

John T. Hanson, Chair, called the virtual **December 1, 2020** regular meeting of the Board of Trustees of Camden County College to order at **7:04 PM** via GoTo Meeting/telephone conference.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 10, 2020. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Annette Castiglione, Susan R. Croll, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward, Christine Williams, and Brett Wiltsey.

**Board Members Absent:** Karen S. Halpern.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; Anne Daly-Eimer, Executive Dean of Enrollment and Student Services/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel, Jack Post, Chief Information Officer; Leeann Rinaldi, Administrative Assistant to the President; Ron Tomasello, Director of Communications; Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

### ***Minutes of Meeting***

**Motion** made by Dr. Pugh-Bassett and seconded by Ms. Stewart to accept the minutes of the November 4, 2020 reorganization and regular meetings as presented. **Motion** carried unanimously.

### ***Public Comment***

None.

### ***President's Report***

President Borden presented his monthly report as follows:

### ***Student Success***

- The Gateway to College program received its fifth consecutive Performance Excellence Award from the Gateway to College/Achieving the Dream National Network.

- For the fall semester, non-traditional season practice/workouts were held for eight athletic teams (Men's and Women's Soccer, Men's and Women's Basketball, Softball, Baseball, Women's Tennis and Wrestling). In total, 125 student-athletes took part in this 60-consecutive calendar day practice window.
- Currently there are 253 NJ STARS awardees registered for fall 2020.

### ***Student Support Services***

- The College's budget of \$ 1,722,964 for NJ OSHE's Coronavirus Relief Fund was approved.
- The Coronavirus Aid, Relief and Economic Security (CARES) Act includes the Higher Education Emergency Relief Fund (HEERF) that provided emergency funding to support students impacted by the campus disruption due to the coronavirus. The College was awarded \$2,892,056 in the student allocation.
- A new library guide focusing on Social Justice can be found on the library website.

### ***Faculty and Staff News***

- Officer Kimberly Snyder was recognized by the Gloucester Township Police Department on Nov. 19 for the outstanding detective work that led to the arrest of a suspect that robbed and vandalized the Burn Building facility at the Regional Emergency Training Center.
- Ellen Hernandez published an article, *Development as Reconciliation of Colonialist Bias* with the High Atlas Foundation.
- Professor Gregory Brellochs was interviewed in Chadds Ford Live regarding his work in the exhibit *Growth Determined at Hotbed Gallery* in Philadelphia.
- Professor Gregory Brellochs also was invited to select recipients for the *Wind Fellowships and Scholarships*, administered by InLiquid, supporting emerging and mid-career women, and members of the LGBTQ arts community.
- *This Gilded Age (So What are You Looking At?)*, a short animation co-directed by professor Tom Murray was screened at the Montréal International Animation Film Festival.

### ***Cultural & Heritage Commission at CCC News***

- 17 county senior artists moved on to the state senior art contest, held virtually until Nov. 20.
- The NJ Historical Commission awarded the Camden County Cultural & Heritage Commission a grant of \$25,426 for 2021, a \$10,000 increase over 2020.
- The NJ State Council on the Arts awarded the Camden County Cultural & Heritage Commission a grant of \$58,759.

***Upcoming Events***

- Camden County College Foundation's Giving Tuesday is December 1.
- The Employee Recognition webpage will debut on December 11.

***Grants, Contracts & Gifts***

Mr. Wiltsey presented three resolutions that were recommended for approval by the Business Affairs, Audit, and Campus Development Committee.

**Resolution #'s 99 & 100** – Mr. Wiltsey presented Resolution #99 authorizing the College to approve the acceptance of the County History Partnership Program funding from the New Jersey Historical Commission in the amount of \$25,426 for FY21. Mr. Wiltsey further presented Resolution #100 authorizing the College to approve the acceptance of the Local Arts Program funding from the New Jersey State Council on the Arts for the Camden County Cultural and Heritage Commission at Camden County College in the amount of \$58,759 for FY21.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution #'s FY2021-99 and Resolution FY2021-100 (see attachment **5011A**). **Motion** carried unanimously.

**Resolution #101** – Mr. Wiltsey presented Resolution #101 authorizing the College to accept a second round of grant funds awarded by the New Jersey Office of the Secretary of Higher Education, for the CARES Act “Coronavirus Relief Fund,” in the amount of \$1,618,340.88.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-101 (see attachment **5011B**). **Motion** carried unanimously.

***Academic and Student Affairs Committee***

Mr. Hanson advised that the Academic and Student Affairs Committee had not met during the month of November; therefore, there was nothing to report from this committee.

***Business Affairs, Audit and Campus Development Committee***

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with five action items and the bid/contract recommendations.

**Resolution #102** – Mr. Wiltsey stated that this resolution authorizes the College to enter into an agreement with the County of Camden for term of January 1, 2021 to December 31, 2021 to provide professional services for the Intoxicated Driver Resource Center.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-102 (see attachment **5011C**). **Motion** carried unanimously.

**Resolution #103** – Mr. Wiltsey said that this resolution awards a one-year contract to Hobson’s, Inc. for Naviance Software for recruitment of high school students in the anticipated amount of \$17,725.00 for a term of December 2, 2020 through November 30, 2021.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-103 (see attachment **5011D**). **Motion** carried unanimously.

**Resolution #104** – Mr. Wiltsey stated that this resolution authorizes the New Jersey Council of County Colleges’ Joint Purchasing Consortium contract for the procurement of Learning Management System services to Instructure, Inc. in the anticipated contract amount of \$107,422.00. Mr. Wiltsey noted that these services are to be procured on an as-needed basis during the period of March 1, 2021 through June 30, 2022.

**Motion** made by Mr. Hanson and seconded by Dr. Pugh-Bassett approving Resolution FY2021-104 (see attachment **5011E**). **Motion** carried unanimously.

**Resolution #105** – Mr. Wiltsey said that this resolution authorizes the College to enter into a shared services agreement with the County of Camden for a term of July 1, 2020 to June 30, 2021 to provide management, food and vending services in the City Hall lobby through its contract with Sodexo under the same terms as the previous agreement with the County. Mr. Wiltsey noted that the County will contribute \$25,000 toward the cost incurred by the College for providing these services.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2021-105 (see attachment **5011F**). **Motion** carried unanimously.

**Resolution #106** – Mr. Wiltsey stated that this resolution authorizes the College to amend its current Sodexo contract for: 1) the restructuring of management fees paid to Sodexo from \$53,428 to \$38,428 in exchange for eliminating a \$25,000 deficit guarantee for the remainder of the contract; and 2) the continued use of Sodexo food and vending services at Camden City Hall for a total payment of \$25,000 which is being reimbursed by the County for the term of July 1, 2020 to June 30, 2021.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-106 (see attachment **5011G**). **Motion** carried unanimously.

***Bid/Contract Recommendations***

Mr. Wiltsey presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2021-107 through 114**.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution #'s FY2021-107 through 114 (see attachment **5011H**). **Motion** carried unanimously.

***Personnel***

President Borden presented **Resolution FY2021-115**- Personnel Actions, dated December 1, 2020.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2021-115 (see attachment **5011I**). **Motion** carried unanimously.

***Old Business***

None.

***New Business***

Mr. Hanson commended President Borden and all CCC staff for the hard work they are doing during the pandemic and throughout the year. Mr. Hanson also thanked his fellow Board members for their service and the work they perform on behalf of the College. Mr. Hanson further reminded everyone to remain vigilant during these difficult times and to take the proper health and safety precautions related to the pandemic very seriously.

Dr. Pugh-Bassett extended her appreciation to Orlando Cuevas and staff at the Regional Emergency Training Center for their seamless efforts with assisting her office with storage of PPE to be disseminated to school districts throughout the County.

**Adjournment**

**Motion** to adjourn the meeting made by Ms. Stewart and seconded by Dr. Pugh-Bassett. **Motion** carried unanimously. The meeting adjourned at 7:33 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

RESOLUTION NO. FY2021-99

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT  
THE FY21 COUNTY HISTORY PARTNERSHIP PROGRAM GRANT FROM  
THE NEW JERSEY HISTORICAL COMMISSION**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

**WHEREAS**, the College has received notice to accept funding from the New Jersey Historical Commission in the amount of \$25,426 for FY21; and

**WHEREAS**, the Camden County Cultural and Heritage Commission at Camden County College has been designated as the re-grant partner for the State's County History Partnership Program to re-grant funds to local history organizations and projects; and

**WHEREAS**, Board acceptance is recommended by Dr. Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves the acceptance of the County History Partnership Program funding in the amount of \$25,426 for FY21; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to approve the acceptance of the County History Partnership Program funding from the New Jersey Historical Commission in the amount of \$25,426 for FY21.

RESOLUTION NO. FY2021-100

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT  
THE FY21 LOCAL ARTS FUNDING FOR THE CAMDEN COUNTY  
CULTURAL AND HERITAGE COMMISSION AT CAMDEN COUNTY  
COLLEGE**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers reasonably necessary or incidental to the establishment, maintenance and operation of the College; and

**WHEREAS**, the College has received notice to accept funding from the New Jersey State Council on the Arts in the amount of \$58,759 for FY21; and

**WHEREAS**, the Camden County Cultural and Heritage Commission at Camden County College is the designated County Arts Agency and receives funding from the Local Arts Program of the New Jersey State Council on the Arts to re-grant to local arts organizations and projects and to provide services to aid in arts development; and

**WHEREAS**, Board acceptance is recommended by Dr. Jacqueline Galbiati, Vice President for Institutional Effectiveness, Advancement and Strategic Initiatives;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves the acceptance of the Local Arts Program funding in the amount of \$58,759 for FY21; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to approve the acceptance of the Local Arts Program funding from the New Jersey State Council on the Arts for the Camden County Cultural and Heritage Commission at Camden County College in the amount of \$58,759 for FY21.

RESOLUTION NO. FY2021-101

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT ADDITIONAL CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDING FROM THE NEW JERSEY OFFICE OF THE SECRETARY OF HIGHER EDUCATION THROUGH THE STATE'S CORONAVIRUS RELIEF FUND**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

**WHEREAS**, the College has received notice of a second round of grant funding from the New Jersey Office of the Secretary of Higher Education, namely:

The CARES Act "Coronavirus Relief Fund;" and

**WHEREAS**, the purpose of the Coronavirus Relief Fund is to assist New Jersey's public and private colleges and universities in offsetting costs incurred as a result of the ongoing COVID-19 pandemic; and

**WHEREAS**, Camden County College has been allocated \$1,618,340.88; and

**WHEREAS**, Board acceptance is recommended by Helen Antonakakis, Executive Director, Finance and Planning;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts NJ OSHE's additional Coronavirus Relief Fund allocation in the amount of \$1,618,340.88; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to accept grant funds awarded by the New Jersey Office of the Secretary of Higher Education, "Coronavirus Relief Fund," in the amount of \$1,618,340.88.

RESOLUTION NO. FY2021-102

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO PROVIDE PROFESSIONAL SERVICES TO THE COUNTY OF CAMDEN FOR THE INTOXICATED DRIVER RESOURCE CENTER**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College and sub-section (l) of the statute authorizes the Trustees to accept funds for the College; and

**WHEREAS**, Camden County College has been awarded a contract from the County of Camden to provide professional services for the Intoxicated Driver Resource Center, namely:

12-hour Detention, Education, and Screening Services program for the provision of Intoxicated Driver Resource Center (IDRC) education and training for the County of Camden Department of Health and Human Services; and

**WHEREAS**, the goal of the program is to provide services to court-mandated clients convicted of alcohol and/or drug influence while operating a motor vehicle in order to enhance the safety and welfare of residents of Camden County and surrounding communities by lowering the number of recurring offenses; and

**WHEREAS**, Board approval to make the application is recommended by Margo Venable, Executive Dean, Division of School, Community, and Workforce Training Programs;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby authorizes the College staff to enter into an agreement with the County of Camden to provide professional services for the Intoxicated Driver Resource Center for the term beginning January 1, 2021 and ending December 31, 2021; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes Camden County College to enter into an agreement with the County of Camden for January 1, 2021 to December 31, 2021 to provide professional services for the Intoxicated Driver Resource Center.

RESOLUTION NO. FY2021-103

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO HOBSON'S, INC. FOR NAVIANCE SOFTWARE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and N.J.S.A. 18A:64A-25.5(3) and (19) purchases and contracts for such materials and services are permitted to be awarded without public advertising and bidding; and

**WHEREAS** The Software is used by all High Schools in Camden County to schedule visits, presentations and market our own recruitment events via Naviance. The web-based online software has been used for several years to aid in recruitment of High School students in Camden County. Students learn about Camden County College and can request information about enrollment. The renewal of this service avoids excessive implementation and training costs; and

**WHEREAS**, it is the recommendation of Anne Daley-Eimer, Executive Dean of Student Affairs/Title IX Coordinator, Melissa Manera, Manager of Purchasing and Maris Kukainis to retain and award a non-fair and open contract to Hobson's, Inc. (#FY21BEDC-21) in the anticipated amount of \$17,725.00; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #137140-61426.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a Non-fair and Open contract be and is hereby AWARDED to **Hobson's, Inc. (#FY21BEDC-21)** to provide the College with Naviance Software for recruitment of High School students in the anticipated amount of **\$17,725.00** with terms commencing on **December 2, 2020 through November 30, 2021**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a one-year contract to Hobson's, Inc. for Naviance Software for recruitment of High School Students in the anticipated amount of \$17,725.00 during the period of December 2, 2020 through November 30, 2021. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-104

**RESOLUTION AUTHORIZING JOINT PURCHASING CONSORTIUM CONTRACT AGREEMENT FOR LEARNING MANAGEMENT SYSTEM (LMS)**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 allows County Colleges to enter into joint purchasing agreements; and

**WHEREAS**, the College has been a Participating Member, as approved by the Board of Trustees and as in conformance with the New Jersey Council of County Colleges Joint Purchasing Consortium (JPC), which has through Ocean County College as the Lead Agency publically bid and awarded a contract for the renewal of Learning Management System(s), which was opened on June 18, 2019 and awarded on June 27, 2019 by the Board of Trustees of Ocean County College on behalf of all the participating colleges. The award of this contract went to Blackboard, Inc. and Instructure, Inc. with terms commencing July 1, 2019 through June 30, 2022; and

**WHEREAS**, it is the recommendation of Patrick Chadd, Associate Dean of E-Learning, Teresa A. Smith, Dean of Academic Affairs, David Edwards, Executive Vice President of Academic and Student Affairs, and Melissa Manera, Manager of Purchasing that the JPC contract is an efficient way to streamline the procurement processes to enable the College to obtain both time management and cost savings. They recommended to procure such Learning Management System for the period of **March 1, 2021** through **June 30, 2022** through Instructure, Inc. as an awarded JPC procurement endeavor for these specific services on an as-needed basis. The College currently has a bid contract with Instructure, Inc. (for Canvas) which expires February 28, 2021; and

**WHEREAS**, Helen Antonakakis, Executive Director of Finance and Planning, has certified funding in account #128093-62208 on an as-needed basis for FY2021 and FY2022.

**NOW THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned Learning Management System **FY21JPC-42** be and is hereby AWARDED to Instructure, Inc. with an anticipated contract amount of **\$107,422.00** on an as-needed basis with the first year terms commencing **March 1, 2021** through **June 30, 2022** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution authorizes the NJCCC JPC contract for the procurement of Learning Management System(s) (LMS) services to Instructure, Inc. in the anticipated contract amount of \$107,422.00 pursuant to N.J.S.A. 18A:64A-25.10. These services are to be procured on an as-needed basis during the period of **March 1, 2021** through **June 30, 2022**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

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RESOLUTION NO. FY2021-105

**RESOLUTION AUTHORIZING A ONE YEAR RENEWAL OF THE SHARED SERVICE AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND CAMDEN COUNTY COLLEGE FOR THE MANAGEMENT OF FOOD AND VENDING SERVICES AT CAMDEN CITY HALL**

**WHEREAS**, N.J.S.A. 40A:65-1, *et. seq.* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction and also pursuant to N.J.S.A. 18A:64A-12(j), the Board of Trustees of Camden County College is empowered to enter into agreements with other governmental bodies deemed necessary or advisable by the Board of Trustees; and

**WHEREAS**, the County of Camden (“County”) and Camden County College (“College”) have for many years committed to the Transformation Initiative which in part seeks to identify economies and efficiencies in the operations of government that will increase efficiency and thereby reduce the tax burden on County taxpayers and improve the effectiveness of services for County residents; and

**WHEREAS**, the College currently has a long-term agreement for food services and vending with Sodexo Operations, LLC (“Sodexo”) which specifically allows for the addition of individual and satellite sites, and the College utilized this contract to provide services to the County who was in need of food and vending management services with a proven and reliable vendor; and

**WHEREAS**, the Board of Trustees of Camden County College approved Resolution FY2019-207 to enter into a Shared Service Agreement for the College to provide food and vending management services to the County at the Camden City Hall building for one year starting July 1, 2019 and ending June 30, 2020 for a flat management fee of \$25,000 to be paid in monthly increments toward the cost of oversight management by the College of having Sodexo as the provider of such services; and

**WHEREAS**, the College share last year of the management fee cost of servicing Camden City Hall exceeded approximately \$50,000 and Sodexo has agreed to amend its campus contract to reduce its fees a minimum of \$15,000.00 and the County has provided the College with significant additional financial funding for general expenses for the FY2020 year that more than offset the aforementioned additional cost to the College; and

**WHEREAS**, the County desires to renew the Shared Service Agreement for an additional one year for the period starting July 1, 2020 and ending June 30, 2021 for the same terms with the County to contribute \$25,000 toward the cost incurred by the College for providing services at City Hall; and

**WHEREAS**, the County has agreed to work with the College to reduce any expense overages and is committed to the continuation of funding to the College for general expenses that

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would more than offset any additional cost to the College associated with servicing Camden City Hall; and

**WHEREAS**, it is the recommendation of Maris Kukainis, Executive Director of Financial Administrative Services, to renew this Shared Services Agreement for one (1) year.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that the College is hereby authorized to enter into a twelve (12) month Shared Services Agreement with the County of Camden to provide management, food and vending services in City Hall lobby through its contract with Sodexo under the same terms as the previous agreement with the County; and

**BE IT FURTHER RESOLVED** that the proper officials be and are hereby authorized on appropriate terms to execute all appropriate contracts and documents necessary to affect a Shared Services Agreement with the County of Camden and to take such actions as may be necessary and appropriate in connection herewith to effectuate this resolution of the Board of Trustees

**SUMMARY STATEMENT**

This resolution authorizes the College to enter into a one (1) year renewal of the Shared Services Agreement with the County of Camden at the same terms for an additional year effective July 1, 2020 to June 30, 2021 for the provision of oversight management of the County of Camden's City Hall food and vending service requirements at Camden City Hall by utilizing the contract the College currently has with Sodexo. The contribution of the County is a monthly payment which annualized equals \$25,000.00.

RESOLUTION NO. FY2021-106

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE SODEXO OPERATIONS, LLC AGREEMENT FOR FOOD AND VENDING SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and purchases and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 were permitted to be awarded without public advertising and bidding; and the materials and services the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (7); and the Board on April 3, 2018, awarded a Fair and Open contract for Food, Food Services and Vending Services to Sodexo Operations, LLC for cafeteria, vending and food services at all College locations with terms commencing July 1, 2018 through June 30, 2023 (FY2018-157); and

**WHEREAS**, the Governor's Executive Order's mandating *inter alia* closing of the campuses and further response to the COVID-19 pandemic dramatically lowered the number of people on the Blackwood campus, resulting in the parties agreeing to the closing of most College food service operations, including the Cougar Café and the Taft Kiosk beginning mid-March 2020 to the present and the resulting reduction in gross receipts since the start of this pandemic required cuts in related food, maintenance, and labor costs to minimize losses; and

**WHEREAS**, Sodexo has agreed to restructure its annual management fee from \$53,428 to \$38,428 in exchange for eliminating an annual \$25,000 deficit guarantee for the remainder of the contract, adjusted for CPI +1% annually; and Sodexo agrees to waiving the monthly management fee as long as Cougar Café and the Taft Kiosk remains closed; and

**WHEREAS**, it is the recommendation of Maris Kukainis, Executive Director of Financial Administrative Services to amend the current Sodexo contract to acknowledge the reduced management fee and to provide for such reduced services at these sites.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that the College is hereby authorized to amend its current Sodexo contract (FY2018-157) for 1) the aforementioned restructuring of management fees from \$53,428 to \$38,428 in exchange for eliminating a \$25,000 deficit guarantee for the remainder of the contract., and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements so as to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes the College to amend its current Sodexo contract (FY2018-157) for 1) the aforementioned restructuring of management fees paid to Sodexo from \$53,428 to \$38,428 in exchange for eliminating a \$25,000 deficit guarantee for the remainder of the contract and for 2) the continued use of Sodexo food and vending services at Camden City Hall for the monthly payments totaling \$25,000 which is being reimbursed by the County for the term of July 1, 2020 to June 30, 2021.

RESOLUTION NO. FY2021-107

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
GLASS PURCHASE & INSTALLATION**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Glass Purchase & Installation**, Bid #FY21ITB-25, was received and is attached under “Bid Response; and

**WHEREAS**, it is the recommendation of Patrick Shuttleworth, Director of Administration at Camden County Improvement Authority, Michael Calabrese, Building Operations Manager/Title II Coordinator, and Melissa Manera, Manager of Purchasing to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds in account #164688-62419 for Year 1 and Year 2 is contingent upon the approval of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-25 for Glass Purchase & Installation** be and is hereby **AWARDED** to **South Jersey Glass & Door Co.** in the anticipated amount of **\$18,000.00 on an as-needed basis** with terms commencing **February 1, 2021** through **January 31, 2023** pursuant to the terms and conditions for the bid contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract South Jersey Glass & Door Co. These glass purchase and installations are to be procured on an as-needed basis during the period of February 1, 2021 through January 31, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 1, 2020

**Bid Response**  
**For**  
**Glass Purchase & Installation**  
**(Bid #FY21ITB-25)**

**SECTION 1: GLASS/MIRROR PURCHASES (No Installation/Labor Involved)**

ITEM #	DESCRIPTION	South Jersey Glass & Door Co. Vineland, NJ
1	Clear plate glass table top; size 30" x 72" with four rounded corners and polished edges. Glass is 1/4" thick.	\$255.00
2	Beveled glass mirror; size 18" by 48", 1/4" thickness	\$151.20
3	22" x 28" clear glass for picture frame	\$19.26
4	8" x 32" clear fire-rated glass for door	\$152.73
5	28 1/4" x 26 7/8" x 1/4" clear laminated door glass replacement	\$87.60
6	27 7/8" x 26 5/8" x 1/4" gray tint laminated glass for window	\$102.19
7	44 3/4" x 82 7/8" x 1/4" clear tempered glass replacement for window	\$241.56
8	36" x 48" Lexan clear polycarbonate sheet , 0.08" thickness	\$159.00
9	96" x 48" clear acrylic plexiglass sheet, 0.118" thickness, Optix brand or approved equivalent	\$107.50
<b>10. Miscellaneous glass purchases:</b> Indicate here the discount below the list price that CCC will receive for miscellaneous glass/mirror purchases:		<b>20% discount</b>

**SECTION 2: HOURLY RATES**

<b>On-Site Installation/Repair Rates:</b> Indicate below the hourly labor rates for installing or replacing glass on-site at any location of CCC. Prevailing wage rates shall apply to all on-site work, when applicable.		
<b>HOURLY RATES:</b>	<b>YEAR 1</b>	<b>YEAR 2</b>
South Jersey Glass & Door Co. Vineland, NJ		
Straight Time Rate:	<b>\$108.00 per hour</b>	<b>\$108.00 per hour</b>
Overtime Rate:	<b>\$162.00 per hour</b>	<b>\$162.00 per hour</b>
Premium Time (weekends, holidays):	<b>\$216.00 per hour</b>	<b>\$216.00 per hour</b>

\*\* A no-bid response was received from: AA Glass Industries; Toms River, NJ.

RESOLUTION NO. FY2021-108

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR PRINTING OF THE 2021 ACADEMIC PROGRAM GUIDE**

**WHEREAS**, purchasing by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.* and though the materials and/or services here are exempt from public bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (18), the College publicly advertised for bids for the **Printing of the 2021 Academic Program Guide**, Bid #FY21ITB-30, which were received and are attached under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Greg Bender, Director, Publications and Creative Services, Melissa Manera, Manager of Purchasing, and Maris Kukainis, Executive Director of Financial Administrative Services to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #156640-61434.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-30** for the **Printing of the 2021 Academic Program Guide** be and is hereby **AWARDED** to **Green Horse Media d/b/a Evergreen Printing & Publishing Company** for the quantity of 5,000 in the amount of **\$5,007.19** pursuant to the terms and conditions for the bid and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to Green Horse Media d/b/a Evergreen Printing & Publishing Company of Bellmawr for the quantity of 5,000 in the amount of \$5,007.19 for the printing of the 2021 academic program guide. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Bid Responses**  
**For**  
**Printing of the 2021 Academic Program Guide**  
**(Bid #FY21ITB-30)**

<b>Bidders</b>	<b>5,000 Quantity</b>
Green Horse Media d/b/a Evergreen Printing & Publishing Company 101 Haag Ave Bellmawr, NJ 08099	<b>\$5,007.19</b>
Graphic Image, Inc. 561 Boston Post Road Milford, CT 06460	\$7,625.00

RESOLUTION NO. FY2021-109

**RESOLUTION REJECTING BIDS FOR ARTEC 3D SCANNING SOLUTIONS-PERKINS FY2021 AND AUTHORIZING RE-ADVERTISEMENT**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **ARTEC 3D Scanning Solutions-Perkins FY2021**, Bid #**FY21ITB-26**, and one bid submission was received; and

**WHEREAS**, the bid submission from Educational Solutions Enterprise, Effort, PA submitted an insufficient bid response due to the substitution submitted using a software product the College does not currently own and does not want to incur due to additional software fees moving forward; and

**WHEREAS**, it is the recommendation of Kevin Schmidt, Director/Teaching Administrator of Engineering and Technology, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to reject all bid submissions, revise the bid specifications, and to re-advertise the bid; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the submission for **Bid #FY21ITB-26** for **ARTEC 3D Scanning Solutions-Perkins FY2021** and is hereby are **REJECTED** and the Manager of Purchasing is authorized to re-advertise the revised bid.

**SUMMARY STATEMENT**

This resolution rejects all bid submissions for **ARTEC 3D Scanning Solutions-Perkins FY2021**, Bid #**FY21ITB-26** and further authorizes the Manager of Purchasing, to re-advertise the revised bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-110

**RESOLUTION REJECTING BIDS FOR OPHTHALMIC EQUIPMENT-PERKINS  
FY2021 AND AUTHORIZING RE-ADVERTISEMENT**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Ophthalmic Equipment-Perkins FY2021**, Bid #**FY21ITB-27**, and one bid submission was received; and

**WHEREAS**, the bid submission from Cal Coast Ophthalmic Instruments, Inc. is an insufficient bid response due to the Statement of Ownership Disclosure signature page being unsigned and the New Jersey State Business Registration Certificate not being obtained by the vendor; and

**WHEREAS**, it is the recommendation of Daniel Banks, Director of Vision Care Technology (Ophthalmic) and Melissa Manera, Manager of Purchasing to reject all bids submissions, to act as stated above, and to re-advertise a revised bid; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the submission for **Bid #FY21ITB-27** for **Ophthalmic Equipment-Perkins FY2021** be and is hereby are REJECTED and the Manager of Purchasing is authorized to re-advertise the bid.

**SUMMARY STATEMENT**

This resolution rejects all bid submissions for **Ophthalmic Equipment-Perkins FY2021**, Bid #**FY21ITB-27** and further authorizes the Manager of Purchasing, to re-advertise the revised bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-111

**RESOLUTION AWARDING PURCHASE FOR FIRE ALARM MAINTENANCE SERVICES THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded an agreement; and

**WHEREAS**, CCCPS publically advertised and opened Bid #A-32/2020 on July 8, 2020 for the procurement of Fire Alarm Maintenance Services with a one-year contract with an optional one-year renewal contract as described in that bid; and awarded a contract pursuant thereto. The College now seeks to utilize that procurement to award a one-year contract with an optional one-year renewal contract to that vendor under that bid; and

**WHEREAS**, it is the recommendation of Patrick Shuttleworth, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to procure from such awardee the Fire Alarm Maintenance Services from **Fire and Security Technologies, Inc.**, for a one-year contract with an optional one-year renewal contract; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds on an as-needed basis in accounts #164688-61424, #164259-61424, #164698-61424, #164719-61424 and #164708-61424.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES to procure Fire Alarm Maintenance Services through the CCCPS – Identifier #57-CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$77,750.00** with terms commencing on or about **January 1, 2021** through **July 31, 2021 with an optional one-year renewal contract**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate any required and necessary appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure Fire Alarm Maintenance Services through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-32/2020 to Fire & Security Technologies, Inc. during the period of on or about January 1, 2021 through July 31, 2021 with an optional one-year renewal in the anticipated amount of \$77,750.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-112

**RESOLUTION EXERCISING THE OPTIONAL ONE YEAR RENEWAL CONTRACT OF SNOW REMOVAL AND DE-ICING SERVICES FROM COUNTY SHARED SERVICES CONTRACT FOR WILLIAM G. ROHRER CENTER**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

**WHEREAS**, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and CCCPS received and publicly opened, publically advertised Bid #A-66/2019 on December 10, 2019 for the procurement of snow removal and de-icing services as described in that bid; and

**WHEREAS** the Board utilized that Bid to award for the College a bid utilizing that COOP procurement to award, and Since the County has now awarded a one-year renewal of that agreement on November 18, 2020, and therefore the College is free to make such a one year renewal contract to TLC Landscaping Co. for Group 4 (William G. Rohrer Center); and

**WHEREAS**, Patrick Shuttleworth, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services, recommends exercising the option for a one year renewal contract to procure snow removal and de-icing services from TLC Landscape Co. Group 4 (William G. Rohrer Center); and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds for snow removal and de-icing services in accounts #164686-61454 and #164259-61454.

**NOW, THEREFORE, BE IT RESOLVED** by the College to procure snow removal and de-icing services Group 4 (William G. Rohrer Center) from TLC Landscape Co. on an as-needed basis through the CCCPS – Identifier #57-CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$15,000.00** with terms commencing on **December 19, 2020** through **December 18, 2021** with an optional second one year renewal contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution exercises the option to award a one year renewal contract to procure snow removal and de-icing services for Group 4 (Cherry Hill) through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-66/2019 to TLC Landscape Co. on an as-needed basis with the term commencing on December 19, 2020 through December 18, 2021 in the anticipated amount of \$15,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 1, 2020

RESOLUTION NO. FY2021-113

**RESOLUTION EXERCISING THE OPTIONAL ONE YEAR RENEWAL CONTRACT OF SNOW REMOVAL AND DE-ICING SERVICES FROM COUNTY SHARED SERVICES CONTRACT FOR BLACKWOOD CAMPUS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

**WHEREAS**, CCCPS received and publically advertised Bid #A-61/2019 and afterward at a publically advertised meeting awarded on October 30, 2019 the contract for the procurement of snow removal and de-icing services as described in that bid; and the College awarded such a bid, and on November 18, 2019 the County Freeholders awarded a one year renewal which the College now seeks to utilize that procurement to award an optional one year renewal contract to TLC Landscaping Co. for Group 5 (Blackwood Campus); and

**WHEREAS**, Patrick Shuttleworth, of Camden County Improvement Authority, Melissa Manera, Manager of Purchasing, and Maris Kukainis, Executive Director for Financial Administrative Services, recommends exercising that option for a one year renewal contract for snow removal and de-icing services from TLC Landscape Co. Group 5 (Blackwood Campus); and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding is subject to the availability of funds for snow removal and de-icing services in accounts #164686-61454 and #164259-61454.

**NOW, THEREFORE, BE IT RESOLVED** by the College to procure snow removal and de-icing services Group 5 (Blackwood Campus) from TLC Landscape Co. on an as-needed basis through the CCCPS – Identifier #57-CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$20,000.00** with terms commencing on November 14, 2020 through November 13, 2021; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution exercises the optional one year renewal contract to procure snow removal and de-icing services for Group 5 (Blackwood Campus) through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-61/2019 to TLC Landscape Co. on an as-needed basis with the term commencing on November 14, 2020 through November 13, 2021 in the anticipated amount of \$20,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

December 1, 2020

RESOLUTION NO. FY2021-114

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR MAILHOUSE SERVICES FROM THE NEGOTIATED DEPARTMENTAL VENDOR OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Mailhouse Services** were bid twice as Bid #FY21ITB-24 and #FY21ITB-29 and received no valid bids on both bid processes; and

**WHEREAS**, it is the recommendation of Greg Bender, Director of Publications and Creative Services; Maris Kukainis, Executive Director of Financial Administrative Services, and Melissa Manera, Manager of Purchasing to award a negotiated contract as identified below as being the departmental vendor of choice. The selection of the departmental vendor of choice was based upon terms for the negotiated contract (#FY21NG-20) items that are not substantially different from those which were the subject of the aforesaid bids; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #164689-62419. Funding in FY2022 is subject to the availability of funds; and is conditioned upon the contract, which shall reflect that it is conditional pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the negotiated contract #FY21NG-20 for **Mailhouse Services** be and is hereby AWARDED to the departmental vendor of choice: **CJ Springfield Services, Inc. t/a (SBSC) Small Business Service Center** in the anticipated amount of **\$7,406.00 annually on an as-needed basis** with terms commencing **February 1, 2021 through January 31, 2023** pursuant to the terms and conditions for the negotiated contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the negotiated contract to the departmental vendor of choice: CJ Springfield Services, Inc. t/a (SBSC) Small Business Service Center for mailhouse services which received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) on an as-needed basis. These services are required during the period of February 1, 2021 to January 31, 2023 in the anticipated amount of \$7,406.00 annually for the two-year period. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary. **This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.**

**Negotiated Response**  
**For**  
**Mailhouse Services**  
**(#FY21NG-20)**

<b>Negotiated Vendor of Choice:</b>	<b>Interior Windows</b>	<b>Interior Windows</b>	<b>Tabloid Mailings</b>	<b>Tabloid Mailings</b>	<b>Anticipated Total</b>
CJ Springfield Services, Inc. t/a (SBSC) Small Business Service Center 122 E. Kings Hwy. Maple Shade, NJ 08052	Year 1: <b>\$3,981.60</b>	Year 2: <b>\$3,981.60</b>	Year 1: <b>\$8.00/ Thousand</b>	Year 1: <b>\$8.00/ Thousand</b>	Year 1: <b>\$7,406.00</b> Year 2: <b>\$7,406.00</b>

RESOLUTION NO. FY2021-115

**RESOLUTION AUTHORIZING PERSONNEL ACTIONS**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

