

John T. Hanson, Chair, called the **October 11, 2022** regular meeting of the Board of Trustees of Camden County College to order at 7:00 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 4, 2021. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, John T. Hanson, Anthony J. Maressa (Zoom), Carmen Rodriguez, Helen Troxell, and Judith Ward.

Board Members Absent: Denise Diaz, Karen Halpern, S. Jay Mirmanesh, Jessica Stewart and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Jennifer Craig, Administrative Assistant, School and Community Workforce Programs; Orlando Cuevas, Executive Director of Public Safety Education and Training/RETC; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager, OIT; Kathie Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Workforce Programs; Joseph Lacava, Technician, ISD; Jocelyn Lewis, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, President's Office; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Ward and seconded by Ms. Croll to accept the minutes of the September 6, 2022 regular meeting as presented. **Motion** carried unanimously.

Oath of Office

Mr. McConnell administered the Oath of Office to new trustee Carmen Rodriguez.

Public Comment

Dr. Pesda addressed the Board regarding current and upcoming events offered through The Center.

President's Report

President Pugh-Bassett presented her monthly report as follows:

- A celebration of life for Governor James Florio was held in the Flyer Theater on October 3. Governor Murphy spoke at the event that was attended by every living former New Jersey Governor.
- The College celebrated Hispanic Heritage Month on the Blackwood and Campus Campuses with a Spanish language movie night, library exhibition and Salsa dancing.
- The Welcome Back BBQs were held on September 22 in Camden and on September 29 in Blackwood and featured student services and promotion of participation in campus activities.

Recruitment

- Dr. Nancy Raftery and Professor Jennifer Hoheisel welcomed the largest incoming class ever to the Honors Program. There are 107 new students who have joined 80 returning CCC Honors students. Many of the new students applied during their high school's visit to campus.
- Our Surgical Technology Program, under the leadership of Director April Anderson, was awarded CAAHEP Surgical Assisting accreditation for the first time. The recognition represents nationally established standards and rigorous, best-practice allied health accreditation.
- Laura Pikus and Sherri Bonafiglia of the Nursing Program conducted a tour and information session for students in a Certified Medical Assistant Pathways program for recent high school graduates. The CMA program is offered at the Joint Health Sciences Center.

Retention and Reclamation

- CCC received a \$2,500 Literacy Opportunity Fund award from ProLiteracy to support the Adult Basic Skills Program with Hi-Set vouchers and graduation & recognition items.
- Athletics for fall 2022 are underway with men's and women's cross country, soccer, and tennis. The college welcomes new Athletic Director William Logan to the team.
- Hugh Bailey, the Assistant Commissioner for Workforce Development in the New Jersey Department of Labor attended Workforce Development Day at the Rohrer Center on September 30. The day focused on strengthening the vital link between education and workforce development.

Realization

- Dr. Martine Howard, faculty chairperson for Languages and Communications, has been recognized as the 2022 Dissertation in Practice of the Year Award recipient for her 15 to Finish Campaign by the Carnegie Project on the Education Doctorate which has over 130 higher ed institutions as members. She will be receiving this award in Pittsburgh Thursday night.

- Alumnus Shiane Salabie a professional children's book illustrator, had two projects recently published, *Braver Than I May Know*, by Grace Holloman, and *Super Kawaii Creature Feature Coloring Book*.
- The College's Strategic Planning process is underway. Outreach to stakeholders has taken place in order to gather input for the next iteration of the plan. Your feedback is welcome and encouraged.

Upcoming Events

October 14 – Presidential Installation, 11 a.m. Dennis Flyer Theater

October 14 – Installation After Party, 6 p.m. Dave & Buster's - SOLD OUT

October 20 – Pep Rally and Bonfire, 7 p.m. Gym/Truman Courtyard

November 4 – Designer Bag Bingo, 6 p.m. Atrium

November 9 - Expungement Event in partnership with the County 12-7

November 15 – Fall Open House, Blackwood Campus 5:30 to 7 p.m.

November 29 – Fall Open House, Camden Campus 5:30 to 7 p.m.

November 29 – Giving Tuesday

November 5 – Active Shooter Drill on the Blackwood Campus (the College is coordinating with local and state law enforcement partners to conduct the largest and most comprehensive active shooter drill ever staged in the region).

Grants, Contracts & Gifts

Resolution #40 - Ms. Ward presented this resolution authorizing the College to accept grant funds awarded to the CCC Foundation from the ProLiteracy Foundation in the amount of \$2,500 in support of the Adult Basic Skills program for FY2023.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-40 (see attachment **5158A**). **Motion** carried unanimously.

Resolution #41 - Ms. Ward presented this resolution authorizing the College to accept funds from the NJ Office of the Secretary of Higher Education in the amount of \$268,170.27 for the Community College Opportunity Grant—Student Success Initiative Funding for FY2023.

Motion made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-41 (see attachment **5158B**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with one action item.

Resolution #42 – Ms. Croll presented this resolution authorizing the recommended administrative salary adjustment included in the packet.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-42 (see attachment **5158C**). **Motion** carried unanimously.

Business Affairs, Audit and Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with thirteen action items and the bid/contract recommendations.

Resolution #43 – Ms. Ward presented this resolution accepting the Report on Schedule of Total Credit Hour Enrollments for the Fiscal Year Ended June 30, 2022 and authorizing its filing.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-43 (see attachment **5158D**). **Motion** carried unanimously.

Resolution #44 – Ms. Ward presented this resolution authorizing a one-time reduction in credit tuition for spring 2023 as follows:

- In-County - \$99 (reduction of \$16)
- Out-of-County - \$99 (reduction of \$20)
- International - \$172 (reduction of \$27)

Motion made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-44 (see attachment **5158E**). **Motion** carried unanimously.

Resolution #45 – Ms. Ward presented this resolution authorizing the College to execute a new shared services agreement with the South Jersey Transportation Authority to support the Camden Rising Shuttle for an annual payment of \$39,000 for a term of one-year commencing on or about September 1, 2022 with an optional two-year extension.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #’s FY2023-45 (see attachment **5158F**). **Motion** carried unanimously.

Resolution #46 – Ms. Ward presented this resolution authorizing a shared services agreement with the Camden County Technical School for services associated with the Dual Credit, Senior Option, Law & Public Safety, Early College Associate Degree, and 21st Century Community Learning Centers programs for the 2022-2026 academic years. Ms. Ward noted that in 2022-2023, CCTS will pay approximately \$943,400 and \$79,000 will be grant funded.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-46 (see attachment **5158G**). **Motion** carried unanimously with the exception of Ms. Rodriguez who abstained.

Resolution #47 – Ms. Ward presented this resolution awarding a contract to procure the HVAC maintenance service contract through the Camden County Cooperative Pricing System to

Northeast Mechanical Services, Inc., for the period of September 20, 2022 through July 31, 2023 with a one-year option to renew in the anticipated amount of \$421,532.00.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-47 (see attachment **5158H**). **Motion** carried unanimously.

Resolution #48 – Ms. Ward presented this resolution awarding a non-fair and open contract to GoTo Technologies USA, Inc. for remote assist software in the anticipated amount of \$22,000.00 with terms commencing on October 12, 2022 through September 30, 2024.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-48 (see attachment **5158I**). **Motion** carried unanimously.

Resolution #49 – Ms. Ward presented this resolution awarding a non-fair and open contract to ComPsych Corp for an Employee Assistance Program in the anticipated amount of \$23,000.00 for a term of January 1, 2023 through December 31, 2025.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-49 (see attachment **5158J**). **Motion** carried unanimously.

Resolution #50 – Ms. Ward presented this resolution awarding a non-fair and open contract to Delta Dental, Inc. to provide the College with Dental Insurance Coverage in the anticipated amount of \$50,000 per year based on the current census for the period of January 1, 2023 thru December 31, 2024.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-50 (see attachment **5158K**). **Motion** carried unanimously.

Resolution #51 – Ms. Ward presented this resolution awarding and authorizing the College to procure cybersecurity multi factor authentication, awareness training and endpoint detection and response for cybersecurity through NJEDge.Net, Inc. to SHI International Corp. for a term of October 1, 2022 through October 31, 2025 in the anticipated contract amount of \$530,367.00.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-51 (see attachment **5158L**).

Resolution #52 – Ms. Ward presented this resolution amending a non-fair and open contract to Unifyed, LLC to provide the College's Live Chat with Artificial Intelligence feature through the Web Portal and Mobile App to include required upgrades to be in compliance with the new cybersecurity standards for insurance purposes in the increased amount of \$28,000.00 annually for a total of \$134,000.00 for the remainder of the term through June 30, 2025.

Motion made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-52 (see attachment **5158M**).

Resolution #53 – Ms. Ward presented this resolution awarding an amended non-fair and open contract to CentralSquare Technologies, our host Application Service Provider, to provide the College with software, licensure and maintenance, training, support, consultation services, related expenses and software migration to include required upgrades to be in compliance with the new cybersecurity standards for insurance purposes in the increased amount of \$28,000.00 for an anticipated total amount of \$1,041,000.00 for the remainder of the term through June 30, 2026.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-53 (see attachment **5158N**).

Resolution #54 – Ms. Ward presented this resolution authorizing the procurement of a Veeam server from Dell Marketing, LP through NJ State Contract in the anticipated amount of \$35,000.00. Ms. Ward noted that this additional server is for the information backup for new cybersecurity standards required for insurance purposes.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-54 (see attachment **5158O**).

Resolution #55 – Ms. Ward presented this resolution authorizing the procurement of a cybersecurity network segmentation contract as awarded under the Educational Services Commission of NJ from CDW Governmental, LLC in the anticipated amount of 175,000.00.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-55 (see attachment **5158P**).

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations consisting of **Resolution #'s FY2023-56 through 58.**

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2023-56 through 58 (see attachment **5158Q**). **Motion** carried unanimously.

Resolution #'s FY2023-59 & 60 were tabled as they required eight affirmative votes by the authorized membership of the Board of Trustees and only seven voting members were in attendance at this meeting.

Personnel

Dr. Pugh-Bassett presented **Resolution FY2023-61** - Personnel Actions, dated October 11, 2022.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-61 (see attachment **5158R**). **Motion** carried unanimously.

Old Business

None.

New Business

Mr. Hanson announced that he has appointed the following individuals to a nominating committee charged with the responsibility of recommending a slate of officers for the Board's action at its reorganization meeting which will be held in November:

- Jessica Stewart, Chair
- Anthony Maressa
- Helen Albright Troxell
- Judith Ward

Adjournment

Motion to adjourn the meeting made by Ms. Ward and seconded by Ms. Rodriguez. **Motion** carried unanimously. The meeting adjourned at 7:35 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2023-40

**RESOLUTION AUTHORIZING ACCEPTANCE OF GRANT FUNDS AWARDED TO
THE CAMDEN COUNTY COLLEGE FOUNDATION FROM THE PROLITERACY
FOUNDATION**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11, and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance, and operation of the College; and

WHEREAS, the Camden County College Foundation has received notice to accept funding from the ProLiteracy Foundation in the amount of \$2,500 for FY23, namely:

The “Literacy Opportunity Fund” and

WHEREAS, the Camden County College Foundation submitted a proposal to the ProLiteracy Foundation’s Literacy Opportunity Fund requesting funding to support the College’s Adult Basic Skills program; and

WHEREAS, grant funds will offset the costs of Adult Basic Skills students’ Hi-Set exam vouchers and to support activities related to the ABS graduation and awards ceremony; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Director, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the ProLiteracy Foundation’s Literacy Opportunity Fund grant in the amount of \$2,500 in support of the College’s Adult Basic Skills program.

BE IT FURTHER RESOLVED the proper officers of the College are, where appropriate, authorized to require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or to receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This Resolution authorizes Camden County College to accept grant funds from the ProLiteracy Foundation in the amount of \$2,500 for support of the Adult Basic Skills program in FY23.

October 11, 2022

RESOLUTION NO. FY2023-41

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO AN AGREEMENT WITH THE NEW JERSEY OFFICE OF THE SECRETARY OF HIGHER EDUCATION FOR THE IMPLEMENTATION OF THE COMMUNITY COLLEGE OPPORTUNITY GRANT – STUDENT SUCCESS INITIATIVE FUNDING

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of a grant award from the New Jersey Office of the Secretary of Higher Education, namely:

The Community College Opportunity Grant (CCOG) Student Success Initiative funding grant in the amount of \$268,170.27 for FY2023; and

WHEREAS, the Student Success Initiative Funding grant supports the goals of the Community College Opportunity Grant, the state's free community college initiative that provides last dollar awards to New Jersey community college students enrolled in at least six credits who have an adjusted gross income of \$0 to \$65,000; and

WHEREAS, the purpose of the funding is to increase matriculation and support the goals of the CCOG for students in New Jersey, OSHE will provide funding to implement goals and strategies for capacity building and increasing enrollment, improving student completion, and reducing financial burdens on students; and

WHEREAS, Board acceptance is recommended by Anne Daly-Eimer, Executive Dean, Student Affairs, and supported by Dr. David Edwards, Executive Vice President, Academic and Student Affairs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the Community College Opportunity Grant—Student Success Initiative Funding in the amount of \$268,170.27 from the New Jersey Office of the Secretary of Higher Education; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to accept funds awarded to Camden County College from the NJ OSHE in the amount of \$268,170.27 for the Community College Opportunity Grant—Student Success Initiative Funding for FY2023.

October 11, 2022

RESOLUTION NO. FY2023-42

RESOLUTION AUTHORIZING ADMINISTRATIVE SALARY ADJUSTMENT

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f), the President of Camden County College is empowered to recommend to the Camden County College Board of Trustees, terms and conditions of employment of faculty and staff; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) the Camden County College Board of Trustees is authorized to set the terms and conditions of employment of such personnel upon the recommendation of the President of the College, and

WHEREAS, in accordance with provisions and qualifications outlined in Article 11. A. 5. of the Association of Administrative Personnel collective bargaining agreement, Association members may apply for a salary adjustment; and

WHEREAS, in accordance with Article 11 of the collective bargaining agreement, members awarded a salary adjustment may receive an increase of 3-6% added as a permanent adjustment to their base salary; and

WHEREAS, a Professional Standards Committee reviews each applicant's salary adjustment packet and makes a recommendation to the Vice President for Academic and Student Affairs, who reviews application packets, consults with the division Dean and reviews all recommendations with the President, who recommends promotions to the Board of Trustees for approval; and

WHEREAS, the President has reviewed the subject application packet and recommends the following Association member for a salary adjustment of 3% to base salary:

Marisol Torres

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the employee salary adjustment as submitted by the President; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

SUMMARY STATEMENT

This resolution authorizes the recommended salary adjustment.

October 11, 2022

RESOLUTION NO. FY2023-43

**RESOLUTION ACCEPTING ENROLLMENT REPORT AND AUTHORIZING
FILING**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

WHEREAS, each county college in New Jersey prepares a standard enrollment report ensuring that each county college comparably reports the number of credit hours delivered in a fiscal year; and

WHEREAS, these reported enrollments are used by the State of New Jersey to allocate the annual State appropriation among the 19 county colleges based on a formula; and

WHEREAS, the FY2022 enrollments will be used to distribute FY2023 New Jersey state funding; and

WHEREAS, Bowman & Company performed the procedures agreed upon by the New Jersey Department of the Treasury, Office of Management and Budget and the New Jersey Council of County Colleges and issued with respect to the College, a Report on Schedule of Total Credit Hour Enrollments for the Fiscal Year Ended June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the Report on Schedule of Total Credit Hour Enrollments for the Fiscal Year Ended June 30, 2022; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to file such audit with the State of New Jersey, NJ Council of County Colleges or any other necessary body to fulfill the obligations of the College.

SUMMARY STATEMENT

This resolution accepts the enclosed Report on Schedule of Total Credit Hour Enrollments for the Fiscal Year Ended June 30, 2022 and authorizes its filing.

October 11, 2022

CAMDEN COUNTY COLLEGE

**AGREED UPON PROCEDURES REPORT ON
SCHEDULE OF TOTAL CREDIT HOUR ENROLLMENTS**

FOR THE FISCAL YEAR ENDED JUNE 30, 2022



Agreed-upon Procedures Report over
Camden County College's
Compliance with Specific Requirements

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the Members of the Board of Trustees
Camden County College
Blackwood, New Jersey 08012

We have performed the procedures enumerated below related to **Camden County College's** (the College) compliance with the New Jersey Council of County Colleges (NJCCC), and New Jersey Department of the Treasury, Office of Management, FY 2022 Statement of Auditing and Accounting Standards for County Colleges - Enrollment Procedure Guidelines (the Standards) for the fiscal year ended June 30, 2022. The College's management is responsible for its compliance with those specified requirements.

The College's management has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting users in determining whether the entity complied with the specified requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. From the College's master list of fundable credit courses, we selected 40 courses and chose one student from each course selected during fiscal year ended June 30, 2022 and performed the following procedures:

- a. Sent positive confirmation letters to all students selected. The letters specifically attempted to confirm the student's enrollment in the particular course selected, the amount billed for the semester, the amount paid for the semester, and the remaining balance due. Information concerning the methodology and results of this procedure is included in Schedule B of this report.

No exceptions were noted as a result of this procedure.

- b. Traced the courses selected to the NJCCC's list of approved credit courses and determined that (a) the courses were approved for funding in FY 2022; and (b) the number of credit hours claimed by the College agreed to number of credit hours approved by the NJCCC.

No exceptions were noted as a result of this procedure.

- c. Inspected source documentation for each course/student (e.g. registration records, grade assignments, payment records, class rosters, etc.) to (a) verify the validity of the quantitative representations made on the client-prepared schedules; (b) ensured that adequate descriptions and course outlines were available for each course, in accordance with State funding requirements; and (c) determined the documentation was valid and adequate for certification of the Schedule of Credit-Hour Enrollments.

No exceptions were noted as a result of this procedure.

We also performed the following procedures:

2. Multiplied reported credit hours by appropriate standard tuition charges per credit hour and compared the result to tuition income per the relevant general ledger tuition income accounts.

The projected tuition income was \$16,617,364 and the general ledger reported tuition income of \$16,444,302 for a difference of \$173,062 or 1.05%.

3. Recomputed the eligible portion of grant funded courses to verify that they were calculated and reported accurately.

No exceptions were noted as a result of this procedure.

4. Obtained all contracts with third party providers for the delivery of community college courses that were claimed for state aid to determine that the college demonstrated direct costs and control of the courses.

No exceptions were noted as a result of this procedure.

5. Obtained the accompanying Schedule A – Total Credit Hour Enrollments, for the year ended June 30, 2022, as prepared by management of the College. We traced the documentation underlying the calculation of credit-hour enrollments to supporting documentation, and added amounts reported in the Schedule both horizontally and vertically to verify mathematical accuracy.

No exceptions were noted as a result of this procedure.

We were engaged by the College's management to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on compliance with the specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of College's management and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

Bowman & Company LLP

BOWMAN & COMPANY LLP
Certified Public Accountants
& Consultants

Voorhees, New Jersey
September 14, 2022

CAMDEN COUNTY COLLEGE
Total Credit Hour Enrollments
For the Fiscal Year Ended June 30, 2022

	Summer 2021 <u>Semester</u>	Fall 2021 <u>Semester</u>	Spring 2022 <u>Semester</u>	Total Fiscal <u>Year</u>
Credit Hours	<u>26,003</u>	<u>70,106</u>	<u>86,865</u>	<u>182,974</u>

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

CAMDEN COUNTY COLLEGE
Sampling Methodology and Results for Confirmation
For Student Enrollment
Fiscal Year Ended June 30, 2022

CREDIT STUDENT ENROLLMENTMethodology

We agreed to select 40 students to test with our confirmation procedures.

Results

Mailed	40
Returned	8
Returned Correct	8
Returned with Exceptions	-
Returned Undelivered	-

Alternate procedures were applied to the confirmations that had no responses to determine course enrollments.

See Independent Accountant's Report on Applying Agreed-Upon Procedures.

RESOLUTION NO. FY2023-44

**RESOLUTION APPROVING A ONE-TIME REDUCTION IN CREDIT TUITION FOR
SPRING 2023**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

WHEREAS, pursuant to the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), the Board of Trustees is specifically empowered to set tuition and fees; and

WHEREAS, the College is requesting that students be given the following per credit reduction in credit tuition for spring 2023:

- In-County - \$99 (reduction of \$16)
- Out-of-County - \$99 (reduction of \$20)
- International - \$172 (reduction of \$27); and

WHEREAS, this is designed to provide economic relief to our students in this COVID impacted time of financial uncertainty; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it is hereby authorizes that a per credit reduction in credit tuition be approved for credit courses offered in spring 2023; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to enact such tuition.

SUMMARY STATEMENT

This resolution hereby authorizes a reduction in credit tuition for spring 2023 as follows:

- In-County - \$99 (reduction of \$16)
- Out-of-County - \$99 (reduction of \$20)
- International - \$172 (reduction of \$27)

This is an excellent opportunity for the College to provide economic relief and to help our students become successful.

October 11, 2022

RESOLUTION NO. FY2023-45

**RESOLUTION AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT
WITH THE SOUTH JERSEY TRANSPORTATION AUTHORITY (SJTA) REGARDING
A SHUTTLE SERVICE FOR THE CAMDEN CITY CAMPUS**

WHEREAS, N.J.S.A. 40A:65-1, *et. seq.* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, also pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies deemed necessary or advisable by the Board of Trustees; and

WHEREAS, the South Jersey Transportation Authority (“SJTA”) is an instrumentality of the State exercising public and essential governmental functions to provide for the public safety, convenience, benefit and welfare, and the exercise by the authority of the powers conferred by N.J.S.A. 27:25A-1 et seq. shall be deemed and held to be an essential governmental function of the State; and

WHEREAS, Resolution adopted by the Board of Commissioners of the South Jersey Transportation Authority in 2016, authorized the execution of a shared services operating agreement with Camden County College (“College”) to provide shuttle services in Camden (the Camden Rising Shuttle) for the Camden City Campus for a term of one year, commencing on September 1, 2016, with an optional two year extension; and

WHEREAS, the Agreement expired on August 31, 2019; and

WHEREAS, the College and the SJTA agree that their mutual efficiencies and public purposes, their best interest and the best interests of the taxpayers and citizens of the County of Camden will be to continue this service; and

WHEREAS, the College and the SJTA agreed to enter into a new shared services agreement for an annual payment of \$35,000 for a term of one year with an optional two year extension, commencing on or about September 1, 2019; or until notice of termination by the College; and

WHEREAS, the Agreement expired on August 31, 2022; and

WHEREAS, the College and the SJTA agree to enter into a new shared services agreement for an annual payment of \$39,000 for a term of one year with an optional two year extension, commencing on or about September 1, 2022 or until notice of termination by the College; and

October 11, 2022

RESOLUTION NO. FY2023-45

WHEREAS, the College is one of a number of parties who agree to support the shuttle service, including Camden County, Cooper's Ferry Partnership, Rowan University and the Rutgers-Camden Board of Governors; and

WHEREAS, SJTA will continue to operate the shuttle service in accordance with all applicable statutes and regulations with two buses during the hours of operation. The hours of operation are from 6:30 a.m. to 6:30 p.m. each weekday, excluding holidays; and

THEREFORE, BE IT RESOLVED HEREBY that the Board of Trustees of Camden County College authorizes the execution of a shared services agreement with SJTA to support the Camden Rising Shuttle for an annual payment of \$39,000 for one year with an optional two year extension, commencing on or about September 1, 2022 or until notice of termination by the College; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to negotiate the specific terms of, sign and execute such contracts or other instruments as may be necessary and appropriate in order to effectuate this resolution and to carry out the direction of the Board.

SUMMARY STATEMENT

This resolution authorizes the College to execute a new shared services agreement with SJTA to support the Camden Rising Shuttle for an annual payment of \$39,000 for a term of one year with an optional two year extension, commencing on or about September 1, 2022 or until notice of termination by the College.

RESOLUTION NO. FY2023-46

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE CAMDEN COUNTY TECHNICAL SCHOOL AND CAMDEN COUNTY COLLEGE FOR RENEWAL OF PROGRAMS

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and NJSA 18A:64A-25.10 also authorizes the same; and

WHEREAS, the Camden County Technical School (“CCTS”) and Camden County College (“CCC”) intend to provide student interest, career, and college readiness courses to CCTS students; and

WHEREAS, the objective is to provide an opportunity for CCTS students to earn academic credits through CCC for the following programs for the 2022-2026 academic years:

- Dual Credit;
- Senior Option;
- Law and Public Safety;
- Early College Associate Degree;
- 21st Century Community Learning Centers Programs; and

WHEREAS, CCC has accordingly agreed to do the following, among other things:

- plan, schedule and deliver courses, text books, instructional supplies, advisement and administrative services;
- on-going communication with CCTS staff;
- waive all fees associated with the courses;
- provide faculty to teach the courses at the CCTS or CCC facilities; and

WHEREAS, CCTS has accordingly agreed to do the following, among other things:

- provide to CCC appropriate facilities for on-site courses and appropriate parking for College staff and faculty at no cost;
- designate a CCTS liaison and contact person with CCC; and
- shall pay to CCC approximately \$943,400 in 2022-2023; \$79,000 will be grant funded
-

WHEREAS, CCTS has accordingly agreed to pay CCC for instruction, educational, support services and per person /per course textbooks; and

WHEREAS, Executive Dean Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall enter into a shared services agreement with the Camden County Technical School for the aforementioned services; and

October 11, 2022

RESOLUTION NO. FY2023-46

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement with the Camden County Technical School for services associated with Dual Credit, Senior Option, Law & Public Safety, Early College Associate Degree, and 21st Century Community Learning Centers programs for the 2022-2026 academic years. In 2022-2023, CCTS will pay approximately \$943,400 and \$79,000 will be grant funded.

October 11, 2022

RESOLUTION NO. FY2023-47

**RESOLUTION AWARDING CONTRACT FOR HVAC MAINTENANCE SERVICE
CONTRACTS THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING
SYSTEM**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County as the Lead Agency for the CCCPS has procured and awarded agreements; and

WHEREAS CCCPS received and publicly opened on July 15, 2022 Bid #A-32/2022 for the procurement of HVAC maintenance services as described in that bid for one year with an optional one-year renewal; and

WHEREAS the Superior Court has dismissed a challenge to the award to Northeast Mechanical Services, Inc. and deemed the disqualified challenger as not in compliance with the statutory terms as required by the bid package and as required by the state contracting law and has confirmed the award; and

WHEREAS CCCPS has awarded this Bid and contract effective September 20, 2022 and specifically authorized members to contract directly with Northeast Mechanical Services, Inc., in accordance with that bid and applicable law;

WHEREAS, it is the recommendation of College's consultant's: Robert Harris, Director of Buildings and Operations, Camden County; Michael Hagarty, Director of Planning and Development for Camden County; the College's personnel: Michael Calabrese, Buildings Operation Manager, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, that the College procure HVAC maintenance service contract through the CCCPS award to Northeast Mechanical Services, Inc. with terms commencing September 20, 2022 through July 31, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funds are available in various operational accounts for each of the respective sites for FY2023; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD a contract to **Northeast Mechanical Services, Inc.** to procure HVAC maintenance service contract through the Camden County Cooperative Pricing System–Identifier #57-CCCPS contract identified above for **Base Bid A HVAC maintenance service contract** and **Base B**

October 11, 2022

RESOLUTION NO. FY2023-47

Service Trade Unit Prices on an as needed basis in the anticipated amount of **\$421,532.00** with terms commencing on **September 20, 2022** through **July 31, 2023** and with an option to **renew for one year thereafter**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the contract to procure HVAC maintenance service contract through the Camden County Cooperative Pricing System under its – Identifier #57–CCCPS under Bid #A-32/2022 to Northeast Mechanical Services, Inc., for the period of September 20, 2022 through July 31, 2023 with a one-year option to renew in the anticipated amount of \$421,532.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-48

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO GOTO TECHNOLOGIES USA, INC. FOR REMOTE ASSIST SOFTWARE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (3) and (19) purchases and contracts for such materials and services are permitted to be awarded without public advertising and bidding; and

WHEREAS, the GoTo Technology software package provides the Office of Information Technology with the remote assistance tools required to troubleshoot issues on computers on campus or located remotely. The licenses allow OIT staff to remotely connect into a computer and assist or resolve OIT related issues; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Office of Information Technology, Walter George, Director of User Services, Office of Information Technology, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award a non-fair and open contract to GoTo Technologies USA, Inc. (**#FY23BEDC-06**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$22,000.00 during the period of October 12, 2022 through September 30, 2024; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, certifies that funding is available in account #165081-65607 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **GoTo Technologies USA, Inc.** (**#FY23BEDC-06**) to provide the College with the remote assist software in the anticipated amount of **\$22,000.00** with terms commencing on **October 12, 2022 through September 30, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to **GoTo Technologies USA, Inc.** for remote assist software in the anticipated amount of **\$22,000.00** with terms commencing on **October 12, 2022 through September 30, 2024**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

RESOLUTION NO. FY2023-49

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO COMPSYCH CORP
FOR THE EMPLOYEE ASSISTANCE PROGRAM (EAP)**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (11); and

WHEREAS, an important element of the College's competitive benefits' package is the Employee Assistance Program (EAP). EAP programs offer a fully integrated continuum of employee assistance, work-life, behavioral health and wellness services for permanent employees which help individuals improve their behavioral and physical health and address personal, family and work-life issues such as child care, elder care, adoption, educational, financial services and more. The College's benefits broker Connor Strong Buckelew (CSB) solicited quotes for such EAP services for a three-year term and received three proposals from Carebridge, ComPsych Corp. and Curalinc. CSB prepared a detailed analysis of these proposals (attached) for review and evaluation and the consultants presented ComPsych Corp. as the best value; and

WHEREAS, it is the recommendations of Kathleen Kane, Executive Director for Human Resources, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award a contract to ComPsych Corp. (#FY23BEDC-05), which represents the best value for the College and its employees; and

WHEREAS, the Executive Director for Finance and Planning has certified that funding for this action is available in account #159000-52210 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to prohibition against making contribution limits during the term of the contract,

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **ComPsych Corp. (#FY23BEDC-05)** to provide permanent College employees with an Employee Assistance Program (EAP) in the anticipated amount of **\$23,000.00** with terms commencing on **January 1, 2023 through December 31, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to **ComPsych Corp** for an Employee Assistance Program (EAP) in the anticipated amount of **\$23,000.00** with terms commencing on **January 1, 2023 through December 31, 2025**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

Camden County College
Employee Assistance Plan - 2022 Marketing
 Effective Date: November 1, 2022

VENDOR RESPONSES

<i>Renewal</i> ComPsych	<i>Proposed</i> Carebridge	<i>Proposed</i> Curalinc	<i>Proposed</i> Health Advocate	<i>Proposed</i> Lifeworks	<i>Proposed</i> Sun Life
Proposal Received 8/31/2022	Proposal Received 8/30/2022	Proposal Received 8/29/2022	No Response	No Response	Declined to Quote 9/4/2022

Camden County College
Employee Assistance Plan - 2022 Marketing
Effective Date: November 1, 2022

Proposals Overview

ComPsych	CuraLinc	Carebridge
N/A	Option 1 3-Session Counseling / \$1.90 PEPM	Option 1 3-Session Counseling / \$1.95 PEPM
Current Plan 5-Session Counseling / \$1.35 PEPM	Option 2 5-Session Counseling / \$2.02 PEPM	Option 2 5-Session Counseling / \$2.17 PEPM
N/A	Option 3 8-Session Counseling / \$2.50 PEPM	Option 3 6-Session Counseling / \$2.29 PEPM
Pricing Above Includes <ul style="list-style-type: none"> •Family Care Services - referrals for child care, adoption, elder care, education , and pet care •Legal services (free 30 minute consult) •Financial resources •15 hours on-site per contract year, may be composed of any combination of on-site CISM services, orientation sessions, personal development workshops or health fair representation •All Communication Materials •Online Information and Tools 	Pricing Above Includes <ul style="list-style-type: none"> •Text Therapy •Digital Cognitive Behavioral Therapy •Legal Services (free 30 minute consult) •Financial Resources •Identity Theft Recovery Consultation •Retirement Coach •Dependent Care Referrals •Daily Living and Concierge Referrals •All Communication Materials •Online Information, Tools, Mobile App 	Pricing Above Includes <ul style="list-style-type: none"> •Eldercare/Childcare Support •Parenting resources •Personal Money Management •Legal Services (free 30 minute consult) •Financial Resources and Education Planning •Convenience Services •Mindfulness Programs •All Communication Materials •Online Information, Tools, Mobile App
Additional Cost Services Critical Incident Response Services: (telephonic consultation is unlimited; on-site CISM services are available for \$265/hour) Additional Training Services - \$215 per hour	Additional Cost Services Worksite Services – \$225.00 per Hour Training: Over 100 Customizable One-Hour Topical Training Modules Available Critical Incident Response Services: Onsite Clinical Response to Crisis Events Dedicated Counseling Global EAP Services Wellness	Additional Cost Services Webinars - \$325 per hour, Seminars \$400 per hour (Additional \$100 for customizations) Benefit & Wellness Fairs - \$80 per hour Critical Incident Stress Debriefings - Standard - \$225 per hour Same Day - \$270 per hour Immediate - \$300 per hour The minimum charge is for 2 hours of on-site service or 1 hour of virtual service.
Network of 90,000 providers	28,000 licensed professionals with a minimum of five years of clinical experience.	70,000 affiliate counselors, wellness coaches, trauma professionals, & training facilitators

Camden County College
Employee Assistance Plan - 2022 Marketing
Effective Date: November 1, 2022

Cost Analysis

	<i>Current ComPsych</i>	<i>Renewal ComPsych</i>	<i>Proposed CuraLinc</i>	<i>Proposed Carebridge</i>
5- Session Counseling	\$1.35 PEPm	\$1.35 PEPm	\$2.02 PEPm	\$2.17 PEPm
Covered Lives	448	448	448	448
Annualized Premium	\$7,257.60	\$7,257.60	\$10,859.52	\$11,665.92
Premium Difference		\$0.00	\$3,601.92	\$4,408.32
On-Site Hours Included With Monthly Fee	15	15	None	None
Rate Guarantee	3 Year	3 Year	3 Year	3 Year
Additional Fees	Onsite Critical Incident Response Services \$265 per hour Additional Training Services \$215 per hour	Onsite Critical Incident Response Services \$265 per hour Additional Training Services \$215 per hour	Worksite Services \$225.00 per hour	Webinars - \$325 per hour Seminars \$400 per hour Benefit/Wellness Fairs - \$80 per hour Critical Incident Stress Debriefings Standard- \$225 per hour Same Day - \$270 per hour Immediate - \$300 per hour

RESOLUTION NO. FY2023-50

RESOLUTION AWARDING A CONTRACT TO DELTA DENTAL INC. FOR DENTAL INSURANCE SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (11); and

WHEREAS, the College's health benefits broker, Conner Strong Buckelew solicited a Request for Proposals for dental insurance for all applicable employees for a three-year term and received three proposals from Aetna, Delta Dental, Inc. and United Concordia. Conner Strong Buckelew prepared a detailed analysis of the proposals and submitted it to the College for review and evaluation; wherein the consultants presented Delta Dental as the best value with the lowest monthly administrative service fee of \$7.32 per employee/per month for our self-insured dental coverage (the same rate the College has paid for the past six years) and they guaranteed that rate for the next two (2) years; and

WHEREAS, it is the recommendation of Lindsay Riiff, Benefits Manager; Kathleen Kane, Executive Director for Human Resources, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award a contract to Delta Dental, Inc. (#FY23BEDC-04), which represents the best value for the College and its employees and also requires no disruption of current services or transfer costs; and

WHEREAS, the Executive Director for Finance and Planning has certified that funding for this action is available in account #109000-21769 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Delta Dental, Inc. (#FY23BEDC-04)** to provide the College with Dental Insurance Coverage in the anticipated amount of **\$50,000.00** per year with terms commencing on **January 1, 2023 through December 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Delta Dental, Inc. to provide the College with Dental Insurance Coverage in the anticipated amount of \$50,000 per year based on the current census for the period of January 1, 2023 thru December 31, 2024. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

**Camden County College
Dental Renewal
Effective January 1, 2023**

PPO and PPO Plus Premier

INITIAL RENEWAL

	Enrollment	Current	One Year Option Renewal	Two Year Option Renewal
Admin Fee	332	\$7.32	\$7.67	\$7.83
Monthly Fee		\$2,430.24	\$2,546.44	\$2,599.56
Annualized		\$29,162.88	\$30,557.28	\$31,194.72
\$ Variance			\$1,394.40	\$2,031.84
% Variance			4.78%	6.97%

REVISED RENEWAL

	Enrollment	Current	One Year Option Renewal	*Two Year Option Renewal
Admin Fee	332	\$7.32	\$7.56	\$7.67
Monthly Fee		\$2,430.24	\$2,509.92	\$2,546.44
Annualized		\$29,162.88	\$30,119.04	\$30,557.28
\$ Variance			\$956.16	\$1,394.40
% Variance			3.28%	4.78%

Spread over time less than

Flagship Delta Care NJ5

	Enrollment	Current	Renewal
One Party	4	\$30.06	\$30.31
Two Party	4	\$57.43	\$57.90
Three Party	13	\$95.04	\$95.79
Monthly Premium		\$1,585.48	\$1,598.11
Annualized		\$19,025.76	\$19,177.32
\$ Variance			\$151.56
% Variance			0.80%

Less Than 1% increase

*We would recommend accepting the two year renewal option for the PPO/PPO Plus Premier Admin Fee.

Camden County College
Dental Coverage - 2023 Marketing
Effective Date: January 1, 2023

<i>Renewal</i> Delta Dental	<i>Proposed</i> Aetna	<i>Proposed</i> Cigna	<i>Proposed</i> Guardian	<i>Proposed</i> Horizon	<i>Proposed</i> MetLife	<i>Proposed</i> Sunlife	<i>Proposed</i> United Concordia
Received	Proposal not accepted. Proposal received after RFP due date.	No Response Received	No Response Received	No Response Received	Declined to Quote; Unable to offer self-funded plan due to group size	Declined to Quote; Unable to quote stand alone ASO	Proposal received, but not Equal to or Better Than current dental benefits. Unable to match Flagship Plan benefits. Proposal not accepted.

RESOLUTION NO. FY2023-51

RESOLUTION AWARDING A CONTRACT TO SHI INTERNATIONAL CORP. FOR CYBERSECURITY MULTI FACTOR AUTHENTICATION, TRAINING & ENDPOINT DETECTION & RESPONSE (EDR) AS AWARDED BY THE NJEDGE.NET

WHEREAS purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.5a (10) & (19) is authorized to award without bid or public advertising, and pursuant to N.J.S.A 18A:64A-25.9 and 25.10., the College is authorized to enter into a joint purchasing program; and

WHEREAS the New Jersey Presidents' Council, a body politic under the laws of New Jersey, established NJEDge.Net, Inc. pursuant to N.J.S.A. 18A:3B-8d, as a joint purchasing program for public institutions of higher education in the State of New Jersey and which this College established participation in this NJEDge.Net cooperative by Resolution #FY2018-161 on April 3, 2018 with the Presidents' Council as the lead agency; and

WHEREAS the New Jersey Institute of Technology, the State University, issued on behalf of itself and participants of NJEDge.Net, Inc. a request seeking proposals for a cybersecurity multi factor authentication, awareness training and endpoint detection and response (EDR); and

WHEREAS SHI, International Corp. responsive proposal received the award from NJEDge.Net, Inc.; and the parties memorialized rates, terms and conditions pursuant to which SHI International Corp. provides the items, software, hardware and services at the anticipated cost for: cybersecurity multi factor authentication of \$49,789.00 to purchase with an \$8,000.00 annual maintenance fee annually; awareness training at \$16,000.00 annually; endpoint detection and response (EDR) for \$42,000.00 annually; for an approximate aggregate annual total of approximately \$175,789.00 These upgrades are mandated for the College to comply with the latest standards required by the JIF insurers in order to receive cybersecurity insurance; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Earl Ruberts, Director of Network Sales for Office of Information Technology, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to recommend a contract award for this agreement as stated herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding in account #9230641-614233 and #155083-61426.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to award a contract for cybersecurity multi factor authentication, cybersecurity awareness training and endpoint detection and response (EDR) for cybersecurity through the award by the NJEDge.Net, Inc. joint purchasing program as identified above to **SHI International Corp.** in the anticipated contract amount of approximately **\$530,367.00 over the three-year term commencing October 1, 2022 through October 31, 2025;** and

October 11, 2022

RESOLUTION NO. FY2023-51

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any further appropriate terms and to execute all such documents or other instruments and to make appropriate arrangements and/or to make the corresponding payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to procure cybersecurity multi factor authentication, awareness & training and endpoint detection and response (EDR) through NJEDge.Net, Inc. to SHI International Corp. with terms commencing October 1, 2022 through October 31, 2025 in the anticipated contract amount of \$530,367.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

RESOLUTION NO. FY2023-52

**RESOLUTION AMENDING A NON-FAIR AND OPEN CONTRACT TO
UNIFIED, LLC FOR LIVE CHAT WITH ARTIFICIAL INTELLIGENCE THROUGH THE
WEB PORTAL AND MOBILE APP**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A.18A:64A-25.5(a) (3), (6), (15) and (19) is exempt from public advertising and bidding; and

WHEREAS, the College's Web Portal and Mobile App were previously procured through the Request for Proposal (RFP) process and awarded to Unified, LLC on October 6, 2020 when the Board approved a five year non-fair and open contract for the Web Portal and Mobile App to Unified, LLC.; and

WHEREAS, this web portal has now been operational, and the Office of Information Technology has found that there is a greater need than expected to purchase the additional component of Live Chat with Artificial Intelligence feature which is proprietary to this system and will be capable of communicating with the Colleague and Canvas systems; and

WHEREAS, the Unified Quicklaunch and Portal solution package provides single sign on (SSO) protection and access to nine Camden County College enterprise software solutions. The next version of Unified Quicklaunch will provide multifactor authentication for Canvas, Colleague Self Service, Webadvisor, Teamdynamix, Barnes & Noble, Touchnet Payment Systems, Aviso Retention System, Touchnet One Card System, and Zoom. The portal solution will also be upgraded, improving views and access to content for the College communities. This upgrade is required for the College to comply with the next level and generation of cybersecurity standards which insurers are requiring; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Mahima Chauhan Director of Project Management and Financial Systems, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing and to amend the non-fair and open contract to Unified, LLC. (#FY21BEDC-23) for Live Chat with Artificial Intelligence through the Web Portal and Mobile App services to include the required upgrades to be in compliance with the new cybersecurity standards for insurance purposes in the increased amount of \$28,000.00 annually for a total of \$134,000.00 for the remainder of the term through June 30, 2025; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funding in account #155083-61426. Year 3 through Year 5 funding is contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. She further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value so as to permit a non-fair and open award.

October 11, 2022

RESOLUTION NO. FY2023-52

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AMENDED to **Unifyed, LLC (#FY21BEDC-23)** for Live Chat with Artificial Intelligence through the Web Portal and Mobile App services to include the required upgrades to be in compliance with the new cybersecurity standards for insurance purposes in the increased amount of **\$28,000.00** annually for a total of **\$134,000.00** for the remainder of the term to **June 30, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution amends a non-fair and open contract to Unifyed, LLC to provide the College's systems Live Chat with Artificial Intelligence feature through the Web Portal and Mobile App services to include the required upgrades to be in compliance with the new cybersecurity standards for insurance purposes in the increased amount of \$28,000.00 annually for a total of \$134,000.00 for the remainder of the term through June 30, 2025. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

RESOLUTION NO. FY2023-53

RESOLUTION AMENDING NON-FAIR AND OPEN CONTRACT TO EXPAND CONTRACT AWARD TO CENTRALSQUARE TECHNOLOGIES (#FY21BEDC-44) FOR COMPUTER SYSTEM SOFTWARE, SUPPORT, TRAINING AND CONSULTATION

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A.18A:64A-25.5(a) (3), (6), (15) and (19) such a purchase is exempt from public advertising and bidding ; and

WHEREAS, the College has been using the proprietary computer systems and software peripherals of the CentralSquare Technologies financial and human resources information systems for several decades; and the College has continuously renewed the CentralSquare Technologies' systems due to the satisfaction with the products, performance and the significant investment of time and effort in training faculty and staff, as well as the investment of money to purchase and maintain the software licensing and upgrades. Therefore, it would not be feasible or fiscally responsible for the College to engage in an on-going Request for Proposal process each fiscal year. In addition, the College also expends additional fees for on-going support from CentralSquare Technologies to support our operations; and

WHEREAS, CentralSquare Technologies host the College's licensed software on their hardware as our Application Service Provider (ASP). In this model, the software hosted in Chico, California is a Microsoft SQL platform. CentralSquare Technologies provides maintenance, programming, technical support, training, consultation services and related expenses in support of operations; and

WHEREAS, CentralSquares' One Solution provides the Financial, Human Resource, Payroll, and Procurement Enterprise Resource Planning (ERP) solution for the College. Upgrading to the next version of the product will provide the multi-factor authentication solution required to meet the next level and more modern cybersecurity requirements. It will also provide better screen navigation and new features. This upgrade is necessary in order for the College to comply with the new cybersecurity standards being required by insurance carriers before they will assume the risks involved; and

WHEREAS, it is the recommendation of Mahima Chauhan, Financial System Administrator, Jack Post, Chief Information Officer, Helen Antonakakis, Executive Director for Finance and Planning, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing, to amend the non-fair and open contract and to award same to Central Square Technologies (#FY21BEDC-44) for the financial and human resources information systems, software licensing and upgrades as well as the maintenance, programming, technical support, training, consultation services to include the required upgrades to upgrade cybersecurity to be sure we can obtain satisfactory insurance coverage. The increased amount is **\$28,000.00** for an anticipated total amount of **\$1,041,000.00** for the remainder of the contract term which goes to **June 30, 2026**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funding in accounts #155083-61426. Year 3 through Year 5 are contingent upon the approval of funds; and is noted that any contract entered into shall reflect that it is pursuant to N.J.S.A.

October 11, 2022

RESOLUTION NO. FY2023-53

18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF TRUSTEES** that the non-fair and open contract with **CentralSquare Technologies (#FY21BEDC-44)** to provide software, licensure and maintenance as noted above for them who serve as our host Application Service Provider (ASP), training, support, consultation services and related expenses, be and is hereby **AMENDED** to include the required upgrades in the increased amount of \$28,000.00 as an anticipated contract amount of \$1,041,000.00 for the remainder of the term to **June 30, 2026** so as to be in compliance with the higher cybersecurity standards for insurance company coverages; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards an amended non-fair and open contract to CentralSquare Technologies to provide the College with software, licensure and maintenance, serves as our host Application Service Provider (ASP), training, support, consultation services, related expenses and software migration to include the required upgrades to be in compliance with the new cybersecurity standards for insurance purposes in the increased amount of \$28,000.00 for an anticipated total amount of \$1,041,000.00 for the remainder of the term through June 30, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-54

**RESOLUTION AWARDING THE PROCUREMENT OF CYBERSECURITY INFORMATION
BACKUP FROM NJ STATE CONTRACT VENDOR DELL MARKETING, LP**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.9, purchases and contracts for materials and services pursuant to a contract for such materials or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property are permitted to be awarded without public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.9; and

WHEREAS, the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (10) & (19) as well as 18A:64A-25.9; and are permitted to be leased for extended periods pursuant to N.J.S.A. 18A:64A-25.28(f) and

WHEREAS, new Cybersecurity standards have been issued and the College cannot be properly insured without having met said standards. The College currently has two versions of backups; and it is necessary for an immediate purchase of an additional Veeam server to raise the backup system capacity to create a third copy of critical data to be kept offline; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Earl Ruberts, Director of Network Sales for Office of Information Technology, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to procure an additional Veeam server through **Dell Marketing, LP** under NJ State Contract **#19-TELE-00656** to create an increased capacity of backup storage the College already has in place. This upgrade is necessary to comply with new cybersecurity standards for insurance mandates; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funding in account #9230641-614233; and

NOW THEREFORE, BE IT RESOLVED by the College that it hereby authorizes the procurement of a Veeam server through NJ State Contract **#19-TELE-00656** in the anticipated amount of **\$35,000.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the procurement to Dell Marketing, LP for the purchase of a VEEAM server through NJ State Contract #19-TELE-00656 in the anticipated amount of \$35,000.00 for the information backup for new cybersecurity standards required for insurance purposes. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

RESOLUTION NO. FY2023-55

RESOLUTION AWARDING A CONTRACT FOR CYBERSECURITY NETWORK SEGMENTATION THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY PRICING SYSTEM AWARDED CONTRACT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration which are the subject hereof; and

WHEREAS, the Camden County College Board of Trustees on November 11, 2014 passed Resolution No. FY2015-58, which authorized its membership and participation in the cooperative of the Educational Services Commission of New Jersey (ESCNJ) for Cooperative Pricing System so to save public funds and streamline the procurement processes; and

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ) is the "Lead Agency " in this Cooperative Pricing System which was duly established pursuant to applicable law, regulation and procedure for the purchase of goods and services; and

WHEREAS, new Cybersecurity standards are required before insurers will accept the risks and insure the College's open system of an educational interchange platform. Internal firewalls and encryption formats along with exacting procedures and protocols provide the minimum of protection to implement network segmentation at the College to meet the current minimum requirements. The current College public facing firewall protects against external threats through the internet. Internal firewalls must be installed at each of the campuses to provide the ability to protect the intranet by putting devices and data into compartments to minimize the risk to the entire network.

WHEREAS, Jack Post, Chief Information Officer, Earl Ruberts, Director of Network Sales for Office of Information Technology, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration recommend procuring cybersecurity network segmentation as awarded under the Cooperative #ESCNJ AEPA-22G to their awarded vendor CDW Governmental, LLC; Shelton, CT with all procurement requirements as instituted and specified in that bid by the ESCNJ; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #9230641-614233 and that any contract entered into must reflect that pursuant to N.J.S.A. 18A:64A-25.28(q) it must contain an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned ESCNJ Cooperative # ESCNJ AEPA-22G for cybersecurity network segmentation is deemed by the Board to have been a Fair and Open process and is hereby AWARDED to **CDW Governmental, LLC** in the anticipated amount of **\$175,000.00**; and

October 11, 2022

RESOLUTION NO. FY2023-55

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to, where appropriate, require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or to make appropriate arrangements or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the procurement of a cybersecurity network segmentation contract from CDW Governmental, LLC pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative # ESCNJ AEPA-22G in the anticipated amount of **175,000.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

RESOLUTION NO. FY2023-56

RESOLUTION AWARDING A SECOND-YEAR RENEWAL FOR FIRE SUPPRESSION SYSTEM INSPECTION, TESTING AND MAINTENANCE SERVICES THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is a member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded an agreement; and

WHEREAS CCCPS awarded a contract last year for fire suppression system inspections, testing and maintenance with an option for a second year, and the College did the same, and now this year under Resolution 26-1 on August 18, 2022 the CCCPS awarded the option for a second year of the contract on an “as-needed” basis; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration that the College exercise its option to renew a second-year of contract for fire suppression system inspection, testing and maintenance services from **Harrington Fire Protection, LLC**, with terms commencing on or about September 1, 2022 through August 31, 2023.

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds on an as-needed basis in accounts #164259-61424, #164688-61424, #164698-61424, #164708-61424 and #164714-61424 and #164719-61424.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise their option to award a second-year of contract for fire suppression system inspection, testing and maintenance services through the CCCPS – Identifier #57-CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$27,374.00** with terms commencing on or about **September 1, 2022 through August 31, 2023** and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any necessary and appropriate further terms and to execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution exercises the option to award a second year for fire suppression system inspection, testing and maintenance services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-24/2021 on an as-needed basis in the anticipated amount of **\$27,374.00** during the period of on or about September 1, 2022 through August 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2023

RESOLUTION NO. FY2023-57

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
SIGN LANGUAGE INTERPRETING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Sign Language Interpreting Services**, Bid #FY23ITB-06 and responsive bids were received as attached below under “Bid Response”; and

WHEREAS, it is the recommendation of Jacqueline Tenuto, Associate Dean of Student Affairs/Deputy Title IX Coordinator/504 Coordinator, Anne Daly-Eimer, Executive Dean/ Title IX Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, to award a contract to Sign4U Interpreting Services, LLC as set forth below as the lowest responsible responsive bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #137145-61102.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-06** for **Sign Language Interpreting Services** be and is hereby **AWARDED** to **Sign4U Interpreting Services, LLC** in the anticipated amount of **\$60,000.00 annually** pursuant to the terms and conditions advertised for the bid; and the Board hereby rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract to **Sign4U Interpreting Services, LLC** in the anticipated amount of \$60,000.00 annually. These services are required for on an as-needed basis during the period of **October 12, 2022 through September 30, 2024**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

October 11, 2022

RESOLUTION NO. FY2023-57

Bid Response
for
Sign Language Interpreting Services
(Bid #FY23ITB-06)

Bidders:	Year 1	Year 2
Integrity Interpreting, LLC Glassboro, NJ	\$65.00 /Hour 2 Hour Minimum 2 Week Notice Scheduling	\$65.00 /Hour 2 Hour Minimum 2 Week Notice Scheduling
Sign4U Interpreting Service, LLC Glendora, NJ	\$65.00 /Hour No Minimum 24 Hour Notice Scheduling	\$65.00 /Hour No Minimum 24 Hour Notice Scheduling

October 11, 2022

RESOLUTION NO FY2023-58

**RESOLUTION RESCINDING AWARDED CONTRACT FOR 15 PASSENGER
ATHLETIC VAN AND AUTHORIZING RE-ADVERTISMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for competitive bids for a **15 Passenger Athletic Van**, Bid #FY22ITB-03 and on June 4, 2021, the Board of Trustees awarded a contract to Chas S. Winner Inc., d/b/a Winner Ford of Cherry Hill for a 15-passenger athletic van in the anticipated amount of \$44,574.00 in accordance with the adopted Resolution FY2022-43 and the terms of that bid; and

WHEREAS Chas S. Winner Inc., d/b/a Winner Ford of Cherry Hill has failed to provide the College with the 15 Passenger Van as specified for over one year. The vendor is unable to provide an equivalent substitution or hold the pricing as specified in the bid specifications; and

WHEREAS, the College administration has recommended that the Board of Trustees rescind the contract award to Chas S. Winner Inc., d/b/a Winner Ford of Cherry Hill and go back out to bid for this vehicle; and

THEREFORE, BE IT RESOLVED by the Camden County College Board of Trustees that the aforementioned award of Resolution FY2022-43 for a Contract from **Bid #FY22ITB-03** for the **15 Passenger Athletic Van** be and is hereby rescinded from Chas S. Winner Inc., d/b/a Winner Ford of Cherry Hill and the College and Staff 's authority to execute any such documents for such contract is rescinded ; and

BE IT ALSO RESOLVED that the Board authorizes the College's Manager of Purchasing to re-advertise for these services anew.

SUMMARY STATEMENT

This resolution rescinds the resolution authorizing an award to Chas S. Winner Inc., d/b/a Winner Ford of Cherry Hill and withdraws such a contract or authority to exercise or execute any such documents and it also authorizes the College's Manager of Purchasing to re-advertise for this vehicle. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-61

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

October 11, 2022

PERSONNEL RECOMMENDATIONS

New Hire

Isa Elci
Student Advisor, part-time
International Student Services
Effective October 17, 2022

Reassignments/Transfers

Patricia Passanante
From Administrator, Acting
To Administrator
Human Resources
Effective October 17, 2022

Thomas Russell
From Manager of Applications, Acting
To Manager of Applications
Office of Information Technology
Effective October 17, 2022

Eric Slim
From Help Desk Representative – Tier 2, Acting
To Help Desk Representative – Tier 2
Office of Information Technology
Effective October 17, 2022

Glenn Wyatt
From Senior Network Engineer, Acting
To Senior Network Engineer
Office of Information Technology
Effective October 17, 2022

Promotions

April Alpheaus
From Manager, Career & Technical Institute
To Administrative Assistant, Acting
School, Community & Workforce Training Programs
Effective October 17, 2022

Todd Bender
From IT Technician
To Network Administrator
Office of Information Technology
Effective October 17, 2022

Jennifer Craig
From Administrative Assistant
School, Community & Workforce Training Programs
To Administrative Assistant
President's Office
Effective October 17, 2022

Robert Doyle From Training Coordinator
To Assistant Director of Emergency Management and Training, Acting
Public Safety
Effective October 17, 2022

Monica Jetter From Office Assistant, Human Resources
To Administrative Associate, Acting
School, Community & Workforce Training Programs
Effective October 17, 2022

Separations

Gregory Bender Director
Publications and Creative Services
Effective January 31, 2023

David McIntosh Maintenance/Plumber
Facilities
Effective March 31, 2023

Brooke Prorok Public Safety Officer, part-time
Public Safety
Effective October 12, 2022

Leave

William Moen Executive Director
Workforce Development & Innovation
Effective October 24, 2022 – January 16, 2023

Government Services Division

Reassignments/Transfers

Brittany Bergeron From Temporary part-time Government Services Officer
To Permanent part-time Government Services Officer
Financial Administrative Services
Effective October 17, 2022

Tariq Hills From Temporary part-time Government Services Officer
To Permanent part-time Government Services Officer
Financial Administrative Services
Effective October 17, 2022

Richard Hirschfeld From Temporary part-time Government Services Officer-LEO
To Permanent part-time Government Services Officer-LEO
Financial Administrative Services
Effective October 17, 2022

RESOLUTION NO. FY2023-61-1

Kamiyah Wescott

From Temporary part-time Government Services Officer - Military
To Permanent part-time Government Services Officer - Military
Financial Administrative Services
Effective October 17, 2022

Promotion

Deitra Sydnor

From Government Services Officer-LEO
To Government Services Officer-LEO Supervisor
Financial Administrative Services
Effective October 17, 2022

Separation

Miranda Soto

Government Services Officer
Financial Administrative Services
Effective September 25, 2022

Leave

Miracle Robinson

Government Services Officer
Financial Administrative Services
Effective September 8, 2022 – January 13, 2023