

John T. Hanson, Chair, called the **January 7, 2020** regular meeting of the Board of Trustees of Camden County College to order at **7:05 PM** in the Board Room in the Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 7, 2019. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Susan R. Croll, John T. Hanson, S. Jay Mirmanesh, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, and Judith J. Ward.

**Board Members Absent:** Mavis Amegah-Dorr, Annette Castiglione, Karen S. Halpern, Anthony J. Maressa, and Brett Wiltsey.

**Also Present:** Donald Borden, President; Karl McConnell, General Counsel; and Leeann Rinaldi, Administrative Assistant to the President.

**Also Present:** Orlando Cuevas, Executive Director, Public Safety Education and Training/Police Academy/RETC; David Edwards, Executive Vice President for Academic and Student Affairs; Walter George, Director of User Services; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Assistant Dean, High School/College Partnership Programs; Maris Kukainis, Executive Director of Financial Administrative Services; Joseph Lacava, Technician, Instructional Support Department; Michael Nester, Dean of Liberal Arts and Professional Studies; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Ronald Tomasello, Director of Communications; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

### ***Minutes of Meeting***

**Motion** made by Ms. Croll and seconded by Ms. Stewart to accept the minutes of the December 3, 2019 and regular meeting as presented. **Motion** carried unanimously.

### ***Public Comment***

Dr. Pesda addressed the Board and announced the spring upcoming events at The Center.

### ***President's Report***

President Borden presented his monthly report as follows:

- 100% of the Dental Hygiene Class of 2019 passed the Local Anesthesia Boards for Dental Hygienists.
- Fourteen recruits graduated from the 23<sup>rd</sup> Basic Juvenile Detention Officer class on November 22.
- Eighteen students attended the New Jersey Dental Hygienists' Association Annual Conference in Princeton. They participated in continuing education and networked with other students and professionals from across New Jersey.
- Honors Program Co-Directors, Nancy Raftery and Jennifer Hoheisel, took fifteen students to visit the Honors College at Rutgers-Camden. They met with three CCC Honors Program alumni: Mavis Amegah-Dorr, Mia Sanchez and Andin Ncho.
- Andrea Hudnall of Dental Assisting presented a lecture on Infection Prevention: Sharps, Environmental Protection and Infection Control Program Evaluation to the Southern New Jersey Dental Assistants' Society.
- Seventeen students from Ryan Morrison's Video Game Design class presented their original video and analog games to area high school students in the Library on December 3. Thirty-five students attended the event, along with the Video Game Club from Overbrook High School.
- The Dental Hygiene Club donated personal care products to the New Jersey Dental Hygienists' Association Annual Conference to support the State's Homeless Shelter Program.
- Recruitment collaborated with EOF to attend an education fair at the Branches of Centerville in Camden City and the Camden College Access Network (CCAN) Annual Launch Party. CCAN is a network of K-12 and higher educational institutions helping the city of Camden increase high school graduation rates and educate youth about post-secondary options and processes.
- The Adult Basic Skills program held the second annual Holiday Book Give-a-way on December 12. Included in the giveaway were children's books to promote family literacy, as well as books for young teens. Also included were previously used GED prep books for the ABS students to take as additional study material.

- Customized Training partnered with the Camden County Workforce Development Board to implement the Atlantic City Electric Quick Path to Energy Program, the occupational skills training initiative designed to introduce and prepare southern New Jersey residents for career paths in the energy and utilities industry.
- Dental Assisting students participated in a “hands-on” workshop provided by Dr. Dan Bills of Innovative Orthodontics. The students experienced digital and 3D technology at work in the dental office.
- Camden County College’s Fresh Start pilot program provided nutritious breakfasts to students at the Camden City Campus in December. We plan to expand the program in Blackwood and Cherry Hill to fight student food insecurity.
- Fifty-one colleges and universities participated in the annual Fall Transfer Fair at the Blackwood campus. About 150 students met with representatives throughout the day.
- The Enrollment and Student Services/Office of Recruitment is currently scheduling fall high school visits in Gloucester, Burlington, Salem and Camden Counties. Visits include classroom presentations, lunchroom visits and guidance appointments. Recruitment is also assisting students with admission applications during their visits.
- Twenty students from the Pennsylvania School for the Deaf visited Kevin Schmidt in the CIM Center where they learned about our various manufacturing programs and made keychains using CNC machines.
- Sara Loew from the Dental Hygiene Class of 2020 participated in the Track and Field Nationals for CCC and placed in the top 20.
- The Premier Partnership Agreement Signing Ceremony with Rutgers University – Camden has been rescheduled for Monday, January 13 at 11 a.m. in Roosevelt Hall. A reception with light refreshments will be held following the ceremony.

### ***Grants, Contracts & Gifts***

Ms. Troxell presented the following resolutions that were recommended for approval by the Business Affairs, Audit, and Campus Development Committee:

**Resolution #103** – authorizing the College to participate in the Scaling Apprenticeship Through Sector-Based Strategies Grant in partnership with the County College of Morris for a term of July 15, 2019 through July 14, 2023.

**Motion** made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2020-103 (see attachment **4940A**). **Motion** carried unanimously.

**Resolution #104** – authorizing the application and acceptance of the amended award amount of \$893,073 and submission of a budget amendment required for the purpose of managing the FY2020 allocation of the Carl D. Perkins Career and Technical Education Improvement Grant.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-104 (see attachment **4940B**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

**Resolution #105** – authorizing the College to apply for the Law Enforcement Officers Training and Equipment Fund sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$56,160 for fiscal year 2020.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2020-105 (see attachment **4940C**). **Motion** carried unanimously.

#### *Academic & Student Affairs Committee*

Mr. Hanson noted that the Academic and Student Affairs Committee did not meet in December, therefore, there was nothing to report from this committee at this time.

#### *Business Affairs, Audit & Campus Development Committee*

Ms. Troxell presented a report from the Business Affairs, Audit and Campus Development Committee with five action items as well as the quarterly financial report and bid/contract recommendations.

**Resolution #106** – Ms. Troxell stated that this resolution authorizes an agreement with the West Deptford Board of Education for the Transition to College Program for a term of January 1, 2020 to June 30, 2020.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-106 (see attachment **4940D**). **Motion** carried unanimously.

**Resolution #107** – Ms. Troxell said that this resolution authorizes the approval of the United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services to assist in the Canada goose damage management project on the Blackwood Campus in the contract amount of \$8,376 for a term of February 1, 2020 through September 30, 2020.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2020-107 (see attachment **4940E**). **Motion** carried unanimously.

**Resolution #108** – Ms. Troxell stated that this resolution authorizes the negotiation of a facilities use and license agreement with the Black Horse Pike Regional School District for approximately 5,000 square feet of space at the rate of \$23 per square foot for a total of \$115,000 each year for two consecutive years, commencing July 1, 2020.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-108 (see attachment **4940F**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

**Resolution #109** – Ms. Troxell said that this resolution awards a non-fair and open contract to Mark Andy, Inc. to provide the College with print shop equipment maintenance, service and repairs to include parts and supplies on an as-needed basis in the anticipated amount of \$30,000 for a term of January 8, 2020 through December 31, 2021.

**Motion** made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2020-109 (see attachment **4940G**). **Motion** carried unanimously.

**Resolution #110** – Ms. Troxell stated that this resolution awards a fair and open professional services contract to R2 Architects, LLC for architectural/engineering design services for upgrades, alterations and renovations to electrical & HVAC systems at College Hall in the anticipated amount of \$50,000 and with additional services at hourly rates as identified in the proposal for the length of the project.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2020-110 (see attachment **4940H**). **Motion** carried unanimously with the exception of Dr. Mirmanesh who abstained.

*Quarterly Financial Report*

**Resolution #111** – Ms. Troxell said that this resolution authorizes the acceptance of the financial report for the first quarter of fiscal year 2020, ending September 30, 2019.

**Motion** made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2020-111 (see attachment **4940I**). **Motion** carried unanimously.

*Bid/Contract Recommendations*

Ms. Troxell presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2020-112 & 113**.

**Motion** made by Mr. Hanson and seconded by Dr. Pugh-Bassett approving Resolution #'s FY2020-112 & 113 (see attachment **4940J**). **Motion** carried unanimously.

*Personnel*

President Borden presented **Resolution FY2020-114**- Personnel Actions, dated January 7, 2020.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2020-114 (see attachment **4940K**). **Motion** carried unanimously.

*Old Business*

None.

*New Business*

None.

**Adjournment**

**Motion** to adjourn the meeting made by Ms. Ward and seconded by Ms. Stewart. **Motion** carried unanimously. The meeting adjourned at 7:25 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

January 7, 2020

RESOLUTION NO. FY2020-103

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO PARTICIPATE IN THE SCALING APPRENTICESHIP THROUGH SECTOR-BASED STRATEGIES GRANT WITH COUNTY COLLEGE OF MORRIS**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, the College has received notice of a grant award namely:

The Scaling Apprenticeship Through Sector-Based Strategies Grant administered by the United States Department of Labor; and

providing such services is consistent with the mission of the College; and

**WHEREAS**, Camden County College, as a consortium partner with County College of Morris in the project known as *CareerAdvance USA*, will provide direct training and/or education and related supportive activities that prepare individuals for apprenticeships and employment in the advanced manufacturing industry sector; and

**WHEREAS**, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby agrees to accept the College's participation in the Scaling Apprenticeship Through Sector-Based Strategies Grant project known as *CareerAdvance USA*, as a member of a consortium led by County College of Morris, for the 48-month period of July 15, 2019 through July 14, 2023; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes the College to participate in the Scaling Apprenticeship Through Sector-Based Strategies Grant in partnership with County College of Morris for the period of July 15, 2019 through July 14, 2023.

RESOLUTION NO. FY2020-104

**RESOLUTION AUTHORIZING THE COLLEGE TO APPLY FOR AND ACCEPT AN INCREASED GRANT AWARD AMOUNT AND BUDGET AMENDMENT FOR THE FY2020 CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT GRANT**

**WHEREAS**, since N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and the College received notice of a change in the original the Carl D. Perkins Career and Technical Education Improvement Grant Award, Federal Award Identification Number (FAIN): V048A170030 for FY2020; to the amount of \$893,073; (from the original amount of \$885,290 presented and approved at the May 7, 2019 meeting of the Board); and

**WHEREAS**, the Carl D. Perkins Career and Technical Education Improvement Act of 2006 emphasizes local accountability for yearly results, program improvement, increased coordination within the CTE system, stronger academic and technical integration, connections between secondary and postsecondary education, and stronger links to business and industry; and

**WHEREAS**, the purposes and objectives of the Carl D. Perkins Career and Technical Education Improvement Act of 2006 are consistent with the mission of the College; and it is required that a budget amendment be submitted when the sum of all changes to the award exceeds 10% of the total award and/or requests to purchase equipment other than those items approved in the original grant application; and

**WHEREAS**, the College desires to accept the Carl D. Perkins Career and Technical Education Improvement Grant for FY2020 in the increased amount of \$893,073 and the drawing down of such funds requires that the Board approve the application and accept the award; and

**WHEREAS**, this budget amendment request has been reviewed and endorsed by Dr. David Edwards, Executive Vice President for Academic and Student Affairs.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby apply for and accept the FY2020 award of the Carl D. Perkins Career and Technical Education Improvement Grant; and

**BE IT FURTHER RESOLVED** that the Board of Trustees hereby approves the submission of budget amendments required for the purpose of managing the FY2020 Carl D. Perkins Career and Technical Education Improvement Grant, and that the appropriate officers of Camden County College are hereby authorized to sign and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes the application and acceptance of the amended award amount of \$893,073 and submission of a budget amendment required for the purpose of managing the FY2020 allocation of the Carl D. Perkins Career and Technical Education Improvement Grant.

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RESOLUTION NO. FY2020-105

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO APPLY FOR THE “FY20 LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND” (LEOTEF) SUB-AWARD GRANT**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College and sub-section (l) of the statute authorizes the Trustees to accept funds for the College; and

**WHEREAS**, Camden County College has undertaken operation of the Camden County Police Academy; and

**WHEREAS**, Camden County College wants to apply for the “Law Enforcement Officers Training and Equipment Fund” (LEOTEF) sub-award grant administered by the New Jersey Department of Law and Public Safety, namely:

The “Law Enforcement Officers Training and Equipment Fund” sub-award grant for a total of \$56,160 for fiscal year 2020; and

**WHEREAS**, The Law Enforcement Officers Training and Equipment Fund supports the development and provision of basic and in-service training courses for law enforcement officers and assists with the purchase of equipment to be used for training of law enforcement officers; and

**WHEREAS**, Board approval to make the application is recommended by Maris Kukainis, Executive Director, Financial and Administrative Services;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby authorizes College staff to apply for the “Law Enforcement Officers Training and Equipment Fund” sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$56,160 for fiscal year 2020; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to apply for the “Law Enforcement Officers Training and Equipment Fund” sub-award grant administered by the New Jersey Department of Law and Public Safety for a total of \$56,160 for fiscal year 2020.

January 7, 2020

**RESOLUTION AUTHORIZING AGREEMENT WITH THE WEST DEPTFORD BOARD OF EDUCATION FOR THE TRANSITION TO COLLEGE PROGRAM**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A. 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

**WHEREAS**, Camden County College has created a Transition to College Program designed to help 16-20 year old students from Camden County school districts and surrounding communities who have left high school, or who are at risk of leaving high school without earning a diploma to return to education and gain a high school diploma while earning college credit at Camden County College; and

**WHEREAS**, the West Deptford District and the College are desirous of entering into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) ("Shared Services Act"), whereby an arrangement would be made for any authority that either has within their jurisdiction and power; and

**WHEREAS**, the program affords the students the opportunity to start "anew," and to participate in small classes held in a more mature atmosphere on the Blackwood Campus, and to work with tutors and counselors receiving intensive support services to facilitate their success; and

**WHEREAS**, students will be required to complete the number of credits for graduation as defined by the school district as well as all other graduation requirements of the school district; and

**WHEREAS**, after the first semester, students will begin course work toward a chosen field of study and earn their high school diploma while accruing credits toward their certificate or degree; and

**WHEREAS**, the College will provide college credit and non-credit courses as identified by the school district that agrees to participate and each such school district agrees that those courses when successfully completed will satisfy requirements for graduation at no cost to the individual; and

**WHEREAS**, the College will invoice each participating school district \$9,000 annually for each student registered as of September 1, 2019 and invoice each school district \$4,500 for each new student registered in the spring term; and

**WHEREAS**, Executive Dean, Margo Venable, recommends that the Board agree to allow the College to re-enter into this agreement to perpetuate this program with the West Deptford Board of Education; and

RESOLUTION NO. FY2020-106

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of Camden County College that it hereby authorizes a Transition to College Program Agreement for the period January 1, 2020 to June 30, 2020 with the West Deptford Board of Education.; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This Resolution authorizes an Agreement as to the Transition to College for the period January 1, 2020 to June 30, 2020 with the West Deptford Board of Education.

RESOLUTION NO. FY2020-107

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS) WILDLIFE SERVICES (WS)**

**WHEREAS**, Camden County College Board of Trustees govern the institution pursuant to N.J.S.A. 18A:64A-11 and 12; and thereby the Trustees have authority and control over all the College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and pursuant to the spirit of N.J.S.A 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) which permits government units to enter into a contract for any services which any party to the agreement is empowered to provide services incidental to the primary purposes of any of the participating government units; and

**WHEREAS**, NJSA 18A:64A-12 (j) specifically authorizes the Board to enter into contracts and agreements with the United States government or with any of its agencies or departments; and

**WHEREAS**, the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) would like to provide a Cooperative Service Agreement to assist in the Canada goose damage management project on the Blackwood campus; and

**WHEREAS**, in signing the Cooperative Service Agreement, Camden County College authorizes APHIS WS to conduct direct control activities to reduce human health and safety risks and property damage associated Canada geese, as defined in APHIS WS Work Plan; and

**WHEREAS**, the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) and the College agree the term of this Agreement shall be for a period of seven (7) months, commencing on February 1, 2020 and ending September 30, 2020 in the contract amount of \$8,376.00.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees authorizes and approves that the College enter into a Cooperative Service Agreement with the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) for the aforementioned services in connection with Canada goose damage management; and

**ALSO BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes the approval of the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) to assist in the Canada goose damage management project on the Blackwood campus for the period commencing February 1, 2020 through September 30, 2020 for a contract amount of \$8,376.00.

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RESOLUTION NO. FY2020-108

**RESOLUTION AUTHORIZING BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT TO ENTER INTO A FACILITIES USE AND LICENSE AGREEMENT REGARDING SPACE ON BLACKWOOD CAMPUS**

**WHEREAS**, Camden County College is governed by the Board of Trustees who are pursuant to N.J.S.A. 18A:64A-11 and 18A:64A-12 empowered to take such actions; and

**WHEREAS**, Black Horse Pike Regional School District (BHPRSD or District) wishes to enter into a Facilities Use and License Agreement with CCC for the utilization of designated space by the College on the Blackwood Campus; and

**WHEREAS**, the District and the College are desirous of entering into a Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 *et seq.*) ("Shared Services Act"), whereby an arrangement would be made for any authority that either has within their jurisdiction and power; and

**WHEREAS**, BHPRSD and the College desire to agree to such as being on the third floor of Wolverton Library for the period July 1, 2020 through June 30, 2022 for approximately 5,000 dedicated square feet of space at the rate of \$23 per square foot, for a total of \$115,000 each year for two consecutive years; commencing July 1, 2020; and

**WHEREAS** the Executive Director of Finance and Planning, Helen Antonakakis, recommend entering into this agreement; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Camden County College that it hereby authorizes entry by the College into a Facilities Use and License Agreement with Black Horse Pike Regional School District for the period July 1, 2020 to June 30, 2022 on the terms delineated above ; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes the negotiation of a Facilities Use and License Agreement with Black Horse Pike Regional School District for the period July 1, 2020 to June 30, 2022 for approximately 5,000 square feet of space at the rate of \$23 per square foot for a total of \$115,000 each year for two consecutive years.

RESOLUTION NO. FY2020-109

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO MARK ANDY, INC.**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005,C.271,s.2 *et seq.*; and under 18A:64A-25.5 (a)(1) & (9) such is exempt from public bidding; and

**WHEREAS**, the maintenance, service and repairs will be performed on the print shop equipment at Camden County College to include all parts and supplies on an as-needed basis for the period of January 8, 2020 thru December 31, 2021. The equipment includes a collaboration of existing College equipment and equipment previously located at the County Print Shop including envelope printers, large offset printers/presses, plate makers, scanners and all printing equipment serviceable through Mark Andy, Inc.; and

**WHEREAS**, it is the recommendation of Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives, Greg Bender, Director of Publications & Creative Services, Ron Tomasello, Communications Director, and Melissa Manera, Acting Manager of Purchasing, to award a non-fair and open contract to Mark Andy, Inc. (#FY20BEDC-18); and Pay-To-Play regulations require Board of Trustees approval of this expenditure; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, certifies that funding is available in account #156641-62102 during FY2020 and FY2021 on an as-needed basis and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contributions limits during the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Mark Andy, Inc. (#FY20BEDC-18)** to provide print shop equipment service and repairs to include parts and supplies on an **as-needed basis** in the anticipated amount of **\$30,000.00** with terms commencing on **January 8, 2020 through December 31, 2021**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a non-fair and open contract to Mark Andy, Inc. to provide the College with print shop equipment maintenance, service and repairs to include parts and supplies on an as-needed basis in the anticipated amount of \$30,000.00 during the period of January 8, 2020 through December 31, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2020-110

**RESOLUTION AWARDING CONTRACT FOR ARCHITECTURAL/ENGINEERING DESIGN SERVICES FOR UPGRADES, ALTERATIONS & RENOVATIONS TO ELECTRICAL & HVAC SYSTEMS AT COLLEGE HALL**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 entered into pursuant to the “Uniform Shared Services and Consolidation Act.” P.L.2007, c.63 at NJSA 40A:65-3 and agreement with the County of Camden for joint purchasing so the College may award contracts where, as here, the County acted as the Lead Agency procurement and pursuant to N.J.S.A. 18A:64A-25.5(a) (1) and the College may award contracts for professional services to duly qualified respondents under NJSA 18A:64A-25.10 and NJSA 40A:11-1 *et seq.*; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.7 the Camden County Freeholders qualified after a Fair and Open process which included public advertising and public opening with pre-established criteria processes used in connection with the County Cooperative Agreement which was awarded/established by the County under a process deemed by this Board as Fair and Open under the RFP awarded on May 7, 2019 as the County of Camden Pool of Qualified Professionals for Architect and Engineering Services (the “Pool”); and

**WHEREAS**, using that Pool the College by its agent requested a Scope of Work and Fee proposals from five (5) qualified Architectural/ Engineering firms in that Pool under the College’s Proposal #FY20CSSW-36 for Architectural/Engineering Design Services for Upgrades, Alterations & Renovations to Electrical & HVAC Systems at College Hall and three (3) submissions were submitted and opened on December 13, 2019. R2 Architects, LLC proposal pricing equaling \$50,000.00 was the one chosen as the most advantageous qualified proposal responsive to the Request; and

**WHEREAS**, it is the recommendation of both the Camden County Improvement Authority and College Scope of Work committee members, namely: Harry Collins, Deputy Director of Project Management (CCIA); Patrick Shuttleworth, Director of Facilities Operations & Maintenance(CCIA); Michael Calabrese, Building Operations Manager/Title II Coordinator; Keith Sayles, Dean of the Camden City Campus; Margo Venable, Executive Dean, School/Community & Workforce Training Programs; Jack Post, Chief Information Officer; Orlando Cuevas, Executive Director of Public Safety Education & Training/Police Academy/RETC; Melissa Manera, Manager of Purchasing, Acting; and Maris Kukainis, Executive Director of Financial Administrative Services, to award as the lowest qualifying responsible proposal from R2 Architects, LLC for the procurement of Architectural/Engineering Design Services in response to this Request; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for these services exists in account numbers 9150683-300170.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that this Board deems this to be a Fair and Open process that is AWARDED and the College’s designated contracting agents are hereby authorized to contract for the aforementioned **Scope of Work and Fee Proposal #FY20CSSW-36 for Architectural/Engineering Design Services for Upgrades,**

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RESOLUTION NO. FY2020-110

**Alterations & Renovations to Electrical & HVAC Systems at College Hall for Camden County College to R2 Architects, LLC** in the anticipated proposal amount of **\$50,000.00** with such services as determined are needed of them and with additional services at hourly rates as identified in the proposal for the length of the project; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES; and

**AND ALSO BE IT FURTHER RESOLVED**, that if **R2** is for any reason unwilling, or unable or , if they cannot honor their proposal or the terms of the original request , or if they decline the appropriate further terms authorized in the paragraph above or are unable to agree to all terms required by the College , then the Award is made to the next professional whose Proposal is deem the most advantageous to the College in accordance with the terms of the Request and the Proposal as well as the required terms decline by the proposed first awardee.

**SUMMARY STATEMENT**

This resolution awards the referenced professional services contract for Architect and Engineering Services to **R2 Architects, LLC** for the Design Services for Upgrades to Electrical & HVAC Systems at College Hall. Authorizations for these services are as needed in the anticipated amount of **\$50,000.00 with additional services at hourly rates as identified in the proposal**. If R2 Fails to meets it proposal terms or does not sign the Colleges agreement, the Award will go to the second most advantageous bidder. Becica Associates for their proposal as bid and under the Colleges remaining terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Scope of Work and Fee Proposal  
Architectural/Engineering Design Services  
For Upgrades, Alterations & Renovations to Electrical & HVAC Systems at College Hall for  
Camden County College  
#FY20CSSW-36**

Firms	Scope of Work Proposal Cost
R2 Architects, LLC Voorhees, NJ	<b>\$50,000.00</b> <b>Various Hourly Rates Submitted</b>
Becica Associates, LLC Cherry Hill, NJ	\$108,930.00 Various Hourly Rates Submitted
Garrison Architects Bellmawr, NJ	\$150,000.00 Various Hourly Rates Submitted



RESOLUTION NO. FY2020-111

**RESOLUTION ACCEPTING QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2019**

**WHEREAS**, it is the policy of the Board of Trustees to have a financial report prepared at the close of each quarter and submitted to the Board; and

**WHEREAS**, the attached report is submitted for the Quarter ending September 30, 2019; and

**WHEREAS**, the report presents operating results for the period as well as year-to-date performance including: a comparison of revenue – budget-to-actual for Q1 FY2020; revenues – FY2020 compared to FY2019; expenditures – budget to actual for Q1 FY2020; expenditures – FY2020 compared to FY2019; projections year-end FY2020 and a summary; and

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees hereby accepts the financial report for the period ending September 30, 2019 as submitted

**SUMMARY STATEMENT**

This resolution authorizes the acceptance of the financial report for the first quarter of fiscal year 2020, ending September 30, 2019.

**Camden County College**  
**Board of Trustees Quarterly Financial Report**  
**Q1 – FY2020 – September 30, 2019**

This report contains results for the quarter ending September 30, 2019. It was presented at the December 19 meeting of the Business Affairs, Audit and Campus Development Committee and the January 7 Board of Trustees meeting. It includes performance for the first quarter and year-to-date along with year-end projections.

Quarterly targets reflect twenty-five percent of year-end goals. The quarterly targets, combined with the annual performance expectations, offer a basis of measurement that enhances the evaluation of the College's overall financial performance. In those cases where quarterly data does not provide sufficient insight into financial performance, a more detailed explanation has been provided.

***Revenues – Budget vs. Actual Q-1 FY2020***

First quarter revenues exceeded budget by \$7,750,036. As expected, revenue from tuition and fees was higher, indicating a period of stronger student registrations. During this period there was revenue for tuition and fees from summer and fall semesters.

***Revenues – FY2020 vs. FY2019***

Year over year-to-date revenue for the first quarter is down by \$840,347. Lower Blackwood enrollments for the fall semester produced \$376,629 decrease in tuition and fees in comparison to last year. Continuing Education revenue was also down for this quarter. The timing of the County aid disbursement also contributed to the lower revenue.

***Expenditures – Budget vs. Actual Q-1FY2020***

Expenditures were \$2,176,653 under budget for the first quarter. This is primarily the result of the timing of posting for payroll and changes for health benefit premiums. Other expenses were higher by \$405,514 for the first quarter.

***Expenditures - FY2020 vs. FY2019***

Overall, expenses are approximately the same for the period between FY2019 and FY2020.

RESOLUTION NO. FY2020-111-1

***Projections Year-End FY2020***

At this juncture, the administration is projecting \$600,000 increase in tuition revenue which is attributable to higher than anticipated enrollments. Miscellaneous revenue is projected at approximately \$1M less than budgeted.

Savings are anticipated in fringe benefits of approximately \$900,000. This is a result of a decrease in both health and prescription premiums for 2020.

***Summary***

The first quarter of FY2020 produced additional revenues due to higher than budgeted enrollments. Enrollments were budgeted with an anticipated decline of 5%. Actual enrollments for both summer and fall were better than projected.

In addition, health and prescription benefits are expected to be lower than budgeted. The administration is projecting a balanced budget for FY2020.

**CAMDEN COUNTY COLLEGE**  
**Board of Trustees Quarterly Financial Report**

Board of Trustees Minutes Attachment 49401

**Qtr 1 - FY2020**

	Current Period						Year-to-Date						Year Over Year to Date				
	Original Budget	Revised Budget	Actual	Variance	% of Revised Budget	% of Revised Budget	Original Budget	Revised Budget	Actual	Variance	% of Revised Budget	% of Revised Budget	Year-End Projection	2019 Actual	2020 Variance	Var %	2020 Projected vs. Revised Budget
<b>Revenues</b>																	
State Aid	2,300,000	2,300,000	2,457,789	157,789	106.86%	9,200,000	9,200,000	2,457,789	(6,742,211)	26.72%	9,200,000	9,200,000	2,457,789	-	100.00%		0
County Aid	2,912,500	2,912,500	2,323,143	(589,357)	79.76%	11,650,000	11,650,000	2,323,143	(9,326,857)	19.94%	11,650,000	11,650,000	2,638,996	(315,853)	88.03%		0
Credit Tuition	4,750,000	4,750,000	11,297,633	6,547,633	237.84%	19,000,000	19,000,000	11,297,633	(7,702,367)	59.46%	19,600,000	19,600,000	11,496,199	(198,566)	98.27%		(600,000)
Credit Fees	2,525,000	2,525,000	5,696,355	3,171,355	225.60%	10,100,000	10,100,000	5,696,355	(4,403,645)	56.40%	10,100,000	10,100,000	5,874,418	(178,063)	96.97%		0
Continuing Ed	625,000	625,000	1,055,494	430,494	168.88%	2,500,000	2,500,000	1,055,494	(1,444,506)	42.22%	2,200,000	2,200,000	1,259,818	(204,324)	83.78%		300,000
Miscellaneous Revenue	2,822,500	2,822,500	854,622	(1,967,878)	30.28%	11,290,000	11,290,000	854,622	(10,435,378)	7.57%	10,016,895	10,016,895	798,163	56,459	107.07%		1,273,105
Transfers	0	0															0
<b>Total Revenues</b>	<b>15,935,000</b>	<b>15,935,000</b>	<b>23,685,036</b>	<b>7,750,036</b>	<b>148.64%</b>	<b>63,740,000</b>	<b>63,740,000</b>	<b>23,685,036</b>	<b>(40,054,964)</b>	<b>37.16%</b>	<b>62,766,895</b>	<b>62,766,895</b>	<b>24,525,383</b>	<b>(840,347)</b>	<b>96.57%</b>		<b>973,105</b>
<b>Expenditures</b>																	
Salaries	8,870,677	8,860,952	7,557,856	1,303,096	85.29%	35,482,513	35,443,620	7,557,856	27,885,764	21.32%	35,443,620	35,443,620	7,601,654	(43,798)	99.42%		0
Benefits	3,535,975	3,535,975	2,661,274	874,701	75.26%	14,143,900	14,143,900	2,661,274	11,482,626	18.82%	13,250,000	13,250,000	2,664,671	(3,397)	99.87%		893,900
Contractual Services	1,631,448	1,630,160	1,385,039	245,121	84.96%	6,525,739	6,520,589	1,385,039	5,135,550	21.24%	6,520,589	6,520,589	1,483,060	(98,021)	93.39%		0
Supplies	514,807	519,664	421,246	98,418	81.06%	2,059,112	2,078,536	421,246	1,657,290	20.27%	2,078,536	2,078,536	409,196	12,050	102.94%		0
Utilities	774,083	773,136	718,343	54,793	92.91%	3,096,314	3,092,524	718,343	2,374,181	23.23%	3,250,000	3,250,000	667,688	50,655	107.59%		(157,476)
Other Expenses	602,094	609,195	1,014,709	(405,514)	166.57%	2,408,273	2,436,679	1,014,709	1,421,970	41.64%	2,200,000	2,200,000	812,325	202,384	124.91%		236,679
Capital	6,038	6,038	0	6,038	0.00%	24,150	24,150	0	24,150	0.00%	24,150	24,150	(2,710)	2,710	0.00%		0
<b>Total Expenditures</b>	<b>15,935,122</b>	<b>15,935,120</b>	<b>13,758,467</b>	<b>2,176,653</b>	<b>86.34%</b>	<b>63,740,001</b>	<b>63,739,998</b>	<b>13,758,467</b>	<b>49,981,531</b>	<b>21.59%</b>	<b>62,766,895</b>	<b>62,766,895</b>	<b>13,635,884</b>	<b>122,583</b>	<b>100.90%</b>		<b>973,103</b>
<b>Net</b>	<b>(122)</b>	<b>(120)</b>	<b>9,926,569</b>			<b>(1)</b>	<b>2</b>	<b>9,926,569</b>			<b>-</b>	<b>-</b>	<b>10,889,499</b>				<b>2</b>

RESOLUTION NO. FY2020-112

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
OFFICE EQUIPMENT SERVICE AND REPAIRS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bids for **Office Equipment Service and Repairs**, Bid #FY20ITB-30, was received and is attached below under “Bid Response”; and

**WHEREAS**, it is the recommendation of Ryan Clark, Help Desk Manager, Walter George, Director of User Services, and Melissa Manera, Manager of Purchasing, Acting to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds on an as-needed basis in account #159011-61425 for Year 1. Funds in Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-30** for **Office Equipment Service and Repairs** be and is hereby awarded to **E.C.P. Business Machines** in the anticipated contract amount of **\$24,000.00 on an as-needed basis** with the terms commencing on **February 1, 2020** through **January 31, 2022** pursuant to the terms and conditions for the bid and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to **E.C.P. Business Machines** in the anticipated contract amount of **\$24,000.00**. The office equipment service and repairs are required on an as-needed basis during the period of February 1, 2020 through January 31, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

January 7, 2020

RESOLUTION NO. FY2020-112

**Bid Response**  
**for**  
**Office Equipment Service and Repairs**  
**(Bid #FY20ITB-30)**

	<b>E.C.P. Business Machines Malaga, NJ</b>		<b>NPA Computers, Inc Holbrook, NY</b>	
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 1</b>	<b>Year 2</b>
1. Service Call Charge	<b>\$54.50</b>	<b>\$54.50</b>	\$95.00	\$95.00
2. Pickup/Delivery Charge	<b>\$0</b>	<b>\$0</b>	N/A	N/A
3. Discount for Parts:				
Hewlett Packard	<b>20%</b>	<b>20%</b>	15%	15%
Dell	<b>20%</b>	<b>20%</b>	15%	15%
Ricoh	<b>20%</b>	<b>20%</b>	15%	15%
Canon	<b>20%</b>	<b>20%</b>	15%	15%
Brother	<b>20%</b>	<b>20%</b>	15%	15%
Xerox	<b>20%</b>	<b>20%</b>	15%	15%
Panasonic	<b>20%</b>	<b>20%</b>	15%	15%
Fujitsu	<b>20%</b>	<b>20%</b>	15%	15%

RESOLUTION NO. FY2020-113

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
PURCHASE OF A LIFT FOR CAMDEN COUNTY COLLEGE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bids for **Purchase of a Lift** , Bid #FY20ITB-34, was received and is attached below under “Bid Response”; and

**WHEREAS**, it is the recommendation of Patrick Shuttleworth, Director of Facilities Operations and Maintenance, Michael Calabrese, Building Operations Manager, Melissa Manera, Manager of Purchasing, Acting and Maris Kukainis, Executive Director of Financial Administrative Services to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds for a one-time purchase in account #9160191-500200; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY20ITB-34** for the **Purchase of Lifts** be and is hereby AWARDED to **Norris Sales Co., Inc.** for this contract in the amount of **\$44,000.00**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution approves the award for the one time purchase of a Fork Lift for Camden County College to **Norris Sales Co., Inc.** in the amount of **\$44,000.00** which was the low bid contract. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

January 7, 2020

RESOLUTION NO. FY2020-113

**Bid Response**  
**for**  
**Purchase of Lifts**  
**(Bid #FY20ITB-34)**

<b>Bidder</b>	<b>Total Bid</b>
<b>Norris Sales Co., Inc.</b> <b>Conshohocken, PA</b>	<b>\$44,000.00</b>
Eastern Lift Truck Co., Inc. Maple Shade, NJ	\$49,485.00



RESOLUTION NO. FY2020-114

**RESOLUTION AUTHORIZING PERSONNEL ACTIONS**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

**PERSONNEL RECOMMENDATIONS**

**New Hires**

Lauren Hill  
Director, Acting  
Adult Basic Skills  
Effective January 13, 2020

Amy Pisano  
Assistant Professor II  
Criminal Justice  
Effective January 21, 2020

**Reassignments/Transfers**

Sherrí Bonafiglia  
From Success Coach, Acting  
To Administrative Assistant  
Math, Science & Health Careers  
Effective January 13, 2020

Yesenia Cortes  
From Temporary part-time Office Associate  
To Full-time Program Assistant, Acting  
School, Community & Workforce Training Programs  
Effective January 13, 2020

Michael McNasby  
From Director  
To Teaching Administrator/Math Instructor, Acting  
Adult Basic Skills  
Effective January 13, 2020

**Promotions**

Kaina Hanna  
Director, Career & Technical Institute  
To Director, Acting  
Workforce Training and Continuing Education  
Effective January 13, 2020

Lisa Lord  
From School Counselor/Coordinator  
To Program Manager – Senior Option Program, Acting  
School, Community & Workforce Training Programs  
Effective January 13, 2020

**Salary Increase**

Jennifer Craig  
Administrative Assistant  
School, Community & Workforce Training Programs  
Effective January 13, 2020

Donald Delaney  
Director of Program Outreach  
School, Community & Workforce Training Programs  
Effective January 13, 2020

**Separations**

Lewis Levinson

Technician  
Office of Information Technology  
Effective January 3, 2020

Lillian Smith

Community Service Officer  
Public Safety  
Effective December 31, 2019

Cameron Triche

Network Administrator  
Office of Information Technology  
Effective December 23, 2019

**Leaves**

Kay Byrd

Director  
Events & Facilities Services  
Effective December 2, 2019 – December 15, 2019

Michael Calabrese

Building Operations Manager/Title II Coordinator  
Facilities  
Effective December 10, 2019 – December 9, 2020

James Canonica

Executive Dean  
Enrollment & Student Services  
Effective December 17, 2019 – February 1, 2020

Helen Erskine

Administrative Assistant  
Academic Affairs  
Effective January 17, 2020 – February 27, 2020

Melanie Iannuzzi

Director  
Student Recruitment  
Effective February 21, 2020 – May 14, 2020

Stacie Luongo

A Secretary  
Admissions  
Effective November 20, 2019 – May 31, 2020

Tanya Mansuy

Applications Specialist  
Office of Information Technology  
Effective January 2, 2020 - March 1, 2020

*Government Services Division*

**Reassignments/Transfers**

Yanique Roache

From Temporary part-time Campus Safety Officer - EMT  
To Permanent part-time Campus Safety Officer - EMT  
Public Safety  
Effective January 13, 2020

**Separations**

Andrew Lettieri

Campus Safety Officer  
Public Safety  
Effective December 28, 2019

Joseph Rivera

Campus Safety Officer  
Public Safety  
Effective December 9, 2019

**Credentials Summary**

Lauren Hill	Ed.D., Wilmington University M.A., Rutgers University B.S., Rutgers University  Ms. Hill worked for One-Stop Career Center. She previously worked for the College as the Director of EOF.
Amy Pisano	M.S., Wilmington College B.S., University of Delaware  Ms. Pisano worked as a Lieutenant for the Camden County Prosecutor's Office.