

Full Name _____ Student ID _____

LPN to RN NURSING PROGRAM APPLICATION CHECKLIST – to be submitted

Please read and follow the instructions on the Checklist Instructions document thoroughly to help you complete this checklist. All required documents must be received by 4PM on March 1, 2023 or the application may not be considered for admission. Please include this completed checklist with your documents.

PHASE I: PRE-ADMISSION REQUIREMENTS: Please check off each of the following to show completion. There is a place for notes at the bottom.

- I completed and submitted the Camden County College Admissions Application
 - I have submitted or am submitting with my nursing program application packet an official college transcript (if transferring college courses from another college) or do not have them – check one of the following:
 - I have included an official transcript in the sealed envelope in my application packet
 - I have requested my official college transcript sent to Nursing either by mail or email
 - My official college transcript(s) were already sent to Camden County College Admissions
 - I have not taken college courses at another college that will fulfill any of the program course requirement.
 - I have submitted or am submitting with my nursing program application packet my high school transcripts or proof of GED – check one of the following:
 - I have included an official high school transcript or proof of GED in the sealed envelope in my application packet
 - I have requested my official high school transcript or proof of GED sent to Nursing either by mail or email
 - My official high school transcript or proof of GED was already sent to Camden County College Admissions
 - I logged into my CCC student email and the myCCC portal
 - I completed Camden County College’s placement testing requirement or submitted documents for exemption or I took the developmental education classes required, *and* I am eligible for college-level Math and English courses starting in the Summer semester.
 - I am aware that I should be prepared for payment by the end of April 2023 to be able to register for class (Financial Aid in place, payment plan, or pay in full)
 - I took the TEAS and (all must be checked):
 - My overall score is a *minimum* of 58.7% with a minimum score of 50% in both Reading and Math
 - My results are less than 2 years old at the time of application
 - There are 30 days between attempts
 - I have submitted or am submitting with my application an official TEAS report – check one of the following:
 - I have included an official transcript in the sealed envelope in my application packet *OR*
 - I have requested my TEAS scores sent to nursing@camdenc.edu
- *Note – do not send your TEAS results to Camden County College Admissions
- I have included a Letter from the Dean’s office of a previously attended nursing program, that I didn’t complete, stating that I am no longer in attendance for reasons other than clinical or professional misconduct
 - OR* I have not previously attended a nursing program that I didn’t complete

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- I completed a 500- word personal statement “Why do you want to become a RN and what would make you stand out from the rest?”
- I will be at least 18 years of age prior to the completion of the program.
- Check *one* regarding LPN license
 - I have an unencumbered LPN license and I am submitting a copy with the nursing program application packet
 - OR*
 - I am finishing my PN program and understand that I must have my LPN license by mid-August to continue in the LPN to RN program if accepted
- I understand that A&P I and II must be a maximum of 5 years old from acceptance date and that all required courses must have a minimum grade of C.
- If I am accepted, I am aware that PHASE II of the admission process will include health screening, criminal background check and urine drug screen, at my own expense. *See application booklet for more information.
- If I am accepted, I am aware the I will be responsible to purchase uniforms and other supplies, and I will need a laptop, before classes begin. *See application booklet for more information.
- I have completed and will submit the LPN to RN Nursing Admission Assessment Form (rubric)
- I will submit this checklist with my other application documents, including the Applicant Information form.
- FOR INTERNATIONAL STUDENTS ONLY** (check one in each of the two groups)
 - I have had my **college transcripts** evaluated by a NACES or AACRAO
 - OR*
 - I have not taken college courses at another college that will fulfill any of the program course requirement.
 - I have completed the **TOEFL iBT (Test of English as a Foreign Language-internet based test)** with a minimum required score of 75 total and at least 17 in each section.
 - OR*
 - I have earned a grade of B or better both in English Composition 101 and English Composition 102 from a U.S. accredited college (not a foreign affiliate) so the **TOEFL** may be waived

Notes regarding any of the above (optional):

The above requirements do not guarantee acceptance into the program. Applicants must meet the nursing department’s criteria to receive provisional acceptance and enter Phase II of the application process. Only completed applications (with required documents), received by due date, will be reviewed for admission.

I hereby certify that all of the information provided by me in this application (or any other accompanying or required documents) is correct, accurate and complete to the best of my knowledge. I understand that the falsification, misrepresentation or omission of any facts in said documents will be cause for rejection of application or dismissal from the program regardless of the timing or circumstances of discovery. I understand that submission of an application does not guarantee acceptance.

Signature _____ Date: _____