



# Summary of Actions

Camden County College Board of Trustees  
Meeting of February 6, 2018  
Board Room/Otto R. Mauke Community  
Center/Blackwood Campus  
Blackwood, New Jersey

## **Middle States Self-Study Report**

The Board approved the submission of the Camden County College Self-Study document to the Middle States Commission on Higher Education.

## **Transition to College Agreement**

The Board authorized a Transition to College program agreement with the Collingswood Public Schools for a term of January 1, 2018 to June 30, 2018.

## **Annual Financial and Compliance Audits**

The Board awarded and authorized the College to procure a contract for the annual financial and compliance audits through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS to Bowman and Company, LLP in the amount of \$71,145 with terms commencing on or about December 22, 2017 through December 21, 2018.

## **Special Counsel**

The Board awarded a contract to the firm of DeCotiis, Fitzpatrick & Cole, LLP as Special Counsel by authorizing the County's RFP and Resolution of Award of April 20, 2017 for the provision of special counsel, conflicts counsel, and labor counsel services for the County, County Agencies, and Authorities. The contract for special counsel is for a full calendar year commencing upon approval by the Board of Trustees and is needed for existing employment, benefit, and tax related issues regarding employees and benefits.

## **Non-Fair and Open Contract – Sky Advertising, Inc.**

The Board awarded a non-fair and open contract for personnel recruitment advertising services to Sky Advertising, Inc. in the anticipated contract amount of \$60,000 with terms commencing February 7, 2018 through January 30, 2020.

## **Shared Services Agreement – Camden County Improvement Authority**

The Board authorized the College to negotiate and enter into a new one-year shared services agreement with the Camden County Improvement Authority effective March 1, 2018 for construction and facilities management services.

## **Shared Services Agreement – County of Camden**

The Board authorized the renewal of the omnibus consolidated shared services agreement with the County of Camden for security, vehicle maintenance, snow removal, parking, and various cooperative services, projects, and material sharing for a term of January 1, 2018 to December 31, 2019.

## **Shared Services Agreement – Camden County Board of Social Services**

The Board authorized the College to renew and extend the current shared services agreement with the Camden County Board of Social Services for public safety services for a one-year term commencing on January 1, 2018 and ending on December 31, 2018.

### **Shared Services Agreement – Camden County Municipal Utilities Authority**

The Board authorized the College to renew the current shared services agreement with the Camden County Municipal Utilities Authority for public safety services for a one-year term commencing on January 1, 2018 and ending on December 31, 2018.

### **Shared Services Agreement – County of Camden**

The Board authorized a shared services agreement with the County of Camden for delivery of oversight and management services pertaining to annual County programs conducted by the County's special events division for the calendar year of 2018, effective January 1, 2018.

### **Sale of Surplus Property**

The Board authorized disposal of the surplus property within the Wilson and old Roosevelt complex by utilizing online auction website, GovDeals.com.

### **Bid/Contract Recommendations**

#### *Solid Waste*

The Board awarded the third year renewal contract to procure solid waste disposal services through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS under Bid #A-61/2015 to Camden County Energy Recovery Associates, LP on an as-needed basis with terms commencing on January 1, 2018 to December 31, 2018.

#### *Leased Tents and Equipment*

The Board awarded a contract with an optional second year renewal and authorized the College to procure leased tents and equipment through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-46/2017 to Total Rentals, Inc. t/a Preferred Party Place on an as-needed basis in the anticipated amount of \$6,500 with contract terms commencing on January 1, 2018 through December 31, 2018.

#### *Exterminating Services*

The Board awarded a contract with an optional one-year renewal and authorized the College to procure exterminating services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-45/2017 to Tri-County Termite and Pest Control in the anticipated amount of \$7,728 with terms commencing on January 1, 2018 through December 31, 2018.

#### *Off-Site Records Storage Services*

The Board awarded and authorized the College to procure off-site records storage services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-68/2015 to GRM Information Management Services, Inc. at a rate of \$.16 storage price per cubic foot on a month-to-month extension contract pending receipt, award, and implementation of an award based on a new bid.

#### *Elevator Services*

The Board awarded and authorized the College to procure a maintenance service contract for elevators, escalators and dumbwaiters as well as additional/repair work through the Camden County Cooperative pricing System under its – Identifier #57 –CCCPS under Bid #A-40/2016 to Ace Elevator, LLC on an as-needed basis in the anticipated amount of \$100,000 with contract terms commencing on January 1, 2018 through December 31, 2018.

## Personnel

### Promotions

Susan Choi	From Assistant Professor I To Interim Dean of Math, Science & Health Careers, Acting Academic Affairs Effective February 1, 2018
Jacqueline Galbiati	From Dean of Math, Science & Health Careers To Vice President Institutional Effectiveness, Advancement and Strategic Initiatives, Acting Institutional Effectiveness, Advancement and Strategic Initiatives Effective February 1, 2018
Lani Nguyen	From Coordinator, International Student Services To Associate Director, International Student Services Enrollment and Student Services Effective February 12, 2018
Margaret Palcko	From Fire Training Specialist To Fire Academy Administrator, Acting Academic Affairs Effective February 12, 2018
Mandakini Patil	From Help Desk Representative To Manager of Open Access Labs Office of Information Technology Effective February 12, 2018
Daniel Pisko III	From Programmer/Analyst To Web Developer, Acting Office of Information Technology Effective February 12, 2018
Holly Rotella	From Library Assistant, part-time To Library Associate, Acting Academic Affairs Effective February 12, 2018
Thomas Russell	From Programmer/Analyst To Senior Programmer/Analyst, Acting Office of Information Technology Effective February 12, 2018
Angelica Santiago	From Temporary part-time Office Associate, EOF To Academic Advisor Enrollment and Student Services Effective February 12, 2018

Margo Venable  
From Dean of School Community Academic Programs  
To Executive Dean of School Community Workforce Training Programs, Acting  
School Community Workforce Training Programs  
Effective February 12, 2018

**Reassignment/Transfers**

Abi Abreu  
From Permanent Part-Time Campus Safety Officer  
To Permanent part-time Public Safety Officer  
Public Safety  
Effective February 12, 2018

Mahima Chauhan  
From Financial Systems Administrator  
To Director of Project Management and Financial Systems, Acting  
Office of Information Technology  
Effective February 12, 2018

Jennifer Craig  
From Administrative Assistant, Acting  
To Administrative Assistant  
School Community Workforce Training Programs  
Effective February 12, 2018

Kassandra Huerta  
From Temporary part-time Public Safety Officer  
To Permanent part-time Public Safety Officer  
Public Safety  
Effective February 12, 2018

Susan Iannucci  
From Administrative Assistant, Acting  
To Administrative Assistant  
Academic Affairs  
Effective February 12, 2018

Marc James  
From Network Administrator, Acting  
To Network Administrator  
Office of Information Technology  
Effective February 12, 2018

Daniel LeFebvre  
From Permanent Part-Time Public Safety Officer  
To Full-time Public Safety Officer  
Public Safety  
Effective February 12, 2018

Jeff Love  
From Temporary part-time Public Safety Officer  
To Permanent part-time Public Safety Officer  
Public Safety  
Effective February 12, 2018

Cheryl Mott  
From Financial Analyst, Acting  
To Financial Analyst  
Finance & Planning  
Effective February 12, 2018

Brittany O'Brien  
From Temporary part-time Community Service Officer  
To Permanent part-time Community Service Officer  
Public Safety  
Effective February 12, 2018

Vanessa O'Brien-McMasters  
From Executive Director of Institutional Effectiveness & Planning  
To Dean of Academic Operations, Acting  
Academic Affairs  
Effective February 1, 2018

Paul Sandrock  
From Non Credit Instructor  
To Fire Academy Coordinator, Acting  
Academic Affairs  
Effective February 12, 2018

**Separation**

Lee Ann Barbin  
Administrative Assistant  
Academic Affairs  
Effective February 5, 2018

Carol Dann  
Director of Adult Basic Skills  
School Community Workforce Training Programs  
Effective February 6, 2018

Kathleen Dawson-Faul  
Director, Enrollment Services – Rohrer Center  
Academic Affairs  
Effective August 1, 2018

***Government Services Division***

**Reassignments/Transfers**

Ashley Bush  
From Full-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective January 15, 2018

Joseph Garro  
From Temporary part-time Campus Safety Officer  
To Full-time Campus Safety Officer  
Public Safety  
Effective March 12, 2018

Sophia Grandinetti  
From Temporary part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective February 12, 2018

Addam Mitchell  
From Temporary part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective February 12, 2018

Keyla Nieves  
From Temporary part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective February 12, 2018

Ma'leeka Ways  
From Temporary part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective February 12, 2018

**Salary Change**

Michael Cianfarra  
Campus Safety Officer  
Public Safety  
Effective February 12, 2018

Erin Stafford  
Campus Safety Officer  
Public Safety  
Effective February 12, 2018

Tyler Valentin  
Campus Safety Officer  
Public Safety  
Effective February 12, 2018

**Separation**

Pearl Wilkerson  
Campus Safety Officer  
Public Safety  
Effective January 26, 2018

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