



Instructions for Completing OnBase Guest Student Registration Form


Office of Information Technology

After clicking the [Guest Student Registration Form](#) link, the form will open. Click inside checkbox I'm not a robot.



Guest Student Registration Form

☐ I'm not a robot


Privacy • Terms

ENROLL

NOTE: Do not use this form to make name, address, or program changes. Contact the Office of Records and Registration at guestregistration@camdencc.edu to make changes to an application that has already been submitted.

Please check with our home college to verify course eligibility and credit limits prior to registration.

• Indicates required field.

1. Term for which you desire admission

2. Title

3. Name


Last *




First *

You will be prompted to select images related to subject listed, i.e. taxis. After clicking each box with a taxi, click **VERIFY**.

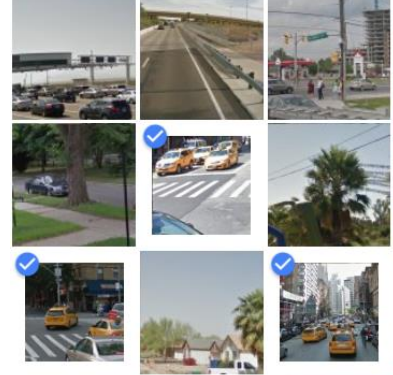
Click this link for additional instructions: <https://support.google.com/recaptcha/?hl=en>




Select all images with
taxis



Select all images with
taxis





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Note: If your session has timed out, you will see **Verification expired** message. Click Im not a robot check box again to load another verification challenge.

The screenshot shows the top portion of the "Guest Student Registration Form". On the left is the Camden County College logo. The title "Guest Student Registration Form" is centered. Below the title is a red banner with the text "Verification expired. Check the checkbox again." and an unchecked "I'm not a robot" checkbox. To the right of the checkbox is the reCAPTCHA logo and links for "Privacy" and "Terms". Below the banner is a blue "ENROLL" button. At the bottom, a note states: "NOTE: Do not use this form to make name, address, or program changes. Contact the Office of Records and Registration for more information."

Once you have successfully passed the verification process, you can complete the Guest Student Registration.

This screenshot shows the same "Guest Student Registration Form" but with the reCAPTCHA verification successful. The "I'm not a robot" checkbox is now checked, indicated by a green checkmark. Below the verification area is the blue "ENROLL" button. A note below the button reads: "NOTE: Do not use this form to make name, address, or program changes. Contact the Office of Records and Registration at guestregistration@camdencc.edu to make changes to an application that has already been submitted." Below this is a instruction: "Please check with our home college to verify course eligibility and credit limits prior to registration." and a legend: "• Indicates required field." The form fields are numbered: 1. Term for which you desire admission (dropdown menu), 2. Title (dropdown menu), and 3. Name (two text boxes labeled "Last" and "First", both marked with an asterisk to indicate they are required).



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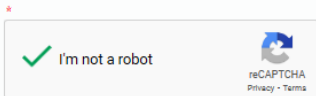
Office of Information Technology

Guest Student - complete application with the following information:

1. Select **Term** for desired admission from drop-down.
2. Select **Title** from drop-down.
3. Key in **Last Name**, **First Name** (required), Middle, Maiden Name, or Suffix.



Guest Student Registration Form



ENROLL

NOTE: Do not use this form to make name, address, or program changes. Contact the Office of Records and Registration at guestregistration@camdencc.edu to make changes to an application that has already been submitted.

Please check with our home college to verify course eligibility and credit limits prior to registration.

* Indicates required field.

1. Term for which you desire admission

22 / SPR

21 / FAR

22 / SPR

22 / SMR

2. Title

3. Name

Last *

Doe

First *

John

Middle

Maiden Name

Suffix

Jr.



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4. Key in **Other Name** (if applicable).
5. Key in **E-mail** address.
6. Key in **Home Address** (Address where you reside: do not use P.O. Box).
7. Key in **Mailing Address** (if different from Home Address).

4. Other Name (if applicable)	<p>Last <input type="text"/></p> <p>First <input type="text"/></p> <p>Middle <input type="text"/></p>
5. E-mail Address	<p>*</p> <p><input type="text" value="JohnDoe@school.com"/></p>
6. Home Address (Address where you reside: do not use P.O. Box)	<p>Street * <input type="text" value="123 A Street"/></p> <p>Apt No. <input type="text" value="B1"/></p> <p>City * <input type="text" value="Big City"/></p> <p>State * <input type="text" value="NJ"/></p> <p>Zip * <input type="text" value="12345-"/> <input type="text"/></p>
7. Mailing Address (if <u>different</u> from Home Address)	<p>Street <input type="text"/></p> <p>Apt No <input type="text"/></p> <p>City <input type="text"/></p> <p>State <input type="text"/></p> <p>Zip <input type="text"/></p>



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8. Key in **County** of Legal Residence.
9. Select **State** from drop-down.
10. Key in **Preferred Telephone Number**.
11. Check box if **NOT** an **International Student** (doing so requires SSN).
12. Key in **Date of Birth** or select year, month, and day from calendar.
13. Select Ethnicity (*required*).
14. Check Race (*not required*).

8. County of Legal Residence *

Gloucester

9. State of Legal Residence *

NJ

10. Preferred Telephone Number *

856-123-4567

11. Social Security Number
Required except for international students

- -

☐ NOT International Student

*We are requesting your Social Security Number (SSN) for our system of student records as well as for compliance with federal and state reporting requirements. An SSN is not required to apply for admission, but not providing your SSN when applying for admission could result in a delay in matching materials submitted. The College will not disclose your SSN to anyone outside the institutions except as required by Law, and will make every effort to protect your privacy. Your social security number will be required at the of registration.

12. Date of Birth *

1/1/2021

13. Ethnicity *

☐ Hispanic/Latino ☒ Non Hispanic/Latino

14. Race (Check all that apply)

☐ American/Alaska Native

☐ Asian

☐ Black or African American

☒ Hawaiian /Pacific Islander

☐ White

15. Enter Course Information:

Select Action codes for courses: **R=Register**, **A=Add**, and **D=Drop**. Please select one.

☐ Click here for example:

15. Please enter the course information below * (click check box below to see example).

Action codes for Courses: **R=Register**, **A=Add**, and **D=Drop**. Please select one.

Use the **Add** button to add additional course/s, or **Remove** button to remove course/s. Click link to search for courses: [Student Courses](#)

Add

Action Code *	Term *	Course No. *	Title *	Credits *	Days *	Times *	
R A D <input type="radio"/> <input type="radio"/> <input type="radio"/>							Remove



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Note: (Click check box above Action Code to show example.)

☒ Click here for example:

Action Code	Session No.	Subject/Course No.	Title	Credits	Days	Times
R A D						
<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/>	20/FA	ENG-002-01	Reading II Express	1	TBA	TBA
<input type="radio"/> <input type="radio"/> <input type="radio"/>						

Note: Use the **Add** button to add additional course/s, or Remove button to remove course/s.

☐ Click here for example:

15. Please enter the course information below * (click check box above to see example). Action codes for Courses: **R=Register**, **A=Add**, and **D=Drop**. Please select one. Use the **Add** button to add additional course/s, or **Remove** button to remove course/s. Click link to search for courses: [Student Courses](#)

Action Code *	Term *	Course No. *	Title *	Credits *	Days *	Times *	
R A D <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Remove
R A D <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Remove

Note: there is a link to search for [Student Courses](#) that will open in separate window. Click subject, i.e. Accounting link.

https://selfservice.camdencc.edu/Student/Courses

Course Catalog - Camden ...

Dream. Learn. Prosper.

Guest Sign in ? Help

Search for Courses and Course Sections

Search for courses...

Subject Search Advanced Search

Search for a course subject: Type a subject...

ACCOUNTING

ADDICTIONS

ALLIED HEALTH

ALZHEIMER'S



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After clicking the Accounting link the list of courses will be displayed. Click link to view available sections.

ACC-104 Financial Accounting (3 Credits)

This course is a study of financial accounting emphasizing the accounting cycle, merchandising accounting, income measurement, valuation of assets, internal controls, accounting for long-lived assets, financial statement presentation and interpretation and accounting for stockholders' equity

Requisites:

MTH-029 - Must be completed prior to taking this course.

Offered:

All Terms

[View Available Sections for ACC-104](#)

ACC-105 Managerial Accounting (3 Credits)

This course presents a study of cost systems used by management to control a business and to assist in improving operating results by use of cost accounting methods. The job order and process system will be studied as well as budgets, standard costs, cost estimates and direct costing techniques.

Requisites:

ACC-101 or ACC-104 - Must be completed prior to taking this course.

Offered:

All Terms

[View Available Sections for ACC-105](#)

In the example below, after clicking **View Available Section for ACC-104** the semester section list of courses will be displayed. You will use this information to complete *section 15 (Enter Course Information)*.

Requisites:

MTH-029 - Must be completed prior to taking this course.

Offered:

All Terms

[View Available Sections for ACC-104](#)

Fall 2021 Semester

ACC-104-02 +\$ Financial Accounting

Seats	Times	Locations	Instructors
14	T/Th 9:30 AM - 10:45 AM 9/1/2021 - 12/20/2021	Blackwood Campus, Madison Hall 205 Lecture	Sarkisian, R

ACC-104-03 +\$ Financial Accounting

Seats	Times	Locations	Instructors
8	M/W/F 10:00 AM - 10:50 AM 9/1/2021 - 12/20/2021	Blackwood Campus, Madison Hall 203 Lecture	Fortini, A



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Prerequisite Declaration: Check box that relates to your prerequisites or degree.

PREREQUISITE DECLARATION

I am aware the courses listed above for which I am registering may have one or more prerequisites*.

I hereby certify the following:

☒ I have completed the prerequisites at another institution.

☐ I have a bachelor's degree, or graduate degree.

☐ I am requesting to register for the courses despite the fact I have not met the prerequisites.

* In order to register for BIO 211, BIO 212, BIO 221, and/or BIO 240 an unofficial transcript is required demonstrating successful completion of an equivalent BIO 111 (Biology I for Science Majors). For CHM 111 (Chemistry for Science Majors) an unofficial transcript is required demonstrating successful completion of MTH 124 or MTH 125 (Precalculus II or Accelerated Precalculus). To register for PHY-201, PHY-202, EGR-101 and EGR-201 you will need to obtain a red-card (prerequisite override) from the Physics and/or Engineering department respectfully. Please send unofficial transcripts to guestregistration@camdencc.edu for review. Further communication will be provided to you via email following your submission if a red-card is necessary.

Certification: Check box to agree to certify that the above answers are true, correct and complete to the best of your knowledge.

CERTIFICATION

I agree to abide by the rules and regulations of Camden County College as outlined in College publications.

I understand that I am personally liable for all costs associated with my courses, including tuition and applicable fees, whether or not I receive any assistance in the form of loans, grants, gifts or court-ordered payments from any sources. I acknowledge that my registration statement is my bill and that a 100% refund may only be obtained prior to the first day of the semester/term. I certify that all information on this form is true, correct, and complete to the best of my knowledge, and that I am responsible for any information that is not true.

☒ I Agree

Signature *

Signature Date *

Sign Form

Click **Sign Form**, then click **Submit**.

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☒ I Agree

Signature *

Signature Date *

John Doe

10/14/2021 01:31:03 PM

Sign Form

Submit

Information on financial assistance, FERPA, graduation, completion, and transfer-out rates, as well as information on campus safety and security, including crime statistics, can be found on the Consumer Information link on the bottom of the college's home page at www.camdencc.edu.

Affirmative Action/Equal Opportunity Employer