



# OFFICE OF FINANCIAL AID AUTHORIZATION AND CERTIFICATION

*Purposely give false or misleading information on this document, or on any financial aid form, you may be fined, be sent to prison, or both.*

## 1. APPLICANT INFORMATION

Last Name	(PLEASE PRINT)	First Name	M.I.	*Student ID or Social Security Number
Cellular Telephone Number	Home Telephone Number		E-mail Address	

## 2. AUTHORIZATION TO PROCESS AND CREDIT FINANCIAL AID FUNDS DURING ENROLLMENT

- I do hereby authorize Camden County College (CCC) to process, credit, and transmit to my student account my financial aid awards (including, but not limited to, the Pell grant, TAG grant, SEOG grant, STARS scholarship, and Direct loans for all semesters of my enrollment. Financial aid funds will be transmitted to my account if I have maintained my enrollment and met all other eligibility criteria.

## 3. AUTHORIZATION TO DEDUCT TUITION, FEES AND OTHER CHARGES DURING ENROLLMENT

- I authorize my financial aid funds to be first used to pay any educational expenses that I incur at CCC during my enrollment including, but not limited to, tuition, fees, parking passes and books and supplies from the campus bookstore(s).
- I understand that my tuition, fees, book voucher, and other account charges will be deducted from my financial aid funds before any credit balance (stipend) can be disbursed to me. I authorize my credit balance to be disbursed to me either electronically or by paper check (at the College's discretion). I understand that stipend amounts arising from grant funds are taxable income to me that I may be required to report on my federal income tax return. Stipend checks will be mailed to the permanent address on file with the College or according to college current policy.

## 4. CERTIFICATION AND ACKNOWLEDGEMENT

- Whether or not I receive financial aid, I understand that **I AM PERSONALLY RESPONSIBLE** for all charges that I incur at Camden County College. The College may permit me to register before a determination is made regarding my eligibility for financial aid. If, however, I am or become ineligible for financial aid (includes grants, loans, scholarships and waivers) for any reason, I agree to pay my account in full including any collection and/or attorney's fees that may be incurred by or on behalf of the College to satisfy my personal financial obligations.
- I understand that I must matriculate in a degree program and must maintain Satisfactory Academic Progress (SAP) in order to be eligible for financial aid. I understand that the SAP policy requires that I complete my program within 150% of the published length and maintain the required GPA average and 67% course completion rate. I can find full details about the SAP policy on the CCC website.
- I understand that the receipt of financial aid funds is contingent upon class attendance. If I never attend, cease to attend, officially or unofficially withdraw, or receive negative grades (F,W,NA, XA, RV or MP) I will jeopardize my financial aid eligibility for both current and future semesters. My financial aid may also be adjusted if I do not complete the semester with earned credits. If I do not earn credits or maintain satisfactory attendance for the semester I am enrolled in, my financial aid award may be adjusted based on the rules established in the Return of Funds policy published on the Camden County College website. Financial aid funds cannot be awarded or disbursed for any course with an XA grade.
- I understand that I will remain personally responsible for paying all outstanding tuition, fees, or other charges and stipend amounts that I incur at CCC if there is an adjustment made to my aid for any reason including but not limited to negative grades.
- I understand that any violation of the regulations governing the financial aid programs is sufficient grounds for termination of my financial aid and referral for disciplinary action. Violations include, but are not limited to, falsification of any document used to obtain financial aid, using financial aid funds for non-educational purposes, and transfer of financial aid funds to others.
- I certify that the information submitted on my FAFSA is correct and complete. I understand that the Office of Financial Aid has the authority to verify any item of information on my FAFSA or any other document I submit. I may modify or cancel authorizations (#2 and #3 above) by submitting a written statement to the Office of Financial Aid

**My signature below confirms that I have read and agree to abide by the information on both sides of this form.**

Applicant's Signature	Date
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# **Please read about application procedures and deadlines on reverse side of this form!**

## **1. TO APPLY FOR FINANCIAL AID:**

Complete a Free Application for Federal Student Aid (FAFSA) for the applicable year. "006865 Camden County College" must be listed on your FAFSA. File your FAFSA electronically at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

## **2. DEADLINES:**

Submit your FAFSA by **May 1<sup>st</sup>** (to meet the College's and the N.J. State priority filing deadlines). CCC's financial aid application priority completion deadline (by which time you must complete your financial aid file) is June 1. For spring semester students, the priority completion deadline is October 1. All Applications that are **complete (see explanation below)** by the priority deadlines will receive first consideration for all available types of aid. All applications completed after the priority deadlines will be processed as time permits on a funds-available basis. Late applicants should not expect to receive award letters before classes begin or stipend refunds until after the regularly scheduled disbursement dates.

**ALL REQUIRED DOCUMENTS MUST BE RECEIVED IN THE OFFICE OF FINANCIAL AID BY THE LAST DAY OF THE SEMESTER OR THE STUDENT'S LAST DAY OF ATTENDANCE, WHICHEVER COMES FIRST.**

### **New Jersey State Priority Filing Deadlines**

If you received a New Jersey TAG grant or New Jersey STARS scholarship during the prior award year, your FAFSA application must be **received** by the central processor no later than June 1. If you did not receive STARS or TAG during the prior award year your application must be **received** by the central processor no later than September 15<sup>th</sup>.

Priority will be given to students who apply by the published state grant filing deadlines. First-time applications received after October 1, but no later than March 1, will be considered for spring semester awards on a funds-available basis.

## **3. A COMPLETE FINANCIAL AID FILE AT MINIMUM INCLUDES:**

- a.** A processed FAFSA for the current year resulting in a complete financial aid report being released to CCC
- b.** A completed Authorization and Certification form.
- c.** Any other documentation requested Office of Financial Aid. Please check your status on WebAdvisor.

## **4. ADDITIONAL INFORMATION:**

Additional information is available on-line at [www.camdencc.edu](http://www.camdencc.edu) If you have any questions concerning the application process, please contact the Office of Financial Aid: Wilson Hall West, Room 100, Camden County College, P. O. Box 200, College Drive, Blackwood, NJ 08012, (856) 374-4985

## **5. Higher Education Opportunity Act and Equity in Athletics Disclosure Act**

Information in accordance with the HEO Act and EADA act can be found on the college website at <http://www.camdencc.edu/about/HEOA.cfm> or requested from the financial aid office.

### **Social Security Number Policy:**

You are required to provide your Social Security number (SSN) on the FAFSA. Provision of your Colleague Student ID or SSN (as specified on the individual document) is required on all supporting documents used to apply for financial aid. Your SSN will be used for the college's system of student records, for compliance with federal and state reporting requirements, as well as for debt collection. The college will not disclose your SSN to anyone outside the institution except as required by law, and will make every effort to protect your privacy.

### **Policy on Non-Discrimination in Educational Programs**

Camden County College complies with Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Older Americans Act of 1975 and New Jersey's Law Against Discrimination. These laws prohibit discrimination on the basis of race, creed, color, national origin, nationality, ancestry, age, marital status, affectional or sexual orientation, sex, familial status, domestic partnership status, disability and handicap. Decisions on admission, recruitment, financial aid programs, access to course offerings, or other aspects of its educational programs or activities, including vocational programs and vocational opportunities, are not made on the basis of any of these factors. Inquiries regarding these laws may be directed to the Executive Director of Institutional Compliance, Wilson Hall West, Room 103, Camden County College, P.O. Box 200, Blackwood, NJ 08012, (856) 227-7200, extension 4752 or to the Secretary, Department of Education, Washington, DC 20201.