \$6,597, and the limited use, possession and responsibility for the vehicle pursuant to the GM Donation Program.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2019-40 (see attachment **4826E**). **Motion** carried unanimously.

Resolution #41 – Ms. Ward stated that this resolution authorizes membership in the Camden County Insurance Fund Commission for a term of January 1, 2019 to December 31, 2021.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2019-41 (see attachment **4826F**). **Motion** carried unanimously.

Sodexo at Camden County College – Ms. Ward informed the Board that the Business Affairs Committee received an informative presentation by Ray Encarnacion, District Manager for Sodexo Education, on efforts undertaken by Sodexo to improve and expand food offerings and to enhance customer service.

This was an information item and no action was necessary.

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations contained in the packet which consisted of **Resolutions FY2019-42 and 43**.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolutions FY2019-42 and 43 (see attachment **4826G**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Personnel

Mr. Borden presented **Resolution FY2019-44**- Personnel Actions, dated October 2, 2018.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2019-44 (see attachment **4826H**). **Motion** carried unanimously.

Old Business

None.

New Business

Resolution #45 - Mr. McConnell presented this resolution approving and authorizing the College to enter into a new collective negotiations agreement with the Adjunct Faculty Association for a term of January 1, 2018 to December 31, 2021. Mr. McConnell noted that the Board was provided with a summary of the proposed MOA, which was overwhelmingly accepted by the Adjunct Faculty Association.

Mr. Hanson commented that he was pleased that this agreement has been finalized as the adjuncts perform tremendous work and are instrumental to our students' success. Mr. Hanson further extended his appreciation to Mr. McConnell and the negotiating team for their efforts with finalizing this agreement.

Motion made by M. Hanson and seconded by Ms. Croll approving Resolution FY2019-45 (see attachment **4826I**). **Motion** carried unanimously.

Nominating Committee

Mr. Hanson announced that he has appointed the following individuals to a nominating committee charged with the responsibility of recommending a slate of officers for the Board's action at its reorganization meeting which will be held in November:

- Anthony Maressa, Chair
- Helen Albright Troxell
- Jessica Stewart
- Judith Ward

Mr. Hanson informed the Board that a new trustee, Dr. Jay Mirmanesh, has been appointed by the Camden County Board of Freeholders to replace Mr. Spearman. Mr. Hanson and Mr. Borden will present a brief orientation to Dr. Mirmanesh pertaining to service on the Board and it is anticipated he will attend the November meeting.

Adjournment

Motion to adjourn the meeting made by Ms. Ward and seconded by Dr. Pugh-Bassett. **Motion** carried unanimously. The meeting adjourned at 7:28 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2019-36

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO AN AGREEMENT WITH NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION GRANT

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of a grant award namely:

The NJ Department of Labor and Workforce Development (NJ DOLWD) Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (ABS/IELCE) Grant, which has been awarded to Camden County College on behalf of the Consolidated ABS/IELCE Grant Program in the amount of \$877,510 for FY2019; and

WHEREAS, the goal of the Consolidated ABS/IELCE Grant is to: a) enable adults to acquire the skills necessary to improve their literacy skill levels; b) provide adults with sufficient basic education, to enable them to benefit from post-secondary education training; and c) provide adults with educational opportunities so they may receive a secondary school diploma or its recognized equivalent; and d) enable adults to acquire the skills necessary to become active and informed parents; and

WHEREAS, Camden County College, as the lead agency for the Consolidated ABS/IELCE Grant Program, in partnership with Camden City Public Schools, the Housing Authority of the City of Camden, Literacy Volunteers of America/ Camden County, and the Hispanic Family Center of Southern New Jersey, will serve at least 854 Camden County residents; and

WHEREAS, Board acceptance is recommended by Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives, Dr. Jacqueline Galbiati;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJ DOLWD Consolidated ABS/IELCE Grant in the amount of \$877,510; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded to Camden County College from the NJ DOLWD in the amount of \$877,510 for the FY2019 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

October 2, 2018

BOARD RESOLUTION
CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND
CIVICS EDUCATION PROGRAM

Agency Name: Camden County College

Contract Number: _____

The Camden County College Board of Trustees hereby certifies that permission has been granted to apply for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education discretionary grant program for the purposes described in the application, in the amount of, \$877,510, starting on July 1, 2018 and ending on June 30, 2019.

The filing of this application was authorized at the Board meeting held on, _____, 2018. I certify that the information presented is correct.


 Secretary of the Board (Lead Agency)*

 Date

Please identify partners:

Partner Name		Federal Employer ID#Duns#		Total Amount	Number of Clients	
					ABE/ESL	IELCE
Lead Agency	Camden County College	221821290	076954254	\$334,000	261	73
Partner 1	Camden City Public Schools	21-6000154	114949936	\$51,000	51	0
Partner 2	Hispanic Family Center of Southern New Jersey	22-2126370	609463310	\$302,000	164	138
Partner 3	Housing Authority of the City of Camden	21-6000744	021975685	\$79,000	79	0
Partner 4	Literacy Volunteers of Camden County	21-6000504	125111989	\$88,000	88	0
Lead Agency Administration	Camden County College	221821290	076954254	\$14,970		
Consortium Professional Development	Camden County College	221821290	076954254	\$8,540		
Totals				\$877,510	643	211

*For applicants that do not have a Board of Education, Board of Directors, or other similar governing body, the applicant should identify the body or individual who is legally authorized to approve the agency's application for grant funds.

RESOLUTION NO. FY2019-37

**RESOLUTION ACCEPTING ENROLLMENT REPORT AND
AUTHORIZING FILING**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

WHEREAS, each county college in New Jersey prepares a standard enrollment report ensuring that each county college comparably reports the number of credit hours delivered in a fiscal year; and

WHEREAS, these reported enrollments are used by the State of New Jersey to allocate the annual State appropriation among the 19 county colleges based on a formula; and

WHEREAS, the FY2018 enrollments will be used to distribute FY2019 New Jersey state funding; and

WHEREAS, Bowman & Company performed the procedures agreed upon by the New Jersey Department of the Treasury, Office of Management and Budget and the New Jersey Council of County Colleges and issued with respect to the College a Report on Schedule of Total Credit Hour Enrollments for the Fiscal Year Ended June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the Report on Schedule of Total Credit Hour Enrollments for the Fiscal Year Ended June 30, 2018; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to file such audit with the State of New Jersey, NJ Council of County Colleges or any other necessary body to fulfill the obligations of the College.

SUMMARY STATEMENT

This resolution accepts the Enclosed Report on Schedule of Total Credit Hour Enrollments for the Fiscal Year Ended June 30, 2018 and authorizes its filing.

October 2, 2018

CAMDEN COUNTY COLLEGE

**AGREED UPON PROCEDURES REPORT ON
SCHEDULE OF TOTAL CREDIT HOUR ENROLLMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2018



INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES

To the Members of the Board of Trustees
Camden County College
Blackwood, New Jersey 08012

We have performed the procedures enumerated below, which were agreed to by **Camden County College** (the College), the New Jersey Council of County Colleges (NJCCC), and New Jersey Department of the Treasury, Office of Management (the specified parties). These procedures are related to the College's compliance with the FY 2018 Statement of Auditing and Accounting Standards for County Colleges (the Standards) promulgated by the NJCCC for use by the New Jersey Department of the Treasury, Office of Management and Budget during the fiscal year ended June 30, 2018. The College's management is responsible for its compliance with the Standards. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Upon reviewing the FY 2018 Standards, the procedures and associated findings are as follows:

1. From the College's master list of fundable credit courses, we selected a sample of 40 courses and chose one student from each course sampled during fiscal year ended June 30, 2018 and performed the following procedures to determine that a valid trail was documented underlying the schedule of credit hour enrollments:
 - a. Sent positive confirmation letters to all students included in the sample. The letters specifically attempted to confirm the student's enrollment in the particular course sampled, the amount billed for the semester, the amount paid for the semester, and the remaining balance due. Information concerning the methodology and results of this procedure is included in Schedule B of this report.

No exceptions were noted as a result of this procedure.
 - b. Traced the courses sampled to the NJCCC's list of approved credit courses and determined that (a) the courses were approved for funding in FY 2018; and (b) the number of credit hours claimed by the College agreed to number of credit hours approved by the NJCCC.

No exceptions were noted as a result of this procedure.
 - c. Examined source documentation for each course/student (e.g. registration records, grade assignments, payment records, class rosters, etc.) to (a) verify the validity of the quantitative representations made on the client-prepared schedules; (b) ensured that adequate descriptions and course outlines were available for each course, in accordance with State funding requirements; and (c) determined the documentation was valid and adequate for certification of the Schedule of Credit-Hour Enrollments.

No exceptions were noted as a result of this procedure.

2. Multiplied reported credit hours by appropriate standard tuition charges per credit hour and compared the result to tuition income per the relevant general ledger tuition income accounts.

The projected tuition income was \$22,935,559.00 and the general ledger reported tuition income of \$23,291,110.78 for a difference of \$355,551.78 or 1.527%.

3. Recomputed the eligible portion of grant funded courses to verify that they were calculated and reported accurately.

No exceptions were noted as a result of this procedure.

4. Obtained all contracts with third party providers for the delivery of community college courses that were claimed for state aid to determine that the college demonstrated direct costs and control of the courses.

No exceptions were noted as a result of this procedure.

5. Obtained the accompanying Schedule A – Total Credit Hour Enrollments, for the year ended June 30, 2018, as prepared by management of the College. We traced the documentation underlying the calculation of credit-hour enrollments, and added amounts reported in the Schedule both horizontally and vertically to verify mathematical accuracy.

No exceptions were noted as a result of this procedure.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on compliance with the specified requirements. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of **Camden County College**, the New Jersey Council of County Colleges, and New Jersey Department of the Treasury, Office of Management and is not intended to be, and should not be, used by anyone other than those specified parties.

Bowman & Company LLP

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

Voorhees, New Jersey
September 4, 2018

CAMDEN COUNTY COLLEGE
Total Credit Hour Enrollments
For the Fiscal Year Ended June 30, 2018

	Summer 2017 <u>Semester</u>	Fall 2017 <u>Semester</u>	Spring 2018 <u>Semester</u>	Total Fiscal <u>Year</u>
Credit Hours	<u>18,715</u>	<u>99,641</u>	<u>101,020</u>	<u>219,376</u>

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

CAMDEN COUNTY COLLEGE
Sampling Methodology and Results for Confirmation
For Student Enrollment
Fiscal Year Ended June 30, 2018

CREDIT STUDENT ENROLLMENT

Methodology

A sample of 40 students was agreed to for our confirmation procedures.

Results

Mailed	40
Returned	8
Returned Correct	7
Returned with Exceptions	-
Returned Undelivered	1

Alternate procedures were applied to the confirmations that had no responses to determine course enrollments.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

RESOLUTION NO. FY2019-38

**RESOLUTION APPROVING THE SUCCESSOR AGREEMENT WITH THE
SCHOOL OF NURSING, NEWARK AND NEW BRUNSWICK, RUTGERS,
STATE UNIVERSITY OF N.J. FOR A BACHELOR OF SCIENCE OF NURSING
DEGREE**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, Rutgers School of Nursing, Newark and New Brunswick each being a separate nursing education entity within Rutgers University and Camden County College collaboratively developed a baccalaureate degree of nursing program hosted at the College's Blackwood Campus; and

WHEREAS, the nursing program was designed for Camden County College students planning to pursue a baccalaureate degree of nursing who would be recruited in their second year and if accepted, would complete their general education courses at Camden County College and matriculate into the on-site (Blackwood) Rutgers nursing program; and

WHEREAS, an Agreement with Rutgers School of Nursing, Newark and New Brunswick was authorized by the Board of Trustees of Camden County College by Resolution No. FY2013-78 to commence August 15, 2015; and

WHEREAS, the nursing program has been highly successful in its mission to provide Camden County College students with the opportunity to achieve a baccalaureate degree of nursing and the President of the College and the Vice President for Academic Affairs recommend the Approval of a successor Agreement to succeed the expiring agreement in order to maintain this program; and

WHEREAS, the successor agreement adds a new lease/license payment component in addition to the per student remuneration from Rutgers School of Nursing, Newark and New Brunswick to offset the cost of administering the program; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves of the agreement with the School of Nursing, Newark and New Brunswick, Rutgers, State University of New Jersey for the purpose of continuing the Bachelor of Science of Nursing Degree Program on the Blackwood Campus of Camden County College so as to expire August 14, 2021; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

RESOLUTION NO. FY2019-38

SUMMARY STATEMENT

This resolution formally approves the new agreement to continue with the School of Nursing, Newark and New Brunswick, Rutgers, State University of NJ for the Bachelor of Science of Nursing Degree Program on the Blackwood Campus. The additional component to the successor agreement is that in addition to the per student fees, Rutgers School of Nursing shall also now pay the College at the rate of \$15 per net dedicated square foot in year one (1), for an annual expense of \$53,100 (See Exhibit A), \$16 per net dedicated square foot in year two (2) and \$17 per net dedicated square foot in year three (3) each of which will be paid in twelve (12) monthly payments, in advance on the first of each month during the Term.

EXHIBIT -A RUTGERS SON - DEDICATED LICENSED SPACE

ROOM #	NAME/PURPOSE	Office	Service	Lab	Classroom
Jefferson Hall: 1st Floor					
103	Student Government	304			
104	Mike Verano	208			
110	Student Tutoring	306			
111	Student Lounge	340			
112	Career Counselor	96			
113	Britney O'Connor	96			
114	Zondra Smith/Reception Area	306			
115	Catherine Morse	112			
Jefferson Hall: 2nd Floor					
212	Common Area	144			
213	Michele Baqi-Aziz	64			
214	Carol Carofiglio	104			
215	Amy Sweeney	104			
227	Common Area				
228	Adjunct Faculty	88			
229	Deanna Gray-Miceli	88			
230	Randi Flexner	80			
231	Maggie Vasso	80			
Polk Hall					
102					1020
TOTAL		2520	0	0	1020

RESOLUTION NO. FY2019-39

**RESOLUTION AUTHORIZING A PARTIAL WAIVER/ TEMPORARY
MODIFICATION OF BOARD POLICY NUMBER 721**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, in its role as a community college, this College supports local and county government and provides services to the governments, institutions, and Community at large; and

WHEREAS, among the services provided by the government and institutions deemed of importance is the handling of issues surrounding animals and pets within our community and the role played and provided by the Camden County Animal Shelter and in addition the Shelter is an educational resource to the College's Vet tech program; and

WHEREAS, the primary annual event and fundraiser held by the Animal Shelter at the College is the Pledge-A-Paw Dog Walk and Event which will take place at the College on October 20 and a primary sponsor this year will be Tito's Vodka whose corporate public relations event program includes offering small samples to adults over 21; and

WHEREAS, the Board of Trustees enacted Policy 721 to regulate and restrict the presence of alcohol and alcohol related beverages on College Property at Non-Student events and permits beer and wine, and would require a waiver of that portion of the policy for the Tito's Vodka promotion; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to authorize a waiver of the restriction to permit the Tito's Vodka participation; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it does hereby authorize and empower such a waiver of that term of the Policy for that date and this single event and authorizes the Staff to permit the sponsorship program of Tito's provided all other restrictions remain in place.

SUMMARY STATEMENT

This Resolution authorizes a waiver of the Policy restricting to beer and wine the type of alcoholic beverages which may be on campus for a Non-Student Event per Policy #721. Tito's Vodka which is the primary sponsor of the Shelter's event will provide small vodka samplings to adult visitors at the event. Tito's is a strong advocate that supports dog lovers and shelter pets.

October 2, 2018

Camden County College

Board of Trustees Policy

Subject: Use of Alcoholic Beverages at Non-Student Events	Number: 721	Page 1	Of 2
	Date: April 7, 2015		
	Supersedes: December 7, 2010 & September 9, 2008		
	Last Reviewed: September 2017		

Purpose: To outline the approval, requirements, and the process for the use of alcoholic beverages (beer and wine) on campus.

Background: Upon the approval of the College President or the President's designee, alcoholic beverages (beer and wine) may be served on campus for College, and College Foundation fundraising events, and social events by individuals or organizations who host an approved event.

Process: Alcoholic beverages (beer and wine) may be served when the following minimum conditions are met:

- Service of alcoholic beverages shall be in strict literal accordance with local and state laws and regulations.
- For College and Foundation fundraising events, the State of New Jersey's "Special Permit for a Social Affair" has been obtained and posted at the event.
- Alcoholic beverages (beer and wine) will be served at approved events held by individuals or organizations with insurance certificates (limits not less than \$1,000,000 for bodily injury and \$300,000 for property damage) naming Camden County College as additionally insured. The certificates must include host liquor liability coverage.
- Alcoholic beverages (beer and wine) may only be served by College contracted, food-service personnel who have been trained in intoxication/intervention procedures in strict accordance with local and state regulations.
- Alcoholic-beverage service must be limited to those individuals attending the approved designated event.
- Food and non-alcoholic beverages also must be served at the event.
- The serving time for alcohol must not exceed four hours and must cease at least one hour prior to the end time of the event.

Camden County College
Board of Trustees Policy

Subject: Use of Alcoholic Beverages at Non-Student Events	Number: 721	Page 2	Of 2
	Date: April 7, 2015		
	Supersedes: December 7, 2010 & September 9, 2008		
	Last Reviewed: September 2017		

The use and/or consumption of alcoholic beverages at any on-campus student event is strictly forbidden in any circumstance. However, within the confines of all applicable laws and regulations, such alcohol, when necessary, may be used as part of a formal curriculum which has been approved by the President or a Vice President of the College provided it is also used under approved safe and controlled conditions.

Responsibility:

At the direction of the President it shall be the responsibility of the Vice President for Institutional Advancement to direct the development of procedures / guidelines for the implementation of this policy.

RESOLUTION NO. FY2019-40

**RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF
REFERENCED AUTOMOBILE AND PARTICIPATION IN THE
GM DONATION PROGRAM**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, The General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

WHEREAS, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

WHEREAS, pursuant to the College's participation in that program the College is authorized to take special title to a 2018 Chevrolet Equinox, VIN#2GNAXJEV5J6102288 with a value of \$6,597.50 pursuant to the restrictions and terms as governed by the agreement with General Motors; and

WHEREAS, Christopher Gallo, Director of the Automobile Technician Training Program, and David Edwards, Vice-President for Academic Affairs recommend continuing this relationship by accepting the title to the General Motors vehicle and accepting the restricted use and possession of the GM vehicle; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned vehicle with all relevant restrictions; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the acceptance of the restricted Title to the 2018 Chevrolet Equinox, VIN#2GNAXJEV5J6102288 with a value of \$6,597.50 and the limited use, possession and responsibility for the GM vehicle pursuant to the GM Donation program.

October 2, 2018

RESOLUTION NO. FY2019-41

**RESOLUTION REAUTHORIZING PARTICIPATION IN THE CAMDEN COUNTY
INSURANCE COMMISSION**

WHEREAS, on January 21, 2010, the Board of Chosen Freeholders of the County of Camden (the "County") established a County Insurance Fund Commission("CCIC") for the purposes provided by law; and

WHEREAS, the existence of the Camden County Insurance Fund Commission is intended to provide Camden County's various boards, agencies, authorities and commissions with the opportunity to combine resources to manage their liability and casualty risks and employee health insurance, as may be authorized; and

WHEREAS, pursuant to N.J.S.A. 40A:10:8 et seq. the County of Camden appointed three County officials to serve as Commissioners of the County Insurance Fund Commission; and

WHEREAS, pursuant to the rules and regulations adopted by the Camden County Insurance Fund Commission, the commissioners shall be officials of the County of Camden and are authorized to perform all the duties as set forth in N.J.S.A 40A:10-10 and all applicable rules and regulations; and

WHEREAS, the various County boards, agencies, authorities and commissions shall have representation on the safety committee and the advisory committee established by the Camden County Insurance Fund Commission; and

WHEREAS, the Camden County College Board of Trustees (hereinafter "Governing Body") has determined it is in the best interest of the College for the Governing Body to renew its membership in the Camden County Insurance Fund Commission and to secure the benefits of cooperative insurance purchasing through this State approved joint insurance fund; and

WHEREAS, the CCIC as a founding member in the **NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND** can enjoy and obtain for its members the purchasing power and efficiencies of excess insurance coverage and administration operated and created for the TEN (10) counties now participating in that Fund; and

WHEREAS, membership in the Camden County Insurance Fund Commission shall be for a period of three (3) years from January 1, 2019 to December 31, 2021;

NOW THEREFORE BE IT RESOLVED by the Camden County College Board of Trustees as follows:

Section 1. The Governing Body hereby accepts the finding that participation in the Camden County Insurance Fund Commission will continue to result in cost savings and administrative efficiencies in the management of its liability and casualty risks, and as may be authorized, its employee health insurance to the benefit of the College.

Section 2. The Governing Body agrees to renew its membership in the Camden County Insurance Fund Commission.

October 2, 2018

RESOLUTION NO. FY2019-41


Section 3. Appropriate College officials are hereby authorized and directed to publish and/or file any notices that may be required by applicable law.

Section 4. This resolution shall take effect immediately upon the adoption and publication as required by law.

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to execute any agreement, including an indemnity and trust agreement, or other documents required by the Camden County Insurance Fund Commission to effect the purposes of this resolution.

I hereby certify that the above accurately reflects the Resolution approved by the Board of Trustees of Camden County College in a duly advertised and properly held regular Public Meeting on the 2th Day of October, 2018.

Camden County College Board of Trustees


Name: Anthony Maressa
Title: Secretary

Attest:



Name: Leeann Rinaldi

Title: Administrative Assistant

Dated: 10/2/18

SUMMARY STATEMENT

This resolution authorizes membership for a period of three (3) years from January 1, 2019 to December 31, 2021 in the Camden County Insurance Fund Commission in which all the County entities pool their resources to maximize buying power and to control the administration and costs of claims.

In addition CCIC is a founding member of the NJ Excess Joint Insurance Fund in which CCIC joins with Gloucester, Union, Burlington, Cumberland, Salem, Hudson, Mercer, Ocean and Atlantic Insurance Commissions or governments to purchase and administer excess claims.

The CCIC fund also covers workers compensation insurance, however, the College continues to find that to be the one area to be more advantageous to remain with the County College Joint Insurance Fund for that coverage.

October 2, 2018

RESOLUTION NO. FY2019-42

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
METAL STOCK SUPPLIES FY2019 SIX-MONTH RENEWAL CONTRACT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Metal Supplies FY2019**, Bid #FY18ITB-48, was received and awarded as Resolution No. FY2018-226; and

WHEREAS, it is the recommendation of Kevin Schmidt, CIM Coordinator, and Debora McKee, Manager of Purchasing to award the six-month renewal contract as identified on the attached Individual Itemized Award Listing as set forth therein as being respectively the lowest responsible bidder and the department no longer requires the no bid Items #7, #10 and #14; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in various accounts on an as-needed basis for the six-month renewal contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY18ITB-48 for Metal Stock Supplies FY2019** be and is hereby **AWARDED** to the bidder identified below and on the attached Individual Itemized Award Listing as follows: **Joseph Fazzio, Inc.** for the six-month renewal contract **on an as-needed basis** in the anticipated amount of **\$20,000.00** with terms commencing on **January 1, 2019 through June 30, 2019** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the six-month renewal bid contract as noted on the attached Individual Itemized Award Listing to the respectively listed bidder for the anticipated amount awarded as identified in the “Therefore” clause above. These metal stock supplies are required on an as-needed basis during the period of January 1, 2019 through June 30, 2019. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 2, 2018

RESOLUTION NO. FY2019-42

Bid Responses
for
Metal Stock Supplies FY2019
(Bid #FY18ITB-48)

Bidders	Total Bid (Unit Prices)
Joseph Fazzio, Inc. Glassboro, NJ	\$3,423.75 0% Discount on Miscellaneous Items

Individual Itemized Award Listing
for
Metal Stock Supplies FY2018
(Bid #FY18ITB-48)

Awarded:

Joseph Fazzio, Inc. for Items:

#1 thru #6, #8, #9, #11 thru #13, #15 thru #32 and #33 with a 0% discount off of miscellaneous metal stock supplies.

October 2, 2018

RESOLUTION NO. FY2019-43

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
SCHOOL BUS TRANSPORTATION II AND NEGOTIATED DEPARTMENTAL
VENDOR OF CHOICE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A: 64A-25.5(c.) after being publically advertised and bid twice without a response, any contract or agreement may then be negotiated; and

WHEREAS, Camden County College on July 31, 2018 duly advertised a request for bids for **School Bus Transportation**, Bid #FY19TB-02; no bids were received for Base Bid C (21st Century STEM Program). The College duly re-advertised a request for bids for **School Bus Transportation**, Bid #FY19TB-08 on September 18, 2018 and no bids were received for Base Bids C for a second time; and

WHEREAS, the College's Manager of Purchasing has made a reasonable effort and determined that the same or equivalent items are not available at a cost lower than that which can be negotiated by the College from any agency or authority of the United States or the State of New Jersey, from Camden County, or from any municipality in close proximity to the College; and

WHEREAS, it is the recommendation of Yvonne Kilson, Director of College/High School Partnership Programs and 21st Century STEM Scholars, Margo Venable, Executive Dean of Division of School, Community & Workforce Training Programs and Debora McKee, Manager of Purchasing, to award a negotiated contract (#FY19NG-02) for Base Bid C that received no responsive bids on both occasions from the departmental vendor of choice as identified herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in various departmental accounts on an as-needed basis and funding for the 21st Century STEM Program is subject and contingent upon approval from the State of New Jersey; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned negotiated contract (#FY19NG-02) be and is hereby AWARDED to the departmental vendor of choice: **Holcomb Bus Transportation** in the anticipated amount of **\$80,000.00** for **Base Bid C** with terms commencing on **October 3, 2018 through June 30, 2019** pursuant to the terms and conditions for the negotiated contract; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the negotiated contract for school bus transportation as identified in the "Therefore" clause above for Base Bid C that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) to the departmental vendor of choice as stated herein during the period of October 3, 2018 to June 30, 2019. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote.

October 2, 2018

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

New Hire

Trish Passanante

Human Resources Associate
Human Resources
Effective October 8, 2018

Reassignments/Transfers

Shani Johnson

From Temporary part-time Adult Basic Skills Instructor
To Success Coach/Customer Service, Acting
School, Community & Workforce Training Programs
Effective October 3, 2018

Michelle Powell

From Temporary part-time Adult Basic Skills Job Developer
To Job Developer/Program Specialist, Acting
School, Community & Workforce Training Programs
Effective October 3, 2018

Tameka Myers-McSween

From Temporary part-time Counselor
To Resource Specialist
Gateway to College
Effective October 3, 2018

Promotion

Hongrong Lin

From Periodical Assistant, part-time
To Circulation Assistant
Academic Affairs
Effective October 8, 2018

Michael McNasby

From Adult Basic Skills-Math Instructor/Coordinator
To Director of Adult Basic Skills, Acting
School, Community & Workforce Training Programs
Effective October 3, 2018

Nicholas Siniari

From Language Arts Instructor
To Language Arts Instructor/Coordinator, Acting
School, Community & Workforce Training Programs
Effective October 3, 2018

Salary Change

Katrina White

Resource Specialist
School, Community & Workforce Training Programs
Effective October 3, 2018

RESOLUTION NO. FY2019-44-1

Separations

Frank Caranci

Auxiliary Services Coordinator
Financial Administrative Services
Effective September 14, 2018

William Davis

Student Advisor
Enrollment and Student Services
Effective October 3, 2018

Antoinette McKie

Success Coach
Academic Affairs
Effective September 7, 2018

Ann Kishbaugh

Librarian – Collection Development
Academic Affairs
Effective April 30, 2019

Shawneeq Pettey-Ford

Instructor/Coordinator – ABS Math
Academic Affairs
Effective September 7, 2018

Leaves

Judith Burns

Dental Lab Technician
Academic Affairs
Effective September 28, 2018 – October 6, 2018

Jacqueline Galbiati

Vice President, Acting
Institutional Effectiveness, Advancement & Strategic Initiative
Effective July 6, 2018 – December 31, 2018

Patrick Marion

Maintenance/Electrician
Facilities
Effective August 20, 2018 – August 19, 2019

John Schuck

Associate Director
Public Safety
Effective August 2, 2018 - August 1, 2019

Mark Serebransky

Assistant Professor I
Academic Affairs
August 13, 2018 – December 31, 2018

Anne Spagnolia

Human Resources Administrator
Human Resources
Effective November 1, 2018 - May 12, 2019

RESOLUTION NO. FY2019-44-1

Government Services Division

Reassignments/Transfers

Miracle Robinson

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective October 8, 2018

Separation

Dakotah Sauder

Campus Safety Officer
Public Safety
Effective October 1, 2018

Leave

Steven Serrano

Campus Safety Officer
Public Safety
Effective October 8, 2018 – December 31, 2018

Credentials Summary

Trish Passanante	<p>M.A.Ed., Rutgers University B.A., LaSalle University</p> <p>Ms. Passanante worked for PB Cosmetology Education Centre as a Director of Career Development.</p>
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RESOLUTION NO. FY2019-45

**RESOLUTION APPROVING A COLLECTIVE NEGOTIATIONS AGREEMENT
WITH THE CAMDEN COUNTY CHAPTER OF UNITED ADJUNCT FACULTY,
AFT**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to appoint, upon nomination by the President, members of the College's faculty and to fix their compensation and terms of employment; and

WHEREAS, members of the College's non-tenured tract faculty are represented for purposes of collective negotiations by the Camden County Chapter of the United Adjunct Faculty, AFT; and

WHEREAS, on November 1, 2016 the Board of Trustees approved a collective negotiations agreement with this same Adjunct Faculty Association for the period January 1, 2015 through December 31, 2017; and

WHEREAS, the Board of Trustees authorized its agents to engage in good faith negotiations for a successor agreement with the Adjunct Faculty Associations for the period after December 31, 2017; and

WHEREAS, the President and his agents recommend to the Board that they approve and ratify the terms referenced in a tentative agreement signed by them on August 22, 2018 for a successor contract for the period January 1, 2018 through December 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves and authorizes that a successor collective negotiations agreement between the College and the aforementioned Adjunct Faculty Association be entered into according to the prior agreement as amended by the terms stated in the tentative agreement memorialized in the Memorandum of Agreement dated September of 2016 and attached hereto as amending the collective negotiations agreement and otherwise all other terms and conditions remaining the same except as modified by law; and

BE IT FURTHER RESOLVED that the President is authorized and directed to execute, codify and implement this collective negotiations agreement by executing a new document which reflects the old agreement with the new modifications.

SUMMARY STATEMENT

This Resolution approves and authorizes the College to enter into a new collective negotiations agreement with the Adjunct Faculty Association for the period January 1, 2018 through December 31, 2021 in accordance with the terms of the tentative agreement reached through collective negotiations and attached hereto.

Summary of August 2018 MOA between College & CCC Adjunct Faculty Association, AFT

The union leadership is currently voting this among its members. I am informed by them that the deadline is 12 noon on Friday Sept. 27.

The Primary terms are as follows:

- 1) 4 year agreement commencing Jan 1, 2018 to Dec 31, 2021.
- 2) Language Revisions at Article II to clarify timeline for Grievance Procedures.
- 3) Language Revisions at Article III to make clear that College retains its managerial discretion regarding assignments & any preference is only where "all things are equal" when management makes such an assignment.
- 4) Rates of Pay- replace the existing chart as follows:

	Spring 2018	Spring 2019	Spring 2020	Spring 2021
Tier I 0-2 Semesters	\$718	\$732	\$747	\$762
Tier II 3-19 S emesters	\$780	\$796	\$812	\$828
Tier III 20+ Semesters	\$820	\$836	\$853	\$870

This is a 0% increase in Yr1, and a 2% increase in years 2, 3 & 4.

Adjuncts that are employed by the College at the signing of this agreement shall receive a \$50 bonus for each course taught during the Fall2018 semester = approx. a 0.75% increase

- 5) Free parking will be provided in Camden to Adjuncts conducting College business.

Adjunct Proposed Contract Financial Analysis 2018-2021

RATE OF PAY

	Spring 2018	Spring 2019	Spring 2020	Spring 2021
Tier I 0-2 Semesters	\$718 0%	\$732 2%	\$747 2%	\$762 2%
Tier II 3-19 Semesters	\$780 0%	\$796 2%	\$812 2%	\$828 2%
Tier III 20+ Semesters	\$820 0%	\$836 2%	\$853 2%	\$870 2%

Adjuncts that are employed by the College at the signing of this agreement shall receive a \$50 bonus for each course taught during the Fall 2018 semester.

TOTAL COST		
First Year	January 2018 - December 2018	
	a. Bonus (one time NOT added to base)	\$35,000
Second Year	January 2019 - December 2019	
	Projected Increase	\$94,000
Third Year	January 2020 - December 2020	
	Projected Increase	\$90,000
Fourth Year	January 2021 - December 2021	
	Projected Increase	\$88,000
GRAND TOTAL		\$307,000