

**Public Hearing on the Fiscal 2024 Final Operating and Chapter 12 Budgets
and Tuition and Fee Schedule**

John T. Hanson, Chair, called the May 2, 2023 public hearing on the FY 2024 Camden County College Operating and Chapter 12 Budgets and Tuition and Fee Schedule to order at 7:01 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this public hearing had been published via advertisement in the *Courier Post* on April 21, 2023.

Board Members Present: Annette Castiglione, Susan R. Croll, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Carmen Rodriguez, Helen Troxell, and Judith Ward (Zoom).

Board Members Absent: Denise Diaz, Karen Halpern, Jessica Stewart, and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Jacqueline Beamen, Associate Professor, English; Orlando Cuevas, Executive Director of Public Safety Education and Training/RETC/Police Academy; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; David Edwards, Executive Vice President for Academic Affairs; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; James Sweeney, student; Joseph Lacava, Technician, ISD; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Johnny Nunez, student; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, Office of the President; John Steiner, Dean of Math, Science, and Health Careers; Ronald Tomasello, Director of Communications; Margo Venable, Executive Dean of School, Community and Workforce Training Programs; and several members of the CCC faculty association.

FY2023 Operating & Capital Budgets - Ms. Antonakakis provided a comprehensive presentation on the FY2024 Operating and Chapter 12 Budgets. The FY2024 operating budget totals \$67,700,344 which represents a 4.6% increase over the FY2023 approved budget.

Revenue assumptions include: credit enrollments to increase by 3%; increases in student fees which will generate an additional \$2,434,000; County funding to remain the same as FY2023 at \$12,638,856; State aid to remain the same as FY2023 at \$10,287,786; and a transfer of \$4,839,702 from unrestricted reserves.

Budget assumptions include: health benefits increase of approximately \$1 million; full-time salaries to increase by 2%; insurance premiums to increase by \$100,000; debt service payment in

the amount of \$1.7 million; and an increase in contractual services (maintenance, cleaning & software agreements) by approximately \$500,000.

The FY2024 budget focuses on the implementation of new initiatives linked to the College's Strategic Plan in the amount of \$362,900 as follows:

- ❖ Administrative positions (including benefits)
 - IT Technician - \$64,500
 - Mental Health Counselor - \$110,400
 - Student Life and Engagement Coordinator - \$69,000
 - Radio Station Manager - \$69,000
- ❖ Contractual Services
 - Aviso Retention Software License - \$50,000

The FY2024 Chapter 12 Budget totals \$3,095,000 comprised of the following: Community Center Renovations in the amount of \$1,250,000; Dennis Flyer Theater Upgrades in the amount of \$500,000; Camden Campus Upgrades in the amount of \$980,000; and RETC Improvements in the amount of \$365,000.

Ms. Antonakakis also presented revisions to Schedule A of Board Policy #427 – Credit Tuition and Fees which include:

- ❖ General Service Fee increase from \$30 to \$40 per credit
- ❖ Facility Fee increase from \$7 to \$10 per credit
- ❖ Online Fee increase from \$35 to \$40
- ❖ Course Fee increases by \$2 per credit
- ❖ Transcript Fee increase from \$10 to \$12 per request
- ❖ Transitional Education Pathways for Students with Intellectual Disability (TEPSID)
Program fee increase from \$7,000 to \$7,500 per student per year
- ❖ CCC Practical Nursing Program fee increase from \$300 to \$600
- ❖ CCC Practical Nursing to Registered Nursing fee increase from \$325 to \$625

Public Testimony

None.

Adjournment

Motion made by Ms. Croll and seconded by Ms. Rodriguez to adjourn the public hearing. The public hearing ended at 7:08 PM.

Respectfully Submitted,

Anthony J. Maressa, Secretary

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May 2, 2023

John T. Hanson, Chair, called the **May 2, 2023** regular meeting of the Board of Trustees of Camden County College to order at 7:08 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via correspondence transmitted to the *Courier Post* and the *Retrospect* on November 2, 2022. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Carmen Rodriguez, Helen Troxell, and Judith Ward (Zoom).

Board Members Absent: Denise Diaz, Karen Halpern, Jessica Stewart, and Brett Wiltsey.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Jacqueline Beamen, Associate Professor, English; Orlando Cuevas, Executive Director of Public Safety Education and Training/RETC/Police Academy; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; David Edwards, Executive Vice President for Academic Affairs; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; James Sweeney, student; Joseph Lacava, Technician, ISD; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Johnny Nunez, student; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, Office of the President; John Steiner, Dean of Math, Science, and Health Careers; Ronald Tomasello, Director of Communications; Margo Venable, Executive Dean of School, Community and Workforce Training Programs; and several members of the CCC faculty association.

Minutes of Meeting

Motion made by Ms. Castiglione and seconded by Ms. Croll to accept the minutes of the April 4, 2023 regular meeting as presented. **Motion** carried unanimously.

Public Comment

Dr. Pesda addressed the Board and extended appreciation to Ms. Stewart and Mr. Maressa for attending the Muslim Student Club's Ramadan Iftar celebration on April 4. Dr. Pesda then provided an update on events offered at The Center.

Dr. Connolly, President of the Faculty Association, addressed the Board regarding the various aspects of the challenges faced by faculty over the last two years, and when it became apparent that the comments were directed toward current contract negotiations, Mr. McConnell advised such were inappropriate under the circumstances. Professor Connolly concluded by saying she had finished her remarks.

President's Report

Dr. Pugh-Bassett presented highlights from her monthly report as follows:

- Dr. Pugh-Bassett attended the Senate Higher Educational Services Budget Hearing at the State House in Trenton for the purpose of advocating for additional operating funds for community colleges.
- On April 21, NBC10 aired a story about the esports arena and the upcoming Esports Production Degree that will be offered in the fall. The story featured our coach, Sean Dwyer, Dave Bruno, and student athlete Brandon Wade. If you missed it, you can view the story here: <http://on.nbc10.com/OKd4ey2>

Retention and Reclamation

- In recognition of our commitment to supporting the mental health needs of our students, the Office of the Secretary of Higher Education has awarded the College the Mental Health in Higher Education: Community Provider Partnerships and Professional Development Grant through the State and Fiscal Recovery Fund. CCC was awarded \$314,305 as a Community Provider and \$22,222 for Professional Development. The purpose of this funding is twofold: To address student mental health needs in the wake of COVID-19 by creating sustainable and strategic local partnerships that provide students with quality mental health resources both on campus and throughout the surrounding community; and to offer evidence-based and meaningful professional development for campus staff and faculty.
- The Office of the Secretary of Higher Education has provided the College with an additional \$24,000 in grant money to support the reclamation of students who may have started and stopped (under the Some College, No Degree initiative). These monies will be used to supplement funds provided by the county to reduce barriers for students returning to CCC to achieve the goals they initially set out to achieve prior to their separation from the College.
- Members of the Executive Team and Dr. Pugh-Bassett participated in the second part of the Active Shooter Drill in partnership with the Gloucester Township Police Department on April 18. This portion focused on public information with a mock press conference including questions from staff portraying reporters.

- The Division of School, Community & Workforce Training has numerous projects in motion. Their current initiatives include:
 - Submerged Arc Welding program - In collaboration with EEW and EDA, we will receive equipment and supplies necessary to train residents in support of the 400+ jobs constructing wind turbine monopiles at the Paulsboro Port. The program begins this fall.
 - Wind Turbine Technician Training program - One of the fastest growing occupations in the US with 68% growth projected from 2020-2030.
 - Health Care - Incumbent and Dislocated Worker Training – This program features partnerships with Cooper Hospital and Virtua Health, developing partnership with Penn Medicine, and upgraded facilities at the Camden City Campus.
 - US Navy Partnership - Mid Atlantic Talent Pipeline - Related programming includes: automotive, carpentry, CNC, cyber security, electrical, manufacturing, plumbing, and welding.
- On April 15 student Sumbul Kiroglu attended Neumann University's Admitted Student Day, where she was awarded a full-tuition scholarship from Neumann's President, Dr. Chris Domes. The Neumann Full-Tuition Scholarship covers her tuition for her junior and senior years. An International Student from Turkey, Sumbul is transferring for Fall 2023 to pursue a B.S. in Health Sciences.
- Congratulations are also in order for student Maram Al-Abid, who was as awarded a 2-year scholarship to Wilmington University. Maram was born in Jordan to Palestinian parents resulting in her having no rights to a public education in her country. Education took her to this country, where she started taking college level courses at 17, graduated high school early, and finished her associate degree in nursing at 19, along with most of her business degree.
- The Psi Beta Honor Society recruited CCC students to participate in a Psi Beta National Research project by participating in a survey about psychological myths. Dr. Michael Colbert and Dr. Allyson Meloni mentored CCC two students, Les Engels and Olivia McMullen, to compose a hypothesis, analyze the data, and summarize the results according to APA requirements, as well as to be considered for publication in a peer-reviewed online journal. Both students will attend the American Psychological Association National Conference in Washington DC this summer, where they will present in a student poster session.
- On April 27, Dr. Pugh-Bassett had the honor of introducing pre-nursing student Misturah (Missy) Mustapha at the New Jersey Council of County Colleges Community College Scholars Celebration. The annual statewide ceremony honors New Jersey's 38 best and

brightest community college scholars. These outstanding students are recognized for their exceptional academic achievements and service to their communities and colleges as members of the Phi Theta Kappa Honor Society. While growing up in her home country of Nigeria, Missy never felt she had the opportunity to achieve her dreams, and never felt her academic efforts were appreciated. That all changed for her when she came here, and she said being in this country motivates her every day. Her motivation has earned her a G.P.A. of 4.0, along with serving as the Vice President of Leadership in the College's PTK Chapter.

- The CCC Cares Committee implemented a successful "Take Your Child to Work Day" program on April 27 where over 45 children were able to come to campus with their loved ones and participate in a fun-filled day of activities and events. Our CCC Cares committee has been responsible for a host of year-long activities designed to support our school community and increase morale and engagement.
- Dr. Pugh-Bassett introduced this year's Charles Holcombe Essay Contest winner, James Sweeney, who authored the winning essay, "A Collaborative Approach to Speech and Expression on Campus" which had been distributed to the Board in advance of the meeting. This annual competition draws from Composition I & II students enrolled throughout the academic year. James is a student in Professor Beamen's class.
- Dr. Pugh-Bassett advised that on April 14, the College hosted a statewide Data Science Symposium as part of the College's participation in the NJ Pathways to Career Opportunities Consortium. Featured at the symposium was a Covid-19 research project presented by CCC Data Science major, Johnny Nunez and fellow Rowan University student, Gianluca Barone. The research study was overseen by CCC math professor Tuan Le and Rowan University professor of Data Analytics, Thanh Nguyen. A copy of the students' research study had been provided to the Board in advance of the meeting and Mr. Nunez was called upon to present a brief overview of the study and its results.

Grants, Contracts & Gifts

Resolution #179 – Ms. Ward presented this resolution approving the submission of budget amendments required for the purpose of managing the FY2023 Strengthening Career and Technical Education for the 21st Century Act.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-179 (see attachment **5215A**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with one action item.

Resolution #180 – Ms. Croll presented this resolution indicating that, at the April 4, 2023 meeting, the Board approved Resolution FY2023-153 authorizing faculty retention recommendations; Resolution FY2023-180 amends and supersedes that resolution and authorizes the faculty retention recommendations as listed in the packet.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2023-180 (see attachment **5215B**). **Motion** carried unanimously.

Business Affairs, Audit and Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with seventeen action items and the bid/contract recommendations.

Resolution #181 – Ms. Ward presented this resolution adopting the FY2024 operating budget as presented during tonight's public hearing and authorizing a meeting of the Board of School Estimates for purpose of action on this budget.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-181 (see attachment **5215C**). **Motion** carried unanimously.

Resolution #182 – Ms. Ward presented this resolution authorizing the Chapter 12 funding in the amount of \$3,095,000 for Community Center Renovations, Dennis Flyer Theater Upgrades, Camden Campus Upgrades and RETC Improvements. Ms. Ward noted that this resolution also authorizes the application to the Board of School Estimate, the County and State for the approval and bonding of the fiscal year 2024 Chapter 12 funding necessary to complete these projects.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-182 (see attachment **5215D**). **Motion** carried unanimously.

Resolution #183 – Ms. Ward presented this resolution amending Policy #427, Schedule A, to reflect increases in fees, the updating of course fees, the addition of new courses and deletion of courses no longer offered effective as of summer 2023.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-183 (see attachment **5215E**). **Motion** carried unanimously.

Resolution #184– Ms. Ward presented this resolution approving and authorizing the College to enter into a new collective negotiations agreement with the Adjunct Faculty Association in accordance with the terms of the MOA for the period of January 1, 2022 through December 31, 2025.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-184 (see attachment **5215F**). **Motion** carried unanimously.

Resolution #185– Ms. Ward presented this resolution authorizing procurement of a Kubota utility vehicle through the Educational Services Commission of New Jersey from Cherry Valley Tractor Sales in the amount of \$33,074.52.

Motion made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-185 (see attachment **5215G**). **Motion** carried unanimously.

Resolution #186– Ms. Ward presented this resolution authorizing procurement and installation of gymnasium floor overpour and clear coat for the Papiano Gymnasium through the Educational Services Commission of New Jersey from Nickerson Corp. in the amount of \$97,555.00 to be completed on or before August 31, 2023.

Motion made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-186 (see attachment **5215H**). **Motion** carried unanimously.

Resolution #187– Ms. Ward presented this resolution authorizing procurement and installation of bleachers for the Papiano Gymnasium through the Educational Services Commission of New Jersey from Nickerson Corp. in the amount of \$265,810.00 to be completed on or before September 30, 2023.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-187 (see attachment **5215I**). **Motion** carried unanimously.

Resolution # 188– Ms. Ward presented this resolution awarding an additional one-year non-fair and open contract to Sodexo Operations to provide the College with food service operations and management in the anticipated amount of \$200,000 with terms commencing July 1, 2023 through June 30, 2024.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-188 (see attachment **5215J**). **Motion** carried unanimously.

Resolution #189– Ms. Ward presented this resolution awarding a non-fair and open contract to Assessment Technologies Institute to provide the College with comprehensive supplemental materials for nursing students in the anticipated amount of \$165,000.00 for a term of July 1, 2023 through June 30, 2025.

Motion made by Mr. Hanson and seconded by Ms. Rodriguez approving Resolution FY2023-189 (see attachment **5215K**). **Motion** carried unanimously.

Resolution #190– Ms. Ward presented this resolution awarding a non-fair and open contract to EBSCO Industries, Inc. as our subscription agent, database provider and Discovery System agent on an as-needed basis in the anticipated amount of \$88,000.00 for a term of July 1, 2023 through June 30, 2025.

Motion made by Mr. Halpern and seconded by Ms. Rodriguez approving Resolution FY2023-190 (see attachment **5215L**). **Motion** carried unanimously.

Resolution #191– Ms. Ward presented this resolution awarding a non-fair and open contract to Ellucian Company LP to provide the College with licensing, service and support for Colleague® and related supporting products in the anticipated amount of \$3,400,000.00 during the period of July 1, 2023 through June 30, 2028.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-191 (see attachment **5215M**). **Motion** carried unanimously.

Resolution #192– Ms. Ward presented this resolution awarding a non-fair and open contract to Elsevier, Inc. for the Science Direct article database in the anticipated amount of \$27,000.00 for a term of July 1, 2023 through June 30, 2025.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-192 (see attachment **5215N**). **Motion** carried unanimously.

Resolution #193– Ms. Ward presented this resolution awarding a non-fair and open contract to Entrinsik, Inc to provide the College with Informer software for web reporting and dashboard bundle in the anticipated amount of \$24,000.00 for a term of July 1, 2023 through June 30, 2025.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-193 (see attachment **5215O**). **Motion** carried unanimously.

Resolution #194– Ms. Ward presented this resolution awarding a non-fair and open contract to Examity, Inc. to provide the College with online test proctoring services on an as-needed basis in the anticipated amount of \$24,000.00 for a term of July 1, 2023 through June 30, 2025.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-194 (see attachment **5215P**). **Motion** carried unanimously.

Resolution #195 - Ms. Ward presented this resolution awarding a non-fair and open contract to TeamDynamix Solutions, LLC. to provide the College with IT management system software, maintenance, support and licensing in the anticipated amount of \$74,000.00 for a term of July 1, 2023 through June 30, 2028.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-195 (see attachment **5215Q**). **Motion** carried unanimously.

Resolution #196– Ms. Ward presented this resolution authorizing the College to enter into an agreement with the County of Warren for professional services for the Intoxicated Driver Resource Center for a term of February 1, 2023 to December 31, 2024.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2023-196 (see attachment **5215R**). **Motion** carried unanimously.

Resolution #197– Ms. Ward advised that this resolution was presented to the Board as an initial reading at the April 4, 2023 meeting and was now being brought forward for action. She stated that this resolution amends Board Policy #100, Constitution and Bylaws, to include the creation of an additional standing committee of the Board for policy review, development and recommendation to the full Board for adoption.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-197 (see attachment **5215S**). **Motion** carried unanimously.

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations consisting of **Resolution #'s FY2023-198 through 207**.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution #'s FY2023-198 through 207 (see attachment **5215T**). **Motion** carried unanimously.

Ms. Ward then presented Resolution FY2023-208 which required eight affirmative votes of the authorized membership of the Board.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2023-208 (see attachment **5215U**).

The following roll call vote was recorded:

AYES: Maressa, Castiglione, Croll, Troxell, Ward, Mirmanesh, Rodriguez, Hanson.

NOES: None.

ABSTENTIONS: None.

Personnel

Dr. Pugh-Bassett presented **Resolution FY2023-209** - Personnel Actions, dated May 2, 2023.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-209 (see attachment **5215V**). **Motion** carried unanimously.

Old Business

None.

New Business

None.

Executive Session

Motion made by Ms. Castiglione and seconded by Ms. Ward to go into executive session for the purpose of discussion on matters relating to litigation, negotiations, and attorney-client privilege. Mr. Hanson noted that no additional action would be taken at this meeting, that the Board would not return to open session and that the meeting would be adjourned at the conclusion of the Executive Session (see attachment **5215W**). **Motion** carried unanimously.

The executive session began at 7:53 PM and ended at 8:38 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

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May 2, 2023

RESOLUTION NO. FY2023-179

**RESOLUTION AUTHORIZING BUDGET AMENDMENT TO THE FY2023
STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST
CENTURY ACT GRANT**

WHEREAS, since N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS the Strengthening Career and Technical Education for the 21st Century Act emphasizes local accountability for yearly results, program improvement, increased coordination within the CTE system, stronger academic and technical integration, connections between secondary and postsecondary education, and stronger links to business and industry; and

WHEREAS, the purposes and objectives of the Strengthening Career and Technical Education for the 21st Century Act are consistent with the mission of the College; and

WHEREAS, the Board of Trustee previously approved the application and acceptance of the original Strengthening Career and Technical Education for the 21st Century Act Grant Award, Federal Award Identification Number (FAIN): V048A220030 for FY2023 in the amount of \$887,991.00 at the June 3, 2022 Board meeting and also approved a subsequent amendment at the February 7, 2023 meeting of the Board; and

WHEREAS, NJDOE requires a budget amendment be submitted when the sum of all changes to the award exceeds 10% of the total award, or when the amendment reflects changes in the purpose of salary costs and the related benefits and/or requests to purchase equipment other than those items approved in the original grant application; and

WHEREAS, this budget amendment request has been reviewed and endorsed by Dr. Teresa A. Smith, Dean of Academic Affairs/Perkins Post Secondary Project Director and Dr. David Edwards, Executive Vice President for Academic Affairs.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves the submission of budget amendments required for the purpose of managing the FY2023 Strengthening Career and Technical Education for the 21st Century Act, and that the appropriate officers of Camden County College are hereby authorized to sign and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the application, acceptance and submission of a budget amendment required for the purpose of managing the FY2023 allocation of the Strengthening Career and Technical Education for the 21st Century Act Grant.

May 2, 2023

RESOLUTION NO. FY2023-180

**RESOLUTION RECOMMENDING REAPPOINTING FACULTY TO SECOND,
THIRD, FOURTH, AND FIFTH YEAR CONTRACTS**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, Article XII of the Faculty Association Contract sets out the terms, conditions and timeline for Employment, Retention and Re-employment of eligible faculty members; and

WHEREAS, Dr. Michael Nester, Dean of Liberal Arts and Professional Studies and John Steiner, Dean of Math, Science and Health Careers certify that the following named faculty members hired in August, 2018 have met all instructional and service requirements pertaining to reappointment; and

WHEREAS, the President and Executive Vice President for Academic Affairs concur that the following named faculty listed below be offered reappointment for 2023-2024:

FIFTH YEAR

Kathy Cybula-Tahmazian	Dental
Stephen Dorsey	Cybersecurity/Computer Systems
Tuan Le	Mathematics
Merridith Van Hoorn	Dental
Amy Pisano	Criminal Justice

FOURTH YEAR

Kathleen Polimeni	Nursing
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THIRD YEAR

Joanna Platt	Visual Arts
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SECOND YEAR

Luanne Balestrucci	Physics
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WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby undertakes personnel actions as follows:

The above- named faculty members shall be offered reappointment for the 2023-2024 academic year.

SUMMARY STATEMENT

This resolution amends and supersedes Resolution # FY2023-153 authorizing the faculty retention recommendations for 2023-2024.

May 2, 2023

RESOLUTION NO. FY2023-181

RESOLUTION ADOPTING FY2024 OPERATING BUDGET

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College requires an annual operating budget; and

WHEREAS, the administration has prepared an operating budget for FY2024 and presented such to the Academic and Student Affairs Committee and Business Affairs, Audit and Campus Development Committee on April 18 & 20, 2023 respectively; and

WHEREAS, the proposed operating budget for FY2024, is \$67,700,344, which represents a 4.6% increase from the FY2023 approved budget of \$64,551,741; and

WHEREAS, the Business Affairs, Audit and Campus Development Committee has approved the operating budget and recommended adoption by the full Board of Trustees;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves and adopts the FY2024 operating budget as proposed in the amount of \$67,700,344; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to file the budgets and any associated documents with any and all required government agencies or other appropriate organizations, or other instruments as may be necessary and appropriate in connection therewith, including authorization to publically advertise, schedule and conduct a meeting of the Camden County Board of School Estimates for the purpose of action on the FY2024 operating budget.

SUMMARY STATEMENT

This resolution adopts the FY2024 operating budget and authorizes a meeting of the Board of School Estimates for the purpose of action on this budget.

May 2, 2023

RESOLUTION NO. FY2023-182

**RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE
APPROVING CHAPTER 12 FINANCING FOR COMMUNITY CENTER
RENOVATIONS; DENNIS FLYER THEATER UPGRADES; CAMDEN CAMPUS
UPGRADES; REGIONAL EMERGENCY TRAINING CENTER IMPROVEMENTS**

WHEREAS, N.J.S.A. 18A-64A-17 requires Camden County College (the "College") to submit an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay for the coming year to the Camden County Board of School Estimate ("BSE"); and

WHEREAS, the Board of Trustees of the College (the "Board") examined the need for capital improvements on the land owned by the College; and

WHEREAS, The Board determined it necessary to make certain capital improvements on the Blackwood Campus, Camden Campus, and Regional Emergency Training Center (RETC), to enable the College to continue to deliver an excellent education to the residents of the County of Camden in an efficient and cost effective manner; and

WHEREAS, the Board determined it necessary to approve the capital projects and plans for the necessary improvements and infrastructure maintenance and upgrades necessary to ensure the mission of the institution; and

WHEREAS, the Board has accordingly authorized the renovation of the Community Center; and

WHEREAS, the College needs to make upgrades to the Dennis Flyer Theater; and

WHEREAS, the College needs to make upgrades to the Camden Campus; and

WHEREAS, the College needs to make improvements at RETC; and

WHEREAS, the additional funding presently available in Chapter 12 funding is \$3,095,000; and

WHEREAS, the financing of this year's Chapter 12 funding for the Projects requires the consent and approval of the BSE;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE CAMDEN COUNTY COLLEGE**, as follows:

1. The Board hereby approves a request for funds in an amount of \$3,095,000 to be used for the projects described above; and
2. The Board hereby approves and authorizes the funds approved hereby to be used alone or in conjunction with other funds of the College, or other funds to be secured in the future by the College; and
3. The Board hereby approves and authorizes the projects described above; and

May 2, 2023

RESOLUTION NO. FY2023-182

4. The Board hereby authorizes the reimbursement of any expenditures made by the College in furtherance of these authorized projects or costs of bonding done in advance of the Bonds issued to finance these projects to the extent permitted by the BSE, County, and the law; and
5. The Board hereby authorizes submission of the proposed additional financing of the Project to the BSE for its approval; and
6. The President of the College or his designee is hereby authorized to provide to the BSE such documentation as may be required or necessary to obtain the approval of the additional Project financing from the BSE; and
7. The Board hereby requests approval from the Board of School Estimate of the additional financing of the Project in an amount not to exceed \$3,095,000; and
8. The President of the College, the Chairman of the Board, the Secretary of the Board and the Treasurer of the Board are each hereby individually and/or severally authorized and directed to execute and deliver, in the name of the College and on its behalf such certificates and other ancillary documents and instruments as may be necessary or desirable to effectuate the purpose of this Resolution and all matters related thereto.

SUMMARY STATEMENT

This Resolution authorizes the Chapter 12 funding in the amount of \$3,095,000 for Community Center Renovations, Dennis Flyer Theater Upgrades, Camden Campus Upgrades; RETC Improvements.

It also authorizes the application to the Board of School Estimate, the County and State for the approval and bonding of the Fiscal Year 2024 Chapter 12 Funding necessary to complete these projects. To the extent that the Resolution does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2023-183

RESOLUTION AMENDING POLICY #427 - CREDIT TUITION & FEES

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

WHEREAS, pursuant to the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), the Board of Trustees is specifically empowered to set tuition and fees; and

WHEREAS, in accordance with the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), a public hearing was conducted by the Board of Trustees on May 2, 2023 on proposed updates in the College's fees; and

WHEREAS, the College's schedule of tuition rates and fees is included in College Policy #427, Schedule A and any changes to such schedule shall take the form of an amendment to Policy #427, Schedule A; and

WHEREAS, the administration reviewed the course fees currently in Policy #427, Schedule A in order to update fees, add new courses and delete courses no longer offered; and

WHEREAS, the fees have been unchanged since FY 2014 and the administration has determined that the College requires an increase in fees effective in the summer 2023; and

WHEREAS, the recommended increases are as follows:

- General Service Fee will increase from \$30 to \$40 per credit
- Facilities Fee will increase from \$7 to \$10 per credit
- Online Fee will increase from \$35 to \$40 per course
- Various increases in course fees

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby authorizes an amendment to Policy # 427, Schedule A of said policy thereby approving a new tuition and fee schedule effective summer, 2023 as follows:

- General Service Fee will increase from \$30 to \$40 per credit
- Facilities Fee will increase from \$7 to \$10 per credit
- Online Fee will increase from \$35 to \$40 per course
- Various increases in course fees

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to enact such updates, additions, deletions and incentive offerings.

SUMMARY STATEMENT

This resolution amends Policy #427, Schedule A, to reflect increases in fees, the updating of course fees and the addition of new courses and deletion of courses no longer offered effective as of summer 2023.

May 2, 2023

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Purpose

To assess tuition and fees for credit courses.

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Scope

1. **Procedure for Adoption of Revisions to Tuition/Fee Schedule and for Adoption of Overall College Budget**
 - (a) Public Hearing. Prior to adoption of a revision to the College's tuition or fee schedule, or prior to delivery of the overall College budget to the Board of School Estimate pursuant to N.J.S.A 18A: 64A-17, the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the community wishing to address the proposed tuition/ fee revisions or budget. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees.
 - (b) Notice. Not less than seven (7) days in advance of any public hearing scheduled under subsection (a), the recording secretary of the board shall give notice of the hearing by mailing a copy of the Notice of Public Hearing to at least one of the official newspapers for the College.
2. **Schedule of Credit Tuition and Fees**

The current College tuition and fee rates applicable to full and part-time students are set forth in a Schedule A. To partially recover costs not paid for by the student's county and state of residence, out-of-county students not enrolled under chargeback certification, and out-of-state students are required to pay the applicable Differential Fee listed on Schedule A in addition to tuition. There is no capitation on per credit tuition and fee charges on Schedule A and the charges are applicable to all credits for which the student is registered.
3. **Senior Citizen Rates**

Persons who are 65 years of age or older, will be permitted to enroll in regularly scheduled credit courses without payment of any tuition charges, provided that available classroom space permits and that tuition paying students constitute the minimum number required for the course. Senior citizens will be required to pay all laboratory fees, general service fees, applicable late fees, facility fee, books and other fees listed on Schedule A. Seniors may register beginning the day prior to the start of the term and must do so in person.
4. **National Guard Tuition Waiver**

Members of the New Jersey National Guard and their surviving spouses and children will be permitted to enroll in regularly scheduled credit courses, without payment of any tuition charges pursuant to the provisions of N.J.S.A. 18A:62-24– 8A:62-25.1. However, students enrolled under a New Jersey National Guard tuition waiver will be required to pay all laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A.

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In order to remain eligible for participation in the course(s), the student shall be required to comply with financial aid satisfactory academic progress.

5. **Tuition Waiver for Eligible Participants in Job Training Programs**

A person who has been in the labor market for at least two years and is unemployed or has received a layoff notice as a result of a factory or plant closing will be permitted to enroll without payment of tuition in a job training credit course, pursuant to the provisions of N.J.S.A. 18A:64-13.2– 8A:64-13.4. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A. The Tuition Waiver program is available to Camden County Residents. NJ residents who live outside of Camden County may use the waiver only if their home county community college does not offer the courses that they are taking.

Any individual participating in the job-training course(s) who obtains employment subsequent to the commencement of the semester, shall be permitted to complete the semester in progress as a participant in the program.

In order to remain eligible for participation in this tuition waiver program, the student shall be required to comply with the requirements of financial aid satisfactory academic progress.

6. **Tuition-Free Enrollment for Certain Fire Volunteers and Family Members**

A person who is an active member in good standing of a volunteer fire company or volunteer first aid or rescue squad or association and the dependent children and spouse of a volunteer shall be allowed to enroll for credit courses on a tuition-free basis in an amount not to exceed \$600 per year and a combined maximum of \$2,400 for the member, children and spouse pursuant to the provisions of N.J.S.A.

18A:71-78.1 – 18A:71-78.4. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A.

7. **Financial Incentives for Community**

Camden County Chamber of Commerce Employees & Members will receive 1/3 off tuition. Must take at least 3 credits. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fees, books and other fees listed on Schedule A.

8. **Incentives for High School Students**

Scholarship, in memory of Dr. and Mrs. Otto R. Mauke, for public high school graduates in Camden County, and one homeschool graduate in Camden County. This is a two-year, \$2,000 scholarship (paid in two \$1,000 installments to Camden County College (CCC) in fall and spring semesters) awarded to one graduate from each Camden County public high school who enrolls in CCC in the fall. All Camden County public high schools are eligible to submit one student for the scholarship. Students who have shown improvement or have overcome obstacles in their academic or social lives while in high school are

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eligible. The determination will be made by the guidance department at each high school. Students must have at least a 2.5 GPA and register for a minimum of 12 credits for the fall semester to be eligible for the scholarship. With satisfactory academic progress, the scholarship is renewable for the second year at CCC.

9. **Payment of Tuition/Fees**

- (a) *Priority/Early Registration.* “Priority/Early Registration” is available for currently registered students who register prior to the beginning of open registration. In order to avoid cancellation of priority/early registration, students must make a payment in full, have pending financial aid or 3rd party sponsorship or elect the installment plan and make the appropriate payment of all tuition and fees by the dates established by the College for priority/early registration.
- (b) *Open Registration.* Students registering during the open registration period must make payment in full or elect the installment plan and make the appropriate payment of all tuition charges and other fees at the time of registration.
- (c) *Method of Payment.* Payment may be made online, by mail, by phone, by fax or in person. Payment of tuition charges and other fees may be made by cash, check, money order, Visa, MasterCard, Discover and American Express.
- (d) *Installment Payment Plan.* Students may elect an installment payment plan. Plan options and applicable fees are listed in Schedule A. When students or authorized users enroll in a plan, the plan agreement includes language and financial information included in standard closed-end disclosures for lending. This disclosure information informs users of the amounts, dates, and terms. When an enrolled user’s plan amounts increase as a result of recalculation, a new disclosure statement is sent. Agreements and disclosures are archived for a minimum of two years after the student becomes inactive.
- (e) *Registration Voided.* Registration is not complete until all tuition and fees are paid or college-approved payment arrangements have been made. Prior to the start of the semester, failure to pay tuition and fees when due, or to make approved payment arrangements, as well as payment with checks returned for insufficient funds, will result in the voiding of the student’s registration.
- (f) *Withholding Grade and Transcript.* Grade reports and transcripts will not be released until the student’s account balance is brought current.

10. **Tuition Refund Upon Drop/Withdrawal.**

A full refund (100%) of tuition and fees billed will be made to students filing official drops with the appropriate College office prior to the first day of the session in which the courses are scheduled. A

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fifty-percent (50%) refund of tuition and fees charged will be made to students filing official drops with the appropriate College office on or after the first day of the start date of the session in which the courses are scheduled and by the end date of the schedule adjustment period of the session in which the courses are scheduled. No refund will be made for withdrawals after the last day to drop for each session. Refunds to financial aid programs will be made according to applicable regulations of the programs.

11. **Chargeback**

The Chargeback to a sending county for attendance of non-resident students admitted pursuant to N.J.S.A. 18A:64-23 shall be determined in accordance with said statute.

12. **Residency**

Permanent residents of Camden County and nursing school students are entitled to the in-county tuition rate. All others must pay the higher out-of-county or out-of-state or out-of-country tuition rates listed on Schedule A. To qualify as a county resident, a student must meet the requirements of N.J.A.C. 9A:5-1 regarding state residency and domicile. In addition, a student must have permanent residency in the county before first enrolling at the College, as certified by the student upon registration.

United States military personnel and their dependents who are living in New Jersey and enrolled at the College shall be regarded as residents of New Jersey for the purposes of determining tuition.

13. **Collection Agency**

Student accounts that remain delinquent after 360 days after the end of the last semester of registration will be sent to a collection agency after appropriate notices to the students. Selection of the collection agency services will be through a competitive process conducted at least every two years.

Students will be responsible for paying in full past due balances and any collection and/or attorney's fees that may be incurred by or on behalf of Camden County College to satisfy the student's financial obligations.

Authority

At the direction of the President, it is the responsibility of department heads to ensure compliance with College policy.

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Schedule A: Tuition and Fees
Effective ~~Fall-Summer 2022~~ 2023

I. Tuition and Enrollment Fees			
(A)	Tuition		
	Camden County Resident	\$115	per credit hour
	Out-of-County Resident	\$119	per credit hour
	Out-of-State Resident	\$119	per credit hour
	Out-of-Country Resident	\$199	per credit hour
	College Now-On Campus Course	Equivalent of two credit hours tuition	
	College Now-High School Plus	\$150	flat fee
(B)	General Service Fee	\$30 40	per credit hour
	Facility Fee	\$7 10	per credit hour
(C)	Transitional Education Pathways for Students with Intellectual Disability (TEPSID) Program	\$7,000 7,500	per student/ per year
(D)	Our Lady of Lourdes Nursing Course Fees(*)		
	Course Fee: NOL-102, NOL-110, NOL- 420 111, NOL- 430 202, NOL- 245 211, NOL- 225 , NOL-235	\$370	per credit hour
	NOL-102- Nursing School Fee	\$1340.00	
	Clinical placement fee-	\$500.00	
	NOL-111- Nursing School Fee	\$1340.00	
	Clinical placement fee-	\$500.00	
	NOL-202- Nursing School Fee	\$1340.00	
	Clinical placement fee-	\$500.00	
	NOL-211- Nursing School Fee	\$1340.00	
	Clinical placement fee-	\$500.00	
	Nursing Fee: NOL-102, NOL- 420 111, NOL- 430 202, NOL- 245 211, NOL- 225	\$670 8340	per semester
	Clinical Placement Fee: NOL-102, NOL-111, NOL-202; NOL- 211	\$500	per semester
	Graduation Fee – NOL- 225 235 211	\$200	flat fee
	Technology Fee – NOL-102, NOL-110, NOL- 420 111, NOL- 430 202, NOL- 245 211, NOL- 225 , NOL-235	\$150 350	per semester/course

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(E)	Lourdes Institute for Wholistic Studies (*)		
	MAS 200	\$200	per credit hour
	MAS 201	\$1,600	per credit hour
	MAS 205	\$325	per credit hour
	MAS 209	\$163	per credit hour
	MAS 211	\$250	per credit hour
	MAS 220	\$350	per credit hour
	MAS, 215, 225, 230, 243,	\$165	per credit hour
	MAS 240	\$233	per credit hour
	MAS 241	\$213	per credit hour
	MAS 255	\$334	per credit hour
	MAS 260	\$209	per credit hour
	MAS 261	\$175	per credit hour
(F)	Camden County College Nursing Program		
	Practical Nursing Program (PRN.CT)	\$300 600	per semester
	PN to RN Program (NUR.AS)	\$325 625	per semester

(*) These fees are collected by the College on behalf of Our Lady of Lourdes. The fees are established by the school, not the College.

II. Camden County College Course Fees			
(a)	Online Courses	\$35 40	per course
(b)	All Other Course Fees (see attached list)		
(c)	Hourly Instruction Charge (if applicable)	\$65	per contact hour that exceeds number of credits for course
III. Service Fees			
(a)	Transcript Fee	\$40 12	per request
(b)	Duplicate Diploma Fee	\$22	without cover
(c)	Installment Plan Fee		
	Option 1: 6 Installments Plan Enrollment Fee Installment 1: (10%) Installment 2: (20%) Installment 3: (20%) Installment 4: (20%) Installment 5: (20%) Installment 6: (10%)	\$10	Installment dates will change with each fall and spring semester
	Option 2: 5 Installments Plan Enrollment Fee Installment 2: (25%) Installment 3: (25%) Installment 4: (20%)	\$20	Installment dates will change with each fall and spring semester

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	Installment 5: (20%) Installment 6: (10%)		
	Option 3: 4 Installments Plan Enrollment Fee Installment 2: (50%) Installment 3: (25%) Installment 4: (25%) Installment 5: (25%)	\$30	Installment dates will change with each fall and spring semester
	Option 4: 3 Equal Installments Plan Enrollment Fee Installment 2: (25%) Installment 4: (25%) Installment 5: (25%)	\$40	Installment dates will change with each fall and spring semester
	Option 5: 2 Equal Installments Plan Enrollment Fee Installment 2: (50%) Installment 5: (50%)	\$50	Installment dates will change with each fall and spring semester
	Payment Plan Fee for Past Due Balances	\$25	Per payment plan
	Late Payment Fee	\$35	On all installment payments
(d)	Testing and Assessment Fees	\$25	
	Credit by Exam	\$40	
	Credit by Portfolio Assessment	\$40 plus \$10	per awarded credit
	Placement Retest	\$5 (maximum of \$15)	per test section
	Placement Score Transfer Request	\$15	per institution
	Thomas Edison Testing	\$15	
	Computerized English Comp. Makeup Final Exam	\$15	
	Distance Learning Test	\$25	
	Career Inventory Test	\$73	
	CLEP & Dantes Test	\$15	plus cost of exam
	GED Test	\$50	full battery
	GED Retest	\$10	per test
	Test of Essential Academic Skills (TEAS)	\$60	per test
IV.	Penalties		
(a)	Late Registration and Schedule Adjustment Fee	\$35	per schedule adjustment session
(b)	Non-Sufficient Funds Fee for Returned Checks	\$35	per occurrence
(c)	Late Payment on Installment Plan	\$35	per month
(d)	Library Fine for Overdue Items	\$0.10	per day, per item
(e)	Collection Agency Fee (Effective for accounts placed on or after 7/1/2018)	15%/19%	per placement amount

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(f)	Traffic and Parking Fines for First Violation		
	Improper/No Display of Decal/Permit	\$25	
	MCV Processing Fee	\$5	
	Parking in Reserved Space	\$25	
	Improper Parking (defined)	\$25	
	Parking in Handicapped Space	\$100	
	Parking in Fire Zone	\$25	
	Careless Driving (defined)	\$25	
	Driving Off Roadway	\$25	
	Entering Controlled Area	\$25	
(g)	Smoking Policy Violation	\$25	
(h)	Littering Violation	\$25	

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Course	Course Name	Fee Per Credit
ACC-213	Computerized Acct	\$17 19
ALH-105	Electrocardiography	\$17 19
ALH-110	Waived Laboratory Experience	\$50 52
ALH-115	Basic Phlebotomy Tech	\$17 19
ALH-116	Phlebotomy Clinical Practicum	\$424 44
ALH-121	Basic Skills Allied Hlth Prof	\$12 14
ALH-122	Certified Nurse Aide	\$42 44
ALH-130	Home Health Aides: Expanded	\$12 14
ANT-101H	Hon Gen Anthropology	\$12 14
ARA-101	Elementary Arabic I	\$12 14
ARA-102	Elementary Arabic II	\$12 14
ART-104	Introduction to Visual Arts	\$12 14
ART-121	Basic Drawing I	\$17 19
ART-123	Basic Drawing I - AFA Majors	\$17 19
ART-124	Basic Drawing I - AFA Majors	\$17 19
ART-134	Life Drawing I	\$17 19
ART-136	Watercolor	\$17 19
ART-139	Mural Painting	\$17 19
ART-143	Sculpture I - AFA Majors	\$17 19
ART-144	Sculpture II - AFA Majors	\$17 19
ART-145	Painting I - AFA Majors	\$17 19
ART-146	Painting II - AFA Majors	\$17 19
ART-151	Ceramics & Pottery I	\$17 19
ART-103H	Honors Visual Culture	\$12 14
ART-153	Ceramics-Pottery I-AFA Majors	\$17 19
ART-154	Ceramics-Pottery II-AFA Major	\$17 19
ART-166	Two Dimensional Design - AFA	\$17 19
ART-167	Three Dimensional Design-AFA	\$17 19
ART-168	Arts & the Community	\$17 19
ASC-106	Office Procedures / Vet Techs	\$15 17
ASC-107	Calculations for Vet Techs	\$15 17
ASC-111	Animal Biology	\$21 23
ASC-112	Prin Animal Husbandry	\$15 17
ASC-115	Small Animal NsgI/Vet Techs	\$32 34

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ASC-200	Dental Tech/Vet Techs	\$21 23
ASC-213	Lab Animal Science	\$34 36
ASC-214	Small Animal Nursing II	\$40 42
ASC-215	Farm Animal Nursing	\$40 42
ASC-220	Hematology for Vet Techs	\$24 26
ASC-235	Clinical Lab for Vet Techs	\$23 25
ASC-236	Radiology for Veterinary Techs	\$22 24
ASC-240	Parasitology	\$21 23
ASC-261	Pathology for Vet Techs	\$45 17
ASC-270	Veterinary Pharm	\$45 17
ASC-292	Small Animal Co-op	\$42 44
ASL-101	American Sign Language I	\$42 14
ASL-102	American Sign Language II	\$42 14
ASL-103	Fingerspelling	\$42 14
ASL-201	American Sign Language III	\$42 14
ASL-202	American Sign Language IV	\$42 14
AUT-101	Automotive Fundamentals	\$47 19
AUT-111	Automotive Brake Systems	\$47 19
AUT-121	Automotive Steering/Suspen Sys	\$47 19
AUT-131	Automotive Heating & Air Cond	\$47 19
AUT-141	Automotive E & E Principles	\$47 19
AUT-151	Automotive Engine Fundamentals	\$47 19
AUT-242	Automotive E & E Systems	\$47 19
AUT-252	Advanced Automotive Engines	\$47 19
AUT-253	Automotive Engines	\$47 19
AUT-261	Manual Drive Trains and Axles	\$47 19
AUT-262	Auto Transmissions/Transaxles	\$47 19
AUT-271	Advanced Auto Systems I	\$47 19
AUT-272	Advanced Auto Systems II	\$47 19
BHC-103	Applied Behavioral Analysis	\$42 14
BIO-010	Prep for Biology	\$47 19
BIO-106	Living in the Environ	\$47 19
BIO-111	Biology I-Science	\$47 19
BIO-112	Biology II-Science	\$47 19
BIO-117	Basic Anatomy & Physiology I	\$47 19
BIO-118	Basic Anatomy & Physiology II	\$47 19
BIO-121	Basic Microbiology	\$47 19
BIO-130	Plants & Society	\$47 19

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BIO-140	The Microbial World	\$4719
BIO-140H	Honors – The Microbial World	\$4719
BIO-206	Envir. Sci:Theory & Appl	\$4719
BIO-210	Human Anatomy & Phys	\$4719
BIO-211	Anatomy & Phys I	\$4719
BIO-212	Anatomy & Phys II	\$4719
BIO-220	Elements Microbiology	\$4719
BIO-221	Microbiology I	\$2022
BIO-222	Microbiology II	\$2022
BIO-225	Intro to Plant Biology	\$4719
BIO-235	Cell Biology	\$2022
BIO-240	Genetics	\$2022
BIO-255	Research Experience in Biology	\$4719
BIT-200	Introduction to Biochemistry	\$4719
BIT-201	Applications in Biotechnology	\$3234
BIT-202	Instrumental Analysis	\$2022
BIT-205	Biotechnology Internship	\$2022
CAD-101	Comp Aided Eng Graph	\$4719
CAD-102	Ad Comp Aid Eng/Graph	\$4719
CAD-106	Engineering Graphics	\$4719
CAD-107	Parametric Design/Auto Desk Invent	\$4719
CAD-201	CADD App:MicroStation	\$4719
CAD-202	Advanced CADD Project	\$4719
CAD-204	Project Design I	\$4719
CAD-205	Architecture CADD Using Revit	\$4719
CAD-206	Solids Modeling: Solids Work	\$4719
CAD-208	Autocad Civil 3D Level I	\$4719
CGR-101	Elect Layout & Design	\$2830
CGR-102	Elect Pub/Prepress	\$2830
CGR-103	Printing Technology	\$2830
CGR-104	Digital Design Fundamentals	\$4719
CGR-105	Podcasting	\$2830
CGR-106	Print Publishing	\$4719
CGR-111	Comp Graphic Des I	\$2830
CGR-112	Comp Graphic Des II	\$2830
CGR-113	Web Page Design I	\$2830
CGR-114	Typography I	\$2830
CGR-115	Digital Storytelling	\$4719

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CGR-121	Multimedia Technology I	\$2830
CGR-122	Multimedia Tech II	\$2830
CGR-123	Interactive Interface Design	\$1719
CGR-125	Game Design & Development I	\$1719
CGR-126	Illustration I	\$2830
CGR-127	Illustration II	\$2830
CGR-200	Game Design & Development II	\$2830
CGR-205	Graphics For The Web	\$2830
CGR-213	Computer Graphic Des III	\$2830
CGR-214	Web Page Design II	\$2830
CGR-215	Web Multimedia	\$2830
CGR-220	Web Development	\$2830
CGR-231	Video Imag Tech I	\$2830
CGR-232	Video Imag Tech II	\$2830
CGR-233	Video Imaging Tech III	\$2830
CGR-235	Video Production	\$2830
CGR-239	2D Animation	\$2830
CGR-240	Video Production II	\$2830
CGR-241	Computer Animation I	\$2830
CGR-242	Computer Animation II	\$2830
CGR-243	Computer Animation III	\$2830
CGR-244	Special Effects	\$2830
CGR-245	2D Animation II	\$2830
CGR-251	Presentation Graphics	\$2830
CGR-252	Portfolio Design	\$1719
CGR-253	Digital Illustration	\$2830
CGR-255	Game Design & Development III	\$2830
CGR-256	Game Design/Dev Final Project	\$2830
CGR-260	Comic Book Design	\$2830
CHI-101	Elementary Chinese I	\$1214
CHI-102	Elementary Chinese II	\$1214
CHM-010	Prep for Chemistry	\$1719
CHM-101	General Chemistry I	\$1719
CHM-101H	Honors Gen Org & Biolog Chem I	\$1719
CHM-102	General Chemistry II	\$1719
CHM-111	Chemistry I-Science	\$1719
CHM-112	Chemistry II	\$1719
CHM-120	Chemistry-Fire Sci	\$1719

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CHM-130	Gen Org/Bio Chem-DH	\$47 19
CHM-140	Chemistry & Society	\$47 19
CHM-140H	Honors Chem & Society	\$47 19
CHM-145	Intro to Forensic Science	\$47 19
CHM-150	Chemistry of Art Materials	\$47 19
CHM-160	Fundamentals of Food Science	\$47 19
CHM-221	Organic Chemistry I	\$47 19
CHM-222	Organic Chemistry II	\$47 19
CIM-101	Machine Shop Practices	\$47 19
CIM-110	Intro to Technical Careers	\$42 14
CIM-115	Microcontroller Applications	\$47 19
CIM-202	Conventional Machinist	\$47 19
CIM-211	PLC Programming	\$47 19
CIM-212	Advanced PLC Programming	\$47 19
CIM-219	CNC Machinist	\$47 19
CIM-221	CNC Programming & CAM	\$47 19
CIM-222	Advanced CNC & CAM	\$47 19
CIM-231	Motors, Controllers & Sensors	\$47 19
CIM-251	CIM Integration/Project	\$22 24
CIM-255	Precision Machining Project	\$47 19
CIS-005	Computer Fundamentals	\$47 19
CIS-101	Personal Comp Apps	\$47 19
CIS-102	Spreadsheets	\$47 19
CIS-103	Database Management	\$47 19
CIS-181	Linux/UNIX Essentials	\$47 19
CIS-187	Linux/Unix Admin I	\$47 19
CIS-191	Internet: Tools and Techniques	\$47 19
CIS-192	Practical Appl of Website Mgt	\$47 19
CIS-206	Adv Computer Concepts/Apps	\$47 19
CIS-225	Project Management Essentials	\$47 19
CIS-231	Sys Analysis & Des	\$47 19
CIS-236	SQL Fundamentals II	\$47 19
CIS-237	Relational Database Concepts	\$47 19
CIS-238	Database Security & Protection	\$47 19
CIS-241	Relational Datab Mgt I	\$47 19
CIS-242	Relational Datab Mgt II	\$47 19
CIS-243	Relational Datab Mgt III	\$47 19
CIS-245	Database Admin Using Oracle	\$47 19

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CIS-246	Database Admin Oracle II	\$47 19
CIS-282	UNIX OSD: Disk Subsystem	\$47 19
CIS-284	Shell Programming Under UNIX	\$47 19
CIS-285	Linux-Unix Networking Security	\$47 19
CIS-287	TCP/IP Communications/UNIX	\$47 19
CIS-288	Linux/UNIX Administration	\$47 19
CIS-289	Linux/Unix Server Security	\$47 19
COL-010	The College Experience	\$42 14
COM-103	Intro to Journalism	\$42 14
COM-141	Intro to Broadcasting I	\$42 14
COM-143	Intro to Electronic Media	\$42 14
COM-145	Intercultural Comm	\$42 14
<u>COM-150</u>	<u>Sportscasting</u>	<u>\$30</u>
<u>COM-151</u>	<u>Sportscasting Practicum I</u>	<u>\$30</u>
COM-206	Video Field Production	\$47 19
COM-208	New Media Promotions	\$47 19
CSC-101	Computer Literacy	\$47 19
CSC-102	Information Lit in Digital Era	\$47 19
CSC-102H	Honors Information Lit in Dig Era	\$47 19
CSC-105	Fundamentals of Programming	\$47 19
CSC-111	Introduction to Programming	\$47 19
CSC-120	Programming for New Media	\$47 19
CSC-121	Structured Prog(C++)	\$47 19
CSC-122	Computer Sci I	\$47 19
CSC-151	HTML Programming	\$47 19
CSC-152	JavaScript for the Web	\$47 19
CSC-161	Intro to Java	\$47 19
CSC-213	Visual Basic I	\$47 19
CSC-214	Visual Basic II	\$47 19
CSC-215	Visual Basic III	\$47 19
CSC-223	Computer Sci II	\$47 19
CSC-224	Advanced C++	\$47 19
CSC-226	Programming Languages	\$47 19
CSC-240	Computer Organization	\$47 19
CSC-252	XML & Related Tech I	\$47 19
CSC-262	Advanced Java	\$47 19
CSC-263	Web Component Dev in Java	\$47 19
CST-102	Intro to Networking	\$47 19

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CST-103	Microcomputer Op Sys I/Wkst	\$47 19
CST-106	Microcomputer Op Sys II/Serv	\$47 19
CST-109	Building/Upgrading/Repairing	\$47 19
CST-201	Advanced Networking	\$47 19
CST-204	Computer and Network Security	\$47 19
DAS-111	Fundamentals of Chairside Assisting	\$42 44
DAS-120	Dental Radiology	\$42 44
DAS-125	Preventive Dentistry	\$21 23
	Biological Science for the Dental	
DAS-141	Assistant	\$0
	Infection Control for the Dental	
DAS-143	Assistant	\$21 23
DAS-151	Dental Laboratory Procedures I	\$21 23
DAS-152	Dental Laboratory Procedures II	\$21 23
DAS-160	Supervised Clinical Experience	\$21 23
DHY-120	Dental Radiology	\$42 44
DHY-130	Dental Anatomy	\$42 44
DHY-151	Dent Hyg I – Pre-Clin	\$42 44
DHY-152	Dent Hyg II – Clinic	\$42 44
DHY-162	Dent Lab Procedures	\$42 44
DHY-252	Local Dental Anesthesiology	\$42 44
DHY-253	Dent Hyg III – Clinic	\$42 44
DHY-254	Dent Hyg IV – Clinic	\$42 44
EDU-104	Learning Communities I	\$42 14
EED-205	Creative Arts: Early Chd Learn	\$42 14
EET-101	E/E Principles	\$47 19
	Introduction to Electricity and	
EET-105	Electronics	\$47 19
EET-201	Electrical Circuits	\$47 19
EET-211	Electronics I	\$47 19
EET-212	Electronics II	\$47 19
EET-213	Electronic Communications	\$47 19
EET-221	Digital Circuits	\$47 19
EET-241	Robotics	\$47 19
EET-251	Electronic Projects	\$47 19
EGR-101	Introduction to Engineering	\$47 19
EGR-103	Technical Drawing	\$47 19
EGR-201	Statics	\$42 14

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EGR-211	Engineering Circuit Analysis	\$1719
EGR-250	Elec/Computer Engine: Digital	\$1719
EGR-251	Elec/Computer Engine: Electronic	\$1719
EMT-100	Emergency Medical Tech	\$4244
EMT-101	Emergency Med Technician	\$4244
ENG-005	Pathways to Reading & Writing	\$4214
ENG-011	Reading Skills I	\$4214
ENG-012	Reading Skills II	\$4214
ENG-013	Reading Skills III	\$4214
ENG-021	Writing Skills I	\$4214
ENG-022	Writing Skills II	\$4214
ENG-023	Writing Skills III	\$4214
ENG-101	English Comp I	\$4214
ENG-101H	Honors English Comp I	\$4214
ENG-102	English Comp II	\$4214
ENG-102H	Honors English Comp II	\$4214
ENG-221	Creative Writing	\$4214
ENG-241	Technical Writing	\$4214
ESL-002	Intro ESL Writing & Grammar	\$4214
ESL-003	Intro ESL Reading & Oral Grammar	\$4214
ESL-061	ESL Write & Grammar 1	\$4214
ESL-062	ESL Write & Grammar 2	\$4214
ESL-063	ESL Write & Grammar 3	\$4214
ESL-071	ESL Read & Vocabulary 1	\$4214
ESL-072	ESL Read & Vocabulary 2	\$4214
ESL-073	ESL Read & Vocabulary 3	\$4214
ESL-081	ESL Listening & Speaking 1	\$4214
ESL-082	ESL Listening & Speaking 2	\$4214
ESL-083	ESL Listening & Speaking 3	\$4214
ESL-094	English for Academic Purposes	\$4214
ESP-101	Intro to Esports	\$19
ESP-102	History of Esports and Gaming	\$19
ESP-111	Esports Event Management	\$19
ESP-112	Business Success in Esports	\$19
ESP-113	Sociocultural Influences on Esports	\$19
ESP-114	Group Dynamics of Esports	\$19
FIR-106	NJ Firefighter II	\$4214
FLM-105	Film: Struct Light Sound Space	\$1719

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FLM-110	Filmmaking I	\$47 19
FLM-210	Filmmaking II	\$47 19
FNS-200	Comm Nutrition Rotation	\$47 19
FNS-220	Quantity Food Production	\$49 21
FNS-240	Food Service Rotation	\$47 19
FNS-250	Clinical Nutrition Rotation	\$47 19
FRE-101	Elem French I	\$42 14
FRE-102	Elem French II	\$42 14
FRE-201	Inter French I	\$42 14
FRE-202	Inter French II	\$42 14
FRE-203	Introduction to French Culture	\$42 14
FSC-110	Intro to Forensic Osteology	\$47 19
FSC-120	Intro to Forensic Toxicology	\$47 19
GER-101	Elementary German I	\$42 14
GER-102	Elementary German II	\$42 14
GER-201	Inter German I	\$42 14
GRK-101	Elem Classical Greek I	\$42 14
GRK-102	Elem Classical Greek II	\$42 14
HIT-101	Intro to Health Information	\$47 19
HIT-110	Health Informatics	\$47 19
HIT-115	Healthcare Reimbursement	\$42 14
HIT-120	Medical Terminology	\$42 14
HIT-130	Intro to Ambulatory Coding	\$42 14
HIT-134	Basic Pathophysiology	\$42 14
HIT-135	Medical Coding Internship	\$42 14
HIT-140	Diag & Procd Coding I	\$42 14
HIT-150	Technical Practical Experience	\$42 14
HIT-202	Stat Meth for Health Info	\$47 19
HIT-205	Legal & Ethical Issues in HIT	\$42 14
HIT-215	Advanced Ambulatory Coding	\$47 19
HIT-220	Professional Practice Exp	\$42 14
HIT-235	Org Resources, Qi & Pi	\$47 19
HIT-240	Diag & Procd Coding II	\$47 19
HPE-107	Badminton	\$42 14
HPE-108	Aerobic Dance	\$42 14
HPE-110	Coed Aerobic Fit/Exer	\$42 14
HPE-113	Volleyball	\$42 14
HPE-114	Personalized Fitness	\$42 14

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HPE-119	Cardio Kickboxing	\$12 14
HPE-120	Fitness with Balls & Bands	\$12 14
HPE-121	Beginning Golf	\$12 14
HPE-122	Inter Golf	\$12 14
HPE-123	Taekwondo I	\$12 14
HPE-124	Tai Chi	\$12 14
HPE-125	Self-Defense I	\$12 14
HPE-126	Pilates Based Conditioning	\$12 14
HPE-127	Exercise Tech/Prescription	\$12 14
HPE-128	Taekwondo II	\$12 14
HPE-131	Beginning Tennis	\$12 14
HPE-141	Hatha Yoga	\$12 14
HPE-142	Inter Hatha Yoga	\$12 14
HPE-143	Intro/Holistic Prac	\$12 14
HPE-145	Wellspring Fit Lab I	\$12 14
HPE-146	Wellspring Fit Lab II	\$12 14
HPE-161	Weight Training	\$12 14
HPE-162	Inter Weight Training	\$12 14
HPE-170	First Aid/Safety/Prev	\$17 19
HPE-180	Community CPR/ARC	\$25 27
	Basic Life Support (BLS) "C"	
HPE-181	Course AHA	\$34 36
HPE-195	Concepts of Ind/Dual Sports	\$17 19
HPE-201	Intro to Sport Management	\$12 14
HPE-211	Thry/App Phy Train I	\$12 14
HPE-220	Exercise Physiology	\$17 19
HSR-001	Self Advocacy Dev Disabilities	\$17 19
IEP-201	ASL for Interpreters	\$12 14
IEP-202	Consec Interpreting	\$12 14
IEP-203	Simul Interpreting	\$12 14
IEP-204	Interpreting Seminar	\$12 14
IEP-205	Voicing	\$12 14
IEP-207	Interpreting Pract	\$12 14
IEP-208	Two-Way Bilingual Immersion	\$12 14
IEP-209	Interpret/Spec Setting	\$12 14
IEP-211	Lang Develop/Ed Interpreter	\$12 14
IEP-212	Legal/Ethical Issues Ed Interp	\$12 14
IEP-213	Curr Dev/Meth Instru/Edu Int	\$12 14

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IEP-214	Deaf-Blind Int Strat/Edu Int	\$12 14
ITA-101	Elementary Italian I	\$12 14
ITA-102	Elementary Italian II	\$12 14
ITA-201	Inter Italian I	\$12 14
ITA-202	Inter Italian II	\$12 14
LAT-101	Elementary Latin I	\$12 14
LAT-102	Elementary Latin II	\$12 14
LAT-201	Inter Latin I	\$12 14
LFO-101	Intro Photonics & Photo Safety	\$17 19
LFO-103	Laser Safety/App in Medicine	\$17 19
LFO-201	Photonic Materials	\$17 19
LFO-211	Photo Optic Prin/Comp	\$17 19
LFO-212	Pulsed & CW Lasers	\$17 19
LFO-221	Photonic & Electro-Opt Devices	\$17 19
LFO-231	Photonic Measurements	\$17 19
LFO-241	Intro to Fiber Optics	\$17 19
LFO-242	Advanced Fiber Optics	\$17 19
LFO-243	Fiber Optic Comm/Install	\$17 19
LFO-294	Fiber Optic Project	\$17 19
MET-221	Quality Control	\$17 19
MET-231	Strength of Materials	\$17 19
MET-232	Manufacturing Processes	\$17 19
MET-233	Project Design	\$17 19
MET-237	Manufacturing Methods	\$17 19
MET-241	Machine Design	\$17 19
MET-242	Design of Machine Elements	\$17 19
MKT-125	Prin of E-Commerce	\$12 14
MTH-005	Consumer Math	\$12 14
MTH-011	Prealgebra	\$12 14
MTH-029	Elem Algebra Traditional	\$12 14
MTH-100	Algebraic Concepts	\$12 14
MTH-101	Concepts of Math	\$12 14
MTH-103	Topics in Mathematics	\$12 14
MTH-105	Math Sys I: Structures	\$12 14
MTH-106	Math Sys II: Geometry	\$12 14
MTH-107	Math For Liberal Arts	\$12 14
MTH-109	Intermediate Algebra Extended	\$12 14
MTH-111	Intro to Statistics	\$12 14

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MTH-112	Elem of Statistics II	\$12 14
MTH-114	College Algebra/Bus & Soc Sci	\$12 14
MTH-117	Explorations in Math Thoughts	\$12 14
MTH-117H	Honors Explor Math Thoughts	\$12 14
MTH-120	College Algebra	\$12 14
MTH-122	Applied Calculus	\$12 14
MTH-123	Pre-Calculus Math I	\$12 14
MTH-124	Pre-Calculus Math II	\$12 14
MTH-125	Accelerated Precalc	\$12 14
MTH-129	Discrete Math	\$12 14
MTH-130	Trig & Analytic Geom	\$12 14
MTH-132	Statistics for Tech	\$12 14
MTH-134	Biostatistics	\$17 19
MTH-140	Calculus I	\$12 14
MTH-140H	Honors Calculus I	\$12 14
MTH-145	Linear Algebra	\$12 14
MTH-150	Calculus II	\$12 14
MTH-171	Statistics I	\$12 14
MTH-172	Statistics II	\$12 14
	Mathematical Systems III: Structures	
MTH-205	II	\$12 14
MTH-210	Calculus III	\$12 14
MTH-220	Differential Equations	\$12 14
MUS-104	Aural Theory I	\$12 14
MUS-106	World Music Cultures	\$12 14
MUS-125	Class Piano I	\$16 18
MUS-127	Fund of Music/Sound Engineers	\$17 19
MUS-128	Keyboarding Tech for Sound Eng	\$17 19
MUS-129	Intro to Audio Recording	\$17 19
MUS-131	MIDI	\$12 14
MUS-133	Audio Recording Techniques I	\$17 19
MUS-134	Audio Recording Techniques II	\$17 19
MUS-135	MIDI/DAW I	\$17 19
MUS-136	MIDI/DAW II	\$17 19
MUS-200	Aural Theory II	\$12 14
MUS-201	Class Piano II	\$16 18
MUS-227	Live Sound Recording	\$17 19
MUS-229	Basic Studio Maintenance	\$17 19

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Supersedes: May 4, 2021, October 2, 2019, May 7, 2019, May, 1, 2018, March 7, 2017, September 8, 2015, May 5, 2015, October 7, 2014, May 6, 2014, February 4, 2014, October 1, 2013, February 5, 2013, October 9, 2012, May 1, 2012, May 3, 2011, February 1, 2011, May 4, 2010, January 6, 2009 October 7, 2008, May 6, 2008, Feb. 6, 2008, Feb. 7,			
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MUS-230	Audio Production	\$4719
MUS-231	Mixing Audio	\$4719
MUS-232	Sound Design	\$4719
MUS-233	Adv. Audio Production & Mixing	\$4719

NUR 108	Foundations of Practical Nursing	\$500 flat fee
NUR 109	Practical Nursing I	\$560 flat fee
NUR-110	Maternal Child Prac Nursing	\$130
NUR-111	Practical Nursing II	\$660 flat fee
	Trends/Issues/Advan Practical	
NUR-112	Nursing	\$340 flat fee
NUR-116	Practical Nursing/Mental Hlth	\$134

NUR-219	Transition to Prof Nursing	\$150
NUR-220	Nursing I	\$500 flat fee
NUR-221	Nursing II	\$650 flat fee
NUR-223	Nursing III	\$650 flat fee
OMT-103	Oph Optics/Medical Tech	\$4719
OMT-104	Clinical Procedures I	\$4719
OMT-203	Clinical Rotation I	\$2830
OMT-204	Clinical Procedures II	\$4214
OMT-213	Clinical Rotation II	\$4244
OPH-104	Ophthalmic Lab I	\$4719
OPH-105	Ophthalmic Lab II	\$4719
OPH-111	Ophth Mat Lec I	\$4719
OPH-112	Ophth Mat Lec II	\$4719
OPH-130	Anatomy of the Eye	\$4719
OPH-131	Intro Contact Lenses	\$4719
OPH-203	Ophth Mat Lab III	\$4719
OPH-204	Ophth Mat Lab IV	\$4719
OPH-220	Optic Principles	\$4719
OPH-232	Contact Lens Fit I	\$4719
OPH-233	Contact Lens Fit II	\$4719
OPH-240	Ophthalmic Disp I	\$4719
OPH-241	Ophthalmic Disp II	\$4719
OPH-250	Ophthalmic Clinic I	\$4446

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Board of Trustees Policy

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OPH-251	Ophthalmic Clinic II	\$44 6
OPH-270	Ophth Disp Off Proced	\$47 19
OST-110	Microcomputer Keyboarding	\$47 19
OST-111	Keyboarding I	\$47 19
OST-112	Keyboarding II	\$47 19
OST-113	Keyboarding & Doc Proc	\$47 19
OST-123	Intro Microsoft Word	\$47 19
OST-131	Shorthand I	\$47 19
OST-151	PowerPoint	\$47 19
OST-201	Virtual Entrepreneurship I	\$42 14
OST-202	Virtual Entrepreneurship II	\$42 14
OST-205	Digital Tools Virtual Business	\$42 14
OST-213	Keyboarding III	\$47 19
OST-241	Admin Office Procedures	\$42 14
PAR-101	Intro Paralegal Studies	\$42 14
PAR-102	Litigation & Civil Procedures	\$42 14
PAR-201	Legal Research & Writing I	\$47 19
PAR-202	Legal Research & Writing II	\$47 19
PAR-203	Family Law	\$42 14
PAR-204	Real Estate Law	\$42 14
PAR-205	Estate and Probate	\$42 14
PAR-207	Bankruptcy Basics	\$42 14
PAR-210	Law Office Management	\$47 19
PHO-101	Photography I	\$20 22
PHO-102	Photography II	\$20 22
PHO-111	Hist of Photography	\$42 14
PHO-221	Studio Photography	\$20 22
PHO-226	Digital Photography	\$20 22
PHO-291	Indep Study-Photo	\$47 19
PHY-101	Physics I	\$47 19
PHY-102	Physics II	\$47 19
PHY-103	Physics I Non-Science	\$47 19
PHY-201	Physics III	\$47 19
PHY-202	Physics IV	\$47 19
PHY-203	Applied Optics	\$47 19
RUS-101	Elementary Russian I	\$42 14
RUS-102	Elementary Russian II	\$42 14
SLS-201	ASL Linguistics	\$42 14

Camden County College
Board of Trustees Policy

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SLS-202	American Deaf Culture	\$ 12 14
SLS-203	Intro to Interpreting	\$ 12 14
SPA-101	Elementary Spanish I	\$ 12 14
SPA-102	Elementary Spanish II	\$ 12 14
SPA-201	Inter Spanish I	\$ 12 14
SPA-202	Inter Spanish II	\$ 12 14
SPA-203	Intro to Hispanic Culture	\$ 12 14
SPA-204	Conversational Spanish	\$ 12 14
SPE-102	Public Speaking	\$ 12 14
SPE-102H	Honors Public Speaking	\$ 12 14
SPE-211	Interpersonal Comm	\$ 12 14
SRG-102	Fundamentals of Surgical Technology	\$168 flat fee
SRG-112	Surgical Procedures I	\$ 42 44
SRG-118	Clinical Rotation I	\$ 25 27
SRG-212	Surgical Procedures II	\$ 12 14
SRG-218	Clinical Rotation	\$ 25 27
THE-131	Voice & Diction	\$ 12 14
THE-141	Acting I	\$ 12 14
THE-233	Playwriting	\$ 12 14
THE-242	Acting II	\$ 12 14
THE-253	Stagecraft I	\$ 12 14

RESOLUTION NO. FY2023-184

**RESOLUTION APPROVING A COLLECTIVE NEGOTIATIONS AGREEMENT WITH
THE CAMDEN COUNTY COLLEGE CHAPTER OF THE UNITED ADJUNCT FACULTY
ASSOCIATION OF NEW JERSEY**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and is specifically empowered to fix the compensation and terms of employment for the College's faculty pursuant to N.J.S.A. 18A:64A-12 (e) ; and

WHEREAS, members of the College's non-tenured faculty are represented for purposes of collective negotiations by the Camden County College Chapter of the Adjunct Faculty Association which is affiliated with the New Jersey Federation of Teachers AFT/ AFL-CIO LOCAL 2222; and

WHEREAS, the Board of Trustees had previously entered into a collective negotiations' agreement with the named Faculty Association for the period January 1, 2017 through December 31, 2021 and has, as is appropriate, authorized its agents to engage in good faith negotiations for a successor agreement with that Association; and

WHEREAS, the Board representatives and the representatives of that Association have engaged in negotiations for a four (4) year successor collective negotiations agreement; and

WHEREAS, the President and her agents recommend to the Board that they approve and ratify the terms referenced in the accompanying tentative agreement signed by them and by the union officers and ratified by the local union membership for a successor contract for the period January 1, 2022 through thru December 31, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves and authorizes that a successor collective negotiations agreement between the College and the aforementioned Adjunct Faculty Association be entered into according to the prior agreement as amended by the terms stated in the tentative agreement memorialized in the Memorandum of Agreement dated this Spring of 2023 and attached hereto as amending the collective negotiations agreement and otherwise all other terms and conditions remaining the same except as modified by law; and

BE IT FURTHER RESOLVED that the President is authorized and directed to execute, codify and implement this collective negotiations agreement by executing a new document which reflects the old agreement with the new modifications.

SUMMARY STATEMENT

This resolution approves and authorizes the College to enter into a new collective negotiations' agreement with the Adjunct Faculty Association according to the terms of the MOA for the period January 1, 2022 through December 31, 2025 in accordance with the terms of the tentative agreement reached through collective negotiations and attached hereto.

May 2, 2023

RESOLUTION NO. FY2023-185

**RESOLUTION AWARDING A CONTRACT FOR PURCHASE OF KUBOTA 4WD
UTILITY VEHICLE FOR THE COLLEGE THROUGH THE EDUCATIONAL SERVICES
COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which are the subject hereof; and

WHEREAS, N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements; and

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ), is the "Lead Agency " of a Cooperative Pricing System which has been duly established pursuant to applicable law and regulation for the purchase of goods and services; and

WHEREAS, the Camden County College Board of Trustees on November 11, 2014 passed Resolution No. FY2015-58, approving membership and participation of the College in such Educational Services Commission of New Jersey (ESCNJ) for Cooperative Pricing System contracts in order to secure the benefits of such participation and the Board has this past November, authorized the College again to utilize the ESCNJ for purchasing; and

WHEREAS, the College needs to procure a utility vehicle for operations here at Camden County College; and it is the recommendation of Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing to utilize the ESCNJ contract to procure a Kubota utility vehicle for the College in the amount of \$33,074.52 as funding allows for such a utility vehicle with the ESCNJ vendor: Cherry Valley Tractor Sales; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in account #907056-67205.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD utility vehicle procurement through the Educational Services Commission of New Jersey (EDCNJ), contract ESCNJ 22/23-12 to **Cherry Valley Tractor Sales** in the amount of **\$33,074.52 for procurement of a Kubota 4WD Utility Vehicle**; and

BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes procurement of a Kubota Utility Vehicle from Cherry Valley Tractor Sales pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative #ESCNJ 22/23-12 in the amount of \$33,074.52 to procure a utility vehicle for operations. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-186

**RESOLUTION AWARDING A CONTRACT FOR PAPIANO GYMNASIUM FLOOR
OVERPOUR & CLEAR COAT FOR THE COLLEGE THROUGH THE EDUCATIONAL
SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which are the subject hereof; and N.J.S.A. 18A:64A-25.10 authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements and, the Educational Services Commission of New Jersey (ESCNJ), is the "Lead Agency " of that Cooperative Pricing System duly established pursuant to applicable law and regulation for the purchase of goods and services; and

WHEREAS, the Camden County College Board of Trustees on November 11, 2014 passed Resolution No. FY2015-58, approving membership and participation of the College in such Educational Services Commission of New Jersey (ESCNJ) for Cooperative Pricing System contracts in order to secure the benefits of such participation and the Board of Trustees has approved the use of the ESCNJ again this past November; and

WHEREAS, the College needs to procure a vendor for gymnasium floor overpour and clear coat (redoing floor) for Papiano Gymnasium here at Camden County College; and it is the recommendation of William Logan, Athletic Director; Jacqueline Tenuto, Associate Dean of Student Affairs/Deputy Title IX Coordinator/504 Coordinator, Anne Daly-Eimer, Executive Dean/ Title IX Coordinator, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing to utilize the ESCNJ contract to procure gymnasium floor overpour and clear coat (finish) for Papiano Gymnasium in the amount of \$97,555.00 as funding allows to procure a new gymnasium floor for the Papiano Gymnasium and installation with the ESCNJ vendor: Classic Sport Floors; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in account #9130453-500200.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES AWARDS the contract for a new gymnasium floor overpour and clear coat (redoing floor) for Papiano Gymnasium purchase and installation through the Educational Services Commission of New Jersey (EDCNJ), contract ESCNJ 18/19-62 to **Classic Sport Floors** in the amount of **\$97,555.00** and to be performed and completed on or before August 31, 2023.

BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes procurement and installation of gymnasium floor overpour and clear coat (redoing floor) for Papiano Gymnasium from Nickerson Corp. pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative #ESCNJ 18/19-62 in the amount of \$97,555.00 to be completed on or before August 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-187

**RESOLUTION AWARDING A CONTRACT FOR PROCUREMENT OF BLEACHERS IN
PAPIANO GYMNASIUM FOR THE COLLEGE THROUGH THE EDUCATIONAL
SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PRICING SYSTEM**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which are the subject hereof; and N.J.S.A. 18A:64A-25.10 authorizes county colleges to participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ), is the "Lead Agency " of a Cooperative Pricing System which was duly established pursuant to applicable law and regulation for the purchase of goods and services; and which the Camden County College Board of Trustees on November 11, 2014 by Resolution No. FY2015-58, approving membership in the ESCNJ and again this past November this Board approved the use College making purchases through this Cooperative Pricing System by the College; and

WHEREAS, the College needs to procure and install new bleachers for Papiano Gymnasium here and it is the recommendation of William Logan, Athletic Director; Jacqueline Tenuto, Associate Dean of Student Affairs/Deputy Title IX Coordinator/504 Coordinator, Anne Daly-Eimer, Executive Dean/ Title IX Coordinator, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing to utilize the ESCNJ contract to procure bleachers for Papiano Gymnasium for the College in the amount of \$265,810.00 as funding allows to procure and install new bleachers and installation with the ESCNJ vendor: Nickerson Corp.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in account #9130453-500200.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES hereby AWARD through the Educational Services Commission of New Jersey (ESCNJ), contract ESCNJ 20/21-59 to **Nickerson Corp.** a contract in the amount of **\$265,810.00** for **the purchase and installation of bleachers for Papiano Gymnasium**; and

BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes procurement and installation of bleachers for Papiano Gymnasium from Nickerson Corp. pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative #ESCNJ 20/21-59 in the amount of \$265,810.00 with installation of the bleachers to be complete prior to or by September 30, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-188

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT EXTENSION TO
SODEXO OPERATIONS, LLC**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (7) is exempt from public bidding; and

WHEREAS, Sodexo Operations, LLC has been the management provider of the College's food service operations for the past 17 years at all campuses, which includes café food services, catering, vending and concessions. The College administration requires more time to analyze how best to meet the food service needs of our students. There needs to be additional research to determine the most beneficial management contractual terms that is most advantageous to the College and prepare detailed specifications for a fair and open Request for Proposal for a truly competitive process; and

WHEREAS, it is the recommendation of Ed Reynolds, Director of Financial Services; Diane Fauser, Executive Director of Accounting Services; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to Sodexo Operations, LLC for continuation of operating and managing the College's food services contract as well as (#FY23BEDC-27) during the period of July 1, 2023 through June 30, 2024; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified availability of funding in account #137141-63101 and various departmental accounts on an as-needed basis and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Sodexo Operations, LLC (#FY23BEDC-27)** to provide the College with food service operations and management for an additional year in the anticipated amount of **\$200,000.00** with terms commencing **July 1, 2023 through June 30, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards an extension of an additional year of a non-fair and open contract to Sodexo Operations, LLC to provide food service operations and management for the College at all of its campuses in the anticipated amount of \$200,000.00 during the period of July 1, 2023 through June 30, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-189

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO
ASSESSMENT TECHNOLOGIES INSTITUTE (ATI)**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (3), (6), (10) and (19) such purchases are exempt from public bidding; and

WHEREAS, the College facilitates testing for nursing students and the testing package offered includes physical, online, face-to-face and printed student resources. The testing/resource package guides students to prepare for the National Council Licensure Examination (NCLEX) exam. The results of all exams will assist the students, faculty and director in determining programmatic weaknesses and to assess if students are in danger of NCLEX test failure prior to graduation in order to intervene with appropriate remediation; and

WHEREAS, it is the recommendation of Fathia Richardson, Director of Nursing Programs; John Steiner, Dean of Math, Science & Health Careers; and Dr. David Edwards, Executive Vice President of Academic Affairs to award a non-fair and open contract to Assessment Technologies Institute (ATI) (**#FY23BEDC-24**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$165,000.00 during the period of July 1, 2023 through June 30, 2025; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112430-62208 for Year 1. Funding for Year 2 is subject to the availability of funding and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution made that would bar the contract and that the Vendor agrees to prohibition against making contributions in excess of the limits during the term of the contract.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees that a non-fair and open contract be and is hereby **AWARDED** to **Assessment Technologies Institute (ATI) (#FY23BEDC-24)** for the comprehensive supplemental materials for nursing students in the anticipated contract amount of **\$165,000.00** with the term commencing on **July 1, 2023 through June 30, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Assessment Technologies Institute (ATI) to provide the College with comprehensive supplemental materials for nursing students in the anticipated amount of **\$165,000.00** with terms commencing on **July 1, 2023 through June 30, 2025**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-190

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO
EBSCO INDUSTRIES, INC. D/B/A EBSCO INFORMATION SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A.18A:64A-25.5(a) (3) and (6) is exempt from public bidding; and

WHEREAS, EBSCO is a provider of full text article database and is the exclusive publisher of SocINDEX for our Sociology faculty and students and for CINAHL for our Nursing and Allied Health Faculty and Students; and the College also subscribes to the EBSCO Academic E-book Collection of over 100,000 searchable e-books. Additionally, EBSCO provides the College Library with a proprietary Discovery Service that allows students to do a Google like search so results can come from the Library's resources and thereby making the research process easier and less confusing; and these database resources replace the costly print journals that require maintenance and space; and

WHEREAS, it is the recommendation of Isabel Gray, Director of Library Services; Patrick Chadd, Dean of E-Learning and Academic Support Services; Teresa Smith, Dean of Academic Affairs; David Edwards, Executive Vice President of Academic & Student Affairs; and Jack Lipsett, Executive Director of Financial Administration to award a non-fair and open contract to a EBSCO Information Services, Inc. (#FY23BEDC-15) pursuant to N.J.S.A. 19:44A-20.4.; P.L.2005,C.271, s.2; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, certifies that funding is available in accounts #128110-62313, #128110-62314 and #128110-62316 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contributions made that bar the contract and that the Vendor agrees to prohibition against making contributions limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **EBSCO Information Services, Inc. (#FY23BEDC-15)** as our subscription agent, database provider and Discovery System agent on an as-needed basis in the anticipated amount of **\$44,000.00** per fiscal year (FY2023 and FY2024) for a total anticipated contract amount of **\$88,000.00** with terms commencing on **July 1, 2023** through **June 30, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to EBSCO Industries, Inc. d/b/a EBSCO Information Services as our subscription agent, database provider and Discovery System agent on an as-needed basis in the anticipated amount of \$88,000.00 during the period of July 1, 2023 through June 30, 2025. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-191

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO ELLUCIAN COMPANY, LP D/B/A ELLUCIAN SUPPORT, INC. FOR OUR *Colleague®* STUDENT REGISTRATION, PAYMENT, PLANNING AND RECORDS SYSTEMS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (15) (19) such a purchase is exempt from public bidding; and

WHEREAS, Ellucian Company, LP d/b/a Ellucian Support, Inc. has provided the College with our student system software including *Colleague®*, WebAdvisor, Envision and Payment Center (ESCI FKA Touchnet), student planning licensure and maintenance, technical support, training, consultation services and related expenses in support of our operations with their expertise and experience. They have sole and exclusive right to license this software, programs and related supporting products; and

WHEREAS, it is the recommendation of Tom Russell, Manager of Applications, Office of Information Technology; Jack Post, Chief Information Officer, Office of Information Technology; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to Ellucian Company, LP d/b/a Ellucian Support, Inc. (**#FY23BEDC-21**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated amount of **\$680,000.00 a year** during the period of **July 1, 2023 through June 30, 2028**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #155083-61426 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that Vendor agrees to prohibition against making contribution in excess of limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Ellucian Company LP, d/b/a Ellucian Support, Inc. (#FY23BEDC-21)** to provide licensing, service and support for *Colleague®* and related supporting products in the anticipated contract amount of **\$3,400,000.00** with terms commencing on **July 1, 2023 through June 30, 2028**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Ellucian Company LP, d/b/a Ellucian Support, Inc. to provide the College with licensing, service and support for *Colleague®* and related supporting products in the anticipated amount of **\$3,400,000.00** during the period of **July 1, 2023 through June 30, 2028**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-192

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO
ELSEVIER, INC.**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a) (3), (10) & (19) purchases of this type are exempt from public bidding; and

WHEREAS, Elsevier Inc. provides the Science Direct article database, which is a subscription service providing access to an exclusive unique online article database and sells its proprietary products not available through anyone else of over 2,500 peer-reviewed scientific, health and technical journals in 24 major scientific disciplines. Many of the research assignments given to the students require the use of this database and students are able to access this information remotely through their library account enabling them to complete assignments whether they are on or off campus. Science Direct is used extensively by allied health, biology, psychology and nursing students; and

WHEREAS, it is the recommendation of Isabel Gray, Director of Library Services; Patrick Chadd, Dean of E-Learning and Academic Support Services; David Edwards, Executive Vice President of Academic Affairs; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to Elsevier Inc. (#FY23BEDC-22) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$27,000.00 during the period of July 1, 2023 through June 30, 2025; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128110-62314 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to prohibition against making contributions in excess of limits during the term of the contract,

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Elsevier Inc. (#FY23BEDC-22)** to provide the College and its students with the access to the Science Direct database in the anticipated amount of **\$27,000.00** with terms commencing on **July 1, 2023 through June 30, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to **Elsevier, Inc.** for the Science Direct article database in the anticipated amount of **\$27,000.00** with terms commencing on **July 1, 2023 through June 30, 2025**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-193

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO
ENTRINSIK, INC.**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a) (3), (10) & (19) purchases of this type are exempt from public bidding; and

WHEREAS, Entrinsik, Inc. is the developer for the Informer software for web reporting and dashboard bundle. Informer is a comprehensive reporting and dashboard solution that gives you more value from your data using key features such as fast direct access to the Multi-value/SQL databases, complete security control by user and role, end user friendly web interface, desktop integration with excel, pdf, text, xml and email, report scheduling and built-in dashboard functionality.

WHEREAS, it is the recommendation of Tom Russell, Manager of Applications, Office of Information Technology; Jack Post, Chief Information Officer, Office of Information Technology; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to Entrinsik, Inc. (**#FY23BEDC-26**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated amount of \$24,000.00 during the period of July 1, 2023 through June 30, 2025; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #125082-61426 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Entrinsik, Inc. (#FY23BEDC-26)** to provide the College with Informer software for web reporting and dashboard bundle in the anticipated amount of **\$24,000.00** with terms commencing on **July 1, 2023 through June 30, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Entrinsik, Inc to provide the College with Informer software for web reporting and dashboard bundle in the anticipated amount of \$24,000.00 during the period of July 1, 2023 through June 30, 2025. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-194

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO
EXAMITY, INC.**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L. 2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a)(3) and (6) this contract is exempt from public bidding; and

WHEREAS, the College uses the Accuplacer placement test instrument which is utilized by all the New Jersey county colleges that are engaged in a statewide policy regarding standardized placement. Examity, Inc. provides the College with an online exam proctoring service of the College Board for AccuPlacer testing. This gives students the ability to take the College Placement test remotely through Live and AI Proctoring services; and

WHEREAS, it is the recommendation of Daniel McMasters, Director of Testing; Joseph Rooney, Associate Dean of Enrollment Management; Patrick Chadd, Dean of eLearning and Academic Support Services; David Edwards, Executive Vice President of Academic Affairs; and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to Examity, Inc. (#FY23BEDC-23) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of \$24,000.00 with terms commencing on July 1, 2023 through June 30, 2025; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #137170 – 62200 for Year 1. Funding for Year 2 is subject to the availability of funding. The Executive Director acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that bars the contract and the Vendor agrees to prohibition against making contributions in excess of the limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Examity, Inc. (#FY23BEDC-23)** to provide online exam proctoring testing on an **as-needed basis** in the anticipated amount of **\$24,000.00** with terms commencing on **July 1, 2023 through June 30, 2025**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Examity, Inc. to provide the College with online testing proctoring services so as to permit remote testing on an as-needed basis in the anticipated amount of \$24,000.00 during the period of July 1, 2023 through June 30, 2025. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-195

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO TEAMDYNAMIX SOLUTIONS, LLC.

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (15) (19) such a purchase is exempt from public bidding; and

WHEREAS, TeamDynamix Solutions, LLC. provides the College with IT Management system software, maintenance, support and licensing. The Office of Information Technology has spent two years setting up the TeamDynamix helpdesk and asset management system aligned to the needs of Camden County College. The TeamDynamix system is heavily integrated to Enterprise Resource Planning (ERP) Systems, Colleague Student Information System and the OneSolution Financial system. Helpdesk portal views have been developed for faculty and staff, which is also integrated to the College's Microsoft Active Directory identity authentication system; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Office of Information Technology; Jack Lipsett, Executive Director of Financial Administration; and Melissa Manera, Manager of Purchasing, to award a non-fair and open contract to TeamDynamix Solutions, LLC. (**#FY23BEDC-25**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of **\$74,000.00** during the period of **July 1, 2023 through June 30, 2028**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #155085-61426 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **TeamDynamix Solutions, LLC. (#FY23BEDC-25)** to provide IT management system software, maintenance, support and licensing in the anticipated amount of **\$74,000.00** with terms commencing on **July 1, 2023 through June 30, 2028**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to TeamDynamix Solutions, LLC. to provide the College with IT management system software, maintenance, support and licensing in the anticipated amount of \$74,000.00 during the period of July 1, 2023 through June 30, 2028. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-196

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO PROVIDE
PROFESSIONAL SERVICES TO THE COUNTY OF WARREN FOR THE
INTOXICATED DRIVER RESOURCE CENTER**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College and sub-section (l) of the statute authorizes the Trustees to accept funds for the College; and

WHEREAS, Camden County College has been awarded a contract from the County of Warren to provide professional services for the Intoxicated Driver Resource Center, namely:

12-hour Detention, Education, and Screening Services program for the provision of Intoxicated Driver Resource Center (IDRC) education and training for the County of Warren; and

WHEREAS, the goal of the program is to provide services to court-mandated clients convicted of alcohol and/or drug influence while operating a motor vehicle in order to enhance the safety and welfare of residents of Warren County and surrounding communities by lowering the number of recurring offenses; and

WHEREAS, Board approval to make the application is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby authorizes the College staff to enter into an agreement with the County of Warren to provide professional services for the Intoxicated Driver Resource Center for the term beginning February 1, 2023 and ending December 31, 2024; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to enter into an agreement with the County of Warren for February 1, 2023 to December 31, 2024 to provide professional services for the Intoxicated Driver Resource Center.

May 2, 2023

RESOLUTION NO. FY2023-197

RESOLUTION AMENDING THE CAMDEN COUNTY COLLEGE CONSTITUTION AND BY-LAWS, POLICY #100 AS TO BOARD OF TRUSTEES STANDING COMMITTEES

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-12; and pursuant thereto the Board is specifically empowered by subsection (o) to enact rules and regulations necessary for the operation of the College and by subsection (p) thereto to “exercise all other powers” consistent with its statutory mission; and

WHEREAS, on November 1, 1993 the Board of Trustees adopted Board of Trustees Policy 100, The Constitution & By-Laws of the College including the By-Laws by which the Board operates and controls its own conduct and processes, and it has reviewed and revised its procedures on at least four previous occasions with its last review being in 2017; and

WHEREAS, the Board, upon the recommendation of the President, Dr Lovell Pugh-Bassett, has determined that it would be advantageous to the College for the Board to create an additional standing committee for the purposes of assessment and recommendation to the full Board of matters of policy; and as a community college serves a unique role in the community and should

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby declares and deems that Board of Trustees Policy #100 Constitution and By- Laws are, in accordance with ARTICLE XI- Amendment of the By-Laws is hereby amended and modified so as to read, in the manner attached hereto, such that an additional standing committee of the Board is hereby established called the Policy Committee; and

BE IT FURTHER RESOLVED THAT the Constitution and By-Laws, Policy #100 are amended in conformance with the proposed amended policy draft as attached hereto, and in accordance with the statements and intention of this Board Resolution.

SUMMARY STATEMENT

This resolution was proposed by the Board as an initial reading at the April 4, 2023 meeting and is now being brought forward for a vote at the May 2, 2023 meeting.

This resolution approves, clarifies and extends this amendment and change of the cited Board Policy as attached hereto so as to create the additional standing committee of the Board for policy review, development and recommendation to the full Board for adoption by Resolution. It presumes that the President (directly or by designated staff) will initiate recommendations and issues, but does not preclude Board initiated policies. It presumes that all current policies are legitimate and are a current base from which the Committee starts.

The policy amendment also acknowledges that some policies are specifically already assigned to other certain committees by these By-Laws and does not seek to change that by this Resolution. For example, the Business Affairs, Audit and Campus Development committee is expressly assigned matters involving finance, audits, auditors, and the “. . . oversight of the College’s Code of Ethics, Conflict of Interest and Whistleblower policies.”

May 2, 2023

Camden County College *Board of Trustees Policy*

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	Date: December 5, 2017 May 2, 2023		
	Supersedes: Dec. 5, 2017 December 5, 2006, December 7, 2004, November 27, 2001 and November 1, 1993		
	Last Reviewed: December 5, 2017 5-2-2023		

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PREAMBLE

The purpose of these by-laws is to bring together in readily usable form certain procedures adopted by the Board of Trustees of Camden County College for the guidance of that body in its control and management of the Camden County College.

No part of these by-laws shall in any way limit the authority of the Board of Trustees nor shall it be interpreted to be in conflict with the laws of the State of New Jersey or the policies of the State Board of Education.

ARTICLE I – NAME AND SEAL

The official corporate name of the college established in the County of Camden pursuant to chapter 41, laws of 1962, shall be the CAMDEN COUNTY COLLEGE and the seal of the County of Camden is adopted as the seal of the Camden County College with the date of 1966.

ARTICLE II – PURPOSE

The Camden County College is a comprehensive public two-year college sponsored by the County of Camden and the New Jersey State Department of Education.

The Board of Trustees recognizes the broad range of needs for greater educational opportunity beyond high school in the county and as a result, will offer programs of study to meet the following major purposes:

1. Associate degree programs in the fields of liberal arts and sciences will be provided for students.
2. Associate degree programs in the organized occupational fields of business, health services, industrial and related technologies will be provided for students.
3. Associate degree credit courses will be offered in both college parallel and occupational areas for students.
4. Programs of both degree credit and non-credit will be offered in response to the particular educational, occupational, and cultural needs of Camden County and the community at large.

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ARTICLE III – OFFICERS, TERM AND ELECTION

1. The officers of the Board of Trustees shall be a Chair, a Vice Chair, a Secretary, and a Treasurer.
2. The officers shall be elected for one year and shall hold office until their elected successors take office.
3. Officers shall be elected at the organizational meeting, which shall be held in November each year. A majority vote of the members of the Board of Trustees shall be necessary for election.

ARTICLE IV – DUTIES OF OFFICERS

1. *Chair:* It shall be the duty of the Chair to:
 - (a) Preside at all meetings of the Board of Trustees and be entitled to vote at all meetings of the Board.
 - (b) Appoint all committees authorized by the Board and appoint the Chair thereof.
 - (c) Sign all documents on behalf of the Board.
 - (d) Coordinate all Board activities and endeavor to insure that all Board directives and policies are complied with.
 - (e) Make all public statements on behalf of the Board.
2. *Vice Chair:* It shall be the duty of the Vice Chair to:
 - (a) Perform the duties of the Chair in his/her absence.
 - (b) Perform other duties as the Chair may delegate from time to time.
 - (c) Assume the Chairship for the unexpired term of the Chair upon resignation, removal, or death of that officer.
3. *Secretary:* It shall be the duty of the Secretary to:
 - (a) Be responsible for the notices of all meetings of the Board.
 - (b) Be responsible for the minutes of all meetings and custody of official minute books.
 - (c) Be responsible for custody of all official documents and files on the Board.
 - (d) Perform other duties as may be delegated to him/her from time to time by the Board.

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(In case of absence of the Secretary at a meeting, the Chair may appoint a Secretary Pro-Tempore).

4. *Treasurer:* It shall be the duty of the Treasurer to:
- Be the Chief Financial Officer of the College and be held accountable for the safekeeping of all monies paid to the College.
 - Keep these funds in special bank accounts in the name of Camden County College, and in bank(s) designated by the Board.
 - Have custody of all corporate funds and securities and shall keep, in books belonging to the Board of Trustees, full and accurate accounts of all receipts and disbursements.
 - Deposit all monies, securities and other valuable effects in designated depositories under the name of the Camden County College.
 - Disburse all funds of the College as may be ordered by the Board of Trustees, taking proper vouchers for such disbursements.
 - Make periodic reports of the financial status of the College at regular meetings of the Board.
 - Perform other duties as may be delegated to him/her or required by or pursuant to law and with the consent of the Board, shall be empowered to delegate such responsibilities as may be necessary in the exercise of his functions as Treasurer.
 - The office of the Treasurer, and any other officer or employee handling funds for the College, shall be bonded in an amount set by the Board of Trustees, the reasonable costs thereof to be borne by the College; or other security for the honest and faithful performance of his duties as shall, in the determination of the Board, afford reasonable protection to the College.

ARTICLE V – COMMITTEES

- The Standing Committees of the Board shall be:
 - Academic and Student Affairs
 - Business Affairs, Audit and Campus Development
 - Executive Committee
 - Policy Committee
- Duties of the Standing Committees**
 - Academic and Student Affairs: all proposed programs of study in all areas of curriculum shall be reviewed by this committee in conjunction with the

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recommendations of the President. This committee shall make recommendations to the Board as to all matters pertaining to the educational operation of the College. This committee shall also concern itself with and make recommendations to the Board on problems of admissions, counseling, financial aid, student life and activities and other student personnel functions.

- B. Business Affairs, Audit and Campus Development: shall, with the advice and assistance of the President, concern itself with the finances of the College. It shall review and make recommendations to the Board on the receipt and expenditure of funds, the operating and capital budgets and changes thereto. All accounting shall be performed under the general program of accounting recommended by the New Jersey Council of County College's "Statement of Auditing and Accounting Standards for County Colleges".

This committee shall guide the purchase of insurance to protect the Board as a corporate body, its individual members, its appointed officers, and its employees from financial loss arising out of any claim, demand, suite or judgment for any reason. This committee shall develop guidelines for the employment of the prime insurance agent.

This committee shall assume responsibility for long-range facilities planning, development, maintenance and replacement. It shall develop guidelines for the employment of architects and other necessary companies to keep the college functioning on a sound and practical basis.

This committee shall assist the Board in fulfilling its oversight responsibilities relating to the integrity of the College's financial statements, the systems of internal control, the independence and performance of the external audit process, and the College's process for monitoring compliance with legal and regulatory requirements. The committee shall develop guidelines for the employment of the auditors; meet with the auditors prior to the audit and review significant accounting and reporting issues including complex or unusual transactions. The committee shall also meet with the auditors and management following the completion of the audit to review the financial statements, and the auditor's report on the adequacy of internal controls and

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other findings. The committee may discuss any matters with the auditors that the committee members or auditors believe should be discussed privately, without management present. This committee shall review the auditor's management letter and management's responses to address any identified internal control findings or issues. The committee shall obtain and review annually a summary of the findings and recommendations of the internal audit staff. This committee shall also provide oversight of the College's Code of Ethics, Conflict of Interest and Whistleblower policies.

C Executive Committee: shall consist of the officers of the Board and shall have the power to exercise only that authority specifically delegated to it by the full Board of Trustees during the intervals between meetings of the Board of Trustees and such action shall be reported back to the Board of Trustees.

D ~~Policy Committee; shall consider, address, and recommend as they deem appropriate, with the advice and assistance of the President, those pronouncements to be established as policies of the Board of Trustees which have not already been otherwise assigned by these By-Laws.~~

~~The President and the President's designees shall be responsible to bring to the committee recommendations for areas and issues which the college believes that there is a need for formal policy to be established or changed. The Committee shall recommend to the full Board for adoption by Resolution those policies or changes to be formally adopted by the Board.~~

E

DE Each Standing Committee: shall consist of at least three members, one of whom shall be Chair. The Chair of the Standing Committees shall be appointed by the Chair of the Board of Trustees.

EF The Chair and Vice Chair of the Board shall be ex-officio members with a voting power on all Standing Committees and the President of the College shall be an advisory member of all Standing Committees.

3. Ad Hoc Committees

In addition to the Standing Committees, the Chair of the Board may appoint such ad hoc committees as the Board may from time to time deem necessary in order to conduct its business.

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4. Advisory Committees
 - (a) The Board of Trustees shall (may) appoint advisory committees of appropriate individuals in the county to assist in supporting and promoting the interests of the College in such areas as the Board may deem appropriate.
 - (b) The Board shall from time to time by resolution specify the functions, membership, term and the chairmen of such advisory committees.

ARTICLE VI – REGULAR MEETINGS

1. The Board shall meet regularly on the first Tuesday of each month at 7:00 P.M. and at such place as the Board may, by resolution, from time to time, determine.
2. Notice indicating hour and place of all regular meetings shall be mailed to all trustees not later than one week in advance.
3. Written minutes of all meetings of the Board shall be distributed by the secretary to all trustees and the President of the College as soon after any meeting as practicable. They shall also be distributed to such other appropriate persons as the Board may, from time to time by resolution, designate.

ARTICLE VII – PROCEDURE

1. An agenda of items of business to come before the meeting shall be prepared by the President of the College and furnished to the trustees with notice of meeting. Items not on the agenda may be considered as new business.
2. The Chair shall preside at meetings and decide on questions of order. In his/her absence, the Vice-Chair shall preside. In the absence of the Chair and the Vice-Chair, the Secretary shall call the meeting to order and a Chair Pro Tempore shall be elected to conduct the business of the Board until the Chair or the Vice-Chair appear.
3. The order of business at each regular meeting shall be as follows:
 - (a) Call to Order
 - (b) Consideration of minutes of last regular meeting of the Board and of any subsequent meetings, and their approval or correction.
 - (c) Communications and/or hearing of the public.
 - (d) Reports of officers and agents:
 - 1.) President's Report
 - 2.) Grants, Contracts & Gifts
 - (e) Committee Reports
 - 1.) Academic and Student Affairs
 - 2.) Business Affairs, Audit and Campus Development

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- (f) Fiscal Issues
 - 1.) Treasurer's Report
 - 2.) Bid/Contract Recommendations
 - (g) Personnel
 - (h) Old Business
 - (i) New Business
 - (j) Adjournment
4. A majority of the members of the Board (six in number) shall constitute a quorum. All matters properly arising before a meeting at which a quorum is present shall be decided by vote of a majority of the members present unless otherwise specified.
5. Roberts Rules of Order, Revised, shall govern parliamentary procedure unless otherwise specified.
6. In case of a tie vote, the question shall be considered lost.
7. ALL MOTIONS made and seconded shall be considered to be legally before the Board for action; unless such MOTION and second shall be withdrawn.

ARTICLE VIII – SPECIAL MEETINGS

1. Special meetings of the Board shall be held on the written call of the Chair or on the written call of five members of the Board upon not less than twelve hours advance notice.
2. The specific matter to be considered at a special meeting shall be stated in writing and no other matter shall be considered at said meeting except with the consent of all members of the Board present at such meeting.

ARTICLE IX – ANNUAL MEETING

The November meeting of the Board shall be the Annual Meeting. Specific businesses of this meeting shall be the election of officers and the annual report of the President.

ARTICLE X – REIMBURSEMENTS AND EXPENSES

1. Members of the Board shall be reimbursed for expenses incurred while performing their duties as members of the Board of Trustees.

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2. Expenses shall be paid only upon presentation of a detailed record and itemized list of such expenses on voucher forms to be approved by the Board.
3. Such reimbursement shall be made only upon the approval of the Board of Trustees.

ARTICLE XI – AMENDMENT OF BY-LAWS

1. These by-laws may be amended by a majority vote of all members of the Board present at any regular or special ~~meeting~~ meetings of the Board, succeeding the meeting at which said amendments are proposed.
2. Copies of the proposed amendment(s) shall be mailed to each member of the Board at least five (5) calendar days before being voted upon.

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RESOLUTION NO. FY2023-198

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
COSMETOLOGY LAB RENOVATIONS IN COLLEGE HALL AT THE
CAMDEN CAMPUS OF CAMDEN COUNTY COLLEGE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised to receive bids for **Cosmetology Lab Renovations in College Hall on the Camden Campus of Camden County College Bid #FY23ITB-27**; and the bids noted below were received; and

WHEREAS, it is the recommendations of the following: College's architect, John F. Wright, Principal, and Dave Smith, Project Manager, both of Spiezle Architectural Group, Inc., and of the College's consultant, Michael Hagarty, Director of Planning, Construction and Maintenance for Camden County, and College's personnel: Margo Venable, Executive Dean of Workforce Training and Continuing Education, Kaina Hanna, Associate Dean of Workforce Training and Continuing Education, Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing to award a contract to **Kavi Construction, LLC** (as set forth below) as the lowest responsible responsive bidder under terms of the bid package; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in accounts #9220687-500200 and #9250681-500200.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-27 for Cosmetology Lab Renovations in College Hall on the Camden Campus of Camden County College** be and is hereby **AWARDED** to **Kavi Construction, LLC** in the amount of **\$2,610,000.00 which is inclusive of the Owner's General Allowance of \$150,000.00 and Alternate Bid #1 in the amount of \$160,000.00**, pursuant to the terms and conditions advertised for the bid; the Board hereby rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate or document all appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution, based *inter alia* on the architect's recommendation which is attached, awards the contract to **Kavi Construction, LLC** in the anticipated amount of \$2,610,000.00 which is inclusive of the Owner's General Allowance of \$150,000.00 and Alternate Bid #1 in the amount of \$160,000.00 for the Cosmetology Lab Renovations in College Hall on the Camden Campus of Camden County College. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-198

Bid Response
for
Cosmetology Lab Renovations
in College Hall on the
Camden Campus of Camden County College
(Bid #FY23ITB-27)

Bidders:	Base Bid:	Owner's Allowance:	Grand Total:	Alt. 1 1st FL. Restrooms	Alt. 2 Emergency Generator	Unit Price 1 Data Drop	Unit Price 2 Fire Extinguisher	Unit Price 3 Exit Sign
Kavi Construction, LLC Berlin, NJ	\$2,300,000.00	\$150,000.00	\$2,450,000.00	\$160,000.00	\$430,000.00	\$1,000.00	\$500.00	\$800.00
Levy Construction Co. Oaklyn, NJ	\$2,313,600.00	\$150,000.00	\$2,463,600.00	\$129,600.00	\$396,600.00	\$235.00	\$175.00	\$650.00

May 2, 2023

RESOLUTION NO. FY2023-199

RESOLUTION AWARDING THE CONTRACT FOR RENOVATION PROJECT OF WDBK RADIO STATION FROM NJ STATE CONTRACT VENDOR BROADCAST SCIENCES, LLC

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and purchases and contracts for such materials and services entered into on behalf of the State of New Jersey by the Division of Purchase and Property are permitted to be awarded without public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.9; and

WHEREAS, the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (10) & (19) as well as 18A:64A-25.9; and are permitted to be leased for extended periods pursuant to N.J.S.A. 18A:64A-25.28(f) and

WHEREAS, the WDBK Radio Station has antiquated equipment and needs revitalization of its equipment and technology. The vendor will supply, install, configure and test equipment associated with the operation of WDBK production studio, remote broadcasts including sports and other activities and events and transmission equipment. The vendor will also assist with preparation of FCC license application for construction permit and station licensing as required; and

WHEREAS, it is the recommendation of Brian Higgins, Director of Institutional Support Department, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Anne Daly-Eimer, Executive Dean/Title IX Coordinator, Jack Post, Chief Information Officer, David Edward, Executive Vice President-Academic Affairs, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to procure WDBK Radio Station Renovations and Equipment through **Broadcast Sciences, LLC** under NJ State Contract #19-GNSVI-00711 for updated WDBK Radio Station renovations and equipment; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funding in account #9230221-500200; and

NOW THEREFORE, BE IT RESOLVED by the College that it hereby authorizes the procurement of WDBK Radio Station Renovations & Equipment through NJ State Contract #19-GNSVI-00711 in the anticipated amount of **\$160,000.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the procurement to Broadcast Sciences, LLC for the purchase of a WDBK Radio Station renovations and equipment through NJ State Contract #19-GNSVI-00711 in the anticipated amount of \$160,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-200

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ATHLETIC SUPPLIES, EQUIPMENT, UNIFORMS & MISCELLANEOUS ITEMS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College advertised for **Athletic Supplies, Equipment, Uniforms & Miscellaneous Items**, Bid #FY23ITB-29, which bids received are attached as “Bid Responses”; and no bids were received for Items #7, #8, #12, #13, #21, #30 thru #44, #51 thru #54, #55 and #59 thru #69. The department has decided these no-bid items are no longer required at this time; and

WHEREAS, it is the recommendation of William Logan, Athletics Director, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award a contract as identified on the Bid Response as set forth respectively as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funds are available on as-needed basis in account #131066-62100.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-29 for Athletic Supplies, Equipment, Uniforms & Miscellaneous Items** be and is hereby **AWARDED** to **BSN Sports, Inc.** in the anticipated amount of **\$50,000.00 on an as-needed basis** with terms commencing on **July 1, 2023 through June 30, 2024** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to **BSN Sports, Inc.** in the anticipated amount of \$50,000.00 on an as-needed basis with terms commencing on July 1, 2023 through June 30, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-200

Bid Responses for
Athletic Supplies, Equipment, Uniforms & Miscellaneous Items
(Bid #FY23ITB-29)

Bidders	Total Bid
BSN Sports, Inc. Dresher, PA	\$13,361.65 Various Discounts
MFAC, LLC West Warwick, RI	\$0 10% Discount off MF Athletic Website

RESOLUTION NO. FY2023-201

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR DOORS,
FRAMES & SUPPLIES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Doors, Frames & Supplies** in a **Request for Bid #FY23ITB-35**, and all bids received are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager; Michael Hagarty, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #164688-62417 on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-35** for **Doors, Frames & Supplies** be and is hereby **AWARDED** to **Liberty Door Systems, LLC** in the anticipated amount of **\$30,000.00** on an as-needed basis with terms commencing on **July 1, 2023** through **June 30, 2024** pursuant to the terms and conditions set forth in the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Liberty Door Systems, LLC for doors, frames & supplies on an as-needed basis in the anticipated amount of \$30,000.00 with terms commencing on July 1, 2023 through June 30, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-201

Bid Responses
for
Doors, Frames, & Supplies
(Bid #FY23ITB-35)

Bidders	Total Bid
Liberty Door Systems, LLC Croydon, PA	\$32,050.00

May 2, 2023

RESOLUTION NO. FY2023-202

**RESOLUTION AWARDING A CONTRACT AFTER PUBLICLY SEEKING
BIDS FOR MOTOR COACH TRANSPORTATION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Motor Coach Transportation**, Bid #FY23ITB-36 and which were received as listed below under “Bid Responses”; and

WHEREAS, it is the recommendation of William Logan, Director of Athletics, Jacqueline Tenuto, Associate Dean of Students/Deputy Title IX Coordinator/504 Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to award a contract as identified on the attached Bid Responses as being the lowest responsible bid; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds in accounts #331043-68101, #331045-68101, #337212-68101 and in various department accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-36 for Motor Coach Transportation** be and is hereby accepted and the contract **AWARDED** to the vendor **Academy Express, LLC for Base Bid A**; and **Sheppard Bus Service, Inc. for Base Bid B, Base Bid C and Base Bid D** in the anticipated amount of **\$60,000.00** in total commencing **July 1, 2023 through June 30, 2024** pursuant to the terms and conditions advertised for the bid and rejecting all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards **Academy Express Base for Bid A** and **Sheppard Bus Service, Inc.** for the remaining Base Bid B, C, & D portions of the contracts for motor coach transportation during the period of July 1, 2023 to June 30, 2024 on an as-needed basis in the anticipated aggregate amount of \$60,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-202

Bid Responses
for
Motor Coach Transportation
(Bid #FY23ITB-36)

<u>MOTOR COACH</u>	Academy Express, LLC Hoboken, NJ	Sheppard Bus Service Inc. Bridgton, NJ
Base Bid A Subtotal <i>(Student Life & Activities)</i>	\$4,601.00/1 coach	\$5,860.00/1 coach
Increase/Decrease	\$9,202.00/2 coach	\$11,720.00/2 coach
Adjustment Cost	\$150.00/hour/per coach	\$140.00/hour/per coach
Base Bid B Subtotal <i>(Athletics – as-needed)</i>	\$41,151/1 coach	\$30,000/1 coach
Increase/Decrease	-\$150.00/each day return	-\$140.00/each day
Adjustment Cost	early	return early
Base Bid C <i>(Unanticipated Trips)</i>	\$2,128.00/1 coach	\$1,720.00/1 coach
Increase/Decrease	\$4,256.00/2 coach	\$3,380.00/2 coach
Adjustment Cost	\$150.00/hour/per coach	\$140.00/hour/per coach
Base Bid D <i>(Unanticipated Trips)</i>		
38 passenger coach		
1 coach weekday	\$2,013.00	\$1,210.00
2 coaches weekday	\$2,013.00	\$1,710.00
1 coach weekend	\$4,026.00	\$2,300.00
2 coaches weekend	\$4,026.00	\$3,400.00
Increase/Decrease		
Adjustment Cost	\$140.00/hour/per coach	\$10/mile 1 coach \$20/mile 2 coaches
28 passenger coach		
1 coach weekday	\$NB	\$1,210.00
2 coaches weekday	\$NB	\$1,710.00
1 coach weekend	\$NB	\$2,300.00
2 coaches weekend	\$NB	\$3,400.00
Increase/Decrease		
Adjustment Cost	\$/hour/per coach	\$10/mile 1 coach \$20/mile 2 coaches

May 2, 2023

RESOLUTION NO. FY2023-203

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC ADVERTISEMENT
SEEKING BIDS FOR SCHOOL BUS TRANSPORTATION**

WHEREAS purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for receipt of bids for **School Bus Transportation**, Bid #FY23ITB-38; and only Base Bid A received the bids noted below; and

WHEREAS, it is the recommendation of Yvonne Kilson, Dean of School, Community & Workforce Training Programs, William Logan, Director of Athletics, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director Financial Administration to award a contract as identified on the attached Base Bid A as being the lowest responsible bidder; and

WHEREAS no bids were received for Base Bids B, C and D. The department recommends re-advertising Base B, Base C and Base D as soon as possible; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in accounts #331043-68101, #331045-68101, #337212-68101, #136642-63307 and in various department accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned Bid #FY23ITB-38 for School Bus Transportation be and is hereby AWARDED to **Hillman's Bus Service, Inc.** for Bid Base A in the anticipated amount of **\$20,000.00** with terms and conditions as set in the bid package from **July 1, 2023 to June 30, 2024** on an as-needed basis; and

BE IT ALSO RESOLVED that the Manager of Purchasing is authorized to re-bid Base Bid B, Base Bid C & Base Bid D; and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate any needed appropriate further terms and to execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards Base Bid A for school bus transportation to Hillman's Bus Service, Inc. in the anticipated amount of \$20,000.00 for the period of July 1, 2023 through June 30, 2024 on an as-needed basis. This resolution also authorizes the re-advertisement of Base Bid B, Base Bid C and Base Bid D. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

Bid Responses
for
School Bus Transportation
(Bid #FY23ITB-38)

<u>School Bus</u>	Hillman's Bus Service, Inc. West Berlin, NJ
Base Bid A Subtotal <i>(Recruitment)</i> Increase/Decrease Adjustment Cost	\$10,493.50 (1 bus) \$20,493.50 (2 bus) \$31,480.50 (3 bus)
Base Bid B Subtotal <i>(Athletics)</i> Increase/Decrease Adjustment Cost	No Bid
Base Bid C Subtotal <i>(21st Century STEM)</i> Increase/Decrease Adjustment Cost	No Bid
Base Bid D Subtotal <i>(Unanticipated Trips)</i> Increase/Decrease Adjustment Cost	No Bid
TOTAL BID	\$62,467.50

RESOLUTION NO. FY2023-204

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
EVENTS TENT RENTAL AND INSTALLATION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Events Tent Rental and Installation**, Bid #FY23ITB-34, was received and the response is attached below under “Bid Response”; and

WHEREAS, it is the recommendation of Michael Calabrese, Director of Facilities, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, to award a contract as identified on the attached Bid Response as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in account #137141-63103 for FY2024 and is subject to the availability of funds in FY2025.

NOW THEREFORE, BE IT RESOLVED by the College that the aforementioned **Bid #FY23ITB-34 for Events Tent Rental and Installation** be and is hereby **AWARDED** to **L & A Tent Rentals, Inc.** in the amount of **\$47,950.00** for FY2024 and **\$49,950.00** for FY2025 pursuant to the terms and conditions of this bid; and

BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for rental and installation of the tent for commencement in **May 2024 and May 2025** to **L & A Tent Rental Inc.** in the total two-year contract amount of **\$97,900.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-204

Bid Response
for
Events Tent Rental and Installation
(Bid #FY23ITB-34)

Bidder	Year 1	Year 2	Total
L & A Tent Rental Inc	\$47,950.00	\$49,950.00	\$97,900.00
Hamilton, NJ			
Tents for Rent, LLC	\$56,424.63	\$56,424.63	\$112,849.26
Lititz, PA			

May 2, 2023

RESOLUTION NO. FY2023-205

RESOLUTION AWARDING A ONE-YEAR RENEWAL CONTRACT RENTAL OF LEASED TENTS AND EQUIPMENT FROM COUNTY SHARED SERVICES CONTRACT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq* and the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the County Commissioners (County) as Lead Agency met all procurement obligations and awarded the contracts for the CCCPS; and

WHEREAS, CCCPS publicly advertised a Bid #A-11/2022 on March 10, 2022 for the procurement of Leased Tents and Equipment for a one-year contract with an optional one-year renewal and awarded a contract pursuant thereto; and has since exercised its option to renew the additional year; and

WHEREAS, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration recommend exercising the option to award the one-year renewal contract for rental of leased tents and equipment on an as-needed basis to Northeast Party Rentals, Inc. d/b/a Preferred Party Place; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for leased tents and equipment in account numbers #164680-64206, #164689-64206, #164686-62419, #137141-63103 and various departmental accounts.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to AWARD a one-year renewal contract to **Northeast Party Rentals d/b/a Preferred Party Place** for the rental of leased tents and equipment through the CCCPS – Identifier #57-CCCPS identified above on an as-needed basis in the anticipated amount of **\$20,000.00** with contract terms commencing on **April 1, 2023** through **March 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution exercises the Colleges option to award the one-year renewal contract and authorizes the College through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-11/2022 to award to **Northeast Party Rentals d/b/a Preferred Party Place** for leased tents and equipment on an as-needed basis in the anticipated amount of **\$20,000.00** with terms commencing on **April 1, 2023 through March 31, 2024**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-206

RESOLUTION AWARDING A SECOND-YEAR RENEWAL FOR OFF-SITE RECORDS STORAGE SERVICES FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College Board of Trustees at Reorganization on November 2, 2021 approved the use of the on Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency which had received the State approval from the Department of Community Affairs; and which the College had formally joined and whose membership had been approved years ago; and

WHEREAS, CCCPS awarded a contract last year for off-site records storage services with an option for a second year, and the Board of Trustees of the College approved the same contract, and now this year under Resolution 75-1 on February 16, 2023, the CCCPS exercised its option for a second year of the contract on an as-needed basis; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration to also exercise the College's option for a second-year renewal contract for off-site records storage services to GRM Information Management Services, Inc. with those bid terms commencing March 1, 2023 to February 28, 2024.

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #159011-62101, 168720-62101 and in various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise their option to AWARD a second-year to the contract for off-site records storage services through the CCCPS – Identifier #57-CCCPS to **GRM Information Management Services, Inc.** on an as-needed basis in the anticipated amount of **\$3,000.00** with contract terms commencing on **March 1, 2023** through **February 28, 2024; and**

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution exercises the option to award a second-year for off-site records storage services through the CCCPS – Identifier #57 Bid #A-1/2022 to **GRM Information Management Services, Inc.** from March 1, 2023 through February 28, 2024 in the anticipated amount of **\$3,000.00** on an as-needed basis. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-207

**RESOLUTION EXERCISING OPTION TO AWARD CONTRACT EXTENSION
AFTER PUBLIC BIDS FOR HAZARDOUS WASTE REMOVAL SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College awarded a one-year contract last year under Resolution # 2022-192 on May 3, 2022 for hazardous waste removal services, with options for additional two individual one-year renewals.

WHEREAS, it is the recommendation of Kay Byrd, Director of Facilities and Sustainability, John Austin, Technician, Chemistry Laboratories, Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administration to exercise the first one- year option for a second-year renewal contract for hazardous waste removal services to Tradebe Environmental Services, LLC as set forth therein on an as-needed basis; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in account #164685-65506 for Year 2 and is contingent upon approval of funds for Year 3; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to proceed as to a single one year renewal (i.e., that is the second-year contract) for the procurement of hazardous waste removal services on an as-needed basis to **Tradebe Environmental Services, LLC** in the anticipated amount of **\$3,073.00** for the Base Bid A and **\$12,000.00** for the **Base Bid B** portion commencing on **September 1, 2023** through **August 31, 2024** with a remaining succeeding year option in favor of the Board of an additional year renewal at the same bid prices; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any necessary appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution exercises the option to award a second-year for the hazardous waste removal under FY22ITB-62 to Tradebe Environmental Services, LLC from September 1, 2023 through August 31, 2024 in the anticipated amount of \$3,073.00 and base Bid B portion, which is the as-needed portion in the anticipated amount of \$12,000.00. The College has one additional succeeding year option available to it. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 2, 2023

RESOLUTION NO. FY2023-208

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ACADEMIC AND MEDICAL SUPPLIES CATALOGS II AND AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDORS OF CHOICE FOR NJCC JPS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and Camden County College (CCC) was the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) pursuant to N.J.S.A. 18A:64A-25.10; and

WHEREAS, CCC acting for NJCC JPC publicly advertised for bids for **Academic and Medical Supplies Catalogs II**, Bid #FY23JPC-32, and bids were received as attached below; but no bids were received for Items #1 thru #3, #7, #8, #10, #11, #13, #17, #18, #20, #21, #24, #25, #28, #29 and #31, and these are for the second time; and

WHEREAS, NJSA 18A:64A-25.5(c) permits the College to negotiate a contract provided (1) a reasonable effort was made by the contracting agent to determine these supplies cannot be obtained at a lower price from any agency or authority of the United States, the State of New Jersey or from this county or any municipality in close proximity to the college; and (2) The terms, conditions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of the failed bidding; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing, and Jack Lipsett, Executive Director of Financial Administration, to award contracts on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) for the County College participants and CCC as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders, and it is further recommended to award negotiated contracts from the vendors of choice (FY23NG-30) for the bid items that received no responsive bids on both occasions (FY23JPC-26 and FY23JPC-32). The selection of the departmental vendor of choice was selected based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively as the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in FY2023 on an as-needed basis in various College departmental accounts and is contingent upon funding in FY2024; and is 100% funded by the Carl D. Perkins grant for FY2023 and subject to State of New Jersey funding approval for FY2024 and is also subject to Federal grant approval funding for FY2024; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23JPC-32 for Academic and Medical Supplies Catalogs II** be and is hereby **AWARDED** to those bidders identified below and on the attached Bid Responses on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as for Camden County College:

- 1) **Bound Tree Medical, LLC.** for **Item #5** with a **25% discount** off their website online catalogs list prices (Delivery Included), and

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- 2) **Flinn Scientific, Inc.** for **Item #4** with a **0% discount** off their website online catalogs list prices (shipping 10% - 15% of order total depending on shipping location), and **Item #34** with a **10% discount** off their website online catalogs list prices, (FOB Destination for most items); and
- 3) **Medical E Shop** for **Item #16** with a **1-27%- discount** off their website online catalogs list prices. (Shipping cost determined by item); and
- 4) **A. Daigger and Co., Inc.**, for **Item #1** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 5) **Arbor Scientific** for **Item #2** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 6) **Bio-Corp.** for **Item #3** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 7) **Collins Sports Medicine** for **Item #7** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 8) **Cynmar Corp.** for **Item #8** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 9) **Frey Scientific (School Specialty)** for **Item #10** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 10) **Gall's, Inc.** for **Item #11** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 11) **J & H Berge, Inc.** for **Item #13** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 12) **Medline Industries, Inc.** for **Item #17** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 13) **Midwest Scientific** for **Item #18** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 14) **Nasco** for **Item #20** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 15) **Pasco Scientific** for **Item #21** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping);
- 16) **Sirchie Fingerprint Laboratories** for **Item #24** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 17) **Spectrum Chemical** for **Item #25** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 18) **Triarch, Inc.** for **Item #28** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping);
- 19) **VE Ralph & Sons, Inc.** for **Item #29** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 20) **Wallcur, LLC.** for **Item #31** (#FY23NG-30) with a **0% discount** off their website online catalog list prices (plus shipping); and

the award for all of these contracts are **on an as-needed basis** in the anticipated aggregate amount of **\$100,000.00** for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our **Camden County College anticipated amount of \$50,000.00** with terms commencing on **May 1, 2023** through **April 30, 2024** pursuant to the terms and conditions for the bid; and

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BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to **Bound Tree Medical, LLC., Flinn Scientific, Inc., and Medical E Shop, Inc.** and the negotiated contracts to **A. Daigger and Co., Inc., Arbor Scientific, Bio-Corp., Collins Sports Medicine, Cynmar Corp., Frey Scientific (School Specialty), Gall's LLC., J & H Berge, Inc., Medline Industries, Inc., Midwest Scientific, Nasco Educational, Pasco Scientific, Sirchie Fingerprint Laboratories, Spectrum Chemical, Triarch, Inc., VE Ralph & Sons, Inc., Wallcur, LLC.** as vendors of choice for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as for Camden County College for an anticipated aggregated as-needed amount of \$50,000.00. These Academic and Medical Catalogs are required on an as-needed basis with terms commencing on May 1, 2023 through April 30, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.

May 2, 2023

Bid Responses
for
Academic and Medical Supplies Catalogs II
(Bid #FY23JPC-32)

<u>Bidder</u>	<u>Catalog/Online Website</u>	<u>Discount</u>	<u>Delivery Costs</u>
Bound Tree Medical Dublin, OH	Bound Tree Medical online website catalog www.boundtree.com	25%	Delivery Included
Flinn Scientific, Inc. Batavia, IL	Flinn Scientific Online website catalog www.flinnscientific.com Bio-Rad Laboratories, Inc. online website catalog www.bio-rad.com	10% 0%	FOB Destination for most items Shipping cost 10-15% of order total depending on shipping location
Medical E Shop, Inc. New Milford, CT	MedicalEshop Inc. online website catalog www.medicalEshop.com	0-15%	Shipping cost determined by item

RESOLUTION NO. FY2023-209

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

May 2, 2023

PERSONNEL RECOMMENDATIONS

New Hires

Morgan Callan	Writer and Content Creator Institutional Advancement Effective May 8, 2023
Damiano Consilvio	Assistant Professor II English Effective August 29, 2023
Frances Davis	Administrative Assistant, Permanent part-time Student Support Services Effective May 8, 2023
Edwin Yang	Academic Support Services Learning Coach eLearning and Academic Support Services Effective May 8, 2023

Reassignments/Transfers

Eric Davis	From Web Master, Acting To Web Master Publications and Creative Services Effective May 8, 2023
Michele Defulvio	From Project Coordinator, Customized Training, Acting To Project Coordinator, Customized Training Workforce Training and Continuing Education Effective May 8, 2023
James Esposito, III	From Learning Specialist, Temporary part-time To Academic Support Services Learning Specialist, Permanent part-time eLearning and Academic Support Services Effective May 8, 2023
Aurella Green	From Program Manager, Acting To Program Manager Adult Basic Skills Effective May 8, 2023
Chalyn Hickson	From Student Recruiter, Temporary part-time To Admissions Recruiter, Acting Admissions Effective May 8, 2023
Yesenia Irizarry-Sanchez	From Administrative Associate, Acting To Administrative Associate Workforce Training and Continuing Education Effective May 8, 2023

RESOLUTION NO. FY2023-209-1

Stacey Matteo-Maier From Communications Manager, Acting
To Communications Manager
Publications and Creative Services
Effective May 8, 2023

Nicholas Mesaric From Marketing Manager, Acting
To Marketing Manager
Publications and Creative Services
Effective May 8, 2023

Promotion

Samantha Brewer From Associate Registrar
To Registrar, Acting
Registration
Effective May 8, 2023

Separations

Hillary Caltabiano Animal Science Technician
Veterinary Technology
Effective May 4, 2023

Janine Spittle Coordinator
Registration Services
Effective April 14, 2023

Leaves

Rodney Banks Counselor
Financial Aid
Effective April 17, 2023 – May 29, 2023

Yesenia Irizarry-Sanchez Administrative Associate
Workforce Development
Effective April 10, 2023 – May 19, 2023

Nicole Pomales Workforce Training Job Developer
School, Community and Workforce Training Programs
Effective April 3, 2023 – May 5, 2023

Natalie Stephens Student Services Support Specialist
Educational Opportunity Fund
Effective April 12, 2023 – June 29, 2023

Government Services Division

Reassignments/Transfers

Jeffrey Cipriano From Government Services Officer, Temporary part-time
To Government Services Officer, Permanent part-time
Financial Administrative Services
Effective May 8, 2023

RESOLUTION NO. FY2023-209-1

Michael Kernan From Government Services Officer-LEO, Temporary part-time
To Government Services Officer-LEO, Permanent part-time
Financial Administrative Services
Effective May 8, 2023

Charles Meighan From Government Services Officer-Fire, Temporary part-time
To Government Services Officer-Fire, Permanent part-time
Financial Administrative Services
Effective May 8, 2023

Vojani Rivera From Government Services Officer, Temporary part-time
To Government Services Officer, Permanent part-time
Financial Administrative Services
Effective May 8, 2023

Gerald Wesley From Government Services Officer-LEO, Temporary part-time
To Government Services Officer-LEO, Permanent part-time
Financial Administrative Services
Effective May 8, 2023

Separations

Matthew McHugh Government Services Officer
Financial Administrative Services
Effective May 21, 2023 (date change)

Viangelo Rivera Government Services Officer
Financial Administrative Services
Effective April 7, 2023

Board of Trustees of Camden County College TIME 7:53Executive Session Resolution of MAY 2, 2023 END 8:35pm

WHEREAS, the Board of Trustees of Camden County College (hereafter CCC) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 18A:64A-1 et seq.; and

WHEREAS, the Board has the authority and the duty thereby to provide for the orderly and efficient operation of the College and all of its operations, including its meetings; and

WHEREAS, the Board on this date while in open public meeting duly organized and advertised by the Board had publically considered and determined that the dictates of the Open Public Meetings Act which provides for and allows under these circumstances for this body to go into Executive Session which is closed to the Public; and WHEREAS, the Board, after allowing for public comment prior to a vote thereupon, voted by roll call vote, in open session to take the following action:

NOW, THEREFORE BE IT SO RESOLVED Board of Trustees of Camden County College IN THE COUNTY of Camden, STATE OF NEW JERSEY, that effective immediately the Board hereby resolves to: 1) Go into Closed or Executive session for the purposes of discussing the following:

- A) XX Matters deemed confidential by provision of Federal or State law or Rule of Court; ←
- B) _____ Matters in which release of information would impair a right to receive federal funds;
- C) _____ Matters which if disclosed would constitute an unwarranted invasion of privacy related to an individual's personal or family circumstances or material relating to medical, rehabilitation, custodial or child protection issues;
- D) XX Matters involving contract or collective negotiations or an agreement resulting there from;
- E) _____ Matters involving an interest in real property, the setting of rates or investment of public funds which could possibly adversely affect the public interest if such were disclosed;
- F) _____ Matters involving tactics or techniques used for safety or security and/or any investigations or possible violations of regulations or laws;
- G) XX Matters involving pending or anticipated litigation or contract negotiation (other than collective negotiations) and/or any matters involving attorney-client privilege;
- H) _____ Matters involving the appointment, termination, terms and conditions of employment, evaluation, performance or any specific prospective or current public officer or employee of the Board;
- I) _____ Matters which the Board is required by other law or regulation to keep confidential;
(_____ here make reference to that law or regulation),

2) That the minutes of the Executive Session shall be made public about: _____ after conclusion of relevant collective negotiations plus any ratification by all sides _____ or upon only further resolution of the body /or due to the nature of the material shall only be released at that time once redacted or not made public; and

3) The Board WILL BE Or WILL NOT BE (circle one) Returning to open session at approximately:

4) That this resolution shall either be reflected in the official minutes or kept on file for public inspection.

Result of Roll call Vote: #YEAS 8 #NAYs 0 # ABSTAINs 0 # Absent 3

Official List of Each member's Roll Call vote are maintained in the official records of the Board by the Board Secretary in the final and approved official minutes of the body.

Date: 5/2/2023


Anthony Maressa, Trustee and Board Secretary

ADJOURN 8:38pm