

John T. Hanson, Chair, called the **March 3, 2020** regular meeting of the Board of Trustees of Camden County College to order at 7:00 PM in the Board Room in the Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 7, 2019. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Mavis Amegah-Dorr, Susan R. Croll, Karen S. Halpern (via telephone), John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, and Judith J. Ward.

Board Members Absent: Annette Castiglione and Brett Wiltsey.

Also Present: Donald Borden, President; Karl McConnell, General Counsel; and Leeann Rinaldi, Administrative Assistant to the President.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; James Canonica, Executive Dean of Enrollment and Student Services; Orlando Cuevas, Executive Director, Public Safety Education and Training/Police Academy/RETC; David Edwards, Executive Vice President for Academic and Student Affairs; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Assistant Dean, High School/College Partnership Programs; Jack Post, Chief Information Officer; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Croll and seconded by Dr. Pugh-Bassett to accept the minutes of the February 4, 2020 regular meeting as presented. **Motion** carried unanimously.

Public Comment

None.

President's Report

President Borden presented his monthly report as follows:

- Out of a pool of 1,500 students from 311 community colleges in 45 states, Honors Program student Kira Campagna from our Dietetic Technology program was chosen as

one of 456 semi-finalists for the Jack Kent Cooke Foundation Transfer Scholarship. Finalists will be chosen in April.

- Dental hygiene and dental assisting students and staff – joined by area dentists – provided free cleanings, other preventive care and oral health education to area children aged 12 and younger for Give-Kids-a-Smile Day on February 7.
- The CCC Dental Hygiene Class of 2019 has a 100% pass rate for the National Dental Hygiene Board Examination. They have successfully navigated licensure in NJ, PA and NY.
- The Camden City Campus welcomes Dr. Lauren Hill as the new Adult Basic Skills Director.
- Prof. Ellen Hernandez, Academic Skills English, published a book of poetry, In Morocco: rihlat amra at 'amrikiya, through Finishing Line Press in January.
- Career Services established a spring semester schedule of employer recruitment tables and Transfer Services established a spring semester schedule of college table visits for students on all three campuses to meet with employer and transfer representatives.
- The Veteran Services Office held the Mental Health First Aid for Veterans training certification course on February 6. The certification course is provided by the Health Research and Educational Trust of New Jersey in partnership with The Mental Health Association in New Jersey.
- A full schedule of events celebrating Black History Month were held on the Blackwood and Camden Campuses throughout February. Highlights included a presentation on the Underground Railroad by Professor Lester Owens and a tribute to musical artists from the 1940s to the present.
- The Camden County Intoxicated Driver Resource Center (IDRC) ran its first class in January with a total of 96 registered students. The 2-day, 12-hour class was held at the Blackwood campus.
- The first Certified Nurse Aide cohort in the partnership between Pennsauken HS and CCC began in January at the Joint Health Sciences Center.
- The Workforce Training and Continuing Education department is participating in the South Jersey Industry Partnership – Manufacturing Advisory Board. This initiative was

presented by the NJDOL as an alternate way for all stakeholders to engage business and industry leaders.

- Customized Training is partnering with the Camden County Workforce Development Board to implement the Atlantic City Electric Quick Path to Energy Program. This is an occupational skills training initiative designed to prepare NJ residents for career paths in the energy and utilities industry.
- 87 Senior Option students began the spring semester taking four college courses. They will earn between 24 to 30 college credits and earn their high school diploma at CCC.
- CCC hosted the NJ Science Olympiad–Camden Regional on January 16 in Blackwood. Over 700 students from 36 high schools and middle schools participated in the event.
- As of January, 118 high school juniors and seniors are scheduled to take 144 classes during the spring 2020 semester through the College Now Campus Course program.
- The Accuplacer was administered to 60 students at Camden County Technical School – Sicklerville campus. Juniors are taking this test to qualify for the Senior Option Program and seniors who are now applying to CCC with test scores in hand.
- In January, CCC presented at the Early College Associates Program kickoff meeting held at the Camden County Technical Schools. More than 150 freshman students attended this meeting to learn about the opportunity to earn an Associate’s Degree before graduating from high school.
- Kaina Hanna (CE Director) and Susan Iannucci (CTI Job Placement Coordinator) were invited to speak with representatives from KIPP public charter schools regarding training programs and potential partnerships for their upcoming schools that will be opening within Camden City.
- Kaina Hanna (CE Director) and Susan Iannucci (CTI Job Placement Coordinator) met with Black Horse Pike Regional School District regarding their interest to send students through the Career Now program in FY21. They will send 27 students in the areas of Cosmetology, Culinary Arts and Automotive Technology.
- William Banks, Director of Athletics reported that after the Fall 2019 Athletic season CCC Athletics is currently ranked as the #1 Athletic Program in the country for

Championship success for two-year non-scholarship Schools by the National Alliance of Two-Year College Athletic Administration.

- A regional Open Educational Resources (OER) summit will be held on the Blackwood campus on March 6 bringing over 100 community college faculty and staff members to our campus for a plenary and presentations on how all 18 community colleges intend to address the need for lower curriculum materials costs for students.
- The *Center* is offering a full schedule of events for the spring 2020 semester. The *Center* again partners with the University of Pennsylvania Middle East Center to present a 15-week course entitled, *Topics in History: History of the Middle East*, which began January 22, and includes a 5-lecture series entitled *Turmoil in the Middle East: Can America Do Anything About It?*
- On March 26, the Dreams of Tomorrow [DOT] Organization, Inc. in collaboration with the Nita M. Lowey 21st Century Community Learning Center program will present and sponsor a community Town Hall Meeting, *Coming Together and Working Together*. Topics include: community concerns, voter registration, and information about the 2020 Census.
- The Cultural and Heritage Commission at CCC will host the Teen Arts Festival on the Blackwood Campus on March 20.

Grants, Contracts & Gifts

Ms. Ward presented the following resolution that was recommended for approval by the Business Affairs, Audit, and Campus Development Committee:

Resolution #136 – authorizing the College to accept grant funds awarded through the New Jersey Department of Community Affairs in the amount of \$51,000 for FY20 for the Tuition Remission Program which will provide tuition reimbursement to students taking Uniform Construction Codes classes.

Motion made by Dr. Mirmanesh and seconded by Ms. Stewart approving Resolution FY2020-136 (see attachment **4955A**). **Motion** carried unanimously.

Academic & Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with one action item.

Resolution #137 – Ms. Croll stated that this resolution authorizes the faculty retention recommendations for newly hired faculty members for the 2020-2021 academic year.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2020-137 (see attachment **4955B**). **Motion** carried unanimously.

Business Affairs, Audit & Campus Development Committee

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with five action items and various bid/contract recommendations.

Resolution #138 – Ms. Ward stated that this resolution authorizes the disposal of a 2000 Ford Crown Victoria which is non-functioning and is past its useful life and further authorizes the use of this vehicle for fire training purposes.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-138 (see attachment **4955C**). **Motion** carried unanimously.

Resolution #139 – Ms. Ward said that this resolution authorizes an agreement with Weichert Real Estate School for the delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Courses for a term of January 1, 2020 through December 31, 2021.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2020-139 (see attachment **4955D**). **Motion** carried unanimously.

Resolution #140 – Ms. Ward stated that this resolution awards a contract through a publicly advertised fair and open RFP process to Transworld Systems, Inc. for collection agency services for a term of April 1, 2020 through March 31, 2022.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-140 (see attachment **4955E**). **Motion** carried unanimously.

Resolution #141 – Ms. Ward said that this resolution awards a professional services contract to Key Engineers, Inc. for the design, engineering and permitting of proposed roadway LED signage for the William G. Rohrer Center in the anticipated amount of \$20,000 with additional services at hourly rates as identified in the proposal.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2020-141 (see attachment **4955F**). **Motion** carried unanimously.

Resolution #142 – Ms. Ward stated that this resolution awards and authorizes the College to procure natural gas services for Lot 1D and 2D from Direct Energy Business Marketing, LLC and UGI Energy Services through the Camden County Cooperative Pricing System in the anticipated amount of \$1,125,525 for a term of December 1, 2019 through November 30, 2022.

Motion made by Mr. Hanson and seconded by Dr. Pugh-Bassett approving Resolution FY2020-142 (see attachment **4955G**). **Motion** carried unanimously.

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2020-143 through 153**.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2020-143 through 153 (see attachment **4955H**). **Motion** carried unanimously.

Personnel

President Borden presented **Resolution FY2020-154**- Personnel Actions, dated March 3, 2020.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2020-154 (see attachment **4955I**). **Motion** carried unanimously.

Old Business

None.

New Business

Dr. Pugh-Bassett extended appreciation to Ms. Venable for her assistance with a high school senior student who is now taking courses at the College that were not offered in the student's district. Dr. Pugh-Bassett noted that if not for the College's assistance in this regard, the student would have dropped out.

Executive Session

Motion made by Ms. Ward and seconded by Dr. Pugh-Bassett to go into executive session for the purpose of discussing matters involving the appointment, termination, terms and conditions of employment, evaluation, performance or any specific prospective or current public officer or employee of the Board (see attachment **4955J**). **Motion** carried unanimously.

Mr. Hanson noted that the Board would return to open session at the conclusion of the executive session but only to adjourn the meeting, and that no further action would be taken.

The executive session began at 7:22 PM.

Mr. Hanson reconvened the regular meeting at 7:54 PM.

Adjournment

Motion to adjourn the meeting made by Dr. Pugh-Bassett and seconded by Mr. Maressa. **Motion** carried unanimously. The meeting adjourned at 7:55 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2020-136

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT A TUITION REMISSION PROGRAM GRANT FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of a grant award from the New Jersey Department of Community Affairs, namely:

“Tuition Remission Program” for FY20 in the amount of \$51,000; and

WHEREAS, the Tuition Remission Program enables participating New Jersey colleges to receive partial tuition reimbursement for eligible students taking Uniform Construction Codes classes; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the NJ Department of Community Affairs grant, “Tuition Remission Program,” in the amount of \$51,000; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded through the New Jersey Department of Community Affairs in the amount of \$51,000 for FY20 for the “Tuition Remission Program,” which will provide tuition reimbursement to students taking Uniform Construction Codes classes.

March 3, 2020

RESOLUTION AUTHORIZING FACULTY RETENTION

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to recommend retention of faculty to the Camden County College Board of Trustees; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to retain such personnel upon the recommendation of the President of the College, and

WHEREAS, the faculty members presented were hired effective August 26, 2019 and the Board is asked to renew the contracts of newly hired faculty members who have been recommended for retention in their first year at the College in accordance with the process outlined in Article XII B of the collective bargaining agreement; and

WHEREAS, the faculty members presented have been evaluated by their dean based on their academic performance in six key areas and the dean's evaluation was reviewed with the Executive Vice President for Academic & Student Affairs who recommended retention to the President, who presents faculty retention to the Board of Trustees for approval; and

WHEREAS, the President has recommended the following faculty members for retention for the 2020 – 2021 academic year:

Kathy Cybula-Tahmazian – Dental Hygiene
Stephen Dorsey - Cybersecurity
Tuan Le – Mathematics
Merridith Van Hoorn – Dental Hygiene

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves retention of the faculty as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

SUMMARY STATEMENT

This resolution authorizes the faculty retention recommendations for the 2020 - 2021 academic year.

**RESOLUTION AUTHORIZING THE DISPOSAL OF A NON-FUNCTIONING
2000 FORD CROWN VICTORIA**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	2000 Ford Crown Victoria (VIN #2FAFP71W3YX198819)	Disposal/Fire Academy Training

WHEREAS, the 2000 Ford Crown Victoria was donated to the College by the Maple Shade Police Department in March 2015 and is past its useful life; and

WHEREAS, Craig Giunta, Supervisor, Mechanics Department, recommends that, pursuant to NJSA 18A:64A-12 (m), the 2000 Ford Crown Victoria is no longer usable for College purposes and requests such a finding by the Board and the authorization to use this vehicle for fire training purposes; and

WHEREAS, it is the recommendation of Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2000 Ford Crown Victoria; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES does make the finding that the 2000 Ford Crown Victoria is no longer necessary for College purposes and the aforementioned request to use for fire training purposes is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of the 2000 Ford Crown Victoria, used by College staff, which is non-functioning.

**RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN WEICHERT CO
D/B/A WEICHERT REAL ESTATE SCHOOL AND CAMDEN COUNTY COLLEGE**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

WHEREAS, in order to be a licensed real estate salesperson in the State of New Jersey, qualified individuals must complete certain pre-licensing requirements and pass a state examination administered by the New Jersey Real Estate Commission; and

WHEREAS, the College has an approved course in real estate sales entitled Real Estate Sales; and

WHEREAS, Weichert Real Estate School is currently licensed by the State of New Jersey to offer a 75-hour New Jersey pre-licensing real estate sales courses; and

WHEREAS, the College and Weichert Real Estate School desire to deliver the required New Jersey pre-licensing real estate course offered at the College for the period of January 1, 2020 – December 31, 2021; and

WHEREAS, the College will register students and collect all course tuition and fees. The total tuition charged will be \$399 including registration fee, textbook and tuition (the "Tuition"). The College will pay Weichert Real Estate School \$299 per student for a qualified, licensed instructor(s) for the course and all instructional materials each time it is offered; and

WHEREAS, Executive Dean, Margo Venable recommends that the Board agree to allow the College to enter into this agreement; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that an agreement with Weichert Real Estate School for the delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Course is hereby approved; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement between Weichert Real Estate School and Camden County College for the delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Courses for the period January 1, 2020 to December 31, 2021.

**RESOLUTION AWARDING FAIR AND OPEN CONTRACT
FOR COLLECTION AGENCY SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and purchases and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (14); and

WHEREAS, The submission from Eastern Revenue Inc., Horsham, PA, is rejected as Non-Responsive as it is an insufficient submission due to the Iran Disclosure not being signed and Acknowledgement of Receipt of Addenda form (Exhibit Q) not being completed; and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for Collection Agency Services and six responses to the RFP were received and are attached below under “RFP Responses”; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.7, the use of the Request for Proposal process as implemented in connection with #FY20RFP-35 was done in a Fair and Open process and the RFP was publicly advertised in newspapers or on the Internet website maintained by Camden County, and is being awarded after public solicitation of proposals or qualifications, with criteria established in writing by prior to the proposals or qualifications being publicly opened and announced when awarded; and

WHEREAS, it is the recommendation of Edward Reynolds, Director of Financial Services, Maris Kukainis, Executive Director of Financial Administrative Services, Diane Fauser, Executive Director of Accounting Operations and Melissa Manera, Manager of Purchasing, that pursuant to the attached analysis of the proposals received and performed by the College’s RFP Committee that they complied with all requirements and disclosures requisite to the award of a contract under this RFP to **Transworld Systems, Inc.**, who they determined provided proposals most advantageous to the College; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds for this action in account #159011-64516.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that **RFP #FY20RFP-35 for Collection Agency Services** be and is hereby **AWARDED** to **Transworld Systems, Inc.** based on the primary, secondary and legal process fee structure submitted with terms commencing on **April 1, 2020** through **March 31, 2022** pursuant to the terms and conditions for this RFP; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES

SUMMARY STATEMENT

This resolution awards a contract through a publicly advertised Fair and Open RFP process to Transworld Systems, Inc. for Collection Agency Services with terms commencing on April 1, 2020 through March 31, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RFP Responses
for
Collection Agency Services
(RFP #FY20RFP-35)

Respondents	Primary Fee	Secondary Fee	Legal Process Fee
AR Resources, Inc. Blue Bell, PA	18%	20%	20%
F.H. Cann & Associates North Andover, PA	18%	22%	30%
General Revenue Corporation Mason, OH	19%	20%	30%
Penn Credit Harrisburg, PA	15.5%	20%	28%
Transworld Systems, Inc. Ft. Washington, PA	20%	25%	30%

COLLECTION PROPOSAL ASSESSMENT						
FY2020						
7/2/2020						
		1	2	3	4	5
		TSI	FHC	General Revenue	AR Resources	Penn Credit
Qualifying Specifications	11	10	7	9	10	9
Fee Structure Points	6	1	3	4	2	5
Insurance/Bonding (STATEMENT ONLY)	3	3	3	-	3	3
Qualitative Analysis Points	25	22	17	20	21	21
Reference Survey Points	9	9	6	8	8	6
Total (54 points possible)	54	45	36	41	44	44
NJ Licensure		Y	NO? Applied?	Y	Y	Y
Qualitative Analysis						
Method of Collection (1-3)	3	3	3	3	3	3
Reporting (1-2)	2	2	2	2	2	2
College Involvement (1-3) 3 being less involved	3	3	2	3	3	3
Credit Reporting (0-1)	1	1	1	1	1	1
Staffing (1-2)	2	2	1	2	2	2
Community Colleges (1-3)	3	3	2	3	3	3
Educational institutions (1-5)	5	5	4	5	4	4
Location (1-3)	3	3	2	1	3	3
	22	22	17	20	21	21
		TSI	FHC	General Revenue	AR Resources	Penn Credit
<i>Fee Structure</i>						
Regular Process Fee		20.0%	18.0%	19.0%	18.0%	15.5%
Secondary Placement Fee		25.0%	22.0%	20.0%	20.0%	20.0%
Legal Process Fee		30.0%	30.0%	30.0%	20.0%	28.0%
Ranking (1-6)	5	1	4	2	3	5
Insurance/Bonding:						
Insurance/Bonding	3	Y	Y	N	Y	Y
		3	3	0	3	3
		TSI	FHC	General Revenue	AR Resources	Penn Credit

Board of Trustees Minutes Attachment 4955E

		1	2	3	4	5	
		TSI	FHC	General Revenue	AR Resources	Penn Credit	
General Requirements:							
Audited Financial Statements or Annual Report		No	No	No	Yes	No	
Proof Of Licensing		Yes	Yes	Yes	Yes	Yes	
Statutory Requirements:							
Mandatory Equal Employment Opportunity Language		Yes	Yes	Yes	Yes	Yes	
Procurement and Service Contracts Language "A"		Yes		Yes	Yes	Yes	
Proof of Liability Insurance & Indemnity Bond		N-current client	yes	No	Yes	Yes	
NJ Business Registration Certificate		Yes	Applied For 1/10/20	Yes	Yes	Yes	
W-9 Form		Yes	yes	Yes	Yes	Yes	
Vendor Information Form-J Bar		Yes	No	Yes	Yes	Yes	
Reporting of Subcontractor/Partnership Affiliation Form		Yes	yes	Yes	Yes	Yes	
Disclosure of investment in IRAN		Yes	yes	Yes	Yes	Yes	
Minority Business Enterprise		No	No	No	No	No	
	11	10	7	9	10	9	
References:							
Quality of Service		3.0	3.0	3.0	3.0	2.0	

Qualifying Specifications	11
Fee Structure Points	6
Insurance/Bonding (STATEMENT ONLY)	3
Qualitative Analysis Points	25
Reference Survey Points	9
Total (54 points possible)	54

Summary

NJ Licensure

Qualitative Analysis

Method of Collection (1-3)	3
Reporting (1-2)	2
College Involvement (1-3) 3 being less involved	3
Credit Reporting (0-1)	1
Staffing (1-2)	2
Community Colleges (1-3)	3
Educational institutions (1-5)	5
Location (1-3)	3
	22

**1 Unacceptable
2 Satisfactory
3 Above average
4 Excellent
5 Superior**

Fee Structure

Regular Process Fee	
Secondary Placement Fee	
Legal Process Fee	
Ranking (1-6)	6
Reference Survey Points	

**Weighted based on overall average percentage with placement level being the tie breaker
1 Satisfactory to 6 Superior**

**Insurance/Bonding:
Insurance/Bonding**

3

**No Bonding 0 Bonding 3
0 Unacceptabe
3 Satisfactory**

General Requirements:

Audited Financial Statements or Annual Report

Proof Of Licensing

Statutory Requirements:

Mandatory Equal Employment Opportunity Language

Procurement and Service Contracts Language "A"

Proof of Liability Insurance & Indemnity Bond

NJ Business Registration Certificate

W-9 Form

Vendor Information Form-J Bar

Yes or No documentation, 1 point for all inclusions, zero points for missing documents, not weighted, each document worth 1 point to 11 total.

**Reporting of Subcontractor/Partnership
Affiliation Form
Disclosure of investment in IRAN
Minority Business Enterprise**

11

References:

Quality of Service

Degree of Negative Feedback

Average Recovery Rate (plan to increase)

9

0 Unacceptable

1 Marginal

2 Satisfactory

3 Superior

Reference Detail

Call References

Historical Recovery Rate

Additional:

Qualifying Specifications	11
Fee Structure Points	6
Insurance/Bonding (STATEMENT ONLY)	3
Qualitative Analysis Points	25
Reference Survey Points	9
Total (54 points possible)	54

Summary

NJ Licensure

Qualitative Analysis

Method of Collection (1-3)	3
Reporting (1-2)	2
College Involvement (1-3) 3 being less involved	3
Credit Reporting (0-1)	1
Staffing (1-2)	2
Community Colleges (1-3)	3
Educational institutions (1-5)	5
Location (1-3)	3
	22

**1 Unacceptable
2 Satisfactory
3 Above average
4 Excellent
5 Superior**

Fee Structure

Regular Process Fee	
Secondary Placement Fee	
Legal Process Fee	
Ranking (1-6)	6
Reference Survey Points	

**Weighted based on overall average percentage
with placement level being the tie breaker
1 Satisfactory to 6 Superior**

**Insurance/Bonding:
Insurance/Bonding**

3

**No Bonding 0 Bonding 3
0 Unacceptabe
3 Satisfactory**

General Requirements:

Audited Financial Statements or Annual Report

Proof Of Licensing

Statutory Requirements:

Mandatory Equal Employment Opportunity Language

Procurement and Service Contracts Language "A"

Proof of Liability Insurance & Indemnity Bond

NJ Business Registration Certificate

W-9 Form

Vendor Information Form-J Bar

**Yes or No documentation, 1 point for all inclusions,
zero points for missing documents, not weighted,
each document worth 1 point to 11 total.**

**Reporting of Subcontractor/Partnership
Affiliation Form
Disclosure of investment in IRAN
Minority Business Enterprise**

11

References:

Quality of Service

Degree of Negative Feedback

Average Recovery Rate (plan to increase)

9

0 Unacceptable

1 Marginal

2 Satisfactory

3 Superior

Reference Detail

Call References

Historical Recovery Rate

Additional:

**RESOLUTION AWARDING CONTRACT FOR DESIGN, ENGINEERING &
PERMITTING OF PROPOSED ROADWAY LED SIGNAGE FOR CCC
WILLIAM G. ROHRER CAMPUS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 entered into pursuant to the “Uniform Shared Services and Consolidation Act.” P.L.2007, c.63 at N.J.S.A. 40A:65-3 and agreement with the County of Camden for joint purchasing so the College may award contracts where, as here, the County acted as the Lead Agency procurement and pursuant to N.J.S.A. 18A:64A-25.5(a) (1) and the College may award contracts for professional services to duly qualified respondents under N.J.S.A. 18A:64A-25.10 and N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7 the Camden County Freeholders determined qualified professionals after a Fair and Open process which included public advertising and public opening with pre-established criteria processes used in connection with the County Cooperative Agreement which was awarded/established by the County under a process deemed by this Board as Fair and Open under the RFP awarded on May 7, 2019 as the County of Camden Pool of Qualified Professionals for Architect and Engineering Services (the “Pool”); and

WHEREAS, using that Pool the College by its agent requested a Scope of Work and Fee proposals from four (4) qualified Architectural/ Engineering firms in that Pool under the College’s Proposal #FY20CSSW-34 for Design, Engineering & Permitting of Proposed Roadway LED Signage for CCC William G. Rohrer Campus and One (1) submission was submitted and opened on June 12, 2019; and Key Engineering, Inc.’s proposal pricing equaling \$16,880.00 was chosen as most advantageous qualified proposal responsive to the Request; and

WHEREAS, it is the recommendation of both the Camden County Improvement Authority and College Scope of Work committee members, namely: Harry Collins, Deputy Director of Project Management (CCIA); Patrick Shuttleworth, Director of Facilities Operations & Maintenance(CCIA); David Bruno, Associate Dean of Liberal Arts & Professional Studies & Rohrer Center; Michael Nester, Dean of Liberal Arts & Professional Studies; David Edwards, Executive Vice President of Academic & Student Affairs; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the qualifying responsible proposal from Key Engineering, Inc. for the procurement of Design, Engineering & Permitting of Proposed Roadway LED Signage for CCC William G. Rohrer Campus in response to this request; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for these services exists in account numbers 9110561-500175.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that this Board deems this to be a Fair and Open process that is AWARDED and the College’s designated contracting agents are hereby authorized to contract for the aforementioned **Scope of Work and Fee Proposal #FY20CSSW-34 for Design, Engineering & Permitting of Proposed Roadway**

RESOLUTION NO. FY2020-141

LED Signage for CCC William G. Rohrer Campus to Key Engineers, Inc. in the anticipated proposal amount of **\$20,000.00** with such services as determined are needed of them and with additional services at hourly rates as identified in the proposal for the length of the project; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES; and

SUMMARY STATEMENT

This resolution awards the referenced professional services contract for Architect and Engineering Services to **Key Engineers, Inc.** for the **Design, Engineering & Permitting of Proposed Roadway LED Signage for CCC William G. Rohrer Campus**. Authorizations for these services are as needed in the anticipated amount of **\$20,000.00 with additional services at hourly rates as identified in the proposal**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Scope of Work and Fee Proposal
Architectural/Engineering Design Services
For
Design, Engineering & Permitting of Proposed
Roadway LED Signage for
CCC William G. Rohrer Campus
#FY20CSSW-34**

Firms	Scope of Work Proposal Cost
Key Engineers	\$16,880.00 Various Hourly Rates Submitted

**RESOLUTION AWARDING PROCUREMENT OF NATURAL GAS SUPPLY SERVICE
UNDER THE SOUTH JERSEY POWER COOPERATIVE FROM CAMDEN COUNTY
COOPERATIVE PRICING SYSTEM AWARD**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into the Camden County Cooperative Pricing System with the Camden County (County) as the Lead Agency pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.* and which has received State of New Jersey approval from the Department of Community Affairs; and

WHEREAS, as a result the College is permitted to award contracts where the County of Camden, as the Lead Agency for the Camden County Cooperative Pricing System received and opened this publicly advertised Bid #A-37/2019 on September 17, 2019 for the procurement of natural gas supply services; and

WHEREAS, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, recommends a contract award for as-needed purchases from Direct Energy Business Marketing, LLC and UGI Energy Services, the Cooperative awarded vendor of natural gas supply services for Lot 1D and 2D in the anticipated amount of \$1,125,525.00 for the period of December 1, 2019 through November 30, 2022; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds on an as-needed basis in accounts #164685-65202, #164695-65202, #164702-65202, #164711-65202, #164716-65202 and #164258-65202 for FY2020 and contingent upon the availability of funds for FY2021 and FY2022 and shall contain a clause making such subject to the availability and appropriation of sufficient funds to meet the obligation or contain a cancellation clause; and

THEREFORE, BE IT RESOLVED by the College pursuant to NJSA 18A:64A-25.28 to procure gas supply services through the Camden County Cooperative Pricing System – Identifier #57-CCCPS identified above on an as-needed basis pursuant to the aforementioned contract term of 36 months commencing December 1, 2019 through November 30, 2022 in the anticipated amount of \$1,125,525.00; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to procure natural gas services For Lot 1D and 2D through Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-37/2019 to Direct Energy Business Marketing, LLC and UGI Energy Services on an as-needed basis for a 36 month term commencing December 1, 2019 through November 30, 2022 in the anticipated amount of \$1,125,525.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION REJECTING BID FOR MOTOR COACH TRANSPORTATION AND AUTHORIZING RE-ADVERTISEMENT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for Motor Coach Transportation, Bid #**FY20ITB-38**, was received; and

WHEREAS, a bid submission was received from Academy Express, Hoboken, New Jersey, which submission recommended to be rejected as an insufficient bid response due to the Bidder's Failure to comply with Bid Documents due to failure to submit executed Exhibit Q, Acknowledgement of Receipt of Addenda; and

WHEREAS, the remaining two bids submissions by Suburban Trails, New Brunswick, New Jersey and Stout's Charter Service, Inc., Trenton, New Jersey are recommended to be rejected due to exceeding the allotted funds available under budgetary constraints; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to reject these bid submission for non-compliance and budgetary constraints, respectively as stated above; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that all these submissions for **Bid #FY20ITB-38** for **Motor Coach Transportation** be and hereby are **REJECTED** and the Manager of Purchasing is authorized to re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects the bid submissions for Motor Coach Transportation and further authorizes the Manager of Purchasing to re-advertise this bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR CEILING TILES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publically advertised bid for **Ceiling Tiles**, Bid #FY20ITB-37, was received and the response is attached below under “Bid Response”; and

WHEREAS, it is the recommendation of Patrick Shuttleworth, Project Manager, Camden County Improvement Authority and Melissa Manera, Manager of Purchasing to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available on an as-needed basis in account #164688-62417 for Year 1. Funds for Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and /or contains an appropriate cancellation clause; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-37** for **Ceiling Tiles** be and is hereby AWARDED to **ERCO Ceilings, Inc.** for the following:

Items #1 through #11;
Item #12 with a 0% discount for miscellaneous ceiling tiles and
Item #13 with a 0% discount for miscellaneous ceiling grid materials

in the anticipated amount of **\$15,000.00 on an as-needed basis** with the term commencing on **May 1, 2020** through **April 30, 2022** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to **ERCO Ceilings, Inc.** Ceiling tiles are required on an as-needed basis in the anticipated amount of \$15,000.00 during the period of May 1, 2020 through April 30, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Bid Response
For
Ceiling Tiles
(Bid #FY20ITB-37)

Ceiling Tile Item #	ERCO Ceilings, Inc. Glassboro, NJ		General Chemical & Supply, Inc. Moorestown, NJ	
	Year 1	Year 2	Year 1	Year 2
1	\$5,600.00	\$6,000.00	\$12,920.00	\$12,920.00
2	\$1,976.00	\$2,080.00	No Bid	No Bid
3	\$988.00	\$1,037.00	\$893.00	\$893.00
4	\$616.00	\$646.80	\$703.00	\$703.00
5	\$998.40	\$1,048.00	No Bid	No Bid
6	\$280.00	\$294.00	\$219.00	\$219.00
7	\$494.00	\$518.40	No Bid	No Bid
8	\$988.00	\$1,037.50	No Bid	No Bid
9	\$268.80	\$282.30	\$375.00	\$375.00
10	\$2,800.00	\$2,940.00	\$7,970.00	\$7,970.00
11	\$13,750.00	\$14,440.00	\$5,880.00	\$5,880.00
Sub-Total	\$28,759.20	\$30,324.10	\$21,069.70	\$21,069.70
Grand Total	\$59,083.30		\$42,139.40	
12	0% discount/markup Misc. ceiling tiles		0% discount/markup Misc. ceiling tiles	
13	0% discount/markup Misc. ceiling grid materials		0% discount/markup Misc. ceiling tiles	

RESOLUTION NO. FY2020-145

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR CALCIUM CHLORIDE DEICER

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Calcium Chloride Deicer FY2021**, Bid #**FY20ITB-43**, were received and are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Markis Rouse, Coordinator-Facilities Operations, Maris Kukainis, Executive Director of Financial Administrative Services and Melissa Manera, Manager of Purchasing that the Board of Trustees award a contract as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-62419.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the contract #**FY20ITB-43** for **Calcium Chloride Deicer** be and is hereby **AWARDED** to **Government MLO Supplies USA, Inc** on an as-needed basis in the anticipated amount of **\$30,000.00** with terms commencing **September 1, 2020** through **May 31, 2021** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to **Government MLO Supplies USA, Inc.** in the anticipated contract amount of **\$30,000.00**. The Calcium Chloride Deicer is required on an as-needed basis during the period of September 1, 2020 through May 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 3, 2020

Bid Responses
for
Calcium Chloride Deicer FY2021
(Bid #FY20ITB-43)

Bidders	East Coast Salt Dist., Inc.	General Chemical & Supply, Inc.	Government MLO Supplies USA, Inc.
	Clarksburg, NJ	Moorestown, NJ	Bethesda, MD
Item #1 Total	\$11,360.80	\$15,345.00	\$10,613.00
Item #2 Total	\$9,849.60	\$9,028.80	\$9,010.00
Item #3 Total	\$6,498.38	\$10,670.40	\$9,003.00
Total Bid	\$27,708.78	\$35,044.20	\$28,626.00
% Discount	0%	5%	0%

RESOLUTION EXERCISING THE OPTION TO AWARD A RENEWAL CONTRACT AFTER PUBLIC BID FOR SPORT ATHLETIC TRAINING SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a bid package for **Sport Athletic Training Services**, Bid #FY19ITB-46, was publicly advertised and received the compliant response attached below under “Bid Response” which was awarded by this Board with an option to renew; and

WHEREAS, it is the recommendation of William Banks, Director of Athletics, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services that the College exercise that option to renew the contract and that the Board award the ten-month renewal contract for athletic training services from licensed trainers on an as-needed basis; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #131066-51415 in FY2021.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned Bid #FY19ITB-46 for **Sport Athletic Training Services** be and is hereby AWARDED as an **optional ten-month renewal** to **Strive Well-Being, Inc.** in the anticipated amount of **\$37,800.00** with an additional cost of **\$42.00 per hour** for any additional services on an as-needed basis with terms commencing on **August 1, 2020 through May 31, 2021** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards an optional ten-month contract for sport athletic training services to **Strive Well-Being, Inc.** in the anticipated amount of **\$37,800.00** with a cost of **\$42.00 per hour** for additional services on an as-needed basis during the period of August 1, 2020 through May 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2020-147

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR VETERINARY TECHNOLOGY SUPPLIES, EQUIPMENT AND SERVICE FY2021, REJECTION OF ITEMS AND RE-ADVERTISEMENT OF THE ITEMS FOR WHICH NO BIDS WERE RECEIVED

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Veterinary Technology Supplies, Equipment and Service FY2021**, Bid #FY20ITB-40, were received and are attached below under “Bid Responses”; and

WHEREAS, a no-bid was submitted by Midwest Veterinary Supply; and a bid submission received from Miller Veterinary Supply is rejected as legally insufficient bid due to the failure to complete Exhibit S, Disclosure of Investment Activities in Iran; and Covetrus North America, Dublin, Ohio is rejected as non-responsive due to being a conditional bid; and

WHEREAS, the College received no-bids for Items #1 thru #223, #225 thru #302, #304 thru #309 and #319 thru #384 and has rejected Items #224 and #303; and

WHEREAS, it is the recommendation of Joan Ulrich, Lab Technician Veterinary Technology; Peggy Dorsey, Director of Veterinary Technology; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award a contract for the individual items identified on the attached Individual Itemized Award Listing set forth below as the respectively lowest responsible bidders; and further recommended that the College re-advertise the rejected and no bid Items identified herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112400-62206 and is contingent upon final State of New Jersey Carl D. Perkins FY2021 grant funding approval in account #516656-62206.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-40** for **Veterinary Technology Supplies, Equipment and Service FY2021** be and is hereby AWARDED to **Realityworks, Inc.** for this contract **on an as-needed basis** in the **anticipated amount of \$10,000.00** with terms commencing on **July 1, 2020** through **June 30, 2021** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the Manager of Purchasing is authorized to re-advertise the no-bid Items **#1 thru #223, #225 thru #302, #304 thru #309 and #319 thru #384** and the rejected Items **#224 and #303**.

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution awards the contract to **Realityworks, Inc.** in the anticipated amount of **\$10,000.00** for Veterinary Technology supplies, equipment and services on an as-needed basis during the period of July 1, 2020 through June 30, 2021. It further authorizes the Manager of Purchasing to re-advertise the no-bid Items #1 thru #223, #225 thru #302, #304 thru #309 and #319 thru #384 and the rejected Items #224 and #303. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

March 3, 2020

Bid Responses
for
Veterinary Technology Supplies, Equipment and Service FY2021
(Bid #FY20ITB-40)

Bidders	Total Bid Items	Total Bid
Realityworks, Inc. Eau Claire, WI	12 Items	\$8,087.00

** No bid response was received from Midwest Veterinary Supply.

Individual Itemized Rejection Listing
for
Veterinary Technology Supplies, Equipment and Service FY2021
(Bid #FY20ITB-40)

Rejected:

Realityworks, Inc. for Items:

#224 does not meet specification for material;

#303 does not meet specification for material type

#304 does not meet specification for material type; and

Individual Itemized Award Listing
For
Veterinary Technology Supplies, Equipment and Service FY2021
(Bid #FY20ITB-40)

Awarded:

Realityworks for Items:

#310 thru #318

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR MOVING SERVICES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Moving Services**, Bid #FY20ITB-51, were received and are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Kay Byrd, Director of Events & Facilities Services, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services that the Board of Trustees award a contract as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, the Executive Director for Finance and Planning has certified that funding is available in account #164690-61450 and various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-51** for **Moving Services** be and is hereby **AWARDED** to **ATS Group, LLC** on an as-needed basis in the anticipated contract amount of **\$35,000.00** with terms commencing on **July 1, 2020** through **June 30, 2022** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to ATS Group, LLC. These items are required for moving services on an as-needed basis during the period of July 1, 2020 through June 30, 2022 in the anticipated amount of \$35,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Bid Responses
For Moving Services (Bid #FY20ITB-51)

Bidders	Anchor Moving and Storage Moorestown, NJ	ATS Group, LLC Camden, NJ	Broadway Moving & Storage, Inc. Trenton, NJ	Simonik Transportation and Warehousing Group, LLC Burlington, NJ
<u>Supervisor</u>				
<u>Year 1:</u>				
Straight Time	\$50.00	\$42.00	\$65.00	\$54.00
Overtime	\$75.00	\$53.00	\$90.00	\$80.00
Premium Time	\$100.00	\$72.00	\$110.00	\$100.00
<u>Year 2:</u>				
Straight Time	\$50.00	\$43.00	\$68.00	\$55.60
Overtime	\$75.00	\$54.00	\$95.00	\$82.00
Premium Time	\$100.00	\$73.00	\$120.00	\$103.00
<u>Driver</u>				
<u>Year 1:</u>				
Straight Time	\$47.00	\$40.00	\$50.00	\$53.00
Overtime	\$70.50	\$51.00	\$75.00	\$79.00
Premium Time	\$94.00	\$65.00	\$95.00	\$100.00
<u>Year 2:</u>				
Straight Time	\$47.00	\$41.00	\$53.00	\$35.70
Overtime	\$70.50	\$52.00	\$80.00	\$53.00
Premium Time	\$94.00	\$66.00	\$99.00	\$65.00
<u>Helper</u>				
<u>Year 1:</u>				
Straight Time	\$43.00	\$32.00	\$40.00	\$34.65
Overtime	\$64.50	\$43.00	\$60.00	\$52.00
Premium Time	\$86.00	\$62.00	\$75.00	\$63.00
<u>Year 2:</u>				
Straight Time	\$43.00	\$33.00	\$44.00	\$35.70
Overtime	\$64.50	\$44.00	\$66.00	\$53.00
Premium Time	\$86.00	\$63.00	\$80.00	\$65.00
<u>Installer</u>				
<u>Year 1:</u>				
Straight Time	\$100.00	\$40.00	\$65.00	\$61.00
Overtime	\$150.00	\$51.00	\$90.00	\$91.00
Premium Time	\$200.00	\$71.00	\$110.00	\$105.00
<u>Year 2:</u>				
Straight Time	\$100.00	\$41.00	\$68.00	\$62.85
Overtime	\$150.00	\$52.00	\$95.00	\$93.00
Premium Time	\$200.00	\$72.00	\$120.00	\$108.00
Hypothetical Job#1:	\$6,512.00	\$4,982.00	\$6,070.00	\$5,585.60

**RESOLUTION REJECTING BID AFTER PUBLIC BID FOR METAL STOCK SUPPLY
FY2021 AND AUTHORIZING RE-ADVERTISEMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Metal Stock Supply FY2021, Bid #FY20ITB-53**, was received; and

WHEREAS, the College staff submits to the Board that the bid submission from Samson Metal Service, Dayton, NJ, be rejected for budgetary constraints; and

WHEREAS, it is the recommendation of Kevin Schmidt, Teaching Administrator/Director of Engineering & Technology, Melissa Manera, Manager of Purchasing, and Maris Kukainis, Executive Director of Financial Administrative Services to reject the bid as stated herein and to re-advertise the bid; and

BE IT THEREFORE RESOLVED that the bid is rejected as set forth above and the Manager of Purchasing, is authorized to re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects the bid submission for Metal Stock Supply FY2021 under the advertised bid for **Metal Stock Supply, Bid #FY20ITB-53** and further authorizes the Manager of Purchasing, to re-advertise the bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**RESOLUTION REJECTING BIDS FOR UNIFORMS FOR POLICE AND FIRE
ACADEMIES AND AUTHORIZING RE-ADVERTISEMENT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Uniforms for Fire Academy and Police Academy**, Bid #**FY20ITB-52**, were received; and

WHEREAS, the College staff recommends to the Board that all bid submissions should be rejected and the specifications be re-written and then re-advertised; and

WHEREAS, it is the recommendation of Orlando Cuevas, Executive Director of Public Safety Education & Training/ Police Academy/RETC, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to reject the bids, to act as stated herein, and to re-advertise a revised bid; and

BE IT THEREFORE RESOLVED that the bids are all rejected so the College may revise its specifications as set forth above and the Manager of Purchasing is authorized to re-advertise the bid.

SUMMARY STATEMENT

This resolution rejects both bid submissions for Uniforms for Fire Academy and Police Academy under the advertised bid for **Uniforms for Fire Academy and Police Academy**, Bid #**FY20ITB-52** and further authorizes the Manager of Purchasing, to re-advertise the bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2020-151

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR ACADEMIC LABORATORY SUPPLIES FY2021, REJECTION OF ITEMS & AUTHORIZATION TO RE-ADVERTISE NO BID AND REJECTED ITEMS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the College publicly advertised bids for **Academic Laboratory Supplies FY2021**, Bid #**FY20ITB-39**, which were received and are attached below under “Bid Responses”; and no bids were received for Items #18 thru #26, #42, #54 thru #62, #127, #128, #146 and #228; and

WHEREAS, a no-bid submission was received from School Specialty, Lancaster, PA. Johnson Scientific, Inc., Williamstown, NJ, submitted a bid which was rejected for non-compliance with the bid specifications for incomplete forms of Acknowledgement of Receipt of Addenda (Exhibit Q) and Disclosure of Investment Activities in Iran (Exhibit S); and

WHEREAS, the individual rejected bid items are identified on the attached Rejected Items Justification Listing; and Items #2, #41, #73, #77, #78, #80, #82 thru #88, #93, #94, #97, #106, #120 #122, #125, #158, #196, #226 and #227 are being rejected from all bidders and bid solicitations will be re-advertised; and

WHEREAS, it is the recommendation of John Austin, Chemistry Technician; Rita Pagano, Biology Laboratories Technician; Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award contracts for the individual items identified to each bidder on the attached Individual Itemized Award Listing as well as set forth below for these were respectively the lowest responsible bidders. It is further recommended that the College re-advertise both the no bid Items and rejected Items identified herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in the full bid amount in accounts #112405-62206 and #112410-62206.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-39** for **Academic Laboratory Supplies FY2021** be and is hereby AWARDED to those bidders identified below and on the attached Individual Itemized Award Listing as follows:

- 1) **Carolina Biological Supply** in the total contract amount of **\$7,089.56**; and
- 2) **Fisher Scientific Co., LLC** in the total contract amount of **\$15,237.95**; and
- 3) **VWR International, LLC** in the total contract amount of **\$20,115.10**;
- 4) **Parco Scientific Co.** in the total contract amount of **\$5,081.55**; and

for these onetime purchase contracts and in the grand total amount of **\$47,524.16** and rejects all other bids; and

March 3, 2020

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

ALSO, BE IT FURTHER RESOLVED the Manager of Purchasing, Acting be authorized to re-advertise both the no bid and rejected Items #18 thru 26, #42, #54 thru #62, #127, #128, #146 and #228; and

SUMMARY STATEMENT

This resolution awards the onetime purchase bid contracts for the academic laboratory supplies to:

Carolina Biological Supply in the total contract amount of **\$7,089.56**;

Fisher Scientific Co., LLC in the total contract amount of **\$15,237.95**;

VWR International, LLC in the total contract amount of **\$20,115.10** and

Parco Scientific Co. in the total contract amount of **\$5,081.55**

for the **total amount of \$47,524.16**.

It further authorizes the Manager of Purchasing to re-advertise the no bid and rejected Items #18 thru #26, #42, #54 thru #62, #127, #128, #146 and #228. It also disqualifies certain non-compliant Items on the attached Rejected Items Justification Listing. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Bid Responses
for
Academic Laboratory Supplies FY2021
(Bid #FY20ITB-39)

Bidders	Total Bid
Bio Company d/b/a Bio Corp. Alexandria, MN	\$8,643.50
Carolina Biological Supply Burlington, NC	\$37,747.56
Fisher Scientific Co., LLC Pittsburg, PA	\$62,994.99
Parco Scientific Co. Windsor, CA	\$14,144.20
VWR International, LLC Radnor, PA	\$52,815.25

*The following company submitted a no-bid response: School Specialty; Lancaster, PA

Rejected Items Justification Listing
For
Academic Laboratory Supplies FY2021
(Bid #FY20ITB-39)

Base Bid A (Biology)

- 1) **VWR International, LLC for Item:**
 - #2, must be full set total price is more expensive then total for next lowest vendor; and
 - #41, item uses laminate instead of paper dividers; and
 - #82, not in vacuum sealed bags; and
 - #88 item not vacuumed packed; and
- 2) **Parco Scientific Co.:**
 - #41, item uses laminate instead of paper dividers;
 - #73, could not verify specifications
- 3) **Bio Company for Items:**
 - #77, # 78, specimens in formalin/formaldehyde; and
 - #80, preservative contains formaldehyde; and
 - #82, #83, #84, #85, #86 specimens in formalin; and
 - #87 cannot guarantee Asterias; and
 - #93 offered only blades – wrong item; and
 - #94, offered only blades, wrong item; and
- 4) **Fisher Scientific Co., Inc. for Items:**
 - #84 specimens in formalin
 - #97 container offered is wrong size; and
- 5) **Carolina Biological Supply for Items:**
 - #93 wrong item offered; and
 - #106 wrong item offered; and

Base Bid B (Chemistry)

- 1) **Fisher Scientific Co., Inc. for Items:**
 - #122, #125, #158 did not offer the amount asked for; and
 - #196 bid the wrong chemical; and
- 2) **VWR International, LLC for Item:**
 - #120 did not offer Class A as asked for; and

Base Bid C (Microbiology)

- 1) **VWR International, LLC for Items:**
 - #226 Item offered are not in vials; and
- 2) **Parco Scientific Co.:**
 - #227 Item offered is not pre-cleaned.

Individual Itemized Award Listing
For
Academic Laboratory Supplies FY2021
(Bid #FY20ITB-39)

Base Bid A (Biology)

Carolina Biological Supply for Items:

#1 through #17, #36, #37, #46, #51, #80 thru #87, #88, in the amount of \$5,158.88; and

Fisher Scientific Co., Inc. for Items:

#28, #29, #33 thru #35, #38, #40, #41, #43, #49, #50, #53, #64, #73, #75, #79, #89 thru #92, #95, #103, and #114 in the amount of \$3,789.71; and

VWR International, LLC for Items:

#27, #30 thru #32, #39, #44, #47, #48, #52, #63, #66 thru 68, #70 thru #72, #74, #76 thru #78, #84 thru #86, #93, #94, #97, #100, #101, #104 thru #113, #230 thru #232, 234 thru 236 in the amount of \$12,084.58; and

Parco Scientific Co. for Items:

#45, #65, #69, #96, #98, #99 and #102 in the amount of \$4,150.00; and

Base Bid B (Chemistry)

Carolina Biological Supply for Items:

#156, #166, #167, #172, #174 thru #176, #184, #185, #187 thru 189 in the amount of \$1,398.79; and

Fisher Scientific Co., Inc. for Items:

#151, #153, #157, #162, #165, #171, #180 thru #182, #190, #191, #193 and #194 the amount of \$6,279.90; and

VWR International, LLC for Items:

#152, #154, #155, #158 thru #161, #163, #164, #168 thru #170, #173, #177 thru #179, #183, #186, #192, #195, #196 in the amount of \$4, 591.99; and

Parco Scientific Co. for Items:

#150 in the amount of \$331.55; and

Base Bid C (Microbiology)

Carolina Biological Supply for Items:

#197, #201, 204, 214, 215, #217 and #219 in the amount of \$531.89; and

Fisher Scientific Co., Inc. for Items:

#199, #200, #203, #205, #213, #216, #218, #220, #221, #224 thru #227, #229, #233, #237 and #238 in the amount of \$5,168.34; and

VWR International, LLC for Items:

#202, #206 thru #212, #222 and #223 in the amount of \$3,438.53; and

Parco Scientific Co. for Items:

#198 in the amount of \$600.00.

RESOLUTION NO. FY2020-152

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR AUDIO VISUAL AND ELECTRONIC SUPPLIES AND EQUIPMENT II AND ALSO AUTHORIZING NEGOTIATIONS WITH VENDORS OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bids for **Audio Visual and Electronic Supplies and Equipment Bid #FY20ITB-29** and certain items were previously authorized by the Board of Trustees to be re-bid in Resolution **#FY2020-128** due to the fact that no bids were received and **Audio Visual and Electronic Supplies and Equipment II Bid #FY20ITB-55** were received as attached below under “Bid Responses”; and

WHEREAS, the bid submission from Total Video Products, Inc., Mickleton, NJ, is rejected as an insufficient bid response due to the bid not being signed in ink; and

WHEREAS, no bids were received for items #29, #54 thru #56, #63, #70, #79, #80, #86, #97, #98, #106, #109, #112, #115 thru #117, #123 thru #129, #132 thru #137, #139 thru #187, #189 thru #191, #198, #199, #204 thru #216, #224 thru #240, #242, #244 thru #260, #263 thru #291, #294 thru #296, #306, #308 and #309; and

WHEREAS, it is the recommendation of Brian Higgins, Director of Instructional Support Department, Melissa Manera, Manager of Purchasing, and Maris Kukainis, Executive Director of Financial Administrative Services to award contracts as identified on the attached Individual Itemized Award Listing as set forth therein as being respectively the lowest responsible bidder; and it is further recommended that the College Manager of Purchasing be authorized to negotiate the no bid Items; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128095-62212 and other various College accounts on an as-needed basis and 100% funded by the Carl D. Perkins grant for FY2020 and FY2021 and are subject to the State of New Jersey funding approval for FY2020 and FY2021.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-55** for **Audio Visual and Electronic Supplies and Equipment II** be and is hereby **AWARDED** to **B&H Foto & Electronics Corp. on an as-needed basis** in the **anticipated amount of \$25,000.00** with terms commencing on **April 1, 2020** through **March 31, 2021** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to B & H Foto & Electronics Corp in the anticipated amount of \$25,000.00 on an as-needed basis during the period of April 1, 2020 through March 31, 2021. In addition, this resolution further authorizes the Manager of Purchasing to negotiate the items that

March 3, 2020

RESOLUTION NO. FY2020-152

received no bids, Items #29, #54 thru #56, #63, #70, #79, #80, #86, #97, #98, #106, #109, #112, #115 thru #117, #123 thru #129, #132 thru #137, #139 thru #187, #189 thru #191, #198, #199, #204 thru #216, #224 thru #240, #242, #244 thru #260, #263 thru #291, #294 thru #296, #306, #308 and #309. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This Resolution requires a Two-Thirds affirmative vote of the authorized membership of the Board in order to authorize the negotiation of Items #29, #54 thru #56, #63, #70, #79, #80, #86, #97, #98, #106, #109, #112, #115 thru #117, #123 thru #129, #132 thru #137, #139 thru #187, #189 thru #191, #198, #199, #204 thru #216, #224 thru #240, #242, #244 thru #260, #263 thru #291, #294 thru #296, #306, #308 and #309.

Bid Responses
For
Audio Visual and Electronic Supplies and Equipment II
(Bid #FY20ITB-55)

Bidders	Total Bid
B&H Foto & Electronics Corp. New York, NY	\$17,569.09

Individual Itemized Award Listing
for
Audio Visual and Electronic Supplies and Equipment II
(Bid #FY20ITB-55)

Awarded:
B&H Foto & Electronics Corp for Items:
#62, #64, #72, #73, #85, #89, #96, #99, #105, #127 #138, #192, #195, #197, #228, #267 thru #269.

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ACADEMIC AND MEDICAL CATALOGS II AND ALSO AUTHORIZING NEGOTIATIONS WITH NJCC JPC VENDORS OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, Camden County College (CCC) was the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCCJPC) pursuant to N.J.S.A. 18A:64A-25.10; and

WHEREAS, the bid submission from VWR International, Inc., Rochester, NY, is rejected for their bid submission is unresponsive. School Specialty failed to submit a timely bid response. Pasco Scientific, Roseville, CA; Galls, Inc., Lexington, KY; and Sirchie Acquisition Co., Youngsville, NC; all submitted an insufficient bid response due to their failure to execute the mandated Acknowledgement of Receipt of Addendum (Exhibit Q); and

WHEREAS, CCC acting as Lead Agency for NJCCJPC publicly advertised bids for **Academic and Medical Catalogs II**, Bid #FY20JPC-54, which were received and are attached as the below "Bid Responses" ; and no bids were received for Items #4, and #19; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services, to award contracts on behalf of the New Jersey County College Joint Purchasing Consortium (NJCCJPC) for the County College participants and CCC as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders. It is further recommended that CCC negotiate the no bid Items as the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCCJPC); and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in FY2020 on an as-needed basis in various College departmental accounts and is subject to the availability of funds and contingent upon funding in FY2021; 100% funded by the Carl D. Perkins grant for FY2020 and subject to State of New Jersey funding approval for FY2021 and is also subject to Federal grant approval funding for FY2021, and therefore pursuant to NJSA 18A:64A-25.28 (g) the award and contract shall contain a clause making them subject to availability of appropriation of sufficient funds or contain an annual cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20JPC-54** for **Academic and Medical Catalogs II** be and is hereby on those terms AWARDED to those bidders as identified below and on the attached Bid Responses on behalf of the Camden County College as well as the New Jersey County College Joint Purchasing Consortium (NJCC JPC):

- 1) **Bio Corporation** for **Item #3** with a **5% discount** off their website online catalogs list prices (Free UPS ground shipping on orders over \$250.00); and
- 2) **Kamco International, Inc., d/b/a Johnson Scientific, Inc.**, for **Items #1 thru #3, #5 thru #18, #20 thru #27** with a **0% discount** off their website online catalog list prices (delivery included); and
- 3) **Fisher Scientific Company** for **Item #9** with a **30% discount** off their Fisher Education Catalog numbers starting with "S", discounts exclude products ending in ND, non-catalog items, denoted with an NC prefix, and customized items, **19% discount** off list pricing from current Fisher Scientific Research catalogs and online portfolio, (free shipping with no minimum purchase and discounted hazardous fees); and

- 4) **Bound Tree Medical** for **Item #5** with a **30 % discount** off their website catalog, (no delivery fee on standard orders)
- 5) **Henry Schein, Inc.** for **Item #13** with a **18% discount** off their website catalog, Henry Schein Sports Medicine & Student Health Catalog; and
- 6) **Carolina Biological** for **Item #6** with a **5% discount** off their website catalog, (delivery cost); and
- 7) **Mock Medical, LLC** for **Item #17** with a **5% discount** off their website catalog, (delivery extra UPS published rate); and
- 8) **School Health Corporation** for **Item #24** with a **10% discount** off their website catalog, (free shipping on orders over \$125.00, some exclusions apply); and

the award for all of these contracts are **on an as-needed basis** in the anticipated amount of **\$600,000.00** for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our **Camden County College anticipated amount of \$100,000.00** with terms commencing on **May 1, 2020** through **April 30, 2021** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the Manager of Purchasing is hereby authorized to negotiate Items **#4** and **#9** for which **no Bids were received on two occasions for both Camden County College and for the College** as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) provided NJSA 18A:64A-25.5(c) (1-3) are complied with; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to **Bio Corporation, Kamco International, Inc., d/b/a Johnson Scientific, Inc., Fisher Scientific Company, Bound Tree Medical, Henry Schein, Inc., Carolina Biological, Mock Medical, LLC, School Health Corporation** for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as for **Camden County College for an anticipated as-needed amount of \$600,000.00 which includes the Camden County College anticipated expenditures of approximately \$100,000.00**. These Academic and Medical Catalogs are required on an as-needed basis with terms commencing on May 1, 2020 through April 30, 2021. In addition, this resolution further authorizes the Manager of Purchasing to negotiate the no bid Items **#4**, and **#19**, for both the College and as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This Resolution requires a Two-Thirds affirmative vote of the authorized membership of the Board in order to authorize the negotiation of Items **#4** & **#19**.

Bid Responses
for
Academic and Medical Catalogs II
(Bid #FY20JPC-54)

<u>Bidder</u>	<u>Catalog/Online Website</u>	<u>Discount</u>	<u>Delivery Costs</u>
Bio Corporation Alexandria, MN	Bio-Corp. online website catalog www.biologyproducts.com	5%	Free UPS ground shipping on orders over \$250.00
Kamco International, Inc. d/b/a Johnson Scientific, Inc. Williamstown, NJ	A. Daigger and Co., Inc. online website catalog www.daigger.com Arbor Scientific online website catalog www.arborsci.com Carolina Biological Supply Co. online website catalog www.carolina.com Collins Sports Medicine online website catalog www.collinssports.com Cynmar online website catalog www.yoursciencehub.com Fresenius Medical online website catalog www.fmcna.com Frey Scientific (School Specialty) online website catalog www.freyscientific.com J & H Berge, Inc. online website catalogs www.jhberge.com www.labmart.com Midwest Scientific online website catalog www.midsci.com Nasco online website catalog www.enasco.com Pasco Scientific Online website catalog www.pasco.com	0%	Delivery Included

Board of Trustees Minutes Attachment #4955H

RESOLUTION NO. FY2020-153

	Pocket Nurse Enterprises Online website catalog www.pocketnurse.com Sirchie Finger Print Laboratories online website catalog www.sirchie.com Spectrum Chemical online website catalog www.spectrumchemical.com Thomas Scientific, Inc. online website catalog www.thomassci.com Triarch, Inc. online website catalog www.triarchincorporated.com VE Ralph & Sons, Inc. Online website catalog www.veralph.com		
Fisher Scientific Company Hanover Park, IL	Fisher Scientific online website catalog www.fishersci.com	30%	Free shipping with no minimum purchase and discounted hazardous fees
Bound Tree Medical Dublin, OH	Bound Tree Medical online website catalog www.bio-rad.com	30%	No delivery fee on standard orders
Henry Schein, Inc. Melville, NY	Henry Schein, Inc. online website catalog www.henryschein.com	18%	Plus shipping
Carolina Biological Burlington, NC	Carolina Biological Supply Co. online website catalog www.carolina.com	5%	Delivery Cost
Mock Medical, LLC Milford, IA	Mock Medical online website catalog www.mockmedical.com	5%	Delivery extra, UPS published rate

Board of Trustees Minutes Attachment #4955H

RESOLUTION NO. FY2020-153

School Health Corp., Rolling Meadows, IL	School Health Corp. Online website catalog www.schoolhealth.com	10%	Free shipping on orders over \$125.00 some exclusions apply
---	---	------------	--

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

New Hires

Elizabeth LeBron

Success Coach/Health Works
School, Community & Workforce Training Programs
Effective March 9, 2020

Heather Norwood

Permanent part-time Office Assistant
Human Resources
Effective March 9, 2020

Reassignments/Transfers

Wayne Hires

From Temporary part-time Community Service Officer
To Permanent part-time Community Service Officer
Public Safety
Effective March 9, 2020

Nancy Jeannette

From Senior Procurement Buyer, Acting
To Senior Procurement Buyer
Purchasing
Effective March 9, 2020

Teresa Pepe

From Office Assistant – Human Resources
To Events Coordinator, Acting
Institutional Advancement
Effective March 9, 2020

Promotion

Linda VanHest

From B Secretary
To A Secretary
Financial Aid
Effective March 9, 2020

Separations

James Canonica

Executive Dean
Enrollment & Student Services
Effective May 31, 2020

Jean Corbi

Dental Radiology Specialist
Dental Programs
Effective May 31, 2020

Barbara Lombardo

Senior Research Analyst
Institutional Research & Planning
Effective April 30, 2020

Death in Service

Michael McNasby

Teaching Administrator/Math Instructor
Adult Basic Skills
Effective February 3, 2020

Leaves

Nancy Cruz

Administrative Associate
Gateway to College
Effective March 3, 2020 – April 20, 2020

Diane Fauser

Executive Director
Accounting Services
Effective February 19, 2020 – February 25, 2020

Government Services Division

Reassignments/Transfers

Malcolm Flowers

From Bridge to Work
To Campus Safety Officer
Public Safety
Effective March 9, 2020

Cynthia Guerrero

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective March 9, 2020

Denise Palmer

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective March 9, 2020

Antonio Rodriguez

From Temporary part-time Campus Safety Officer-LEO
To Permanent part-time Campus Safety Officer-LEO
Public Safety
Effective March 9, 2020

Valentine Uff

From Temporary part-time Campus Safety Officer-LEO
To Permanent part-time Campus Safety Officer-LEO
Public Safety
Effective March 9, 2020

Mirasha Williamson

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective March 9, 2020

Salary Increase

Stephen Schneider

Mechanic
Facilities
Effective February 10, 2020

Separations

Octaviya Johnson

Campus Safety Officer
Public Safety
Effective February 28, 2020

Tywine Smalls

Campus Safety Officer
Public Safety
Effective January 25, 2020

Leaves

Christopher Berrios

Campus Safety Officer
Public Safety
Effective March 11, 2020 – March 25, 2021

Oscar Segui

Campus Safety Officer
Public Safety
Effective January 10, 2020 – January 10, 2025

Board of Trustees Minutes Attachment #4955I

RESOLUTION NO. FY2020-154-2

Credentials Summary

Elizabeth LeBron	Ms. LeBron worked for Prism Career Institute as a Career Services Representative. She also worked for Springs Hills Senior Community as a Human Resources Coordinator
Heather Norwood	Ms. Norwood worked as a Secretary for Dr. Hank Cutler. Ms. Norwood also worked for Gloucester Township and Winslow Township School Districts as a one-on-one Aide.