

John T. Hanson, Chair, called the **April 3, 2018** regular meeting of the Board of Trustees of Camden County College to order at **7:00 PM** in the Board Room on the second floor of the Otto R. Mauke Community Center, Blackwood Campus, Blackwood, New Jersey.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 9, 2017. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, Jenea S. Davis, John T. Hanson, Anthony J. Maressa, Dr. Lovell Pugh-Bassett, William W. Spearman, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward, and Brett Wiltsey.

Board Members Absent: Karen S. Halpern.

Also Present: Donald A. Borden, President; Karl McConnell, General Counsel; and Leeann Rinaldi, Administrative Assistant to the President.

Also Present: Felicia Bryant, Executive Director of Financial Aid and Camden Student Support Services; Kay Byrd, Director of Events; Dean Derman, Wellness Technician/Administrative Association President; Ray Encarnacion, Sodexo; Walter George, Director of User Services; Deborah Hannan, Administrative Assistant to the President; Stephen Hetherington, Director of Public Safety; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Dr. Vanessa O'Brien-McMasters, Acting Dean of Academic Operations; Rachel Palumbo, Sodexo; Dr. Jack Pesda, Professor of History and Political Science; Scott Purdy, Director of Distance Education and Administrative Association Vice President; Kevin Schmidt, Interim Dean of Business, Computers, and Technical Studies; Paul Smalls, former employee; Teresa Smith, Assistant to the Vice President for Curriculum and Assessment; and Margo Venable, Executive Dean of School, Community, and Workforce Training Programs.

Executive Session

Motion made by Ms. Croll and seconded by Ms. Ward to go into executive session for the purpose of discussing a personnel matter (see attachment **4783A**). Mr. Hanson noted that the Board will return to open session. **Motion** carried unanimously.

The executive session began at 7:05 PM and ended at 7:15 PM.

Mr. Hanson reconvened the regular meeting at 7:15 PM.

Oath of Office

Mr. McConnell administered the Oath of Office to Annette Castiglione who was recently reappointed by the Camden County Board of Freeholders.

Minutes of Meeting

Motion made by Mr. Wiltsey and seconded by Mr. Maressa to accept the minutes of the March 6, 2018 regular meeting as presented. **Motion** carried unanimously.

Public Comment

Dr. Pesda commented on the successful report provided by the Middle States evaluation team that conducted a site visit at the College March 25 – 28, 2018. He further announced upcoming events at the Center for Civic Leadership and Responsibility.

Mr. Smalls addressed the Board with respect to his recent separation from the College and extended his appreciation to them for the opportunity to work here.

Middle States Commission on Higher Education Decennial Visit 2018

Mr. Borden provided a synopsis of the successful report given by the team that conducted the College's 2018 Middle States self-study site visit (see attachment **4783B**). The College met all fifteen requirements of affiliation and met the requirements of all seven standards. Mr. Borden noted that there were twenty-two recommendations, nineteen of which were self-identified during the College's study. He further noted that the Commission will review the site visit team's report on May 30 and grant final ruling for re-accreditation.

On behalf of the Board of Trustees, Mr. Hanson extended congratulations to the entire College Community on the successful outcome of the site-visit. He further extended his appreciation to former Vice President for Academic Affairs, Dr. Margaret Hamilton, for her assistance with developing the new Strategic Plan.

President's Report

Mr. Borden presented highlights from his monthly President's Report as follows (see attachment **4783C**):

- Dental Assisting Board Results for our 2017 graduates have been announced. Our general pass rate was 92%. The Infection Control Exam (ICE) pass rate was 96% and the Radiation Health & Safety Exam (RHS) pass rate was 96%. Camden County College scores in all three categories were the top of all accredited schools in New Jersey and in the nation.

- Three students in our News Writing and Reporting class swept all three awards from the NJ College Newspaper Contest for the web project two-year school category. Congratulations to Deidra Marbley for “Meet Tate,” Alex La Rosa for “Love, School and Hard Work: Dennis Alicea’s Life,” and Martha Roberts for “Keeping His Culture Alive.”
- The office of the NJ Child Assault Prevention (NJCAP) reached out to the CIS department coordinator for our SQL students to do volunteer work on a SQL database project for our Statewide NJCAP Network. This 21 County Project trains over 100,000 children and adults annually whose numbers are captured on this online SQL database. Two of our students: Christian Castaneda and Patrick Henderson will do this wonderful volunteer work under the guidance of their instructor, Professor Tony Nastasi. The data collected furthers the work of child abuse and bullying prevention.
- Brian C. Green (CIS adjunct) will travel to China to deliver the face-to-face classes of the hybrid course, Systems Analysis and Design for IT Auditors. Professor Green works full-time during the day as a researcher and radiation imaging systems analysis for various organizations, including the Battelle Memorial Institute's Critical Infrastructure Resiliency Group.
- Head women’s basketball coach, Chip Reitano has been named a finalist for the East Coast Basketball Writers Association Coach of the Year for NJCAA Region XIX Division III.
- Alumnus Kevin Nuss has been hired as head coach for men’s soccer. Coach Nuss played soccer at CCC in 2003. Solomon Jacobs will take over the head coaching job for women’s soccer.
- Head wrestling coach, Gary Papa was named GSAC and Region XIX Coach of the Year for the third straight year.
- Eighteen people attended the Readers Theatre presentation of *Hamilton* on the second floor of the library on February 22. Throughout the month of February, the library featured displays of various books about the Olympics, Black History and the U.S. Presidents.
- Session I Mini-Courses at The Center ended with very positive reviews and a record numbers of registrations.

- Carpentry students from the Career & Technical Institute (and registered at CCC) built butterfly boxes for the South Jersey Transportation Authority in response to the state mandate to provide habitats for wildlife. Dozens of boxes were built and will be located along the Atlantic City Expressway.
- Eight Enrollment and Student Services staff members attended a Re-Designing Advisement and Student Support conference at Middlesex County College on March 2. This event will further the design structure of guided pathways initiative.
- The College hosted the 20th Annual Engineer's Week Competition on February 20. The goal of the competition is to develop the type of scientific and team-building skills necessary to be successful in STEM careers. Teams of three students were required to design, test and build a rubber band powered vehicle, carrying a 'nerf' golf ball as a load. Students had to construct the vehicle with simple office supplies provided, within a 50-minute time period. Sixty students, teachers and parents from Timber Creek, Woodrow Wilson, Highland, Pennsauken and Triton High Schools participated. Timber Creek took first place and two of the teams from Highland High School finished second and third.
- The College hosted the Coriell Institute Science Fair again this year on March 15. Two 11th grade participants received two-year, full scholarships – one for a winning a physical/life science project, and the other for a winning technological sciences project.
- The Camden County School Counselors Association held its annual Focus on Your Future Fair on March 14 in the gym. Students from all Camden County high schools came out to hear about their higher education options.
- The Camden County S.U.R.E. (Students United for Respect and Equity) Summit was held on our campus. Over 350 students were given tours of the campus and attended several workshops including "Camden County College 101" and "How to Enroll in CCC."
- All students enrolled in courses at the Rohrer Center are now eligible for free, one-year library cards at the Cherry Hill Public Library. Students must show a photo ID and proof of enrollment at Rohrer to obtain the card.
- Urban Promise students and staff held their Lunch Club event at the College followed by a campus tour on February 16.
- The men's basketball team finished the regular season with a 16-14 overall record and received the #7 seed in the NJCAA Region XIX Tournament. Unfortunately, the Cougars

came up short in the quarterfinals against the Roadrunners and were knocked out of the tournament.

- The women's basketball team finished the regular season with a 21-7 overall record and received the #3 seed in the NJCAA Region XIX Tournament. The Lady Cougars had been ranked as high as #7 in the Nation during the regular season. The Lady Cougars lost a close game to Northampton Community College and just missed advancing to the Final Four. The 2017-18 Lady Cougars Basketball Team had one of the highest roster numbers in recent years with ten eligible players.
- Our Spring Open House is April 7 from 8:30 to 11 a.m. in the Atrium on the Blackwood Campus. We will offer campus tours and information about our programs, as well as breakout sessions about how to enroll in college, how to pay for college, and how to choose a major.
- Join us for Godspell April 27 and 28 at 8 p.m., April 29 at 3 p.m., and May 3, 4, and 5 at 8 p.m. in the Little Theater in Lincoln Hall.
- Our 50th Anniversary Gala is April 13 at 6 p.m.. We will begin with a cocktail hour from 6 to 7 p.m. followed by dinner and dancing in the Atrium. We have sold over 300 tickets and have raised over \$120,000 in sponsorships for scholarships.
- Several workshops for teachers and public school administrators are being offered through our School Services Department.

Grants, Contracts, and Gifts

Mr. Wiltsey presented **Resolution FY2018-150**, authorizing the College to accept grant funds awarded to the South Jersey STEM and Innovation Partnership by the New Jersey STEM Pathways Network in the amount of \$15,000 for the Summer of STEM and to support two Hackathons.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution number FY2018-150 (see attachment **4783D**). **Motion** carried unanimously.

Academic & Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with three action items and two information items.

Resolution #151 – Ms. Croll stated that this resolution recommends William H. Earle to receive the 2018 Outstanding Alumnus Award.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2018-151 (see attachment **4783E**). **Motion** carried unanimously.

Resolution #152 – Ms. Croll said that this resolution authorizes the title of “Dean Emeritus” to be conferred upon Dr. Robert Kaczorowski.

Motion made by Ms. Troxell and seconded by Mr. Hanson approving Resolution FY2018-152 (see attachment **4783F**). **Motion** carried unanimously.

Resolution #153 – Ms. Croll stated that this resolution approves the proposed 2019-2020 Academic Calendar.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2018-153 (see attachment **4783G**). **Motion** carried unanimously.

Rutgers Higher Education Center – Ms. Croll said that Dr. David Edwards announced the College’s new affiliation as a Rutgers University Higher Education Center which will strengthen our partnership with Rutgers and expand program opportunities beyond Rutgers Camden.

This was an information item and no action was necessary.

Student Communications – Ms. Croll stated that the Committee received an update on student communications at the College. Sam Presley provided information on the student newspaper, the *Campus Press*, and Dana Burnett provided background on the College radio station, WDBK.

This was an information item and no action was necessary.

Business Affairs, Audit & Campus Development Committee

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with eight action items and a number of bid and contract recommendations.

Resolution #154 – Mr. Wiltsey stated that this resolution approves the revised Board of Trustees Policy #340 – Sexual Harassment Policy, as included in the packet.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution 154 (see attachment **4783H**). **Motion** carried unanimously.

Resolution #155 – Mr. Wiltsey said that this resolution awards the second-year renewal RFP Fair and Open contract for advertising agency services with the College as the Lead Agency for itself and the County of Camden and its agencies and authorities, to SCG Advertising and Public Relations.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution 155 (see attachment **4783I**). **Motion** carried unanimously.

Resolution #156 – Mr. Wiltsey stated that this resolution awards a contract through a publicly advertised fair and open RFP process for the procurement of collection agency services to Transworld Systems, Inc. and Eastern Revenue, Inc. commencing on April 4, 2018 through March 31, 2020.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution 156 (see attachment **4783J**). **Motion** carried unanimously.

Resolution #157 – Mr. Wiltsey said that this resolution awards a contract for an exclusive food, food services, and vending concession for the Blackwood & Camden campuses and an exclusive vending concession for the Cherry Hill Center through a publicly advertised fair and open RFP process to Sodexo Operations, LLC in the anticipated amount of \$5,500,000 for a five-year term of July 1, 2018 through June 30, 2023.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution 157 (see attachment **4783K**). **Motion** carried unanimously.

Resolution #158 – Mr. Wiltsey stated that this resolution authorizes the College to proceed and award a contract for Architectural/Engineering Services for Concept Drawings and Budget for Dennis Flyer Memorial Theater (Lincoln Hall) and Papiano Gymnasium Renovation projects to Spiegle Architectural Group, Inc. in the anticipated amount of \$22,400 with potential additional services.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution 158 (see attachment **4783L**). **Motion** carried unanimously.

Resolution #159 – Mr. Wiltsey said that this resolution awards a non-fair and open contract for the procurement of test vouchers and textbooks to Logical Operations, Inc. on an as-needed basis in the anticipated total amount of \$20,000 for a two-year term of May 1, 2018 through April 30, 2020.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution 159 (see attachment **4783M**). **Motion** carried unanimously.

Resolution #160 – Mr. Wiltsey stated that this resolution awards a non-fair and open contract to Fantasy Travel to provide the College with Travel Agency Services in the anticipated amount of \$35,000 on an as-needed basis for a term of April 4, 2018 through December 31, 2018.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution 160 (see attachment **4783N**). **Motion** carried unanimously.

Resolution #161 – this resolution authorizes the College’s participation in an EdgeMarket Pricing system agreement and member participation with NJEdge.Net, Inc., providing another avenue to obtain superior pricing alternatives.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution 161 (see attachment **4783O**). **Motion** carried unanimously.

Bid/Contract Recommendations

Mr. Wiltsey presented the bid and contract recommendations contained in the packet which consisted of Resolution numbers FY2018-162 through 170.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution numbers FY2018-162 through 170 (see attachment **4783P**). **Motion** carried unanimously.

Personnel

Mr. Borden presented **Resolution FY2018-171**- Personnel Actions, dated April 3, 2018.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2018-171 (see attachment **4783Q**). **Motion** carried unanimously.

Old Business

None.

New Business

Resolution #172 – Mr. Wiltsey presented this resolution which authorizes the College to apply for funding for the “Southern Learning Resource Center Project” grant program administered by the New Jersey Department of Education for FY2019 through FY2021 in the amount of \$1,250,000 for FY2019, and anticipated consistent funding for fiscal years 2020 and 2021 during

the period of July 1, 2018 through June 30, 2021. Mr. Wiltsey noted that the College received the Notice of Grant Opportunity after the Business Affairs Committee's meeting in March and the application requires a formal Board resolution that must be submitted to the State before the College's May Board meeting. Mr. Wiltsey further noted that the resolution had been circulated to the Business Affairs Committee electronically and that the Committee recommends approval by the Board.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2018-172 (see attachment **4783R**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Adjournment

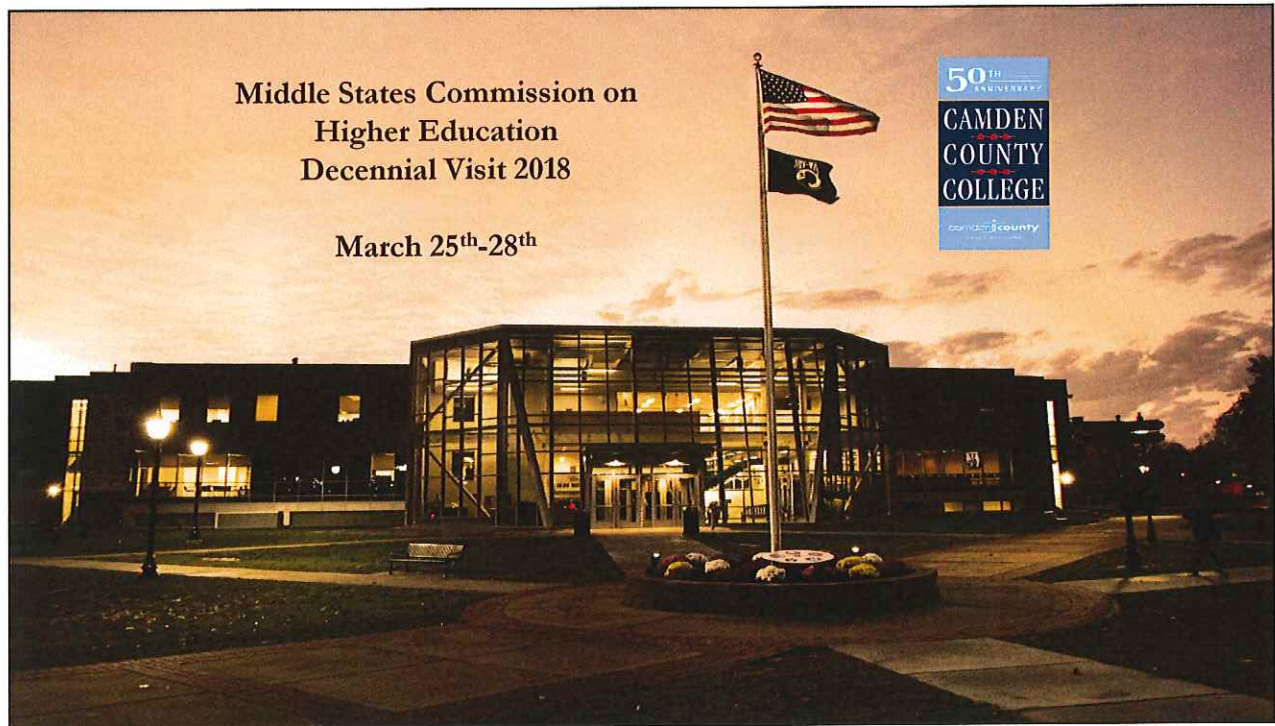
Motion to adjourn the meeting made by Mr. Wiltsey and seconded by Ms. Troxell. **Motion** carried unanimously. The meeting adjourned at 7:57 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

April 3, 2018



Congratulations!

- Camden County College met all 15 Requirements of Affiliation
- No requirements were identified and Camden County College has successfully met the requirements of all 7 Standards
- There were 22 recommendations with 19 self-identified during our study
- The Commission will review the Site Visit Team's report on May 30th and grant final ruling for Re-Accreditation

Standard I Highlights

- The visiting team commended CCC for making significant progress since the 2013 PRR
- They recognized the expansion of internal and external participation in developing the Mission Statement and Strategic Plan
- Recommendations:
 - Develop a timeline for more frequent report out of Strategic Goal Progress
 - Strengthen Master Plans to identify clear and measurable goals with periodical evaluation and updates

Standard II Highlights

- It was evident to the Team that we made a conscious effort to act ethically and with integrity
- It was demonstrated that we are committed to academic freedom, intellectual freedom and freedom of expression and respect for intellectual property
- An area of continued improvement is increasing diversity in the faculty and staff
- Suggestions for improvement was to continue to track demographic data on students, staff, faculty, and administration

Standard III Highlights

- Commended CCC for taking steps to foster completion and reduce the cost to students by reducing the number of credits in Associates Degree programs
- Developing and implementing Partners in Learning Program as a innovative renewal of seasoned faculty members
- Recommendations: Requires an 18 month follow up on progress
 - Standardize Academic Program Reviews

Standard IV Highlights

- Significant Accomplishment:
 - Adopting Guided Pathways
 - Services and initiatives in support of student success
 - Establishing a One-Stop Center
 - Success of the Gateway to College Program
- Recommendations:
 - Create an Academic Master Plan and Enrollment Management Plan
 - Increase assessment in the Student Services Area

Standard V Highlights

- Significant Accomplishments:
 - Acknowledging the deficiencies in leadership structure and reinstating the position of Assistant to VP for Curriculum and Assessment
- Recommendations: Requires an 18 month follow up on progress
 - Continue to improve collection, documentation, and use of assessment results cross-institutionally
 - Increase Professional Development on Assessment
 - Maintain a centralized curriculum and assessment organizational model

Standard VI Highlights

- Exemplary/Innovative Practices:
 - Having a balanced budget for several years and mining alternative revenue streams
 - Creative financing of Facilities improvements
- Recommendations:
 - Continue utilizing the preventative maintenance plan schedule
 - Increase communication frequency of assessment results, documentation, financial planning, and actions to the BOT and other Stakeholders

Standard VII Highlights

- Significant Accomplishments:
 - Developing the 2017 Strategic Plan and Goals
 - Establishing retention as a major institutional priority
- Recommendations:
 - Continue to stabilize the College Leadership while developing succession planning
 - Create a culture of accountability starting with the Executive Team
 - Clarify and distinguish governance role of the Board from day to day operations

Questions or Concerns?

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President's Report

Student Success

Dental Assisting Board Results for our 2017 graduates have been announced. Our general pass rate was 92%. The Infection Control Exam (ICE) pass rate was 96% and the Radiation Health & Safety Exam (RHS) pass rate was 96%. Camden County College scores in all three categories were the top of all accredited schools in New Jersey and in the nation.

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Faculty and Staff News

Brian C. Green (CIS adjunct) will travel to China to deliver the face-to-face classes of the hybrid course, Systems Analysis and Design for IT Auditors. Professor Green works full-time during the day as a researcher and radiation imaging systems analysis for various organizations, including the Battelle Memorial Institute's Critical Infrastructure Resiliency Group.

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Carpentry students from the Career & Technical Institute (and registered at CCC) built butterfly boxes for the South Jersey Transportation Authority in response to the state mandate to provide habitats for wildlife. Dozens of boxes were built and will be located along the Atlantic City Expressway.

Session I Mini-Courses at **The Center** ended with very positive reviews and a record numbers of registrations. There are currently 192 people who have purchased \$75 memberships for the year, and 120 people who have paid \$30 for an individual mini-course for the year representing significant increases from spring 2017.

Student Support Services

Eight **Enrollment and Student Services** staff members attended a Re-Designing Advisement and Student Support conference at Middlesex County College on March 2. This event will further the design structure of guided pathways initiative.

Outreach

The College hosted the **20th Annual Engineer's Week Competition** on February 20. The goal of the competition is to develop the type of scientific and team-building skills necessary to be successful in STEM careers. Teams of three students were required to design, test and build a rubber band powered vehicle, carrying a 'nerf' golf ball as a load. Students had to construct the vehicle with simple office supplies provided, within a 50-minute time period. Sixty students, teachers and parents from Timber Creek, Woodrow Wilson, Highland, Pennsauken and Triton High Schools participated. Timber Creek took first place and two of the teams from Highland High School finished second and third.

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Urban Promise students and staff held their Lunch Club event at the College followed by a campus tour on February 16.

Athletics

The men's basketball team hosted Cumberland County College on February 15. At halftime the **Camden County College Athletic Hall of Fame** was unveiled and revived. All sophomore winter sports athletes were honored and five high school seniors signed their National Letters of Intent to attend Camden County College to continue their academic and athletic careers. In addition, **Team Walker AAU** presented the College with a proclamation thanking us for use of the gym for practices, honored **Bill Banks** and **Kay Byrd** with plaques for their help and support and made a \$1,500 donation to the Athletic Department.

The **wrestling team** finished the season with a record of 16-9 and won both the Garden State Athletic Conference Championship and the Region 19 Championship for the third year in a row. Eight of our wrestlers qualified for the NJCAA National Tournament in Iowa.

Our two, fifteen-passenger vans have been logoed and the new athletic website has been launched. Publications is working on a new athletic brochure that will feature our athletes.

The **men's basketball** team finished the regular season with a 16-14 overall record and received the #7 seed in the NJCAA Region XIX Tournament. Unfortunately, the Cougars came up short in the quarterfinals against the Roadrunners and were knocked out of the tournament.

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Upcoming Events

Our **Spring Open House** is April 7 from 8:30 to 11 a.m. in the Atrium on the Blackwood Campus. We will offer campus tours and information about our programs, as well as breakout sessions about how to enroll in college, how to pay for college, and how to choose a major.

Join us for **Godspell** April 27 and 28 at 8 p.m., April 29 at 3 p.m., and May 3, 4, and 5 at 8 p.m. in the Little Theater in Lincoln Hall.

On April 9 at 3 p.m., Assemblywoman Pamela Lampitt will host a **Joint Hearing on School Security** at the Rohrer Center. It is a public hearing, and student participation is expected.

Our **50th Anniversary Gala** is April 13 at 6 p.m.. We will begin with a cocktail hour from 6 to 7 p.m. followed by dinner and dancing in the Atrium. We have sold over 300 tickets and have raised over \$120,000 in sponsorships for scholarships.

On April 14 from 8 a.m. to 5 p.m. the College will host **"It's Hygienic,"** a live game show that helps dental hygiene students prepare for their national boards while having fun.

The Center is hosting a **free book discussion** of *Letters to a Young Muslim* on April 3 at 3:30 p.m. in Madison 111.

The Center is offering a free lecture series entitled, **“Terror in the 21st Century: Al Qaeda, Isis, and Their Affiliates.”** All lectures are in Civic Hall at 7 p.m.

“The Evolution of Al-Qaeda” on April 4

“Inside the Caliphate: What ISIS Wants and How It Finally Can Be Stopped” on April 11

“Al-Qaeda” on April 25

The Center’s Art in the Evening series will showcase the work of Thomas Moran on April 5 and Albert Bierstadt on April 12 at 7 p.m. in Civic Hall.

The addiction awareness series offered by **The Center** will feature a workshop about ethics for counselling professionals at 6 p.m. in Civic Hall on April 18.

Several workshops for teachers and public school administrators are being offered through our **School Services Department**:

- “A+ Ideas for Every Student’s Success” - April 11 from 8:30 a.m. to 1:30 p.m. in Connector 356
- “Developing Growth Mindsets” - April 13 from 8:30 a.m. to 1:30 p.m. in ROH 106B
- “Reading Like a Detective: Close Reading Through Guided Instruction” April 20 from 8:30 a.m. to 1:30 p.m. in Madison 101
- “Learning How to Learn-Part I” - April 27 from 8:30 a.m. to 1:30 p.m. in ROH 106B.
- Student can witness the excitement and drama of science in action with real-time, interactive video conferencing with a hospital and surgical team in “Live From Surgery” sessions. Kidney transplant is April 24, Robotic Surgery is May 16, and Neurosurgery is May 1. For more information, call (856) 227-7200 ext. 4165 or visit www.camdencc.edu and click “For Your School District” in About.

Don Borden
President

RESOLUTION NO. FY2018-150

**RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE
NEW JERSEY STEM PATHWAYS NETWORK**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11, and pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of a \$15,000 grant award for the period of December 14, 2017 to August 31, 2018 from the New Jersey STEM Pathways Network, donated by the Overdeck Family Foundation, namely:

“South Jersey STEM and Innovation Partnership (SJSIP) Advancement Grant;”
and,

WHEREAS, the partner members of the SJSIP, namely Camden County College, Salem County College, and the Camden Dream Center, will execute the Summer of STEM, including two IoT Hackathons, in alignment with the New Jersey STEM Pathways Network’s three priority areas: ensuring access and equity for all in STEM; promoting stackable qualification and credentials and valuing and promoting real world connections; and being inclusive of all stakeholders in a STEM ecosystem in collaborative grassroots and grass-tops approach; and

WHEREAS, Board acceptance is recommended by Margo Venable , Executive Dean of School, Community, and Workforce Training Programs;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the New Jersey STEM Pathways Network’s grant, “South Jersey STEM and Innovation Partnership (SJSIP) Advancement Grant,” in the amount of \$15,000.

BE IT FURTHER RESOLVED the proper officers of the College are, where appropriate, authorized to require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or to receive or make payments in order to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This Resolution authorizes Camden County College to accept grant funds awarded to the South Jersey STEM and Innovation Partnership by the New Jersey STEM Pathways Network in the amount of \$15,000 for the period of December 14, 2017 to August 31, 2018 to execute the Summer of STEM and support two IoT Hackathons.

April 3, 2018

RESOLUTION NO. FY2018-151

**CAMDEN COUNTY COLLEGE BOARD OF TRUSTEES RESOLUTION
RECOMMENDING THE 2018 OUTSTANDING ALUMNUS AWARD**

WHEREAS, William H. Earle completed an associate in science degree in criminal justice at Camden County College, from which he graduated as a member of the Class of 1993 and then went on to earn a bachelor of arts in criminal justice from Thomas Edison State University in 2012, and a master of arts in human resource education and development from Seton Hall University in 2015; and

WHEREAS, Chief Earle went on to discover his passion and life's mission as a leader in law enforcement, rising in his career from Police Dispatcher to Chief of Police, after serving in almost every role of a police department such as Detective, Patrol Sergeant, Lieutenant, Captain and Deputy Chief of Police before becoming Chief of Police in Gloucester Township in 2010; and

WHEREAS, Chief Earle was influential in researching and implementing advanced criminal justice practices that have resulted in crime reduction and community engagement in Gloucester Township while becoming a well-known speaker on issues of addiction, criminal justice reform, sexual exploitation and juvenile justice; and

WHEREAS, Chief Earle is dedicated to leadership in the area of law enforcement in New Jersey and has served as President of the Camden County Chiefs of Police Association (2015-2016) and is currently Chairperson of the Camden County College Police Academy Advisory Board; and

WHEREAS, Chief Earle's contributions have been recognized in being named Law Enforcement Officer of the Year by the Jewish Community Relations Council and the Covenant Champion Humanitarian by the Community Planning and Advocacy Council;

WHEREAS, Chief Earle has, therefore, made significant contributions to law enforcement and to raising awareness about addiction, violence prevention in schools, community policing and prevention of child exploitation;

NOW, THEREFORE, BE IT RESOLVED that the President and Board of Trustees of Camden County College name Gloucester Township Chief of Police William H. Earle as the 2018 Outstanding Alumnus Award winner and extend to him, along with congratulations, appreciation for making Camden County a safer place for our students and community.

SUMMARY STATEMENT

This resolution recommends William H. Earle to receive the 2018 Outstanding Alumnus Award.

April 3, 2018

**RESOLUTION RECOMMENDING CONFERMENT OF THE TITLE OF DEAN
EMERITUS**

WHEREAS, the Camden County College Board of Trustees is empowered to confer the title of “Dean Emeritus” to recognize outstanding leadership in the role of Dean of Arts, Humanities and Social Sciences of Camden County College; and

WHEREAS, for over twenty years, Dr. Robert Kaczorowski provided leadership, vision, dedication and support as the Dean of the Division of Arts Humanities, and Social Sciences at Camden County College; and

WHEREAS, the many noteworthy accomplishments and innumerable significant improvements that Dr. Kaczorowski has made for arts, humanities and culture at Camden County College are now and will continue to be of lasting benefit to generations of residents of the county, state and region; and

WHEREAS, the Board of Trustees has accepted the request of Dr. Kaczorowski to retire from the College; now therefore

BE IT RESOLVED that as Dr. Kaczorowski moves on to new and exciting challenges and opportunities as he retires from Camden County College, and having well-positioned the College for the future, the Camden County College Board of Trustees extends to him heartfelt best wishes; and

BE IT FURTHER RESOLVED that upon his departure from the College, as an expression of admiration and respect and with sincere gratitude for all that he has done to advance Camden County College, the Board of Trustees bestows upon Dr. Robert Kaczorowski the title of Dean Emeritus, with all of the rights and privileges pertaining thereto with our lasting appreciation.

SUMMARY STATEMENT

This resolution authorizes the title of “Dean Emeritus” to be conferred upon Dr. Robert Kaczorowski.

RESOLUTION NO. FY2018-153

RESOLUTION RECOMMENDING THE 2019- 2020 ACADEMIC CALENDAR

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(o), the Camden County College Board of Trustees is authorized to enact such rules and regulations as may be appropriate for the maintenance and operation of the College; and

WHEREAS, the President of the College has recommended to the Board of Trustees of Camden County College that the College adopt the attached 2019-2020 Academic Calendar; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed 2019-2020 Academic Calendar; and

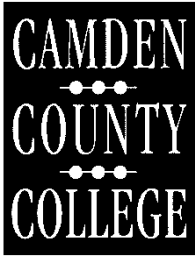
WHEREAS, the Board of Trustees is satisfied that the proposed calendar is consistent with the mission of the College, has been the subject of favorable internal review by the College administration, and does not require significant additional resources;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby approved the adoption of the 2019-2020 Academic Calendar.

SUMMARY STATEMENT

This resolution approves the proposed 2019-2020 Academic Calendar.

April 3, 2018



2019-2020 Academic Calendar

Summer 2019 – 5 Week Sessions

First 5-Week Session

First 5-week classes begin	May 20 (M)
Memorial Day, College Closed	May 27 (M)
First 5-week classes end	June 24 (M)
Final Exam Day	June 25 (T)
Final Grades due	July 1 (M)

Second 5-Week Session

Second 5-week classes begin	June 26 (W)
July 4 th Holiday, College Closed	July 4 (R)
Second 5-week classes end	July 31 (W)
Final Exam Day	August 1 (R)
Final Grades due	August 7 (W)

Third 5-Week Session

Third 5-week classes begin	July 15 (M)
Third 5-week classes end	August 15 (R)
Final Exam Day	August 19 (M)
Final Grades due	August 25 (Su)

Summer 2019 - 8 Week Session

8-week classes begin	May 20 (M)
Memorial Day, College Closed	May 27 (M)
July 4 th Holiday, College Closed	July 4 (R)
8-week classes end	July 16 (T)
Final Exam Day	July 17 (W)
Final Grades due	July 23 (T)

Summer 2019 – Online Sessions

First Online Session

First Online classes begin	May 28 (T)
First Session classes end	July 9 (T)
Final Grades due	July 15 (M)

Second Online Session

Second Online classes begin	July 11 (R)
Second Session classes end	August 21 (W)
Final Grades due	August 27 (T)

RESOLUTION NO. FY2018-153-1

Fall Semester 2019

Semester Opening Day for Faculty & Staff

Last Day to drop, 100% refund

Labor Day, College Closed

Classes begin

Weekend Classes begin

Last Day to drop, 50% refund

Audit deadline

Withdrawal deadline

No evening classes

Thanksgiving Holiday, no classes

August 29 (Th)

August 30 (F)

September 2 (M)

September 3 (T)

September 6 (F)

September 16 (M)

September 23 (M)

October 28 (M)

November 27 (W)

November 28 – Dec 1 (Th-Su)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	Dec. 18 (W)	Monday	Dec. 16 (M)
M/W	Dec. 16 (M)	Tuesday	Dec. 10 (T)
M/F	Dec. 20 (F)	Wednesday	Dec. 18 (W)
W/F	Dec. 18 (W)	Thursday	Dec. 19 (Th)
T/Th	Dec. 17 (T)	Friday	Dec. 20 (F)
Sat.	Dec. 14 (S)	M/W	Dec. 18 (W)
Sun.	Dec. 15 (U)	T/Th	Dec. 17 (T)
Monday	Dec. 16 (M)		
Tuesday	Dec. 10 (T)		
Wednesday	Dec. 11 (W)		
Thursday	Dec. 19 (Th)		
Friday	Dec. 20 (F)		

Final Exam Days

December 19th (Th)

December 20th (F)

December 23 (M)

Semester Ends

December 23 (M)

College Closed

December 24 (T) - January 1 (W)

Final Grades Due

December 30 (M)

RESOLUTION NO. FY2018-153-1

Spring Semester 2020

College reopens
 Martin Luther King Day, College Closed
 Semester Opening Day for Faculty & Staff
 Last Day to drop, 100% refund

Classes begin

Last Day to drop, 50% refund
 Audit Deadline
 Spring Break
 Withdrawal Deadline
 No Classes

January 2 (Th)
 January 20 (M)
 January 21 (T)
 January 21 (T)
January 22 (W)
 February 4 (T)
 February 11 (T)
 March 16-22 (M-U)
 March 24 (T)
 April 12 (Su)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	May 11 (M)	Monday	May 11 (M)
M/W	May 11 (M)	Tuesday	May 12 (T)
M/F	May 11 (M)	Wednesday	May 6 (W)
W/F	May 8 (F)	Thursday	May 7 (Th)
T/Th	May 12 (T)	Friday	May 8 (F)
Sat.	May 9 (S)	M/W	May 11 (M)
Sun.	May 10 (U)	T/Th	May 12 (T)
Monday	May 11 (M)		
Tuesday	May 12 (T)		
Wednesday	May 6 (W)		
Thursday	May 7 (Th)		
Friday	May 8 (F)		

Final Exam Days
 Semester Ends
 Commencement
 Final Grades Due

May 13, 14 (W, Th)
 May 14 (Th)
 May 15 (F)
 May 20 (W)

RESOLUTION NO. FY2018-154

**RESOLUTION READOPTING, REAFFIRMING AND UPDATING THE BOARD
OF TRUSTEE POLICY REGARDING HARASSMENT AND SEXUAL
CONDUCT, POLICY #340**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, on March 1, 1988, the Board of Trustees adopted the Camden County College Board of Trustees Policy on Sexual Harassment, policy number 340 and amended same on May 5, 1998; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of Camden County College to continually review its employment policies for compliance with federal and state laws; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby amends and expands its Policy on Sexual Harassment, policy number 340, to be a Policy Prohibiting Sexual Contact, and Harassment, Sexual Violence, Relationship Violence and Stalking , *as attached hereto*; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to codify and implement this policy.

SUMMARY STATEMENT

This resolution approves the revised Board of Trustees Policy 340 – Sexual Harrassment Policy.

April 3, 2018

Camden County College Board of Trustees Policy

Subject: Policy <u>Prohibiting Sexual Contact and on Sexual Harassment, Sexual Violence, Relationship Violence and Stalking</u>	Number	Page	Of
	340	1	<u>52</u>
	Date: <u>May 5, 1998 April 3, 2018</u>		
	Supersedes: <u>March 1, 1988</u> Last Reviewed: <u>April 3, 2018</u>		

Camden County College is an institution of higher learning that is also a community resource that lends itself to the development of people of all ages. It is committed to providing its sites and facilities as places conducive to intellectual and mindful education and personal mental development. It strives to be a place that sets an example as a haven for education and students at all levels. It furthers this goal by providing an atmosphere free of any form of sexual pressures or influences. To that end it prohibits any sexual contact of any kind at any sites or in any of its programs.

Camden County College shall provide a work and academic environment free of sexual harassment, sexual or otherwise, sexual or relationship violence, stalking or violence of any kind. The College prohibits all forms of sexually harassing conduct, including, but not limited to, sexual harassment. This is true whether by peers as well as by vendors, supervisory personnel, harassment by and against students, staff and visitors regardless of gender or gender identity, harassment against males as well as against females, same sex harassment, and harassment based on sexual orientation. A.

No one shall threaten or insinuate, either explicitly or implicitly, that an individual's refusal to submit to sexual advances will adversely affect his or her employment, academic progress advancement, evaluation, wages, advancement, assigned duties or any other condition of student development, employment or career development. Nor shall any official, teacher, supervisor, co-worker or fellow student favor any individual in any way because that individual has submitted or has shown a willingness to submit to sexual overtures or advances. of the supervisor.

Any individual who is found, after appropriate investigation, to have engaged in conduct prohibited by this Policy will be subject to whatever disciplinary or corrective action Camden County College considers appropriate under the circumstances, up to and including termination of employment or student dismissal.

B.

Provisions

1. Sexual contact is defined as physical contact with or the display of any person's genitalia or private parts regardless of age or consent.
2. Harassment is defined as:

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Camden County College

Board of Trustees Policy

Subject:

Policy Prohibiting Sexual Contact, and on Sexual Harassment, Sexual Violence, Relationship Violence and Stalking

Number

340

Page

2

Of

5

Date:

April 3, 2018

Supersedes:

March 1, 1988

Last Reviewed:

April 3, 2018

- a. Makes, or causes to be made, a communication or communications anonymously or at extremely inconvenient hours, or in offensively coarse language, or any other manner likely to cause annoyance or alarm which the person knows is unauthorized, unwanted or unconsented; or
- b. Subjects another to striking, kicking, shoving, or other offensive touching, or threatens to do so; or
- c. Engages in any other course of alarming conduct or of repeatedly committed acts with purpose to alarm or annoy such other person.
3. Sexual harassment includes, but is not limited to,
 - a. sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when;
 - b. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
 - c. submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
 - d. such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment; or
 - e. Such verbal or physical conduct interferes with an individual's work, professional or academic performance, productivity, physical security, extracurricular activities, academic or career opportunities, or other services.

~~C. Sexual harassment includes, but is not limited to, sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:~~

- ~~1. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;~~
- ~~2. submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or~~
- ~~3. such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment; or~~

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Camden County College
Board of Trustees Policy

<u>Subject:</u>	<u>Number</u>	<u>Page</u>	<u>Of</u>
	<u>340</u>	<u>3</u>	<u>5</u>
	<u>Date:</u>	<u>April 3, 2018</u>	
	<u>Supersedes:</u>	<u>March 1, 1988</u>	
	<u>Last Reviewed:</u>	<u>April 3, 2018</u>	

Policy ~~Prohibiting Sexual Contact, and on Sexual Harassment, Sexual Violence, Relationship Violence and Stalking~~

~~4.1. Such verbal or physical conduct interferes with an individual's work, professional or academic performance, productivity, physical security, extracurricular activities, academic or career opportunities, or other services.~~

~~D.~~ Other sexually harassing conduct in the workplace, whether committed by students, peers, staff or supervisors, includes, but not limited to:

1. Unwelcome sexual flirtations, touching, advances or propositions;
2. Slurs or other verbal abuse of a sexual nature;
3. Graphic or suggestive comments about an individual's dress or body;
4. Sexual degrading words to describe an individual;
5. The display in the workplace of sexually suggestive objects or pictures;
6. Off color language or jokes of a sexual nature;

7. Asking question regarding an individual's sexual conduct, orientation, or preferences;

8. Physical assault. (Any criminal sexual assault will be addressed in compliance with the Camden County College Sexual Assault Policy.)

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Camden County College Board of Trustees Policy

<u>Subject:</u>	<u>Number</u>	<u>Page</u>	<u>Of</u>
	340	4	5
	<u>Date:</u>	April 3, 2018	
	<u>Supersedes:</u>	March 1, 1988	
	<u>Last Reviewed:</u>	April 3, 2018	

Policy ~~Prohibiting Sexual Contract, and on Sexual Harassment, Sexual Violence, Relationship Violence and Stalking~~

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~~8. Physical assault. (Any criminal sexual assault will be addressed in compliance with the Camden County College Sexual Assault Policy.)~~

~~E.~~ The College's policy to provide a work and academic environment free of any sexual contact as well as sexually harassing, sexual violence, relationship violence and stalking conduct extends to the conduct of students, vendors, contractors, visitors, volunteers, and other persons who enter upon College property. No such person may engage in sexually harassing conduct, as defined in this policy, while on College premises or while engaged in any College-sponsored activity or function.

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~~F.~~ No Trustee, officer, faculty member, student or employee of Camden County College is authorized to engage in any activity, to take any action, or to refrain from taking any action, if the action or failure to act will result in a violation of this policy. Any such action or failure to act is a violation of College policy, and constitutes unauthorized action/ inaction on the part of the Trustee, officer, faculty member, student or employee involved.

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Scope

This policy of prohibiting sexual harassment, sexual violence, relationship violence and stalking is designed to express the College's intent and commitment to comply with the requirements of State and Federal laws as related to Sexual Harassment, sexual violence, relationship violence and stalking, included but not limited to:

- Title VII of the Civil Rights Act
- Title IX of the Higher Education Amendments of 1972
- Violence Against Women Reauthorization Act of 2013 (VAWA)
- N-J-Laws Against Discrimination (LAD)

Reporting

The College strongly encourages all members of the College community to report all conduct prohibited by this Policy as promptly as possible so that the University can investigate and respond effectively. If an administrator, supervisor, or faculty member receives a complaint of conduct allegedly in violation of this Policy, he or she has an affirmative duty to promptly report it to the Office of Human Resources or Public Safety. Failure to do so in accordance with this Policy is a violation of College policy and may lead to disciplinary action. Administrators, supervisors, and

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Camden County College**Board of Trustees Policy****Subject:**

Policy Prohibiting Sexual Contact, and on Sexual
 Harassment, Sexual Violence, Relationship
Violence and Stalking

Number340**Page**5**Of**5**Date:**April 3, 2018**Supersedes:**March 1, 1988**Last Reviewed:**April 3, 2018

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faculty members should not investigate complaints they receive, nor evaluate whether the
complaint rises to the level of a College policy violation.

Authority

At the direction of the President it is the responsibility of the department heads, Public Safety and
the Office of Human Resources to ensure compliance of this policy.

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RESOLUTION NO. FY2018-155

RESOLUTION AWARDING FAIR AND OPEN PUBLICLY ADVERTISED REQUEST FOR PROPOSAL FOR ADVERTISING AGENCY SERVICES SECOND-YEAR RENEWAL CONTRACT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A: 64A-25.5 are permitted to be awarded without public advertising and are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5(a) (20) and also may be procured pursuant to N.J.S.A. 18A:64A-25.10; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.7, the Camden County College Board of Trustees determined that the use of the Request for Proposal process was in fact an Open and Fair process as implemented in connection with **#FY17RFP-31** was received and awarded as Resolution No. FY2017-229; and

WHEREAS, it is recommendation of Julie Yankanich, Director of Communications, Dr. Jacqueline Galbiati, Vice President of Institutional Advancement, Research, and Strategic Initiatives, Maris Kukainis, Executive Director of Financial Administrative Services and Debora McKee, Manager of Purchasing, that the Board of Trustees award the second-year renewal contract under this RFP to **SCG Advertising and Public Relations**, who provided the proposal most advantageous to the College; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in accounts #156640-61432, #156640-61441 and #156640-61438.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES as the Lead Agency, the County of Camden and its Agencies and Authorities that RFP **#FY17RFP-31** for **Advertising Agency Services** be and is hereby found and deemed to have been a Fair and Open Process and the second-year renewal contract is **AWARDED** to **SCG Advertising and Public Relations** based on the RFP submission pricing for **Option A** (\$5,000.00/month as flat fee for all services); and **Option B** (\$95.00/hour for media buying services based on an estimated media placement budget of \$200,000) and **Option C** (hourly rate for other services on an as-needed basis) pursuant to the terms and conditions for this contract with terms commencing on or about **May 1, 2018** through **April 30, 2019**; and

BE IT FURTHER RESOLVED that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the second-year renewal RFP Fair and Open contract with the College as the Lead Agency for itself and the County of Camden and its Agencies and Authorities with the RFP submission pricing as indicated in the "Therefore" clause above. These Advertising Agency Services are currently deemed necessary during the period of May 1, 2018 through April 30, 2019. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018

RESOLUTION NO. FY2018-156

**RESOLUTION AWARDING FAIR AND OPEN CONTRACT
FOR COLLECTION AGENCY SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and purchases and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (14); and

WHEREAS, Camden County College Board of Trustees Policy 418 requires the use of Requests for Proposal for purchases and contracts which are exempt from public bidding; and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **Collection Agency Services** and sixteen responses to the RFP were received and are attached below under “RFP Responses”; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.7, the Camden County College Board of Trustees has determined that the use of the Request for Proposal process as implemented in connection with **#FY18RFP-22** to have been a Fair and Open process for the award of the contract the subject of that RFP, in that the RFP was publicly advertised in newspapers or on the Internet website maintained by Camden County, is being awarded under a process that provided for public solicitation of proposals or qualifications, with criteria established in writing by Camden County College prior to the solicitation of proposals or qualifications, and is being publicly opened and announced when awarded; and

WHEREAS, it is recommendation of Edward Reynolds, Director of Financial Services, Maris Kukainis, Executive Director of Financial Administrative Services, Diane Fauser, Executive Director of Accounting Operations and Debora McKee, Manager of Purchasing, that pursuant to the attached analysis of the proposals received and performed by the College’s RFP Committee that they complied with all requirements and disclosures requisite to the award of a contract under this RFP to Transworld Systems, Inc. and Eastern Revenue, Inc., who they determined provided proposals most advantageous to the College; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds for this action in account #159011-64516.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that **RFP #FY18RFP-22** for **Collection Agency Services** be and is hereby **AWARDED** to **Transworld Systems, Inc.** and **Eastern Revenue, Inc.** based on the primary, secondary and legal process fee structure submitted with terms commencing on **April 4, 2018** through **March 31, 2020** pursuant to the terms and conditions for this RFP; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards a contract through a publicly advertised Fair and Open RFP process in accordance with the Pay-To-Play statutes for the procurement of collection agency services as identified in the “Therefore” clause above during the period of April 4, 2018 through March 31, 2020. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018

RESOLUTION NO. FY2018-156

RFP Responses
for
Collection Agency Services
(RFP #FY18RFP-22)

Respondents	Primary Fee	Secondary Fee	Legal Process Fee
AR Resources, Inc. Blue Bell, PA	17%	20%	20%
Eastern Revenue, Inc. Wayne, PA	18%	18%	18%
General Revenue Corporation Mason, OH	20%	20%	23%
HS Financial Group, LLC Cleveland, OH	17%	19%	25%
Penn Credit Harrisburg, PA	16%	20%	18%
Transworld Systems, Inc. Ft. Washington, PA	20%	25%	30%

The following companies had insufficient responses that invalidated their submission: Continental Service Group, Inc. d/b/a ConServe, Fairport, NY and NCS Plus, Inc., New York, NY.

April 3, 2018

COLLECTION AGENCY SERVICES ANALYSIS							
#FY18RFP-22							
		HS Financial	Eastern Revenue	General Revenue	AR Resources	Penn Credit	Transworld Systems Inc
Qualifying Specifications	11	11	10	10	11	10	11
Fee Structure Points	6	4	6	2	3	5	1
Insurance/Bonding (STATEMENT ONLY)	3	3	3	3	3	-	3
Qualitative Analysis Points	25	17	20	18	18	21	21
Reference Survey Points	9	1	7	7	7	7	8
Total (54 points possible)	54	36	46	40	42	43	44
NJ Licensure			Y	Y	Y	Y	Y
Qualitative Analysis							
Method of Collection (1-3)	3	3	3	3	3	3	3
Reporting (1-2)	2	2	2	2	2	2	2
College Involvement (1-3) 3 being less involved	3	2	2	2	2	3	3
Credit Reporting (0-1)	1	-	1	1	1	1	1
Staffing (1-2)	2	1	1	2	2	2	2
Community Colleges (1-3)	3	3	3	1	2	3	3
Educational institutions (1-5)	5	4	5	5	3	4	5
Location (1-3)	3	2	3	2	3	3	2
	22	17	20	18	18	21	21
Fee Structure		HS Financial	Eastern Revenue	General Revenue	AR Resources	Penn Credit	Transworld Systems Inc
Regular Process Fee		17%	18%	20%	17%	16%	20%*
Secondary Placement Fee		19%	18%	20%	20%	20%	25%
Legal Process Fee		25%	18%	23%	20%	18%	30%
Ranking (1-6)	6	4	6	2	3	5	1
Insurance/Bonding:							
Insurance/Bonding	3	Y	Y	Y	Y	N	Y
		3	3	3	3	0	3
General Requirements:		HS Financial	Eastern Revenue	General Revenue	AR Resources	Penn Credit	Transworld Systems Inc
Audited Financial Statements or Annual Report		Y	N-with award	Y	N-with award	Y	N-with award
Proof Of Licensing		Y	Y	Y	Y	Y	Y
Statutory Requirements:							
Mandatory Equal Employment Opportunity Language		Y	Y	N	Y	Y-website	Y

		HS Financial	Eastern Revenue	General Revenue	AR Resources	Penn Credit	Transworld Systems Inc
		erprise	erprise	erprise	erprise	erprise	erprise
			cc references		Blue bell pa	on website	Ins stmt missing?
		Not recommended	Rowan uses		Rowan uses too	online acces	online payment
		per Stockton Un.				EEOC language	
Qualifying Specifications	11						
Fee Structure Points	6						
Insurance/Bonding (STATEMENT ONLY)	3	Summary					
Qualitative Analysis Points	25						
Reference Survey Points	9						
Total (54 points possible)	54						
NJ Licensure							
Qualitative Analysis							
Method of Collection (1-3)	3						
Reporting (1-2)	2						
College Involvement (1-3) 3 being less involved	3	1 Unacceptable					
Credit Reporting (0-1)	1	2 Satisfactory					
Staffing (1-2)	2	3 Above average					
Community Colleges (1-3)	3	4 Excellent					
Educational institutions (1-5)	5	5 Superior					
Location (1-3)	3						
	22						
<i>Fee Structure</i>							
Regular Process Fee							
Secondary Placement Fee		Weighted based on overall average percentage					
Legal Process Fee		with placement level being the tie breaker					
Ranking (1-6)	6	1 Satisfactory to 6 Superior					
Reference Survey Points							
Insurance/Bonding:							
Insurance/Bonding	3	No Bonding 0 Bonding 3					
		0 Unacceptabe					
		3 Satisfactory					
General Requirements:							

		HS Financial	Eastern Revenue	General Revenue	AR Resources	Penn Credit	Transworld Systems Inc
Audited Financial Statements or Annual Report							
Proof Of Licensing							
Statutory Requirements:							
Mandatory Equal Employment Opportunity Language							
Procurement and Service Contracts Language "A"		Yes or No documentation, 1 point for all inclusions, zero points for missing documents, not weighted,					
Proof of Liability Insurance & Indemnity Bond		each document worth 1 point to 11 total.					
NJ Business Registration Certificate							
W-9 Form							
Vendor Information Form-J Bar							
Reporting of Subcontractor/Partnership Affiliation Form							
Disclosure of investment in IRAN							
Minority Business Enterprise							
	11						
References:		0 Unacceptable					
Quality of Service		1 Marginal					
Degree of Negative Feedback		2 Satisfactory					
Average Recovery Rate (plan to increase)		3 Superior					
	9						
Reference Detail							
Call References							
Historical Recovery Rate							
Additional:							

RESOLUTION NO. FY2018-157

**RESOLUTION AWARDING FAIR AND OPEN CONTRACT
FOR FOOD SUPPLIES, SERVICES AND VENDING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and purchases and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (7); and

WHEREAS, Camden County College Board of Trustees Policy 418 requires the use of Requests for Proposal for purchases and contracts which are exempt from public bidding; and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for Food and Vending Services and two responses to the RFP were received and are attached; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.7, the Camden County College Board of Trustees hereby determines that the use of the Request for Proposal process as implemented in connection with **#FY18RFP-21** to have been a Fair and Open process for the award of the contract the subject of that RFP, in that the RFP was publicly advertised in newspapers or on the Internet website maintained by Camden County, is being awarded under a process that provided for public solicitation of proposals or qualifications, with criteria established in writing by Camden County College prior to the solicitation of proposals or qualifications, and is being publicly opened and announced when awarded; and

WHEREAS, it is the recommendation of Frank Caranci, Business Services Associate, Diane Fauser, Executive Director of Accounting Operations, Maris Kukainis, Executive Director of Financial Administrative Services, Dr. James Canonica, Executive Dean of Enrollment and Student Services, Eve Highstreet, Student Services Project Director and Debora McKee, Manager of Purchasing, to award a fair and open contract to Sodexo Operations, LLC for continuation of operating and managing the College’s food and vending services contract (**#FY18RFP-21**) during the period of July 1, 2018 through June 30, 2023 as based upon the RFP committee analysis that is attached; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds for this action in account #133748-61446 and various departmental accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the process of **RFP #FY18RFP-21** is hereby deemed to have been a Fair and Open process and the contract for Food, Food Services and Vending Services is hereby **AWARDED** to **Sodexo Operations, LLC** to provide the College with food and vending service operations in the anticipated amount of **\$5,500,000.00** with terms commencing **July 1, 2018 through June 30, 2023** pursuant to the terms and conditions for this RFP; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards a contract for an exclusive food, food services, and vending concession for Blackwood Campus, Camden Campus and an exclusive vending concession for the Cherry Hill campus through a publicly advertised Fair and Open RFP process in accordance with the Pay-To-Play statutes for the procurement of food, food services and vending services as identified in the “Therefore” clause above during the period of July 1, 2018 through June 30, 2023. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018

Food and Vending Services RFP Evaluation Sheet**#FY18RFP-21***Points x Weight = Total**Total Points Earned = sum(Totals)**Grand Total Points Earned = sum(Total Points Earned)***Points**

A five point system (1-5) will be used to rate each category:

- 1 - Unacceptable
- 2 - Marginal
- 3 - Satisfactory/Average
- 4 - Above Average
- 5 - Superior/Excellent

Weight

A three point system (1-3) will be used to rate each category:

- 1 - Least Important
- 2 - Moderately Important
- 3 - Most Important

Cumulative Score

Culinar			
<i>Service Evaluation</i>	Points 1-5	Weight 1-3	Total
Menu/Food Service Concept	22	3	66
Variety and Quality of Food	22	3	66
Food Pricing	17	3	51
Transition Plan	12	3	36
Catering Items/Brochure/Prices	15	3	45
Service Delivery	18	3	54
Marketing Concepts	18	2	36
Creativeness/Innovation	16	2	32
Vending Items	21	2	42
Staffing Schedules	18	1	18
<i>Total Points Earned:</i>			446

<i>Financial Evaluation</i>	Points 1-5	Weight 1-3	Total
Revenue Projections	17	3	51
Expense Projections	17	3	51
Financial Arrangement	14	3	42
Investment Arrangement	21	3	63
Vending Commission	16	2	32
Accounting System	16	1	16
<i>Total Points Earned:</i>			719

Grand Total Points Earned: 1165

Sodexo			
<i>Service Evaluation</i>	Points 1-5	Weight 1-3	Total
Menu/Food Service Concept	22	3	66
Variety and Quality of Food	22	3	66
Food Pricing	22	3	66
Transition Plan	24	3	72
Catering Items/Brochure/Prices	15	3	45
Service Delivery	21	3	63
Marketing Concepts	20	2	40
Creativeness/Innovation	21	2	42
Vending Items	17	2	34
Staffing Schedules	18	1	18
<i>Total Points Earned:</i>			512

<i>Financial Evaluation</i>	Points 1-5	Weight 1-3	Total
Revenue Projections	18	3	54
Expense Projections	18	3	54
Financial Arrangement	21	3	63
Investment Arrangement	16	3	48
Vending Commission	21	2	42
Accounting System	16	1	16
<i>Total Points Earned:</i>			807

Grand Total Points Earned: 1319

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR A PROPOSAL FOR ARCHITECTURAL/ENGINEERING SERVICES FOR CONCEPT DRAWINGS AND BUDGET FOR DENNIS FLYER MEMORIAL THEATER (LINCOLN HALL) AND PAPIANO GYMNASIUM RENOVATION PROJECTS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 and the Agreement entered into pursuant to the “Uniform Shared Services and Consolidation Act.” P.L.2007, c.63 at NJSA 40A:65-3 between the County of Camden and Camden County College for joint purchasing, the College is permitted to award contracts where, as, here the County of Camden was designated as the Lead Agency and pursuant to N.J.S.A. 18A:64A-25.5(a) (1) the College is permitted to award contracts for such professional services without public bidding ; and are empowered to utilize such under NJSA 18A:64A-25.10 and NJSA 40A:11-1 *et seq.*; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.7, the Camden County Freeholders already qualified and determined that the process used in connection with this purchasing under the Shared Services Agreement as implemented was a fair and open process for the award of a contract which is the subject hereof in that the process included public advertising in newspapers or on the Internet website; public opening with pre-established criteria and was awarded/ established by Camden County under a process deemed by them as Fair and Open under the RFP awarded March 16, 2017 as the County of Camden Pool of Qualified Professionals for Architect and Engineering Services (the “Pool”); and

WHEREAS, it is the recommendation of William Hurley, Project Manager, Camden County Improvement Authority, Maris Kukainis, Executive Director of Financial Administrative Services and Debora McKee, Manager of Purchasing, to procure Architectural/Engineering Services for Concept Drawings and Budget for Dennis Flyer Memorial Theater (Lincoln Hall) and Papiano Gymnasium Renovation Project for application for County College Capital Projects Fund Act (Chapter 12) Funding; and

WHEREAS, using that County Professional Pool, the Camden County Improvement Authority at the request of the College duly requested a scope of work and fee proposals from three Architectural/Engineering firms under the College’s Proposal #FY18CSSW-30 for Architectural/Engineering Services for Concept Drawings and Budget for Dennis Flyer Memorial Theater (Lincoln Hall) and Papiano Gymnasium Renovation Projects and three submissions were opened on February 28, 2018. Spiegle’s Architectural Group, Inc. proposal equaling \$22,400.00 was the one chosen as the lowest of those qualified proposals, which provided the scope of work and fee proposal for their Architectural/Engineering Services for Concept Drawings and Budget for Dennis Flyer Memorial Theater (Lincoln Hall) and Papiano Gymnasium Renovation Projects application for County College Capital Projects Fund Act (Chapter 12) Funding; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding for these services in account #9130453-300170.

RESOLUTION NO. FY2018-158

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that this proposal was obtained by what this Board deems to be a Fair and Open process and the College's designated contracting agents are authorized to contract for the aforementioned **Proposal #FY18CSSW-30 for Architectural/Engineering Services for Concept Drawings and Budget for Dennis Flyer Memorial Theater and Papiano Gymnasium Renovation Projects** application for County College Capital Projects Fund Act (Chapter 12) Funding that they deem prudent or necessary and such as-needed contract is hereby AWARDED to Spiezle Architectural Group, Inc. in the anticipated amount of up to **\$22,400.00** with such services as determined are needed of them and with additional services at hourly rates as identified in the proposal; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the further scope and such appropriate terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the College to proceed and awards a contract for the length of the concept drawings and budget projects in as much as the College needs of a proposal pursuant to the publicly awarded County of Camden Pool of Qualified Professionals for Architect and Engineering Services to Spiezle Architectural Group, Inc. for the procurement of Architectural/Engineering Services for Concept Drawings and Budget for Dennis Flyer Memorial Theater (Lincoln Hall) and Papiano Gymnasium Renovation Projects application for County College Capital Projects Fund Act (Chapter 12) Funding, which the College deems as necessary. The authorization is for these services as determined are needed up to **\$22,400.00 with additional services at hourly rates as identified in the proposal**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO LOGICAL OPERATIONS, INC.

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a) (3), (10) & (19) such is exempt from public bidding; and

WHEREAS, Logical Operations, Inc. provides student test vouchers for A+ and Net+ certification exams and textbooks that are used for courses in the Customized Training Department. These textbooks from Logical Operations, Inc. are the only books authorized by the New Jersey Community College Consortium for Workforce & Economic Development for all statewide training. The College wishes to purchase the test vouchers for certification exams and text books from Logical Operations, Inc. on an as-needed basis during the period of May 1, 2018 through April 30, 2020; and

WHEREAS, it is the recommendation of Jaclyn Wallace, Project Coordinator and Debora McKee, Manager of Purchasing, to award a non-fair and open contract to **Logical Operations, Inc.** for a two-year period commencing May 1, 2018 through April 30, 2020 in the anticipated total amount of \$20,000.00; and

WHEREAS, the Executive Director for Finance and Planning certifies funds will be encumbered in accounts #111102-62209, #111242-62209, #111349-62209, #111353-62209, #111577-62209 and #111622-62209; and further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contributions limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Logical Operations, Inc. (#FY18BEDC-17)** to provide the College with test vouchers and textbooks **on an as-needed basis** in the anticipated total amount of amount of **\$20,000.00** with terms commencing **May 1, 2018 through April 30, 2020**; and

BE IT FURTHER RESOLVED that the **BOARD OF TRUSTEES** authorized the President and or College staff to sign and execute such purchase orders, contracts, or other instruments as may be necessary and appropriate in connection therewith and to sign and issue checks for payment therefore, when such materials and/or services have been delivered and accepted by Camden County College.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract for the procurement of test vouchers and textbooks as identified in the "Therefore" clause above during the period of May 1, 2018 through April 30, 2020. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2018-160

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT
TO FANTASY TRAVEL**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s. 2 *et seq.*; and under 18A:64A-25.5 (a) (3) and (6) is exempt from public bidding and because the proposed contract for services is for less than the bid threshold established under the County College Contracts Law; and

WHEREAS, the College has been utilizing Fantasy Travel for two years on an as needed basis. Fantasy Travel has the expertise and experience in providing Travel Agency Services to faculty, staff and students throughout the College and only charge a minimal processing fee. The majority of the costs associated with the travel for events encompass mainly the actual airline and hotel costs associated with the traveling event. This company is one of the few in the area that has agreed to accept a College purchase order. Most agencies that offer these services require a credit card for processing. Our Manager of Purchasing will be working on a fair and open process during the next fiscal year; and

WHEREAS, it is the recommendation of Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award a non-fair and open contract to Fantasy Travel (#FY18BEDC-18) in the anticipated amount of \$35,000.00 on an as needed basis; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funding in various accounts #128090-63412, #148289-63203, #156643-63411, #331051-68101, #331052-68101 as well as various departmental accounts contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. It further acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Fantasy Travel (#FY18BEDC-18)** to provide the College with Travel Agency Services in the anticipated amount of **\$35,000.00** on an as needed basis with terms commencing on **April 4, 2018 through December 31, 2018**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Fantasy Travel to provide the College with Travel Agency Services on an as needed basis in the anticipated amount of \$35,000.00 during the period of April 4, 2018 through December 31, 2018. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018

RESOLUTION NO. FY2018-161

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ENTER INTO A
COOPERATIVE PRICING AGREEMENT FOR COOP AWARDED CONTRACTS
WITH NJEDGE.NET, INC. EDGEMARKET**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which are the subject hereof and are exempt from public advertising and bidding; and

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. hereinafter referred to as the "Lead Agency" has offered voluntary participation in the EdgeMarket Cooperative Pricing System for the purchase of goods and services with the completion of the attached Agreement and Member Participation form for the College's participation in this membership to save time, money and simplify procurement purchases for technological advancement through NJEdge.Net, Inc., which is subject to the review and approval of the State of New Jersey Department of Community Affairs, Director of the Division of Local Government Services; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, that the Board authorize the College to enter into a cooperative pricing agreement for the EdgeMarket Cooperative Pricing System awarded contracts through NJEdge.Net, Inc. with terms commencing April 4, 2018 through March 31, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available on an as-needed basis for the EdgeMarket Cooperative Pricing System awarded contracts in various department accounts.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned EdgeMarket Cooperative Pricing System agreement and member participation be and is hereby AWARDED to NJEdge.Net, Inc. hereinafter referred to as the "Lead Agency" for the purchase of goods and services pursuant to the terms and conditions as required and outlined in the agreement and member participation with terms commencing **April 4, 2018 through March 31, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to execute such documents or other instruments, and to make appropriate payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the participation in an EdgeMarket Cooperative Pricing System agreement and member participation with NJEdge.Net, Inc. This provides another avenue to obtain superior pricing alternatives and is authorized by NJSA 18A:64A-25.10. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018



**EdgeMarket Cooperative Pricing System
Participation Agreement**

This agreement made and entered into this 4th day of April, 2018, by and between the NJEDge.Net, Inc. (also referred to as the "Lead Agency") and the Camden County College who desire to participate in the EdgeMarket Cooperative Pricing System.

WITNESSETH

WHEREAS, *N.J.S.A. 40A:11-11 (5)*, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution as appropriate, in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively may include goods or services concerning educational technology systems and related services that two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.
3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter IN JANUARY OF EACH SUCCEEDING YEAR publish a legal ad in such format as required by N.J.A.C. 5:34-7.9(a) in a newspaper normally used for such purposes by it to include such information as:

(A) The name of the Lead Agency soliciting competitive bids or informal quotations.

(B) The address and telephone number of Lead Agency.

April 3, 2018

RESOLUTION NO. FY2018-161

- (C) The names of the participating contracting units.
 - (D) The State Identification Code for the Cooperative Pricing System.
 - (E) The expiration date of the Cooperative Pricing System.
4. The specifications shall be prepared and approved by the Lead Agency and no charges shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
 5. A single advertisement for bids or the solicitation of informal quotations for goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
 6. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases.
 - (A) The quantities ordered for the Lead Agency's own needs, and
 - (B) The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.
 7. The Lead Agency shall enter into a formal written contract (s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.
 8. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s), and be responsible for any tax liability.
 9. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contract unit shall according be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
 10. The provisions of Paragraphs 6, 7, 8 and 9 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
 11. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.

April 3, 2018

RESOLUTION NO. FY2018-161

12. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
13. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
14. It is understood that all fees for each participating contracting unit are paid to the Lead Agency by the successful bidder as follows:

- Supplies, materials, goods and services at 2% of sales.

All fees are included within the bid price and are subject to change with new awards and notice to all cooperative members will be provided.

15. This Agreement shall become effective on April 4, 2018 subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.
16. Additional local contracting units may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this Agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.
17. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
18. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE LEAD AGENCY

BY: _____
Samuel S. Conn, Ph.D.
President and Chief Executive Officer

FOR THE CAMDEN COUNTY COLLEGE

BY: _____
Donald Borden
President

April 3, 2018

RESOLUTION NO. FY2018-161

**RESOLUTION FOR PARTICIPATION IN
NJEDGE's EDMARKET COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE CAMDEN COUNTY COLLEGE
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION # _____

WHEREAS, *N.J.S.A. 40A:11-11 (5)* authorizes contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc., hereinafter referred to as the "Lead Agency", has offered voluntary participation in the EdgeMarket Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on April 3, 2018 the governing body of Camden County College, situated in the County of Camden, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the EdgeMarket Cooperative Pricing Resolution of the **Camden County College**

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11 (5)*, and *N.J.S.A. 18A:64A-25.10* **Donald Borden, President** of the **Camden County College**, on behalf of **Camden County College** is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11 -1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATES

April 4, 2018 – March 31, 2023

CERTIFICATION

By: _____
Donald Borden, College President

Attest By: _____
Board of Trustees Secretary

April 3, 2018

RESOLUTION NO. FY2018-162

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
WILSON COMPLEX DEMOLITION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Wilson Complex Demolition**, Bid #FY18ITB-35, were received and are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of William Hurley, Project Manager, Camden County Improvement Authority, Christopher Sabatino, Senior Construction Director, Maris Kukainis, Executive Director of Financial Administrative Services, Debora McKee, Manager of Purchasing and Pennoni Associates, Inc., Consulting Engineers, to award the contract as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #9010122-500200.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY18ITB-35** for **Wilson Complex Demolition** be and is hereby **AWARDED** to **USA Environmental Management, Inc.** in the anticipated contract amount of **\$1,240,000.00**, which is inclusive of Owner’s General Allowance of \$25,000.00 pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards the bid contract for **Bid #FY18ITB-35** for **Wilson Complex Demolition** to **USA Environmental Management, Inc.** in the anticipated contract amount of **\$1,240,000.00**, which is inclusive of Owner’s General Allowance of \$25,000.00 pursuant to the terms and conditions for the bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018

RESOLUTION NO. FY2018-162

Bid Responses
for
Wilson Complex Demolition
(Bid #FY18ITB-35)

Bidder	Base Bid	Alternate #1	Alternate #2	Alternate #3	Grand Total
A.P. Construction, Inc. Blackwood, NJ	\$1,978,000.00	\$140,067.00	\$26,000.00	\$490,840.00	\$2,664,907.00
Caravella Demolition East Hanover, NJ	\$1,657,617.00	\$154,638.50	\$25,000.00	\$331,996.50	\$2,139,525.00
Haines & Kibblehouse, Inc. Philadelphia, PA	\$1,591,600.00	\$197,332.96	\$50,500.00	\$330,796.56	\$2,200,229.52
Neri's Construction & Rentals, Inc. Williamstown, NJ	\$1,800,750.00	\$196,653.00	\$21,000.00	\$418,260.00	\$2,466,663.00
Neuber Environmental Services, Inc. Phoenixville, PA	\$1,529,320.00	\$155,000.00	\$45,000.00	\$205,000.00	\$1,964,320.00
Richard E. Pierson Construction Co., Inc. Woodstown, NJ	\$1,590,000.00	\$153,805.50	\$10,000.00	\$239,815.00	\$2,023,680.00
Two Brothers Contracting, Inc. Totowa, NJ	\$1,613,540.00	\$232,973.25	\$20,000.00	\$463,597.25	\$2,330,110.50
USA Environmental Management, Inc. Philadelphia, PA	\$1,215,000.00	\$186,083.74	\$14,806.00	\$308,717.30	\$1,754,607.04

Note: + Owner's General Allowance of \$25,000.00

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RESOLUTION NO. FY2018-163

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
INSTRUCTIONAL AND NON-INSTRUCTIONAL LABORATORY AND MEDICAL
SUPPLY/EQUIPMENT CATALOGS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, Camden County College (CCC) was the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) pursuant to N.J.S.A. 18A:64A-25.10; and

WHEREAS, CCC acting for NJCC JPC publicly advertised bids for **Instructional and Non-Instructional Laboratory and Medical Supply/Equipment Catalogs**, Bid #FY18JPC-33, which were received and are attached below under "Bid Responses" and no bids were received for Items #1, #3, #5, #6, #8 thru #10, #12, #13, #19 thru #24, #26 and #27; and

WHEREAS, the bid submission received from School Specialty, Inc. d/b/a Frey Scientific, LLC of Lancaster, PA is rejected as an insufficient bid response; and

WHEREAS, it is the recommendation of Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award contracts on behalf of the **New Jersey County College Joint Purchasing Consortium (NJCC JPC)** for the County College participants and CCC as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders; and further recommends that CCC re-advertise both the no bid items and rejected item as the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is subject to the availability of funds in FY2018 on an as-needed basis in various College departmental accounts and is contingent upon funding in FY2019; 100% funded by the Carl D. Perkins grant for FY2018 and subject to State of New Jersey funding approval for FY2019 and is also subject to Federal and State grant approval funding for FY2019; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY18JPC-33** for **Instructional & Non-Instructional Laboratory & Medical Supply/Equipment Catalogs** be and is hereby **AWARDED** to those bidders identified below and on the attached Bid Responses on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as our College:

- 1) **Arbor Scientific** for **Item #2** (Base Bid A) with a **0% discount** off their website online catalog list prices plus shipping; and
- 2) **Bound Tree Medical** for **Item #18** (Base Bid B) with a **30% discount** off both their website online catalog and published catalog list prices; and
- 3) **Carolina Biological Supply Co.** for **Item #4** (Base Bid A) with a **5% discount** off their website online catalogs list prices plus shipping; and
- 4) **Pasco Scientific, Inc.** (Base Bid B) for **Item #28** with a **3% discount** off both their website online catalog and published catalog list prices plus shipping; and
- 5) **Pocket Nurse Enterprises, Inc. d/b/a Pocket Nurse** for **Item #25** (Base Bid B) with a **20% discount** off their website online catalog list prices, a **5% discount** off their online Demo Dose website list prices, **0% discount** off their closeout or specialty items list prices and **15% discount** off their Healthcare Educator catalog list prices (free ground shipping); and

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- 6) **Products Unlimited, Inc.** for **Item #28** (Base Bid B) with a **0-20% discount** off their website online catalog list prices plus shipping; and
- 7) **Thomas Scientific** for **Item #14** (Base Bid A) with a **0-46% discount** off their website online catalog list prices; and
- 8) **Triarch, Inc.** for **Item #15** (Base Bid A) with a **0% discount** off their website online catalog list prices plus shipping; and
- 9) **VWR International, LLC** for **Item #11** (Base Bid A) with a **33% discount** off their website online catalog list prices (free ground shipping excludes motor freight, live materials, overnight shipments and a \$27.50 hazardous fee per order); for **Item #16** (Base Bid A) with a **18% discount** off their website online catalog list prices (free ground shipping excludes motor freight, live materials, overnight shipments and a \$27.50 hazardous fee per order) and **Item #17** (Base Bid A) with a **0-68.5% discount** off their website online catalog list prices (free ground shipping excludes motor freight, live materials, overnight shipments and a \$27.50 hazardous fee per order); and

the award for all of these contracts are **on an as-needed basis** in the anticipated amount of **\$400,000.00** for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our **Camden County College anticipated amount of \$100,000.00** with terms commencing on **May 1, 2018** through **April 30, 2019** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the Manager of Purchasing be authorized to re-advertise both the no bid and rejected **Items #1, #3, #5 thru #10, #12, #13, #19 thru #24, #26 and #27** with a slight modification to the bid specifications as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards the bid contracts as noted on the attached Bid Responses to the respectively listed bidders for the anticipated amounts awarded as identified in the "Therefore" clause above for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) **as well as for Camden County College for an anticipated as-needed amount of \$100,000.00**. These instructional and non-instructional laboratory and medical supplies and equipment are required on an as-needed basis with terms commencing on May 1, 2018 through April 30, 2019. In addition, this resolution further authorizes the Manager of Purchasing to re-advertise the no bid and rejected Items #1, #3, #5 thru #10, #12, #13, #19 thru #24, #26 and #27 as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

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Bid Responses
for
Instructional and Non-Instructional Laboratory and Medical
Supply/Equipment Catalogs
(Bid #FY18JPC-33)

<u>Bidder</u>	<u>Catalog/Online Website</u>	<u>Discount</u>	<u>Delivery Costs</u>
Arbor Scientific Ann Arbor, MI	Arbor Scientific (Base Bid A) Online website catalog www.arborsci.com	0%	Plus Shipping
Bound Tree Medical Dublin, OH	Bound Tree Medical, LLC (Base Bid B) Online website catalog www.boundtree.com	30%	
	Bound Tree Medical 2016-2017 Published catalog of Bound Tree Medical, LLC	30%	
Carolina Biological Supply Co. Burlington, NC	Carolina Biological Supply Co. (Base Bid A) Online website catalog www.carolina.com	5%	Plus Shipping
Pasco Scientific, Inc. Roseville, CA	Pasco Scientific, Inc. (Base Bid B) Online website catalog www.pasco.com	3%	Plus Shipping
Pocket Nurse Enterprises, Inc. d/b/a Pocket Nurse Monaca, PA	Pocket Nurse® (Base Bid B) Online website catalog www.pocketnurse.com	20%	Free ground shipping for orders over \$250 Plus Shipping for third-party freight (LTL)
	Pocket Nurse for Demo Dose® (or equivalent) medication dispensing systems Online website catalog www.pocketnurse.com	5%	
	Pocket Nurse® online website closeout or specialty items www.pocketnurse.com	0%	
	Pocket Nurse® Healthcare Educator Resource catalog	15%	

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<u>Bidder</u>	<u>Catalog/Online Website</u>	<u>Discount</u>	<u>Delivery Costs</u>
Products Unlimited, Inc. Justin, TX	Products Unlimited, Inc. (Base Bid B) Medical Equipment and Supply Catalog published catalog of Products Unlimited, Inc.	0-20%	Plus Shipping
Thomas Scientific Swedesboro, NJ	Thomas Scientific (Base Bid A) www.thomassci.com	0-46%	
Triarch, Inc. Ripon, WI	Triarch, Inc. (Base Bid A) online website catalog www.triarchincorporated.com	0%	Plus Shipping
VWR International, LLC Radnor, PA	Sargent-Welch (Base Bid A) www.sargentwelch.com Ward's Natural Science (Base Bid A) www.wardsci.com VWR Int'l online website (Base Bid A) www.vwr.com	33% 18% 0-68.5%	Free ground shipping excludes motor freight, live materials, overnight shipments and \$27.50 hazardous fee per order

Note: Nasco, Fort Atkinson, WI submitted a no-bid response.

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RESOLUTION NO. FY2018-164

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
OFFICE FURNITURE**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Office Furniture**, Bid #FY18ITB-40, were received and are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the contract as identified on the attached Bid Responses and as set forth below as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in various departmental accounts for FY2019. Funds in FY2020 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the College that the aforementioned **Bid #FY18ITB-40 for Office Furniture** be and is hereby **AWARDED** to **Office Basics, Inc.** in the anticipated contract amount of **\$20,000.00 on an as-needed basis** with the terms commencing on **July 1, 2018** through **June 30, 2020** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards the bid contract **#FY18ITB-40 for Office Furniture** to **Office Basics, Inc.** in the anticipated contract amount of **\$20,000.00 on an as-needed basis**. The award is for office furniture is required on an as-needed basis during the period of July 1, 2018 through June 30, 2020. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

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RESOLUTION NO. FY2018-164

Bid Responses
for
Office Furniture
(Bid #FY18ITB-40)

Bidder	Discount
Office Basics, Inc. Boothwyn, PA	63%
Office Environments, Inc. Bristol, PA	52.07%
WB Mason Co. Bellmawr, NJ	62.8%

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RESOLUTION NO. FY2018-165

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
AUDIO/VISUAL AND ELECTRONIC EQUIPMENT, PARTS, ACCESSORIES AND
REPAIR/PROGRAMMING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bids for **Audio/Visual and Electronic Equipment, Parts, Accessories and Repair/Programming Services**, Bid #FY18ITB-25, were received as attached below under “Bid Responses”; and

WHEREAS, the departmental staff recommends that the no bid Items #18, #23, #26, #29, #31, #32, #34, #41, #50 thru #52, #58 thru #60, #65, #66, #82, #92, #93, #105, #106, #111, #115, #117, #118, #120, #123 thru #128, #131 thru #133, #139 thru #179, #181 thru #184, #187, #188, #190, #191, #194 thru #208, #215 thru #221, #223 thru #231, #233, #236, #238, #239, #245 thru #252, #255 thru #258 and #263 thru #282 be re-advertised; and

WHEREAS, it is the recommendation of Brian Higgins, Director of Instructional Support Department, Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award contracts as identified on the attached Individual Itemized Award Listing as set forth therein as being respectively the lowest responsible bidders; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that 100% funding is available in various College accounts on an as-needed basis and 100% funded by the Carl D. Perkins grant for FY2018 and are subject to the State of New Jersey funding approval for FY2019.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY18ITB-25 for Audio/Visual and Electronic Equipment, Parts, Accessories and Repair/Programming Services** be and is hereby **AWARDED** to those bidders identified below and on the attached Individual Itemized Award Listing as follows:

- 1) **Adorama, Inc.;** and
- 2) **B & H Foto and Electronics Corp.;** and
- 3) **Mid-Atlantic Media;** and
- 4) **Total Video Products, Inc.;** and
- 5) **Troxell Communications, Inc.;** and
- 6) **Visual Sound, Inc.**

for these contracts **on an as-needed basis** in the **anticipated amount of \$50,000.00** with terms commencing on **April 4, 2018** through **March 31, 2019** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED, that the Manager of Purchasing is authorized to re-advertise the no bid **Items#18, #23, #26, #29, #31, #32, #34, #41, #50 thru #52, #58 thru #60, #65, #66, #82, #92, #93, #105, #106, #111, #115, #117, #118, #120, #123 thru #128,**

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#131 thru #133, #139 thru #179, #181 thru 184, #187, #188, #190, #191, #194 thru #208, #215 thru #221, #223 thru #231, #233, #236, #238, #239, #245 thru #252, #255 thru #258 and #263 thru #282; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards the bid contracts as noted on the attached Individual Itemized Award Listing to the respectively listed bidders for these contracts **on an as-needed basis** in the **anticipated amount of \$50,000.00** with terms commencing on **April 4, 2018** through **March 31, 2019** pursuant to the terms and conditions for the bid.

It further authorizes the Manager of Purchasing to re-advertise the no bid Items #18, #23, #26, #29, #31, #32, #34, #41, #50 thru #52, #58 thru #60, #65, #66, #82, #92, #93, #105, #106, #111, #115, #117, #118, #120, #123 thru #128, #131 thru #133, #139 thru #179, #181 thru 184, #187, #188, #190, #191, #194 thru #208, #215 thru #221, #223 thru #231, #233, #236, #238, #239, #245 thru #252, #255 thru #258 and #263 thru #282. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

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RESOLUTION NO. FY2018-165

Bid Responses
for
Audio/Visual and Electronic Equipment, Parts, Accessories and
Repair/Programming Services
(Bid #FY18ITB-25)

Bidders	Total Bid
Adorama, Inc. New York, NY	\$10,693.63
B & H Foto and Electronics Corp. Brooklyn, NY	\$12,074.02
Mid Atlantic Media Morton, PA	\$5,736.05
Total Video Products, Inc. Mickleton, NJ	\$23,673.98 \$165.00/hour for Repairs 0% discount
Troxell Communications, Inc. Phoenix, AZ	\$50,173.97
Visual Sound, Inc. Broomall, PA	\$52,592.00

Individual Itemized Award Listing
for
Audio/Visual and Electronic Equipment, Parts, Accessories and
Repair/Programming Services
(Bid #FY18ITB-25)

Awarded:

Adorama, Inc. for Items:

#3, #13, #19, #20, and #21; and

B & H Foto and Electronics Corp. for Items:

**#35, #48, #49, #53, #61, #62, #64, #68, #69, #75, #76, #78, #79, #80, #84, #86, #88, #89,
#90, #91, #96, #97, #98, #99, #100, #104, #107, #109, #116, #122, #134, #135, #136, #137
and #138; and**

Mid-Atlantic Media for Items:

**#14, #16, #36, #37, #38, #39, #67, #74, #81, #83, #130, #240, #241, #242 and #243;
and**

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Total Video Products, Inc. for Items:

#2, #7, #8, #12, #27, #283 and #284; and

Troxell Communications, Inc. for Items:

#5, #6, #11, #24, #25, #33, #40, #56, #57, #63, #70, #71, #72, #73, #85, #87, #94, #95, #101, #102, #103, #108, #110, #112, #113, #114, #119, #121, #129, #189, #214, #222, #234, #235, #237, #244, #259, #260 and #261; and

Visual Sound, Inc. for Items:

#1, #4, #9, #10, #15, #17, #22, #28, #30, #42, #43, #44, #45, #46, #47, #54, #55, #77, #180, #185, #186, #192, #193, #209, #210, #211, #212, #213, #232, #253, #254 and #262.

RESOLUTION NO. FY2018-166

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ATHLETIC SUPPLIES, EQUIPMENT, UNIFORMS & MISCELLANEOUS ITEMS
FY2019**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Athletic Supplies, Equipment, Uniforms & Miscellaneous Items FY2019**, Bid #FY18ITB-39, which were received and are attached below under “Bid Responses”; and no bids were received for items #23 thru #25 and #28 thru #34 and the department no longer requires these items; and

WHEREAS, the individual rejected bid items are identified on the attached Rejected Items Justification Listing as Items #17 and #19, which are being rejected from the bidder and will not be re-advertised as the department no longer requires these items; and

WHEREAS, it is the recommendation of William Banks, Athletic Director, Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the contract as identified on the attached Individual Itemized Award Listing as set forth therein and below as being respectively the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the funds are available on as-needed basis in account #131066-62101.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY18ITB-39 for Athletic Supplies, Equipment, Uniforms & Miscellaneous Items FY2019** be and is hereby AWARDED to the bidder identified below and on the attached Individual Itemized Award Listing as follows: **BSN Sports, LLC** for this contract in the anticipated grand total amount of **\$45,000.00 on an as-needed basis** with terms commencing on **July 1, 2018** through **June 30, 2019** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards the bid contracts as noted on the attached Individual Itemized Award Listing to **BSN Sports, LLC** for this contract in the anticipated grand total amount of **\$45,000.00 on an as-needed basis** during the period of July 1, 2018 through June 30, 2019. BSN was the only bidder on all items required by the College, and he was the lowest bidder on EVERY item requiring a bid. The Award is as needed, but bidder has committed to his bid prices. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

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Bid Responses for
Athletic Supplies, Equipment, Uniforms & Miscellaneous Items
FY2019
(Bid #FY18ITB-39)

Bidders	Total Bid
All American Sports Corp. d/b/a Riddell All American * Elyria, OH	\$9,157.58
BSN Sports, Inc. Dresher, PA	\$20,662.13 Various Discounts
Pioneer Manufacturing Co., Inc.* Cleveland, OH	\$321.55
S+S Worldwide, Inc.* Colchester, CT	\$630.38

*Only bid on select items, not on full complement.

Individual Rejection Listing for
Athletic Supplies, Equipment, Uniforms & Miscellaneous Items
FY2019
(Bid #FY18ITB-39)

Rejected:

BSN Sports, Inc. for Items:

#17 and #19 due to the department no longer requiring these items.

Individual Itemized Award Listing for
Athletic Supplies, Equipment, Uniforms & Miscellaneous Items
FY2019
(Bid #FY18ITB-39)

Awarded:

BSN Sports, Inc. for Items:

#1 through #16, #18, #20, #21 with a 40% discount off Nike, #22 with a 40% off Under Armor team, #26 with a 10% discount off of the BSN Sports, Inc. website catalog and #27 with a 10% discount off of the BSN Sports, Inc. published catalog.

RESOLUTION NO. FY2018-167

**AMENDED RESOLUTION AWARDING CONTRACT FOR PURCHASES FROM
NEW JERSEY STATE CONTRACT**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.9(a) purchases and contracts for materials and services pursuant to a contract for such materials or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property are permitted to be awarded without public advertising and bidding by the College; and

WHEREAS, the College Board of Trustees on November 8, 2017 in Resolution No. FY2018-56, authorized purchasing from specific New Jersey State Contract vendors and various authorized distributors/dealers; and

WHEREAS, it is the recommendation of Jack Post, Chief Information Officer, Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to recommend a contract award for these services to procure telecommunications services for Avaya equipment to switch over Cherry Hill and Camden to the Blackwood CM6 PBX in which it is now anticipated to expend approximately \$92,000.00, with the New Jersey State Contract vendor: ConvergeOne d/b/a NACR; and

WHEREAS, the Executive Director for Finance and Planning has certified funding in account #165081-61425.

NOW, THEREFORE, BE IT RESOLVED by the College that it hereby authorizes this AWARD of contract to this vendor from the approved list of New Jersey State Contract vendors previously identified herein as an authorized vendor for which the College anticipates expending approximately \$92,000.00 as identified on an as-needed basis for FY2018 through to the November 2018 Board of Trustees Reorganization meeting; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution authorizes the award of state contract to NACR/ConvergeOne to provide hardware & services to consolidate the telecommunications systems among Cherry Hill and Camden into the Blackwood system. Pursuant to N.J.S.A. 18A:64A-25.9(a) The College is authorized to make purchases and award a contract for materials and services pursuant to a contract for such materials or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property, and without local advertising or bidding. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018

**RESOLUTION AWARDING CONTRACT FOR GRASS CUTTING, TRIMMING AND
GROUNDS KEEPING SERVICES FROM CAMDEN COUNTY COOPERATIVE PRICING
SYSTEM AWARD**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College Board of Trustees on November 11, 2014 passed Resolution FY2015-58 approving purchases through the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and which has received the State of New Jersey approval from the Department of Community Affairs; and

WHEREAS, the Camden County Cooperative Pricing System, received and opened this publicly advertised Bid #A-3/2018 on March 9, 2018 for the procurement of grass cutting, trimming and grounds keeping services; and

WHEREAS, Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, recommends a contract award for grass cutting, trimming and grounds keeping services to Highland Landscaping, LLC, (Blackwood Campus and William G. Rohrer Center) for the term commencing on or about April 1, 2018 and terminating on March 31, 2019 with an optional second year renewal, which is subject to appropriate contract terms; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #164686-61454 and #164706-61454 in FY2018 and is subject to the availability of funds in FY2019.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that subject to available funds to procure grass cutting, trimming and grounds keeping services through the Camden County Cooperative Pricing System – Identifier #57-CCCPS identified above pursuant to the aforementioned contracts in the anticipated amount of **\$77,601.00** with terms commencing on or about **April 1, 2018 through March 31, 2019** with an optional second year renewal, which is subject to appropriate contract terms; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards and authorizes the College to award a contract to procure grass cutting, trimming and grounds keeping services made by the CCCPS under its Identifier #57-CCCPS under Bid #A-3/2018 to Highland Landscaping, LLC, (Blackwood Campus and William G. Rohrer Center) with terms commencing on or about April 1, 2018 through March 31, 2019 with an optional second year renewal, which is subject to appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2018-169

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR
VETERINARY TECHNOLOGY SUPPLIES, EQUIPMENT AND SERVICE FY2019
AND RE-ADVERTISEMENT OF THE ITEMS FOR WHICH NO BID WAS RECEIVED**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the College publicly advertised bids for **Veterinary Technology Supplies, Equipment and Service FY2019**, Bid #FY18ITB-38, which was received and is attached below under "Bid Response"; and no bids were received for Items #1 through #128, #131 through #172, #175 through #206, #208 through #213 and #215; and

WHEREAS, it is the recommendation of Stacie Cantu, Lab Technician Veterinary Technology; Debora McKee, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award a contract for the individual items identified to the bidder on the attached Individual Itemized Award Listing as well as set forth below as respectively the lowest responsible bidder. It is further recommended that the College re-advertise the no bid Items identified herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in the full bid amount in account #112400-62206 and is contingent upon final State of New Jersey Carl D. Perkins grant funding approval in account #516656-62206.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY18ITB-38** for **Veterinary Technology Supplies, Equipment and Service FY2019** be and is hereby AWARDED to the bidder identified below and on the attached Individual Itemized Award Listing as follows: **Digital Radiographic Equipment, Inc.** in the anticipated contract amount of **\$20,584.00** for this contract; and that the award is contingent upon final State of New Jersey grant funding approval in account #516656-62206; and

BE IT FURTHER RESOLVED the Manager of Purchasing be authorized to re-advertise the no bid **Items #1 through #128, #131 through #172, #175 through #206, #208 through #213 and #215.**

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution awards the bid contract to **Digital Radiographic Equipment, Inc.** for the individually bid items on the attached Individual Itemized Award Listing to the above listed bidder for the anticipated amount awarded as identified in the "Therefore" clause above. The College will also re-advertise the no bid Items #1 through #128, #131 through #172, #175 through #206, #208 through #213 and #215. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018

RESOLUTION NO. FY2018-169

Bid Response
for
Veterinary Technology Supplies, Equipment and Service FY2019
(Bid #FY18ITB-38)

Bidder	Total Bid Items	Total Bid
Digital Radiographic Equipment, Inc. Douglassville, PA	6 Items	*\$20,584.00

Individual Itemized Award Listing
For
Veterinary Technology Supplies, Equipment and Service FY2019
(Bid #FY18ITB-38)

Base Bid A (Supplies & Equipment)

Digital Radiographic Equipment, Inc. for Items:

#129 and #130 in the anticipated amount of \$35.00; and

Base Bid B (Perkins)

Digital Radiographic Equipment, Inc. for Items:

#173 and #174 in the anticipated amount of \$19,349.00; and

Base Bid D (Service)

Digital Radiographic Equipment, Inc. for Items:

#207 and #214 in the anticipated amount of \$1,200.00.

RESOLUTION NO. FY2018-170

**RESOLUTION AUTHORIZING USE OF ARCHITECTURAL AND ENGINEERING
PROFESSIONALS IN THE POOL AS PRE-QUALIFIED BY CAMDEN COUNTY
AS THE LEAD AGENT**

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.5 (a) (1) the College is authorized to make, negotiate or award a contract or enter into contract for Professional Services without public bidding; and

WHEREAS, the Camden County Freeholders (County) are permitted to enter into agreements by qualifying professionals under NJSA 40A:11-1 *et seq.*, and specifically 40A:11-5 without public bidding; and

WHEREAS, the process of contract awards for Professional Services for both the County and the College requires advertising and procedures to qualify as a Fair and Open process in accordance with the statute NJSA 19:44a-20.1 *et seq.*, Chapters 51 and 271; and

WHEREAS, the County as Lead Agency on behalf of several separate public agencies, specifically including and naming Camden County College did publicly advertise proposals for the purpose of establishing a pool of qualified Architectural and Engineering firms for the County's use as well as for the College for the term of April 1, 2018 through March 31, 2019 through a Fair and Open process; and

WHEREAS, the County Freeholders passed a Resolution on March 15, 2018 specifically adopting and authorizing said qualified pool of professionals, and specifically authorizing the College to enter into professional contracts to secure the services of those responsive and pre-qualified professionals in the approved pools, and to enter into a professional services contract with any of same upon the adoption of an authorizing Resolutions; and

WHEREAS, the College is in receipt of the County's pre-qualified pool of Architectural and Engineering firms offering various approved disciplines and services as indicated on the attached listings and seeks to be able to utilize such as the need for such services may arise; and

WHEREAS, the qualification of this pool is recommended by William Hurley, Project Manager, Camden County Improvement Authority, Maris Kukainis, Executive Director of Financial Administrative Services and Debora McKee, Manager of Purchasing; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to authorize the College to make, negotiate or otherwise utilize the County's pre-qualified pool of Architectural and Engineering firms offering various approved disciplines and services through the County Qualified Pool to obtain a contract on an as-needed basis with terms commencing on **April 1, 2018** through **March 31, 2019**; and

BE IT FURTHER RESOLVED that the Board of Trustees find that the process utilized to qualify this Pool is hereby deemed and found to have been a Fair and Open process; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

April 3, 2018

SUMMARY STATEMENT

This resolution authorizes the College to utilize any of the prequalified Architectural and Engineering pool of professionals based on the RFP that the County put out publicly on behalf of itself and all County agencies on an as-needed basis with contract terms commencing on or between April 1, 2018 through March 31, 2019. This Resolution is not a contract award but is a finding and an authorization to utilize the list of professionals pre-qualified by the County and deemed by this Board that the process utilized was a Fair and Open process to qualify the pools of professionals. Passage of this Resolution approves that process and authorizes the College administration to utilize any qualified professionals on the attached lists to enter into negotiations with, to obtain a scope of work and fee proposal from, and to bring such to the Board for an award of contract. To the extent it does otherwise, or fails to do so it is hereby corrected by this summary.

		A1 ARCHITECTURAL, PLANNING AND INTERIOR DESIGN	A2 MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION	A3 STRUCTURAL ENGINEERING, BUILDING DESIGN	A4 CIVIL ENGINEERING, SITE DESIGN	A5 ENVIRONMENTAL ENGINEERING, SITE DESIGN	A6 LANDSCAPE ARCHITECTURE AND DESIGN	A7 CONSTRUCTION MANAGEMENT, BUILDING OR PARK CONSTRUCTION	A8 ENERGY ANALYSIS
1	AECOM	X	X	X	X	X	X	X	X
2	Anchor Point Architecture	X	X	X	X				
3	ARH Associates					X	X		
4	ATI		X						
5	Bach Associates	X	X	X	X	X	X	X	X
6	Becica Associates	X		X					
7	Bohler Engineering				X		X		
8	Brinkerhoff Environmental Services					X			
9	Cairone & Kaupp, Inc.				X		X		
10	CBRE Heery							X	
11	City Invincible	X					X		
12	CHA		X	X	X	X	X		X
13	Cherry, Weber & Associates				X	X	X	X	
14	CME Associates, LLC				X	X	X	X	
15	Concord Engineering		X					X	X
16	Consulting Engineer Services	X			X				
17	D&B Guarino	X	X	X	X	X	X	X	X
18	Dewberry Engineering, Inc.				X				
19	DIGroup	X							
20	DLB Associates		X					X	X
21	Enovate Engineering	X							
22	Environmental Resolution, Inc.			X	X	X	X	X	
23	Ewing Cole	X	X	X	X	X	X	X	X
24	French & Parrello		X	X	X	X	X	X	X
25	Feltnberg & Associates, LLC	X	X	X					
26	Gedeon GRC Consulting			X	X				
27	Greenley & Hansen								
28	Greenman-Pederson, Inc.								
29	Haks	X	X	X	X	X		X	X
30	HNTB Corp	X							
31	IEI Group	X							
32	IH Engineers, P.C.								
33	JMT	X	X	X	X	X	X	X	
34	Joseph F. McKernan Jr Architects & Associates, LLC	X	X	X	X	X	X	X	X
36	Keller Engineers								
37	Key Engineers			X	X	X	X	X	
38	KS Engineers, PC				X				
39	LAN Associates	X	X	X	X	X	X	X	X
40	Marathon Engineering & Environmental Services				X	X	X		
41	Maser Consulting P.A.			X	X	X	X	X	X
42	Michael Baker International	X		X	X	X	X	X	
43	MidAtlantic				X	X	X	X	
44	Naik Group				X				
45	Netta Architects, LLC	X							
46	NK Architects	X	X	X	X	X	X	X	X
47	New Road Construction Management							X	
48	NV5	X			X	X	X		
49	OSK Design Partners	X							
50	PS&S	X	X	X	X	X	X	X	X
51	R2 Architects.com	X	X	X	X	X	X	X	X
52	Reminton & Vernick Engineers	X	X	X	X	X	X	X	X
53	RPM			X					
54	RA	X							
55	Settembrino Architects	X	X	X					
56	Stonefield				X				
57	SJH Engineering, PC	X	X	X	X	X	X	X	
58	Stantec	X	X		X	X	X		
59	STPCX								
60	STV	X	X	X	X	X	X	X	X
61	T&M Associates	X	X	X	X	X	X	X	X
62	Taylor Wiseman & Taylor				X	X	X	X	
63	USA Architects	X							X
64	Urban Engineers		X	X	X	X		X	X
65	WSP Parsons Brinckerhoff							X	

		B1 - COUNTY ROADWAY DESIGN	B2- TRAFFIC SIGNAL DESIGN AND TRAFFIC	B3-MAJOR BRIDGE DESIGN AND INSPECTION	B4-MINOR BRIDGE DESIGN AND INSPECTION	B5-DAM DESIGN & DAM INSPECTION	B6-LAND SURVEYS	B7-LICENSED SITE REMEDICATION PROFESSIONAL	B8-Water & Wastewater Facilities	B9- CONSTRUCTION MANAGEMENT -
1	AECOM	X	X	X	X	X	X	X	X	X
2	ARH Associates	X	X	X	X	X	X	X	X	X
3	ATI,. Inc.								X	
4	Bach Associates	X	X	X	X	X				X
5	Bohler Engineering	X								
6	Brinkerhoff Environmental Services							X		
7	CBRE/HEERY									X
8	CHA	X	X	X	X	X	X		X	X
9	Cherry, Weber & Associates	X		X	X	X	X			X
10	CME Associates. LLC	X	X	X	X	X	X	X	X	X
11	Concord Engineers								X	X
11	Consulting Engineer Services	X	X		X	X	X		X	X
12	D&B/Guarino Engineers, LLC	X						X	X	X
12	Dewberry Engineering, Inc.	X	X	X	X	X	X	X		X
13	DLB Associates								X	X
14	Enovate						X			X
15	Environmental Resolution, Inc.	X	X			X	X	X	X	X
16	French & Parrello	X	X	X	X	X	X	X	X	X
17	Gedeon GRC Consulting	X	X	X	X					X
18	Greenley & Hansen								X	X
19	Greenman-Pederson, Inc.	X	X	X	X	X				X
20	Haks	X		X	X	X	X		X	X
21	HNTB Corp	X	X	X	X	X				X
22	IH Engineers, P.C.	X	X	X	X					X
23	JMT	X	X	X	X	X	X		X	X
24	Keller Engineers	X		X	X	X	X		X	X
25	Key Engineers	X	X		X	X	X			X
26	KS Engineers, PC	X	X	X	X		X			X
27	Marathon Engineering & Environmental						X	X	X	X
28	Maser Consulting P.A.	X	X	X	X	X	X	X	X	X
29	McMahon	X	X	X	X					
30	Michael Baker International, Inc.	X	X	X	X	X			X	X
31	Midatlantic	X				X	X	X	X	X
32	N/V/5	X	X	X	X	X	X	X		
33	Naik Group	X	X	X	X		X			X
34	New Road Construction Management									X
35	PS&S	X		X	X	X	X	X	X	X
37	Reminton & Vernick Engineers	X	X	X	X	X	X	X	X	X
38	SJH Engineering, PC	X	X	X		X				X
39	Stantec	X	X	X	X	X	X	X		
40	Stonefield	X	X							
41	STV	X	X	X	X		X	X		X
42	T&M Associates	X	X	X	X	X	X	X	X	X
43	Tayor Wiseman & Taylor	X	X	X	X	X	X	X	X	X
44	Urban Engineers	x	X	X	X		X			X
45	WSP Parsons Brinckerhoff	X	X	X	X	X	X			X

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

PERSONNEL RECOMMENDATIONS

Salary Change

Karl McConnell

General Counsel
President's office
Effective April 9, 2018

Separations

Mary Barbato

Administrative Assistant
Finance and Planning
Effective July 31, 2018

Patrick Bigoss

Assistant Professor II
Academic Affairs
Effective August 31, 2018

Frederick Herr

Assistant Professor I
Academic Affairs
Effective December 31, 2018

Paul Smalls

Director, EOF Program
Enrollment and Student Services
Effective April 3, 2018

Desiree Taylor

Enrollment Services Associate
Enrollment and Student Services
Effective April 26, 2018

Government Services Division

Reassignments/Transfers

Quinia Benbow

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective April 9, 2018

Albert Crespo

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective April 9, 2018

Rebecca Flemming

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective April 9, 2018

RESOLUTION NO. FY2018-171-1

Rickey Gibson

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective April 9, 2018

Madison Pinizzotto

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective April 9, 2018

Separation

Edwin Still

Campus Safety Officer
Public Safety
Effective March 26, 2018

Leave

Christopher Morris

Campus Safety Officer
Public Safety
Effective March 19, 2018 - June 11, 2018

RESOLUTION NO. FY2018-172

RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO APPLY FOR FUNDS FROM THE NEW JERSEY DEPARTMENT OF EDUCATION FOR THE SOUTHERN LEARNING RESOURCE CENTER PROJECT FOR THE FISCAL YEARS 2019-2021

WHEREAS, N.J.S.A. 18A:64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and section (l) authorizes the Board to accept funds; and purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and

WHEREAS, the College has been notified that the Department of Education the Southern Learning Resource Center Project (LRC) grant Notice of Grant Opportunity for the Fiscal Years 2019-2021, namely,

“Southern Learning Resource Center” project, for the performance period of July 1, 2018 to June 30, 2021, in the amount of \$1,250,000.00 for FY2019, with anticipated consistent funding for subsequent fiscal years 2020 through 2021.”

and the State requires a formal Board Resolution approving the Application for the Grant; and

WHEREAS, Camden County College has been managing this project since July 1, 2017, after the closing of EIRC and the College would like to continue supporting this project; and

WHEREAS, Camden County College, thru this program will become part of a statewide network whose purpose is to improve educational outcomes for students with disabilities, ages 3 – 21, by providing professional development activities, technical assistance, and statewide dissemination of educational materials, practices, and techniques for educators, parents, administrators, teachers aides, and child study teams in order to influence the design and implementation of instructional programs: and

WHEREAS, Board approval to apply for funding is recommended by Helen Antonakakis, Executive Director for Finance and Planning and Klarisa Lantelme of Finance and Planning; and

NOW, THEREFORE BE IT RESOLVED by the BOARD OF TRUSTEES of Camden County College that it hereby agrees to apply for funding for the “Southern Learning Resource Center Project” three year grant program-administered by the New Jersey Department of Education for the Fiscal Year 2019 thru 2021 in the amount of \$1,250,000.00 for FY2019, with anticipated consistent funding for subsequent fiscal years 2020 through 2021.

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to apply for funding for “Southern Learning Resource Center Project” grant program administered by the New Jersey Department of Education for the FY2019 through 2021 in the amount of \$1,250,000.00 for FY2019, with anticipated consistent funding for subsequent fiscal years 2020 through 2021 during the period of July 1, 2018 through June 30, 2021. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 3, 2018