

**Public Hearing on the Fiscal 2023 Final Operating and Capital Budgets  
and Tuition and Fee Schedule**

John T. Hanson, Chair, called the May 3, 2022 public hearing on the FY 2023 Camden County College Operating and Capital Budgets and Tuition and Fee Schedule to order at 7:01 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this public hearing had been published via advertisement in the *Courier Post* on April 22, 2022.

**Board Members Present:** Annette Castiglione, Susan R. Croll, Karen Halpern, John T. Hanson, Vivian Jablonski, Anthony J. Maressa, Daryl Minus-Vincent, S. Jay Mirmanesh, Jessica Stewart, Helen Troxell, and Judith Ward.

**Board Members Absent:** Brett Wiltsey.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Jacqueline Beamen, Assistant Professor I, English; Claire Berger, Assistant Professor II, English; Donald Borden, President; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager, OIT; Crystal Killebrew, Assistant Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Grey Kindya, student; Joseph Lacava, Technician, ISD; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Zaida Nogue, Student Advisor, Veterans; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Leeann Rinaldi, Administrative Assistant to the President; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

**FY2023 Operating & Capital Budgets** - Ms. Antonakakis provided a comprehensive presentation on the FY2023 Operating and Capital Budgets. The FY2023 operating budget totals \$64,551,741 which represents a 3% increase over the FY2022 approved budget.

Revenue assumptions include: credit enrollments to decrease by 5%; dual credit enrollments to increase by 5%; a decrease in tuition for summer and fall 2022 to \$99 per credit for in-county and out-of-county students and \$172 for international students; County funding to remain the same as FY2022 at \$12,750,000; State aid is projected to be \$9,602,894 (the same as the projected aid for FY2022); a transfer of \$5,083,847 from the FY2021 surplus; and the transfer of allowable expenses to the CARES/CRRSAA grants.

The FY2023 budget focuses on the implementation of new initiatives linked to the College's Strategic Plan as follows:

- ❖ Academic Initiatives
  - Nursing Program expansion
  - Veterinary Technology Program curriculum support
  - Arts at CCC/Art Gallery/Theater Productions
  - Increase eSports activities
- ❖ Increase student engagement
- ❖ New Positions
  - Director for Instructional Support
  - Dental Clinic administrator
  - Career and Technical Institute Manager
- ❖ Grants Office expansion
- ❖ Technology upgrades

The FY2023 Capital Budget totals \$5,313,000 of which \$4,313,000 is included in the FY2023 Chapter 12 application for the following: Camden Campus Renovations; Polk Hall Renovations; and RETC Upgrades. The remaining money in the Capital Budget (\$1 million) will be funded by the County and will be used for top-priority equipment upgrades as follows: technology; Student Affairs; Academic Affairs (Automotive Technology); Facilities; and Public Safety.

Ms. Antonakakis also presented revisions to the tuition and fee schedule which include: the addition of course #NOL-102 for Our Lady of Lourdes School of Nursing; changes in tuition for the Lourdes Institute for Wholistic Studies; the addition of program fees for the College's new nursing program; and changes to the collection agency fees.

### **Public Testimony**

None.

Mr. Hanson extended his appreciation to Ms. Antonakakis and the executive staff for the tremendous work they did in relation to the preparation of this budget. Mr. Hanson further extended his deep appreciation to the County for their support related to the budget.

### **Adjournment**

**Motion** made by Ms. Ward and seconded by Mr. Maressa to adjourn the public hearing. The public hearing ended at 7:11 PM.

Respectfully Submitted,

Anthony J. Maressa, Secretary

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May 3, 2022

John T. Hanson, Chair, called the **May 3, 2022** regular meeting of the Board of Trustees of Camden County College to order at 7:11 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 4, 2021. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Annette Castiglione, Susan R. Croll, Karen Halpern, John T. Hanson, Vivian Jablonski, Anthony J. Maressa, Daryl Minus-Vincent, S. Jay Mirmanesh, Jessica Stewart, Helen Troxell, and Judith Ward.

**Board Members Absent:** Brett Wiltsey.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Jacqueline Beamen, Assistant Professor I, English; Claire Berger, Assistant Professor II, English; Donald Borden, President; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager, OIT; Crystal Killebrew, Assistant Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Grey Kindya, student; Joseph Lacava, Technician, ISD; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Zaida Nogue, Student Advisor, Veterans; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Leeann Rinaldi, Administrative Assistant to the President; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

### **Oath of Office**

Mr. McConnell administered the Oath of Office to the following recently reappointed members of the Board: Annette Castiglione, Anthony Maressa, Jay Mirmanesh (County Commissioners) and Susan Croll and Jessica Stewart (Governor Murphy/State of New Jersey).

### ***Minutes of Meeting***

**Motion** made by Ms. Castiglione and seconded by Ms. Ward to accept the minutes of the April 5, 2022 regular meeting as presented. **Motion** carried unanimously.

***Public Comment***

Dr. Pesda addressed the Board regarding current and upcoming events offered through The Center, including a Skirmish event in Haddonfield on June 4, 2022.

***President's Report***

President Borden introduced and congratulated Grey Kindya, a student of Claire Berger, for winning the Charles Holcombe Memorial Essay Contest with their composition, "The Heaviest Price of All," which had been distributed to the Board in advance of the meeting. President Borden explained that each year, instructors may submit one essay from their English Composition 101 or 102 classes and the essays are then passed along as anonymous submissions to the judges who vote on the best composition. Grey will receive a prize of \$250 which will be presented at our annual awards ceremony on May 12, along with having their name inscribed on a plaque in the English Department.

President Borden then presented his monthly report as follows:

**Student Success**

Three students in CCC's Honors Program had papers accepted for presentation at the Northeast Regional Honors Conference. Lester Engels will present his paper entitled, Developing Stewardship Through Disrupting Trends Away from Urbanization and Towards Environmental Education and Green Spaces; Danielle Hutchison's paper is, Mental Health Care's Effects on the Community, and Chinaza Ike-Anyanu's paper is, Honors Programs and the Pandemic.

Congratulations to CCC graduate Justin Miller (Music Recording Certificate, 2012) for his 2022 Grammy award win. He was music engineer on Heaux Tales by R&B singer Jazmine Sullivan.

**Student Support Services**

EOF/TRIO joined forces to offer an interactive financial literacy workshop in Camden on March 30 and in Blackwood on April 7.

6,125 Dual Credit registrations were completed by the Enrollment Services Team as of April 5. This is an increase of 10% over last year.

Recruitment hosted the CCSCA FOCUS on Your Future College Fair on March 16 with over 300 students and parents in attendance and over 65 colleges, trade schools, and military reps.

**Division of School, Community & Workforce Training Programs**

ABS launched Burlington English, an online academic platform for ESL students provided by the NJ Department of Labor Literacy Unit at no cost. This program provides lessons for 30 ESL students to increase proficiency and achieve performance indicators.

The Green Jobs Forum was held on the Camden Campus. In attendance were representatives from the Governor's Office of Climate Action & the Green Economy, wind, solar & electric vehicle industries, college and vocational training partners, and local elected officials.

### **Faculty and Staff News**

CCC adjunct faculty member Robert Hammond recently successfully defended his dissertation, *Assessing a Stereotype Threat Intervention Before the Placement Test at a Community College*, in partial fulfillment of requirements toward his doctoral degree in Community College Leadership at New Jersey City University.

Psi Beta Honor Society advisor, Dr. Michael Colbert, organized a Peer Support Group for students called S.O.S for "Sharing our Strength." The group allows students who are experiencing difficulty either academically or personally through peer support.

### **Foundation News**

The Foundation will be awarding its largest group of scholarship recipients ever this year, approaching 300 recipients.

### **Grant Awards**

CCC has been awarded funding from the New Jersey Community College Consortium for Workforce and Economic Development to participate in the planning phase of the NJ Pathways to Career Opportunities Program in the amount of \$25,714 for 2022. As a participant in the planning phase for three of 10 Centers of Workforce Innovation (Patient Care, Cybersecurity, and Manufacturing Production and Engineering), CCC will share in developing new curriculum and strengthening existing education and workforce training pathways aligned with the needs of employers to build an innovative workforce

Tuan Le, Assistant Professor II, Department of Mathematics has been awarded a grant of up to \$9,100 from The Center for Undergraduate Research in Mathematics (CURM) at Occidental College. The funding will support a faculty stipend, student stipends for four students conducting research in mathematics, supplies, faculty travel to a summer faculty workshop, and travel for students to present their work at a local regional conference in Spring 2023.

CCC has been awarded grant funds in the amount of \$13,613.64 for the Career Accelerator Internship Grant Program from the Office of the Secretary of Higher Education. The funds will support costs related to generating connections between New Jersey's undergraduate students and New Jersey employers to foster mutually beneficial internship opportunities.

*Grants, Contracts & Gifts*

**Resolution #170** - Ms. Ward presented this resolution authorizing the College to accept funds awarded by the New Jersey Community College Consortium for Workforce and Economic Development for the New Jersey Pathways to Career Opportunities initiative planning phase for FY 2022 in the amount of \$25,714.

**Motion** made by Ms. Stewart and seconded by Ms. Croll approving Resolution FY2022-170 (see attachment **5130A**). **Motion** carried unanimously.

*Academic and Student Affairs Committee*

Ms. Croll Dr. Mirmanesh presented a report from the Academic and Student Affairs Committee with one action item and one information item.

**Resolution #171** – Ms. Croll presented this resolution recommending Charlene Ransom to receive the 2022 Outstanding Alumnus Award presented at the 54th Annual Commencement Ceremony on May 13, 2022.

**Motion** made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2022-171 (see attachment **5130B**). **Motion** carried unanimously.

**Program Review - Automotive** – Ms. Croll advised that the committee received a presentation by Chris Gallo on an Academic Program Review of the Automotive Technology Department. Ms. Croll then reported on the findings and recommendations that emerged from this review.

This was an information item and no action was necessary.

*Business Affairs, Audit and Campus Development Committee*

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with fourteen action items, the Quarterly Financial Report, and the bid/contract recommendations.

**Resolution #172** – Ms. Ward presented this resolution adopting the FY2023 operating and capital budgets as presented during tonight's public hearing and authorizing a meeting of the Board of School Estimates for the purpose of action on these budgets.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2022-172 (see attachment **5130C**). **Motion** carried unanimously.

**Resolution #173** – Ms. Ward presented this resolution amending Policy #427, Schedule A, the updating of course fees effective as of fall 2022 as outlined during tonight's public hearing.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2022-173 (see attachment **5130D**). **Motion** carried unanimously.

**Resolution #174** – Ms. Ward presented this resolution authorizing the Chapter 12 funding in the amount of \$4,313,000 for Camden Campus Renovations, Polk Hall Renovations and RETC Upgrades. Ms. Ward noted that this further authorizes the application to the Board of School Estimate, the County and State for the approval and bonding of the Fiscal Year 2023 Chapter 12 Funding necessary to complete these projects.

**Motion** made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2022-174 (see attachment **5130E**). **Motion** carried unanimously.

**Resolution #175** – Ms. Ward presented this resolution approving an agreement with the New Jersey Juvenile Justice Commission for implementation of a program to provide educational support services and vocational pathways to at-risk and court-involved youth who are placed under the supervision of the Juvenile Justice Commission for a term of May 15, 2022 to June 15, 2023.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2022-175 (see attachment **5130F**). **Motion** carried unanimously with the exception of Mr. Minus-Vincent who abstained.

**Resolution #176** – Ms. Ward presented this resolution authorizing the disposal of a 2009 Tomberlin Emerge 500LE golf cart which is non-functioning and no longer usable for College purposes and giving authorization to dispose of it by utilizing it for parts or fire training.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2022-176 (see attachment **5130G**). **Motion** carried unanimously.

**Resolution #177** – Ms. Ward presented this resolution authorizing the disposal of a 1988 International Stake Body Dump Truck which is non-functioning and no longer usable for College purposes and giving authorization to dispose of it by utilizing it for parts or fire training.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2022-177 (see attachment **5130H**). **Motion** carried unanimously.

**Resolution #178** – Ms. Ward presented this resolution authorizing a facilities use agreement with Mainstage Center for the Arts for use of Lincoln Hall, the Little Theater, and the Dennis Flyer Theater for programming and performances for the period of May 1, 2022 through April 30, 2023 for an annual rental fee of \$24,000.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2022-178 (see attachment **5130I**). **Motion** carried unanimously.

**Resolution #179** – Ms. Ward presented this resolution authorizing the renewal of a shared services agreement with the Camden County Department of Corrections for the provision of ESL and GED training for inmates for the period of May 1, 2022 through April 30, 2023.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2022-179 (see attachment **5130J**). **Motion** carried unanimously.

**Resolution #180** – Ms. Ward presented this resolution authorizing the College to enter into a professional services contract with any of the prequalified Architectural and Engineering pool of professionals based on the RFP that the County put out publicly on behalf of itself and all County agencies on an as-needed basis with terms commencing on April 1, 2022 through March 31, 2023.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2022-180 (see attachment **5130K**). **Motion** carried unanimously.

**Resolution #181** – Ms. Ward presented this resolution authorizing a negotiated contract for advertising agency services to the departmental vendor of choice, Spark Creative Group, LLC during the period of July 1, 2022 to June 30, 2024 in the total aggregate anticipated amount of \$200,000. Ms. Ward noted that this resolution requires eight affirmative votes of the authorized membership of the Board as this is a procurement from the departmental vendor of choice since no proposals were received twice.

**Motion** made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2022-181 (see attachment **5130L**).

The following roll call vote was recorded:

AYES: Maressa, Castiglione, Croll, Troxell, Halpern, Ward, Stewart, Mirmanesh, Minus-Vincent, Hanson.

NOES: None.

ABSTENTIONS: None.

**Resolution #182** – Ms. Ward presented this resolution awarding a non-fair and open contract to PowerSchool Group, LLC to provide the College with applicant tracking and employee



onboarding software in the anticipated amount of \$65,300.00 during the period of August 1, 2022 through July 31, 2024.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2022-182 (see attachment **5130M**). **Motion** carried unanimously.

**Resolution #183** – Ms. Ward presented this resolution awarding a contract to CollegeNet, Inc. for the 25Live LYNX Interface scheduling software and planning system in the anticipated contract amount of \$79,000.00 during the period of July 1, 2022 through June 30, 2024.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2022-183 (see attachment **5130N**). **Motion** carried unanimously.

**Resolution #184** – Ms. Ward presented this resolution authorizing salary increases for non-affiliated staff as stipulated in the packet.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2022-184 (see attachment **5130O**). **Motion** carried unanimously.

**Resolution #185** – Ms. Ward presented this resolution approving amendments to Board Policy #116 – Conferment of the Title, President Emeritus/Emerita, as included in the packet.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2022-185 (see attachment **5130P**). **Motion** carried unanimously.

### ***Quarterly Financial Report***

Ms. Ward presented **Resolution #186** authorizing the acceptance of the financial report for the third quarter of fiscal year 2022, ending March 31, 2022.

**Motion** made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2022-186 (see attachment **5130Q**). **Motion** carried unanimously.

### ***Bid/Contract Recommendations***

Ms. Ward presented the bid and contract recommendations consisting of **Resolution #'s FY2022-187 through 194**.

**Motion** made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution #'s FY2022-187 through 194 (see attachment **5130R**). **Motion** carried unanimously.

Ms. Ward then presented Resolution FY2022-195 which required eight affirmative votes of the authorized membership of the Board.

**Motion** made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2022-195 (see attachment **5130S**).

The following roll call vote was recorded:

AYES: Maressa, Castiglione, Croll, Troxell, Halpern, Ward, Stewart, Mirmanesh, Minus-Vincent, Hanson.

NOES: None.

ABSTENTIONS: None.

***Personnel***

President Borden presented **Resolution FY2022-196** - Personnel Actions, dated May 3, 2022.

**Motion** made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2022-196 (see attachment **5130T**). **Motion** carried unanimously.

***Old Business***

None.

***New Business***

On behalf of the Foundation Board of Directors, Ms. Stewart announced that a Blue Jean Ball (in lieu of a gala) will be held on June 9 at White Horse Winery.

***Executive Session***

Ms. Hanson asked for a motion to go into Executive Session for the purpose of discussion on matters of personnel. Mr. Hanson advised that the Board would return to open session at the conclusion of the executive session (approximately 15 minutes) and that additional action would be taken during the open session.

**Motion** made by Mr. Hanson and seconded by Ms. Ward to go into Executive Session (see attachment **5130U**). **Motion** carried unanimously.

The Executive Session began at 7:49 PM and concluded at 7:58 PM. Chairman Hanson reconvened the regular meeting at 8:00 PM.

**Resolution #197** – Mr. Hanson presented this resolution granting the title of President Emeritus upon Donald Borden, with all of the rights and privileges pertaining thereto. Mr. Hanson then recited the resolution as follows:

**WHEREAS**, the Camden County College Board of Trustees is empowered to confer the title of “President Emeritus” to recognize outstanding leadership in the role of President of Camden County College; and

**WHEREAS**, for the past six years, Donald A. Borden has provided innovative leadership, inspired vision, commendable dedication, and extraordinary fortitude as President of Camden County College through difficult challenges and a global pandemic; and

**WHEREAS**, Don Borden’s commitment to leading Camden County College in a manner that facilitates an inclusive, accessible, and affordable education, emphasizing the successful completion of degrees for all students, will continue to be of lasting benefit for generations to come; and

**WHEREAS**, the Board of Trustees has accepted the request of Don Borden to not exercise the extension of his current term as fifth president of Camden County College, which expires June 30, 2022; now therefore

**BE IT RESOLVED** that as Donald A. Borden moves on to new and exciting adventures and opportunities, and having well-positioned the College for the future, the Camden County College Board of Trustees extends to him heartfelt best wishes; and

**BE IT FURTHER RESOLVED** that upon his departure from the office of President, as an expression of admiration and respect and with sincere gratitude for all that he has done to advance Camden County College, the Board of Trustees bestow upon Donald A. Borden the title of President Emeritus, with all of the rights and privileges pertaining thereto with our lasting appreciation.

Ms. Castiglione indicated that she was proud to move this resolution recommended for President Borden. She stated that she has known him for many years, he is a fierce advocate for students and families, and that it was an honor for her to move this resolution.

Anthony Maressa indicated that President Borden has given his heart and soul to this institution from day one and that he was proud to second the motion.

**Motion** carried unanimously.

Dr. Pesda commented that working with President Borden has been most enjoyable and that he is someone he always knew he could count on. He further noted that President Borden, as well as his wife and her students, attended many events offered through The Center and that he was very appreciative of this. He further thanked President Borden for all he has done for the College.

Ms. Nogue extended her appreciation to President Borden for his support of the Veterans and for all he has done for the College. On behalf of the Administrative Association, Ms. Nogue further thanked the Board of Trustees for approving this unit's collective negotiations agreement at the April 2022 meeting.

***Adjournment***

**Motion** to adjourn the meeting made by Ms. Stewart and seconded by Dr. Mirmanesh. **Motion** carried unanimously. The meeting adjourned at 8:09 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

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RESOLUTION NO. FY2022-170

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE NEW JERSEY COMMUNITY COLLEGE CONSORTIUM FOR WORKFORCE AND ECONOMIC DEVELOPMENT FOR THE NEW JERSEY PATHWAYS TO CAREER OPPORTUNITIES GRANT PLANNING PHASE**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 *et seq*; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and the College has received notice of grant funding from the New Jersey Community College Consortium for Workforce and Economic Development, namely:

“The New Jersey Pathways to Career Opportunities Planning Phase Initiative” in the amount of \$25,714 for FY 2022; and

**WHEREAS**, Camden County College is participating in the planning phase of the “New Jersey Pathways to Career Opportunities” initiative and three of its Centers of Workforce Innovation; and

**WHEREAS**, Camden County College, as a participant in the planning phase for three of 10 Centers of Workforce Innovation (Patient Care, Cybersecurity, and Manufacturing Production and Engineering), will participate in developing new curriculum and strengthening existing education and workforce training pathways aligned with the needs of employers to build an innovative workforce; and

**WHEREAS**, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts \$25,714 from the New Jersey Community College Consortium for Workforce and Economic Development for the New Jersey Pathways to Career Opportunities initiative planning phase for FY 2022; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to accept funds awarded by the New Jersey Community College Consortium for Workforce and Economic Development for the New Jersey Pathways to Career Opportunities initiative planning phase for FY 2022 in the amount of \$25,714.

May 3, 2022

RESOLUTION NO. FY2022-171

**CAMDEN COUNTY COLLEGE BOARD OF TRUSTEES RESOLUTION  
RECOMMENDING THE 2022 OUTSTANDING ALUMNA AWARD**

**WHEREAS**, Charlene Ransom completed an Associate's Degree in Liberal Arts at Camden County College, from which she graduated as a member of the Class of 2005, and then went on to earn a Bachelor of Science in Psychology and Master's Degree in Social Work at Rutgers University – Camden in 2007; and

**WHEREAS**, as the founder and CEO of Beacon of Lite Consulting Agency, Charlene Ransom has dedicated herself to building hope in the lives of others through professional training and coaching, while using her talents for public speaking, leadership development, conflict resolution to benefit our community; and

**WHEREAS**, Charlene Ransom is an accomplished nonprofit fundraiser, certified Trauma Informed Care Trainer, and a Diversity Equity and Inclusion Officer, as well as a steadfast advocate for individuals with special needs and coach for the Special Olympics of South Jersey; and

**WHEREAS**, a mother to one son and grandmother to three, Charlene Ransom discovered her passion to serve early in life and has continued to defy the odds as a result of her resiliency as she insists on empowering others to never give up;

**NOW, THEREFORE, BE IT RESOLVED** that the President and Board of Trustees of Camden County College name Charlene Ransom as the 2022 Outstanding Alumnus Award winner and extend to her, along with congratulations, appreciation for sharing the Camden County College mission of helping others reach their full potential.

**SUMMARY STATEMENT**

This resolution recommends Charlene Ransom to receive the 2022 Outstanding Alumnus Award Presented at the 54th Annual Commencement Ceremony, May 13, 2022.

May 3, 2022

RESOLUTION NO. FY2022-172

**RESOLUTION ADOPTING FY2023 OPERATING AND CAPITAL BUDGETS**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, the College requires an annual operating budget; and

**WHEREAS**, the administration has prepared an operating budget for FY2023 and presented such to the Academic Affairs Committee and Business Affairs Audit and Campus Development Committee on April 19 & 21, 2022 respectively; and

**WHEREAS**, the proposed operating budget for FY2023, is \$64,511,741, which represents 3% increase from the FY2022 approved budget of \$62,556,884; and

**WHEREAS**, the grand total of the capital budget for FY2023, is \$5,313,000 of which \$4,313,000 is included in the FY2023 Chapter 12 application; and

**WHEREAS**, the Business Affairs, Audit and Campus Development Committee has approved the operating budget and capital budget and recommends adoption by the full Board of Trustees;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves and adopts the FY2023 operating budget as proposed in the amount of \$64,511,741 and the FY2023 capital budget as proposed in the amount of \$5,313,000 of which \$4,313,000 is included in the FY2023 Chapter 12 application; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to file the budgets and any associated documents with any and all required government agencies or other appropriate organizations, or other instruments as may be necessary and appropriate in connection therewith, including authorization to publically advertise, schedule and conduct a meeting of the Camden County Board of School Estimates for the purpose of action on the FY2023 operating and capital budgets.

**SUMMARY STATEMENT**

This resolution adopts the FY2023 operating and capital budgets and authorizes a meeting of the Board of School Estimates for the purpose of action on these budgets.

RESOLUTION NO. FY2022-173

**RESOLUTION AMENDING POLICY #427 - CREDIT TUITION & FEES**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

**WHEREAS**, pursuant to the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), the Board of Trustees is specifically empowered to set tuition and fees; and

**WHEREAS**, in accordance with the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), a public hearing was conducted by the Board of Trustees on May 3, 2022 on proposed updates in the College's fees; and

**WHEREAS**, the College's schedule of tuition rates and fees is included in College Policy #427, Schedule A and any changes to such schedule shall take the form of an amendment to Policy #427, Schedule A; and

**WHEREAS**, the administration reviewed the course fees currently in Policy #427, Schedule A in order to update fees; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby authorizes an amendment to Policy # 427, Schedule A of said policy thereby approving the updating of course fees.

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to enact such updates, additions, deletions and incentive offerings.

**SUMMARY STATEMENT**

This resolution amends Policy #427, Schedule A, the updating of course fees effective as of fall 2022.



Camden County College  
*Board of Trustees Policy*

Subject:  Credit Tuition and Fees	Number: 427	Page 1	Of 223
	Date: May 43, 20242		
	Supersedes: May 4, 2021, October 2, 2019, May 7, 2019, May, 1, 2018, March 7, 2017, September 8, 2015, May 5, 2015, October 7, 2014, May 6, 2014, February 4, 2014, October 1, 2013, February 5, 2013, October 9, 2012, May 1, 2012, May 3, 2011, February 1, 2011, May 4, 2010, January 6, 2009 October 7, 2008, May 6, 2008, Feb. 6, 2008, Feb. 7,		
	Last Reviewed: May 4, 2024May 3, 2022		

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**Purpose**

To assess tuition and fees for credit courses.

**Scope**

1. **Procedure for Adoption of Revisions to Tuition/Fee Schedule and for Adoption of Overall College Budget**
  - (a) **Public Hearing.** Prior to adoption of a revision to the College's tuition or fee schedule, or prior to delivery of the overall College budget to the Board of School Estimate pursuant to N.J.S.A 18A: 64A-17, the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the community wishing to address the proposed tuition/fee revisions or budget. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees.
  - (b) **Notice.** Not less than seven (7) days in advance of any public hearing scheduled under subsection (a), the recording secretary of the board shall give notice of the hearing by mailing a copy of the Notice of Public Hearing to at least one of the official newspapers for the College.
2. **Schedule of Credit Tuition and Fees**

The current College tuition and fee rates applicable to full and part-time students are set forth in a Schedule A. To partially recover costs not paid for by the student's county and state of residence, out-of-county students not enrolled under chargeback certification, and out-of-state students are required to pay the applicable Differential Fee listed on Schedule A in addition to tuition. There is no capitation on per credit tuition and fee charges on Schedule A and the charges are applicable to all credits for which the student is registered.
3. **Senior Citizen Rates**

Persons who are 65 years of age or older, will be permitted to enroll in regularly scheduled credit courses without payment of any tuition charges, provided that available classroom space permits and that tuition paying students constitute the minimum number required for the course. Senior citizens will be required to pay all laboratory fees, general service fees, applicable late fees, facility fee, books and other fees listed on Schedule A. Seniors may register beginning the day prior to the start of the term and must do so in person.
4. **National Guard Tuition Waiver**

Members of the New Jersey National Guard and their surviving spouses and children will be permitted to enroll in regularly scheduled credit courses, without payment of any tuition charges pursuant to the provisions of N.J.S.A. 18A:62-24– 8A:62-25.1. However, students enrolled under a New Jersey National Guard tuition waiver will be required to pay all laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A.

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In order to remain eligible for participation in the course(s), the student shall be required to comply with financial aid satisfactory academic progress.

5. **Tuition Waiver for Eligible Participants in Job Training Programs**

A person who has been in the labor market for at least two years and is unemployed or has received a layoff notice as a result of a factory or plant closing will be permitted to enroll without payment of tuition in a job training credit course, pursuant to the provisions of N.J.S.A. 18A:64-13.2– 8A:64-13.4. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A. The Tuition Waiver program is available to Camden County Residents. NJ residents who live outside of Camden County may use the waiver only if their home county community college does not offer the courses that they are taking.

Any individual participating in the job-training course(s) who obtains employment subsequent to the commencement of the semester, shall be permitted to complete the semester in progress as a participant in the program.

In order to remain eligible for participation in this tuition waiver program, the student shall be required to comply with the requirements of financial aid satisfactory academic progress.

6. **Tuition-Free Enrollment for Certain Fire Volunteers and Family Members**

A person who is an active member in good standing of a volunteer fire company or volunteer first aid or rescue squad or association and the dependent children and spouse of a volunteer shall be allowed to enroll for credit courses on a tuition-free basis in an amount not to exceed \$600 per year and a combined maximum of \$2,400 for the member, children and spouse pursuant to the provisions of N.J.S.A. 18A:71-78.1 – 18A:71-78.4. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A.

7. **Financial Incentives for Community**

Camden County Chamber of Commerce Employees & Members will receive 1/3 off tuition. Must take at least 3 credits. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fees, books and other fees listed on Schedule A.

8. **Incentives for High School Students**

Scholarship, in memory of Dr. and Mrs. Otto R. Mauke, for public high school graduates in Camden County, and one homeschool graduate in Camden County. This is a two-year, \$2,000 scholarship (paid in two \$1,000 installments to Camden County College (CCC) in fall and spring semesters) awarded to one graduate from each Camden County public high school who enrolls in CCC in the fall. All Camden County public high schools are eligible to submit one student for the scholarship. Students who have shown improvement or have overcome obstacles in their academic or social lives while in high school are

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eligible. The determination will be made by the guidance department at each high school. Students must have at least a 2.5 GPA and register for a minimum of 12 credits for the fall semester to be eligible for the scholarship. With satisfactory academic progress, the scholarship is renewable for the second year at CCC.

9. **Payment of Tuition/Fees**

- Priority/Early Registration.* “Priority/Early Registration” is available for currently registered students who register prior to the beginning of open registration. In order to avoid cancellation of priority/early registration, students must make a payment in full, have pending financial aid or 3<sup>rd</sup> party sponsorship or elect the installment plan and make the appropriate payment of all tuition and fees by the dates established by the College for priority/early registration.
- Open Registration.* Students registering during the open registration period must make payment in full or elect the installment plan and make the appropriate payment of all tuition charges and other fees at the time of registration.
- Method of Payment.* Payment may be made online, by mail, by phone, by fax or in person. Payment of tuition charges and other fees may be made by cash, check, money order, Visa, MasterCard, Discover and American Express.
- Installment Payment Plan.* Students may elect an installment payment plan. Plan options and applicable fees are listed in Schedule A. When students or authorized users enroll in a plan, the plan agreement includes language and financial information included in standard closed-end disclosures for lending. This disclosure information informs users of the amounts, dates, and terms. When an enrolled user’s plan amounts increase as a result of recalculation, a new disclosure statement is sent. Agreements and disclosures are archived for a minimum of two years after the student becomes inactive.
- Registration Voided.* Registration is not complete until all tuition and fees are paid or college-approved payment arrangements have been made. Prior to the start of the semester, failure to pay tuition and fees when due, or to make approved payment arrangements, as well as payment with checks returned for insufficient funds, will result in the voiding of the student’s registration.
- Withholding Grade and Transcript.* Grade reports and transcripts will not be released until the student’s account balance is brought current.

10. **Tuition Refund Upon Drop/Withdrawal.**

A full refund (100%) of tuition and fees billed will be made to students filing official drops with the appropriate College office prior to the first day of the session in which the courses are scheduled. A

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fifty-percent (50%) refund of tuition and fees charged will be made to students filing official drops with the appropriate College office on or after the first day of the start date of the session in which the courses are scheduled and by the end date of the schedule adjustment period of the session in which the courses are scheduled. No refund will be made for withdrawals after the last day to drop for each session. Refunds to financial aid programs will be made according to applicable regulations of the programs.

11. **Chargeback**

The Chargeback to a sending county for attendance of non-resident students admitted pursuant to N.J.S.A. 18A:64-23 shall be determined in accordance with said statute.

12. **Residency**

Permanent residents of Camden County and nursing school students are entitled to the in-county tuition rate. All others must pay the higher out-of-county or out-of-state or out-of-country tuition rates listed on Schedule A. To qualify as a county resident, a student must meet the requirements of N.J.A.C. 9A:5-1 regarding state residency and domicile. In addition, a student must have permanent residency in the county before first enrolling at the College, as certified by the student upon registration.

United States military personnel and their dependents who are living in New Jersey and enrolled at the College shall be regarded as residents of New Jersey for the purposes of determining tuition.

13. **Collection Agency**

Student accounts that remain delinquent after 360 days after the end of the last semester of registration will be sent to a collection agency after appropriate notices to the students. Selection of the collection agency services will be through a competitive process conducted at least every two years.

Students will be responsible for paying in full past due balances and any collection and/or attorney's fees that may be incurred by or on behalf of Camden County College to satisfy the student's financial obligations.

**Authority**

At the direction of the President, it is the responsibility of department heads to ensure compliance with College policy.

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Schedule A: Tuition and Fees  
Effective Fall ~~2021~~2022

I. **Tuition and Enrollment Fees**

<b>(A)</b>	<b>Tuition</b>		
	Camden County Resident	\$115	per credit hour
	Out-of-County Resident	\$119	per credit hour
	Out-of-State Resident	\$119	per credit hour
	Out-of-Country Resident	\$199	per credit hour
	College Now-On Campus Course	Equivalent of two credit hours tuition	
	College Now-High School Plus	\$150	flat fee
<b>(B)</b>	General Service Fee	\$30	per credit hour
	Facility Fee	\$7	per credit hour
<b>(C)</b>	<b>Transitional Education Pathways for Students with Intellectual Disability (TEPSID) Program</b>	\$7,000	per student/ per year
<b>(D)</b>	<b>Our Lady of Lourdes Nursing Course Fees(*)</b>		
	Course Fee: <del>NOL-102</del> , NOL-110, NOL-120, NOL-130, NOL-215, NOL-225, NOL-235	\$370	per credit hour
	Nursing Fee: <del>NOL-102</del> , NOL-120, NOL-130, NOL-215, NOL-225	\$670	per semester
	Graduation Fee – NOL-225	\$200	flat fee
	Technology Fee – <del>NOL-102</del> , NOL-110, NOL-120, NOL-130, NOL-215, NOL-225, NOL-235	\$150	per semester
<b>(E)</b>	<b>Lourdes Institute for Wholistic Studies (*)</b>		
	MAS 200	<del>\$498</del> <del>\$200</del>	per credit hour
	MAS 201	<del>\$1,575</del> <del>\$1,600</del>	per credit hour
	MAS 205	\$325	per credit hour
	MAS 209	\$163	per credit hour
	MAS 211	\$250	per credit hour
	MAS 220	\$350	per credit hour
	MAS, 215, 225, 230, 243,	\$165	per credit hour
	MAS 240	<del>\$230</del> <del>233</del>	per credit hour
	MAS 241	\$213	per credit hour
	MAS 255	\$334	per credit hour
	MAS 260	\$209	per credit hour
	MAS 261	<del>\$173</del> <del>175</del>	per credit hour
<b>(F)</b>	<b>Camden County College Nursing Program</b>		
	<u>Practical Nursing Program (PRN.CT)</u>	<u>\$300</u>	<u>per semester</u>
	<u>PN to RN Program (NUR.AS)</u>	<u>\$325</u>	<u>per semester</u>

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(\*) These fees are collected by the College on behalf of Our Lady of Lourdes. The fees are established by the school, not the College.

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II. Camden County College Course Fees			
(a)	Online Courses	\$35	per course
(b)	All Other Course Fees (see attached list)		
(c)	Hourly Instruction Charge (if applicable)	\$65	per contact hour that exceeds number of credits for course
III. Service Fees			
(a)	Transcript Fee	\$10	per request
(b)	Duplicate Diploma Fee	\$22	without cover
(c)	Installment Plan Fee		
	<b>Option 1: 6 Installments</b> Plan Enrollment Fee Installment 1: (10%) Installment 2: (20%) Installment 3: (20%) Installment 4: (20%) Installment 5: (20%) Installment 6: (10%)	\$10	Installment dates will change with each fall and spring semester
	<b>Option 2: 5 Installments</b> Plan Enrollment Fee Installment 2: (25%) Installment 3: (25%) Installment 4: (20%) Installment 5: (20%) Installment 6: (10%)	\$20	Installment dates will change with each fall and spring semester
	<b>Option 3: 4 Installments</b> Plan Enrollment Fee Installment 2: (50%) Installment 3: (25%) Installment 4: (25%) Installment 5: (25%)	\$30	Installment dates will change with each fall and spring semester
	<b>Option 4: 3 Equal Installments</b> Plan Enrollment Fee Installment 2: (25%) Installment 4: (25%) Installment 5: (25%)	\$40	Installment dates will change with each fall and spring semester
	<b>Option 5: 2 Equal Installments</b> Plan Enrollment Fee Installment 2: (50%) Installment 5: (50%)	\$50	Installment dates will change with each fall and spring semester
	Payment Plan Fee for Past Due Balances	\$25	Per payment plan
	Late Payment Fee	\$35	On all installment payments
(d)	Testing and Assessment Fees	\$25	

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	Credit by Exam	\$40	
	Credit by Portfolio Assessment	\$40 plus \$10	per awarded credit
	Placement Retest	\$5 (maximum of \$15)	per test section
	Placement Score Transfer Request	\$15	per institution
	Thomas Edison Testing	\$15	
	Computerized English Comp. Makeup Final Exam	\$15	
	Distance Learning Test	\$25	
	Career Inventory Test	\$73	
	CLEP & Dantes Test	\$15	plus cost of exam
	GED Test	\$50	full battery
	GED Retest	\$10	per test
	Test of Essential Academic Skills (TEAS)	\$60	per test
<b>IV.</b>	<b><u>Penalties</u></b>		
(a)	Late Registration and Schedule Adjustment Fee	\$35	per schedule adjustment session
(b)	Non-Sufficient Funds Fee for Returned Checks	\$35	per occurrence
(c)	Late Payment on Installment Plan	\$35	per month
(d)	Library Fine for Overdue Items	\$0.10	per day, per item
(e)	Collection Agency Fee (Effective for accounts placed on or after 7/1/2018)	<del>48</del> 15%/ <del>20</del> 19%	per placement amount
(f)	Traffic and Parking Fines for First Violation		
	Improper/No Display of Decal/Permit	\$25	
	MCV Processing Fee	\$5	
	Parking in Reserved Space	\$25	
	Improper Parking (defined)	\$25	
	Parking in Handicapped Space	\$100	
	Parking in Fire Zone	\$25	
	Careless Driving (defined)	\$25	
	Driving Off Roadway	\$25	
	Entering Controlled Area	\$25	
(g)	Smoking Policy Violation	\$25	
(h)	Littering Violation	\$25	

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Course	Course Name	Fee Per Credit
ACC-213	Computerized Acct	\$17
ALH-105	Electrocardiography	\$17
ALH-110	Waived Laboratory Experience	\$50
ALH-115	Basic Phlebotomy Tech	\$17
ALH-116	Phlebotomy Clinical Practicum	\$42
ALH-121	Basic Skills Allied Hlth Prof	\$12
ALH-122	Certified Nurse Aide	\$42
ALH-130	Home Health Aides: Expanded	\$12
ANT-101H	Hon Gen Anthropology	\$12
ARA-101	Elementary Arabic I	\$12
ARA-102	Elementary Arabic II	\$12
ART-104	Introduction to Visual Arts	\$12
ART-121	Basic Drawing I	\$17
ART-123	Basic Drawing I - AFA Majors	\$17
ART-124	Basic Drawing I - AFA Majors	\$17
ART-134	Life Drawing I	\$17
ART-136	Watercolor	\$17
ART-139	Mural Painting	\$17
ART-143	Sculpture I - AFA Majors	\$17
ART-144	Sculpture II - AFA Majors	\$17
ART-145	Painting I - AFA Majors	\$17
ART-146	Painting II - AFA Majors	\$17
ART-151	Ceramics & Pottery I	\$17
ART-103H	Honors Visual Culture	\$12
ART-153	Ceramics-Pottery I-AFA Majors	\$17
ART-154	Ceramics-Pottery II-AFA Major	\$17
ART-166	Two Dimensional Design - AFA	\$17
ART-167	Three Dimensional Design-AFA	\$17
ART-168	Arts & the Community	\$17
ASC-106	Office Procedures / Vet Techs	\$15
ASC-107	Calculations for Vet Techs	\$15
ASC-111	Animal Biology	\$21
ASC-112	Prin Animal Husbandry	\$15
ASC-115	Small Animal NsgI/Vet Techs	\$32



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ASC-200	Dental Tech/Vet Techs	\$21
ASC-213	Lab Animal Science	\$34
ASC-214	Small Animal Nursing II	\$40
ASC-215	Farm Animal Nursing	\$40
ASC-220	Hematology for Vet Techs	\$24
ASC-235	Clinical Lab for Vet Techs	\$23
ASC-236	Radiology for Veterinary Techs	\$22
ASC-240	Parasitology	\$21
ASC-261	Pathology for Vet Techs	\$15
ASC-270	Veterinary Pharm	\$15
ASC-292	Small Animal Co-op	\$42
ASL-101	American Sign Language I	\$12
ASL-102	American Sign Language II	\$12
ASL-103	Fingerspelling	\$12
ASL-201	American Sign Language III	\$12
ASL-202	American Sign Language IV	\$12
AUT-101	Automotive Fundamentals	\$17
AUT-111	Automotive Brake Systems	\$17
AUT-121	Automotive Steering/Suspen Sys	\$17
AUT-131	Automotive Heating & Air Cond	\$17
AUT-141	Automotive E & E Principles	\$17
AUT-151	Automotive Engine Fundamentals	\$17
AUT-242	Automotive E & E Systems	\$17
AUT-252	Advanced Automotive Engines	\$17
AUT-253	Automotive Engines	\$17
AUT-261	Manual Drive Trains and Axles	\$17
AUT-262	Auto Transmissions/Transaxles	\$17
AUT-271	Advanced Auto Systems I	\$17
AUT-272	Advanced Auto Systems II	\$17
BHC-103	Applied Behavioral Analysis	\$12
BIO-010	Prep for Biology	\$17
BIO-106	Living in the Environ	\$17
BIO-111	Biology I-Science	\$17
BIO-112	Biology II-Science	\$17
BIO-117	Basic Anatomy & Physiology I	\$17
BIO-118	Basic Anatomy & Physiology II	\$17
BIO-121	Basic Microbiology	\$17
BIO-130	Plants & Society	\$17

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BIO-140	The Microbial World	\$17
BIO-140H	Honors – The Microbial World	\$17
BIO-206	Envir. Sci:Theory & Appl	\$17
BIO-210	Human Anatomy & Phys	\$17
BIO-211	Anatomy & Phys I	\$17
BIO-212	Anatomy & Phys II	\$17
BIO-220	Elements Microbiology	\$17
BIO-221	Microbiology I	\$20
BIO-222	Microbiology II	\$20
BIO-225	Intro to Plant Biology	\$17
BIO-235	Cell Biology	\$20
BIO-240	Genetics	\$20
BIO-255	Research Experience in Biology	\$17
BIT-200	Introduction to Biochemistry	\$17
BIT-201	Applications in Biotechnology	\$32
BIT-202	Instrumental Analysis	\$20
BIT-205	Biotechnology Internship	\$20
CAD-101	Comp Aided Eng Graph	\$17
CAD-102	Ad Comp Aid Eng/Graph	\$17
CAD-106	Engineering Graphics	\$17
CAD-107	Parametric Design/Auto Desk Invent	\$17
CAD-201	CADD App:MicroStation	\$17
CAD-202	Advanced CADD Project	\$17
CAD-204	Project Design I	\$17
CAD-205	Architecture CADD Using Revit	\$17
CAD-206	Solids Modeling: Solids Work	\$17
CAD-208	Autocad Civil 3D Level I	\$17
CGR-101	Elect Layout & Design	\$28
CGR-102	Elect Pub/Prepress	\$28
CGR-103	Printing Technology	\$28
CGR-104	Digital Design Fundamentals	\$17
CGR-105	Podcasting	\$28
CGR-106	Print Publishing	\$17
CGR-111	Comp Graphic Des I	\$28
CGR-112	Comp Graphic Des II	\$28
CGR-113	Web Page Design I	\$28
CGR-114	Typography I	\$28
CGR-115	Digital Storytelling	\$17

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CGR-121	Multimedia Technology I	\$28
CGR-122	Multimedia Tech II	\$28
CGR-123	Interactive Interface Design	\$17
CGR-125	Game Design & Development I	\$17
CGR-126	Illustration I	\$28
CGR-127	Illustration II	\$28
CGR-200	Game Design & Development II	\$28
CGR-205	Graphics For The Web	\$28
CGR-213	Computer Graphic Des III	\$28
CGR-214	Web Page Design II	\$28
CGR-215	Web Multimedia	\$28
CGR-220	Web Development	\$28
CGR-231	Video Imag Tech I	\$28
CGR-232	Video Imag Tech II	\$28
CGR-233	Video Imaging Tech III	\$28
CGR-235	Video Production	\$28
CGR-239	2D Animation	\$28
CGR-240	Video Production II	\$28
CGR-241	Computer Animation I	\$28
CGR-242	Computer Animation II	\$28
CGR-243	Computer Animation III	\$28
CGR-244	Special Effects	\$28
CGR-245	2D Animation II	\$28
CGR-251	Presentation Graphics	\$28
CGR-252	Portfolio Design	\$17
CGR-253	Digital Illustration	\$28
CGR-255	Game Design & Development III	\$28
CGR-256	Game Design/Dev Final Project	\$28
CGR-260	Comic Book Design	\$28
CHI-101	Elementary Chinese I	\$12
CHI-102	Elementary Chinese II	\$12
CHM-010	Prep for Chemistry	\$17
CHM-101	General Chemistry I	\$17
CHM-101H	Honors Gen Org & Biolog Chem I	\$17
CHM-102	General Chemistry II	\$17
CHM-111	Chemistry I-Science	\$17
CHM-112	Chemistry II	\$17
CHM-120	Chemistry-Fire Sci	\$17

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CHM-130	Gen Org/Bio Chem-DH	\$17
CHM-140	Chemistry & Society	\$17
CHM-140H	Honors Chem & Society	\$17
CHM-145	Intro to Forensic Science	\$17
CHM-150	Chemistry of Art Materials	\$17
CHM-160	Fundamentals of Food Science	\$17
CHM-221	Organic Chemistry I	\$17
CHM-222	Organic Chemistry II	\$17
CIM-101	Machine Shop Practices	\$17
CIM-110	Intro to Technical Careers	\$12
CIM-115	Microcontroller Applications	\$17
CIM-202	Conventional Machinist	\$17
CIM-211	PLC Programming	\$17
CIM-212	Advanced PLC Programming	\$17
CIM-219	CNC Machinist	\$17
CIM-221	CNC Programming & CAM	\$17
CIM-222	Advanced CNC & CAM	\$17
CIM-231	Motors, Controllers & Sensors	\$17
CIM-251	CIM Integration/Project	\$22
CIM-255	Precision Machining Project	\$17
CIS-005	Computer Fundamentals	\$17
CIS-101	Personal Comp Apps	\$17
CIS-102	Spreadsheets	\$17
CIS-103	Database Management	\$17
CIS-181	Linux/UNIX Essentials	\$17
CIS-187	Linux/Unix Admin I	\$17
CIS-191	Internet: Tools and Techniques	\$17
CIS-192	Practical Appl of Website Mgt	\$17
CIS-206	Adv Computer Concepts/Apps	\$17
CIS-225	Project Management Essentials	\$17
CIS-231	Sys Analysis & Des	\$17
CIS-236	SQL Fundamentals II	\$17
CIS-237	Relational Database Concepts	\$17
CIS-238	Database Security & Protection	\$17
CIS-241	Relational Datab Mgt I	\$17
CIS-242	Relational Datab Mgt II	\$17
CIS-243	Relational Datab Mgt III	\$17
CIS-245	Database Admin Using Oracle	\$17

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CIS-246	Database Admin Oracle II	\$17
CIS-282	UNIX OSD: Disk Subsystem	\$17
CIS-284	Shell Programming Under UNIX	\$17
CIS-285	Linux-Unix Networking Security	\$17
CIS-287	TCP/IP Communications/UNIX	\$17
CIS-288	Linux/UNIX Administration	\$17
CIS-289	Linux/Unix Server Security	\$17
COL-010	The College Experience	\$12
COM-103	Intro to Journalism	\$12
COM-141	Intro to Broadcasting I	\$12
COM-143	Intro to Electronic Media	\$12
COM-145	Intercultural Comm	\$12
COM-206	Video Field Production	\$17
COM-208	New Media Promotions	\$17
CSC-101	Computer Literacy	\$17
CSC-102	Information Lit in Digital Era	\$17
CSC-102H	Honors Information Lit in Dig Era	\$17
CSC-105	Fundamentals of Programming	\$17
CSC-111	Introduction to Programming	\$17
CSC-120	Programming for New Media	\$17
CSC-121	Structured Prog(C++)	\$17
CSC-122	Computer Sci I	\$17
CSC-151	HTML Programming	\$17
CSC-152	JavaScript for the Web	\$17
CSC-161	Intro to Java	\$17
CSC-213	Visual Basic I	\$17
CSC-214	Visual Basic II	\$17
CSC-215	Visual Basic III	\$17
CSC-223	Computer Sci II	\$17
CSC-224	Advanced C++	\$17
CSC-226	Programming Languages	\$17
CSC-240	Computer Organization	\$17
CSC-252	XML & Related Tech I	\$17
CSC-262	Advanced Java	\$17
CSC-263	Web Component Dev in Java	\$17
CST-102	Intro to Networking	\$17
CST-103	Microcomputer Op Sys I/Wkst	\$17
CST-106	Microcomputer Op Sys II/Serv	\$17

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CST-109	Building/Upgrading/Repairing	\$17
CST-201	Advanced Networking	\$17
CST-204	Computer and Network Security	\$17
DAS-111	Fundamentals of Chairside Assisting	\$42
DAS-120	Dental Radiology	\$42
DAS-125	Preventive Dentistry	\$21
DAS-141	Biological Science for the Dental Assistant	\$0
	Infection Control for the Dental Assistant	\$21
DAS-143	Dental Laboratory Procedures I	\$21
DAS-151	Dental Laboratory Procedures II	\$21
DAS-152	Supervised Clinical Experience	\$21
DAS-160	Dental Radiology	\$42
DHY-120	Dental Anatomy	\$42
DHY-130	Dent Hyg I – Pre-Clin	\$42
DHY-151	Dent Hyg II – Clinic	\$42
DHY-152	Dent Lab Procedures	\$42
DHY-162	Local Dental Anesthesiology	\$42
DHY-252	Dent Hyg III – Clinic	\$42
DHY-253	Dent Hyg IV – Clinic	\$42
DHY-254	Learning Communities I	\$12
EDU-104	Creative Arts: Early Chd Learn	\$12
EED-205	E/E Principles	\$17
EET-101	Introduction to Electricity and Electronics	\$17
EET-105	Electrical Circuits	\$17
EET-201	Electronics I	\$17
EET-211	Electronics II	\$17
EET-212	Electronic Communications	\$17
EET-213	Digital Circuits	\$17
EET-221	Robotics	\$17
EET-241	Electronic Projects	\$17
EET-251	Introduction to Engineering	\$17
EGR-101	Technical Drawing	\$17
EGR-103	Statics	\$12
EGR-201	Engineering Circuit Analysis	\$17
EGR-211	Elec/Computer Engine: Digital	\$17
EGR-250		

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EGR-251	Elec/Computer Engine: Electronic	\$17
EMT-100	Emergency Medical Tech	\$42
EMT-101	Emergency Med Technician	\$42
ENG-005	Pathways to Reading & Writing	\$12
ENG-011	Reading Skills I	\$12
ENG-012	Reading Skills II	\$12
ENG-013	Reading Skills III	\$12
ENG-021	Writing Skills I	\$12
ENG-022	Writing Skills II	\$12
ENG-023	Writing Skills III	\$12
ENG-101	English Comp I	\$12
ENG-101H	Honors English Comp I	\$12
ENG-102	English Comp II	\$12
ENG-102H	Honors English Comp II	\$12
ENG-221	Creative Writing	\$12
ENG-241	Technical Writing	\$12
ESL-002	Intro ESL Writing & Grammar	\$12
ESL-003	Intro ESL Reading & Oral Grammar	\$12
ESL-061	ESL Write & Grammar 1	\$12
ESL-062	ESL Write & Grammar 2	\$12
ESL-063	ESL Write & Grammar 3	\$12
ESL-071	ESL Read & Vocabulary 1	\$12
ESL-072	ESL Read & Vocabulary 2	\$12
ESL-073	ESL Read & Vocabulary 3	\$12
ESL-081	ESL Listening & Speaking 1	\$12
ESL-082	ESL Listening & Speaking 2	\$12
ESL-083	ESL Listening & Speaking 3	\$12
ESL-094	English for Academic Purposes	\$12
FIR-106	NJ Firefighter II	\$12
FLM-105	Film: Struct Light Sound Space	\$17
FLM-110	Filmmaking I	\$17
FLM-210	Filmmaking II	\$17
FNS-200	Comm Nutrition Rotation	\$17
FNS-220	Quantity Food Production	\$19
FNS-240	Food Service Rotation	\$17
FNS-250	Clinical Nutrition Rotation	\$17
FRE-101	Elem French I	\$12
FRE-102	Elem French II	\$12

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FRE-201	Inter French I	\$12
FRE-202	Inter French II	\$12
FRE-203	Introduction to French Culture	\$12
FSC-110	Intro to Forensic Osteology	\$17
FSC-120	Intro to Forensic Toxicology	\$17
GER-101	Elementary German I	\$12
GER-102	Elementary German II	\$12
GER-201	Inter German I	\$12
GRK-101	Elem Classical Greek I	\$12
GRK-102	Elem Classical Greek II	\$12
HIT-101	Intro to Health Information	\$17
HIT-110	Health Informatics	\$17
HIT-115	Healthcare Reimbursement	\$12
HIT-120	Medical Terminology	\$12
HIT-130	Intro to Ambulatory Coding	\$12
HIT-134	Basic Pathophysiology	\$12
HIT-135	Medical Coding Internship	\$12
HIT-140	Diag & Procd Coding I	\$12
HIT-150	Technical Practical Experience	\$12
HIT-202	Stat Meth for Health Info	\$17
HIT-205	Legal & Ethical Issues in HIT	\$12
HIT-215	Advanced Ambulatory Coding	\$17
HIT-220	Professional Practice Exp	\$12
HIT-235	Org Resources, Qi & Pi	\$17
HIT-240	Diag & Procd Coding II	\$17
HPE-107	Badminton	\$12
HPE-108	Aerobic Dance	\$12
HPE-110	Coed Aerobic Fit/Exer	\$12
HPE-113	Volleyball	\$12
HPE-114	Personalized Fitness	\$12
HPE-119	Cardio Kickboxing	\$12
HPE-120	Fitness with Balls & Bands	\$12
HPE-121	Beginning Golf	\$12
HPE-122	Inter Golf	\$12
HPE-123	Taekwondo I	\$12
HPE-124	Tai Chi	\$12
HPE-125	Self-Defense I	\$12
HPE-126	Pilates Based Conditioning	\$12



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HPE-127	Exercise Tech/Prescription	\$12
HPE-128	Taekwondo II	\$12
HPE-131	Beginning Tennis	\$12
HPE-141	Hatha Yoga	\$12
HPE-142	Inter Hatha Yoga	\$12
HPE-143	Intro/Holistic Prac	\$12
HPE-145	Wellspring Fit Lab I	\$12
HPE-146	Wellspring Fit Lab II	\$12
HPE-161	Weight Training	\$12
HPE-162	Inter Weight Training	\$12
HPE-170	First Aid/Safety/Prev	\$17
HPE-180	Community CPR/ARC	\$25
	Basic Life Support (BLS) "C"	
HPE-181	Course AHA	\$34
HPE-195	Concepts of Ind/Dual Sports	\$17
HPE-201	Intro to Sport Management	\$12
HPE-211	Thry/App Phy Train I	\$12
HPE-220	Exercise Physiology	\$17
HSR-001	Self Advocacy Dev Disabilities	\$17
IEP-201	ASL for Interpreters	\$12
IEP-202	Consec Interpreting	\$12
IEP-203	Simul Interpreting	\$12
IEP-204	Interpreting Seminar	\$12
IEP-205	Voicing	\$12
IEP-207	Interpreting Pract	\$12
IEP-208	Two-Way Bilingual Immersion	\$12
IEP-209	Interpret/Spec Setting	\$12
IEP-211	Lang Develop/Ed Interpreter	\$12
IEP-212	Legal/Ethical Issues Ed Interp	\$12
IEP-213	Curr Dev/Meth Instru/Edu Int	\$12
IEP-214	Deaf-Blind Int Strat/Edu Int	\$12
ITA-101	Elementary Italian I	\$12
ITA-102	Elementary Italian II	\$12
ITA-201	Inter Italian I	\$12
ITA-202	Inter Italian II	\$12
LAT-101	Elementary Latin I	\$12
LAT-102	Elementary Latin II	\$12
LAT-201	Inter Latin I	\$12

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LFO-101	Intro Photonics & Photo Safety	\$17
LFO-103	Laser Safety/App in Medicine	\$17
LFO-201	Photonic Materials	\$17
LFO-211	Photo Optic Prin/Comp	\$17
LFO-212	Pulsed & CW Lasers	\$17
LFO-221	Photonic & Electro-Opt Devices	\$17
LFO-231	Photonic Measurements	\$17
LFO-241	Intro to Fiber Optics	\$17
LFO-242	Advanced Fiber Optics	\$17
LFO-243	Fiber Optic Comm/Install	\$17
LFO-294	Fiber Optic Project	\$17
MET-221	Quality Control	\$17
MET-231	Strength of Materials	\$17
MET-232	Manufacturing Processes	\$17
MET-233	Project Design	\$17
MET-237	Manufacturing Methods	\$17
MET-241	Machine Design	\$17
MET-242	Design of Machine Elements	\$17
MKT-125	Prin of E-Commerce	\$12
MTH-005	Consumer Math	\$12
MTH-011	Prealgebra	\$12
MTH-029	Elem Algebra Traditional	\$12
MTH-100	Algebraic Concepts	\$12
MTH-101	Concepts of Math	\$12
MTH-103	Topics in Mathematics	\$12
MTH-105	Math Sys I: Structures	\$12
MTH-106	Math Sys II: Geometry	\$12
MTH-107	Math For Liberal Arts	\$12
MTH-109	Intermediate Algebra Extended	\$12
MTH-111	Intro to Statistics	\$12
MTH-112	Elem of Statistics II	\$12
MTH-114	College Algebra/Bus & Soc Sci	\$12
MTH-117	Explorations in Math Thoughts	\$12
MTH-117H	Honors Explor Math Thoughts	\$12
MTH-120	College Algebra	\$12
MTH-122	Applied Calculus	\$12
MTH-123	Pre-Calculus Math I	\$12
MTH-124	Pre-Calculus Math II	\$12

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MTH-125	Accelerated Precalc	\$12
MTH-129	Discrete Math	\$12
MTH-130	Trig & Analytic Geom	\$12
MTH-132	Statistics for Tech	\$12
MTH-134	Biostatistics	\$17
MTH-140	Calculus I	\$12
MTH-140H	Honors Calculus I	\$12
MTH-145	Linear Algebra	\$12
MTH-150	Calculus II	\$12
MTH-171	Statistics I	\$12
MTH-172	Statistics II	\$12
	Mathematical Systems III: Structures	
MTH-205	II	\$12
MTH-210	Calculus III	\$12
MTH-220	Differential Equations	\$12
MUS-104	Aural Theory I	\$12
MUS-106	World Music Cultures	\$12
MUS-125	Class Piano I	\$16
MUS-127	Fund of Music/Sound Engineers	\$17
MUS-128	Keyboarding Tech for Sound Eng	\$17
MUS-129	Intro to Audio Recording	\$17
MUS-131	MIDI	\$12
MUS-133	Audio Recording Techniques I	\$17
MUS-134	Audio Recording Techniques II	\$17
MUS-135	MIDI/DAW I	\$17
MUS-136	MIDI/DAW II	\$17
MUS-200	Aural Theory II	\$12
MUS-201	Class Piano II	\$16
MUS-227	Live Sound Recording	\$17
MUS-229	Basic Studio Maintenance	\$17
MUS-230	Audio Production	\$17
MUS-231	Mixing Audio	\$17
MUS-232	Sound Design	\$17
MUS-233	Adv. Audio Production & Mixing	\$17
NUR 108	Foundations of Practical Nursing	\$500 flat fee
NUR 109	Practical Nursing I	\$560 flat fee

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NUR-110	Maternal Child Prac Nursing	\$130
NUR-111	Practical Nursing II	\$660 flat fee
	Trends/Issues/Advan Practical	
NUR-112	Nursing	\$340 flat fee
NUR-116	Practical Nursing/Mental Hlth	\$134

NUR-219	Transition to Prof Nursing	\$150
NUR-220	Nursing I	\$500 flat fee
NUR-221	Nursing II	\$650 flat fee
NUR-223	Nursing III	\$650 flat fee
OMT-103	Oph Optics/Medical Tech	\$17
OMT-104	Clinical Procedures I	\$17
OMT-203	Clinical Rotation I	\$28
OMT-204	Clinical Procedures II	\$12
OMT-213	Clinical Rotation II	\$42
OPH-104	Ophthalmic Lab I	\$17
OPH-105	Ophthalmic Lab II	\$17
OPH-111	Ophth Mat Lec I	\$17
OPH-112	Ophth Mat Lec II	\$17
OPH-130	Anatomy of the Eye	\$17
OPH-131	Intro Contact Lenses	\$17
OPH-203	Ophth Mat Lab III	\$17
OPH-204	Ophth Mat Lab IV	\$17
OPH-220	Optic Principles	\$17
OPH-232	Contact Lens Fit I	\$17
OPH-233	Contact Lens Fit II	\$17
OPH-240	Ophthalmic Disp I	\$17
OPH-241	Ophthalmic Disp II	\$17
OPH-250	Ophthalmic Clinic I	\$44
OPH-251	Ophthalmic Clinic II	\$44
OPH-270	Ophth Disp Off Proced	\$17
OST-110	Microcomputer Keyboarding	\$17
OST-111	Keyboarding I	\$17
OST-112	Keyboarding II	\$17
OST-113	Keyboarding & Doc Proc	\$17
OST-123	Intro Microsoft Word	\$17
OST-131	Shorthand I	\$17

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OST-151	PowerPoint	\$17
OST-201	Virtual Entrepreneurship I	\$12
OST-202	Virtual Entrepreneurship II	\$12
OST-205	Digital Tools Virtual Business	\$12
OST-213	Keyboarding III	\$17
OST-241	Admin Office Procedures	\$12
PAR-101	Intro Paralegal Studies	\$12
PAR-102	Litigation & Civil Procedures	\$12
PAR-201	Legal Research & Writing I	\$17
PAR-202	Legal Research & Writing II	\$17
PAR-203	Family Law	\$12
PAR-204	Real Estate Law	\$12
PAR-205	Estate and Probate	\$12
PAR-207	Bankruptcy Basics	\$12
PAR-210	Law Office Management	\$17
PHO-101	Photography I	\$20
PHO-102	Photography II	\$20
PHO-111	Hist of Photography	\$12
PHO-221	Studio Photography	\$20
PHO-226	Digital Photography	\$20
PHO-291	Indep Study-Photo	\$17
PHY-101	Physics I	\$17
PHY-102	Physics II	\$17
PHY-103	Physics I Non-Science	\$17
PHY-201	Physics III	\$17
PHY-202	Physics IV	\$17
PHY-203	Applied Optics	\$17
RUS-101	Elementary Russian I	\$12
RUS-102	Elementary Russian II	\$12
SLS-201	ASL Linguistics	\$12
SLS-202	American Deaf Culture	\$12
SLS-203	Intro to Interpreting	\$12
SPA-101	Elementary Spanish I	\$12
SPA-102	Elementary Spanish II	\$12
SPA-201	Inter Spanish I	\$12
SPA-202	Inter Spanish II	\$12
SPA-203	Intro to Hispanic Culture	\$12
SPA-204	Conversational Spanish	\$12

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SPE-102	Public Speaking	\$12
SPE-102H	Honors Public Speaking	\$12
SPE-211	Interpersonal Comm	\$12
SRG-102	Fundamentals of Surgical Technology	\$168 flat fee
SRG-112	Surgical Procedures I	\$42
SRG-118	Clinical Rotation I	\$25
SRG-212	Surgical Procedures II	\$12
SRG-218	Clinical Rotation	\$25
THE-131	Voice & Diction	\$12
THE-141	Acting I	\$12
THE-233	Playwriting	\$12
THE-242	Acting II	\$12
THE-253	Stagecraft I	\$12

RESOLUTION NO. FY2022-174

**RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE  
APPROVING CHAPTER 12 FINANCING FOR CAMDEN CAMPUS RENOVATIONS;  
POLK HALL RENOVATIONS; REGIONAL EMERGENCY TRAINING CENTER  
UPGRADES**

**WHEREAS**, N.J.S.A. 18A-64A-17 requires Camden County College (the "College") to submit an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay for the coming year to the Camden County Board of School Estimate ("BSE"); and

**WHEREAS**, the Board of Trustees of the College (the "Board") examined the need for capital improvements on the land owned by the College; and

**WHEREAS**, the Board determined it necessary to make certain capital improvements on the Blackwood Campus, Camden Campus, and Regional Emergency Training Center (RETC), to enable the College to continue to deliver an excellent education to the residents of the County of Camden in an efficient and cost effective manner; and

**WHEREAS**, the Board determined it necessary to approve the capital projects and plans for the necessary improvements and infrastructure maintenance and upgrades necessary to ensure the mission of the institution; and

**WHEREAS**, the Board has accordingly authorized the renovation of the Camden Campus;  
and

**WHEREAS**, the College needs to make renovations to Polk Hall; and

**WHEREAS**, the College needs to make upgrades at RETC; and

**WHEREAS**, the additional funding presently available in Chapter 12 funding is \$4,313,000; and

**WHEREAS**, the financing of this year's Chapter 12 funding for the Projects requires the consent and approval of the BSE;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF  
THE CAMDEN COUNTY COLLEGE**, as follows:

1. The Board hereby approves a request for funds in an amount of \$4,313,000 to be used for the projects described above; and
2. The Board hereby approves and authorizes the funds approved hereby to be used alone or in conjunction with other funds of the College, or other funds to be secured in the future by the College; and
3. The Board hereby approves and authorizes the projects described above; and
4. The Board hereby authorizes the reimbursement of any expenditures made by the College in furtherance of these authorized projects or costs of bonding done in advance of the Bonds

May 3, 2022

RESOLUTION NO. FY2022-174

issued to finance these projects to the extent permitted by the BSE, County, and the law;  
and

5. The Board hereby authorizes submission of the proposed additional financing of the Project to the BSE for its approval; and
6. The President of the College or his designee is hereby authorized to provide to the BSE such documentation as may be required or necessary to obtain the approval of the additional Project financing from the BSE; and
7. The Board hereby requests approval from the Board of School Estimate of the additional financing of the Project in an amount not to exceed \$4,313,000; and
8. The President of the College, the Chairman of the Board, the Secretary of the Board and the Treasurer of the Board are each hereby individually and/or severally authorized and directed to execute and deliver, in the name of the College and on its behalf such certificates and other ancillary documents and instruments as may be necessary or desirable to effectuate the purpose of this Resolution and all matters related thereto.

**SUMMARY STATEMENT**

This Resolution authorizes the Chapter 12 funding in the amount of \$4,313,000 for Camden Campus Renovations; Polk Hall Renovations; RETC Upgrades.

It also authorizes the application to the Board of School Estimate, the County and State for the approval and bonding of the Fiscal Year 2023 Chapter 12 Funding necessary to complete these projects. To the extent that the Resolution does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022



RESOLUTION NO. FY2022-175

**RESOLUTION AUTHORIZING AGREEMENT WITH THE NEW JERSEY JUVENILE JUSTICE COMMISSION FOR HIGHER EDUCATIONAL AND VOCATIONAL PATHWAYS**

**WHEREAS**, the Board of Trustees are charged and empowered to take actions consistent with the mission of the College by N.J.S.A. 18A-64A-12; and

**WHEREAS**, Camden County College and the New Jersey Juvenile Justice Commission (JJC) are willing to participate in this initiative and are willing to work together to support the implementation of a program to provide educational support services and vocational pathways to at-risk and court-involved youth who are placed in the supervision of the JJC; and

**WHEREAS**, in order to implement this program beginning in May 2022, Camden County College must secure an agreement with the JJC who will refer eligible students to Camden County College and the terms under which Camden County College will provide services under this initiative; and

**WHEREAS**, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to enter into this agreement; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves such an agreement as described herein with the New Jersey Juvenile Justice Commission for the purposes of carrying out this program for at-risk, court-involved youths with the specific courses, curriculum, scope of the individual programs , and costs and payments to the College for such services to be developed and agreed to by the parties as specific amendments and attachments as addendums to this base agreement; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes an agreement with the New Jersey Juvenile Justice Commission for implementation of the at-risk, court-involved youth for the term May 15, 2022 to June 15, 2023 as a base understanding subject to agreement as to particular courses, scope, curriculum, costs and compensation. The parties will cooperate in identifying youths or who are at risk and will benefit from the instruction and support services of the College, and will add to this base agreement to implement the specifics.

May 3, 2022

RESOLUTION NO. FY2022-176

**RESOLUTION AUTHORIZING THE DISPOSAL OF NON-FUNCTIONING VEHICLE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

**WHEREAS**, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	2009 Tomberlin Emerge 500LE Golf Cart (VIN #5TSTE2430AG121359)	Disposal/Parts

**WHEREAS**, the 2009 Tomberlin Emerge 500LE golf cart was acquired by Camden County College and is past its useful life; and

**WHEREAS**, Craig Giunta, Supervisor, Mechanics Department, recommends that, pursuant to NJSA 18A:64A-12 (m), this vehicle is no longer usable for any other College purposes and requests such a finding by the Board and the Board gives authorization to dispose of it by utilizing it for parts or fire training; and

**WHEREAS**, it is the recommendation of Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2009 Tomberlin Emerge 500LE golf cart (VIN #5TSTE2430AG121359); and

**NOW, THEREFORE, BE IT RESOLVED** that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is no longer necessary for College purposes others than those cited and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

**SUMMARY STATEMENT**

This resolution authorizes the disposal of the 2009 Tomberlin Emerge 500LE golf cart (VIN #5TSTE2430AG121359) used by College staff, which is non-functioning.

RESOLUTION NO. FY2022-177

**RESOLUTION AUTHORIZING THE DISPOSAL OF NON-FUNCTIONING  
VEHICLE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

**WHEREAS**, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	1988 International Stake Body Dump Truck (#13) (VIN #1HTLFCFLXJH614008)	Disposal/Parts

**WHEREAS**, the 1988 International Stake Body Dump Truck (#13) was acquired by Camden County College and is past its useful life; and

**WHEREAS**, Craig Giunta, Supervisor, Mechanics Department, recommends that, pursuant to NJSA 18A:64A-12 (m), this vehicle is no longer usable for any other College purposes and requests such a finding by the Board and the Board gives authorization to dispose of it by utilizing it for parts or fire training; and

**WHEREAS**, it is the recommendation of Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 1988 International Stake Body Dump Truck (#13) (VIN #1HTLFCFLXJH614008); and

**NOW, THEREFORE, BE IT RESOLVED** that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is no longer necessary for College purposes others than those cited and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

**SUMMARY STATEMENT**

This resolution authorizes the disposal of the 1988 International Stake Body Dump Truck (#13) (VIN #1HTLFCFLXJH614008) used by College staff, which is non-functioning.

May 3, 2022

RESOLUTION NO. FY2022-178

**RESOLUTION AUTHORIZING MAINSTAGE CENTER FOR THE ARTS  
REHEARSAL AND PERFORMANCE FACILITIES USE AGREEMENT**

**WHEREAS**, Camden County College is governed by the Board of Trustees pursuant to N.J.S.A. 18A:64A-11; and pursuant to N.J.S.A. 18A:64A-12, that Board is empowered to take actions governing Camden County College; and

**WHEREAS**, Mainstage Center for the Arts (“Mainstage”), is a non-profit entity offering theatre/workshop education primarily for young people and requires a facility for rehearsals and performances of its Summerstage and Mainstage productions by its students; and

**WHEREAS**, the Lincoln Hall facility, the Little Theater, and the Dennis Flyer Memorial Theatre on the College’s Blackwood Campus are appropriate venues for Mainstage’s programming and performances; and

**WHEREAS**, the College has determined that it may make Lincoln Hall, the Little Theater, and the Dennis Flyer Memorial Theatre available for Mainstage performances when the facility is not otherwise in use from the period of May 1, 2022 through April 30, 2023; and

**WHEREAS**, entering into a Facilities Use Agreement with Mainstage is of fiscal, academic, and community service value to the College while also meeting the facility needs of Mainstage Center for the Arts.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of Camden County College that it hereby authorizes entry by the College into a Facilities Use Agreement with Mainstage for the period of May 1, 2022 through April 30, 2023, permitting use by Mainstage of Lincoln Hall, the Little Theater, and the Dennis Flyer Theater for performances when those facilities are not otherwise in use, for an annual rental fee of \$24,000, payable in equal monthly installments of \$2,000 during the term of this agreement; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such purchase orders, contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes a Facilities Use Agreement with Mainstage Center for the Arts for use of Lincoln Hall, the Little Theater, and the Dennis Flyer Theater for programming and performances for the period of May 1, 2022 through April 30, 2023.

May 3, 2022

RESOLUTION NO. FY2022-179

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAMDEN COUNTY DEPARTMENT OF CORRECTIONS FOR TRAINING FOR ENGLISH AS A SECOND LANGUAGE (“ESL”) & GENERAL EDUCATIONAL DEVELOPMENT (“GED”)**

**WHEREAS**, N.J.S.A. 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; and

**WHEREAS**, the Camden County Department of Corrections (“CCDC”) has identified a need to provide English as a Second Language (“ESL”) and General Educational Development (“GED”) training to inmates as part of the rehabilitation process and has requested that the College provide this training to CCDC inmates under a Shared Services Agreement; and

**WHEREAS**, the County and the College wish to continue the program for the period of May 1, 2022 through April 30, 2023; and

**WHEREAS**, Executive Dean of School, Community & Workforce Training Programs, Margo Venable recommends renewal of the Shared Services Agreement for the period and as described; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that the College enter into a Shared Services Agreement with the Camden County Department of Corrections for provision of ESL training for inmates; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in order to effectuate this resolution.

**SUMMARY STATEMENT**

This resolution authorizes renewal of the Shared Services Agreement with the Camden County Department of Corrections for the period of May 1, 2022 through April 30, 2023 unless terminated by either party on sixty (60) days written notice. The College shall provide the services of one (1) teacher of General Educational Development (“GED”) and one (1) teacher of the GED and English as a Second Language (“ESL”) for the inmates of the Facility as required by state mandate. These teachers provide classroom instruction on a part time basis at the discretion of the Correctional Facility. Teachers to be paid for actual hours worked at \$28.00 per hour (including cost of fringe benefits) for no more than 20 hours per week/per teacher plus a 10% administrative fee for administration, HR and billing services. Actual pay rate is \$25.00 before fringe benefit cost. Total services shall not exceed 1040 hours per year/per teacher based on a 52-week schedule (before sick time and fringe benefits.). Corrections will cover the costs of textbooks and educational materials. Teachers will be required to adhere to the Policies and Procedures of the Correctional Facility and will be subject to all required processes (background checks, drug testing etc.) to be granted security clearance to the Facility. The College will submit invoices to the Correctional Facility on a monthly basis and will be paid by Purchase Order.

May 3, 2022

RESOLUTION NO. FY2022-180

**RESOLUTION AUTHORIZING USE OF THE POOL OF ARCHITECTURAL AND  
ENGINEERING PROFESSIONALS PRE-QUALIFIED BY CAMDEN COUNTY AS THE  
LEAD AGENT**

**WHEREAS**, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.5 (a) (1) the College is authorized to make, negotiate or award a contract or enter into contract for Professional Services without public bidding; and

**WHEREAS**, the Camden County Commissioners (County) are permitted to enter into agreements by qualifying professionals under NJSA 40A:11-1 *et seq.*, and specifically 40A:11-5 without public bidding; and the process of contract awards for Professional Services for both the County and the College may require procedures regarding representations as to eligibility and ineligibility to contract with governmental entities based on political contributions pursuant to the statute NJSA 19:44a-20.1 *et seq.*, Chapters 51 and 271; and

**WHEREAS**, the Camden County Commissioners (County) acted on behalf of the College as a named entity along with the other related County governmental entities and the College is authorized to make joint purchases pursuant to NJSA 18A:64A-25.10 and 25.11 , and the County acted as the Lead Agency to award and enter into contracts where the County of Camden, as the Lead Agency for the named governmental entities has pre-Qualified the named professionals in an Fair and Open Process and awarded an agreement; and

**WHEREAS**, the County as Lead Agency through a Fair and Open process on behalf of several separate public agencies, specifically including and naming Camden County College, did publicly advertise proposals for the purpose of establishing a pool of qualified Architectural and Engineering firms for a one year contract effective April 1, 2022 through March 31, 2023; and

**WHEREAS**, the County Commissioners by Resolution on March 17, 2022 specifically adopting and authorizing said qualified pool of professionals, and specifically authorizing the College to enter into professional contracts to secure the services of any of the pre-qualified professionals in the approved pools, and to enter into a professional services contract with any of same upon the adoption of an authorizing Resolution; and

**WHEREAS**, the College is in receipt of the County's pre-qualified pool of Architectural and Engineering firms offering various approved disciplines and services as indicated on the attached listings and seeks to be able to utilize such as the need for such services may arise; and

**WHEREAS**, the qualification of this pool is recommended by Mike Hagarty, Director of Facilities Planning, Construction and Maintenance, Bob Harris, Camden County Improvement Authority, Joe Monk, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administration, Acting; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD that the College is authorized at its discretion to utilize the County's pre-qualified pool of Architectural and Engineering firms in the appropriate approved disciplines and services to engage a professional contract on an as-needed basis with terms commencing on **April 1, 2022** through **March 31, 2023**; and

May 3, 2022

RESOLUTION NO. FY2022-180

**BE IT FURTHER RESOLVED** by the Board of Trustees find that the County's process utilized to qualify this Pool is hereby deemed to have been a Fair and Open process; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution authorizes the College to enter into a professional services contract with any of the properly prequalified Architectural and Engineering pool of professionals based on the RFP that the County put out publicly on behalf of itself and all County agencies on an as-needed basis with terms commencing on April 1, 2022 through March 31, 2023. The completion date may pursuant to the Local Public Contracts Act (and County College Contracts Act) be with an end or completion date of the end of the project involved. It is not a contract award but an authorization to seek proposals or quotes and to so utilize professionals from this list of those pre-qualified by the County. This Board deems this to have been a Fair and Open process utilized to qualify the pool. Passage of this Resolution authorizes the College administration to utilize any of these qualified professionals on the attached lists to obtain a scope of work and fee proposal from, to enter into negotiations with them over that proposal, and to bring such back to the Board for an award of contract.

To the extent it does otherwise, or fails to do so it is hereby corrected by this summary.

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A POOL OF QUALIFIED PROFESSIONALS FOR ARCHITECTURAL SERVICES AND ENGINEERING SERVICES FOR THE COUNTY OF CAMDEN AND ITS AGENCIES AND AUTHORITIES**

WHEREAS, Section 7 of the 2022 Camden County RFP Policy, "Instructions For Issuing And Processing Requests For Proposals", provides for the creation of a pool of firms for professional services for which there is a recurring need; and

WHEREAS, pursuant to this policy, the County issued a publicly advertised Request For Proposals to Establish Pools of Professionals for Architectural Services and Engineering Services for the County of Camden and its Agencies and Authorities to be utilized for various projects; and

WHEREAS various architectural and engineering firms responded with their proposals for various types of architectural and engineering projects; and

WHEREAS the proper County officials have reviewed those architectural and engineering firm's proposals and approved the firms on the list attached to the original hereof, for a term of one-year effective April 1, 2022; and

WHEREAS each participating Entity is hereby authorized to enter into agreements directly with the architectural and/or engineering firms pursuant to the terms and conditions of the Request For Proposals after award by its governing body in accordance with applicable law; now, therefore,

BE IT RESOLVED by the Board of Commissioners of the County of Camden that the list of architectural and engineering firms to be utilized by the County of Camden and its Agencies and Authorities for various projects, a copy of which is attached to the original hereof, be and is hereby approved and authorized; and



# RESOLUTION

Res-Pg: 1-2

BE IT FURTHER RESOLVED that the proper County officials be and are hereby directed to obtain quotations for projects, as appropriate, in accordance with the County's Request For Proposals Policy from said architectural and engineering firms for each County project; and

BE IT FURTHER RESOLVED that each participating Agency or Authority is hereby authorized to enter into a contract directly with the architectural and/or engineering firms for projects pursuant to the terms and conditions of the Request For Proposals after award by its governing body in accordance with applicable law.

LJP:amf  
#9644

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approving 2022 Pool of Architects & Engineers  
Res - Auth. 3-17-22

# RESOLUTION

		A1 ARCHITECTURAL, PLANNING AND INTERIOR DESIGN	A2 MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION	A3 STRUCTURAL ENGINEERING, BUILDING DESIGN	A4 CIVIL ENGINEERING, SITE DESIGN	A5 ENVIRONMENTAL ENGINEERING, SITE DESIGN	A6 LANDSCAPE ARCHITECTURE AND DESIGN	A7 CONSTRUCTION MANAGEMENT, BUILDING OR PARK CONSTRUCTION	A8 ENERGY ANALYSIS
1	39 N Architects	X							
2	Anchor Point Architecture	X	X	X	X			X	X
3	ARH Associates				X	X		X	
4	Bach Associates	X	X	X	X	X	X	X	X
5	Becht Engineering		X	X					X
6	Becica Associates	X		X					
7	BL Companies	X	X	X	X	X	X	X	X
8	Buchart Horn	X	X	X	X	X			
9	Buell, Kratzer, Powell	X						X	
10	Clark, Caton, Hintz	X					X		
11	CME Associates, LLC				X	X	X	X	
12	Collier	X		X	X	X	X	X	X
13	Concord Engineers		X					X	X
14	D&B/Guarino Engineers, LLC	X	X	X	X	X	X	X	X
15	Dewberry Engineering, Inc.			X	X	X	X		
16	DMZ	X							
17	Environmental Resolution, Inc.			X	X	X	X	X	
18	French & Parrello		X	X	X	X	X	X	X
19	Garrison Architects	X							
20	Gedeon GRC Consulting			X	X			X	
21	Gilmore & Associates, Inc.				X	X	X		
22	Grant Engineering & Cons. Group LLC				X			X	
23	HNTB Corp	X	X	X	X				
24	IEI Group	X							
25	J. F. McKernan Jr. Arch & Assoc.	X							
26	JMT		X	X	X	X	X	X	
27	Keller Engineers			X			X		
28	Keystone Engineering Group		X						
29	Lammey & Giorgio Architects	X	X	X	X	X	X	X	
30	LAN Associates	X	X		X	X			
31	LSEA Corporation	X	X	X	X	X	X	X	X
32	Mott MacDonald	X	X	X	X	X	X	X	X
33	NV5	X			X	X			
34	Naik Group				X	X		X	
35	Netta Architects, LLC	X							
36	New Road Construction Management							X	
37	NK Architects	X		X					
38	ON Board Engineering	X	X	X	X			X	X

Introduced on: March 17, 2022  
 Adopted by: Board of Directors  
 Official Resolution #:

**RESOLUTION**

		A1 ARCHITECTURAL, PLANNING AND INTERIOR DESIGN	A2 MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION	A3 STRUCTURAL ENGINEERING, BUILDING DESIGN	A4 CIVIL ENGINEERING, SITE DESIGN	A5 ENVIRONMENTAL ENGINEERING, SITE DESIGN	A6 LANDSCAPE ARCHITECTURE AND DESIGN	A7 CONSTRUCTION MANAGEMENT, BUILDING OR PARK CONSTRUCTION	A8 ENERGY ANALYSIS
39	Pennoni		X	X	X	X	X	X	X
40	PS&S	X	X	X	X	X	X	X	X
41	Remington & Vernick Engineers		X	X	X	X	X	X	X
42	R2 Architects, LLC	X					X		
43	Settembrino Architects	X							
44	Spiezle	X					X	X	X
45	Stantec Consulting Services, Inc.	X	X	X	X	X	X	X	
46	Stonewater Architectural	X						X	
47	STV, Inc.	X	X	X	X	X	X	X	X
48	Suburban Consulting Engineers			X	X		X		
49	T&M Associates	X	X	X	X	X	X	X	X
50	Traffic Planning and Design, Inc				X				
51	Tran Systems	X	X	X	X				
52	Urban Engineers		X	X	X	X		X	X
53	USA Architects	X							
54	VHB & Brinkerhoff Environmental					X			
55	Woodward & Curran				X	X			

Introduced on: March 17, 2022  
 Adopted on:  
 Official Resolution#:

COMPANY NAME	B1 - COUNTY ROADWAY DESIGN	B2 - TRAFFIC SIGNAL DESIGN AND TRAFFIC REPORTS	B3 - MAJOR BRIDGE DESIGN AND INSPECTION	B4 - MINOR BRIDGE DESIGN AND INSPECTION	B5 - DAM DESIGN & DAM INSPECTION	B6 - LAND SURVEYS	B7 - LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)	B8 - WATER & WASTEWATER	B9 - CONSTRUCTION MANAGEMENT - ENGINEERING
AEA Advantage Engineers	X	X	X	X		X			X
ARH Associates	X		X	X	X	X		X	X
Bach Associates	X	X	X	X	X	X		X	X
BL Companies	X	X	X	X	X	X	X		X
Buckhart Horn, Inc.	X	X	X	X			X	X	X
CME Associates, LLC	X	X	X	X	X	X	X	X	X
Collier	X	X	X	X	X	X	X	X	X
Concord Engineering								X	X
D&B/Guarino Engineers, LLC	X						X	X	X
Dewberry Engineering, Inc.	X	X	X	X	X	X	X	X	X
Environmental Resolution, Inc.	X				X	X	X	X	X
French & Parrello	X	X	X	X	X	X	X	X	X
Gedeon GRC Consulting	X	X	X	X					X
Gibson & Stattel Environmental							X		
Grant Engineering & Construction Group	X					X		X	X
HNTB Corp	X	X	X	X	X				X
IH Engineers, P.C.	X	X	X	X					X
JM Sorge							X		
JMT	X	X	X	X	X	X		X	X
Keller Engineers	X	X	X		X	X		X	X
KS Engineers, PC	X	X	X	X		X			X
Land Dimensions Engineering	X	X			X	X	X	X	
LSEA Corporation	X	X	X	X	X	X	X	X	X
Montross Environmental							X		
Mott McDonald	X	X	X	X	X	X	X	X	X
N/V/5	X	X	X	X	X	X	X		
Naik Group	X	X	X	X	X	X			X
New Road Construction Management									X
On-Board Engineering Corp								X	X
Pennoni Associates, Inc.	X	X	X	X	X	X	X	X	X
PS&S	X	X	X	X	X	X	X	X	X
Remington & Vernick Engineers	X	X	X	X	X	X	X	X	X
Stantec	X	X	X	X	X	X	X		
STV	X	X	X	X		X	X		X

Introduced on: March 17, 2022  
Adopted on:  
Official Resolution#:

# RESOLUTION

Res-Pg: 1 of 2

COMPANY NAME	B1 - COUNTY ROADWAY DESIGN	B2 - TRAFFIC SIGNAL DESIGN AND TRAFFIC REPORTS	B3 - MAJOR BRIDGE DESIGN AND INSPECTION	B4 - MINOR BRIDGE DESIGN AND INSPECTION	B5 - DAM DESIGN & DAM INSPECTION	B6 - LAND SURVEYS	B7 - LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)	B8 - WATER & WASTEWATER	B9 - CONSTRUCTION MANAGEMENT - ENGINEERING
Suburban Consulting Engineers, Inc.	X			X	X	X	X	X	X
T&M Associates	X	X	X	X	X	X	X	X	X
Traffic Planning & Design, Inc.	X	X	X	X					X
TranSystems	X		X	X					
TTI Environmental, Inc.							X		
Tylin International	X	X	X	X					X
Urban Engineers	X	X	X	X		X			X
Van Cleef	X		X	X	X	X		X	X
VBH + Brinkerhoff Environmental							X		
Woodard & Curran, Inc.							X	X	

Introduced on: March 17, 2022  
 Adopted on:  
 Official Resolution#:

		A1 ARCHITECTURAL, PLANNING AND INTERIOR DESIGN	A2 MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION	A3 STRUCTURAL ENGINEERING, BUILDING DESIGN	A4 CIVIL ENGINEERING, SITE DESIGN	A5 ENVIRONMENTAL ENGINEERING, SITE DESIGN	A6 LANDSCAPE ARCHITECTURE AND DESIGN	A7 CONSTRUCTION MANAGEMENT, BUILDING OR PARK CONSTRUCTION	A8 ENERGY ANALYSIS
1	39 N Architects	X							
2	Anchor Point Architecture	X	X	X	X			X	X
3	ARH Associates				X	X		X	
4	Bach Associates	X	X	X	X	X	X	X	X
5	Becht Engineering		X	X					X
6	Becica Associates	X		X					
7	BL Companies	X	X	X	X	X	X	X	X
8	Buchart Horn	X	X	X	X	X			
9	Buell, Kratzer, Powell	X						X	
10	Clark, Caton, Hintz	X					X		
11	CME Associates, LLC				X	X	X	X	
12	Collier	X		X	X	X	X	X	X
13	Concord Engineers		X					X	X
14	D&B/Guarino Engineers, LLC	X	X	X	X	X	X	X	X
15	Dewberry Engineering, Inc.			X	X	X	X		
16	DMZ	X							
17	Environmental Resolution, Inc.			X	X	X	X	X	
18	French & Parrello		X	X	X	X	X	X	X
19	Garrison Architects	X							
20	Gedeon GRC Consulting			X	X			X	
21	Gilmore & Associates, Inc.				X	X	X		
22	Grant Engineering & Cons. Group LLC				X			X	
23	HNTB Corp	X	X	X	X				
24	IEI Group	X							
25	J. F. McKernan Jr. Arch & Assoc.	X							
26	JMT		X	X	X	X	X	X	
27	Keller Engineers			X			X		
28	Keystone Engineering Group		X						
29	Lammy & Giorgio Architects	X	X	X	X	X	X	X	
30	LAN Associates	X	X		X	X			
31	LSEA Corporation	X	X	X	X	X	X	X	X
32	Mott MacDonald	X	X	X	X	X	X	X	X
33	NV5	X			X	X			
34	Naik Group				X	X		X	
35	Netta Architects, LLC	X							
36	New Road Construction Management							X	
37	NK Architects	X		X					
38	On Board Engineering	X	X	X	X			X	X

		A1 ARCHITECTURAL, PLANNING AND INTERIOR DESIGN	A2 MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION	A3 STRUCTURAL ENGINEERING, BUILDING DESIGN	A4 CIVIL ENGINEERING, SITE DESIGN	A5 ENVIRONMENTAL ENGINEERING, SITE DESIGN	A6 LANDSCAPE ARCHITECTURE AND DESIGN	A7 CONSTRUCTION MANAGEMENT, BUILDING OR PARK CONSTRUCTION	A8 ENERGY ANALYSIS
39	Pennoni		X	X	X	X	X	X	X
40	PS&S	X	X	X	X	X	X	X	X
41	Remington & Vernick Engineers		X	X	X	X	X	X	X
42	R2 Architects, LLC	X					X		
43	Settembrino Architects	X							
44	Spiezle	X					X	X	X
45	Stantec Consulting Services, Inc.	X	X	X	X	X	X	X	
46	Stonewater Architectural	X						X	
47	STV, Inc.	X	X	X	X	X	X	X	X
48	Suburban Consulting Engineers			X	X		X		
49	T&M Associates	X	X	X	X	X	X	X	X
50	Traffic Planning and Design, Inc				X				
51	Tran Systems	X	X	X	X				
52	Urban Engineers		X	X	X	X		X	X
53	USA Architects	X							
54	VHB & Brinkerhoff Environmental					X			
55	Woodward & Curran				X	X			

COMPANY NAME	B1 - COUNTY ROADWAY DESIGN	B2- TRAFFIC SIGNAL DESIGN AND TRAFFIC REPORTS	B3-MAJOR BRIDGE DESIGN AND INSPECTION	B4-MINOR BRIDGE DESIGN AND INSPECTION	B5-DAM DESIGN & DAM INSPECTION	B6-LAND SURVEYS	B7-LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)	B8-WATER & WASTEWATER	B9-CONSTRUCTION MANAGEMENT - ENGINEERING
AEA Advantage Engineers	X	X	X	X		X			X
ARH Associates	X		X	X	X	X		X	X
Bach Associates	X	X	X	X	X	X		X	X
BL Companies	X	X	X	X	X	X	X		X
Buckhart Horn, Inc.	X	X	X	X			X	X	X
CME Associates. LLC	X	X	X	X	X	X	X	X	X
Collier	X	X	X	X	X	X	X	X	X
Concord Engineering								X	X
D&B/Guarino Engineers, LLC	X						X	X	X
Dewberry Engineering, Inc.	X	X	X	X	X	X	X	X	X
Environmental Resolution, Inc.	X				X	X	X	X	X
French & Parrello	X	X	X	X	X	X	X	X	X
Gedeon GRC Consulting	X	X	X	X					X
Gibson & Stattel Environmental							X		
Grant Engineering & Construction Group	X					X		X	X
HNTB Corp	X	X	X	X	X				X
IH Engineers, P.C.	X	X	X	X					X
JM Sorge							X		
JMT	X	X	X	X	X	X		X	X
Keller Engineers	X	X	X		X	X		X	X
KS Engineers, PC	X	X	X	X		X			X
Land Dimensions Engineering	X	X			X	X	X	X	
LSEA Corporation	X	X	X	X	X	X	X	X	X
Montross Environmental							X		
Mott McDonald	X	X	X	X	X	X	X	X	X
N/V/5	X	X	X	X	X	X	X		
Naik Group	X	X	X	X	X	X			X
New Road Construction Management									X
On-Board Engineering Corp								X	X
Pennoni Associates, Inc.	X	X	X	X	X	X	X	X	X
PS&S	X	X	X	X	X	X	X	X	X
Remington & Vernick Engineers	X	X	X	X	X	X	X	X	X
Stantec	X	X	X	X	X	X	X		
STV	X	X	X	X		X	X		X



COMPANY NAME	B1 - COUNTY ROADWAY DESIGN	B2- TRAFFIC SIGNAL DESIGN AND TRAFFIC REPORTS	B3-MAJOR BRIDGE DESIGN AND INSPECTION	B4-MINOR BRIDGE DESIGN AND INSPECTION	B5-DAM DESIGN & DAM INSPECTION	B6-LAND SURVEYS	B7-LICENSED SITE REMEDIATION PROFESSIONAL (LSRP)	B8-WATER & WASTEWATER	B9-CONSTRUCTION MANAGEMENT - ENGINEERING
Suburban Consulting Engineers, Inc.	X			X	X	X	X	X	X
T&M Associates	X	X	X	X	X	X	X	X	X
Traffic Planning & Design, Inc.	X	X	X	X					X
TranSystems	X		X	X					
TTI Environmental, Inc.							X		
Tylin International	X	X	X	X					X
Urban Engineers	X	X	X	X		X			X
Van Cleef	X		X	X	X	X		X	X
VBH + Brinkerhoff Environmental							X		
Woodard & Curran, Inc.							X	X	

RESOLUTION NO. FY2022-181

**RESOLUTION AWARDING FAIR AND OPEN REQUEST FOR PROPOSAL FOR  
ADVERTISING AGENCY SERVICES FROM THE DEPARTMENTAL VENDOR OF  
CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A: 64A-25.5 are permitted to be awarded without public advertising and are exempt from bidding pursuant to N.J.S.A. 18A:64A-25.5(a) (20); and

**WHEREAS**, Camden County College Board of Trustees Policy 418 requires an Award by the Trustees for any sum over the bid threshold which is exempt from public bidding and awarded through an Open & Fair process in accordance with N.J.S.A. 19:44A-20.7; and

**WHEREAS**, the College utilized a Request for Proposal (RFP) process in connection with **#FY22RFP-41** and **#FY22RFP-63** for **Advertising Agency Services** that were publicly advertised in newspapers and on the Camden County procurement website using a public solicitation of proposals with criteria established in writing prior to the public opening of the proposals identified in the Request for Proposal and no proposals were submitted either time; and

**WHEREAS**, **NJSA 18A:64A-25.5(c)** permits the College to negotiate a contract provided (1) a reasonable effort was made by the contracting agent to determine these services cannot be obtained at a lower price from any agency or authority of the United States, the State of New Jersey or from this county or any municipality in close proximity to the college; and (2) The terms, conditions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of the failed Procurements; and

**WHEREAS**, it is the recommendation of Ronald Tomasello, Director of Communications, Dr. Lovell Pugh-Bassett, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to award the negotiated contract as identified below as being respectively the lowest responsible vendor of choice (**FY22NG-27**). The selection of the vendor of choice is based upon the terms, conditions, restrictions and specifications for the negotiated contract services which are not substantially different from those which were the subject of the aforesaid failed request for proposals; and;

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #156640-61438.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the negotiated contract **#FY22NG-27** for **Advertising Agency Services** be and is hereby **AWARDED** to **Spark Creative Group, LLC.**, as the negotiated vendor of choice with a the monthly flat fee of **\$7,750.00/month** for all services and **\$125.00/hour** for media buying services with terms commencing on **July 1, 2022** through **June 30, 2024** pursuant to the terms and conditions for the negotiated contract; and

**BE IT FURTHER RESOLVED** that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

May 3, 2022

RESOLUTION NO. FY2022-181

**SUMMARY STATEMENT**

This resolution authorizes a negotiated contract to the departmental vendor of choice: **Spark Creative Group, LLC**, for advertising agency services that received no response twice pursuant to N.J.S.A. 18A:64A-25.5(c). The contract authorizes the procurement of advertising agency services during the period of July 1, 2022 to June 30, 2024 in the total aggregate anticipated amount of \$200,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Resolution requires eight (8) affirmative votes of the authorized membership of the Board.**

May 3, 2022

RESOLUTION NO. FY2022-182

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO POWERSCHOOL GROUP, LLC.**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5(3) and (19) purchases for such materials and services are permitted to be awarded without public bidding; and

**WHEREAS**, the web-based online application tracking system is an important element of our College recruitment strategy. The applicant tracking software is used for internal postings, personnel requisition, approval and tracking. PeopleAdmin has been the College's sole provider of its employee applicant tracking and employee onboarding system software since 2005. Continuation of People Admin services, through PowerSchool Group, LLC avoids excessive implementation and training costs; and

**WHEREAS**, it is the recommendation of Kathleen Kane, Executive Director for Human Resources, Crystal Killebrew, Assistant Director for Human Resources, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director for Financial Administrative Services, to recommend the award of a non-fair contract to **PowerSchool Group, LLC. (FY22BEDC-25)** pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of **\$65,300.00** with terms commencing on **August 1, 2022 through July 31, 2024**; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #152670-61426 for Year 1, Year 2 is contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **PowerSchool Group, LLC. (#FY22BEDC-25)** to provide the College with applicant tracking and employee onboarding in the anticipated amount of **\$65,300.00** with terms commencing on **August 1, 2022 through July 31, 2024**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a non-fair and open contract to **PowerSchool Group, LLC** to provide the College with applicant tracking and employee onboarding software in the anticipated amount of **\$65,300.00** during the period of **August 1, 2022 through July 31, 2024**. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022

RESOLUTION NO. FY2022-183

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO  
COLLEGENET, INC.**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (3) and (19) purchases and contracts for such materials and services are permitted to be awarded without public advertising and bidding; and

**WHEREAS**, CollegeNet, Inc. currently provides the College with software for scheduling, annual maintenance/support, database extension and professional onsite services. 25Live® is the one system that is equally well suited for students and basic event schedulers as it simplifies every scheduling task. Academic schedulers can easily search dates, schedule campus spaces and resources and run institution-wide reports all in one tool. 25Live® enables automatic publishing of events to online calendars and digital displays throughout the campus. 25Live® is integrated with the Series25® LYNX Interface providing the fastest and most comprehensive scheduling and planning system in the world; and

**WHEREAS**, it is the recommendation of Tom Russell, Manager of Applications, Acting, Jack Post, Chief Information Officer, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award a non-fair and open contract to CollegeNet, Inc. (#FY22BEDC-23) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005,C. 271,s.2 in the anticipated contract amount of \$79,000.00 during the period of July 1, 2022 through June 30, 2024; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, certifies that funding is available in account #125082-61436 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to a prohibition against making contribution limits during the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **CollegeNet, Inc. (#FY22BEDC-23)** to provide the College with the 25Live® LYNX Interface scheduling software and planning system in the anticipated contract amount of **\$79,000.00** with terms commencing **July 1, 2022** through **June 30, 2024**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a contract to CollegeNet, Inc. for the 25Live® LYNX Interface scheduling software and planning system in the anticipated contract amount of \$79,000.00 during the period of July 1, 2022 through June 30, 2024. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022

RESOLUTION NO. FY2022-184

**RESOLUTION AUTHORIZING COMPENSATION INCREASES FOR THE NON-AFFILIATED STAFF MEMBERS**

**WHEREAS** pursuant to N.J.S.A. 18A:64A-12 the Camden County College Board of Trustees is empowered by statute with the authority to approve compensation and terms and conditions of employment for all college personnel upon the nomination or recommendation of the President of the College; and

**WHEREAS** pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to recommend to the Camden County College Board of Trustees all such terms and conditions of employment and pursuant to subsections(f) and (g) to recommend the compensation for both members of the administrative staff as well as such other “officers, agents and employees” as the President should recommend; and

**WHEREAS** the President has already recommended a compensation package that is part of the Memorandum of Agreement with the Association of Administrative Personnel, NJEA (AAP) which has the same terms and conditions for the time period for July 1, 2021 thru July 1, 2022 for these unionized personnel that is recommended and applies the increases effective for the prior year by their period of service in that prior year; and

**WHEREAS** the College currently employs eighty-five (85) people in these two aforementioned statutory categories that are considered to constitute the Non-Affiliated group by Human Resources, and which consist of seventy-four (74) full time individuals and eleven (11) others, all of whom are not part of any collective negotiations unit and are identified as the College's "Non-Affiliated" employees, and the President recommends the Board apply the same compensation actions as to these Non-Affiliated as is being implemented for the AAP under the terms of their new agreement; and

**WHEREAS** the President recommends the following increases in compensation for those currently employed personnel only and that are: a.1) the currently employed Non-Affiliated personnel who have served the requisite period of prior years' service are to be awarded a salary increase of 2% retroactive to the effective date of July 1, 2021 and added to the employee's base as of that date or the appropriate pro rata percentage called for; and 2) all full-time members of the current employees in the Non-Affiliated personnel group receive an additional \$1,000 bonus not added to base for those who worked full-time during the prior year and an additional \$500 for those working less than full-time during the prior year; and b1.) another salary increase of 2% added to base and effective as of July 1, 2022 for the pro rata period of service in the prior year; and provided b.2) only to staff members who have not received notices of non-appointment, lay-off, termination or given notice of their resignation or separation; and b.3) shall not apply to staff members who have been recommended for a lesser amount by their supervisors; and the President is recommending that the Board of Trustees determine that such an increase is reasonable and appropriate at this time; and

May 3, 2022

RESOLUTION NO. FY2022-184

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves the President's recommendations that the following increases only apply to those still currently employed at the time of the payroll actions involved and they shall receive the recommended salary increases based on credit of the prior in-service year as in the AAP agreement so that those serving for the prior full year receive a 2% increase retroactive to July 1, 2021 to be added to each employee's current base salary and shall immediately receive an additional \$1,000 not added to base for full-time, and \$500 for all others; and

**BE IT ALSO RESOLVED THAT THE BOARD** authorizes another increase of 2% effective July 1, 2022 be added to each employee's current base consistent with past incidents that salary increase be awarded: 1) at that time for all such employees based on their pro rata in service date under the AAP agreement; and 2) only to staff members who have not received notices of non-appointment, lay-off, termination or given notice of their resignation or separation; and 3) shall not apply to staff members that are recommended for a lesser amount by their supervisors; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to take such actions, execute such documents or other installments, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith; and to make appropriate payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes: 1) that the currently employed Non-Affiliated employees will receive retroactive salary increase of 2% effective as of July 1, 2021 (or pro rata for new hires) and 2) another salary increase of 2% for those employed at the time of July 1, 2022 (again a pro rata for those not yet serving a full year). In addition, there is an immediate bonus, not added to base, of plus \$1,000 for full-time and plus \$500.00 for all others of the Non-Affiliated group that qualify with the above referenced conditions. The increases as always are conditioned on continuing appointment, performance, and the College's ability to retain the employees as active employees. The pro rata calculation is in conformance with the contractual provisions of the Affiliated Administrators agreement.



RESOLUTION NO. FY2022-185

**RESOLUTION REGARDING CHANGING BOARD POLICY 116:  
CONFERMENT OF THE TITLE “PRESIDENT EMERITUS/A”**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-12; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

**WHEREAS**, on JANUARY 10, 2006 the Board of Trustees adopted Board of Trustees Policy 116 (“CONFERMENT OF THE TITLE “PRESIDENT EMERITUS/A””), a policy statement governing the conferral of the title and accompanying honors and indicia of recognition of the elevated and honored status of the former Presidents position in this collegiate community; and

**WHEREAS**, Camden County College, as a community college serves a unique role in the community; and

**WHEREAS**, the Board of Trustees has examined the intent of the Policy 116 and have determined that it is desirable and appropriate to declare and deem such an accolade appropriate as that of a tool to the Board of Trustees who are capable and justified of determining at the time and place and circumstances before them, along with their statutory duty and discretion, provides them the opportunity and appreciation to afford the recognition of an educator and an administrator but also to recognize such characteristics as leadership, principles, spirit, inspiration, charity and any myriad of character traits not easily measured by simply dates, or time in grade but critical to the impact on students and to the core of an institution of higher education such that the policy need not be so restricted in the measure of a President’s impact or restricting from holding one up as a person to be honored; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that the Board of Trustees Policy 116 is hereby changed and modified so as to read, in the manner as attached hereto, that a retiring President who will have completed his service of contract awarded to him by at least two Boards of Trustees and shall be eligible to have a Board determine to confer such title and accolade provided by at least a majority of the full voting Board choosing to award such a Title.

**SUMMARY STATEMENT**

This resolution approves changing the Board Policy 116 so as to make clear that a President who is retiring from the position of the presidency of this College after having been appointed for two successive contract terms which were successfully completed shall be eligible for appointment upon or after their retirement for that Board to confer THE TITLE “PRESIDENT EMERITUS/A” upon them provided by at least a majority of the full voting Board choosing to award such a Title.

May 3, 2022



# Camden County College

## *Board of Trustees Policy*

<b>Subject:</b> <b>Conferment of the Title, “President Emeritus/a”</b>	<b>Number:</b>  <b>116</b>	<b>Page</b>  <b>1</b>	<b>Of</b>  <b>1</b>
	<b>Date:</b>  <del>January 10, 2006</del> <u>May 3, 2022</u>		
	<b>Supersedes:</b> <u>January 10, 2006</u>		
	<b>Last Reviewed:</b> <del>March 2017</del> <u>May 3, 2022</u>		

### Purpose

To recognize outstanding leadership in the role of President of Camden County College, The Board of Trustees is empowered to confer the title “President Emeritus/a.”

### Procedure

1. A president of Camden County College having ~~completed served~~ a minimum of ~~two ten~~ consecutive ~~contracts years~~ in that position, shall upon retirement from the presidency be ~~immediately~~ eligible for conferral of the title of President Emeritus/a.
2. The candidate must have a documented record of honorable and distinguished service as President of Camden County College.
3. A member of the Board of Trustees may nominate a president who meets the above qualifications for the title of President Emeritus/a.
4. Any such nomination shall be initially considered in executive session as a personnel action and enacted by a majority ~~voted of the full voting Board upon~~ in public session.

### Benefits

1. A Board Resolution naming and honoring the individual as President Emeritus;
2. A medal signifying the status of President Emeritus which shall be awarded at Commencement;
3. Honorary membership in the College community including library and computer privileges, invitation to events, and such other benefits as deemed appropriate by the sitting president and chair of the Board of Trustees.

### Responsibility

The Board may call upon the individual so honored to provide counsel or to serve in various roles and/or capacities for the enhancement of Camden County College.

RESOLUTION NO. FY2022 -186

**RESOLUTION ACCEPTING QUARTERLY FINANCIAL REPORT  
FOR THE PERIOD ENDING MARCH 31, 2022**

**WHEREAS**, it is the policy of the Board of Trustees to have a financial report prepared at the close of each quarter and submitted to the Board; and

**WHEREAS**, the attached report is submitted for the Quarter ending March 31, 2022; and

**WHEREAS**, the report presents operating results for the period as well as year-to-date performance including: a comparison of revenue – budget-to-actual for Q3 FY2022; revenues – FY2022 compared to FY2021; expenditures – budget to actual for Q3 FY2022; expenditures – FY2022 compared to FY2021; projections year-end FY2022 and a summary; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees hereby accepts the financial report for the period ending March 31, 2022 as submitted.

**SUMMARY STATEMENT**

This resolution authorizes the acceptance of the financial report for the third quarter of fiscal year 2022, ending March 31, 2022.

May 3, 2022

**Camden County College**  
**Board of Trustees Quarterly Financial Report**  
**Q3 – FY2022 – March 31, 2022**

This report contains results for the quarter ending March 31, 2022. It was presented at the April 21, 2022 Business Affairs and Campus Development Committee meeting and the May 3, 2022 Board of Trustees meeting. It includes performance for the third quarter and year-to-date along with year-end projections.

Quarterly targets reflect twenty-five percent of year-end goals. The quarterly targets, combined with the annual performance expectations, offer a basis of measurement that enhances the evaluation of the College's overall financial performance. In those cases where quarterly data does not provide sufficient insight into financial performance, a more detailed explanation has been provided in this narrative.

***Revenues – Budget vs. Actual Q-3 FY2022***

Third quarter revenues were down by \$4.9 million. Tuition and fees comprise a majority of the revenue variance. This is partly attributed to the timing of registrations and the decline of credit enrollments.

***Revenues – FY2022 vs. FY2021***

Year over year-to-date revenues for the third quarter were up approximately \$14 million. Of the \$14 million, \$6 million is attributed to the timing of the County aid disbursement. The total FY 2022 county aid represents only \$1 million more than the previous year. Miscellaneous revenue also increased substantially for this quarter compared to last year. Of the \$7.4 million increase in this category, \$6 million is attributed to the lost revenue reimbursement through the CARES funding. Tuition and fee revenue is down by \$1.5 million as a result of lower credit enrollments as well as the tuition discounts given to students for the summer and spring semesters.

***Expenditures – Budget vs. Actual Q-3 FY2022***

Expenditures were under budget by \$4.2 million for the third quarter. The total salaries and benefits decreased approximately \$2.7 million as a result of moving COVID related salaries and benefits to the CARES grants. In addition, the state forgave \$516,000, which reflects the premium for the health and prescription benefits for the month of February. All other expenses were also lower as a result of moving COVID related expenses to the CARES grants.

***Expenditures - FY2022 vs. FY2021***

Overall, expenses were up approximately \$8.8 million for the period between FY2021 and FY2022. The majority of the increase, approximately \$6.3 million, is in salaries and benefits and is attributed to the employee concessions and furloughs made last year as well as the higher COVID related expenses which were transferred to the CARES grants.

***Projections Year-End FY2022***

The report contains year-end projections on actual financial activity for the first 9 months of the fiscal year plus projected for remainder of FY2022. While estimates, these projections are being prepared in order to better inform the Board of Trustees of anticipated changes in activity, both positive and negative. This information will be helpful in identifying issues that arise during the fiscal year and help the College respond accordingly by developing action plans to minimize future consequences.

The administration continues to transfer all pandemic related expenses to the CARES grants. Furthermore, approximately \$6 million in lost revenue was recovered through the grants.

In addition, a savings of \$516,000 in fringe benefits was realized through the forgiveness of health and prescription premiums from the state.

Based on third quarter results, the administration is projecting a balanced budget and a surplus for FY2022.

***Summary***

The third quarter of FY2022 produced a revenue surplus due to the availability of funding through the CARES grants, which cover lost revenues as well as expenses related to the pandemic. Overall, the projected surplus for FY2022 is \$2,585,413.

**CAMDEN COUNTY COLLEGE**  
**Board of Trustees Quarterly Financial Report**

**Qtr 3 - FY2022**

Current Period							Year-to-Date					Year Over Year to Date				
					% of					% of						
	Original	Revised			Revised	Original	Revised			Revised	Year-End	2021	2022		2022	
	Budget	Budget	Actual	Variance	Budget	Budget	Budget	Actual	Variance	Budget	Projection	Actual	Variance	Var %	Projected vs.	
															Revised Budget	
<b>Revenues</b>																
State Aid	2,326,019	2,326,019	1,806,403	(519,616)	77.66%	9,304,075	9,304,075	6,751,006	(2,553,069)	72.56%	9,602,894	4,915,578	1,835,428	137.34%	(298,819)	
County Aid	3,187,500	3,187,500	3,159,714	(27,786)	99.13%	12,750,000	12,750,000	10,431,854	(2,318,146)	81.82%	12,750,000	4,358,785	6,073,069	239.33%	0	
Credit Tuition	4,250,001	4,250,001	2,165,120	(2,084,881)	50.94%	17,000,000	17,000,000	16,736,585	(263,415)	98.45%	16,750,000	17,709,504	(972,919)	94.51%	250,000	
Credit Fees	2,150,000	2,150,000	838,507	(1,311,493)	39.00%	8,600,000	8,600,000	8,342,323	(257,677)	97.00%	8,330,000	8,870,968	(528,645)	94.04%	270,000	
Continuing Ed	575,000	575,000	413,396	(161,604)	71.89%	2,300,000	2,300,000	1,934,083	(365,917)	84.09%	2,200,000	1,636,917	297,166	118.15%	100,000	
Miscellaneous Revenue	2,375,000	2,375,000	1,552,126	(822,874)	65.35%	9,500,000	9,500,000	10,257,278	757,278	107.97%	13,000,000	2,808,445	7,448,833	365.23%	(3,500,000)	
Total Revenues	14,863,520	14,863,520	9,935,266	(4,928,254)	66.84%	59,454,075	59,454,075	54,453,129	(5,000,946)	91.59%	62,632,894	40,300,197	14,152,932	135.12%	(3,178,819)	
<b>Expenditures</b>																
N/A	-	-	286	(286)	0.00	0	0	286	(286)	0.00		-	286			
Salaries	8,744,677	8,728,352	6,941,758	1,786,594	79.53%	34,978,485	34,913,185	22,980,007	11,933,178	65.82%	33,500,000	18,170,579	4,809,428	126.47%	1,413,185	
Benefits	3,168,925	3,168,925	2,225,506	943,419	70.23%	12,675,700	12,675,700	7,317,149	5,358,551	57.73%	12,400,000	5,783,369	1,533,780	126.52%	275,700	
Contractual Services	1,836,882	1,854,444	992,675	861,769	53.53%	7,347,481	7,417,733	4,262,801	3,154,932	57.47%	7,347,481	2,896,139	1,366,662	147.19%	70,252	
Supplies	467,861	463,717	234,558	229,159	50.58%	1,871,295	1,854,713	932,378	922,335	50.27%	1,300,000	830,732	101,646	112.24%	554,713	
Utilities	764,995	762,144	662,157	99,987	86.88%	3,059,958	3,048,555	2,165,089	883,466	71.02%	3,200,000	1,509,345	655,744	143.45%	(151,445)	
Other Expenses	652,528	657,384	311,956	345,428	47.45%	2,609,965	2,629,398	1,600,085	1,029,313	60.85%	2,300,000	1,269,520	330,565	126.04%	329,398	
Capital	3,500	4,400		4,400	0.00%	14,000	17,600	0	17,600	0.00%	0	-	-	#DIV/0!	17,600	
Total Expenditures	15,639,368	15,639,366	11,368,896	4,270,470	72.69%	62,556,884	62,556,884	39,257,795	23,299,375	62.76%	60,047,481	30,459,684	8,798,111	128.88%	2,509,403	
Net	(775,848)	(775,846)	(1,433,630)			(3,102,809)	(3,102,809)	15,195,334			2,585,413	9,840,513			(5,688,222)	

RESOLUTION NO. FY2022-187

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
ATHLETIC SUPPLIES, EQUIPMENT, UNIFORMS & MISCELLANEOUS ITEMS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College advertised for **Athletic Supplies, Equipment, Uniforms & Miscellaneous Items**, Bid #FY22ITB-55, which bids received are attached as “Bid Responses”; and no bids were received for Items #17, #22, #23, #26 and #30 thru #37. The department withholds these no-bid items at this time; and

**WHEREAS**, it is the recommendation of William Banks, Athletics Director, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award contracts as identified on the Bid Response as set forth respectively as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the funds are available on as-needed basis in account #131066-62101.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-55** for **Athletic Supplies, Equipment, Uniforms & Miscellaneous Items** be and is hereby **AWARDED** to the three vendors: **BSN Sports, Inc.; MFAC, LLC.; and All American Sports Corp. d/b/a Riddell All American** in the anticipated amount of **\$40,000.00 on an as-needed basis** with terms commencing on **July 1, 2022 through June 30, 2023** pursuant to the terms and conditions for the bid and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contracts to: 1) **BSN Sports, Inc.**, 2) **MFAC, LLC.**, and 3) **All-American Sports Corp. d/b/a Riddell All American** in the anticipated amount of \$40,000.00 on an as-needed basis with terms commencing on July 1, 2022 through June 30, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022

**Bid Responses for**  
**Athletic Supplies, Equipment, Uniforms & Miscellaneous Items**  
**(Bid #FY22ITB-55)**

Bidders	Total Bid
BSN Sports, Inc. Dresher, PA	\$28,608.18 Various Discounts
MFAC, LLC West Warwick, RI	\$0 10% Discount off MF Athletic Website
All American Sports Corp. d/b/a Riddell All American North Ridgeville, OH	\$14,070.85 10% Discount off Catalog

**Individual Itemized Award Listing for**  
**Athletic Supplies, Equipment, Uniforms & Miscellaneous Items**  
**(Bid #FY22ITB-55)**

**Awarded:****BSN Sports, Inc. for Items:**

**#1 thru #4, #7, #9 thru #15, #18 and #19, #20 with 20% off Nike plus shipping, #21 with 20% off Under Armour plus shipping, #24 with 20% off Champion plus shipping, #27 with 10% off Badger Sports website catalog plus shipping, #28 with 10% off BSN Sports Published Catalog plus shipping, #29 with 10% off BSN Sports website catalog plus shipping and #39 with 20% off Under Armour website catalog plus shipping; and**

**MFAC, LLC. for Item:**

**#38 with a 10% discount off of the MF Athletic website catalog; and**

**All American Sports Corp. dba Riddell All American for Items:**

**#5, #6, #8 and #16.**

RESOLUTION NO. FY2022-188

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR ACADEMIC  
LABORATORY SUPPLIES FY2023 & AUTHORIZATION TO RE-ADVERTISE NO BID  
ITEMS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Academic Laboratory Supplies FY2023**, Bid #FY22ITB-47, which bids received are attached below under “Bid Responses”; and no bids were received for Items #18, #19, #21, #26, #32, #36, #37, #42 thru #51, #75, #192, and #221; and

**WHEREAS**, the bid received from Fisher Scientific Co., LLC is rejected for not completing Exhibit E – Ownership Disclosure as required; and

**WHEREAS**, it is the recommendation of John Austin, Chemistry Technician; Deborah Seasock, Biology Department, April Anderson, Teaching Administrator/Director - Surgical Technology and Melissa Manera, Manager of Purchasing to award contracts for the items identified to each bidder on the attached Itemized Award Listing and as listed below were respectively the lowest responsive bidders and it is recommended the College re-advertise the no bid Items identified herein; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in the full bid amount in accounts #112405-62206, #516678-62200 and #112410-62200.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-47** for **Academic Laboratory Supplies FY2023** be and is hereby **AWARDED** to those bidders identified below and on the attached Itemized Award Listing respectively as follows:

- 1) Carolina Biological Supply; and
- 2) Mercedes Scientific, LLC; and
- 3) Mock Medical, LLC; and
- 4) Parco Scientific Co.; and
- 5) Thomas Scientific Holdings, LLC d/b/a Thomas Scientific, LLC; and
- 6) VWR International, Inc.

for these onetime purchase contracts and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES, and the Manager of Purchasing, is hereby be authorized to re-advertise the no bid Items, namely: #18, #19, #21, #26, #32, #36, #37, #42 thru #51, #75, #192, and #221.

**SUMMARY STATEMENT**

This resolution awards the onetime purchase bid contracts for the academic laboratory supplies to these Vendors for the items and amounts listed below respectively:

- 1) **Carolina Biological Supply; and**
- 2) **Mercedes Scientific, LLC; and**

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- 3) Mock Medical, LLC; and
- 4) Parco Scientific Co.; and
- 5) Thomas Scientific Holdings, LLC d/b/a/ Thomas Scientific, LLC; and
- 6) VWR International, Inc.

And in **total \$109, 077.32** by Category as follows:

Base Bid A (Biology) \$53, 526.98

Base Bid B (Chemistry) \$16,784.16

Base Bid C (Microbiology) \$18,804.64

Base Bid D (Surgical Technology) \$19,961.54

It further authorizes the Manager of Purchasing to re-advertise the no bid Items #18, #19, #21, #26, #32, #36, #37, and #42 thru #51, #75, #192, and #221. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Bid Responses for Academic Laboratory Supplies FY2023**  
**(Bid #FY22ITB-47)**

<b>Bidders</b>	<b>Total Bid</b>
Carolina Biological Supply Burlington, NC	\$25,234.25
Mercedes Scientific, LLC Bradenton, FL	\$57,732.85
Mock Medical, LLC Milford, IA	\$19,961.54
Parco Scientific Co. Windsor, CA	\$16,934.50
Thomas Scientific Holdings, LLC d/b/a Thomas Scientific, LLC Swedesboro, NJ	\$54,367.01
VWR International, LLC Radnor, PA	\$65,595.02

**Individual Itemized Award Listing for Academic Laboratory Supplies**  
**FY2023**  
**(Bid #FY22ITB-47)**

**Base Bid A (Biology)**

**Carolina Biological Supply for Items:**

**#20, #22 thru #25, #28, #33, #40, #66 thru #68, #71, #73 and #74** in the amount of **\$3,925.20**; and

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**Mercedes Scientific LLC for Item:**

#38 in the amount of \$1,046.25; and

**Parco Scientific Co. for Items:**

#31 #56, #58, #59, and #62 in the amount of \$3,133.50; and

**Thomas Scientific Holdings, LLC d/b/a Thomas Scientific, LLC for Item:**

#86 in the amount of \$53.65; and

**VWR International, LLC for Items:**

#1 thru #17, #27, #29, #30, #34, #35, #39, #41, #52 thru #55, #57, #60, #61, #63 thru #65, #69, #70, #72, #76 thru #85 in the amount of \$14,377.05; and

**Base Bid B (Chemistry)**

**Carolina Biological Supply for Item:**

#121 in the amount of \$866.40; and

**Mercedes Scientific LLC for Items:**

#94, #102, #122 in the amount of \$448.45; and

**Parco Scientific Co. for Items:**

#111, #112, #114 in the amount of \$806.00; and

**Thomas Scientific Holdings, LLC d/b/a Thomas Scientific, LLC for Items:**

#88 thru #90, #92, #98, #99, #103, #104, #108, #118, #124 thru #126, #128 thru #132, #134, #135, #140, #150, #153, #154, #157, #159, #163 thru #165 in the amount of \$6,335.03; and

**VWR International, LLC for Items:**

#87, #91, #93, #95 thru #97 #100, #101, #105, #106, #107, #109, #110, #113, #115 thru #117 #119, #120, #123, #127, #133, #136 thru #139, #141 thru #149, #151, #152, #155, #156, #158, #160 thru #162 in the amount of \$8,328.28; and

**Base Bid C (Microbiology)**

**Carolina Biological Supply for Items:**

#179 and #210 in the amount of \$829.92; and

**Mercedes Scientific LLC for Items:**

#202, #211 thru #217 and #222 in the amount of \$5,132.75; and

**Parco Scientific Co. for Items:**

#169, #172, #173, #220, and #227 in the amount of \$1,243.00.

**Thomas Scientific Holdings, LLC d/b/a Thomas Scientific, LLC for Items:**

#170, #176, #177, #180, #186 thru #188, #207, #209, #226, #228, #230 and #231 in the amount of \$3,069.78; and

**VWR International, LLC for Items:**

#166 thru #168, #171, #174, #175, #178, #181, #182 thru #185, #189 thru #191, #193 thru #201, #203 thru #206, #208, #218, #219, #223 thru #225, #229 in the amount of \$8,466.19; and

**Base Bid D (Surgical Technology)**

**Mock Medical, LLC for Items:**

#232 thru #268 in the amount of \$19,961.54.

RESOLUTION NO. FY2022-189

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ELECTRICAL SYSTEM MAINTENANCE, TESTING AND REPAIRS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Electrical System Maintenance, Testing and Repairs, Bid #FY22ITB-60**, and bid submissions were received and are attached below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Michael Calabrese, Building Operations Manager, Michael Haggarty, Director of Project Management, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration and to recommend that the Board of Trustees award a contract as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #164688-62418 for FY2023. Funding in FY2024 is subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-60 for Electrical System Maintenance, Testing and Repairs** be and is hereby **AWARDED** to **Chammings Electric, Inc.** in the anticipated amount of **\$50,000.00 on an as-needed basis** over the two year period of the term from **September 1, 2022** through **August 31, 2024** pursuant to the terms and conditions for the bid and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to Chammings Electric, Inc. in the anticipated amount of \$50,000.00 on an as needed basis for electrical system maintenance, testing and repairs during the period of September 1, 2022 to August 31, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022

RESOLUTION NO. FY2022-189

**Bid Responses**  
**For**  
**Electrical System Maintenance, Testing and Repairs**  
**(Bid #FY22ITB-60)**

	Chammings Electric, Inc. Vineland, NJ		Ion Electrical Construction Service, LLC Woodlynne, NJ	
	Year 1	Year 2	Year 1	Year 2
<b>Straight Time:</b>	<b>\$137.50/hr</b>	<b>\$141.75/hr</b>	138.00/hr	142.00/hr
<b>Overtime:</b>	<b>\$206.30/hr</b>	<b>\$212.65/hr</b>	207.00/hr	213.00/hr
<b>Premium Time:</b>	<b>\$275.10/hr</b>	<b>\$283.55/hr</b>	276.00/hr	384.00/hr
<b>Discount (Materials and Supplies)</b>	<b>20%</b>	<b>20%</b>	20%	20%
<b>Total Cost for Hypothetical Jobs (#1, #2 and #3)</b>	<b>\$30,493.22</b>		<b>\$37,181.00</b>	
<b>Concrete cut-off saw (gas powered) per hour</b>	<b>\$33.00</b>	<b>\$38.00</b>	NB	NB
<b>Concrete cut-off saw (gas powered) per day</b>	<b>\$85.00</b>	<b>\$91.00</b>	NB	NB
<b>Loader backhoe w/operator per hour</b>	<b>\$750.00</b>	<b>\$800.00</b>	NB	NB
<b>Loader backhoe w/operator per day</b>	<b>\$3,100.00</b>	<b>\$3,300.00</b>	NB	NB
<b>Bucket Truck w/ operator per hour</b>	<b>\$375.00</b>	<b>\$400.00</b>	NB	NB
<b>Bucket truck w/operator per day</b>	<b>\$2,400.00</b>	<b>\$2,600.00</b>	NB	NB

May 3, 2022

RESOLUTION NO. FY2022-190

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR UNIFORMS AND RELATED SUPPLIES FOR TECHNICAL INSTITUTE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Uniforms and Related Supplies for Technical Institute**, Bid #FY22ITB-57, and the only bids received are as attached under “Bid Response”; and

**WHEREAS**, it is the recommendation of Kaina Hanna, Associate Dean, Workforce Training & Continuing Education, Acting, Margo Venable, Executive Dean of School, Community & Workforce Training Programs, Melissa Manera, Manager of Purchasing and Jack Lipsett Executive Director of Financial Administration to award the contract to Discount Uniform Center as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #111268-62206; and

**NOW THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-57 for Uniforms and Related Supplies for Technical Institute** be and is hereby **AWARDED** to **George Ziegler d/b/a Discount Uniform Center** in the anticipated amount of **\$20,000.00 on an as-needed basis** with terms commencing on **September 1, 2022** through **August 31, 2023** pursuant to the terms and conditions for the bid; and

**BE IT ALSO RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to **George Ziegler d/b/a Discount Uniform Center** for uniforms and related supplies for the College’s Technical Institute in the anticipated amount of **\$20,000.00 on an as-needed basis** with terms commencing on **September 1, 2022** through **August 31, 2023**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-190

**Bid Responses for**  
**Uniforms and Related Supplies for Technical Institute**  
**(Bid #FY22ITB-57)**

<b>Bidder</b>	<b>Total Bid Items</b>	<b>Total Bid</b>	<b>% Discount Misc. Items</b>
George Ziegler d/b/a Discount Uniform Center Wildwood, NJ	<b>42</b>	<b>\$47,901.00</b>	<b>20%</b>

RESOLUTION NO. FY2022-191

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR GROUNDS SUPPLIES, LANDSCAPING/TURF CARE MATERIALS, GROUNDS LAWN EQUIPMENT, PARTS & REPAIRS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts and Repairs**, Bid #FY22ITB-59, and responsive submissions were received as attached below; and

**WHEREAS**, no bids were received for Base Bid A, Base Bid B Items A1 thru A4, B1 thru B3, C1 thru C7, D1 thru D12, E3 and F1 thru F4 and Base Bid C. At this time the staff members recommend not re-advertising as these items are no longer required; and

**WHEREAS**, it is the recommendation of Markis Rouse, Coordinator-Facilities Operations, Kay Byrd, Director of Facilities Services and Sustainability, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award contracts on the attached Itemized Award Listing as being respectively the lowest responsible bidders; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-61454 and in various departmental accounts on an as-needed basis.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the contracts for **Bid #FY22ITB-59** recited above are AWARDED as follows:

- 1) **Britton Industries, Inc.**; and
- 2) **SiteOne Landscape Supply, LLC**; and
- 3) **All Unique Gifts, Inc. t/a Turf Trade**

for the specified items in the anticipated aggregate amount of **\$35,000.00 on an as-needed basis** with terms commencing on **September 1, 2022 through August 31, 2023** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contracts for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to Britton Industries for Base Bid B Items D1, D2, D5, and D7, SiteOne Landscape Supply, LLC for Base Bid B Items E1 and E2 and All Unique Gifts, Inc. t/a Turf Trade Base Bid B Items D3, D4, G1 and G2 in the anticipated aggregate amount of \$35,000.00 on an as-needed basis. These various items are required for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to be procured on an as-needed basis during the period of September 1, 2022 to August 31, 2023.

This resolution also recommends to not re-advertise the no bid items. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022

RESOLUTION NO. FY2022-191

**Bid Responses**  
**Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn**  
**Equipment, Parts and Repairs**  
**(Bid #FY22ITB-59)**

**Base Bid A:**

<b>Bidder</b>	<b>Indicate % Discount from A.M. Leonard website: <a href="http://www.amleo.com">www.amleo.com</a></b>	<b>Indicate Delivery Included or Delivery Cost</b>
Britton Industries, Inc. Lawrenceville, NJ	No Bid	No Bid
SiteOne Landscape Supply Cleveland, OH	No Bid	No Bid
Turf Equip & Supply Co, Inc. Jessup, MD	No Bid	No Bid
All Unique Gifts, Inc. t/a Turf Trade Mullica Hill, NJ	No Bid	No Bid

**Base Bid B:**

<b>Category</b>	<b>Item #</b>	<b>Britton Industries, Inc. Lawrenceville, NJ</b>	<b>SiteOne Landscape Supply Cleveland, OH</b>	<b>Turf Equip &amp; Supply Co., Inc. Jessup, MD</b>	<b>All Unique Gifts, Inc. t/a Turf Trade Mullica Hill, NJ</b>
<b>A: Mulch</b>	A1	No Bid	No Bid	No Bid	No Bid
	A2	No Bid	No Bid	No Bid	No Bid
	A3	No Bid	No Bid	No Bid	No Bid
	A4	No Bid	No Bid	No Bid	No Bid
<b>B: Bedding Plants</b>	B1	No Bid	No Bid	No Bid	No Bid
	B2	No Bid	No Bid	No Bid	No Bid
	B3	No Bid	No Bid	No Bid	No Bid
<b>C: Trees and Shrubs</b>	C1	No Bid	No Bid	No Bid	No Bid
	C2	No Bid	No Bid	No Bid	No Bid
	C3	No Bid	No Bid	No Bid	No Bid
	C4	No Bid	No Bid	No Bid	No Bid
	C5	No Bid	No Bid	No Bid	No Bid
	C6	No Bid	No Bid	No Bid	No Bid
	C7	No Bid	No Bid	No Bid	No Bid

May 3, 2022



RESOLUTION NO. FY2022-191

Category	Item #	Britton Industries, Inc. Lawrenceville, NJ	SiteOne Landscape Supply Cleveland, OH	Turf Equip & Supply Co., Inc. Jessup, MD	All Unique Gifts, Inc. t/a Turf Trade Mullica Hill, NJ
<b>D: Top Soil, Sand and Gravel</b>	D1	\$2,396.25	No Bid	No Bid	No Bid
	D2	\$8,487.50	No Bid	No Bid	No Bid
	D3	No Bid	No Bid	No Bid	\$5,175.00
	D4	No Bid	No Bid	No Bid	\$7,080.00
	D5	\$4,150.00	No Bid	No Bid	No Bid
	D6	No Bid	No Bid	No Bid	No Bid
	D7	\$1,646.25	No Bid	No Bid	No Bid
	D8	No Bid	No Bid	No Bid	No Bid
	D9	No Bid	No Bid	No Bid	No Bid
	D10	No Bid	No Bid	No Bid	No Bid
	D11	No Bid	No Bid	No Bid	No Bid
	D12	No Bid	No Bid	No Bid	No Bid
<b>E: Grass Seed</b>	E1	No Bid	\$11,715.20	No Bid	No Bid
	E2	No Bid	\$3,988.20	No Bid	\$12,960.00
	E3	No Bid	Wholesale	No Bid	\$4,470.00
<b>F: Perennials</b>	F1	No Bid	No Bid	No Bid	No Bid
	F2	No Bid	No Bid	No Bid	No Bid
	F3	No Bid	No Bid	No Bid	No Bid
	F4	No Bid	No Bid	No Bid	No Bid
<b>G: Athletic Field Supplies</b>	G1	No Bid	No Bid	No Bid	\$258.00
	G2	No Bid	No Bid	No Bid	\$993.00
	G3	No Bid	No Bid	No Bid	No Bid

**Base Bid C:**

#	BRAND	EQUIPMENT Discount %	OEM PARTS & ATTACHMENTS Discount %	NON-OEM PARTS & ATTACHMENTS Discount %	Hourly Repair Rates
1	Allis Chalmers	No Bid	No Bid	No Bid	No Bid
2	Bobcat (skidsteer, loaders & tractors)	No Bid	No Bid	No Bid	No Bid
3	Briggs & Stratton	No Bid	No Bid	No Bid	No Bid
4	Bush Hog	No Bid	No Bid	No Bid	No Bid
5	Buyers	No Bid	No Bid	No Bid	No Bid
6	Case	No Bid	No Bid	No Bid	No Bid
7	Cub Cadet	No Bid	No Bid	No Bid	No Bid

May 3, 2022

RESOLUTION NO. FY2022-191

#	BRAND	EQUIPMENT Discount %	OEM PARTS & ATTACHMENTS Discount %	NON-OEM PARTS & ATTACHMENTS Discount %	Hourly Repair Rates
8	Echo	No Bid	No Bid	No Bid	No Bid
9	EZ Go	No Bid	No Bid	No Bid	No Bid
10	Ford	No Bid	No Bid	No Bid	No Bid
11	Generac	No Bid	No Bid	No Bid	No Bid
12	Gravely	No Bid	No Bid	No Bid	No Bid
13	Homelite	No Bid	No Bid	No Bid	No Bid
14	Honda	No Bid	No Bid	No Bid	No Bid
15	Husqvarna	No Bid	No Bid	No Bid	No Bid
16	Hustle	No Bid	No Bid	No Bid	No Bid
17	John Deere	No Bid	No Bid	No Bid	No Bid
18	Kawasaki	No Bid	No Bid	No Bid	No Bid
19	Kohler	No Bid	No Bid	No Bid	No Bid
20	Kubota	No Bid	No Bid	No Bid	No Bid
21	Land Pride	No Bid	No Bid	No Bid	No Bid
22	Lely	No Bid	No Bid	No Bid	No Bid
23	Little Wonder	No Bid	No Bid	No Bid	No Bid
24	Magnum	No Bid	No Bid	No Bid	No Bid
25	Mount-Meyers	No Bid	No Bid	No Bid	No Bid
26	Myers	No Bid	No Bid	No Bid	No Bid
27	New Holland	No Bid	No Bid	No Bid	No Bid
28	Pro-Tech	No Bid	No Bid	No Bid	No Bid
29	Ransome	No Bid	No Bid	No Bid	No Bid
30	Red Max	No Bid	No Bid	No Bid	No Bid
31	Ryan	No Bid	No Bid	No Bid	No Bid
32	Sweepster	No Bid	No Bid	No Bid	No Bid
33	Tecumseh	No Bid	No Bid	No Bid	No Bid
34	Tomberlin	No Bid	No Bid	No Bid	No Bid
35	Wacker	No Bid	No Bid	No Bid	No Bid
36	Western	No Bid	No Bid	No Bid	No Bid
37	Woods	No Bid	No Bid	No Bid	No Bid
38	York	No Bid	No Bid	No Bid	No Bid
39	OTHER Mfr. (list here):	Turf Equipment & Supply, Inc. (Toro) 20%	Turf Equipment & Supply Co., Inc.- MD- 5% discount	Turf Equipment & Supply Co., Inc.- MD- 0% discount	Turf Equipment & Supply Co., Inc- MD- \$115 In Shop \$115 In Shop \$130 Mobile Service
40	OTHER Mfr. (list here):	No Bid	No Bid	No Bid	No Bid
41	OTHER Mfr. (list here):	No Bid	No Bid	No Bid	No Bid

RESOLUTION NO. FY2022-191

**Individual Itemized Award Listing**  
**For**  
**Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn**  
**Equipment, Parts and Repairs**  
**(Bid #FY22ITB-59)**

**Base Bid B:**

**Britton Industries, Inc. for Items:**  
**D1, D2, D5, and D7; and**

**SiteOne Landscape Supply, LLC for Items:**  
**E1 and E2; and**

**All Unique Gifts, Inc. t/a Turf Trade for Items:**  
**D3, D4, G1 and G2.**

May 3, 2022

RESOLUTION NO. FY2022-192

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
HAZARDOUS WASTE REMOVAL SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Hazardous Waste Removal Services**, Bid #FY22ITB-62, and

**WHEREAS**, it is the recommendation of Kay Byrd, Director of Facilities and Sustainability, John Austin, Technician, Chemistry Laboratories, Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administration to therefore recommend that the Board of Trustees award the contract as set forth therein as being respectively the lowest responsible bidder for the one-year contract with the option for a single two-year renewal; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in account #164685-65506 for Year 1 and is contingent upon approval of funds for Years 2 and 3; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-62 for Hazardous Waste Removal Services** be and is hereby **AWARDED** to **Tradebe Environmental Services, LLC** for the Base Bid A in the anticipated amount of **\$3,073.00** and Base Bid B portion, which is the **as-needed portion in the anticipated amount of \$12,000.00** for the first-year contract commencing on September 1, 2022 through August 31, 2023 with an option in favor of the Board of a two year renewal at the same bid prices; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract Base Bid A in the anticipated amount of \$3,073.00 and base Bid B portion, which is the as-needed portion in the anticipated amount of \$12,000.00 for the first year commencing on September 1, 2022 through August 31, 2023 to **Tradebe Environmental Services, LLC** for the hazardous waste removal services with an optional two-year renewal in favor of the Board at the same bid prices. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022

RESOLUTION NO. FY2022-192

**Bid Responses**  
**for**  
**Hazardous Waste Removal Services**  
**(Bid #FY22ITB-62)**

Bidders	Base Bid A	Base Bid B			
		Size	Year 1	Year 2	Year 3
ACV Environmental Service, LLC Avenel, NJ	\$7,031.00	55 gallon	\$12,470.00	\$12,810.00	\$13,710.00
		30 gallon	\$10,490.00	\$11,155.00	\$11,270.00
		15 gallon	\$10,850.00	\$11,115.00	\$11,665.00
Tradebe Environmental Services, LLC Merrillville, IN	\$3,073.00	55 gallon	\$10,941.00	\$11,269.00	\$11,608.00
		30 gallon	8,742.00	\$9,007.00	\$9,273.00
		15 gallon	\$6,769.00	\$6,974.00	\$7,183.00

May 3, 2022

RESOLUTION NO. FY2022-193

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
UNIFORMS FOR FIRE ACADEMY AND POLICE ACADEMY**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College advertised for **Uniforms for Fire Academy and Police Academy**, Bid #FY22ITB-61 from which were received the “Bid Responses” below; and

**WHEREAS**, it is the recommendation of Peggy Palcko, Administrator, Fire Academy, William Glassman, Chief Training Officer, Fire Academy, Sue Hanstein, Administrative Assistant, Police Academy, RETC, Fire Academy and Fire Science Technology, Orlando Cuevas, Executive Director, Regional Emergency Training Center and Melissa Manera, Manager of Purchasing to award the contracts identified on the attached Itemized Award Listing listed as respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in accounts #111419-62206, and #511572-62206 in Year 1 and are subject to the availability of funds in Year 2 and is noted that any contract entered into shall reflect that it is subject to funding pursuant to N.J.S.A. 18A:64A-25.28(q) or contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-61** for **Uniforms for Fire Academy and Police Academy** be and is hereby **AWARDED** to the bidder identified below and on the attached Individual Itemized Award Listing as follows: **Municipal Emergency Services, Inc. d/b/a/Lawmen Supply Company of NJ, Inc. (Base Bid A)** in the anticipated amount of **\$62,500.00** and **(Base Bid B)** in the anticipated amount of **\$62,500.00** for this contract **on an as-needed basis** with terms commencing on **September 1, 2022 through August 31, 2024** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to Municipal Emergency Services, Inc. d/b/a/ Lawmen Supply Company of NJ, Inc. for (Base Bid A) in the anticipated amount of \$62,500.00 and (Base Bid B) in the anticipated amount of \$62,500.00 for this contract on an as-needed basis with terms commencing on September 1, 2022 through August 31, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022

RESOLUTION NO. FY2022-193

**Bid Responses**  
**for**  
**Uniforms for Fire Academy and Police Academy**  
**(Bid #FY22ITB-61)**

Bidders	Base Bid A: Fire Academy			Base Bid B: Police Academy		
	Year 1 Total	Year 2 Total	% Disc	Year 1 Total	Year 2 Total	% Disc
Municipal Emergency Services, Inc. d/b/a/ Lawmen Supply Company of NJ, Inc. Pennsauken, NJ	\$83,458.50	\$84,351.50	25%	\$28,206.75	\$28,686.75	25%

May 3, 2022

RESOLUTION NO. FY2022-194

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
CHILD CARE CENTER OPERATIONS**

**WHEREAS**, Camden County College is governed by the County College Board of Trustees pursuant to the County College Acts N.J.S.A. 18A:64A-25.1, *et seq.* and the powers vested in the Board pursuant to N.J.S.A. 18A:64A-12, *et seq.* and

**WHEREAS**, in furtherance of its powers under the Act the Board caused the College as part of the Operations, curriculum and services provides to staff and students of the College to as a publicly advertised for a bid to contract to provide management services for that area previously performed by its own employees and sought a bid for **Child Care Center Operations**, Bid #FY22ITB-64, and such were received and the response is attached below under “Bid Response”; and

**WHEREAS**, it is the recommendation of Edward Reynolds, Director of Financial Services, Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administrative Services to award the license for use of real property and accompanying cooperative services contract for the compensation as identified on the attached Bid Response as set forth therein as being respectively the highest responsible bidder; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned Bid #FY22ITB-64 for **Child Care Center Operations** be and is hereby AWARDED to **Kiddie Junction Two, LLC** for revenue payments of a three-year license fee to the College in the amount of **\$245,895.00** plus an additional **\$54,000.00** in **utilities’ charges** for a total three-year contract amount of **\$299,895.00** with the contract terms commencing on **July 1, 2022** and ending on **June 30, 2025** pursuant to the terms and conditions for the bid contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES

**SUMMARY STATEMENT**

This resolution awards a contract to **Kiddie Junction Two, LLC** for the revenue payments of a three-year license fee and services contract with all required terms to the College in the amount of **\$245,895.00** plus an additional **\$54,000.00** in utilities’ charges for a total contract amount of **\$299,895.00** during the period of **July 1, 2022 to June 30, 2025**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 3, 2022



RESOLUTION NO. FY2022-194

**Bid Response**  
**for**  
**Child Care Center Operations**  
**(Bid #FY22ITB-64)**

<b>Bidder</b>	<b>Monthly License Fee +Utilities' Charge</b>	<b>Yearly License Fee +Utilities' Charge</b>	<b>Total Three-Year License Fee +Utilities' Charge</b>
Kiddie Junction Two, LLC Pennsauken, NJ	<b>\$6,500.00 + \$1,500.00/monthly utilities' charge</b>	<b>\$78,000.00 + \$18,000.00/yearly utilities' charge</b>	<b>\$245,895.00 (Includes a 5% increase on rental portion for Year 2 &amp; 3) + \$54,000.00/total 3-yr. utilities' charge</b>

May 3, 2022

RESOLUTION NO. FY2022-195

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR SCHOOL BUS  
TRANSPORTATION II FROM NEGOTIATED DEPARTMENTAL VENDORS OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*;

**WHEREAS** on February 16, 2022 the College advertised for bids for **School Bus Transportation**, Bid #FY22ITB-40; but received no bids and re-advertised for bids for **School Bus Transportation II**, Bid #FY22ITB-52 on March 17, 2022 and no bids were received a second time; and therefore pursuant to N.J.S.A. 18A: 64A-25.5(c.) the College is permitted to negotiate with a vendor; provided both: (1) a reasonable effort was made to determine such cannot be obtained at a lower price from any agency or authority of the United States, the State of New Jersey or from this county or any municipality in close proximity to the college; and (2) the terms, conditions and specifications in the negotiated contract are not substantially different from those the subject of the failed bidding; and

**WHEREAS**, Melanie Iannuzzi, Director of Student Recruitment has made a reasonable effort and determined that the same or equivalent items are not available at a cost lower than that which can be negotiated by the College from any agency or authority of the United States or the State of New Jersey, from Camden County, or from any municipality in close proximity to the College; and

**WHEREAS**, it is the recommendation of Yvonne Kilson, Assistant Dean, School, Community & Workforce Training Programs, Margo Venable, Executive Dean, School, Community & Workforce Training Programs, Melanie Iannuzzi, Director of Student Recruitment and Melissa Manera, Manager of Purchasing to award negotiated contracts (#FY22NG-26) for Base Bid C and Base Bid D that received no responsive bids on both occasions from the departmental vendors of choice on an as-needed basis. The College will not utilize Base Bid B. Other means of transportation will be used if the need arises for the Athletic Department at their request; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in accounts #136642-63307, #515631-63307 and also in various departmental accounts on an as-needed basis and funding for the 21<sup>st</sup> Century STEM Program is subject and contingent upon approval from the State of New Jersey; and

**NOW THEREFORE, BE IT RESOLVED** that the BOARD OF TRUSTEES hereby authorizes the negotiation of contracts to procure the aforementioned **School Bus Transportation (#FY22NG-26)** to **Holcomb Bus Service Inc.**, in the anticipated aggregate amount of **\$16,000.00** with the term commencing on **July 1, 2022** through **June 30, 2023** pursuant to the authorized negotiated contracts; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards negotiated school bus transportation contracts with the departmental vendor of choice: Holcomb Bus Service Inc., for Base Bid C and Base Bid D that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) and on an as-needed basis in the anticipated amount of \$16,000.00 during the period of July 1, 2022 to June 30, 2023.

**This requires a two-thirds affirmative vote of the authorized membership of the Board.**

May 3, 2022

RESOLUTION NO. FY2022-196

**RESOLUTION AUTHORIZING PERSONNEL ACTIONS**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

May 3, 2022

RESOLUTION NO. FY2022-196-1

**PERSONNEL RECOMMENDATIONS**

**New Hires**

Ashley Amoriello                      Director  
Academic Advisement & Retention  
Effective May 9, 2022

Alyssa Steglik                        B Secretary  
Liberal Arts & Professional Studies  
Effective June 6, 2022

**Reassignments/Transfers**

Nicholas Abarelli                      From Help Desk Representative - Tier 2, Acting  
To Help Desk Representative - Tier 2  
Office of Information Technology  
Effective May 9, 2022

Christine Constantinou                From Coordinator, Campus & Enrollment Services  
To Academic Success Advisor, Acting  
Academic Advisement & Retention  
Effective May 9, 2022

Hillary Davidson                      From Accounting Supervisor, Acting  
To Accounting Supervisor  
Financial Administrative Services  
Effective May 9, 2022

Kaina Hanna                          From Associate Dean, Acting  
To Associate Dean  
Workforce Development  
& Continuing Education  
Effective May 9, 2022

Keith James                            From Technician, Acting  
To Technician  
Office of Information Technology  
Effective May 9, 2022

Yvonne Kilson                          From Dean, Acting  
To Dean  
School, Community & Workforce Training Programs  
Effective May 9, 2022

RESOLUTION NO. FY2022-196-1

Joseph Mozaffari                      From Technician/Programmer, Acting  
To Technician/Programmer  
Instructional Support Department  
Effective May 9, 2022

Norma Santana                      From Technician, Acting  
To Technician  
Business Office  
Effective May 9, 2022

Nicholas Tropiano                      From Technician, Acting  
To Technician  
Office of Information Technology  
Effective May 9, 2022

**Separations**

Domenica Carrier                      Teaching Administrator  
Nursing Programs  
Effective May 6, 2022

Jeannette Collins                      Executive Director  
NJ Child Assault Prevention  
Effective June 30, 2022

Angelina Hanratty                      Statewide Fiscal Manager  
NJ Child Assault Prevention  
Effective May 24, 2022 (revised)

Shani Johnson                      Program Manager  
Community Work Experience Program  
Effective May 11, 2022

William Mink                      Professor  
Computer Science  
Effective June 30, 2023

Jaclyn Wallace                      Project Coordinator  
Customized Training  
Effective April 20, 2022

**Leave**

Andrea Wilson                      Administrative Assistant  
Rohrer  
Effective January 5, 2022 – August 23, 2022

RESOLUTION NO. FY2022-196-1

*Government Services Division*

**Reassignments/Transfers**

Douglas Webb                      From Permanent part-time Government Services Officer-Fire  
To Full-time Government Services Officer-Fire  
Financial Administrative Services  
Effective May 9, 2022

**Promotion**

Katherine Favieri                      From Government Services Officer  
To Government Services Supervisor  
Financial Administrative Services  
Effective May 9, 2022

**Separation**

Maria Diaz                              Government Services Officer  
Financial Administrative Services  
Effective April 11, 2022

**Leave**

Sean O'Brien                              Government Services Officer  
Financial Administrative Services  
Effective May 31, 2022 – August 23, 2022

RESOLUTION NO. FY2022-196-2

**Credentials Summary**

Ashley Amoriello	<p>M.A., Rowan University B.A., Stockton University</p> <p>Ms. Amoriello was employed by Cumberland County College as a Director for TRIO Student Support Services. Ms. Amoriello was also employed by Rowan University as a Resident Director.</p>
Alyssa Steglik	<p>B.A., Rutgers University</p> <p>Ms. Steglik was employed by the University of Pennsylvania as an Administrative Assistant.</p>



Board of Trustees of Camden County College TIME 8:01pmExecutive Session Resolution of MAY 3, 2022

**WHEREAS**, the Board of Trustees of Camden County College (hereafter CCC) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 18A:64A-1 et seq.; and

**WHEREAS**, the Board has the authority and the duty thereby to provide for the orderly and efficient operation of the College and all of its operations, including its meetings; and

**WHEREAS**, the Board on this date while in open public meeting duly organized and advertised by the Board had publically considered and determined that the dictates of the Open Public Meetings Act which provides for and allows under these circumstances for this body to go into Executive Session which is closed to the Public; and **WHEREAS**, the Board, after allowing for public comment prior to a vote thereupon, voted by roll call vote, in open session to take the following action:

**NOW, THEREFORE BE IT SO RESOLVED** Board of Trustees of Camden County College IN THE COUNTY of Camden, STATE OF NEW JERSEY, That effective immediately the Board hereby resolves to: 1) Go into Closed or Executive session for the purposes of discussing the following:

- A) X Matters deemed confidential by provision Of Federal or State law or Rule of Court;
  - B) \_\_\_\_\_ Matters in which release of information would impair a right to receive federal funds;
  - C) \_\_\_\_\_ Matters which if disclosed would constitute an unwarranted invasion of privacy related to an individual's personal or family circumstances or material relating to medical, rehabilitation, custodial or child protection issues;
  - D) \_\_\_\_\_ Matters involving contract or collective negotiations or an agreement resulting there from;
  - E) \_\_\_\_\_ Matters involving an interest in real property, the setting of rates or investment of public funds which could possibly adversely affect the public interest if such were disclosed;
  - F) \_\_\_\_\_ Matters involving tactics or techniques used for safety or security and/or any investigations or possible violations of regulations or laws;
  - G) X Matters involving pending or anticipated litigation or contract negotiation (other than collective negotiations) and/or any matters involving attorney-client privilege;
  - H) X Matters involving the appointment, termination, terms and conditions of employment, evaluation, performance or any specific prospective or current public officer or employee of the Board;
  - I) X Matters which the Board is required by other law or regulation to keep confidential;
- (\_\_\_\_\_ here make reference to that law or regulation),

2) That the minutes of the Executive Session shall be made public about: 6 MONTHS  
NOT WITHOUT RELEASE BY SUBJECT EMPLOYEE or upon only further resolution of the body /or due to the nature of the material shall only be released at that time once redacted or not made public; and

3) The Board WILL BE Or WILL NOT BE (circle one) Returning to open session at Approx.  
 approximately: 10-15 MINUTES AFTER LEAVING FOR EXEC./CLOSED SESSION &

4) That this resolution shall either be reflected in the official minutes or kept on file for public inspection. INTENDS TO TAKE ACTION!  
 Result of Roll call Vote: #YEAs 9 #NAYs 0 # ABSTAINs 0 # Absent 2

Official List of Each member's Roll Call vote are maintained in the official records of the Board by the Board Secretary in the final and approved official minutes of the body.

Date: 5/3/2002

Anthony Maressa, Trustee and Board Secretary

RETURN TO PUBLIC ON MOTION 8:09PM

ADJOURNED 8:10PM