

Susan R. Croll, Vice Chair, called the virtual **June 3, 2022** regular meeting of the Board of Trustees of Camden County College to order at 8:30 AM via Zoom.

Ms. Croll read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 4, 2021 and May 25, 2022. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, Karen Halpern, John T. Hanson (joined the meeting at 10:28 AM); Anthony J. Maressa, S. Jay Mirmanesh, Jessica Stewart, Helen Troxell, Judith Ward, and Brett Wiltsey.

Board Members Absent: Vivian Jablonski, & Daryl Minus-Vincent.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Orlando Cuevas, Executive Director of Public Safety Education & Training; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Kathleen Kane, Executive Director of Human Resources; Jack Lipsett, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Leeann Rinaldi, Administrative Assistant to the President; Ron Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Castiglione and seconded by Mr. Maressa to accept the minutes of the May 3, 2022 public hearing and regular meeting and the May 17, 2022 special meeting as presented.

Motion carried unanimously.

Public Comment

Dr. Pesda addressed the Board regarding events offered through The Center.

President's Report

In Mr. Borden's absence, Dr. Pugh-Bassett presented the monthly President's report as follows:

Student Success

Ellen Caraballo, Senior at Camden County Technical School and CCC Senior Option student, was accepted to Harvard University to continue her studies in the fall of 2022. She credits Camden County College for helping to pave the way for this amazing opportunity.

Wilmington University announced the Presidential Scholarship recipient for Camden County College is Karli Foster who is planning to pursue a B.S. in Organizational Leadership in the fall with all tuition and fees for her junior and senior year covered by Wilmington University.

CCC students gave generously to the partnership between the Honors Program and the CCC Food Pantry this year. Different items were collected each month, with an emphasis on health and hygiene.

The Dietetic Technology department held a brunch in Halpern Hall on May 3rd in partnership with the Food Pantry and the Hunger Free Grant committee. Student-prepared appetizers, and beverages were served to all in attendance.

Student Support Services

The Suit Yourself annual business attire donation event took place in April. Numerous students selected from the donated items collected and organized by English Professor Jackie Beamen.

Staff from across all campus divisions and departments participated in two days of Title IX training focused on the roles of Investigator, Advisor, and Decision Maker. The required training was funded by the Safe and Inclusive Learning Environment Grant awarded by the state.

Recruitment hosted the High School Counselors' Breakfast featuring presentations on academic programs, multiple measures, and toured CIM, Halpern and Lincoln Halls. Ms. Cristin Campbell of Haddon Township High School was presented with the Counselor of the Year award.

The Office of Student Life and Activities hosted Spring Fling Events on the Blackwood and Camden City Campuses. Over 700 students, staff and faculty enjoyed lunch, music and activities.

Division of School, Community & Workforce Training Programs

CCC is in discussion with the NJ Economic Development Authority and EEW American Offshore Structures to implement a Sub Arc Welding program that will prepare graduates for employment at the new Paulsboro Marine Terminal producing wind turbines.

CCC is partnering with the Camden City School District to offer on-site Pharmacy Technician training to high school seniors attending Brimm Medical Arts High School beginning Sept. 2022.

Workforce Development offered a healthcare boot camp to the Department of Labor, Center for Family Services, and various students who previously inquired about Certified Nursing Assistant training. Over 60 attended the information session, and 10 were selected to participate in the program.

Faculty and Staff News

Professor Gregory Brellochs, Visual and Performing Arts Chair, has artwork featured in *Twofold*, a group exhibition hosted by Park Towne Place in Philadelphia, and curated by the Philadelphia-based non-profit arts organization, *InLiquid*.

In April, English professor Keith O'Shaughnessy published *Petrushka*, a vast, Russian-themed collection of blackly comic, darkly beautiful poems and fables, with Ragged Sky Press.

Professor Eileen Radetich will give a presentation at the National Conference for Acceleration in Development Education in Maryland this month. Her talk will focus on composition students finding their personal narratives and public platforms through the power of words.

Isabel Gray is one of 18 librarians statewide selected to attend a 5-week OER Certification Course sponsored by VALE.

SSS TRiO Director Dr. Cindy LeGree and Cheylali Molina attended the Association for Equality and Excellence in Education conference in Puerto Rico. In addition, Dr. LeGree was honored by the Philadelphia Elks Club at their Annual Excellence in Education Awards luncheon.

Foundation News

The Foundation hosted 250 donors and students at its scholarship reception and awards ceremony in May. The Foundation will award approximately \$350,000 in scholarships this year, the largest to date.

On June 9, the Foundation will host the Blue Jean Ball at White Horse Winery, honoring Impact Award recipients Don Borden, Kelly Jackson, and Jacqueline Tenuto.

Grants, Contracts & Gifts

Resolution #199 - Mr. Wiltsey presented this resolution authorizing the application, acceptance and submission of any budget amendment required for the purpose of managing the FY2023 allocation of the Strengthening Career and Technical Education for the 21st Century Act Grant.

Motion made by Ms. Croll and seconded by Mr. Maressa approving Resolution FY2022-199 (see attachment **5142A**). **Motion** carried unanimously.

Resolution #200 - Mr. Wiltsey presented this resolution authorizing the College to accept funds for a "Child Assault Prevention" grant program administered by the New Jersey Department of Children and Families for FY2023, during the period of July 1, 2022 through June 30, 2023, in the amount of \$1,736,893. Mr. Wiltsey noted that it further authorizes contracts for the CAP sub-contracting agencies in the anticipated amount of \$1,110,175.

Motion made by Ms. Croll and seconded by Dr. Mirmanesh approving Resolution FY2022-200 (see attachment **5142B**). **Motion** carried unanimously.

Resolution #201 - Mr. Wiltsey presented this resolution authorizing the College to accept funds awarded by the Office of the Secretary of Higher Education for the Career Accelerator Internship Grant Program for FY 2022 in the amount of \$13,613.64.

Motion made by Ms. Croll and seconded by Ms. Halpern approving Resolution FY2022-201 (see attachment **5142C**). **Motion** carried unanimously.

Resolution #202 - Mr. Wiltsey presented this resolution authorizing the College to accept grant funds awarded by The Center for Undergraduate Research in Mathematics mini-grant program, in the amount of up to \$9,100 for academic year 2022-2023.

Motion made by Ms. Croll and seconded by Ms. Ward approving Resolution FY2022-202 (see attachment **5142D**). **Motion** carried unanimously.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with two action items.

Resolution #203 – Ms. Croll presented this resolution approving the 2023-2024 Academic Calendar as included in the packet.

Motion made by Ms. Castiglione and seconded by Dr. Mirmanesh approving Resolution FY2022-203 (see attachment **5142E**). **Motion** carried unanimously.

Resolution #204 – Ms. Croll presented this resolution authorizing the establishment of an Associate in Applied Science Degree in eSports Production.

Motion made by Ms. Castiglione and seconded by Ms. Troxell approving Resolution FY2022-204 (see attachment **5142F**). **Motion** carried unanimously.

Business Affairs, Audit and Campus Development Committee

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with seventeen action items and the bid/contract recommendations.

Resolution #205 – Mr. Wiltsey presented this resolution authorizing the Executive Committee of the Board to act during the period June 4, 2022 to September 6, 2022 while the Board is between

meetings. Mr. Wiltsey noted that any action taken will be ratified by the full Board at its September 6 meeting.

Motion made by Ms. Croll and seconded by Ms. Halpern approving Resolution FY2022-205 (see attachment **5142G**). **Motion** carried unanimously.

Resolution #206 – Mr. Wiltsey presented this resolution authorizing the disposal of a 2003 Ford E-350 Super Wagon which is non-functioning and no longer usable for College purposes and giving authorization to dispose of it by utilizing it for parts or fire training.

Motion made by Ms. Croll and seconded by Ms. Stewart approving Resolution FY2022-206 (see attachment **5142H**). **Motion** carried unanimously.

Resolution #207 – Mr. Wiltsey presented this resolution authorizing the release of a 2013 Cadillac XTS from the College back to General Motors for re-donation of the vehicle to Cape May Technical High School pursuant to the GM Re-Donation program.

Motion made by Ms. Croll and seconded by Ms. Stewart approving Resolution FY2022-207 (see attachment **5142I**). **Motion** carried unanimously.

Resolution #'s 208, 209, 210 – Mr. Wiltsey presented Resolution #' 208, 209 & 210 as follows:

#208 - authorizing a shared services agreement between the College and Burlington County for the credit and non-credit Trainer Provider Program for the period of July 1, 2022 through June 30, 2023;

#209 - authorizing a shared services agreement between the College and Camden County for the credit and non-credit Trainer Provider Program for the period of July 1, 2022 through June 30, 2023; and

#210 - authorizing a shared services agreement with Gloucester County as an Occupational/Educational Training Vendor for the period July 1, 2022 through June 30, 2023.

Motion made by Ms. Croll and seconded by Ms. Castiglione approving Resolution #'s FY2022-208, 209 & 210 (see attachment **5142J**). **Motion** carried unanimously.

Resolution #211 – Mr. Wiltsey presented this resolution authorizing a facilities use and license agreement with Black Horse Pike Regional School District for three special service programs for the period July 1, 2022 to June 30, 2024 at the Blackwood Campus. Mr. Wiltsey noted that the district will pay the College for 7,346 dedicated square feet of space at the rate of \$25 per square

foot in year one for a total of \$183,650 and \$28 per square foot in year two for a total of \$205,688.

Motion made by Ms. Croll and seconded by Ms. Castiglione approving Resolution FY2022-211 (see attachment **5142K**). **Motion** carried unanimously.

Resolution #212 – Mr. Wiltsey presented this resolution authorizing an agreement with the Young Adolescents Learning Experience School for the S9P Program for the period July 1, 2022 to June 23, 2023 at the Blackwood Campus. Mr. Wiltsey noted that YALE will pay rent to the College at the rate of \$39,400 per classroom, \$7,036 per office, and prorate summer usage of four rooms.

Motion made by Ms. Croll and seconded by Ms. Stewart approving Resolution FY2022-212 (see attachment **5142L**). **Motion** carried unanimously.

Resolution #'s 213 & 214 – Mr. Wiltsey presented Resolution #'s 213 & 214 as follows:

#213 - authorizing an agreement with the Camden City School District for implementation of the Gateway to College Program for the term September 2022 to June 30, 2023; and

#214 - authorizing an agreement with the Pennsauken Township Board of Education for implementation of the Gateway to College Program for the term September 2022 to June 30, 2023.

Motion made by Ms. Croll and seconded by Ms. Castiglione approving Resolution #'s FY2022-213 & 214 (see attachment **5142M**). **Motion** carried unanimously.

Resolution #215 – Mr. Wiltsey presented this resolution authorizing a shared services agreement between the College and the County for renewal of the Camden County Surrogate's Office Internship Program for the period September 1, 2022 to August 31, 2023 as funded by the County.

Motion made by Ms. Croll and seconded by Ms. Troxell approving Resolution FY2022-215 (see attachment **5142N**). **Motion** carried unanimously.

Resolution #216 – Mr. Wiltsey presented this resolution authorizing the College to enter into a shared services agreement with the County to provide facilities management services effective January 1, 2022 through December 31, 2023.

Motion made by Ms. Croll and seconded by Ms. Castiglione approving Resolution FY2022-216 (see attachment **5142O**). **Motion** carried unanimously.

Resolution #217 – Mr. Wiltsey presented this resolution authorizing the College to pay through its Broker to enter into a contract with Arch Insurance Company for Sports Accident Insurance– Inter Collegiate Sports in the amount of \$37,500 and for Sports Accident Intramural in the amount of \$2,500 and to US Fire for Intercollegiate Sports/Intramural Catastrophic Sports Accident Insurance in the amount of \$5,750 all for a one year period of August 1, 2022 through August 1, 2023.

Motion made by Ms. Croll and seconded by Dr. Mirmanesh approving Resolution FY2022-217 (see attachment **5142P**). **Motion** carried unanimously.

Resolution #218 – Mr. Wiltsey presented this resolution adopting the President's recommendation to authorize one-time premium payments (not added to base) for employees in the Government Services Division in the amount of \$1000 for full-time and \$500 for part-time to be paid prior to July 1, 2022.

Motion made by Ms. Croll and seconded by Ms. Castiglione approving Resolution FY2022-218 (see attachment **5142Q**). **Motion** carried unanimously.

Resolution #219 – Mr. Wiltsey presented this resolution adopting the President's recommendation to authorize hourly increases for each individual as listed in the packet for the named security personnel of the Government Services Division effective as of July 1, 2022.

Motion made by Ms. Croll and seconded by Ms. Stewart approving Resolution FY2022-219 (see attachment **5142R**). **Motion** carried unanimously.

Resolution #220 – Mr. Wiltsey presented this resolution approving a successor collective negotiations agreement between the College and the CCC Support Staff Association/NJEA – Public Safety/Security unit in accordance with the terms stipulated in the new Memorandum of Agreement for the period July 1, 2022 through June 30, 2027.

Motion made by Ms. Croll and seconded by Ms. Castiglione approving Resolution FY2022-220 (see attachment **5142S**). **Motion** carried unanimously.

Resolution #221 – Mr. Wiltsey presented this resolution authorizing the Board Chair and Secretary to execute on behalf of the Board, the President's employment contract which fixes the compensation and length of Dr Pugh-Bassett's appointment of office, as well as all of the benefits, terms and conditions of her appointment commencing as of July 1, 2022.

Motion made by Ms. Croll and seconded by Mr. Maressa approving Resolution FY2022-221 (see attachment **5142T**). **Motion** carried unanimously.

Bid/Contract Recommendations

Mr. Wiltsey presented the bid and contract recommendations consisting of **Resolution #'s FY2022-222 through 230**.

Motion made by Ms. Croll and seconded by Ms. Ward approving Resolution #'s FY2022-222 through 230 (see attachment **5142U**). **Motion** carried unanimously.

Mr. Wiltsey then presented Resolution FY2022-231 through 233 which required eight affirmative votes of the authorized membership of the Board.

Motion made by Ms. Croll and seconded by Ms. Ward approving Resolution #'s FY2022-231 through 233 (see attachment **5142V**).

The following roll call vote was recorded:

AYES: Maressa, Castiglione, Croll, Troxell, Halpern, Wiltsey, Ward, Stewart, Mirmanesh.

NOES: None.

ABSTENTIONS: None.

Personnel

Dr. Pugh-Bassett presented **Resolution FY2022-234** - Personnel Actions, dated June 3, 2022.

Motion made by Ms. Croll and seconded by Ms. Stewart approving Resolution FY2022-234 (see attachment **5142W**). **Motion** carried unanimously.

Old Business

None.

Executive Session

Ms. Croll asked for a motion to go into Executive Session for the purpose of discussion on matters involving the appointment, termination, terms and conditions of employment, evaluation, performance or any specific prospective or current public officer or employee of the Board. Ms. Croll advised that the Board would return to open session at the conclusion of the executive session (approximately 15-20 minutes) but that no additional action would be taken during the open session.

Motion made by Ms. Croll and seconded by Ms. Stewart to go into Executive Session. **Motion** carried unanimously.

The Executive Session began at 8:59 AM and concluded at 9:22 AM. Vice Chair Croll reconvened the regular meeting at 9:22 AM.

New Business

Mr. Cuevas presented a detailed report on public safety operations as well as a return to campus update.

Dr. Pugh-Bassett and members of the Executive Staff presented a detailed update highlighting the work that has been done during the past year to accomplish the College's Strategic Plan goals to ensure student success as well as plans related to this for the upcoming academic year.

Adjournment

Motion to adjourn the meeting made by Ms. Troxell and seconded by Mr. Hanson. **Motion** carried unanimously. The meeting adjourned at 11:37 AM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2022-199

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO APPLY FOR AND ACCEPT THE GRANT AWARD AND ANY BUDGET AMENDMENTS REQUIRED FOR THE FY2023 STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST CENTURY ACT GRANT

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, the College has received notice of a grant award namely, the Strengthening Career and Technical Education for the 21st Century Act, U.S. Department of Education, CFDA# 84.048A, V048A220030 in the amount of \$887,991; and

WHEREAS, the purposes and objectives of The Strengthening Career and Technical Education for the 21st Century Act are consistent with the mission of the College; and

WHEREAS, it is required that a budget amendment be submitted when the sum of all changes to the award exceeds 10% of the total award and/or requests to purchase equipment other than those items approved in the original grant application occur; and

WHEREAS, the drawing down of the funds on the aforementioned grant requires that the Board approve the application and accept the award; and

WHEREAS, this budget application and amendment request has been reviewed and endorsed by Dr. Teresa A. Smith, Dean of Academic Affairs and Dr. David Edwards, Executive Vice President for Academic and Student Affairs.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby applies for and accepts the FY2023 award of the Strengthening Career and Technical Education for the 21st Century Act Grant; and

BE IT FURTHER RESOLVED that it hereby approves the submission of any budget amendment required for the purpose of managing the FY2023 Strengthening Career and Technical Education for the 21st Century Act Grant and that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the application, acceptance and submission of any budget amendment required for the purpose of managing the FY2023 allocation of the Strengthening Career and Technical Education for the 21st Century Act Grant.

RESOLUTION NO. FY2022-200

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE CHILD ASSAULT PREVENTION PROGRAM AND AUTHORIZING THE PROCUREMENT CONTRACTS FOR THEIR SUB-CONTRACTING COUNTY AGENCIES FOR THE FISCAL YEAR 2023

WHEREAS, N.J.S.A. 18A:64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and section (l) authorizes the Board to accept funds; and purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the College has been notified that the Department of Children and Families is offering a Child Assault Prevention (CAP) contract for the Fiscal Year 2023, namely, “Child Assault Prevention” program, for the performance period of July 1, 2022 to June 30, 2023, in the amount of \$1,736,893; and for their sub-contracting agencies in the anticipated amount of \$1,110,175; and

WHEREAS, Camden County College through this program will provide and promote the reduction of violence against children through child assault and bullying prevention education programs that is delivered to students from Pre-K through 12th, their parents and educators/staff in local private/public schools, childcare centers, community organizations and institutions. The CAP programs will provide prevention education via County CAP projects through sub-contracting agencies; i.e. mental health agencies, family success centers, prevention education agencies and county colleges; and

WHEREAS, Board acceptance is recommended by Helen Antonakakis, Executive Director for Finance and Planning, for both the acceptance of the funds and the procurement contracts for their sub-contracting county agencies.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby agrees to accept funds for a “Child Assault Prevention” grant program-administered by the New Jersey Department of Children and Families for the Fiscal Year 2023 in the amount of \$1,736,893.00. This further authorizes the Board of Trustees to hereby award contracts for the CAP sub-contracting agencies in the anticipated amount of \$1,110,175; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept funds for a “Child Assault Prevention” grant program administered by the New Jersey Department of Children and Families for FY2023, during the period of July 1, 2022 through June 30, 2023, in the amount of \$1,736,893. It further authorizes contracts for the CAP sub-contracting agencies in the anticipated amount of \$1,110,175.

June 3, 2022

RESOLUTION NO. FY2022-201

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS FROM THE OFFICE OF THE SECRETARY OF HIGHER EDUCATION FOR THE CAREER ACCELERATOR INTERNSHIP GRANT PROGRAM

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to the New Jersey County College Acts; and pursuant to N.J.S.A. 18A:64A-12(k) the Board of Trustees is specifically empowered to accept such grants and to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of grant funding from the Office of the Secretary of Higher Education, namely:

The “Career Accelerator Internship Grant Program”

in the amount of \$13,613.64 for FY 2022; and

WHEREAS, the funds will support costs related to generating connections between New Jersey’s undergraduate students and New Jersey employers to foster mutually beneficial internship opportunities; and

WHEREAS, the grant may be used for direct costs for career fairs; career technology tools/platforms that facilitate connections between undergraduate students and internship opportunities; networking events that connect undergraduate students with employers with the purpose of assisting students in identifying and securing internships; and costs associated with creating marketing materials focused on recruiting students and employers for internship opportunities; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts \$13,613.64 from the Office of the Secretary of Higher Education for the Career Accelerator Internship Grant Program for FY 2022; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept funds awarded by the Office of the Secretary of Higher Education for the Career Accelerator Internship Grant Program for FY 2022, in the amount of \$13,613.64.

June 3, 2022

RESOLUTION NO. FY2022-202

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT GRANT FUNDS FROM THE CENTER FOR UNDERGRADUATE RESEARCH IN MATHEMATICS (CURM) AT OCCIDENTAL COLLEGE

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of grant funding from The Center for Undergraduate Research in Mathematics (CURM) at Occidental College, namely:

“The CURM Mini-Grant” in the amount of up to \$9,100 for 2022-2023; and

WHEREAS, Professor Tuan Le, Assistant Professor II, Department of Mathematics, submitted a proposal to the CURM mini-grant program; and

WHEREAS, the funding will support a faculty stipend, student stipends for four students conducting research in mathematics, supplies, faculty travel to a Summer Faculty Workshop, and travel for students to present their work at a local regional conference in Spring 2023; and

WHEREAS, Board acceptance is recommended by John Steiner, Dean, Math, Science and Health Careers and supported by Dr. David Edwards, Executive Vice President, Academic and Student Affairs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts The Center for Undergraduate Research in Mathematics mini-grant in the amount of up to \$9,100 for academic year 2022-2023; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept grant funds awarded by The Center for Undergraduate Research in Mathematics mini-grant program, in the amount of up to \$9,100, for academic year 2022-2023.

June 3, 2022

RESOLUTION NO. FY2022-203

RESOLUTION RECOMMENDING THE 2023- 2024 ACADEMIC CALENDAR

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(o), the Camden County College Board of Trustees is authorized to enact such rules and regulations as may be appropriate for the maintenance and operation of the College; and

WHEREAS, the President of the College has recommended to the Board of Trustees of Camden County College that the College adopt the attached 2023-2024 Academic Calendar; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed 2023-2024 Academic Calendar; and

WHEREAS, the Board of Trustees is satisfied that the proposed calendar is consistent with the mission of the College, has been the subject of favorable internal review by the College administration, and does not require significant additional resources;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby approved the adoption of the 2023-2024 Academic Calendar.

SUMMARY STATEMENT

This resolution approves the proposed 2023-2024 Academic Calendar.

2023-2024 Proposed Academic Calendar

Summer 2023 – 5 Week Sessions

First 5-Week Session

First 5-week classes begin	May 15 (M)
Memorial Day Holiday, College Closed	May 29 (M)
Juneteenth Holiday, College Closed	June 19 (M)
First 5-week classes end	June 20 (T)
Final Exam Day	June 21 (W)
Final Grades due	June 27 (T)

Second 5-Week Session

Second 5-week classes begin	June 26 (M)
July 4 th Holiday, College Closed	July 4 (T)
Second 5-week classes end	July 31 (M)
Final Exam Day	August 1 (T)
Final Grades due	August 7 (M)

Third 5-Week Session

Third 5-week classes begin	July 17 (M)
Third 5-week classes end	August 17 (R)
Final Exam Day	August 21 (M)
Final Grades due	August 27 (U)

Summer 2023 - 8 Week Session

8-week classes begin	May 15 (M)
Memorial Day Holiday, College Closed	May 29 (M)
Juneteenth Holiday, College Closed	June 19 (M)
July 4 th Holiday, College Closed	July 4 (T)
8-week classes end	July 12 (W)
Final Exam Day	July 13 (R)
Final Grades due	July 19 (W)

Summer 2023 – Online Sessions

First Online Session

First Online classes begin	May 22 (M)
First Session classes end	July 5 (W)
Final Grades due	July 11 (T)

Second Online Session

Second Online classes begin	July 6 (R)
Second Session classes end	August 16 (W)
Final Grades due	August 22 (T)

Fall Semester 2023

Semester Opening Day for Faculty & Staff

Last Day to drop, 100% refund

Classes begin

Labor Day, College Closed

Weekend Classes Begin

Last Day to drop, 50% refund

Audit deadline

Withdrawal deadline

No evening classes

Thanksgiving Holiday, no classes

August 29 (T)

August 29 (T)

August 30 (W)

September 4 (M)

September 8 (F)

September 13 (W)

September 20 (W)

October 25 (W)

November 22 (W)

November 23 – Nov. 26 (R-U)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	Dec. 15 (F)	Monday	Dec. 18 (M)
M/W	Dec. 13 (W)	Tuesday	Dec. 12 (T)
M/F	Dec. 18 (M)	Wednesday	Dec. 13 (W)
W/F	Dec. 13 (W)	Thursday	Dec. 14 (R)
T/Th	Dec. 14 (R)	Friday	Dec. 15 (F)
Sat.	Dec. 16 (S)	M/W	Dec. 18 (M)
Sun.	Dec. 17 (U)	T/Th	Dec. 14 (R)
Monday	Dec. 18 (M)		
Tuesday	Dec. 12 (T)		
Wednesday	Dec. 6 (W)		
Thursday	Dec. 14 (R)		
Friday	Dec. 15 (F)		

Final Exam Days

Semester Ends

College Closed

Final Grades Due

December 19 - 21 (T - R)

December 21 (R)

December 22 (F) - January 1 (M)

December 29 (F)

Winter Intercession 2024

Winter Intercession On-Campus & Online Classes Begin	January 2 (T)
Winter Intercession On-Campus Classes End	January 12 (F)
Winter Intercession Online Classes End	February 9 (F)

Spring Semester 2024

College reopens	January 2 (T)
Winter Intercession Begins	January 2 (T)
Martin Luther King Day, College Closed	January 15 (M)
Semester Opening Day for Faculty & Staff	January 16 (T)
Last Day to drop, 100% refund	January 16 (T)
Classes begin	January 17 (W)
Last Day to drop, 50% refund	January 30 (T)
Audit Deadline	February 6 (T)
Spring Break	March 11-17 (M-U)
Withdrawal Deadline	March 12 (T)
No Classes	March 31 (U)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	May 6 (M)	Monday	May 6 (M)
M/W	May 6 (M)	Tuesday	May 7 (T)
M/F	May 6 (M)	Wednesday	May 1 (W)
W/F	May 3 (F)	Thursday	May 2 (R)
T/R	May 7 (T)	Friday	May 3 (F)
Sat.	May 4 (S)	M/W	May 6 (M)
Sun.	May 5 (U)	T/R	May 7 (T)
Monday	May 6 (M)		
Tuesday	May 7 (T)		
Wednesday	May 1 (W)		
Thursday	May 2 (R)		
Friday	May 3 (F)		

Final Exam Days	May 8 - 9 (W - R)
Semester Ends	May 9 (R)
Commencement	May 10 (F)
Final Grades Due	May 15 (W)

RESOLUTION NO. FY2022-204

**RESOLUTION RECOMMENDING AN ASSOCIATE IN APPLIED SCIENCE
DEGREE IN ESPORTS PRODUCTION (ESP.AAS)**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(d), the Camden County College Board of Trustees is authorized to determine the educational curriculum and program of the College, consistent with the programmatic mission of the institution; and

WHEREAS, sponsoring faculty member Professor Drew Jacobs, Dean of Liberal Arts and Professional Studies, Dr. Michael Nester, and Executive Vice President for Academic and Student Affairs, Dr. David Edwards recommend to the President and Board of Trustees of Camden County College that the College adopt an educational program leading to an Associate in Applied Science Degree in Esports Production (ESP.AAS); and

WHEREAS, the Board of Trustees of Camden County College has examined materials provided by Camden County College faculty and administration relative to a proposed program leading to an Associate in Applied Science Degree in eSports Production (ESP.AAS); and

WHEREAS, the Board of Trustees is satisfied that the proposed degree does not exceed or change the mission of the College; has been the subject of favorable internal review; and requires no significant additional resources; and

WHEREAS, the Board of Trustees attests to the foregoing;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College approves an Associate in Applied Science Degree in eSports Production (ESP.AAS).

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the establishment of an Associate in Applied Science Degree in eSports Production (ESP.AAS).

NEW CURRICULUM PROPOSAL



Curriculum Title: Esports Production

Is this an option proposal? ____yes ____Xno

(If yes, attach the base curriculum to this proposal. Options can differ by as many as 18 credits from the base curriculum.)

Is this a track proposal? ____yes ____Xno

(Tracks can differ by as many as 9 credits from the option.)

Degree: Associate in Applied Science

Curriculum Code: ESP.AAS

Department/Program Affiliation: Esports

Degree Sponsored By: Drew Jacobs

1. Indicate the purpose of this curriculum. A complete listing of the curriculum - semester by semester - must be attached to this proposal. The listing should appear as if it were ready to go into the Curricula Guide.

To incorporate new and existing course material to create new degree that is responsive to an occupational demand of the esports industry.

2. List new courses that will be in the curriculum.

- ESP-101 Introduction to Esports
- ESP-102 History of Esports and Gaming
- ESP-111 Esports Event Management
- ESP-112 Business Success in Esports
- ESP-113 Sociocultural Influences on Esports
- ESP-114 Group Dynamics of Esports
- ESP-198 Esports Internship
- COM-150 Sportscasting
- COM-151 Sportscasting Practicum I
- COM-213 Multimedia Editing Lab II for Esports

3. List the program goals.

- Prepare students for careers in esports and gaming industry.
- Develop production skills in esports.
- Understand the sales, marketing and economic aspects of the esports and gaming industry.
- Discuss social and other contemporary issues in esports and gaming.

4. List the Program Student Learning Outcomes.

Upon successful completion of the program, the student will be able to

1. Analyze the impact of esports, including historical, cultural and contemporary influences on society.
2. Create an esports production, including sports casting, gameplay feeds, graphics, audio, lighting, staging, camera mixes and streaming.
3. Analyze and apply current business best practices to the esports industry.
4. Integrate content knowledge from the core areas of the esports industry.

5. Indicate the transferability of the program.
This is a career program and is not intended to transfer.
6. Describe its relationship to the Institutional and Strategic Plan.
This program corresponds to the Strategic Plan by aligning with:

Direction 1: Student Success, Goal 1: Equitably implement Guided Pathways to Success model across campuses and modality.

Direction 2: Adaptive Innovation, Goal 2: Develop and sustain partnerships with higher education institutions, private and public sector industries, and community organizations.

Direction 3: Leaders in Workforce Development and Community Engagement, Goal 1, Promote the College as an industry-driven partner responsive to the needs of the surrounding community and employer pool by offering education programs and preparation for high demand occupations.
7. Document how this curriculum meets Camden County College's general education goals. Where applicable, please list the courses that meet general education goals. (See attached General Education Addendum for course categories.)
English Composition I (ENG-101) and English Composition II (ENG-102) - 6 cr. in communication
Concepts of Mathematics (MTH-101) or Math for Liberal Arts (MTH-107) - 3 cr. in Math, Science, or Technology
Visual Culture (ART-103) – 3 cr., The Myths of the World (ENG-191) – 3 cr. or Introduction to Literature (ENG-121) – 3 cr., World Civilization I (HIS-101) – 3 cr. – 9 cr. undesignated general education
SPE-102 or ART-101 or MUS-101 or FLM-201 (3) meet criteria for Social Science or Humanities Gen Ed.
8. List the campus(es) at which program will be offered.
This program will be housed at the William G. Rohrer Center in Cherry Hill.
9. Indicate the anticipated student enrollment.
It is anticipated that program will enroll 25 students to start, but this is a growing career field and is expected to improve.
10. List similar programs in the state and indicate how this program would differ from those already being offered.
While there are other esports degrees in management and marketing at other colleges, this is the only esports production degree at this time.
11. Show evidence of the need for this new curriculum and include any Consultant's Report.
A business plan and a Consultant's Report has been prepared.
12. Describe the proposed curriculum's Certification Requirements.
There are no certification requirements.

13. Certify its Accreditation.

N/A

14. List any needs that have to be considered in offering this curriculum. Comment as to any requirements for:

a. Faculty

Either a full-time faculty member and/or coach must further develop and teach numerous courses in the curriculum. Numerous courses have not been offered before.

b. Facilities, equipment, computer classrooms

The Rohrer Center is the designated area for esports courses and implementation of the program. It is expected that nearly all the in-person classes will be housed at Rohrer. Equipment and facilities are being purchased, created, and renovated to meet the needs of the program.

c. Open computer labs

Do you expect students will use the College's computer labs while enrolled in this curriculum? If so, describe for what purpose? *(For example, if the course has a writing or oral presentation component, indicate that students may use the College open labs to compose papers or prepare presentations; if the textbook comes with a CD, indicate that students may wish to use it in the open labs.)*

Students will need to utilize the Esports Arena in the William G. Rohrer Center in Cherry Hill. Also, students enrolled in this program may opt to use the college's open labs to write research papers, research for projects, and print materials.

d. Library resources

What library/scholarly information resources are needed to support this curriculum? *(For example, if the course has a research component, indicate some of the library resources that the students will be expected to use, such as audio-visual, textual, etc.)*




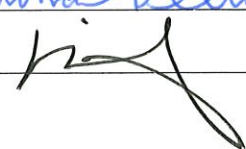
Students enrolled in this program may opt to use library resources to research various topic areas.

e. Finances

The current budget will need to be maintained in order to purchase supplies and maintain facilities for the courses included in this program.

f. Other

None.

Department/Program Approval	Drew Jacobs 	DATE:	4/5/22
Division Chairs/Coordinators Approval	Michael Nester 	DATE:	4/12/22
Curriculum Committee Approval		DATE:	4/27/22
Chief Academic Officer Approval		DATE:	4/27/22

Proposed Curriculum

Liberal Arts and Science

Esports Production

Degree: Associate in Applied Science

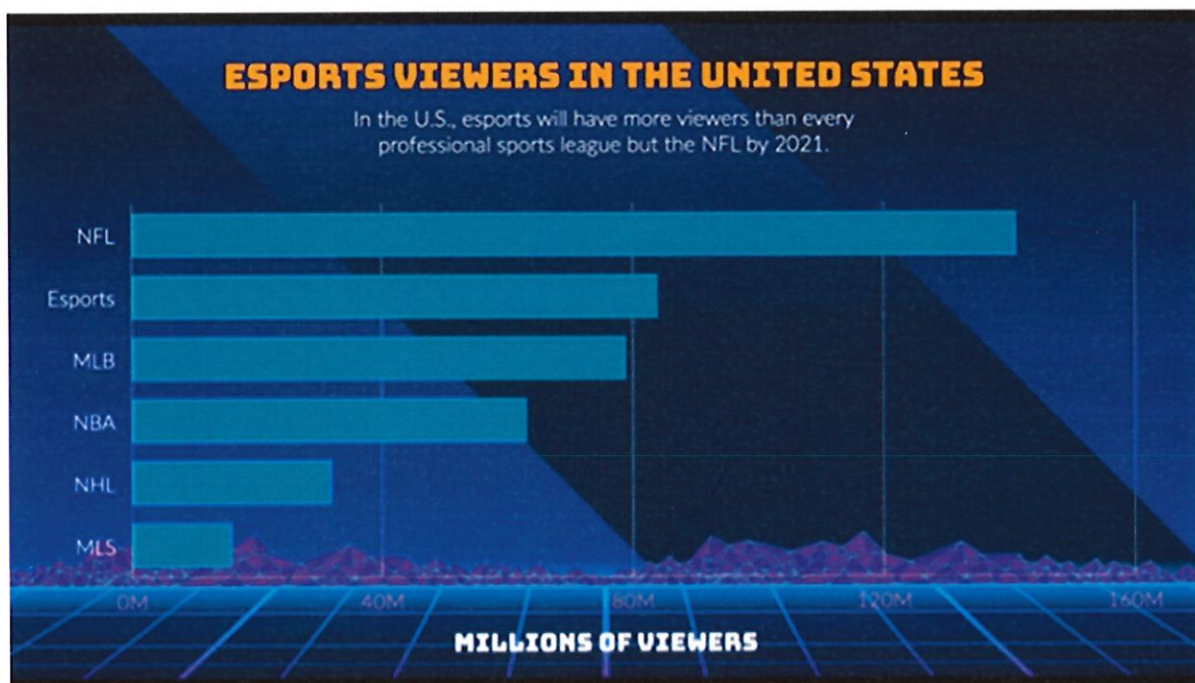
College Code: ESP.AAS

Code	Course	Credits
First Year/First Semester		
ENG-101	English Composition I	3
ESP-101	Introduction to Esports	3
COM-106	Living in a Networked World	3
COM-150	Sportscasting	3
MTH-101	Concepts of Mathematics	
or MTH-107	Mathematics for Liberal Arts	3
		15
Second Semester		
ENG-102	English Composition II	3
COM-213	Multimedia Editing Lab II	2
ESP-102	History of Esports and Gaming	3
COM-151	Sportscasting Practicum I	1
ART-103	Visual Culture	3
ENG-191	Myths of the World or	
or ENG-121	Introduction to Literature	3
		15
Second Year/First Semester		
MUS-133	Audio Recording Techniques I	3
COM-143	Introduction to Electronic Media	3
ESP-112	Business Success in Esports	3
ESP-113	Sociocultural Influences on Esports	3
SPE-102	Public Speaking	
or ART-101	Art Appreciation or	
MUS-101	Music Appreciation or	
FLM-201	Film Appreciation	3
		15
Second Semester		
ESP-198	Esports Internship	3
ESP-111	Esports Event Management	3
FLM-110	Filmmaking I	3
ESP-114	Group Dynamics of Esports	3
HIS-101	World Civilization	3
		15
Total Minimum Credits		60

Business Plan for Esports Production AAS Analysis of Programming, Costs and Benefits

Esports is quickly making inroads across college campuses—reshaping stereotypes about gaming and providing essential workforce skills for both student players and those playing supporting roles.

- 475+ colleges and universities offer esports club programs, while another 150+ have varsity programs—up from just a handful in 2016
- 557 million projected total viewership for esports by 2021. That's more viewers than every other U.S. professional sports league
- \$1.4 billion projected total investment by brands in esports by 2021, representing 84% of total esports revenues



Source: <https://www.slideshare.net/activateinc/active-tech-media-outlook-2018>

Esports and Student Success

Esports supports widespread diverse participation: 97% of Middle/High Schoolers Play Video Games - Esports helps to prepare students for today's diverse workforce as it tends to include students from different cultures, race, gender, geographies, etc. Younger generations are already fans, which suggests that the fan base will continue to grow while possibly shrinking viewership from other sports. In esports, gender assignments and their restrictions fall away: the best player may be the youngest; a player in a wheelchair is just as competitive; and opponents may not speak the same language. An esports team is a transcendent one; opponents are truly global.

Esports is associated with a wide variety of career pathways: Game design theory, computer programming, S.T.E.A.M. (science, technology, engineering, art, and math), entrepreneurship, finance, social media, marketing, graphic design, and broadcast/streaming.

Players are being awarded sizable scholarships and cash prizes: 200+ colleges and universities offer partial or full-ride scholarships. TESPA, a collegiate league, has awarded students more than \$3 million in tournament winnings since its inception in 2013.

Esports is preparing students for the workplace: Esports is highly collaborative as it develops workforce skills such as critical thinking and teamwork. It is also for non-players, including those involved in event planning, programming, shoutcasting, design, analytics, and management. It is a technology-rich field, giving students access to state-of-the-art technological tools and skills, leading to professions with high-earning potential such as game design theory & software engineering

Why Should CCC have an Esports Program?

Esports improves overall campus experience, drives recruitment, and diversifies learning: 88% of schools with esports programs in place said that their program diversifies extracurricular activities, 56% said it improves overall campus experience, 47% said it fosters interest in STEM, and 41% said it helps with student recruitment. Also, scholarships attract esports talent. 20% of schools say they are already offering scholarships and financial aid to encourage students with esports experience to apply and enroll. (data sourced from Extreme Networks, Inc. and eCampus News)

Esports has direct academic connection to the workplace: Esports is related to the following degree areas: esports management, marketing, production, game design and development, technological communication, cybersecurity, and graphics and multimedia.

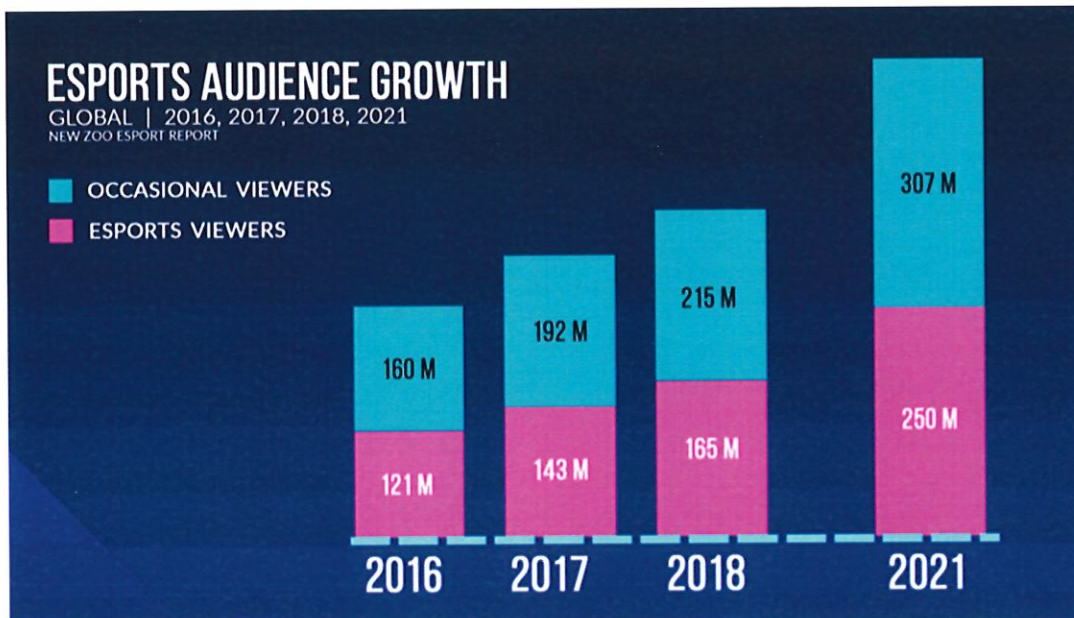
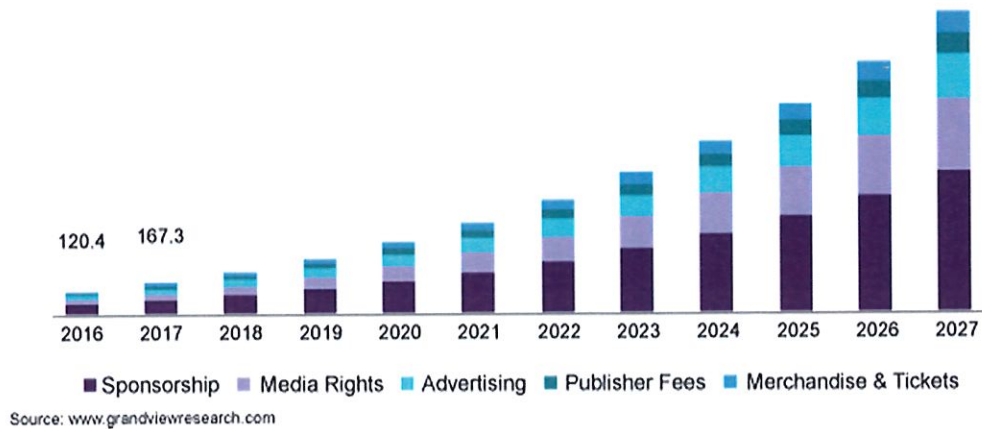
Fears of high program costs are unfounded: 45% of schools cited cost as the primary barrier to launching an esports program, yet the survey found that 69% of schools with esports programs estimate annual expenses to be less than \$10,000. (data sourced from Extreme Networks, Inc. and eCampus News)

Designated esports facilities are on the rise, and the network is key: College esports paired with college classes means students can continue fostering their interest in STEAM programs as a potential degree, and eventually career. Likewise, many students who did not have the chance to gain exposure to esports in high school may now receive that opportunity in college to declare a major in a STEAM-related field.

Program Need/Market Analysis

The global esports market size was valued at USD 1.1 billion in 2019 and is expected to expand at a compound annual growth rate (CAGR) of 24.4% from 2020 to 2027. The increasing audience reach and engagement activities, formidable investments, rising live streaming of games, and increasing infrastructure for the league tournaments are key factors driving the market growth. The professionalization in the industry has created lucrative opportunities for game developers, gamers, influencers, and event organizers.

U.S. Esports market size, by revenue source, 2016 - 2027 (USD Million)



There is no EMSI data available for esports, as the field is so new, and relatively few institutions have esports teams. This maintains a competitive advantage for getting into the market early.

The following New Jersey institutions have already established esports teams: Rutgers University, Rowan University, Stockton University, Union County College, Sussex County Community College, Ocean County College, Kean University, Bloomfield College, New Jersey City University, and Caldwell University.

Projected Enrollment

There are several students currently enrolled in the existing Communications, Game Design, Computer Graphics, and other programs who may be interested in an esports-related degree. These students are likely candidates that would make the logical move into this new program if approved.

Along with recent improved outreach efforts with local community partners and local high schools, we believe that within a year this program will average 20 students.

Student Outreach

A key recruitment tool will be active participation in Cougar Esports from a league standpoint. Also, collaborating with local gaming/esports organizations and visiting surrounding schools to promote this program will be invaluable. Doing so would allow us to keep up with our contacts at the surrounding high schools. Also, we would be able to provide groups touring CCC with esports demonstrations.

Outreach also comes through streamed esports productions and dissemination of CCC-related advertising and marketing media. Using these productions as a part of advertising and marketing approach would not just benefit the esports program, but it could be utilized by the College as a whole.

Potential Esports Careers for Graduates

Career	Median Annual Wage
Marketing Manager	\$135,900
Esports Manager	\$97,500
Operations Manager	\$75,259
Project Manager	\$74,263
Event Manager	\$70,714
Facilities Manager	\$66,335
Gaming Manager	\$52,381
Event Coordinator	\$50,600

Career and salary data from the U.S. Bureau of Labor Statistics and Payscale.com

Expenses

Room/Equipment Needs

Establishing esports programming would utilize the substantial amount of infrastructure and equipment already allocated for Rohrer 208 to run effectively. Nearly all of the required purchases are IT-related, specifically identifying and purchasing gaming stations, hardware and peripherals. Additional equipment may be needed to supplement an additional shoutcasting/livestreaming area in the space in conjunction with the original layout. Existing Internet connection would be sufficient for the gaming/streaming activities. A/V upgrades to the space would be scalable depending on budget.

Specific Needs Already Addressed Include:

- Gaming stations and chairs
- Dedicated internet connection
- Servers for running on-premise games and supporting additional activities like production, shoutcasting, livestreaming, and data analytics.
- Peripherals (keyboard, mice, headsets, etc.)
- Broadcasting and shoutcasting infrastructure and equipment
- Specs are dictated by the type of game, the number of players, and the type of play
- Storage for broadcasting, management for analytics, as well as supporting arena or audience viewership experiences, and recording player statistics.

To enable broadcast competition mode, each station is equipped with a POV camera facing each player and a converter at each station for broadcast capabilities. The staging area is equipped with displays and projection equipment for spectators to view content from multiple inputs during game play. A shoutcasting area has a digital console to allow for multiple feeds routed into the unit to allow the user to select inputs for the streams. LED stage lighting and sound is installed to enhance the events. Preferably, the competition space is reconfigurable to accommodate multiple games.

Future growth will include:

- mobile trailer to support local esports activities
- Digital content suite to support professional-quality productions

Personnel

Funding would be required for Esports Director and eventual Esports Faculty/Teaching Administrator. Teaching responsibilities would include all esports laboratory and lecture courses. Director responsibilities would include serving as the CCC Esports coach and handling all internal and external oversight of the Esports space in ROH 208 and mobile activities.

Other

Additional potential expenses may include additional administrative support, increased security presence, player equipment and jerseys, marketing/logo design, support for in-house events, and storage.

Revenue Streams

Enrollment in Esports Academic Programming – Credit and Non-Credit

The initial esports production cohort is the first step in a planned multi-year expansion of the esports programming. The intention would be to double the total number of students by Year 2 as the program takes hold and marketing efforts take hold.

New AAS degrees can be developed in the following disciplines: esports management, social media communications, and network management. It should be noted that these new degree programs should be Perkins eligible, and this should help offset any supplemental costs moving forward. Existing business, computer science, graphic design, networking, and video game design will also be considered for possible inclusion. It is important to note that all new esports credit degrees will be fully online programs. Alignment with 4-year schools for possible articulation agreements will be considered.

Non-credit, niche classes will also be created to supplement the esports credit programs and activities on site. An example course is “How to Build Your Own Gaming PC”, that can be run concurrently with other programming on site.

Branding – Cougar Esports

Esports programs that perform well can take advantage of the already massive esports audience. The popularity of esports can give small colleges greater name recognition and boost the school’s brand. For example, Ottawa University, which recently installed an esports arena, has had hundreds of students apply due to their ranking in Call of Duty and their constant presence on Twitch. Also, merchandise sales are a crucial revenue stream for many esports programs. Cougar Esports will maintain a virtual storefront for the esports program.

Tournaments – Participation and Hosting

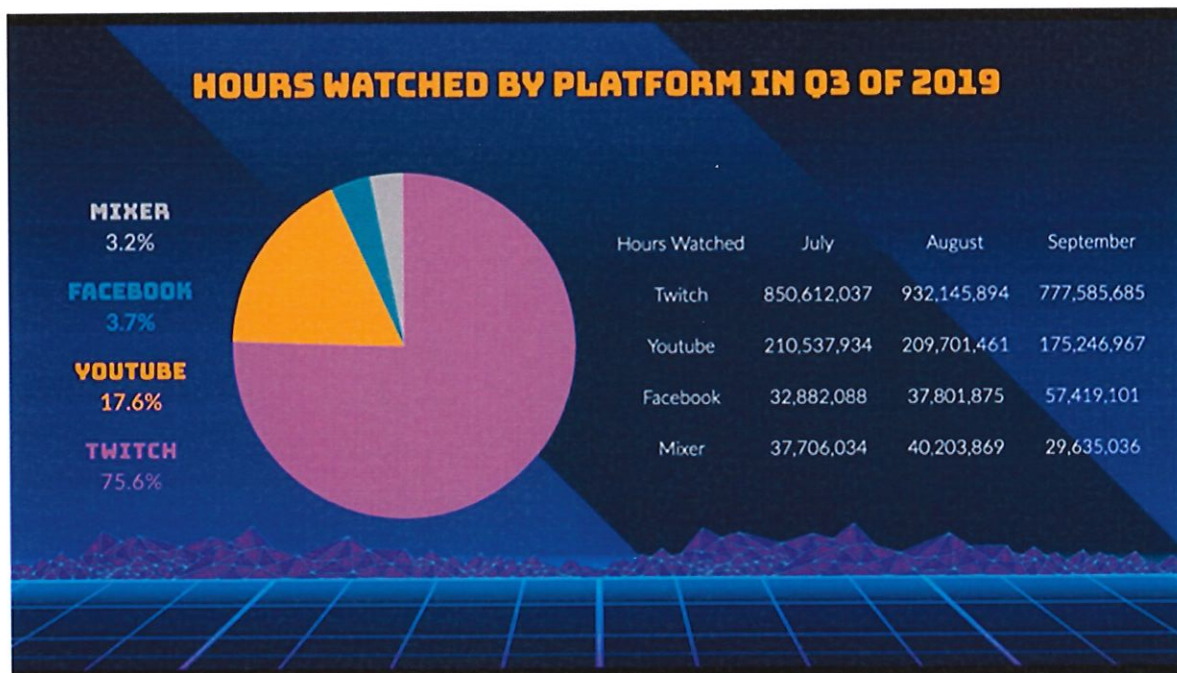
Millennials are considering esports as a professional career owing to the increase in popularity of the gaming tournaments, impressive international prize pools, streaming revenues, and one-to-one sponsorships. The league model in tournaments has created various revenue streams for the esports ecosystem, boosting the overall market growth.

Many leagues and game developers offer a form of “revenue sharing,” where proceeds from ticket sales, merchandise, in-game transactions, and ad revenue get divided between the players and the school. Also, the free-to-play gaming model has proven successful with significant in-game microtransactions driving the schools’s revenue, thereby boosting growth. The gaming in this model have no upfront costs, but it charges for additional or featured content, which makes the game interesting. These microtransactions are extremely popular with millennials, and they have had a significant impact on the gaming industry, resulting in driving the overall revenue of the market.

The desire to watch competitive gamers face-off has made ticket sales and merchandise an attractive means to generate additional income. Several colleges and universities have hosted virtual tournaments this year. The Esports Production AAS faculty and Cougar Esports will utilize platforms like Twitch and Facebook Gaming to reach a broad audience, and in return, boosted notoriety and revenue.

Streaming

Twitch is a popular service to live stream video gameplay and has a global reach, and Cougar Esports will have an active Twitch presence. Twitch enables schools to broaden their reach, monetize their esports program through platforms like Twitch Student, and gain notoriety through gameplay and rankings. Although there are other streaming platforms, Twitch remains the number one for hours watched and daily visitors. Cougar Esports anticipates to earn \$250 for every 100 subscribers per month.



Source: StreamElements Twitch Viewer Report 2019

Site Access/Rentals

The College can charge for access to the arena space in off-hours. A fee structure is to be determined, but rates average at \$10/hour for individual usage. In addition, like all other campus spaces, the site could be rented out by local organizations. The average rate for a site similar to the proposed redesigned ROH 208 is \$50/person per day and/or \$150/person per week.

Virtual/In-Person Esports Camps

The Esports Production AAS faculty and Cougar Esports will offer ongoing virtual esports activities, most likely housed through Continuing Education, for interested patrons. These will include weekly "camps" that will allow for organized gaming activities to occur. On average, these virtual camps are \$200/week per patron.

In addition, Cougar Esports will offer summer esports camp opportunities on site utilizing the new ROH 208 arena space. These weekly on-site camps can generate as much as \$1000/week per patron, with many patrons enrolling in multiple sessions if based on a different game.

Sponsorships

The sponsorship segment dominated the global esports revenue, with a market share of 39.9% in 2019. Sponsorship offers a sizeable opportunity for various brands to directly reach to the target audience through offline and online media channels. Many endemic brands such as Intel Corporation and Nvidia Corporation have already well-established sponsorship deals with esports teams and leagues. These deals have proven to be a great investment as they are able to increase their market share and brand recognition by selling gaming related products.

The Esports Production AAS faculty and Cougar Esports will leverage its relationship with Horizon AVL to engage local corporations and/or gaming firms to sponsor the esports activities at Rohrer. The alignment with the townships and school districts, as well as the plan for creating a mobile esports lab, makes our proposal highly attractive for sponsorship opportunities because this a unique, community inclusive approach. Sponsorship opportunities can include team sponsorship, stream sponsorships, and/or arena naming rights.

Community & High School Partnerships

The Esports Production AAS faculty and Cougar Esports will actively engage both the Cherry Hill Township and Cherry Hill School District specifically to collaborate and align the townships esports activities at the Rohrer Center. This will increase recruitment and engagement opportunities for esports and other College programming. In addition, surrounding townships and districts will be invited to utilize the space and services.

COVID-19 Impact

Amidst COVID-19, only 8% of live events have been canceled, 26% have been postponed, and 13% remain on schedule. A sizeable 53% have shifted to the online streaming platform. In and after 2020, the market is presumed to remain unchanged and witness steady growth. It should be noted that ROH 208 will allow for increased social distancing between stations, and laptops will be considered for the stations if possible.

Additional Benefits

The establishment of the esports programming at the Rohrer Center is being done with the additional purpose of increasing enrollment in the other academic programming at Rohrer. The pathways to multiple esports academic degrees are expected to increase the enrollment in cybersecurity, computer science, data analytics, and business courses at Rohrer. This will also increase enrollment in general education courses connected to these programs. These STEM-related programs will also give the College a legitimate and visible presence on

the Cherry Hill Township and the commerce section of Camden County. This would be very beneficial in attracting attention to the College and further driving enrollment.

Esports Revenue Projections	Year 1	Year 2
Credit Enrollment		
ESP-101 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
ESP-102 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
ESP-111 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
ESP-112 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
ESP-113 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
ESP-114 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
ESP-198 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
COM-150 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
COM-151 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
COM-213 (12 students Y1, 24 in Y2)	\$12,600	\$25,200
Increase in Other GE, CYB, CSC, BUS Courses	TBD	TBD
Esports-related Continuing Education Enrollment	\$20,000	\$30,000
ROH 208 Site Rentals (not including Mobile Lab)		
\$50/20 per day, at ~ 20 rentals per year	\$20,000	\$20,000
Tournaments	TBD	TBD
In-Person Camp Activities (not including virtual camps)		
\$500/week per patron, at ~ 10 patrons for 10 weeks	\$50,000	\$50,000
Sponsorships (amounts/options vary)	TBD	TBD
Streaming		
~250 subscribers in Y1 & ~500 in Y2 @ \$250/100	\$7,500	\$15,000
Total Revenue	\$223,500	\$367,000

RESOLUTION NO. FY2022-205

**RESOLUTION AUTHORIZING EXECUTIVE COMMITTEE ACTION DURING
THE PERIOD JUNE 4, 2022 UNTIL SEPTEMBER 6, 2022**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, the Board of Trustees does not meet from June 4, 2022 until September 6, 2022; and

WHEREAS, it is likely that various items of routine College business may arise that require the attention and action of the Board of Trustees during that time period; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to empower and authorize the Executive Committee of the Board of Trustees to consider College business and take appropriate action during that period with any action taken being brought to the full Board at its meeting on September 6, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it does hereby authorize and empower the Executive Committee of the Board of Trustees to consider such College business and take the appropriate action it deems fit thereon during the period June 4, 2022 to September 6, 2022; and

THEREAFTER to bring before the full Board of Trustees for Ratification, any actions taken and requiring the approval or ratification of the full Board.

SUMMARY STATEMENT

This Resolution authorizes the Executive Committee of the Board to act during the timeframe noted above while the Board is between meetings should the need arise for formal Board action pending ratification of the full Board.

RESOLUTION NO. FY2022-206

**RESOLUTION AUTHORIZING THE DISPOSAL OF NON-FUNCTIONING
VEHICLE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following vehicle is non-functioning:

#	Description	Disposal or Sale
1	2003 Ford E-350 Super Wagon (VIN #1FBSS31L83HA92644)	Disposal/Parts

WHEREAS, the 2003 Ford E-350 Super Wagon was acquired by Camden County College in August 2007 and is past its useful life; and

WHEREAS, Craig Giunta, Supervisor, Mechanics Department, recommends that, pursuant to NJSA 18A:64A-12 (m), this vehicle is no longer usable for any other College purposes and requests such a finding by the Board and the Board gives authorization to dispose of it by utilizing it for parts or fire training; and

WHEREAS, it is the recommendation of Jack Lipsett, Executive Director of Financial Administration and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the 2003 Ford E-350 Super Wagon (VIN #1FBSS31L83HA92644); and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above vehicle is no longer necessary for College purposes others than those cited and the aforementioned request to dispose and/or use for parts or fire training is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of the 2003 Ford E-350 Super Wagon (VIN #1FBSS31L83HA92644) used by College staff, which is non-functioning.

RESOLUTION NO. FY2022-207

**RESOLUTION AUTHORIZING RELEASE AND RETURN TO GENERAL MOTORS
FOR RE-DONATION OF REFERENCED AUTOMOBILE AND PARTICIPATION IN
THE GM DONATION PROGRAM**

WHEREAS N.J.S.A. 18A-64A-12(l) grants the Board of Trustees the authority to acquire any form of interest in personal property as they deem necessary or desirable for College purposes or in their discretion are consistent with the mission of the College; and

WHEREAS N.J.S.A. 18A-64A-12(m) grants them the authority to determine that the property or ownership interest is no longer necessary for college purposes and to dispose of that interest as they deem appropriate; and

WHEREAS, The General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles in which General Motors retains ownership and title but the College is afforded the use of the vehicles for educational and training purposes; and

WHEREAS, pursuant to the College's participation in that program the College no longer has use of these vehicles and General Motors wishes to donate them to another institution and is authorized to re-donate vehicles/items as they still hold title; and they seek the approval of the College for the Re-donation; and

WHEREAS, the College releases all rights and interest back to General Motors and seeks only an acknowledgement and release from them that we have facilitated such a transfer from one school/training center to another school/training center and that both parties agree that these items will be used for educational purpose only and have not been, nor will be, licensed, titled or driven on any road, public or private at any time and it is understood that any component or components of a vehicle cannot be used on, or in, any vehicles that will be licensed titled, or driven on any road, public or private; and

WHEREAS, pursuant to the College's participation in that program the College is authorized to facilitate this transfer on behalf of General Motors who will re-donate the following vehicle to Cape May Technical High School and will make arrangements with them regarding the vehicle to which they retain legal title and ownership; and

Year	Model	Vin#
2013	Cadillac XTS	2G61T5S32D9191418

WHEREAS, Christopher Gallo, Director of the Automobile Technician Training Program, Dr. Michael Nester, Dean of Liberal Arts and Professional Studies, and Dr. David Edwards, Executive Vice-President for Academic and Student Affairs recommend the re-donation of the above vehicle to Cape May Technical High School; and

June 3, 2022

RESOLUTION NO. FY2022-207

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves the release of possession of any interest and agrees to return the vehicle to General Motors and accept their re-donation of the aforementioned vehicle with all relevant restrictions; and will facilitate the transfer of possession of this vehicle upon recognition by General Motors and acceptance by Cape May Technical High School of the possession and responsibility for the vehicle, responsibility for the General Motors program terms and acknowledgement of receipt by them; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the release of the vehicle from Camden County College back to General Motors for re-donation of the aforementioned vehicle to the Cape May Technical High School facility pursuant to the GM Re-Donation program under the terms described above.

RESOLUTION NO. FY2022-208

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
BURLINGTON COUNTY AND CAMDEN COUNTY COLLEGE FOR ELIGIBLE
TRAINING PROVIDER AGREEMENT (CREDIT & NON-CREDIT)**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Burlington provides job training to the public under the Workforce Innovation Opportunity Act and the New Jersey Workforce Development Program; and

WHEREAS, the NJ DLWD requires that the County of Burlington authorize local agreements for contracting entities to provide said services; and

WHEREAS, Camden County College is an authorized training services provider on the New Jersey Eligible Training Providers List maintained by the New Jersey Department of Labor and Workforce Development (“NJDLWD”); and

WHEREAS, it is appropriate and within the mission and expertise of Camden County College to enter into a Trainer Provider Agreement with the County of Burlington for credit and non-credit job training for the term of July 1, 2022 through June 30, 2023 based upon the recommendation of the College administration; and

WHEREAS, under the proposed Trainer Provider Agreement, the County of Burlington will pay the College an estimated tuition of up to \$4,000 per participant receiving training.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College enter into a Trainer Provider Agreement with the County of Burlington for the term of July 1, 2022 through June 30, 2023; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Burlington.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and Burlington County for the Trainer Provider Program, credit and non-credit, for the period of July 1, 2022 through June 30, 2023.

June 3, 2022

RESOLUTION NO. FY2022-209

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BY AND BETWEEN
CAMDEN COUNTY AND CAMDEN COUNTY COLLEGE FOR ELIGIBLE TRAINING
PROVIDER AGREEMENT (CREDIT & NON-CREDIT)**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Camden provides job training to the public under the Workforce Innovation Opportunity Act and the New Jersey Workforce Development Program; and

WHEREAS, the NJ DLWD requires that the County of Camden authorize local agreements for contracting entities to provide said services; and

WHEREAS, Camden County College is an authorized training services provider on the New Jersey Eligible Training Providers List maintained by the New Jersey Department of Labor and Workforce Development (“NJDLWD”); and

WHEREAS, it is appropriate and within the mission and expertise of Camden County College to enter into a Trainer Provider Agreement with the County of Camden for credit and non-credit job training for the term of July 1, 2022 through June 30, 2023 based upon the recommendation of the College administration; and

WHEREAS, under the proposed Trainer Provider Agreement, the County of Camden will pay the College tuition of up to \$4,000 per participant receiving training.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College enter into a Trainer Provider Agreement with the County of Camden for the term of July 1, 2022 through June 30, 2023; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Camden.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and Camden County for the Trainer Provider Program, credit and non-credit, for the period of July 1, 2022 through June 30, 2023.

June 3, 2022

RESOLUTION NO. FY2022-210

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT
BY AND BETWEEN CAMDEN COUNTY COLLEGE AND THE COUNTY OF
GLOUCESTER WORKFORCE DEVELOPMENT BOARD FOR
OCCUPATIONAL/EDUCATIONAL TRAINING VENDOR PROGRAM**

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, there exists a need for the County of Gloucester (the “County”) to contract for the provision of educational and/or occupational training services in the classroom to individuals who cannot obtain employment without said training, which services shall be paid via the Workforce Innovation Opportunity Act and Work First New Jersey “training” funds; and

WHEREAS, Camden County College (the “College”) is qualified as an Occupational/Educational Training Vendor, and is listed as an eligible vendor on the statewide vendor list, and has the facilities to provide this service to the WDB; and

WHEREAS, the County, through the WDB, has the funding for this program and anticipates compensating the College for students in an amount not to exceed \$5,000 per student receiving training; and

WHEREAS, the County and the College agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of this Shared Services Agreement.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the proper officials be and are hereby authorized to execute all documents necessary to affect a Shared Services Agreement with the County of Gloucester as an Occupational/Educational Training Vendor.

SUMMARY STATEMENT

This resolution authorizes a Shared Services Agreement between Gloucester County and Camden County College as an Occupational/Educational Training Vendor for the period July 1, 2022 through June 30, 2023.

RESOLUTION NO. FY2022-211

**RESOLUTION AUTHORIZING A FACILITIES USE AND LICENSE
AGREEMENT WITH BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
SPECIAL SERVICE PROGRAMS**

WHEREAS, Camden County College is governed by the Board of Trustees who pursuant to N.J.S.A. 18A:64A-11 and 18A:64A-12 is empowered to take such actions; and

WHEREAS, Camden County College has had a mutually beneficial collaborative relationship with Black Horse Pike Regional School District (BHPUSD) since 2020; and

WHEREAS, in the Summer of 2020, BHPUSD developed three special service programs to operate at Camden County College: job transition for students with disabilities; alternative placement for students with disciplinary problems; and school phobic students with anxiety and/or depression that are not attending any school or are out of district placements; and

WHEREAS, BHPUSD provides the transition curriculum and job coaches who supervise and evaluate students' performance; and

WHEREAS, BHPUSD leases space on the second and third floors of Wolverton Library from the College and it is proposed that pursuant to a Facilities Use and License Agreement the College continue to lease to BHPUSD; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes an Agreement with Black Horse Pike Regional School District (BHPUSD) for three special service programs for the period July 1, 2022 to June 30, 2024 at the Blackwood Campus. BHPUSD will pay the College for 7,346 dedicated square feet of space at the rate of \$25 per square foot in year one for a total of \$183,650 and \$28 per square foot in year two for a total of \$205,688;

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a Facilities Use and License Agreement with Black Horse Pike Regional School District for the period July 1, 2022 to June 30, 2024 at the Blackwood Campus, for 7,346 square feet of space at the rate of \$25 per square foot in year one for a total of \$183,650 and \$28 per square foot in year two, for total of \$205,688.

RESOLUTION NO. FY2022-212

**RESOLUTION AUTHORIZING AGREEMENT WITH YOUNG ADOLESCENTS
LEARNING EXPERIENCE (Y.A.L.E.) SCHOOL STANDARD 9 PROGRAM**

WHEREAS, Camden County College is governed by the Board of Trustees who pursuant to N.J.S.A. 18A:64A-11 and 18A:64A-12 is empowered to take such actions; and

WHEREAS, Camden County College has had a mutually beneficial collaborative relationship with Young Adolescents Learning Experience (Y.A.L.E.) School since the Fall of 2009; and

WHEREAS, in the Fall 2009, Camden County College and Y.A.L.E. School developed a Transitional Education Center program, now known as the “Standard 9 Program” (“S9P”), to educate students ages 18-21 who meet the academic requirements for graduation from high school but need more to succeed in college or the workforce; and

WHEREAS, the “S9P” program was designed to provide the academic and soft skills needed to succeed in the workforce, continuation on an academic track or college classroom; and

WHEREAS, Y.A.L.E. provides the transition curriculum and job coaches who supervise and evaluate the students’ performance in the job rotation; and

WHEREAS, Camden County College provides a classroom, selected college-level classes and a work rotation where students gain marketable job skills; and

WHEREAS, the Y.A.L.E. “S9P” program leases space from the College and it is proposed that pursuant to a new Facilities and Use Agreement the College continue to lease to Y.A.L.E.; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Camden County College that it hereby authorizes an Agreement with Young Adolescents Learning Experience (Y.A.L.E.) School for the S9P Program for the period July 1, 2022 to June 23, 2023 at the Blackwood Campus. Y.A.L.E. will pay rent to the College at the rate of \$39,400 per classroom, \$7,036 per office, and prorate summer usage of four rooms;

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to condition the award upon appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an Agreement with Young Adolescents Learning Experience (Y.A.L.E.) School for the S9P Program for the period July 1, 2022 to June 23, 2023 at the Blackwood Campus, at the rate of \$39,400 per classroom, \$7,036 per office and prorate summer usage of four rooms.

June 3, 2022

RESOLUTION NO. FY2022-213

RESOLUTION AUTHORIZING AGREEMENT WITH THE CAMDEN CITY SCHOOL DISTRICT FOR THE GATEWAY TO COLLEGE PARTNERSHIP PROGRAM

WHEREAS, the Board of Trustees is charged and empowered to take actions consistent with the mission of the College by N.J.S.A. 18A-64A-12; and

WHEREAS, Camden County College has worked with the Camden City School District to support the implementation of the nationally recognized Gateway to College Initiative providing opportunities to empower youth who have dropped out of high school to earn their high school diploma along with college credits in a supportive environment at Camden County College; and

WHEREAS, in order to continue this program for the 2022-2023 academic year, Camden County College has secured an agreement with the Camden City School District to refer eligible students to Camden County College and to determine the services provided under the Gateway to College Initiative; and

WHEREAS, Camden County College plans to continue its Gateway to College Program, that began in 2011 with at-risk students ages 16 to 20 who reside in Camden City, from September 2022 to June 30, 2023.

WHEREAS, Executive Dean Margo Venable recommends that the Board agree to allow the College to re-enter into this agreement; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves such an agreement as described herein with the Camden City School District for the purposes of carrying out the Gateway to College Program; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement with the Camden City School District for implementation of the Gateway to College Program for the term September 2022 to June 30, 2023. The parties will cooperate in identifying and recruiting 16-20 year old students, who have left high school, the opportunity to gain a high school diploma while earning college credit at the College. Courses are conducted on the Camden City Campus of the College and are designed to help students create, define and achieve their educational and career goals. The Camden City School District pays the College **per student at the same rate as last year**.

June 3, 2022

RESOLUTION NO. FY2022-214

**RESOLUTION AUTHORIZING AGREEMENT WITH THE BOARD OF EDUCATION
OF THE TOWNSHIP OF PENNSAUKEN FOR THE GATEWAY TO COLLEGE
PARTNERSHIP PROGRAM**

WHEREAS, the Board of Trustees are charged and empowered to take actions consistent with the mission of the College by N.J.S.A. 18A-64A-12; and

WHEREAS, Camden County College has enlisted the Pennsauken Board of Education who is willing to participate in this initiative and is willing to work with the College to support the implementation of the nationally recognized Gateway to College Initiative to provide opportunities to empower youth who have dropped out of high school or who are not on track to graduate from high school to earn their high school diploma along with college credits in a supportive environment from Camden County College; and

WHEREAS, in order to implement this program, Camden County College must secure an agreement with Pennsauken Public Schools providing that the Pennsauken Public Schools will refer eligible students to Camden County College and the terms under which Camden County College will provide services under the Gateway to College Initiative; and

WHEREAS, Camden County College seeks to launch its Gateway to College Program with current at-risk students ages 16 to 20 who reside in Pennsauken Township with the eighth class commencing September 2022; and with a proposed term of agreement from September 2022 to June 30, 2023; and

WHEREAS, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves such an agreement as described herein with the Board of Education of the Township of Pennsauken for the purposes of carrying out the Gateway to College Program.

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement with the Pennsauken Township Board of Education for implementation of the Gateway to College Program for the term September 2022 to June 30, 2023. The parties will cooperate in identifying and recruiting 16-20 year old students that have left high school, or who are at risk of leaving high school without earning a diploma, to return or recommit to education and gain a high school diploma while earning college credit at the College. The District pays the College per student. The program is designed to help students

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RESOLUTION NO. FY2022-214

create, define and achieve their educational and career goals. Courses will be conducted on the Camden City Campus of the College at the same cost distribution as last year.

RESOLUTION NO. FY2022-215

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT
BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE
FOR THE CAMDEN COUNTY SURROGATE’S OFFICE INTERNSHIP PROGRAM**

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the County of Camden (“the County”) has operated the Camden County Surrogate’s Office Internship Program for several years; and

WHEREAS, the College has historically provided one or two of the College’s students the opportunity to serve as interns to the program, performing duties such as filming of legal documents, assisting probate clerks in the probating of wills, and assisting with estate administration, thereby providing the students with knowledge of administrative functions and interaction with clients of the Surrogate’s Office; and

WHEREAS, the County and the College wish to continue the program and provide these internship opportunities for the period September 1, 2022 through August 31, 2023 and

WHEREAS, Executive Dean Margo Venable, supports renewal of the College’s participation in the program; and

WHEREAS, the County and the College agree that their mutual public purposes and their best interest will be promoted by the program.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that a shared services agreement with the County of Camden for the Camden County Surrogate’s Office Internship Program is hereby approved; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes a shared services agreement between the College and the County for the renewal of the Camden County Surrogate’s Office Internship Program for the period September 1, 2022 to August 31, 2023 as funded by the County.

June 3, 2022

RESOLUTION NO. FY2022-216

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY CAMDEN COUNTY COLLEGE FOR FACILITIES MANAGEMENT SERVICES WITH THE CAMDEN COUNTY COMMISSIONERS

WHEREAS, N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two government local units to enter into a contract to provide or receive for any services which any party to the agreement is empowered to render within its jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, Camden County Commissioners as the governing body of Camden County employs employees, directs and performs FACILITIES MANAGEMENT SERVICES (“Services”) for its own properties and for projects involving the County of Camden and its affiliated agencies to maximize economies and efficiencies in the operations of County government; and

WHEREAS, the College requires facility management services for various aspects of campus maintenance, planning and expansion to include, but not be limited to, performing necessary long range capital planning, maintenance, property utilization and development, organizational and cooperative effective utilization of physical assets; and

WHEREAS, it is the recommendation of the College’s former Executive Director of Financial Administration, Maris Kukainis, and the current Executive Director of Financial Administration, Jack Lipsett, Helen Antonakakis, Executive Director for Finance and Planning, and the President, Donald Borden that the Board resolve to adopt and enter into a Shared Services Agreement with the County for FACILITIES MANAGEMENT SERVICES (“Services”); and which is to be memorialized as an amendment to the existing Services SSA which had as its original term that it shall not exceed three years (3) years commencing on January 1, 2021, with mutual options to renew for another two (2) one-year (1) options; and which subsequently by First Amendment is hereby Amended Parties, by this First Amendment acknowledge the County shall provide these described additional services to the College effective January 1, 2022 through the remainder of the term expiring December 31, 2023 as authorized by County Resolution No. 21, adopted December 16, 2021. Unless extended by mutual options; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College shall enter into these additional shared services agreements with the Camden County for the aforementioned services in connection with Facilities Management Services; and

BE IT FURTHER RESOLVED that the proper officials be and are hereby authorized to execute all appropriate contracts and documents necessary to affect such a Shared Services Agreement with the County, to take such actions as may be necessary and appropriate in connection herewith and are authorized to execute all documents or instruments to effectuate this Resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College to enter into a Shared Services Agreement with the County to provide Facilities Management Services in lieu of and as a replacement for the prior SSA and services and costs and charges from the Camden County Improvement Authority for Real Estate Development Services to the College originally initiated in 2015 and which has since expired.

RESOLUTION NO. FY2022-217

RESOLUTION AWARDING THREE SEPARATE CONTRACTS FOR ATHLETIC PROGRAM INSURANCE FOR: STUDENT SPORTS ACCIDENT; CATASTROPHIC SPORTS INJURY; AND INTRAMURAL SPORTS INSURANCES

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1 *et seq.*, and under the County College Contracts Law, purchases and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 a.(11) insurance and insurance coverages and consulting services are permitted to be awarded without public advertising and bidding; and also the amount involved for each separate coverages is below the amount required to be bid; and

WHEREAS, the College had determined for many years it was appropriate and in the best interest of the College and of its student athletes to obtain separate insurance policies for sports accident and catastrophe insurance coverage for the College's student athletes and for intramural sport participants; and

WHEREAS, on behalf of the College, the College's designated insurance broker, Conner Strong & Buckelew, to go out to the market and solicit competitive quotes for all the separate coverages annually from insurance companies and managers and through different carriers based on the College's current level of coverage and costs; and

WHEREAS, the process for evaluation and selection of the insurer complies with the process for extraordinary un-specifiable services in that procedures were consistent with the public quote process to the greatest extent possible; pursuant to N.J.S.A.18A:64A-25.19, and the award of each of these separate coverages whether alone or together are below the bid threshold and therefore may properly be awarded on the basis of the lowest responsible quote which is deemed most advantageous to the County College, price and other factors considered; and

WHEREAS, for the Sports Accident coverage, each carrier quoted providing the same limit of \$25,000 and program structure; and the Catastrophic Sports Accident Coverage proposed by the incumbent maintains the same limit of \$5,000,000 /\$25,000 deductible and program structure; and

WHEREAS, Conner Strong & Buckelew has concluded that Bob McCloskey Insurance offers the best services, administration, and coverage and the best competitive quotes for Sports Accident Insurance, and has recommended them for the Intramural Sports coverage, and has also recommended them for remaining as the incumbent carrier for the umbrella or excess Catastrophic Sports at a decreased renewal rate with all coverages placed through Arch Insurance Company and US Fire Insurance Company; and has recommended that the combination of service, seamless wrap-around and lack of issues between coverages, the decreasing premiums despite prior experience of net policy premium losses and the carrier's commitment to the coverages with losses when others would not quote the policies; and

WHEREAS, that Edward Cooney, Partner/Senior Account Executive of Conner Strong & Buckelew, and Jonathan Tavares, Account Manager with Conner Strong & Buckelew, both recommend awarding the contract to the incumbents, Arch Insurance Company and US Fire Insurance Company, for all the Sports Accident Insurances for a one year period from 8/1/22 thru 8/1/23 at a decreased of 6% from the last premium year; and although a lesser quote was obtained, the incumbent has reduced its premiums to the College even though it has experienced a high frequency of claims activity; and Cecelia Murphy, Risk Management Coordinator for the College recommends that the companies be awarded the contracts based on the experience, handling coverage and cooperation shown by them, and given that the

June 3, 2022

RESOLUTION NO. FY2022-217

College has a need to acquire these three different insurance services as separate insurance contracts and the recommended proposals of Arch Intramural and U.S. Fire Catastrophic are the lowest of the proposals in their category and the third, Arch Inter-Collegiate while slightly higher is recommended as the lowest responsible quotations received which is the most advantageous to the College, price and all other factors considered; and

WHEREAS, as a registered and authorized NJ insurance company Arch Insurance Company and US Fire Insurance Company are exempt from the requirements and prohibited from political contributions, and

WHEREAS, it is the desire of the Board of Trustees of Camden County College to award separate contracts; namely a contract for Student Intramural insurance coverage; and a policy for Interscholastic Sports Accident Insurance and a policy of Catastrophic Sports Insurance to Arch Insurance Company and US Fire Insurance Company in accordance with the terms as stated; and

WHEREAS, the Helen Antonakakis, Executive Director of Finance has recommended that the Board accept their consultant's recommendation and has certified that funding for this action is available in account #157662-64414; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Camden County College that the College is hereby authorized to pay through its Broker to enter into a contract with Arch Insurance Company for the Sports Accident Insurance – Inter Collegiate Sports (ICS) for a one year period from 8/1/22 thru 8/1/23 in the amount of \$37,500 and for Sports Accident Intramural in the amount of \$2,500 for a one year period from 8/1/22 thru 8/1/23; and to US Fire for the ICS/Intramural Catastrophic Sports Accident Insurance in the amount of \$5,750 for a one year period from 8/1/22 thru 8/1/23; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such purchase orders, contracts, or other instruments as may be necessary and appropriate in connection therewith, and to sign and issue checks or other payment vouchers for payment thereof to Conner Strong & Buckelew when such materials and/or services have been delivered and accepted by Camden County College in accordance with the terms of quotes received by Insurance Broker, Conner Strong & Buckelew.

SUMMARY STATEMENT

This resolution authorizes procurement of three separate insurances through our Broker, Conner Strong & Buckelew as they have done every year. Their recommendations this year is that these policies recommended are the lowest responsible quotations received which are the most advantageous to the College, price and all other factors considered. The resolution awards each and has them bind contracts as follows for Sports Accident Insurance – Inter Collegiate Sports (ICS) at \$37,500 (a \$2,400 or 6% decrease) with Arch Insurance Company and \$2,500 with Arch Insurance Company for the Sports Accident Intramural for two separate policies and US Fire Insurance Company for Intramural Catastrophic \$5,750 all of which are for one-year periods from 8/1/22 thru 8/1/23. The Carriers here are recommended to remain as the incumbents by the professional consultants here.

Exhibit A
Camden County College: 08/01/2022 – 08/01/2023

Program Manager	Bob McCloskey		
Sports Accident – Inter-Collegiate Sports (ICS)	Option #1 <u>Incumbent</u>	Option #2	Option #3
Carrier	Arch Insurance Co.	Hartford Insurance Co.	Berkley Insurance Co.
	AM Best: A+; XV	AM Best: A+; XV	AM Best: A+; XV
Premium	\$37,500	\$34,000	\$37,018
	(as expiring)		
Please note AIG, US Fire, QBE, and Zurich all either declined to quote or provided quotes that were not competitive to the options above			
Sports Accident – Intramural	Incumbent		
Carrier	Arch Insurance Co.	Hartford Insurance Co.	Berkley Insurance Co.
	AM Best: A+; XV	AM Best: A+; XV	AM Best: A+; XV
Premium	\$2,500	\$2,500	\$2,500
	(as expiring)		
Please note AIG, US Fire, QBE and Zurich also provided quotes at a premium of \$2,500.			
ICS/Intramural Catastrophe	Incumbent		
Carrier	US Fire Insurance Co.	Hartford Insurance Co.	AIG
	AM Best: A; XIII	AM Best: A+; XV	AM Best: A; XV
Premium	\$5,750	\$5,750	\$5,925
	(as expiring)		
Please note all options are provided above.			
<u>Total Premium</u>	\$45,750	\$42,250	\$45,443

RESOLUTION NO. FY2022-218

RESOLUTION AUTHORIZING PREMIUM PAY COMPENSATION FOR SELECTED EMPLOYEES IN THE COLLEGES GOVERNMENT SERVICES DIVISION

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and § (g) the President of Camden County College is the chief executive officer of the College empowered to nominate members of the staff to the Board of Trustees, and to recommend terms and conditions of employment for all such personnel; and

WHEREAS, the College employs a separate division of permanent employees who are in the Government Services Division and these personnel are not represented by any union or association and include primarily the Security employees as well as the mechanics, boiler inspectors, and include former LEO's and only include the permanent employees all of whom appear on the list attached hereto; and

WHEREAS, these employees are not affiliated with any collective negotiations units and their terms of employment are not in any written negotiations agreement and the President recommends their terms and conditions to the Board; and

WHEREAS, the President has recommended that this group of personnel be provided with one time premium pay not added to any prospective base pay for their service in 2021 to be paid to them immediately during June of 2022 for their prior service rendered; and

NOW, THEREFORE, BE IT RESOLVED by the Board that it has determined that the bonus pay recommended by the President is reasonable and appropriate; and it approves the payment of same for the services provided as recommended on the attached list for those listed persons in June of 2022 as recommended by the President; and as agreed to be reimbursed by the County under the provisions of the Shared Services Agreement approved this day; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to take such actions to confirm these increases to those employees, execute such documents or other instruments, and to make the payments of salary increases as appropriate in accordance with their hours worked thereafter; and to make appropriate payments to effectuate this resolution of the Board.

SUMMARY STATEMENT

This resolution adopts the President's recommendation to authorize premium pay compensation for full-time and part-time individuals on the attached list to be paid prior to July 1, 2022.

GSD FULL-TIME EMPLOYEES			
BONUS/PREMIUM PAY			
	<u>LAST NAME</u>	<u>FIRST NAME</u>	
1	ALDERMAN	WARREN	
2	BAKER	NATASHA	
3	BARRON	CODY	
4	BROWN	SHAWN	
5	CAIN	DOROTHY	
6	CHERKIS	PAUL	
7	CRISTINO	DANIEL	
8	D'AMATO	PETER	
9	DIETRICH	MICHAEL	
10	DOWNEY	ARLETTE	
11	FAVERI	KATHERINE	
12	FIELDS	ANTONY	
13	FRANK	LEE	
14	GARRO	JOSEPH	
15	KOONS	PAUL	
16	LEYPOLDT	JONATHAN	
17	LYNCH	COLIN	
18	MORGAN	MARSHALL	
19	POLK	FRANKLIN	
20	RADDEN	EDDIE	
21	RODRIGUEZ	ANTONIO	
22	SCHNEIDER	STEPHEN	
23	SESKO	JOHN	
24	STAEPEL	JEFFREY	
25	STEVENSON	JOHN	
26	STEWART	RAMONITA	
27	SYTNIK	ALAN	
28	TRASATTI	VINCENT	
29	WEBB	DOUGLAS	
GSD Permanent Part Time EMPLOYEES			
BONUS/PREMIUM PAY			
	<u>LAST NAME</u>	<u>FIRST NAME</u>	
1	ASLAM	SUNEELA	

2	AUSTIN	JACOB	
3	BROWN	BENJAMIN	
4	BRYANT	STEPHEN	
5	CADIZ	CARLITO	
6	CARPENTER	TERRANCE	
7	CARTER	JADEAH	
8	CIPRIANO	JEFFREY	
9	CRESPO	ALBERT	
10	CRUZ	KAYLA	
11	DANCE	LIONEL	
12	DI MARTINIS	CHRISTOPHER	
13	EELLS	WILLIAM	
14	ENGLISH	KAILA	
15	FLOWERS	MALCOLM	
16	FRANCIS	BRIANNA	
17	GIBSON	RICKEY	
18	GUDDO	TERESA	
19	HALL	ARTHUR	
20	HAMWRIGHT	DAVID	
21	HARRIS	ANGELO	
22	HAWKES	AARIC	
23	HINSON	TERHAN	
24	IOCONO	DENNIS	
25	JOHN	JOSEPH	
26	KELLY	JACQUELINE	
27	KELLY	JOHN	
28	KELLY	PATRICIA	
29	KIM	SOOYOUNG	
30	KNOPKA	TAYLOR	
31	LOFLAND	DARRYL	
32	MAIURA	WILLIAM	
33	MARLYS	ANTHONY	
34	MCBRIDE	SHANICE	
35	MC DADE	MANUEL	
36	MC HUGH	MATTHEW	
37	MOSLEY	STANLEY	
38	NEFFERDORF	WILLIAM	
39	O'BRIEN	SEAN	
40	PALMER	DENISE	
41	PEREZ	MANUEL	
42	REID-BEY	RENEE	
43	ROACHE	YANIQUE	
44	ROBINSON	MIRACLE	

45	ROEHR	TIMOTHY	
46	SANCHEZ	IRMA	
47	SCHAFFER	MICHAEL	
48	SHOULTZ	JEREMY	
49	SIMS	CURTIS	
50	SLACK	DONNA	
51	SWACK	ALLISON	
52	SYDNOR	DIETRA	
53	TASSI	DILLON	
54	TORRES	JOSE	
55	TOVINSKY	MICHAEL	
56	TROWBRIDGE	JEFFREY	
57	UFF	VALENTINE	
58	VERNON	THOMAS	
59	WILLIAMS	DENISE	
60	WILLIAMS	JOSEPH	

RESOLUTION NO. FY2022-219

**RESOLUTION AUTHORIZING PAY ADJUSTMENTS FOR SELECTED EMPLOYEES
IN THE COLLEGE'S GOVERNMENT SERVICES DIVISION**

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and § (g) the President of Camden County College is the chief executive officer of the College empowered to nominate members of the staff to the Board of Trustees, and to recommend terms and conditions of employment for all such personnel; and

WHEREAS, the College employs a separate division of permanent employees who are Government Services Division Security personnel and who are not represented by any union or association; and many of these employees including all the mechanics and the former LEO's have already been given a pay increase as approved by the Board in January, February or March of this year, however the majority of the remaining GSD employees work as security personnel and have not received a raise and are contained on the attached list of fifty-three (53) employees, namely twelve (12) full-time and forty-one (41) part-time permanent employees on the attached list; and

WHEREAS, these employees are not affiliated with collective negotiations units and their terms of employment are not in any written negotiations agreement and the President recommends their terms and conditions to the Board; and

WHEREAS, the President has recommended that this group of personnel be provided individual pay increases per person as listed on the attached list effective July 1, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Board that it has determined that the increase recommended by the President is reasonable and appropriate; and it approves the hourly increases as recommended for those listed persons to be effective July 1, 2022 as recommended by the President; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to take such actions to confirm these increases to those employees, execute such documents or other instruments, and to make the payments of salary increases as appropriate in accordance with their hours worked thereafter; and to make appropriate payments to effectuate this resolution of the Board.

SUMMARY STATEMENT

This resolution adopts the President's recommendation to authorize the hourly increase for each individual as listed for the named security personnel of the division effective as of July 1, 2022.

	A	B	C	D	E	F	G
1							
2	GSD HOURLY PAY INCREASES EFFECTIVE JULY 1, 2022						
3							
4		EID	LAST NAME	FIRST NAME	STATUS		
5							
6	1	E19142	ALDERMAN (boiler insp.)	WARREN	FT		
7	2	E19057	ASLAM	SUNEELA			
8	3	E23787	AUSTIN	JACOB			
9	4	E19038	BAKER	NATASHA	FT		
10	5	E19171	BROWN	BENJAMIN			
11	6	E19039	BRYANT	STEPHEN			
12	7	E19490	CADIZ	CARLITO			
13	8	E19024	CAIN	DOROTHY	FT		
14	9	E24243	CARPENTER	TERRANCE			
15	10	E23247	CARTER	JADEAH			
16	11	E21737	CIPRIANO	JEFFREY			
17	12	E22863	CRESPO	ALBERT			
18	13	E24196	CRUZ	KAYLA			
19	14	E23212	DANCE	LIONEL			
20	15	E22459	DI MARTINIS	CHRISTOPHER			
21	16	E18845	DIETRICH	MICHAEL	FT		
22	17	E18972	DOWNEY	ARLETTE	FT		
23	18	E23962	EELLS	WILLIAM			
24	19	E24314	ENGLISH	KAILA			
25	20	E23542	FLOWERS	MALCOLM			
26	21	E23751	FRANCIS	BRIANNA			
27	22	E19548	FRANK (boiler insp.)	LEE	FT		
28	23	E18974	GARRO	JOSEPH	FT		
29	24	E20867	GUDDO	TERESA			
30	25	E18902	HARRIS	ANGELO			
31	26	E23009	HAWKES	AARIC			
32	27	E24355	IOCONO	DENNIS			
33	28	E24509	JOHN	JOSEPH			

	A	B	C	D	E	F	G
1							
2	GSD HOURLY PAY INCREASES EFFECTIVE JULY 1, 2022						
3							
4		EID	LAST NAME	FIRST NAME	STATUS		
34	29	E21697	KIM	SOOYOUNG			
35	30	E22037	KNOPKA	TAYLOR			
36	31	E18997	KOONS	PAUL	FT		
37	32	E20754	LYNCH	COLIN	FT		
38	33	E18922	MAIURA	WILLIAM			
39	34	E18923	MC DADE	MANUEL			
40	35	E16316	MC HUGH	MATTHEW			
41	36	E19062	NEFFERDORF	WILLIAM			
42	37	E24226	O'BRIEN	SEAN			
43	38	E23807	PALMER	DENISE			
44	39	E18998	PEREZ	MANUEL			
45	40	E19033	POLK	FRANKLIN	FT		
46	41	E23719	ROACHE	YANIQUE			
47	42	E23170	ROBINSON	MIRACLE			
48	43	E24346	ROEHR	TIMOTHY			
49	44	E03576	SANCHEZ	IRMA			
50	45	E23757	SCHAFFER	MICHAEL			
51	46	E21823	SHOULTZ	JEREMY			
52	47	E23988	SWACK	ALLISON			
53	48	E21022	SYTNIK	ALAN	FT		
54	49	E23737	TASSI	DILLON			
55	50	E23268	TOVINSKY	MICHAEL			
56	51	E21419	TROWBRIDGE	JEFFREY			
57	52	E23908	WEBB	DOUGLAS	FT		
58	53	E22960	WILLIAMS	DENISE			
59							
60							
61							

RESOLUTION FY2022-220

**RESOLUTION APPROVING A COLLECTIVE NEGOTIATIONS AGREEMENT
FOR THE COLLEGE PUBLIC SAFETY DEPARTMENT WITH THE CAMDEN
COUNTY COLLEGE SUPPORT STAFF ASSOCIATION/NJEA – SECURITY**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-1 *et seq.*; and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to appoint, upon nomination by the President, any members of the College's Public Safety and security staff and to fix their compensation and terms of employment; and

WHEREAS, members of the College's Public Safety staff are represented for purposes of collective negotiations by the Camden County College Support Staff Association/NJEA – Public Safety/Security unit; and

WHEREAS, on November 12, 2013 the Board approved a successor agreement in accordance with the terms stipulated in the Memorandum of Agreement dated September 30, 2013 for the period from July 1, 2013 through June 30, 2017; and in October of 2019 approved a successor agreement for the period from July of 2017 to June 2022; and

WHEREAS, the Board of Trustees authorized its agents to engage in good faith negotiations for a successor collective negotiations agreement with the CCC Support Staff Association/NJEA- Security for the period since the expiration of that agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees hereby approves a successor collective negotiations agreement between the College and the Camden County College Support Staff Association/NJEA – Public Safety/Security unit in accordance with the terms stipulated in the new Memorandum of Agreement of this May of 2022 and upon notice of and subject to ratification of the union negotiating membership unit will recommend it for approval of the full Board of Trustees;

BE IT FURTHER RESOLVED that the Executive Committee Members and the President are hereby authorized and directed to execute the necessary documents to implement this memorandum into a successor collective negotiations agreement.

SUMMARY STATEMENT

This Resolution approves and authorizes the College to enter into a new collective negotiations agreement with the CCC Support Staff Association/NJEA – Public Safety unit for the period July 1, 2022 through June 30, 2027 in accordance with the terms of the Memorandum of Agreement.

The MOA's major terms are for a 5-year agreement with a 2% increase at the beginning of each year; along with a one-time payment upon ratification as soon as practicable of a \$1,000 payment to all full-time employees have worked in 2021; and \$500 for all part-time workers having worked in 2021.

June 3, 2022

RESOLUTION NO. FY2022-221

**RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE
APPROVING OF THE CONTRACT AND COMPENSATION OF THE COLLEGE
PRESIDENT**

WHEREAS, The Board of Trustees is duly constituted, and authorized with all necessary general powers to take such actions as it deems appropriate under the County Colleges Act, N.J.S.A. 18A:64A-12; and

WHEREAS, The Board is specifically authorized and responsible to appoint and fix the term of a President by N.J.S.A. 18A:64A-12 (e); and

WHEREAS pursuant to such statute the Board determined to establish by contract the fixed term of office as well as the compensation of the President of the College who shall be the “Executive Officer of the College”, shall also be an ex officio member of the Board of Trustees, and who *inter alia* shall be responsible to nominate all members of the administrative and teaching staff and all others agents, officers, and employees of the College; and

WHEREAS, the Board has already by Resolution of May 17, 2022 appointed Dr. Lovell Pugh-Bassett as the President of the College effective July 1, 2022; and

WHEREAS, the Board and Dr Pugh-Bassett have engaged in discussions regarding the terms and conditions of her appointment and her employment; and

THEREFORE, BE IT RESOLVED on this 3rd Day of June 2022, that the Board of Trustees, in lawful public meeting duly advertised and held in accordance with all requirements of applicable law, regulation and policy, hereby approve a contract for terms, benefits, conditions and understandings, and compensation; and

FURTHER BE IT RESOLVED that the Chairman of the Board and the Board Secretary are authorized and directed to execute the agreement as presented to the Board and as approved this day by the unanimous vote of the College Board of Trustees.

SUMMARY STATEMENT

The above resolution formally authorizes the Board Chairman and the Board Secretary to execute on behalf of the Board, the President’s employment contract, which fixes the length of Dr Pugh-Bassett’s appointment of office, as well as compensation and all of the benefits, terms and conditions of her appointment commencing as of July 1, 2022.

June 3, 2022

RESOLUTION NO. FY2022-222

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR DOORS,
FRAMES & SUPPLIES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Doors, Frames & Supplies** in a **Request for Bid #FY22ITB-56**, and all bids received are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager; Michael Hagarty, Camden County Improvement Authority, Director of Building Operations, Camden County; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #164688-62417 on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-56** for **Doors, Frames & Supplies** be and is hereby **AWARDED** to **Liberty Door Systems, LLC** in the anticipated amount of **\$25,000.00** on an as-needed basis with terms commencing on **July 1, 2022** through **June 30, 2023** pursuant to the terms and conditions set forth in the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Liberty Door Systems, LLC for doors, frames & supplies on an as-needed basis in the anticipated amount of \$25,000.00 with terms commencing on July 1, 2022 through June 30, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-222

Bid Responses
for
Doors, Frames, & Supplies
(Bid #FY22ITB-56)

Bidders	Total Bid
Liberty Door Systems, LLC Croydon, PA	\$14,815.00

RESOLUTION NO. FY2022-223

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
MEDICAL AND OVERCLASSIFIED WASTE REMOVAL SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids on **Medical and Overclassified Waste Removal Services**, Bid #FY22ITB-54, and responsive bids were received as attached below; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager/Title II Coordinator; Kay Byrd, Director of Facilities and Sustainability; John Austin, Technician, Chemistry Laboratories; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to therefore recommend that the Board of Trustees award a contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in accounts #164685-65506 and #164695-65506 for Year 1. Funding for Years 2 and 3 are contingent upon the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and are either subject to availability and appropriation of sufficient funds to meet the extended obligation or contains at least an appropriate annual cancellation clause.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-54** for **Medical and Overclassified Medical Waste Removal Services** be and is hereby **AWARDED** to **Stericycle, Inc.** in the anticipated contract amount of **\$40,000.00** with terms commencing on **August 1, 2022** through **July 31, 2025**, which three-year duration of contract term is pursuant to N.J.S.A. 18A:64A-25.28(c); and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Stericycle, Inc. for medical & overclassified waste removal services. These medical and overclassified waste removal services are required on an as-needed basis during the period of **August 1, 2022** through **July 31, 2025** pursuant to NJSA 18A:64A-25.28(c) and N.J.S.A. 18A:64A-25.28(q). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 3, 2022

RESOLUTION NO. FY2022-223

Bid Responses
for
Medical and Overclassified Waste Removal Services
(Bid #FY22ITB-54)

Stericycle, Inc.
Bannockburn, IL

Estimated Pickup Schedule	Qty	Description	Unit Price Pickup/ Removal/ Disposal Price Per Box	New Container Charge/ Drop Off	<u>YEAR 1</u> Total Cost (Multiply Quantity times Unit Price times 26 Times bi-weekly)	<u>YEAR 2</u> Total Cost (Multiply Quantity times Unit Price times 26 Times bi-weekly)	<u>YEAR 3</u> Total Cost (Multiply Quantity times Unit Price times 26 Times bi-weekly)
Bi-weekly 26 times per year	2	Small Medical Waste Box with 1 red bag, 12" x 12" x 20.5", holds up to 45 lbs.	Yr. 1 \$30.00 Yr. 2 \$30.90 Yr. 3 \$31.83	\$0	\$ 1,560.00	\$ 1,606.80	\$ 1,655.16
	7	Large Medical Waste Bio-Box, with 1 red bag, 18.5" x 18.5" x 21.5", holds up to 45 lbs.	Yr. 1 \$30.00 Yr. 2 \$30.90 Yr. 3 \$31.83	\$0	\$ 5,460.00	\$5,623.80	\$ 5,793.06
	9	20 gallon disposal container/drum	Yr. 1 \$30.00 Yr. 2 \$30.90 Yr. 3 \$31.83	\$0	\$ 7,020.00	\$7,230.60	\$ 7,448.22
	ESTIMATED GRAND TOTAL FOR BLACKWOOD:				\$14,040.00	\$14,461.20	\$14,896.44

June 3, 2022

RESOLUTION NO. FY2022-223

Estimated Pickup Schedule	Qty	Description	Unit Price Pickup/ Removal/ Disposal Price Per Box	New Container Charge/ Drop Off	<u>YEAR 1</u> Total Cost (Multiply Quantity times Unit Price times 4 Times per year)	<u>YEAR 2</u> Total Cost (Multiply Quantity times Unit Price times 4 Times per year)	<u>YEAR 3</u> Total Cost (Multiply Quantity times Unit Price times 4 Times per year)
Twice a semester or four (4) times per year	4	Small Medical Waste Box with 1 red bag, 12" x 12" x 20.5", holds up to 45 lbs.	Yr. 1 \$30.00 Yr. 2 \$30.90 Yr. 3 \$31.83	\$0	\$ 480.00	\$ 494.40	\$ 509.28
	1	Large Medical Waste Bio-Box, with 1 red bag, 18.5" x 18.5" x 21.5", holds up to 45 lbs.	Yr. 1 \$30.00 Yr. 2 \$30.90 Yr. 3 \$31.83	\$0	\$ 120.00	\$ 123.60	\$ 127.32
	2	20 gallon disposal container/drum	Yr. 1 \$30.00 Yr. 2 \$30.90 Yr. 3 \$31.83	\$0	\$ 240.00	\$ 247.20	\$ 254.64
	ESTIMATED GRAND TOTAL FOR CAMDEN:				\$ 840.00	\$ 865.200	\$ 891.24

Description (or equivalent)	Unit Price for New Containers
Bemis Sharps Container, 8 gallon	\$12.85/each
Bemis Sharps Container, 5 quart	\$ 4.48/each
Disposable Lab Lid Sharps Container, 3 gallon, 14" x 6" x 13.5", red, translucent, handles	\$ 8.56/each
Disposable Sharps Container, 1 qt., 4" x 4" x 6.5", 2 separate openings	\$ 1.77/each
Disposable Sharps Container, 5 qt., 12.5" x 5" x 10.5", translucent, horizontal drop opening	\$ 4.11/each
Disposable Sharps Container, 2 gallon, 11.75" x 8" x 8.75", large horizontal drop opening, translucent	\$ 4.48/each
Disposable Sharps Container, 5 gallon, 13" x 9" x 15.5", handles, translucent top, large opening	\$13.49/each

June 3, 2022

RESOLUTION NO. FY2022-223

Description (or equivalent)	Unit Price for New Containers
Reusable Medical Waste Container, 38 gallon, red, 19" x 19" x 32", DOT and OSHA approved, 2 handles	\$32.47each
Disposal Container/Drum, 20 gallon	\$35.08/each
Small Red Biohazard Bags, 23" x 23" x 1.2 mil, 250 bags per box	\$28.76/each
Large Red Biohazard Bags, 40" x 45" x 1.2 mil, 250 bags per box	\$59.35/each

***Pricing does not include shipping**

**Advant-Edge Solutions of Middle Atlantic, Inc.
Newark, DE**

Estimated Pickup Schedule	Qty	Description	Unit Price Pickup/ Removal/ Disposal Price Per Box	New Container Charge/ Drop Off	<u>YEAR 1</u> Total Cost (Multiply Quantity times Unit Price times 26 Times bi-weekly)	<u>YEAR 2</u> Total Cost (Multiply Quantity times Unit Price times 26 Times bi-weekly)	<u>YEAR 3</u> Total Cost (Multiply Quantity times Unit Price times 26 Times bi-weekly)
Bi-weekly 26 times per year	2	Small Medical Waste Box with 1 red bag, 12" x 12" x 20.5", holds up to 45 lbs.	Yr. 1 \$24.95 Yr. 2 \$24.95 Yr. 3 \$24.95	\$0	\$1,297.40	\$1,297.40	\$1,297.40
	7	Large Medical Waste Bio-Box, with 1 red bag, 18.5" x 18.5" x 21.5", holds up to 45 lbs.	Yr. 1 \$24.95 Yr. 2 \$24.95 Yr. 3 \$24.95	\$0	\$4,540.00	\$4,540.00	\$4,540.00
	9	20 gallon disposal container/drum	Yr. 1 \$24.95 Yr. 2 \$24.95 Yr. 3 \$24.95	\$34.00	\$13,794.30	\$13,974.30	\$13,794.30
	ESTIMATED GRAND TOTAL FOR BLACKWOOD:				\$24,173.50	\$24,173.50	\$24,173.50

June 3, 2022

RESOLUTION NO. FY2022-223

Estimated Pickup Schedule	Qty	Description	Unit Price Pickup/ Removal/ Disposal Price Per Box	New Container Charge/ Drop Off	<u>YEAR 1</u> Total Cost (Multiply Quantity times Unit Price times 4 Times per year)	<u>YEAR 2</u> Total Cost (Multiply Quantity times Unit Price times 4 Times per year)	<u>YEAR 3</u> Total Cost (Multiply Quantity times Unit Price times 4 Times per year)
Twice a semester or four (4) times per year	4	Small Medical Waste Box with 1 red bag, 12" x 12" x 20.5", holds up to 45 lbs.	Yr. 1 \$24.95 Yr. 2 \$24.95 Yr. 3 \$24.95	\$0	\$ 399.20	\$ 399.20	\$ 399.20
	1	Large Medical Waste Bio-Box, with 1 red bag, 18.5" x 18.5" x 21.5", holds up to 45 lbs.	Yr. 1 \$24.95 Yr. 2 \$24.95 Yr. 3 \$24.95	\$0	\$ 99.80	\$ 99.80	\$ 99.80
	2	20 gallon disposal container/drum	Yr. 1 \$24.95 Yr. 2 \$24.95 Yr. 3 \$24.95	\$0	\$ 471.60	\$ 471.60	\$ 471.60
	ESTIMATED GRAND TOTAL FOR CAMDEN:				\$ 970.60	\$ 970.60	\$ 970.60

Description (or equivalent)	Unit Price for New Containers
Bemis Sharps Container, 8 gallon	\$15.00/each
Bemis Sharps Container, 5 quart	\$ 6.25/each
Disposable Lab Lid Sharps Container, 3 gallon, 14" x 6" x 13.5", red, translucent, handles	\$ 11.50/each
Disposable Sharps Container, 1 qt., 4" x 4" x 6.5", 2 separate openings	\$ 3.75/each
Disposable Sharps Container, 5 qt., 12.5" x 5" x 10.5", translucent, horizontal drop opening	\$ 6.25/each
Disposable Sharps Container, 2 gallon, 11.75" x 8" x 8.75", large horizontal drop opening, translucent	\$ 6.25/each
Disposable Sharps Container, 5 gallon, 13" x 9" x 15.5", handles, translucent top, large opening	\$18.00/each
Reusable Medical Waste Container, 38 gallon, red, 19" x 19" x 32", DOT and OSHA approved, 2 handles	No Charge
Disposal Container/Drum, 20 gallon	\$34.00-Fiber \$42.00 Poly

June 3, 2022

RESOLUTION NO. FY2022-223

Description (or equivalent)	Unit Price for New Containers
Small Red Biohazard Bags, 23" x 23" x 1.2 mil, 250 bags per box	\$95.00/box of 250
Large Red Biohazard Bags, 40" x 45" x 1.2 mil, 250 bags per box	\$25.00/box of 250

*5% discount on Sharps containers if ordered by the case.

RESOLUTION NO. FY2022-224

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR THE
FALL 2022 CONTINUING EDUCATION TABLOID PRINTING**

WHEREAS, purchasing by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and the materials and services here are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (18), but the College choose to publicly advertised for bids for the **Fall 2022 Continuing Education Tabloid Printing**, Bid #FY22ITB-67, and below are the “Bid Responses” timely received; and

WHEREAS, it is the recommendation of Greg Bender, Director, Publications and Creative Services; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services to award the contract to Trumbull Printing, LLCs as set forth as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in accounts #111268-61434, #121350-61434, #121360-61434 and #121370-61434.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-67** for the **Fall 2022 Continuing Education Tabloid Printing** be and is hereby **AWARDED** to **Trumbull Printing, LLC** in the amount of **\$33,922.00** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution awards the contract to **Trumbull Printing, LLC**, for the **Fall 2022 Continuing Education Tabloid Printing** in the amount of **\$33,922.00**. Although the College is permitted by the statute to secure the contract other than by formal public bid, it has chosen to do so. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-224

Bid Responses
For
Fall 2022 Continuing Education Tabloid Printing
(Bid #FY22ITB-67)

Bidders	56 Page	60 Page
Aspire Partner Solutions LLC Sicklerville NJ	\$ 120,544.39	\$ 120,442.39
Evergreen Printing Co. Bellmawr, NJ	\$ 45,886.73	\$ 47,345.32
Graphic Image, Inc. Milford, CT	\$ 37,594.00	\$ 39,193.00
Indiana Printing & Publishing Co., Inc. Indiana, PA	\$ 43,320.00	\$ 45,990.00
Trumball Printing Trumball, CT	\$ 32,367.00	\$ 33,922.00

June 3, 2022

RESOLUTION NO. FY2022-225

RESOLUTION EXERCISING COLLEGE OPTION TO AWARD CONTRACT FOR THE PROCUREMENT OF COPY PAPER, COMPUTER PAPER AND ENVELOPES THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College Board of Trustees in its November 2021 annual Reorganization meeting approved its annual Resolution approving purchases through the Camden County Cooperative Pricing System (CCCPS) with the County as the Lead Agency and which pricing system as well as the Colleges participation has the approval from the N.J. Department of Community Affairs; and

WHEREAS, the CCCPS advertised Bid #A-30/2021 and on October 21, 2021 awarded the six (6) month bid for the procurement of copy paper, computer paper and envelopes with an optional six (6) month renewal contract as in that bid. The County has since awarded the six (6) month renewal contract and the College seeks to utilize that procurement to also award a six (6) month contract to that vendor under that bid; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services, to award the six (6) month extension contract to procure copy, computer paper and envelopes through the CCCPS bid from WB Mason Co., Inc.; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #156641-62105 and in various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to procure a contract for copy paper, computer paper and envelopes through the Camden County Cooperative Pricing System – Identifier #57-CCCPS identified above pursuant to the aforementioned **on an as-needed basis** in the anticipated amount of \$20,000.00 with terms commencing on or about **May 1, 2022 to October 31, 2022**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the College to exercise the option to award an additional six (6) month of that contract to procure copy paper, computer paper and envelopes made by the CCCPS under its Identifier #57-CCCPS under Bid #A-30/2021 to WB Mason Co., Inc., from May 1, 2022 through October 31, 2022 in the anticipated amount of \$20,000.00 for a renewal term of six months. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 3, 2022

RESOLUTION NO. FY2022-226

RESOLUTION AWARDING CONTRACT FOR PROCUREMENT OF LEASED PORTABLE TOILET UNITS FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS, purchasing and contracting by the College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Commissioners (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County as the Lead Agency for the CCCPS has procured and awarded agreements; and

WHEREAS, CCCPS publically advertised Bid #A-12/22 and awarded the contract for seasonal use of leased portable toilet units with a one-year optional renewal. The Colleges hereby utilizes that award of a seasonal contract with a one-year optional renewal; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services to procure leased portable toilet units on an as-needed basis through the CCCPS award to Dimeglio Septic, Inc. with terms commencing on June 3, 2022 through May 31, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available in account #164686-64206 and in various accounts for FY2022.

NOW, THEREFORE, BE IT RESOLVED hereby that the BOARD OF TRUSTEES award the contract for leased portable toilet units through the Camden County Cooperative Pricing System – Identifier #57-CCCPS to **Dimeglio Septic, Inc.** in the anticipated amount of **\$1,800.00** with terms commencing on or about **June 1, 2022** through **May 31, 2023**, with an option for a one-year renewal, and as subject to all other appropriate contract terms; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the contract to procure leased portable toilet units through the Camden County Cooperative Pricing System under its – Identifier #57–CCCPS under Bid #A-12/2022 to **Dimeglio Septic, Inc.**, for the period of June 1, 2022 to May 31, 2023 with a one-year option to renew in favor of the College in the anticipated amount of **\$1,800.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 3, 2022

RESOLUTION NO. FY2022-227

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ACADEMIC LABORATORY SUPPLIES FY2023 II**

WHEREAS purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Academic Laboratory Supplies FY2023 II**, Bid #FY22ITB-68; and the Bids received are listed below as “Bid Responses;” and

WHEREAS, a no-bid response was received for items #18, #19, #21, #26, #32, #36, #37, #42 #43, #44 thru #51 #75 and #192 for the second time. Items #18, #19, #21, #26, #32, #42 and #192 are no longer required by the department. Items #36, #37, #43 thru #51 and #75 will be procured through other catalog bids previously awarded on an as-needed basis; and

WHEREAS, it is the recommendation Deborah Seasock, Biology Technician; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services to award **Parco Scientific, Co.** as identified as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in the full bid amount in accounts #112405-62206, #516678-62200 and #112410-62200.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the bid contract for **Academic Laboratory Supplies FY2023 II** be and is hereby AWARDED to **Parco Scientific, Co.** for this one-time purchase contract and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Parco Scientific Co. in the amount of \$738.00. These academic laboratory supplies are required for the fiscal year FY2023 for a one time purchase. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-227

Bid Responses
for
Academic Laboratory Supplies FY2023 II
(Bid #FY22ITB-68)

Bidders	Total Bid
Parco Scientific Company Westland, MI	\$738.00

Individual Itemized Award Listing
for
Academic Laboratory Supplies FY2023 II
(Bid #FY22ITB-68)

Parco Scientific Company for Item:
#221.

June 3, 2022

RESOLUTION NO. FY2022-228

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ENVIRONMENTAL SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Environmental Services**, Bid #FY22ITB-58 which were received and are attached below under “Bid Responses;” and

WHEREAS, it is the recommendation of the College’s consultant’s: Robert Harris, Director of Buildings and Operations, Camden County; Michael Hagarty, Director of Planning and Development for Camden County; as well as that of the College’s personnel: Michael Calabrese, Buildings Operation Manager; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services that the Board of Trustees award a contract to Victor Holdings, Inc., as the lowest responsible bidder on the below list of Bid Responses; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in account #164690-61450; and

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-58 for Environmental Services** is hereby **AWARDED** to **Victor Holdings, Inc. d/b/a Whitman** with terms commencing on **August 1, 2022** through **July 31, 2023 in the anticipated amount of \$25,000.00** pursuant to the terms and conditions advertised for the bid and the Board hereby rejects all other bids; and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes an award of contract to **Victor Holdings, Inc. d/b/a Whitman** for environmental services. These environmental services are required on an as-needed basis during the period of August 1, 2022 through July 31, 2023 in the anticipated amount of \$25,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-228

Bid Responses
For
Environmental Services
(Bid #FY22ITB-58)

<u>Firms</u>	<u>Fee</u>
Batta Environmental Associates, Inc. Newark, DE	Year 1 - \$16,025.00 Year 2 - \$16,05.00
Indoor Environmental Concepts, LLC Runnemede, NJ	Year 1 - \$14,254.75 Year 2 - \$14,619.00
Pars Environmental Services, Inc. d/b/a Montrose Environmental Solutions Robbinsville, NJ	Year 1 - \$11,952.70 Year 2 - \$11,952.70
Pennoni Associates, Inc. Haddon Heights, NJ	Year 1 - \$9,286.50 Year 2 - \$9,286.50
Remington & Vernick Engineers, Inc. Haddonfield, NJ	Year 1 - \$9,750.00 Year 2 - \$9,750.00
USA Environmental Management, Inc. Trenton, NJ	Year 1 - \$15,884.00 Year 2 - \$16,664.00
Victor Holdings, Inc. d/b/a Whitman Somerset, NJ	Year 1 - \$6,505.00 Year 2 - \$6,887.00

June 3, 2022

RESOLUTION NO. FY2022-229

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
BACKGROUND CHECK SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Background Check Services**, Bid #FY22ITB-70; and submissions received are listed below under “Bid Responses;” and

WHEREAS, it is the recommendation of Kathie Kane, Executive Director, Human Resources; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services to award a contract to **TruView BSI, LLC**, identified on the attached Bid Responses as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #152670-61102 for Year 1. Funds in Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is subject to funding or pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-70 for Background Check Services** be and is hereby **AWARDED** to **TruView BSI, LLC** in the anticipated amount of **\$21,000.00 on an as-needed basis** over the entire Two-Year term from **September 1, 2022** through **August 30, 2024** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to, where appropriate, require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to TruView BSI, LLC in the anticipated annual amount of \$21,000.00. These services are required for background check services on an as-needed basis during the period of **September 1, 2022** through **August 30, 2024**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2022-229

Bid Responses For Background Check Services
(Bid #FY22ITB-70)

	TruView BSI LLC		Employers Source Online, Inc	
	Year 1	Year 2	Year 1	Year 2
Package 1 -County Criminal, Federal District Criminal, National Criminal Database, National Sex Offender Registry, SSN Trace, Education Verification (2) Employment Verifications	\$36.00	\$36.00	\$40.00 *Prices do not include additional fees	\$40.00 *Prices do not include additional fees
Package 2 -County Criminal, Federal District Criminal, National Criminal Database, National Sex Offender Registry, SSN Trace, Education Verification (2) Employment Verifications, Credit Report	\$42.00	\$42.00	\$45.00 *Prices do not include additional fees	\$45.00 *Prices do not include additional fees
Package 3 - County Criminal, Federal District Criminal, National Criminal Database, National Sex Offender Registry, SSN Trace	\$22.00	\$22.00	\$25.00 *Prices do not include additional fees	\$25.00 *Prices do not include additional fees
A-la-carte – Credit Report	\$7.50	\$7.50	\$5.00	\$5.00
A-la-carte – International Criminal Search	Price Provided as direct pass-through normal package price	Price Provided as direct pass-through normal package price	Varies by Country	Varies by Country
A-la-carte – Motor Vehicle Driving Record Abstract (Outside NJ)	\$2.50 *Plus State Fee	\$2.50 *Plus State Fee	\$14.99 *not including fee	\$3.35 *not including fee
Bidder verification of your firm's system interface with PeopleAdmin's Applicant Tracking software	Yes X	No <input type="checkbox"/>	Yes X *Additional Cost	No <input type="checkbox"/>
Bidders must indicate whether your firm has the capacity to handle the services required herein (sample background checks must be attached)	Yes X	No <input type="checkbox"/>	Yes X	No <input type="checkbox"/>

June 3, 2022

RESOLUTION NO. FY2022-230

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ROOF RESTORATION AT CIM CENTER CAMDEN COUNTY COLLEGE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Roof Restoration at CIM Center Blackwood Campus at Camden County College, Bid #FY22ITB-69** and responsive bids were received as attached below under “Bid Response”; and

WHEREAS, it is the recommendations of the College’s architect, Frank H. Radey, President of Radey Associates Architects, and of the College’s consultant’s: Robert Harris, Director of Buildings and Operations for Camden County; Michael Hagarty, Director of Planning and Development for Camden County; as well as that of the College’s personnel: Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services, to award a contract to **A-Z Coatings, Inc.** as set forth below as the lowest responsible responsive bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #9190603-500200.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-69** for **Roof Restoration at CIM Center Blackwood Campus at Camden County College** be and is hereby **AWARDED** to **A-Z Coatings, Inc.**, in the amount of **\$487,000.00 which is inclusive of the Owner’s General Allowance of \$15,000.00 and Unit Price of \$1,500.00** pursuant to the terms and conditions advertised for the bid; and the Board hereby rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution, based *inter alia* on the architect’s recommendation which is attached, awards the contract to **A-Z Coatings, Inc.** in the anticipated amount of \$487,000.00 which is inclusive of the Owner’s General Allowance of \$15,000.00 and unit price of \$1,500.00 for additional glass panels for the Roof Restoration at CIM Center Blackwood Campus at Camden County College. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

June 3, 2022

RESOLUTION NO. FY2022-230

Bid Response
for
Roof Restoration at CIM Center Camden County College
(Bid #FY22ITB-69)

Bidders:	Base Bid:	Owner's General Allowance:	Grand Total:	Unit Price:
A-Z Coatings, Inc.	\$47,2000.00	\$15,000.00	\$487,700.00	\$ 1,500.00
Scranton, PA				
Hygrade Insulators, Inc.	\$635,000.00	15,000.00	\$ 650,000.00	\$4,500.00
Phillipsburg, PA				
Remtek Services, Inc.	\$617,500.00	15,000.00	\$632,500.00	\$1,400.00
Deptford, NJ				

June 3, 2022

RESOLUTION NO. FY2022-231

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
DENTAL SUPPLIES, EQUIPMENT, SERVICE AND GLOVES FY2023 II AND
AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDORS OF CHOICE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised seeking bids for **Dental Supplies, Equipment, Service and Gloves FY2023 II**, Bid #FY22ITB-65; Bids were received and are attached below under “Bid Responses”; and

WHEREAS, the bid submission from Hu-Friedy Mfg. Co., LLC; Des Plaines, IL is rejected as the company submitted a conditional bid; and a no-bid response was received for items #8, #71, #161, #163 thru #165, #167 thru #169, #189, #190 thru #195, #199 thru #201, #229, #230, #233, #234, #235, #239, #240, #257, #276, #284, #292, and #297 thru #299 for the second time. Items #71, #165 and #167, are no longer required by the department; and

WHEREAS, the Dental Department by Judith Burns, Dental Technician has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and the contract terms are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively

WHEREAS, Judith Burns, Dental Lab Technician; Dawn Conley, Director of Dental Program; John Steiner, Dean of Math, Science & Health Careers; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services recommend that the vendors identified below are the lowest responsible bidders, respectively; and it is recommended by the department to award negotiated contracts from the vendors of choice (#FY22NG-28) for the bid items that received no responsive bids on both occasions (FY22ITB-53 and FY22ITB-65); and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112415-62206 and various College accounts and has certified 100% funding is contingent upon the funding by the State of Carl D. Perkins grant in account #516664-62206.

THEREFORE, BE IT RESOLVED by the BOARD that contracts for **Dental Supplies, Equip., Service & Gloves FY2023 II** are AWARDED as listed on the Itemized Award List as follows:

- 1) **Mersi Distribution**; and
- 2) **Acteon, Inc (#FY22NG-28 vendor of choice)**; and
- 3) **Benco Dental Supply Co. (#FY22NG-28 vendor of choice)**; and
- 4) **Dentalez, Inc (#FY22NG-28 vendor of choice)**; and
- 5) **Henry Schein, Inc (#FY22NG-28 vendor of choice)**; and
- 6) **Kilgore International, Inc. (#FY22NG-28 vendor of choice)**; and
- 7) **Patterson Dental Supply, Inc. (#FY22NG-28 vendor of choice)**; and

RESOLUTION NO. FY2022-231

8) **Zyris, LLC (#FY22NG-28 vendor of choice)**
in the anticipated aggregated amount of \$45,000.00 during the period of July 1, 2022 through June 30, 2023 on an as-needed basis; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and execute such documents or instruments and to make proper arrangements and/or receive or make payments to effectuate this resolution.

SUMMARY STATEMENT

This resolution awards the bid contracts to Mersi Distribution and the negotiated contracts to Acteon, Inc., Benco Dental Supply Co., Dentalez, Inc., Henry Schein, Inc., Kilgore International, Inc., Patterson Dental Supply, Inc., and Zyris, LLC as departmental vendors of choice for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c). These dental supplies, equipment, services and gloves are required on an as-needed basis during the period of July 1, 2022 through June 30, 2023 in the anticipated aggregated amount of \$45,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

This Resolution requires eight (8) affirmative votes of the authorized membership of the Board.

RESOLUTION NO. FY2022-231

Bid Responses
for
Dental Supplies, Equipment, Service and Gloves FY2023 II
(Bid #FY22ITB-65)

Bidders	Total Bid
Heartland Health PPE, LLC Middletown, OH	\$566.50
Mersi Distribution Miami, FL	\$ 62.67

Individual Itemized Award Listing
for
Dental Supplies, Equipment, Service & Gloves FY2023 II
(Bid #FY22ITB-65)

Mersi Distribution for Items:

#310 thru #313, #316 thru #318, #320, #21, #329, #331 and #332.

RESOLUTION NO. FY2022-231

Individual Itemized Award Listing
For
Departmental Vendors of Choice
Dental Supplies, Equipment, Service & Gloves FY2023 II
(Bid #FY22NG-28)

Acteon, Inc (Vendor of Choice) for Item:

#8; and

Benco Dental Supply Co., (Vendor of Choice) for Items:

#161, #163, #276, #284 and #292; and

Dentalez, Inc. (Vendor of Choice) for Items:

#164, #189 thru #195; and

Henry Schein, Inc. (Vendor of Choice) for Items:

#229, #230, #233 thru #335, #239 and #240; and

Kilgore International, Inc. (Vendor of Choice) for Items:

#199 thru #201; and

Patterson Dental Supply, Inc., (Vendor of Choice) for Items:

#169 and #257; and

Zyris, LLC (Vendor of Choice) for Items:

#297 thru #299.

RESOLUTION NO. FY2022-232

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR PLUMBING SUPPLIES & PARTS II FROM NEGOTIATED DEPARTMENTAL VENDOR OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and on February 14, 2022 the College advertised for bids for **Plumbing Supplies & Parts**, Bid #FY22ITB-48, but received no bids for Base Bid B and re-advertised for bids for **Plumbing Supplies & Parts II**, Bid #FY22ITB-66 on April 14, 2022 and no bids were received a second time; and

WHEREAS, since pursuant to N.J.S.A. 18A: 64A-25.5(c.) the College is permitted to negotiate with a vendor when it has failed to receive a qualifying bid after two attempts; and may enter into a negotiated contract provided that both: (1) a reasonable effort was made to determine if a lower price can be obtained from any agency of the U.S, this State or from this county or a municipality close to the college; and (2) the terms and specifications in the proposed contract are not substantially different from those which were the subject of the failed bidding; and

WHEREAS, Michael Calabrese, Building Operations Manager has made a reasonable effort and determined that the items or equivalents are not available at less cost from other listed government area agencies than that which can be negotiated by the College; and

WHEREAS, it is the recommendation Michael Calabrese, Building Operations Manager; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services that the Board award a negotiated contract (#FY22NG-29) for Base Bid B to the noted departmental vendor of choice on an as-needed basis; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in accounts account #164687-62416 for Year 1. Funds in Year 2 are subject to availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

NOW THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES hereby authorizes the negotiation of contracts to procure the aforementioned **Plumbing Supplies & Parts II** (#FY22NG-29) to **Ferguson US Holdings, Inc.** in the anticipated aggregate amount of **\$10,000.00** with the term commencing on **July 1, 2022** through **June 30, 2024** pursuant to the authorized negotiated contracts; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards negotiated plumbing supplies & parts II contract with the departmental vendor of choice: Ferguson US Holdings, Inc., for Base Bid B that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) and on an as-needed basis in the anticipated amount of \$10,000.00 during the period of July 1, 2022 to June 30, 2024. **This requires a two-thirds affirmative vote of the authorized membership of the Board.**

June 3, 2022

RESOLUTION NO. FY2022-233

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR VETERINARY TECHNOLOGY SUPPLIES, EQUIPMENT & SERVICE FY2023 II AND AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDORS OF CHOICE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Veterinary Technology Supplies, Equipment & Service FY2023 II Bid #FY22ITB-42** and one (1) responsive bid was received from Carolina Biological Inc.; and

WHEREAS, no bids were received for items #1 thru #38, #42 thru #45, #47 thru #87, #90, #91, #93 thru #103, #109 thru #159, #162 thru #303, #305, #307 thru #310, #313, #314, #319 thru #329, #331, #332 and #335 thru #386 for the second time; and

WHEREAS, Carolina Biological, Inc.'s response to items #39 thru #41, #46, #88, #89, #92, #311, #312, #315 thru #318 were rejected due to budgetary constraints, and #350 is no longer required; and

WHEREAS, Joan Ulrich, Lab Technician Veterinary Technology; Melissa Brittingham, Assistant Director of Veterinary Technology; John Steiner, Dean of Math, Science & Health Careers; Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration are recommending the awards as identified on the attached Bid Response as being respectively the lowest responsible bidders, and the Veterinary Technology Department by Joan Ulrich has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and are recommending to award negotiated contracts for these vendors of choice (#FY22NG-22) for the bid items that received no responsive bids on both occasions (FY22ITB-31 and FY22ITB-42). The selection of the departmental vendor of choice are based upon the same terms and specifications that are not substantially different from the failed bids; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112400-62212 and #516656-62212 on an as-needed basis and some as-needed orders will be 100% funded by the Carl D. Perkins grant and are subject to the State of New Jersey funding approval for FY2023.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-42 for Veterinary Technology Supplies, Equipment & Service FY2023 II** be and is hereby **AWARDED** to the vendors identified below and on the attached Individual Itemized Award Listing as follows:

- 1) Carolina Biological, Inc. (#FY22ITB-42); and
- 2) 3B Scientific (#FY22NG-22); and
- 3) Butler Animal Health Holding Col, LLC, d/b/a/ Covetrus North America (#FY22NG-22); and
- 4) Columbia Dentoform Corporation (#FY22NG-22); and
- 5) Fisher Scientific, LLC (#FY22NG-22); and

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- 6) Holt Anatomical, Inc. (#FY22NG-22); and
- 7) Paws 2 Claws (#FY22NG-22); and
- 8) Thales & Co., LLC d/b/a Rescue Critters, LLC (#FY22NG-22); and
- 9) Southeast Vet Lab (#FY22NG-22); and
- 10) SurgiReal Products, Inc. (#FY22NG-22); and
- 11) W.F. Fischer & Sons, Inc. (#FY22NG-22).

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution.

SUMMARY STATEMENT

This resolution awards the bid contract for Veterinary Technology Supplies, Equipment & Service to Carolina Biological Supply Co., and awards negotiated contracts to 3B Scientific, Butler Animal Health Holding Col., LLC, d/b/a/ Covetrus North America, Columbia Dentoform Corp., Fisher Scientific, LLC, Holt Anatomical, Inc., Paws 2 Claws, Thales & Co., LLC d/b/a/ Rescue Critters, LLC, Southeast Vet Lab, SurgiReal Products, Inc., and W.F. Fischer & Sons, Inc. as departmental vendors of choice for items that twice received no bids as permitted by N.J.S.A. 18A: 64A-25.5(c). The purchase of these veterinary technology supplies, equipment and services are required on an as-needed basis during the period of July 1, 2022 through June 30, 2023 in the anticipated aggregated amount of \$52,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary. **This Resolution requires eight (8) affirmative votes of the authorized membership of the Board.**

RESOLUTION NO. FY2022-233**Responses for Veterinary Technology Supplies, Equipment & Service FY2022 (#FY22ITB-42)**

Bidders	Total Bid Items	Total Bid
Carolina Biological Supply Co. Burlington, NC	25 Items	\$29,902.91

**Itemized Award Listing For Veterinary Tech. Supplies, Equipment and Service FY2023
(Bid #FY22ITB-42)**

Awarded: Carolina Biological for Items: #104, thru #108, #160, #161, #304, #306, #330, #333 and #334 in the anticipated amount of \$25,100.00.

Individual Itemized Award Listing for Veterinary Technology Supplies, Equipment and Service FY2022 (Bid #FY22NG-22)**3B Scientific (Vendor of Choice) for Items:**

#348 and #349 in the anticipated amount of \$1,543.00; and

Butler Animal Health Holding Co., LLC, d/b/a Covetrus North America (VOC) for Items:

#24 thru #36, #39 thru 103, #109 thru #122, #125 thru #145, #156 thru #159, #162 thru #255, #262 thru #299, #303, #305, #307 thru #329, #331 #335 thru #343, #347, and #351 thru #361 in the anticipated amount of \$15,000.00; and

Columbia Dentoform Corporation (Vendor of Choice) for Items:

#37 and #38 in the anticipated amount of \$3,100.00; and

Fisher Scientific, LLC (Vendor of Choice) for Items:

#123 and #124 in the anticipated amount of \$1,500.00; and

Holt Anatomical, Inc. (Vendor of Choice) for Items:

#300 thru #302 in the anticipated amount of \$3,177.00; and

Paws 2 Claws (Vendor of Choice) for Items:

#258 and #259 in the anticipated amount of \$2,233.00; and

Thales & Co., LLC d/b/a Rescue Critters, LLC (Vendor of Choice) for Items:

#260, #261 and #344 thru #346 in the anticipated amount of \$2,000.00; and

Southeast Vet Lab (Vendor of Choice) for Items:

#146 thru #155 in the anticipated amount of \$290.00; and

SurgiReal Products, Inc. (Vendor of Choice) for Items:

#256 and #257 in the anticipated amount of \$1,140.00; and

W.F. Fischer & Sons, Inc. (Vendor of Choice) for Items:

#1 thru #23 in the anticipated amount of \$3,000.00.

June 3, 2022

RESOLUTION NO. FY2022-234

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

RESOLUTION NO. FY2022-234-1

PERSONNEL RECOMMENDATIONS

New Hires

Samara Rudd
Program Manager
NJ Child Assault Prevention
Effective July 1, 2022

Taniya Udugampola
Statewide Fiscal Assistant
NJ Child Assault Prevention
Effective June 6, 2022

Promotions

April Alpheaus
From Administrative Associate
To Career and Technical Institute Manager, Acting
School, Community & Workforce Training Programs
Effective July 1, 2022

Kimberly Pinto
From Project Manager II
To Co-Director, Acting
NJ Child Assault Prevention
Effective July 1, 2022

Janine Spittle
From Permanent part-time Enrollment Services Associate
To Full-time Coordinator of Registration Services
Registration Services
Effective June 6, 2022

Debra Schultz
From Project Manager I
To Co-Director, Acting
NJ Child Assault Prevention
Effective July 1, 2022

Joan Ulrich
From Veterinary Technology Lab Technician
To Teaching Administrator/Director
Veterinary Nursing
Effective June 6, 2022

Reassignments/Transfers

Erica Branin
From Permanent part-time Web Specialist
To Full-time Web Specialist, Acting
Publications & Creative Services
Effective June 6, 2022

Jennifer Hicken
From Administrative Assistant to the Dean of Student Affairs
To Coordinator of Academic Systems
Effective June 6, 2022

RESOLUTION NO. FY2022-234-1

Klarisa Lantelme
From Director of Special Funds, Acting
To Director of Special Funds
Finance & Planning
Effective June 6, 2022

Cheryl Mott
From Director of Budgets, Acting
To Director of Budgets
Finance & Planning
Effective June 6, 2022

Steven Serrano
From Supervisor of Public Safety, Acting
To Supervisor of Public Safety
Public Safety
Effective June 6, 2022

Salary Change

Ashley Amoriello
Director
Academic Advisement & Retention
Effective June 7, 2022

Separations

Julie Amadio
Coordinator of Academic Systems
Student Affairs
Effective August 31, 2022 (Revised)

Melissa Brittingham
Teaching Administrator/Assistant Director
Veterinary Technology
Effective May 30, 2022

Roxane Terranova-Conover
Assistant Professor II
Academic Affairs
Effective June 30, 2023

Leaves

Natalie Jimenez
Student Services Support Specialist
Student Affairs
Effective April 1, 2022 – September 30, 2022

Stacey Matteo-Maier
Web Specialist
Publications & Creative Services
Effective March 7, 2022 – March 6, 2023

Teresa Pepe
Events Coordinator
Institutional Effectiveness, Advancement and Strategic Initiatives
Effective May 17, 2022 - August 9, 2022

RESOLUTION NO. FY2022-234-1

Roxane Terranova Assistant Professor II
Academic Affairs
Effective March 21, 2022 – November 30, 2022

Government Services Division

Reassignments/Transfers

Rickey Gibson From Temporary part-time Government Services Officer-LEO
To Permanent part-time Government Services Officer-LEO
Financial Administrative Services
Effective June 6, 2022

Shanice McBride From Temporary part-time Government Services Officer
To Permanent part-time Government Services Officer
Financial Administrative Services
Effective June 6, 2022

Salary Increases

Stanley Mosley Permanent part-time Government Services Officer-LEO
Financial Administrative Services
Effective July 1, 2022

John Stevenson Government Services Officer-LEO
Financial Administrative Services
Effective July 1, 2022

Ramonita Stewart Government Services Officer-LEO
Financial Administrative Services
Effective July 1, 2022

Separations

Christopher Berrios Government Services Officer
Financial Administrative Services
Effective May 12, 2022

Terrance Carpenter Government Services Officer
Financial Administrative Services
Effective May 18, 2022

Gerald Jackson Government Services Officer
Financial Administrative Services
Effective May 31, 2022

Zoe Saunders Government Services Officer
Financial Administrative Services
Effective May 9, 2022

RESOLUTION NO. FY2022-234-2

Credentials Summary

Samara Rudd	Ms. Rudd was employed by the Center for Family Services-New Jersey Child Assault Prevention as a County Coordinator. Ms. Rudd was also employed by Christian Caring Center – Bridge of Hope as a Case Manager.
Taniya Udugampola	B.F.A., Westminster Choir College of Rider University Ms. Udugampola was employed by Old Towne Music as a Lesson Coordinator. Ms. Udugampola was also employed by Barnes and Noble as a Department Manager.