

John T. Hanson, Chair, called the **December 6, 2022** regular meeting of the Board of Trustees of Camden County College to order at 7:00 PM in the Board Room, Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via correspondence transmitted to the *Courier Post* and the *Retrospect* on November 2, 2022. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Susan R. Croll (Zoom), Annette Castiglione, Denise Diaz (Zoom), John T. Hanson, S. Jay Mirmanesh, Carmen Rodriguez (Zoom), Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward and Brett Wiltsey.

Board Members Absent: Karen S. Halpern and Anthony J. Maressa.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Carlos Bautista, student; Jennifer Craig, Administrative Assistant, President's Office; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; Eddiel Arias De La Cruz, student; David Edwards, Executive Vice President for Academic and Student Affairs; Chris Gallo, Director, Automotive Technology; Kalel Graham, student; Wendy Henson, Desktop Manager; Kathleen Kane, Executive Director of Human Resources; Joseph Lacava, ISD Technician; Unays Lea, student; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives; Jack Lipsett, Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Pesda, Professor of History and Political Science; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, President's Office; Ron Tomasello, Director of Communications; Margo Venable, Executive Dean of School, Community and Workforce Training Programs; and Jason Wilson, Teaching Administrator, Automotive Technology.

Minutes of Meetings

Motion made by Ms. Ward and seconded by Ms. Croll to accept the minutes of the November 1, 2022 reorganization and regular meetings as presented. **Motion** carried unanimously.

Public Comment

Dr. Pesda addressed the Board and provided an update on staffing at The Center as well as upcoming events that will be offered.

President's Report

Dr. Pugh-Bassett presented her monthly report as follows:

- CCC celebrated National Apprenticeship Week, and the 85th Anniversary of the National Apprenticeship Act, November 14 - 20. As part of the observance, Workforce Development hosted a Manufacturing Apprenticeship Forum to discuss the value of registered apprenticeships and engaged in a collaborative, employer-led discussion to review the current state of the manufacturing industry in the South Jersey region. CCC also honored our Manufacturing Pre-Apprenticeship Bootcamp graduates as they were presented with Certificates of Completion and tool kits that they will be able to take with them into employment. Students and employers were encouraged to connect at the conclusion of the event regarding potential job opportunities based on the skills received as a result of their training.
- The Arts at Camden County College presented Thriller Chiller: Michael Jackson Singalong with Kings Road Brewing to a standing room only audience on November 17. Thank you to all Board members who attended the event. The event featured Dr. Michael Billingsley and his former music students performing Michael Jackson's music in celebration of the 40th anniversary of the release of the Thriller album.
- I am proud to announce that Dave Downham, teaching administrator in our Audio Production program received a Grammy nomination for this year's Best Traditional R&B Performance. Dave engineered the recording sessions for Adam Blackstone and Jazmine Sullivan's album this summer along with our former Camden County College audio program alum, Matt Weber.
- We continue to pursue opportunities to expand the footprint of the College. We have established a presence in the county probation office to distribute materials and are working diligently to partner with probation to explore opportunities to make CCC the most viable options for satisfying probationary requirements for nonviolent offenders.
- The Foundation's Giving Tuesday activities were held on all campuses to support various programs including veterans, the arts, the College food pantries as well as community non-profits. Hundreds of students, faculty and staff participated in the event which raised thousands of dollars for college programs. As part of the event in Blackwood, several of our faculty, staff, and even a board member participated in the Dancing for Dollars challenge in the Atrium. Thank you to all who participated. Items were also donated to the CCC Food Pantry which provides needed supplies and nutritional items to students from the Blackwood Campus Community Center Room 200, Camden Campus College Hall Room 405, and the Rohrer Center front desk.

- The Hunger Grant Committee and Office of Student Life and Activities held their 2nd Annual Fall Pop-Up Produce events on November 21 and 22. Over 3,850 pounds of produce was distributed to students on both campuses.
- CCC's first Friendsgiving Feast was held on Camden and Blackwood campuses on November 15 and November 17. Over 290 students at the Camden City Campus and over 800 students at the Blackwood Campus enjoyed a hot buffet served by the Executive team and staff. This event was sponsored by the HERRF Grant II and the Office of Student Life and Activities.
- In order to promote a greater sense of safety for our students, faculty, staff, and guests, the Blackwood Campus hosted the region's largest active shooter drill on November 5. The successful event was conducted in conjunction with our partners at the Gloucester Township Police Department, Gloucester Township Fire Department, Gloucester Township Office of Emergency Management, Gloucester Township's provider of Emergency Services, and the Camden County Office of Emergency Management to better prepare local first responders and the College community.
- CCC student Makayla Guess is the recipient of a \$1000 scholarship from the Nespoli family. Makayla spoke with Dr. Nespoli, the former President of the NJ Council of County Colleges and I, on November 21 and reported that she would be attending Rutgers-Camden upon graduation to pursue her interest in gaming.
- The process of maintaining accreditation as an institution requires continuous development and engagement with colleagues across the higher ed sector. As such, in preparation for our 2023 mid-point and upcoming self-study evaluation in 2026-2027, members of the Executive team will be attending the Middle States Commission on Higher Education annual conference in Philadelphia. This is the first in-person conference for Middle States in 2 years and CCC team members will attend pre-conference workshops on diversity, equity and inclusion as well as plenary sessions to engage in dialogue around innovative ideas, practices and outcomes as well as share challenges and emerging opportunities. Over the course of 3 days, we will also learn of the changes to the standards for accreditation that will guide our self-study in 2026.
- Dr. Martine Howard, faculty chairperson for Languages and Communications, was featured in a recent Inside Higher Education article for her "15 to Finish" campaign encouraging students to take more credits to graduate faster. The [article](#) published on November 29 shines a national light on Camden County College.

- CCC is working with the NJ Department of Education to establish a pathway for CCC students to become certified as substitute teachers to respond to the shortage of substitute teachers in our local school districts.
- CCC is also working with the County to pursue opportunities to address the shortage of corrections officers in our county facilities.
- We are exploring opportunities to serve students who have aged out of foster care to support their success during adulthood.
- REMINDER: The College's Winter Break will be from December 23 to January 2. We wish you all a happy holiday season.
- New Year's Eve Event – On December 31, the Foundation will host a firework viewing party at the CTC parking garage rooftop with light refreshments. This free event starts at 5 p.m. and will be limited to 100 people and is exclusively for donors, board members and employees. Sign up information was sent via email.
- Expungement Event at the Camden Campus – After the success of the expungement event at the Blackwood Campus on November 9, one has been planned in Camden on January 16, Dr. Martin Luther King, Jr. Day.
- Mr. Gallo introduced students Carlos Bautista, Eddiel Arias De La Cruz, Kalel Graham, and Unays Lea, who are featured in a new video produced by Subaru University in conjunction with the CCC Foundation. He explained that CCC partners with Subaru of America, Inc. and Rainbow PUSH to provide scholarships to Camden resident minority students enrolled in the AUT.AAS programs at CCC and that recipients receive full tuition and reimbursable expenses after financial aid, for a General Technician Apprentice Associates Degree. Mr. Gallo then shared the above noted video. Dr. Pugh-Bassett and members of the Board extended congratulations to the students in attendance and noted that they look forward to hearing of their success in the future.

Grants, Contracts & Gifts

Resolution #79 – Mr. Wiltsey presented this resolution authorizing the College to approve the acceptance of the Celebration of Womanhood Conference funding from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee in the amount of \$67,345 for FY23.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-79 (see attachment **5176A**). **Motion** carried unanimously.

Resolution #80 – Mr. Wiltsey presented this resolution authorizing the College to approve the acceptance of the 2023 Jean Krauss Youth Leadership and Career Development Forum funding from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor’s Juvenile Justice and Delinquency Prevention Committee in the amount of \$24,530 for FY23.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-80 (see attachment **5176B**). **Motion** carried unanimously.

Academic and Student Affairs Committee

The Academic and Student Affairs Committee did not meet during the month of November and, therefore, had nothing to report.

Business Affairs, Audit and Campus Development Committee

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with twelve action items, the quarterly financial report, and the bid/contract recommendations.

Resolution #81 – Mr. Wiltsey presented this resolution awarding a non-fair and open contract for life insurance for non-affiliated employees to Horizon/USABLE in the anticipated amount of \$23,100 during the period of January 1, 2023 through December 31, 2024.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-81 (see attachment **5176C**). **Motion** carried unanimously.

Resolution #82 – Mr. Wiltsey presented this resolution awarding a two-year non-fair and open contract to Precision Time Systems for parking garage, equipment, supplies, hardware, software, service and maintenance in the anticipated amount of \$68,500 for a term of January 1, 2023 during the period of December 31, 2024.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-82 (see attachment **5176D**). **Motion** carried unanimously.

Resolution #83 – Mr. Wiltsey presented this resolution awarding a non-fair and open contract for consulting services for the Office of Records and Registration to Caesar Niglio in the anticipated amount of \$20,000 during the period of December 7, 2022 through June 30, 2024.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2023-83 (see attachment **5176E**). **Motion** carried unanimously.

Resolution #84 – Mr. Wiltsey presented this resolution awarding and authorizing the College to procure the synchronous learning platform for distance education as well as a platform for remote video meetings through NJEDge.Net, Inc. to Zoom Video Communications in the anticipated amount of \$50,000 with terms commencing December 7, 2022 through November 30, 2024.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2023-84 (see attachment **5176F**). **Motion** carried unanimously.

Resolution #85 – Mr. Wiltsey presented this resolution awarding a contract by a Fair and Open Request for Proposal process for professional audit services to Bowman & Company LLP in the anticipated amount of \$164,000 during the period of January 1, 2023 through June 30, 2024.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-85 (see attachment **5176G**). **Motion** carried unanimously.

Resolution #86 – Mr. Wiltsey presented this resolution authorizing the College to amend its current contract with Sodexo for its final year as follows: 1) the payment of management fees to Sodexo for the 2022-2023 contract year in the amount of \$41,254 for the College and \$27,014 for Camden City Hall; and 2) for the continued use of Sodexo food and vending services at Camden City Hall for the monthly payments totaling \$25,000 which is being reimbursed by the County for the term of July 1, 2022 to June 30, 2023.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-86 (see attachment **5176H**). **Motion** carried unanimously.

Resolution #87 – Mr. Wiltsey presented this resolution authorizing the College to enter into an agreement with the County of Camden to provide professional services for the Intoxicated Driver Resource Center for a term of January 1, 2023 through December 31, 2025.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2023-87 (see attachment **5176I**). **Motion** carried unanimously.

Resolution #88 – Mr. Wiltsey presented this resolution authorizing the College to renew and extend the current terms of agreement with the Camden County Board of Social Services at no cost to the College for a term of January 1, 2023 through December 31, 2024.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2023-88 (see attachment **5176J**). **Motion** carried unanimously.

Resolution #89 – Mr. Wiltsey presented this resolution authorizing the College to renew and extend the current terms of agreement with the Camden County Municipal Utilities Authority at no cost to the College for a term of January 1, 2023 through December 31, 2024.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2023-89 (see attachment **5176K**). **Motion** carried unanimously.

Resolution #'s 90 & 91 – Mr. Wiltsey presented resolution #'s 90 & 91 as follows:

Resolution #90 - authorizing an agreement with The Real Estate School for delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Courses for the period January 1, 2023 through December 31, 2023; and

Resolution #91 - authorizing an agreement with Weichert Real Estate School for delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Courses for the period January 1, 2023 through December 31, 2023.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution #'s FY2023-90 & 91 (see attachment **5176L**). **Motion** carried unanimously.

Resolution #92 – Mr. Wiltsey presented this resolution authorizing the disposal of three modular classroom trailers which are non-functioning and past their useful life.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2023-92 (see attachment **5176M**). **Motion** carried unanimously.

Quarterly Financial Report

Resolution #93 – Mr. Wiltsey presented this resolution authorizing the acceptance of the financial report for the fourth quarter of fiscal year 2022, ending June 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2023-93 (see attachment **5176N**). **Motion** carried unanimously.

Bid/Contract Recommendations

Mr. Wiltsey presented the bid and contract recommendations consisting of **Resolution #'s FY2023-94 through 99**.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution #'s FY2023-94 through 99 (see attachment **5176O**). **Motion** carried unanimously.

Personnel

Dr. Pugh-Bassett presented **Resolution FY2023-100** - Personnel Actions, dated December 6, 2022.

Motion made by Mr. Hanson and seconded by Mr. Wiltsey approving Resolution FY2023-100 (see attachment **5176P**). **Motion** carried unanimously.

Old Business

None.

New Business

Ms. Stewart reminded the Board of the Foundation's New Year's Eve fireworks viewing party to be held at the Camden Campus at 5:00 PM. She further commented on the work of David Bruno and Miranda Powell in bringing new events to campus in correlation with the Arts at CCC initiative. Mr. Hanson echoed Ms. Stewart's comments and added that he is excited about the direction the College is taking and is looking forward to new and great things to come at CCC.

Adjournment

Motion to adjourn the meeting made by Ms. Ward and seconded by Ms. Stewart. **Motion** carried unanimously. The meeting adjourned at 7:37 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2023-79

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT THE
FY23 CELEBRATION OF WOMANHOOD CONFERENCE GRANT FROM THE NEW
JERSEY GOVERNOR'S JUVENILE JUSTICE AND DELINQUENCY PREVENTION
COMMITTEE**

Subaward # J-J:23-5-19

WHEREAS, Camden County College is governed by the College Board of Trustees pursuant to N.J.S.A. 18A:64A-11 and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice to accept funding in the amount of \$67,345, which is a subaward from the Federal Office of Juvenile Justice and Delinquency Prevention, from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee for a Celebration of Womanhood Conference; and

WHEREAS, Camden County College will host a conference to provide females, 15 to 24 years old, the opportunity to participate in a conference to increase their awareness of self-development during the subaward period of October 1, 2022 to September 30, 2023; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves the acceptance of the Celebration of Womanhood Conference funding in the amount of \$67,345 for FY23; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to approve the acceptance of the Celebration of Womanhood Conference funding from New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee, in the amount of \$67,345 for FY23.

December 6, 2022

RESOLUTION NO. FY2023-80

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT
THE FY23 JEAN KRAUSS YOUTH LEADERSHIP AND CAREER
DEVELOPMENT FORUM GRANT FROM THE NEW JERSEY DEPARTMENT
OF LAW AND PUBLIC SAFETY/JUVENILE JUSTICE COMMISSION**

Subaward # J-J:23-5-19

WHEREAS, Camden County College is governed by the College Board of Trustees pursuant to N.J.S.A. 18A:64A-11; and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice to accept funding in the amount of \$24,530, which is a subaward from the Federal Office of Juvenile Justice & Delinquency Prevention, from the New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee for a Jean Krauss Youth Leadership and Career Development Forum; and

WHEREAS, Camden County College will host a one-day forum between October 1, 2022 and September 30, 2023 designed to increase the knowledge and awareness of post high school educational and employment opportunities in the state for court-involved and at-risk youth from Southern and Central New Jersey; and

WHEREAS, Board acceptance is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves the acceptance of the Jean Krauss Youth Leadership and Career Development funding in the amount of \$24,530 for FY23; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to approve the acceptance of the 2023 Jean Krauss Youth Leadership and Career Development Forum funding from New Jersey Department of Law and Public Safety through the Juvenile Justice Commission in conjunction with the Governor's Juvenile Justice and Delinquency Prevention Committee, in the amount of \$24,530.

December 6, 2022

RESOLUTION NO. FY2023-81

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO
HORIZON/USABLE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L. 2005(11), C.271, s.2 *et seq.*; and contracts such services as identified in N.J.S.A. 18A:64A-25.5 are permitted to be awarded without public advertising and bidding; and

WHEREAS, the College's competitive benefits package for full time non-affiliated personnel includes life insurance in the amount of one times annual salary paid only if an employee passes away while in the employers active service with no continuing coverage post service; and

WHEREAS, the College's health benefits broker Conner Strong Buckelew and Companies, Inc. solicited quotes for life insurance for all applicable non-affiliated employees and received five proposals from Guardian, Hartford, Horizon/USable, Reliance and Standard. All costs for such coverage are remitted for all such employees by the College; and

WHEREAS, it is the recommendation of Kathleen Kane, Executive Director for Human Resources, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director for Financial Administration, to award the contract for these life benefits to Horizon/USable in accordance with the terms of the aforesaid solicitation and award a non-fair and open contract (#FY23BEDC-11) pursuant to N.J.S.A. 19:44A-20.4, and P.L.2005, C.271, s.2; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding for this action is available in account #109000-21789.

NOW, THEREFORE, BE IT RESOLVED by the College BOARD OF TRUSTEES that it is hereby authorized to AWARD a contract for life insurance for non-affiliated employees with **Horizon/USable (#FY23BEDC-11)** with terms commencing on **January 1, 2023 through December 31, 2024** at an annual cost of approximately **\$11,200.00/per year** for a total anticipated contract amount of **\$23,100.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract for life insurance for non-affiliated employees to HORIZON/USable in the anticipated amount of **\$23,100.00** during the period of January 1, 2023 through December 31, 2024. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

RESOLUTION NO. FY2023-82

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO PRECISION TIME SYSTEMS FOR CTC PARKING GARAGE EQUIPMENT, SUPPLIES, HARDWARE, SOFTWARE, SERVICE & MAINTENANCE

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a)(3) and (19) are exempt from public bidding; and

WHEREAS The College has purchased equipment from Precision Time Systems for Camden Technology Center parking garage, including hardware, software, associated supplies, service and maintenance that are proprietary and require a licensed vendor to provide service and supply replenishment. These services and supplies are required for daily operation and preventative maintenance; and

WHEREAS, Ella Roberts, Public Safety Chief-Camden & Cherry Hill; John Gibson, Public Safety Chief-Blackwood; Orlando Cuevas, Executive Director of Public Safety Education & Training/Police Academy/ RETC, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administration, all recommend to award a two-year non-fair and open contract to Precision Time Systems (#FY23BEDC-09) in the anticipated amount of \$68,500.00; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, certified funding available in account #134619-62101 and receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, reflecting no contribution was made that would bar the contract and that Vendor agrees to prohibition against making contribution limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Precision Time Systems (#FY23BEDC-09)** to provide the College with parking garage equipment, supplies, hardware, software, service and maintenance in the anticipated amount of **\$68,500.00** with terms commencing on **January 1, 2023 through December 31, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a two year Non-fair and Open contract to Precision Time Systems for Parking Garage Equipment, Supplies, Hardware, Software, Service and Maintenance in the anticipated amount of \$68,500.00 during the period of January 1, 2023 through December 31, 2024. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

RESOLUTION NO. FY2023-83

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT FOR CONSULTING SERVICES TO CAESAR NIGLIO

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (15) such is exempt from public bidding is exempt from public bidding; and;

WHEREAS, Caesar Niglio provides consulting services to Camden County College and the Office of Records and Registration. Services include but are not limited to the review, development and implementation of processes and procedures within the Colleague System. Caesar Niglio has assisted in the implementation of eTranscripts with the National Student Clearinghouse, allowing students to request and obtain transcripts electronically, updated processes of student immunization records, and the implementation of a self-service student graduation application and workflow. He has been instrumental in identifying key areas to improve processes and increase user ability, allowing for improved services for students, staff productivity and data integrity; and

WHEREAS, it is the recommendation of Joseph Rooney, Associate Dean of Enrollment Management; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services & Title IX Coordinator; David Edwards, Executive Vice President of Academic and Student Affairs; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Director of Financial Administrative Services, to award a non-fair and open contract to **Caesar Niglio (#FY23BEDC-12)** pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated contract amount of **\$20,000.00** with terms commencing on **December 7, 2022 through June 30, 2024**; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funding in account #533521-61102 for Year 1 (Year 2 is contingent upon the approval of funds) and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and hereby is awarded to **Caesar Niglio (#FY23BEDC-12)** to provide consulting services to the Office of Records and Registration in the anticipated contract amount of **\$20,000.00** with terms commencing on **December 7, 2022 through June 30, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate, where appropriate, any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to **Caesar Niglio** to provide consulting services to the Office of Records and Registration in the anticipated amount of \$20,000.00 during the period of **December 7, 2022 through June 30, 2024**. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

RESOLUTION NO. FY2023-84

RESOLUTION AWARDING A CONTRACT TO ZOOM VIDEO COMMUNICATIONS, INC. FOR A ZOOM AGREEMENT FROM THE AWARD BY THE NJEDGE.NET COOPERATIVE PRICING SYSTEM

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, et seq.; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into joint purchasing programs; and

WHEREAS, the New Jersey Presidents' Council, a body politic and corporate under the laws of New Jersey, established NJEDge.Net, Inc. pursuant to N.J.S.A. 18A:3B-8d, as a joint purchasing program for public institutions of higher education in the State of New Jersey and independent institutions which receive direct aid from the State of New Jersey; and

WHEREAS, NJEdge.Net, Inc. hereinafter referred to as the "Lead Agency" for EdgeMarket, offered participation in its State approved Cooperative Pricing System, which was established pursuant to law and regulation and the College Trustees on April 3, 2018 in Resolution FY2018-161 approved joining and the State specifically approved this College's membership in EdgeMarket; and on November 1, the Board again approved Resolution #2023-63; and

WHEREAS, NJIT, the State University of New Jersey, for itself and other subscribers of NJEDge.Net, Inc., issued a Request for Proposals for a synchronous learning platform for distance education as well as a platform for remote video meetings; and

WHEREAS, Zoom Video Communications, Inc. (Zoom) submitted a response and received the award from NJEDge.Net, Inc.; and the Parties memorialized rates, terms and conditions pursuant to which Zoom provides the synchronous learning platform for distance education as well as a platform for remote video meetings for two years at an approximate cost of \$25,000.00 annually; and

WHEREAS, it is the recommendations of Jack Post, Chief Information Officer; Dr. Teresa Smith, Dean, Academic Affairs; Patrick Chadd, Associate Dean of eLearning; Anne Daly-Eimer Dean of Enrollment and Student Services; Dr. David Edwards, Vice President of Academic Affairs and Student Services; Melissa Manera, Manager of Purchasing, to award the contract as stated; and

WHEREAS, Helen Antonakakis, Director for Finance and Planning has certified funding in account #165081-65607 for FY2023 and is contingent upon the availability of funding in FY2024;

NOW THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to award a contract for synchronous learning platform for distance education as well as a platform for remote video meetings through the award by the **NJEDge.Net, Inc.** joint purchasing program as identified above to **Zoom Video Communications, Inc.** in the anticipated annual contract amount of **\$25,000.00** and a total two-year contract anticipated amount of approximately **\$50,000.00** with terms commencing **December 7, 2022 through November 30, 2024**; and

December 6, 2022

RESOLUTION NO. FY2023-84

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to procure the synchronous learning platform for distance education as well as a platform for remote video meetings through NJEDGE.Net, Inc. to Zoom Video Communications, Inc. with terms commencing December 7, 2022 through November 30, 2024 in the anticipated amount of \$50,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

**RESOLUTION AWARDING A FAIR AND OPEN REQUEST FOR PROPOSAL
FOR PROFESSIONAL AUDIT SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A; 64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1)(15); and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **Professional Audit Services** and one response to the RFP was received from Bowman & Company, LLP of Voorhees, NJ; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.7, the use of the Request for Proposal process as implemented in connection with **#FY23RFP-12** was done in a Fair and Open process as the RFP was advertised in newspapers and on the Camden County website and is awarded after public solicitation of proposals and qualifications with criteria established prior to the submissions being publicly opened and posted when awarded; and

WHEREAS, the College’s RFP Committee of Diane Fauser, Executive Director of Accounting Services; Hillary Davidson, Accounting Supervisor; Edward Reynolds, Director of Financial Services; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Director of Financial Administrative Services, applied the prequalifying criteria to conclude the most responsive and most advantageous to the College is the proposal submitted by Bowman & Company, LLP of Voorhees, NJ; and it is the unanimous recommendation of the committee as reflected on the attached analysis that they calculated and arrived at their determination and recommendation as being the most advantageous to the College; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds for this action in account #152670-61102; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that RFP **#FY23RFP-12** for **Professional Audit Services** is hereby deemed to have been a Fair and Open process and is **AWARDED** to Bowman & Company, LLP of Voorhees, NJ based on proposals and pricing for services, pursuant to the terms and conditions for this contract and other considerations with a term commencing on **January 1, 2023** through **June 30, 2024**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract by a Fair and Open Request for Proposal process for professional audit services to Bowman & Company, LLP of Voorhees, NJ during the period of January 1, 2023 through June 30, 2024 in the anticipated amount of \$164,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Professional Audit Services for Camden County College

FY23RFP-12	Vendor	Bowman & Company LLP
Evaluator		40 Potential Points
Diane Fauser		38
Ed Reynolds		36
Hillary Davidson		35
Jack Lipsett		30
Melissa Manera		33
	TOTAL:	172

Auditing Services RFP **F4432FP12** Ings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent

	Bowman & Company LLP	Clifton Larson Allen LLP
cost of service	4	
involvement of partner on site	5	
additional services fees	4	
firms auditing experience w/NJ Community Colleges	5	
ability to provide timely service	5	
Location of office	5	
availability of personnel	5	
understanding of the service requested	5	
Total Score	38	

Evaluator's Name Diane Larson

	Bowman & Company LLP	Clifton Larson Allen LLP
cost of service	3*	N/A
involvement of partner on site	5	N/A
additional services fees	3**	N/A
firms auditing experience w/NJ Community Colleges	5	
ability to provide timely service	5	
Location of office	5	
availability of personnel	5	
understanding of the service requested	5	
Total Score	34	

Evaluator's Name ED REYNOLDS

* COST OF SERVICE HAS ADDED ON SERVICES THAT SHOULD SUBSIDY AT THE END OF COVID.

** SAME WITH ADDITIONAL FEES

Auditing Services RFP

FY23 RFP-12

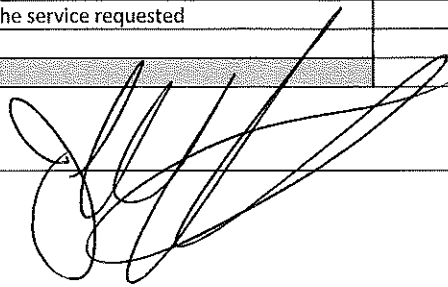
Ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent

Bowman & Company LLP		
cost of service	4	
involvement of partner on site	4	
additional services fees	4	
firms auditing experience w/NJ Community Colleges	4	
ability to provide timely service	5	
Location of office	5	
availability of personnel	4	
understanding of the service requested	5	
Total Score	36	

Evaluator's Name Hillary Davidson

Bowman & Company LLP		
cost of service	2	
involvement of partner on site	5	
additional services fees	2	
firms auditing experience w/NJ Community Colleges	5	
ability to provide timely service	4	
Location of office	4	
availability of personnel	4	
understanding of the service requested	4	
Total Score		30

Evaluator's Name



Auditing Services RFP FY23 RFP 12 ratings: 0=Unsatisfactory 1=Poor 2=Fair 3=Satisfactory 4=Good 5=Excellent

Bowman & Company LLP		
cost of service	2	
involvement of partner on site	5	
additional services fees	2	
firms auditing experience w/NJ Community Colleges	5	
ability to provide timely service	5	
Location of office	4	
availability of personnel	5	
understanding of the service requested	5	
Total Score	33/40	

Evaluator's Name Melissa Mahera

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE SODEXO OPERATIONS,
LLC AGREEMENT FOR FOOD AND VENDING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and purchases and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 were permitted to be awarded without public advertising and bidding; and the materials and services the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (7); and the Board on April 3, 2018, awarded a Fair and Open contract for Food, Food Services and Vending Services to Sodexo Operations, LLC for cafeteria, vending and food services at all College locations with terms commencing July 1, 2018 through June 30, 2023 (FY2018-157); and entered into a Management Agreement dated January 4, 2019, as amended, whereby Sodexo manages and operates CCC's food and dining service operations located in Blackwood and Camden, New Jersey; and

WHEREAS, the Governor's Executive Order's mandating *inter alia* closing of the campuses and further response to the COVID-19 pandemic dramatically lowered the number of people on the Blackwood campus, resulting in the parties agreeing to an emergency modification of the contract and the closing of most College food service operations, including the Cougar Café and the Taft Kiosk beginning mid-March 2020 to the present; and the resulting reduction in gross receipts since the start of this pandemic required cuts in related food, maintenance, and labor costs to minimize losses; and Sodexo agreed to restructure its annual management fee from \$53,428 to \$38,428 in exchange for eliminating an annual \$25,000 deficit guarantee for the remainder of the contract, adjusted for CPI +1% annually; and Sodexo agrees to waiving the monthly management fee as long as the Cougar Café and Taft kiosk remain closed; and this was approved by the Board via Resolution FY2021-106 on December 1, 2020; and

WHEREAS, Sodexo has since agreed to implement its propriety mobile application as an ordering and payment option for Food Service purchases made by CCC's students, employees, visitors and guests and will provide CCC an online tool or a monthly report to monitor mobile gross sales and net sales collected; and Camden County College and Sodexo agree that in the fall of 2022 Sodexo will implement the Everyday mobile application; and with the reopening of the Cougar Café that its management fee be resumed for the 2022-2023 contract year in the amount of \$41,254 for Camden County College and \$27,014 for Camden City Hall, to be increased annually each July 1, by an amount equal to the percentage change in the Consumer Price Index-Food Away from Home ("CPI") + 1%; and

WHEREAS, it is the recommendation of Jack Lipsett, Executive Director of Financial Administrative Services; Diane Fauser, Executive Director of Accounting Services; and Edward Reynolds, Director of Financial Services, to modify the current Sodexo contract to acknowledge the resumption of a portion of the original agreed management fee and to provide for such increased services at these sites.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College is hereby authorized to amend its current Sodexo contract (FY2018-157) for the management fee for the 2022-2023 contract year in the amount of \$41,254 for Camden County College and \$27,014 for Camden City Hall, and

December 6, 2022

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute the accompanying documents or other instruments and/or to make appropriate arrangements so as to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College to amend its current Sodexo contract (FY2018-157) for its final year as follows:

- 1) the payment of management fees to Sodexo for the 2022-2023 contract year in the amount of \$41,254 for Camden County College and \$27,014 for Camden City Hall; and
- 2) for the continued use of Sodexo food and vending services at Camden City Hall for the monthly payments totaling \$25,000 which is being reimbursed by the County for the term of July 1, 2022 to June 30, 2023.

RESOLUTION NO. FY2023-87

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO PROVIDE
PROFESSIONAL SERVICES TO THE COUNTY OF CAMDEN FOR THE
INTOXICATED DRIVER RESOURCE CENTER**

WHEREAS, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College and sub-section (l) of the statute authorizes the Trustees to accept funds for the College; and

WHEREAS, Camden County College has been awarded a contract from the County of Camden to provide professional services for the Intoxicated Driver Resource Center, namely:

12-hour Detention, Education, and Screening Services program for the provision of Intoxicated Driver Resource Center (IDRC) education and training for the County of Camden Department of Health and Human Services; and

WHEREAS, the goal of the program is to provide services to court-mandated clients convicted of alcohol and/or drug influence while operating a motor vehicle in order to enhance the safety and welfare of residents of Camden County and surrounding communities by lowering the number of recurring offenses; and

WHEREAS, Board approval to make the application is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby authorizes the College staff to enter into an agreement with the County of Camden to provide professional services for the Intoxicated Driver Resource Center for the term beginning January 1, 2023 and ending December 31, 2025; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to enter into an agreement with the County of Camden for January 1, 2023 to December 31, 2025 to provide professional services for the Intoxicated Driver Resource Center.

December 6, 2022

RESOLUTION NO. FY2023-88

RESOLUTION AUTHORIZING THE RENEWAL OF THE INTERLOCAL SERVICES AGREEMENT WITH THE CAMDEN COUNTY BOARD OF SOCIAL SERVICES FOR SECURITY SERVICES

WHEREAS, N.J.S.A. 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which either party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the parties have, ever since their commitment to the Transformation Initiative well over a decade ago, consistently sought to identify economies and efficiencies of expertise, consolidation and scale wherever possible in order to improve the effectiveness and quality of services to the citizens of Camden County and to reduce the cost and wherever possible the tax burden on County taxpayers; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies either deemed necessary or advisable by the Board of Trustees; and

WHEREAS, the College has a wealth of expertise in site security resulting from the College’s Office of Public Safety and its Government Services Division; and

WHEREAS, the Camden County Board of Social Services (hereafter CCBSS) requires security by way of security personnel to provide assistance with site security and observation; and

WHEREAS, the College has the proven capability to extend to the CCBSS the benefit of the College’s personnel having done so for a decade under the terms of the existing Shared Services Agreement; and

WHEREAS, there continues to be no cost to the College for providing site security services to the CCBSS since they reimburse CCC the costs and expenses of the services and indemnify CCC and review with the College the efficacy of the Shared Services Agreement on a quarterly basis; and

WHEREAS, as a result of the savings to the taxpayers, the Camden County College Board of Trustees has agreed, in the best financial and governmental interests of the College and the taxpayers of Camden County, to authorize a renewal of the existing Shared Services Agreement on the same terms and conditions with the CCBSS commencing on or after January 1, 2023 and terminating on December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College is authorized to extend the existing terms and conditions of Agreement to provide the site security of its existing level of public safety services to the CCBSS on or after January 1, 2023; and

December 6, 2022

RESOLUTION NO. FY2023-88

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to negotiate the specific terms of and sign and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to renew and extend the current terms of agreement with the CCBSS at no cost to the College. The term will be for two years commencing on or after January 1, 2023 and terminating on December 31, 2024.

December 6, 2022

RESOLUTION NO. FY2023-89

RESOLUTION AUTHORIZING THE RENEWAL OF THE EXISTING SHARED SERVICES AGREEMENT WITH THE CAMDEN COUNTY MUNICIPAL UTILITIES AUTHORITY

WHEREAS, N.J.S.A. 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which either party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the parties have, since their commitment to the Transformation Initiative over a decade ago, consistently sought to identify economies and efficiencies of expertise, consolidation and scale in order to improve the effectiveness and quality of services to the citizens of Camden County and to reduce the cost and the tax burden on County taxpayers; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies which it deems necessary or advisable; and

WHEREAS, the College has experience and expertise in management of site security resulting from the College’s Office of Public Safety and its Government Services Division; and

WHEREAS, the Camden County Municipal Utilities Authority (hereafter CCMUA) requires security by way of security personnel to serve at certain sites and CCMUA does not have their own security personnel and have found other contract guards to be wanting; and

WHEREAS, the College has the proven ability to extend to the CCMUA, the College’s personnel, expertise and experience under the terms of the existing Agreement for a decade; and

WHEREAS, the College can continue to provide such security services to CCMUA without injury to the College’s mission since CCMUA reimburses all costs and expenses of CCC services, indemnifies CCC and reviews quarterly with the College management the efficacy of the Agreement; and

WHEREAS, since the result is savings to the taxpayers with no detriment to the College mission, the Board of Trustees will consent to authorize a renewal of the existing Agreement on the same terms and conditions with the CCMUA commencing January 1, 2023 through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that the College is authorized to extend the existing terms and conditions of Agreement to provide the site security of its existing level of site security services to the CCMUA for two years commencing January 1, 2023; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to execute those specific authorized terms and to have properly signed and executed such contracts or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the College to renew and extend the current terms of Agreement with the CCMUA at no cost to the College. The term will be for two years commencing on or after January 1, 2023 and terminating on December 31, 2024.

December 6, 2022

RESOLUTION NO. FY2023-90

RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN THE REAL ESTATE SCHOOL AND CAMDEN COUNTY COLLEGE

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

WHEREAS, in order to be a licensed real estate salesperson in the State of New Jersey, qualified individuals must complete certain pre-licensing requirements and pass a state examination administered by the New Jersey Real Estate Commission; and

WHEREAS, the College has an approved course in real estate sales entitled Real Estate Sales; and

WHEREAS, The Real Estate School is currently licensed by the State of New Jersey to offer a 75-hour New Jersey pre-licensing real estate sales course; and

WHEREAS, College and The Real Estate School desire to deliver the required New Jersey pre-licensing real estate course offered at the College for the period of January 1, 2023 – December 31, 2023; and

WHEREAS, The College will register students and collect all course tuition and fees. The total tuition charged will be \$375 including registration fee, textbook and tuition (the "Tuition"). The College will pay The Real Estate School \$335 per student for a qualified, licensed instructor(s) for the course and all instructional materials and \$355 per student for online instruction each time it is offered; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning, recommends that the Board agree to allow the College to enter into this agreement; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that an agreement with The Real Estate School for the delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Course is hereby approved; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement between The Real Estate School and Camden County College for the delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Courses for the period January 1, 2023 to December 31, 2023.

December 6, 2022

RESOLUTION NO. FY2023-91

RESOLUTION AUTHORIZING AGREEMENT BY AND BETWEEN WEICHERT REAL ESTATE SCHOOL AND CAMDEN COUNTY COLLEGE

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11 who are pursuant to N.J.S.A 18A:64A-12, empowered to take all necessary actions furthering the mission of Camden County College; and

WHEREAS, in order to be a licensed real estate salesperson in the State of New Jersey, qualified individuals must complete certain pre-licensing requirements and pass a state examination administered by the New Jersey Real Estate Commission; and

WHEREAS, the College has an approved course in real estate sales entitled Real Estate Sales; and

WHEREAS, Weichert Real Estate School is currently licensed by the State of New Jersey to offer a 75-hour New Jersey pre-licensing real estate sales courses; and

WHEREAS, College and Weichert Real Estate School desire to deliver the required New Jersey pre-licensing real estate course offered at the College for the period of January 1, 2023 – December 31, 2023; and

WHEREAS, the College will register students and collect all course tuition and fees. The total tuition charged will be \$399 including registration fee, textbook and tuition (the "Tuition"). Students registering for online training will be charged an additional \$15 for shipping of the textbook which is payable directly to Weichert. The College will pay Weichert Real Estate School \$299 per student for a qualified, licensed instructor(s) for the course and all instructional materials each time it is offered; and

WHEREAS, Executive Director for Finance, Helen Antonakakis recommends that the Board agree to allow the College to enter into this agreement; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that an agreement with Weichert Real Estate School for the delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Course is hereby approved; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes an agreement between Weichert Real Estate School and Camden County College for the delivery of the 75-hour New Jersey Pre-Licensing Real Estate Sales Courses for the period January 1, 2023 to December 31, 2023.

December 6, 2022

RESOLUTION NO. FY2023-92

RESOLUTION AUTHORIZING THE DISPOSAL OF MODULAR CLASSROOM TRAILERS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the following modular classroom trailers are deteriorated and non-functioning:

#	Description	Disposal or Sale
1	Modular Classroom Trailer A (Room Asset #20210194)	Disposal/Parts
2	Modular Classroom Trailer B (Room Asset #20210195)	Disposal/Parts
3	Modular Classroom Trailer C (Room Asset #20210196)	Disposal/Parts

WHEREAS, the three Modular Classroom Trailers (A, B and C) were purchased by Camden County College on January 1, 2002 for \$66,000 each. They are fully depreciated with a book value of \$0.00 and are past their useful life; and

WHEREAS, pursuant to NJSA 18A:64A-12 (m), the three modular trailers are no longer necessary for college purposes and they are no longer usable for any other College purposes and the College requests such a finding by the Board and that the Board give authorization to sell or otherwise dispose of them in any way that we can; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager, Facilities Department; Jack Lipsett, Executive Director of Financial Administrative Services; and Melissa Manera, Manager of Purchasing, that the Board authorize the disposal of the three modular classroom trailers (Asset #20210194, #20210195 and 20210196); and

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES does make the finding in accordance with NJSA 18A:64A-12 (m) that the above three modular trailers are no longer necessary for College purposes other than those cited and the aforementioned request to dispose of them is hereby authorized.

SUMMARY STATEMENT

This resolution authorizes the disposal of Modular Classroom Trailer A (Room Asset #20210194), Modular Classroom Trailer B (Room Asset #20210195) and Modular Classroom Trailer C (Room Asset #20210196) used by College staff, which are non-functioning and past their useful life and may be disposed of with or without value obtained.

December 6, 2022

RESOLUTION NO. FY2023-93

**RESOLUTION ACCEPTING QUARTERLY FINANCIAL REPORT
FOR THE PERIOD ENDING JUNE 30, 2022**

WHEREAS, it is the policy of the Board of Trustees to have a financial report prepared at the close of each quarter and submitted to the Board; and

WHEREAS, the attached report is submitted for the Quarter ending June 30, 2022; and

WHEREAS, the report presents operating results for the period as well as year-to-date performance including: a comparison of revenue – budget-to-actual for Q4 FY2022; revenues – FY2022 compared to FY2021; expenditures – budget to actual for Q4 FY2022; expenditures – FY2022 compared to FY2021 and a summary; and

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby accepts the financial report for the period ending June 30, 2022 as submitted.

SUMMARY STATEMENT

This resolution authorizes the acceptance of the financial report for the fourth quarter of fiscal year 2022, ending June 30, 2022.

December 6, 2022

Camden County College
Board of Trustees Quarterly Financial Report
Q4 – FY2022 – June 30, 2022 (Unaudited)

This report contains results for the quarter ending June 30, 2022. It was presented at the November 23, 2022 Business Affairs and Campus Development Committee meeting and the December 6, 2022 Board of Trustees meeting. The narrative focuses on year-end results. The detailed report includes both quarterly and year-to-date figures. All year-end results presented in this report are unaudited and will be subject to an audit which will be presented to the Board in the beginning of 2023.

Revenues – Budget vs. Actual Q-4 FY2022

The College experienced a net increase in revenue of \$7.2 million over the budgeted FY2022 revenue. This increase is attributed to the lost revenue reimbursement through CARES Act funding (approximately \$6 million). Additionally, miscellaneous revenue includes \$810,000 from the sale of land on the Blackwood campus.

Revenues – FY2022 vs. FY2021

Revenue from tuition and fees, our largest revenue item, is approximately \$1.7 million below last year as a result of lower credit enrollments as well as tuition discounts given to students during the spring and summer semesters. It is important to note that we had zero write-offs due to the forgiveness of debt for our students.

State aid was approximately \$1.6 million more than last year. Last year, the State reduced our aid due to COVID.

Revenue from Continuing Education was also up by \$865,368 from FY2021.

Miscellaneous revenue increased by \$6.3 million. As mentioned earlier, this category included \$6.1 million in lost revenue reimbursed from CARES.

Overall, revenue for FY2022 increased by \$7,153,951 compared to FY2021.

Expenditures – Budget vs. Actual Q-4 FY2022

The extension of the CARES Act funding produced lower actual expenditures in most areas with a total savings of \$4.8 million, of which \$2.5 million was in salaries.

Expenditures - FY2022 vs. FY2021

Total expenditures between fiscal years increased by \$6.8 million. The majority of the increase, approximately \$4.4 million, was in salaries and is attributed to the employee concessions and furloughs which led to decreased salaries and benefits last year. The lower COVID-related expenses which were transferred to the CARES Act grants also contributed to the increase.

Summary

Overall, the preliminary financial report yields a surplus of \$9,049,310 due to the availability of funding through CARES Act grants, which covered lost revenue as well as expenses related to the pandemic. Revenue of \$810,000 from the sale of land is also included in the surplus.

Savings of \$516,000 in fringe benefits was realized through the forgiveness of health and prescription premiums from the State.

Given the increases in health benefits and other expenses for next year and the ending of CARES Act funding, we are recommending holding \$4 million for the FY2024 operating budget. Additionally, \$770,600 will be held to match the HETI grant. This will result in an estimated net surplus of \$4,278,710 for FY2022.

CAMDEN COUNTY COLLEGE
Board of Trustees Quarterly Financial Report

Qtr 4 - FY2022

Current Period							Year-to-Date					Year Over Year to Date			
						% of					% of				
		Original	Revised			Revised	Original	Revised			Revised	2021	2022		
		Budget	Budget	Actual	Variance	Budget	Budget	Budget	Actual	Variance	Budget	Actual	Variance	Var %	
Revenues															
	State Aid	2,326,019	2,326,019	1,948,687	(377,332)	83.78%	9,304,075	9,304,075	9,602,894	298,819	103.21%	7,976,403	1,626,491	120.39%	
	County Aid	3,187,500	3,187,500	2,318,146	(869,354)	72.73%	12,750,000	12,750,000	12,750,000	0	100.00%	12,750,000	-	100.00%	
	Credit Tuition	4,250,001	4,250,001	(52,597)	(4,302,598)	-1.24%	17,000,000	17,000,000	16,830,253	(169,747)	99.00%	17,967,961	(1,137,708)	93.67%	
	Credit Fees	2,150,000	2,150,000	38,359	(2,111,641)	1.78%	8,600,000	8,600,000	8,405,921	(194,079)	97.74%	8,950,087	(544,166)	93.92%	
	Continuing Ed	575,000	575,000	386,057	(188,943)	67.14%	2,300,000	2,300,000	2,407,586	107,586	104.68%	1,542,218	865,368	156.11%	
	Miscellaneous Revenue	2,375,000	2,375,000	4,860,669	2,485,669	204.66%	9,500,000	9,500,000	16,670,055	7,170,055	175.47%	10,326,089	6,343,966	161.44%	
	Total Revenues	14,863,520	14,863,520	9,499,321	(5,364,199)	63.91%	59,454,075	59,454,075	66,666,709	7,212,634	112.13%	59,512,758	7,153,951	112.02%	
Expenditures															
	Salaries	8,744,677	8,721,650	9,396,478	(674,828)	107.74%	34,978,485	34,886,373	32,374,169	2,512,204	92.80%	27,964,969	4,409,200	115.77%	
	Benefits	3,168,925	3,168,925	2,816,419	352,506	88.88%	12,675,700	12,675,700	12,184,604	491,096	96.13%	12,391,734	(207,130)	98.33%	
	Contractual Services	1,836,882	1,851,642	1,848,386	3,256	99.82%	7,347,481	7,406,528	6,191,394	1,215,134	83.59%	5,333,335	858,059	116.09%	
	Supplies	467,861	467,975	364,976	102,999	77.99%	1,871,295	1,871,740	1,313,161	558,579	70.16%	961,870	351,291	136.52%	
	Utilities	740,799	738,811	1,167,296	(428,485)	158.00%	2,963,173	2,955,220	3,337,681	(382,461)	112.94%	2,100,194	1,237,487	158.92%	
	Other Expenses	652,528	663,042	534,342	128,700	80.59%	2,609,965	2,652,037	2,212,790	439,247	83.44%	2,011,990	200,800	109.98%	
	Capital	3,500	3,125	3,600	(475)	115.20%	14,000	12,500	3,600	8,900	28.80%	33,085	(29,485)	10.88%	
	Total Expenditures	15,615,172	15,615,170	16,131,497	(516,327)	103.31%	62,460,099	62,460,098	57,617,399	4,842,699	92.25%	50,797,177	6,820,222	113.43%	
	Net	(751,652)	(751,650)	(6,632,176)			(3,006,024)	(3,006,023)	9,049,310			8,715,581			

RESOLUTION NO. FY2023-94

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
ELECTRICAL SUPPLIES AND TOOLS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Electrical Supplies & Tools, Bid #FY21ITB-23, and Bids** were received as attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Michael Calabrese, Building Operations Manager, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to award the contract as identified on the attached Itemized Award Listing as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning has certified the availability of funds in account #164688-62418, for Year 1 and for Year 2 as contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #f FY21ITB-23, for Electrical Supplies & Tools** be and is hereby **AWARDED** to: **U.S. Electrical Services, Inc. d/b/a Franklin-Griffith** for **Base Bid A and Base Bid B** in the anticipated amount of **\$75,000 on an as-needed basis** with the term commencing **December 7, 2022 through November 30, 2024** pursuant to the terms and conditions for the bid contract and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the procurement of electrical supplies and tools from U.S. Electrical Services, Inc. d/b/a/ Franklin-Griffith in the anticipated amount of \$75,000.00. These electrical supplies and tools are to be procured on an as-needed basis during the period of December 7, 2022 through November 30, 2024. The attached list reflects the % of discount bid off of a uniform trade list which is also utilized by the State of New Jersey. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

Board of Trustees Minutes Attachment #51760RESOLUTION NO. FY2023-94**Base Bid A:**

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
1	3M Scotch	Builders' products	88	25
2	3M Scotch	Hand tools	88	25
3	3M Scotch	Tapes	51	25
4	3M Scotch	Wire, cord & cable	88	25
5	3M Scotch	Wiring devices	88	25
6	Acme Electric	Controls	88	25
7	Acme Electric	Distribution equipment	88	25
8	Air King Lasko Products	Fans & blowers	60	25
9	Air King	Lighting	88	25
10	Allied Moulded Products	Conduit accessories	88	25
11	Allied Moulded Products	Distribution equipment	88	25
12	Allied Moulded Products	Wire, cord & cable	88	25
13	American Insulated Wire	Conduit accessories	88	25
14	American Insulated Wire	Distribution equipment	88	25
15	American Insulated Wire	Wire, cord & cable	75	25
16	American Lighting Inc.	Lighting	45	25
17	Anamet Electrical, Inc.	Conduit & raceways	88	25
18	Appleton Electric	Boxes & covers	55	25
19	Appleton Electric	Conduit	55	25
20	Appleton Electric	Lighting	53	25
21	Arlington Industries	Conduit accessories	60	25
22	Arlington Industries	Lighting	88	25
23	Bayco Products	Lighting	79	No Bid
24	Big Beam Emergency Systems	Lighting	79	No Bid
25	Bridgeport Fittings	Conduit	88	25
26	Bridgeport Fittings	Electrical fittings	86	25

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
27	Bridgeport Fittings	Lighting	88	25
28	Bridgeport Fittings	Wire, cord & cable	88	25
29	Broan	Lighting	47	15
30	Bryant Electric	Lighting	88	15
31	Bryant Electric	Wire, cord & cable	66	15
32	Cantex	Conduit & raceway	77	30
33	Cantex	Conduit accessories	68	30
34	Capri Omega Lighting	Lighting	88	No Bid
35	Carlon	Boxes & covers	86	30
36	Carlon	Conduit	86	30
37	Carlon	Wire, cord & cable	88	30
38	Carol Cable	Lighting	88	
39	Carol Cable	Wire, cord & cable	38	25
40	Carpenter Emergency Lighting	Lighting	88	No Bid
41	Coleman Cable	Lighting	56	25
42	Columbia Lighting	Lighting	62	20
43	Con-Tech Lighting	Lighting	35	20
44	Cooper B-Line	Builder's products	66	22
45	Cooper Crouse-Hinds	Lighting	69	18
46	Cooper Lighting	Lighting	86	18
47	Cooper Lighting	Lighting fixtures	86	18
48	Cooper Lighting	Outdoor lighting	86	18
49	Cooper Wiring Devices	Lighting	88	25
50	Cooper Wiring Devices	Wiring devices	66	25
51	Craftmaid International	Lighting	88	No Bid
52	CRC Industries	Tools & chemicals	45	18
53	Crescent Lighting	Lighting	88	18
54	Cully	Conduit accessories	66	30
55	Cully	Fasteners	66	30
56	Cully	Wire, cord & cable	66	30
57	Day-Brite Lighting	Lighting	66	18

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
58	Designers Edge	Lighting	88	No Bid
59	Dual-Lite Cornerstone Life Safety Products	Emergency lighting	66	18
60	Dual-Lite Cornerstone Life Safety Products	Lighting	88	18
61	Dual-Lite Cornerstone Life Safety Products	Wire, cord & cable	88	18
62	Duray Fluorescent Manufacturing	Lighting	88	No Bid
63	Eaton Cutler Hammer	Lighting	88	18
64	Ebinger	Lighting	88	No Bid
65	Edison Fusegear	Fuses	81	No Bid
66	Edwards Signaling	Lighting	88	18
67	Edwards Signaling	Signaling Equipment	66	18
68	Edwards Signaling	Transformers	66	18
69	Edwards Signaling	Wiring devices	88	18
70	EIKO Ltd.	Lighting	55	10
71	Elco Lighting	Lighting	88	No bid
72	Emerson Electric	Controls	66	18
73	Emerson Electric	Miscellaneous	88	18
74	Emerson Electric	Wire, cord & cable	88	18
75	Emerson Electric	Wiring devices	88	18
76	Engineered Products Co.	Lighting	88	No Bid
77	Erico	Line construction material	88	20
78	Erico	Miscellaneous	76	20
79	Erico	Wiring devices	88	20
80	Erico, Inc.	Conduit accessories	74	20
81	Ericson	Conduit accessories	62	No Bid
82	Ericson	Lighting	88	No Bid
83	Ericson	Wire, cord & cable	88	No Bid
84	Ericson	Wiring devices	88	No Bid
85	ET2 Contemporary Lighting	Lighting	88	No Bid
86	Eveready Battery	Flashlights, lanterns & batters	85	No Bid

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
87	Exitronix	Lighting	92	No Bid
88	Fantech	Lighting	92	No Bid
89	Fantech	Fans and blowers	66	No Bid
90	Federal Signal	Lighting	92	20
91	Federal Signal	Miscellaneous	65	20
92	Feiss Lighting	Lighting	92	No Bid
93	Fisher Pierce	Lighting	92	No Bid
94	Fluke/Amprobe/Meterman	Miscellaneous	44	10
95	Fulham	Lighting	77	10
96	Gardner Bender (GB) Electrical, Inc.	Electrical fittings	76	No Bid
97	Gardner Bender (GB) Electrical, Inc.	Wire, cord & cable	92	No Bid
98	Garvin Industries	Lighting	55	18
99	General Electric (GE)	Distribution Equipment	77	No Bid
100	General Electric (GE)	Fans & blowers	92	No Bid
101	General Electric (GE)	Flashlights, lanterns, batteries	92	No Bid
102	General Electric (GE)	Fuses	92	No Bid
103	General Electric (GE)	Light Fixtures	72	No Bid
104	General Electric (GE)	Motor controls	72	No Bid
105	General Electric (GE)	Outdoor lighting	77	No Bid
106	General Electric (GE) Industrial Systems	Lighting	77	No Bid
107	General Electric (GE) Lighting	Lighting	77	No Bid
108	Greenlee Textron	Lighting	92	No Bid
109	Greenlee Textron	Conduit accessories	92	15
110	Greenlee Textron	Miscellaneous	84	15
111	Greenlee Textron	Wire, cord & cable	92	15
112	Greenlee Textron	Wiring devices	88	15
113	Hadco Lighting	Lighting	48	15
114	Halco Lighting Technologies	Lighting	82	15
115	Harris Marcus Home	Lighting	92	No Bid
116	Havells USA, Inc.	Lighting	92	No Bid
117	Hazlux Lighting	Lighting	56	No Bid
118	Hinkley Lighting	Lighting	45	No Bid

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
119	Honeywell	Builder's products	88	10
120	Honeywell	Controls	76	10
121	Honeywell	Distribution equipment	92	10
122	Honeywell	Lighting	92	10
123	Howard Industries	Lighting	67	No Bid
124	Hubbardton Forge	Lighting	67	No Bid
125	Hubbell Industrial Technology	Controls	62	15
126	Hubbell Industrial Technology	Distribution equipment	62	15
127	Hubbell Lighting	Lighting	80	15
128	Hubbell Power Systems	Line construction materials	66	15
129	Hubbell Wiring Systems	Conduit & raceways	66	15
130	Hubbell Wiring Systems	Conduit accessories	76	15
131	Hubbell Wiring Systems	Lighting	76	15
132	Hubbell Wiring Systems	Wire, cord & cable	76	15
133	Hubbell Wiring Systems	Wiring devices	72	15
134	Hunt Dimming	Lighting	92	No Bid
135	Hunt Dimming	Wiring devices	92	No Bid
136	Hunter Lighting Group Kenroy	Lighting	88	No Bid
137	Ideal Industries	Lighting	92	20
138	Ideal Industries	Wire, cord & cable	76	20
139	Ideal Industries	Wiring devices	76	20
140	IlSCO	Wire, cord & cable	72	20
141	Intermatic	Lighting	52	20
142	Intermatic	Motor controls	92	20
143	Intermatic	Signaling	92	20
144	J.P. Nolan & Co.	Lighting	92	No Bid
145	Jasco Products	Lighting	92	15
146	Jefferson Electric	Distribution equipment	72	15
147	Juno Lighting Group	Lighting	58	15
148	Kidde	Batteries	92	15
149	Kidde	Fire detection	62	15

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
150	Kidde	Fuses	92	No Bid
151	Kidde	Signaling equipment	92	No Bid
152	Killark	Lighting	74	15
153	Killark	Raceways	92	15
154	Klein Tools	Clothing	62	10
155	Klein Tools	Hand tools	48	10
156	Klein Tools	Miscellaneous	92	10
157	Klein Tools	Test equipment	40	10
158	L.E.Mason	Boxes and covers	92	No Bid
159	Lenox	Fastening & tools	56	No Bid
160	Lenox	Fluids	88	No Bid
161	Lenox	Hand tools	88	No Bid
162	Leviton	Boxes & covers	88	No Bid
163	Leviton	Electrical fittings	88	No Bid
164	Leviton	Lighting	92	No Bid
165	Leviton	Wiring devices	88	No Bid
166	Light Efficient Design	Lighting	76	10
167	Lightguard	Emergency lighting	45	No Bid
168	Lithonia Architectural Floods	Lighting	56	15
169	Lithonia Lighting	Emergency lighting	76	15
170	Lithonia Lighting	Light fixtures	76	15
171	Lithonia Lighting	Lighting	76	15
172	Liton Lighting	Lighting	82	No Bid
173	Lutron Electronics	Ballasts	60	10
174	Lutron Electronics	Emergency lighting	60	10
175	Lutron Electronics	Fans & blowers	92	10
176	Lutron Electronics	Light fixtures	92	10
177	Lutron Electronics	Lighting	92	10
178	Lutron Electronics	Motor controls	92	10
179	Lutron Electronics	Outdoor lighting	92	10
180	Lutron Electronics	Signaling equipment	92	10
181	Lutron Electronics	Wiring devices	60	10
182	M & W Electric	Lighting	82	No Bid
183	MAC Products	Connectors	65	No Bid

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
184	Madison Electric Products	Lighting	65	No Bid
185	Maglite	Flashlights, lanterns, batteries	66	No Bid
186	Maglite	Lighting	92	No Bid
187	Makita USA	Hand tools	72	No Bid
188	Makita USA	Power tools	58	No Bid
189	Marathon Electric	Batteries	88	No Bid
190	Marathon Electric	Connecting	88	No Bid
191	Marathon Electric	Distribution equipment	58	No Bid
192	Marathon Electric	Fastening & tools	82	No Bid
193	Marathon Electric	Fuses	82	No Bid
194	Marathon Electric	Signaling equipment	82	No Bid
195	Marley Engineered Products	Builders' products	46	10
196	Marley Engineered Products	Fans & blowers	46	10
197	Marley Engineered Products	Lighting	92	10
198	Maxim Lighting	Lighting	45	No Bid
199	McGill Electrical Product Group	Lighting	48	10
200	Mcgill Electrical Product Group	Wiring devices	92	10
201	MELA LED Inc.	Lighting	88	No Bid
202	Mersen (formerly Ferraz Shawmut)	Miscellaneous	88	30
203	Metallics	Fastening	66	20
204	Metallics	Hand tools	92	20
205	Metallics	Power tools & accessories	92	20
206	Milwaukee Electric Tool	Power tools & accessories	62	15
207	Minka Group	Lighting	66	No Bid
208	Morris Products	Lighting	58	15
209	Mulberry Metal Products	Boxes & covers	77	15
210	Mulberry Metal Products	Conduit	92	15
211	Mulberry Metal Products	Electrical fittings	92	15
212	Mulberry Metal Products	Lighting	92	15
213	Mulberry Metal Products	Wiring devices	92	15
214	Mule Lighting	Lighting	66	No Bid
215	NECA Labor	Lighting	92	No Bid

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
216	Nora Lighting	Lighting	88	10
217	NSI Industries	Lighting	56	10
218	Nutone	Builders' products	62	10
219	Nutone	Fans & blowers	62	10
220	Nutone	Signaling equipment	92	10
221	Nutone	Transformers	78	10
222	O.Z. Gedney	Conduit	56	10
223	O.Z. Gedney	Electrical fittings	62	20
224	Orbit Industries	Lighting	77	No Bid
225	Osram Sylvania	Controls	95	20
226	Osram Sylvania	Lighting	95	50
227	Osram Sylvania	Wiring devices	98	20
228	Panduit Corp.	Connectors	64	18
229	Panduit Corp.	Marking	64	18
230	Panduit Corp.	Terminals	64	18
231	Panduit Corp.	Wiring devices	92	18
232	Paragon	Controls	66	No Bid
233	Pass & Seymour	Boxes & covers	68	20
234	Pass & Seymour	Lighting	92	20
235	Pass & Seymour	Wiring devices	62	20
236	Perma-Cote	Conduit accessories	92	No Bid
237	Perma-Cote	Conduits & raceways	56	No Bid
238	Philips Advance	Lighting	95	25
239	Philips Lighting	Lighting	95	25
240	Philips Lighting	Wiring Devices	98	25
241	Philips Lightolier	Lighting	66	20
242	Philips Lightolier Controls	Lighting	66	20
243	Plymouth Rubber	Connectors	56	No Bid
244	Plymouth Rubber	Electrical tape	56	No Bid
245	Plymouth Rubber	Markers & marking tape	56	No Bid
246	Power-Strut	Conduit accessories	68	10
247	Prescolite	Lighting	56	10
248	Progress Lighting	Ceiling fans & accessories	62	10

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
249	Progress Lighting	Dimmers	88	10
250	Progress Lighting	Light fixtures	88	10
251	Progress Lighting	Lighting	56	10
252	Quazite	Conduit accessories	88	10
253	Quazite	Line construction material	46	10
254	RAB Lighting	Conduit accessories	88	15
255	RAB Lighting	Lighting	58	15
256	Rack-A-Tiers	Hand tools	58	15
257	Rack-A-Tiers	Miscellaneous	92	15
258	Rack-A-Tiers	Wiring devices	92	15
259	RACO	Boxes & covers	95	20
260	RACO	Conduit & raceways	95	20
261	RACO	Connectors	95	20
262	RACO	Electrical fittings	95	20
263	RACO	Lighting	98	20
264	Ray-O-Vac	Flashlights, lanterns & batteries	88	18
265	Red-Dot	Conduit accessories	66	20
266	Red-Dot	Lighting	66	20
267	Red-Dot	Wiring devices	98	20
268	Rees	Lighting	78	No Bid
269	Ridgid	Conduit accessories	46	No Bid
270	Ridgid	Fasteners	48	No Bid
271	Ridgid	Hand tools	92	No Bid
272	Ridgid	Wire, cord & cable	92	No Bid
273	Ridgid	Wiring Devices	92	No Bid
274	Rittal	Lighting	58	10
275	Satco Products	Lighting	84	10
276	Sea Gull Lighting Products	Lighting	62	10
277	Selecta Products	Lighting	92	10
278	Shat-R-Shield	Lighting	88	10
279	Siemens	Controls	88	10

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
280	Siemens	Distribution equipment	88	No Bid
281	Siemens	Lighting	95	No Bid
282	Siemens	Motors	88	No Bid
283	Siemens	Wiring Devices	98	No Bid
284	Siemens Distribution & Controls	Lighting	98	No Bid
285	Siltron Emergency Systems.	Lighting	46	No Bid
286	Simkar	Light fixtures	98	10
287	Simkar	Lighting	98	10
288	Sola/Hevi-Duty Electric	Distribution Equipment	62	10
289	Southwire Co.	Conduit & raceways	92	30
290	Southwire Co.	Controls	92	30
291	Southwire Co.	Wire, cord & cable	88	30
292	Spaulding Lighting	Lighting	65	No Bid
293	Square D/Schneider Electric	Boxes & covers	88	15
294	Square D/Schneider Electric	Distribution equipment	75	15
295	Square D/Schneider Electric	Fuses	75	15
296	Square D/Schneider Electric	Lighting	95	15
297	Square D/Schneider Electric	Motor controls	55	15
298	Square D/Schneider Electric	Transformers	55	15
299	Steel City Kindorf	Conduit & raceways	94	10
300	Steel City Kindorf	Connectors	94	10
301	Steel City Kindorf	Electrical fittings	94	10
302	Steel Electric Products - Sepco	Conduit	94	10
303	Stonco Lighting	Boxes & covers	66	10
304	Stonco Lighting	Lighting	78	10
305	Stonco Lighting	Outdoor lighting	56	10
306	Superior Essex Energy	Wire, cord & cable	66	No Bid
307	Swivelier	Lighting	56	No Bid

December 6, 2022

Board of Trustees Minutes Attachment #51760

RESOLUTION NO. FY2023-94

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
308	Tech Lighting	Lighting	56	No Bid
309	Teddico BWF	Lighting	56	No Bid
310	Teiber Lighting Products	Lighting	88	No Bid
311	Thomas & Betts	Conduit	95	10
312	Thomas & Betts	Connectors	95	10
313	Thomas & Betts	Electrical fittings	95	10
314	Thomas & Betts	Tape	95	10
315	Thomas Lighting	Lighting	98	10
316	Topaz Electric	Lighting	88	10
317	Tork	Controls	66	10
318	TPI Corporation (Topaz)	Lighting	88	10
319	Unistrut	Raceways	88	No Bid
320	Universal Lighting Technologies	Ballasts	96	10
321	Universal Lighting Technologies	Lighting	98	10
322	Vantage Lighting	Lighting	38	No Bid
323	Venture Lighting International, Inc.	Lighting	55	No Bid
324	Verilux	Lighting	54	No Bid
325	Victor Specialties	Conduit accessories	88	No Bid
326	Victor Specialties	Connectors	88	No Bid
327	Victor Specialties	Wiring devices	95	No Bid
328	Vynckier Enclosure Systems	Distribution equipment	46	No Bid
329	Waldom Electronics	Lighting	58	No Bid
330	Westinghouse Lighting	Distribution equipment	58	No Bid
331	Westinghouse Lighting	Lighting	58	No Bid
332	Westinghouse Lighting	Motor controls	92	No Bid
333	Wiremold	Conduit & raceways	62	15
334	Wiremold	Conduit accessories	68	15
335	Wiremold	Electrical fittings	98	15
336	Wiremold	Wiring devices	98	15
337	Woodhead	Lighting	55	15

December 6, 2022

ITEM #	MANUFACTURER	CATEGORY/ COMMODITY	U. S. Electrical Services, Inc., d//b/a Griffith Electric	Cooper Friedman Electrical Supply
			% Discount	% Discount
338	Miscellaneous: The College may purchase electrical products produced by other manufacturers not listed. Identify the percentage discount or markup that would be given to the College for all other manufacturers.	All	66	10

Base Bid B:

ITEM #	MANUFACTURER	Griffith Electric Supply Co.	United Electric Supply
		% Discount	% Discount
339	ABB	46	No Bid
340	Albeo	46	No Bid
341	Allen Bradley	28	No Bid
342	Allied Wire	88	No Bid
343	AMP	46	No Bid
344	Bell	46	No Bid
345	Biddle	46	No Bid
346	Bishop	46	No Bid
347	Caddy	46	10
348	Cadwell	46	No Bid
349	Camlock	46	10
350	Cefco	46	No Bid
351	Cerrowire	46	10
352	Challenger	46	10
353	Cone	56	No Bid
354	Cooper Industries	56	10
355	Cope	56	10
356	Copperfield Wire	56	No Bid
357	Cornell-Dubilier	56	No Bid
358	Cree	56	10
359	Cutler Hammer	72	10
360	Dayton	44	10
361	Dialight	46	10

Board of Trustees Minutes Attachment #51760RESOLUTION NO. FY2023-94

362	Diamond	46	No Bid
363	Dualite	46	10
364	Duncan	46	No Bid
365	Eagle	46	No Bid
366	Electromate	55	No Bid
367	Emergi-Lite	55	10
368	Exide	55	10
369	Gleason	55	No Bid
370	Globe Strut	55	No Bid
371	Handy Angle	55	No Bid
372	Hioki	55	No Bid
373	HK Porter	55	No Bid
374	Hoffman	62	10
375	Holophane	78	10
376	Holub	56	No Bid
377	Houston Wire & Cable	72	10
378	Huskey	58	No Bid
379	ITE	74	No Bid
380	Landis & Gyr	62	10
381	Lightalarms	66	10
382	Little Fuse	66	No Bid
383	Luminaire	66	No Bid
384	Magnatek	66	10
385	Mckinstry - Condo	68	No Bid
386	Meer	68	No Bid
387	Megger	68	No Bid
388	Okonite	55	10
389	Power Conversion	68	No Bid
390	Rawplug	68	10
391	Royal Wire	92	No Bid
392	Signal Cable	92	No Bid
393	Snyder	48	No Bid
394	Sperry	55	No Bid
395	Stahlin	55	No Bid
396	USA Wire	92	No Bid
397	Zenith	92	No Bid
398	Other Manufacturer:	72	No Bid
399	Other Manufacturer:	82	No Bid
400	Other Manufacturer:	92	No Bid

December 6, 2022

RESOLUTION NO. FY2023-95

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
DENTAL CHAIR REMOVAL, PURCHASE AND INSTALLATION**

WHEREAS, purchasing by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and although the materials and/or services here are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (18), the College publicly advertised for bids for the **Dental Chair Removal, Purchase and Installation Bid #FY23ITB-03**, which one bid was received from Benco Dental Supply Co., Pittston, PA; and

WHEREAS, it is the recommendation of Dawn Conley, Dental Programs Director, Judith Burns, Dental Lab Sterilization Technician, Dental Programs, Melissa Manera, Manager of Purchasing and Jack Lipsett, Executive Director of Financial Administrative Services to award a contract to Benco Dental Supply Co. as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning, has certified funding in account #516664-67204.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-03** for the **Dental Chair Removal and Installation** be and is hereby **AWARDED** to **Benco Dental Supply Co.** in the anticipated amount of **\$14,660.00** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract for Dental Chair Removal, Purchase and Installation to be procured from: Benco Dental Supply Co. in the amount of \$14,660.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

RESOLUTION NO. FY2023-96

**RESOLUTION AUTHORIZING PURCHASE OF TWO 15-PASSENGER VANS FOR
ATHLETICS FROM ESCNJ COOPERATIVE**

WHEREAS purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College originally awarded bids for the purchase of these vans in 2021 which the College was forced to cancel as the dealers were unable to deliver; and the College has since recently publicly advertised for bids to purchase **Two 15-Passenger Athletic Vans**, Bid #FY23ITB-13; and received only two affirmative no-bid submissions from Holman Ford and Winner Ford; and

WHEREAS pursuant to N.J.S.A. 18A:64A-25.10, the Board on November 11, 2014 passed Resolution No. FY2015-58, which authorized membership and participation in the Educational Services Commission of New Jersey (ESCNJ) for Cooperative Pricing System contracts as a way to streamline the procurement processes; and on November 1, 2022 in Resolution #2023-63, this Board approved the use of such coop again with the ESCNJ as the "Lead Agency " and for which the Cooperative has procured for its members through fair and open processes the contracts at a lower price than our original 2021 award (of \$44,574 per van) and of preferred design; and

WHEREAS ESCNJ awarded Mall Chevrolet a contract for such vans on order and to go to production in May 2023 with this College scheduled to take delivery in early August; and such vans are necessary for the College's Athletic Department to transport the athletic teams to their competitions, meets and games; and it is the recommendation of William Logan, Athletic Director; Jacqueline Tenuto, Associate Dean of Student Affairs; Anne Daly-Eimer, Executive Dean; and Melissa Manera, Manager of Purchasing to procure these vans for the Athletics Department under the Cooperative #EDCNJ 20/21-09 to Mall Chevrolet, Cherry Hill, NJ; and whereas all procurement requirements are therefore the obligation of the ESCNJ; and

WHEREAS Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in Accounts #9200581-607020 and #9230771-607020.

NOW, THEREFORE, BE IT RESOLVED that the BOARD OF TRUSTEES awards the contracts for the aforementioned ESCNJ Cooperative #ESCNJ 20/21-09 for two 15-passenger vans and such award being deemed by the Board to have been a Fair and Open process and is hereby **AWARDED** to **Mall Chevrolet** in the anticipated amount of **\$84,221.50**; and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and payments to effectuate this resolution.

SUMMARY STATEMENT

This resolution authorizes the procurement of two Chevrolet Express 3500 15-passenger vans from Mall Chevrolet pursuant to N.J.S.A. 18A:64A-25.10 and ESCNJ Cooperative #ESCNJ 20/21-09 in the anticipated amount of **\$84,221.50**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2023

**RESOLUTION AWARDING CONTRACT AFTER FOR MOVING SERVICES
AS A RESULT OF PUBLIC BID**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Moving Services**, Bid #FY23ITB-11, and bids were received as are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Kay Byrd, Director of Facilities Services and Sustainability; Melissa Manera, Manager of Purchasing; and Jack Lipsett, Executive Director of Financial Administrative Services that the Board of Trustees award a contract as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, the Executive Director of Finance and Planning has certified that funding is available in account #164690-61450 and various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-11** for **Moving Services** be and is hereby **AWARDED** to **Anchor Moving and Storage** on an as-needed basis in the anticipated contract amount of **\$40,000.00** with terms commencing on **January 1, 2023** through **December 31, 2024** pursuant to the terms and conditions for the bid and rejects all other bids; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract to Anchor Moving and Storage. These services and items are required for moving services on an as-needed basis during the period of January 1, 2023 through December 31, 2024 in the anticipated amount of \$40,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Responses for Moving Services (Bid #FY23ITB-11)

Bidders	Anchor Moving and Storage Moorestown, NJ	Simonik Transportation and Warehousing Group, LLC Burlington, NJ
<u>Supervisor</u>		
<u>Year 1:</u>		
Straight Time	\$53.00	\$61.00
Overtime	\$79.50	\$92.00
Premium Time	\$106.00	\$122.00
<u>Year 2:</u>		
Straight Time	\$53.00	\$64.00
Overtime	\$79.50	\$96.00
Premium Time	\$106.00	\$128.00
<u>Driver</u>		
<u>Year 1:</u>		
Straight Time	\$47.00	\$61.00
Overtime	\$70.50	\$92.00
Premium Time	\$94.00	\$122.00
<u>Year 2:</u>		
Straight Time	\$47.00	\$64.00
Overtime	\$70.50	\$96.00
Premium Time	\$94.00	\$128.00
<u>Helper</u>		
<u>Year 1:</u>		
Straight Time	\$45.00	\$42.00
Overtime	\$67.50	\$63.00
Premium Time	\$90.00	\$84.00
<u>Year 2:</u>		
Straight Time	\$45.00	\$44.00
Overtime	\$67.50	\$66.00
Premium Time	\$90.00	\$88.00
<u>Installer</u>		
<u>Year 1:</u>		
Straight Time	\$101.00	\$70.00
Overtime	\$151.50	\$105.00
Premium Time	\$202.00	\$140.00
<u>Year 2:</u>		
Straight Time	\$101.00	\$74.00
Overtime	\$151.50	\$111.00
Premium Time	\$202.00	\$148.00
<u>Hypothetical Job#1:</u>	\$4,278.00	\$5,940.00

RESOLUTION NO. FY2023-98

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR TRAVEL
AGENCY SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Travel Agency Services**, Bid #FY23ITB-14, and responsive bids were received and are attached below”; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Jack Lipsett, Director of Financial Administrative Services, to award a contract to Fantasy Travel as set forth below as the lowest responsible responsive bidder; and

WHEREAS, Helen Antonakakis, Executive Director of Finance and Planning, has certified funding is available on an as-needed basis in various departmental accounts for Year 1 and is subject to the availability of funds in Year 2 and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-14** for **Travel Agency Services** be and is hereby **AWARDED** to **Fantasy Travel** in the anticipated amount of **\$40,000.00 on an as-needed basis** with terms commencing on **January 1, 2023** through **December 31, 2024** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to Fantasy Travel in the anticipated amount of \$40,000.00 during the period of January 1, 2023 through December 31, 2024 for travel agency services on an as-needed basis. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

Bid Responses
For
Travel Agency Services
(Bid #FY23ITB-14)

Description of Fees/Deposit/Charges	Fantasy Travel Berlin, NJ 08009	
	Year 1	Year 2
Airline Fees	\$30.00	\$30.00
Change Fees (Only If Applicable*)	\$30.00*	\$30.00*
Fees for Making Hotel Arrangements	\$15.00	\$15.00
Fees for Making Ground Transportation Arrangements	\$0.00	\$0.00
Fees for making Rail Transportation Arrangements	\$30.00	\$30.00
Deposit Requirements for Group Travel	\$0.00	\$0.00
Ticket Delivery Charges	\$0.00	\$0.00

RESOLUTION NO. FY2023-99

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
MATERIAL TESTING AND INSPECTION SERVICES**

WHEREAS, purchasing by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and although the materials and/or services here are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (18), the College publicly advertised for bids for the **Material Testing and Inspection Services Bid #FY23ITB-10**, which were received and are attached under “Bid Responses”; and

WHEREAS, it is the recommendation of the College’s consultant’s: Robert Harris, Director of Buildings and Operations for Camden County; Michael Hagarty, Director of Planning and Development for Camden County, as well as that of the College’s personnel, Michael Calabrese, Building Operations Manager/Title II Coordinator, to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #164690-61313 and various accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY23ITB-10** for the **Material Testing and Inspection Services** be and is hereby **AWARDED** to **Atlantic Engineering Laboratories, Inc.** in the anticipated amount of **\$25,000.00** with terms commencing on **December 7, 2022 through November 30, 2024** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES

SUMMARY STATEMENT

This resolution awards the bid contract for Material Testing and Inspection Services are to be procured on an as-needed basis to: Atlantic Engineering Laboratories, Inc. during the period of December 7, 2022 through November 30, 2024 in the anticipated amount of \$25,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 6, 2022

RESOLUTION NO. FY2023-99

Bid Responses
For
Material Testing and Inspection Services
(Bid #FY23ITB-10)

Bidders	Total
Atlantic Engineering Laboratories, Inc. Avenel, NJ	\$124,145.00
ATC Group Services d/b/a Atlas Technical Burlington, NJ	\$159,485.00
Underwood Engineering, Inc. Bellmawr, NJ	\$137,100.00

RESOLUTION NO. FY2023-100

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

December 6, 2022

PERSONNEL RECOMMENDATIONS

New Hires

Lisa Flores	Permanent part-time Office Assistant Human Resources Effective January 3, 2023
Lewis Levinson	System Administrator Office of Information Technology Effective December 12, 2022
Veronica Muniz	Permanent part-time Student Advisor-ESL Advisor English as a Second Language Effective December 12, 2022
Anthony Natale	Laboratory Technician Biology Effective December 12, 2022

Reassignments/Transfers

Charles Brown	From Temporary part-time Public Safety Officer To Professional Advisor Advisement Effective December 12, 2022
Hilary Caltabiano	From Adjunct Professor – Animal Science To Veterinary Nursing – Teaching Administrator Veterinary Nursing Effective December 12, 2022
Christine Constantinou	From Academic Success Advisor, Acting To Academic Success Advisor Academic Affairs Effective December 12, 2022
Lonese Kato	From Temporary part-time Office Assistant To Office Assistant, Acting Transition to College Effective December 12, 2022
Faith Persons	From Adjunct Professor – Animal Science To Veterinary Nursing – Teaching Administrator Veterinary Nursing Effective December 12, 2022

RESOLUTION NO. FY2023-100-1

Megan Sanders From Permanent part-time Enrollment Services Associate
To Enrollment Services Associate
Student Affairs
Effective December 12, 2022

Derena Shafer From Director of Career Services, Acting
To Director of Career Services
Academic Affairs
Effective December 12, 2022

Salary Change

Karen Nicholson Director of Grants
Institutional Advancement
Effective December 12, 2022

Separations

Claire Berger Assistant Professor II
English
Effective June 30, 2023

Colleen Doyle Learning Specialist
English as a Second Language
Effective December 23, 2022

Jacob Foster Permanent part-time Program Coordinator
Camden County Cultural & Heritage Commission
Effective November 21, 2022

Susan Hanstein Administrative Assistant
Regional Emergency Training Center
Effective June 30, 2023

Altha Levering Third Party Billing Administrator
Business Office
Effective May 31, 2023

Leaves

Donna Armstrong Professor
Academic Skills English
Effective January 17, 2023 – April 11, 2023

Mary Bohnert Public Safety Officer
Public Safety
Effective September 30, 2022 – December 30, 2022

Zaida Nogue

Student Advisor
Veterans Affairs
Effective September 29, 2022 – December 22, 2022

Government Services Division

Reassignments/Transfers

Charles Hamilton

From Temporary part-time Government Services Officer
To Permanent part-time Government Services Officer
Financial Administrative Services
Effective December 12, 2022

Maurice Jenkins

From Temporary part-time Government Services Officer-LEO
To Permanent part-time Government Services Officer-LEO
Financial Administrative Services
Effective December 12, 2022

Miguel Rodriguez

From Temporary part-time Government Services Officer-LEO
To Permanent part-time Government Services Officer-LEO
Financial Administrative Services
Effective December 12, 2022

Najee Streater

From Temporary part-time Government Services Officer-Military
To Permanent part-time Government Services Officer-Military
Financial Administrative Services
Effective December 12, 2022

Dillon Tassi

From Permanent part-time Government Services Officer
To Government Services Officer
Financial Administrative Services
Effective December 12, 2022

Lamont Ways

From Temporary part-time Government Services Officer-EMT
To Permanent part-time Government Services Officer-EMT
Financial Administrative Services
Effective December 12, 2022

Separations

Brianna Francis

Government Services Officer
Financial Administrative Services
Effective December 6, 2022

Rickey Gibson

Government Services Officer
Financial Administrative Services
Effective November 24, 2022

RESOLUTION NO. FY2023-100-1

Joseph John

Government Services Officer
Financial Administrative Services
Effective November 8, 2022

Leaves

Arlette Downey

Government Services Officer
Financial Administrative Services
Effective October 31, 2022 – December 12, 2022

Colin Lynch

Government Services Officer-EMT
Financial Administrative Services
Effective October 24, 2022 – November 24, 2022