

John T. Hanson, Chair, called the virtual **April 6, 2021** regular meeting of the Board of Trustees of Camden County College to order at **7:01 PM** via GoTo Meeting/telephone conference.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via letter transmitted to the *Courier Post* and the *Retrospect* on November 10, 2020. A copy had also been filed with the Clerk of the County of Camden.

Board Members Present: Annette Castiglione, Susan R. Croll, Karen S. Halpern, John T. Hanson, Anthony J. Maressa, S. Jay Mirmanesh, Lovell Pugh-Bassett, Jessica R. Stewart, Helen Albright Troxell, Judith J. Ward, Christine Williams, and Brett Wiltsey.

Board Members Absent: None.

Also Present: Helen Antonakakis, Executive Director of Finance and Planning; Donald Borden, President; Anne Daly-Eimer, Executive Dean of Student Affairs/Title IX Coordinator; David Edwards, Executive Vice President for Academic and Student Affairs; Jacqueline Galbiati, Vice President of Institutional Effectiveness, Advancement and Strategic Initiatives; Kathleen Kane, Executive Director of Human Resources; Maris Kukainis, Executive Director of Financial Administrative Services; Karl McConnell, General Counsel; Jack Post, Chief Information Officer; Leeann Rinaldi, Administrative Assistant to the President; Ron Tomasello, Director of Communications; Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

Minutes of Meeting

Motion made by Ms. Ward and seconded by Ms. Troxell to accept the minutes of the March 2, 2021 regular meeting as presented. **Motion** carried unanimously.

Public Comment

None.

President's Report

President Borden presented his monthly report as follows:

Student Success

- Congratulations to 36 EOF students for their academic achievement:
 - 1 EOF student has a 4.0 GPA
 - 15 EOF students have a 3.50-3.99 GPA
 - 20 EOF students have a 3.20-3.49 GPA

- Student Government Association officers Jawanza Corbin and Amanda Kahil participated in the 1st New Jersey Community College SGA leaders' meeting on March 2. The topics included Student Engagement, SGA election processes, and non-traditional student involvement.
- DeAisha Johnson, 2020 Senior Option alumni from CCTS, is now attending Princeton University. She was the Robotics Programming Team Leader in high school.

Student Support Services

- Veterans Services Advisor Zaida Nogue successfully guided CCC through the Department of Defense Voluntary Education Directorate Institutional Compliance Program. This process adheres to the DOD's Principles of Excellence and ensures the best support for service members.
- The Disability Services Office hosted a virtual information session regarding disability services and the Accommodation Request process at the college.
- Transfer Services cohosted the NJ Statewide Virtual Transfer event and held Virtual Transfer Tuesday and Thursday information sessions with four-year schools.
- CCC and Barnes and Noble are participating in a pilot program to provide first-day online textbooks and other instructional resources to students at a significantly reduced cost.

Division of School, Community & Workforce Training Programs

- A US Department of Labor Career Advancement Grant is funding a Certified Nursing Aide apprenticeship program in partnership with Manor Care Washington Township. Upon training completion, students will receive 5 college credits, and be promoted to a CNA position.
- Through our partnership with the Camden County Technical Schools, 155 parents and students attended an orientation session to learn about the Early College Associates Degree (ECAD) program. Currently 39 students are enrolled in the 20-21 ECAD program.

Faculty and Staff News

- CCC staff, faculty and administration volunteered in the Camden County Vaccination Center during the week of March 15, replacing CCC students on spring break.
- Director of Libraries Isabel Gray attended a 2-day virtual conference sponsored by Kean University focused on social justice and how Open Educational Resources can be used to enhance equity, access, and inclusion in higher education.
- Professor Gregory Brellochs, Chair of the Visual and Performing Arts, was interviewed by Allens Lane Art Center Gallery as part of their artist interview series.
- Professor Maria Aria (BUS) attended the New Jersey Collegiate Business Administration Association's Zoom discussion titled: *A Clarion Call on the Need to Interrogate Anti-Black Racism*.

CCC Foundation News

- This year the Foundation has distributed close to \$10,000 in emergency and student technology grants in addition to regular scholarship funding. Since the start of the spring semester, the Foundation has assisted with tuition support, exam costs, food, utilities and more.
- The CCC Foundation has been busy raising and distributing funds to support students. The Foundation was even able to assist in the purchase of a specialized, power standing wheelchair for a student to attend and participate in classes independently.

Grants, Contracts & Gifts

Mr. Wiltsey presented two resolutions that were recommended for approval by the Business Affairs, Audit, and Campus Development Committee.

Resolution # 170 – Mr. Wiltsey stated that this resolution authorizes the College to accept supplemental grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, the Education Stabilization Fund, Strengthening Institutions Programs, pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act, in the amount of \$535,376.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution # FY2021-170 (see attachment **5039A**). **Motion** carried unanimously.

Resolution # 171 – Mr. Wiltsey said that this resolution authorizes the application and acceptance of the amended award amount of \$822,195 and submission of a budget amendment required for the purpose of managing the FY2021 allocation of the Strengthening Career and Technical Education for the 21st Century Act Grant.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution # FY2021-171 (see attachment **5039B**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Academic and Student Affairs Committee

Ms. Croll presented a report from the Academic and Student Affairs Committee with two action items and two information items.

Resolution # 172 – Ms. Croll said that this resolution approves the proposed 2022-2023 Academic Calendar as included in the packet.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution # FY2021-172 (see attachment **5039C**). **Motion** carried unanimously.

Resolution # 173 – Ms. Croll stated that this resolution approves the revision of Board Policy 510 - *Establishing Standards for Granting Degrees and Certificates*. Ms. Croll noted that the revision pertains to the addition of the letter grade, FA: Failure Due to Absence, as outlined in the packet.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution # FY2021-173 (see attachment **5039D**). **Motion** carried unanimously.

Camden County College – Princeton University Teaching Fellowship – Ms. Croll advised that the Committee heard an informative report on the CCC-Princeton University Teaching Fellowship explaining that, during the spring and fall 2020 semesters, John Barr, a Princeton University fellow, was mentored under Dr. Roberto Feudale, Associate Professor of Chemistry. Some mentoring activities included John observing Dr. Feudale's chemistry classes and assisting students during lab demonstrations for the proper use of lab equipment, as well as assisting with experimental procedures. John also attended various meetings including opening day convocation, faculty assembly, departmental, academic assessment, and honors program and chemistry club meetings to gain a better understanding of the expectations of a full-time faculty member in a community college setting. In the fall of 2020, John was assigned to teach a hybrid section of CHM-111 with in-person lab and virtual lectures online. John and Dr. Feudale met after class each week to discuss lab procedures. John continues to actively participate at CCC as a virtual tutor. The CCC teaching partnership was a beneficial experience for Mr. Barr as he pursues his professional goal of becoming a full-time college faculty member.

This was an information item and no action was necessary.

Garden State Pathways – Ms. Croll advised that the Committee also received an informative update on the Garden State Pathways (GSP) Program which was established in 2010 as a transition and post-secondary program for students with intellectual disabilities. The curriculum focuses on social, educational, vocational, and financial literacy skills attainment and students also gain employment skills, such as how to navigate community resources and choose a career pathway. As the GSP program evolves, it is the goal of the College to expand this already successful program into a best-practice higher education model. Towards that end, the College will revise the fall 2021 GSP curriculum to match NJDOE career readiness standards. A full-time Assistant Director of Disability Services is currently being recruited to manage and oversee the GSP program, among other duties. The College will endeavor to develop and expand relationships with local school districts and community/business partners. The main objective is to provide training and internship opportunities, with an ultimate goal of gainful employment for GSP completers.

This was an information item and no action was necessary.

Business Affairs, Audit and Campus Development Committee

Mr. Wiltsey presented a report from the Business Affairs, Audit and Campus Development Committee with eight action items and the bid/contract recommendations.

Resolution #174 – Mr. Wiltsey stated that this resolution authorizes the modification of previously approved Resolution FY2021-54 approving a Shared Services Agreement with the Camden County Department of Corrections for the provision of ESL and GED training for inmates. Mr. Wiltsey noted that implementation of this agreement was delayed due to complications involving Covid-19 so the new term commenced March 1, 2021 and ends April 30, 2022.

Motion made by Mr. Hanson and seconded by Ms. Ward approving Resolution FY2021-174 (see attachment **5039E**). **Motion** carried unanimously.

Resolution #175 – Mr. Wiltsey said that this resolution awards a contract by a Fair and Open Request for Proposal process to Bowman & Company, LLP for Professional Audit Services for a term of April 7, 2021 through December 31, 2022 in the anticipated amount of \$155,000.00.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2021-175 (see attachment **5039F**). **Motion** carried unanimously.

Resolution #176 – Mr. Wiltsey stated that this resolution authorizes the College to become a participant in the Camden County Educational Services Commission Cooperative Purchasing System and also awards and authorizes the College to immediately procure theatrical systems services for Lincoln Hall – Little Theater through this purchasing system from CM3 Building Solutions, Inc. in the anticipated amount of \$335,000.00.

Motion made by Mr. Hanson and seconded by Mr. Maressa approving Resolution FY2021-176 (see attachment **5039G**). **Motion** carried unanimously with the exception of Dr. Pugh-Bassett who abstained.

Resolution #177 – Mr. Wiltsey said that this resolution awards a two-year non-fair and open contract to Educational Computer Systems, Inc. T/A Heartland Campus Solutions ESCI to increase retention by offering payment plan options for students with past due balances in the anticipated amount of \$180,000.00 for a term of May 1, 2021 through April 30, 2023.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-177 (see attachment **5039H**). **Motion** carried unanimously.

(Due to technical difficulties experienced by Mr. Wiltsey, Ms. Ward presented the remaining resolutions recommended by the Business Affairs, Audit and Campus Development Committee).

Resolution #178 – Ms. Ward stated that this resolution awards a non-fair and open contract to Cengage Learning, Inc. to provide the College with online training courses through the Continuing Education Department in the anticipated amount of \$30,000.00 annually for a term of June 1, 2021 through May 31, 2023.

Motion made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2021-178 (see attachment **5039I**). **Motion** carried unanimously.

Resolution #179 – Ms. Ward said that this resolution awards a non-fair and open contract to Scantron Corporation to provide the College with student testing forms and equipment purchases, maintenance and service in the anticipated amount of \$40,000.00 for a term of May 1, 2021 through April 30, 2023.

Motion made by Mr. Hanson and seconded by Ms. Halpern approving Resolution FY2021-179 (see attachment **5039J**). **Motion** carried unanimously.

Resolution #180 – Ms. Ward stated that this resolution acknowledges and approves the CCC Campus Master Plan Update 2021 as reflected in the attachment in the packet.

Motion made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2021-180 (see attachment **5039K**). **Motion** carried unanimously.

Resolution #181 – Ms. Ward said that this resolution authorizes execution of a Power Purchase Agreement to enter into a solar power supply agreement for at least the next 15 years by way of a Non-Open and Fair contract authorized to be awarded to ECA SNJ BW LLC or to an affiliate (“EPC Provider”) as both a sole source and as a product regulated by the NJBPU for Class 1 renewable energy and regulated as an adjoining landowner, subject to negotiation of the remaining terms and the submission and approval of appropriate documents and terms with the Board of Public Utilities.

Motion made by Mr. Hanson and seconded by Ms. Castiglione approving Resolution FY2021-181 (see attachment **5039L**). **Motion** carried unanimously.

Bid/Contract Recommendations

Ms. Ward presented the bid and contract recommendations contained in the packet which consisted of **Resolution #'s FY2021-182 through 199**.

Motion made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution #'s FY2021-182 through 199 (see attachment **5039M**). **Motion** carried unanimously.

Personnel

President Borden presented **Resolution FY2021-200**- Personnel Actions, dated April 6, 2021.

Motion made by Mr. Hanson and seconded Ms. Castiglione approving Resolution FY2021-200 (see attachment **5039N**). **Motion** carried unanimously.

Old Business

None.

New Business

None.

Executive Session

Mr. Hanson asked for a motion to go in to Executive Session for the purpose of discussion on matters pertaining to pending litigation. Mr. Hanson advised that no additional action would be taken at this meeting. Mr. Hanson further advised that the Board would not return to open session and that the meeting would be adjourned at the conclusion of the Executive Session.

Motion made by Dr. Mirmanesh and seconded by Ms. Ward to go into Executive Session (see attachment **5039O**). **Motion** carried unanimously.

The Executive Session began at 7:35 PM and the meeting adjourned at 8:15.

Respectfully submitted,

Anthony J. Maressa, Secretary

/lr

April 6, 2021

RESOLUTION NO. FY2021-170

**RESOLUTION AUTHORIZING CAMDEN COUNTY COLLEGE TO ACCEPT FUNDS
PURSUANT TO THE CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL
APPROPRIATIONS ACT UNDER THE EDUCATION STABILIZATION FUND—
STRENGTHENING INSTITUTIONS PROGRAMS FROM THE U.S.
DEPARTMENT OF EDUCATION**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to exercise powers necessary or incidental to the establishment, maintenance and operation of the College; and

WHEREAS, the College has received notice of supplemental grant funding from the U.S. Department of Education Office of Postsecondary Education, namely:

The “Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA), Economic Stabilization Fund, Strengthening Institutions Programs;” and

WHEREAS, the purpose of the CRRSAA funds is to provide financial relief to Institutions of Higher Education disrupted by the COVID-19 novel coronavirus, based on a formula stipulated in the legislation; and

WHEREAS, Camden County College has been awarded supplemental grant funds in the amount, \$535,376; and

WHEREAS, Board acceptance is recommended by Helen Antonakakis, Executive Director, Finance and Planning;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts the funds from the U.S. Department of Education , Education Stabilization Fund, Strengthening Institutions Programs, pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act in the amount of \$535,376; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes Camden County College to accept supplemental grant funds awarded by the U.S. Department of Education Office of Postsecondary Education, the Education Stabilization Fund, Strengthening Institutions Programs, pursuant to the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), in the amount of \$535,376.

April 6, 2021

RESOLUTION NO. FY2021-171

RESOLUTION AUTHORIZING THE COLLEGE TO APPLY FOR AND ACCEPT AN INCREASED GRANT AWARD AMOUNT AND BUDGET AMENDMENT FOR THE FY2021 STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21ST CENTURY ACT GRANT

WHEREAS, since N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and the College received notice of a change in the original Strengthening Career and Technical Education for the 21st Century Act Grant Award, Federal Award Identification Number (FAIN): V048A170030 for FY2021; to the amount of \$822,195; (from the original amount of \$809,164 presented and approved at the May 5, 2020 meeting of the Board); and

WHEREAS, the Strengthening Career and Technical Education for the 21st Century Act emphasizes local accountability for yearly results, program improvement, increased coordination within the CTE system, stronger academic and technical integration, connections between secondary and postsecondary education, and stronger links to business and industry; and

WHEREAS, the purposes and objectives of the Strengthening Career and Technical Education for the 21st Century Act are consistent with the mission of the College; and

WHEREAS, it is required that a budget amendment be submitted when the sum of all changes to the award exceeds 10% of the total award and/or requests to purchase equipment other than those items approved in the original grant application; and

WHEREAS, the College desires to accept the Strengthening Career and Technical Education for the 21st Century Act for FY2021 in the amended amount of \$822,195 and the drawing down of such funds requires that the Board approve the application and accept the award; and

WHEREAS, this budget amendment request has been reviewed and endorsed by Dr. Teresa A. Smith, Dean of Academic Affairs/Perkins Post Secondary Project Director and Dr. David Edwards, Executive Vice President for Academic and Student Affairs.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby applies for and accepts the FY2021 award of the Strengthening Career and Technical Education for the 21st Century Act; and

BE IT FURTHER RESOLVED that the Board of Trustees hereby approves the submission of budget amendments required for the purpose of managing the FY2021 Strengthening Career and Technical Education for the 21st Century Act, and that the appropriate officers of Camden County College are hereby authorized to sign and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

SUMMARY STATEMENT

This resolution authorizes the application and acceptance of the amended award amount of \$822,195 and submission of a budget amendment required for the purpose of managing the FY2021 allocation of the Strengthening Career and Technical Education for the 21st Century Act Grant.

April 6, 2021

RESOLUTION NO. FY2021-172

RESOLUTION RECOMMENDING THE 2022- 2023 ACADEMIC CALENDAR

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(o), the Camden County College Board of Trustees is authorized to enact such rules and regulations as may be appropriate for the maintenance and operation of the College; and

WHEREAS, the President of the College recommends to the Board of Trustees of Camden County College that the College adopt the attached 2022-2023 Academic Calendar; and

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed 2022-2023 Academic Calendar; and

WHEREAS, the Board of Trustees is satisfied that the proposed calendar is consistent with the mission of the College, has been the subject of favorable internal review by the College administration, and does not require significant additional resources;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Camden County College hereby approved the adoption of the 2022-2023 Academic Calendar.

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

SUMMARY STATEMENT

This resolution approves the proposed 2022-2023 Academic Calendar.

2022-2023 Proposed Academic Calendar

Summer 2022 – 5 Week Sessions

First 5-Week Session

First 5-week classes begin	May 16 (M)
Memorial Day, College Closed	May 30 (M)
First 5-week classes end	June 20 (M)
Final Exam Day	June 21 (T)
Final Grades due	June 27 (M)

Second 5-Week Session

Second 5-week classes begin	June 22 (W)
July 4 th Holiday, College Closed	July 4 (M)
Second 5-week classes end	July 27 (W)
Final Exam Day	July 28 (R)
Final Grades due	August 3 (W)

Third 5-Week Session

Third 5-week classes begin	July 11 (M)
Third 5-week classes end	August 11 (R)
Final Exam Day	August 15 (M)
Final Grades due	August 22 (M)

Summer 2022 - 8 Week Session

8-week classes begin	May 16 (M)
Memorial Day, College Closed	May 30 (M)
July 4 th Holiday, College Closed	July 4 (M)
8-week classes end	July 12 (T)
Final Exam Day	July 13 (W)
Final Grades due	July 19 (T)

Summer 2022 – Online Sessions

First Online Session

First Online classes begin	May 23 (M)
First Session classes end	July 5 (T)
Final Grades due	July 11 (M)

Second Online Session

Second Online classes begin	July 7 (R)
Second Session classes end	August 17 (W)
Final Grades due	August 23 (T)

Fall Semester 2022

Semester Opening Day for Faculty & Staff

Last Day to drop, 100% refund

Classes begin

Labor Day, College Closed

Weekend Classes Begin

Last Day to drop, 50% refund

Audit deadline

Withdrawal deadline

No evening classes

Thanksgiving Holiday, no classes

August 30 (T)

August 30 (T)

August 31 (W)

September 5 (M)

September 9 (F)

September 14 (W)

September 21 (W)

October 26 (W)

November 23 (W)

November 24 – Nov. 27 (R-U)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	Dec. 16 (F)	Monday	Dec. 19 (M)
M/W	Dec. 14 (W)	Tuesday	Dec. 13 (T)
M/F	Dec. 19 (M)	Wednesday	Dec. 14 (W)
W/F	Dec. 14 (W)	Thursday	Dec. 15 (R)
T/Th	Dec. 15 (R)	Friday	Dec. 16 (F)
Sat.	Dec. 17 (S)	M/W	Dec. 19 (M)
Sun.	Dec. 18 (U)	T/Th	Dec. 15 (R)
Monday	Dec. 19 (M)		
Tuesday	Dec. 13 (T)		
Wednesday	Dec. 7 (W)		
Thursday	Dec. 15 (R)		
Friday	Dec. 16 (F)		

Final Exam Days

Semester Ends

College Closed

Final Grades Due

December 20 - 22 (T - R)

December 22 (R)

December 23 (F) - January 2 (M)

December 30 (F)

Winter Intersession 2023

Winter Intersession On-Campus & Online Classes Begin

January 3 (T)

Winter Intersession On-Campus Classes End

January 13 (F)

Winter Intersession Online Classes End

February 13 (M)

Spring Semester 2023

College reopens

January 3 (T)

Winter Intersession Begins

January 3 (T)

Martin Luther King Day, College Closed

January 16 (M)

Semester Opening Day for Faculty & Staff

January 17 (T)

Last Day to drop, 100% refund

January 17 (T)

Classes begin**January 18 (W)**

Last Day to drop, 50% refund

January 31 (T)

Audit Deadline

February 7 (T)

Spring Break

March 13-19 (M-U)

Withdrawal Deadline

March 21 (T)

No Classes

April 9 (U)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	May 8 (M)	Monday	May 8 (M)
M/W	May 8 (M)	Tuesday	May 9 (T)
M/F	May 8 (M)	Wednesday	May 3 (W)
W/F	May 6 (F)	Thursday	May 4 (R)
T/R	May 9 (T)	Friday	May 5 (F)
Sat.	May 6 (S)	M/W	May 8 (M)
Sun.	May 7 (U)	T/R	May 9 (T)
Monday	May 8 (M)		
Tuesday	May 9 (T)		
Wednesday	May 3 (W)		
Thursday	May 4 (R)		
Friday	May 5 (F)		

Final Exam Days

May 10 - 11 (W - R)

Semester Ends

May 11 (R)

Commencement

May 12 (F)

Final Grades Due

May 17 (W)

RESOLUTION NO. FY2021-173

**RESOLUTION RECOMMENDING THE REVISION OF BOARD POLICY 510:
ESTABLISHING STANDARDS FOR GRANTING DEGREES AND
CERTIFICATES**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies governing Camden County College; and

WHEREAS, the President of the College has recommended the Board of Trustees adopt the addition of the following letter grade:

FA: Failure Due to Absence – An insufficient amount of coursework completed to demonstrate a sufficient understanding of the basic course elements.

WHEREAS, the Board of Trustees has examined relevant information and materials regarding the proposed revision on Establishing Standards For Granting Degrees And Certificates and determined that it is appropriate and in the best interests of the institution and its students;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby adopts and enacts the Revision on Policy On Establishing Standards for Granting Degrees And Certificates *as attached hereto* in Board Policy 510;

SUMMARY STATEMENT

This resolution approves the revision On Establishing Standards for Granting Degrees and Certificates Board Policy 510.

Camden County College

Board of Trustees Policy

Subject: Policy On Establishing Standards For Granting Degrees And Certificates	Number: 510	Page 1	Of 6
	Date: April 6, 2021		
	Supersedes: December 4, 2018, September 6, 2016, April 1, 2008, April 1, 2003, September 13, 1994		

- A. The College is authorized to award degrees of associate in arts, associate in science, associate in fine arts, and associate in applied science, and to award certificates, certificates of achievement, and certificates of post-secondary studies to students who have successfully completed the curriculum requirements of approved programs as established by the Board of Trustees and set forth in the College Catalog. The curriculum requirements for awarding degrees and certificates shall conform to the standards established in this policy with recommendations from the faculty and in compliance with the guidelines set by the New Jersey Council of County Colleges (NJCCC), The State of New Jersey and the Middle States Commission on Higher Education.
1. The associate in arts (A.A.) degree is to be awarded to those who successfully complete programs in the liberal arts that include a core of general education courses covering communication, mathematics, science, technology, social science, humanities, history and diversity; and pre-baccalaureate work in a specific discipline. These programs are designed for students who intend to transfer to complete a baccalaureate degree.
 2. The associate in science (A.S.) degree is to be awarded to those who successfully complete programs in the liberal arts that include a core of general education courses covering communication, mathematics, science, technology, social sciences, and the humanities; and pre-baccalaureate work in a specific discipline. These programs are designed for students who intend to transfer to complete a baccalaureate degree.
 3. The associate in applied science (A.A.S.) degree is to be awarded to those who successfully complete programs which emphasize preparation in the applied arts and sciences for careers and includes a core of general education courses in communication, mathematics, science, technology, social sciences, and the humanities. These programs are career oriented and are designed to prepare students for job entry upon the completion of the two-year program. Students may transfer to complete a baccalaureate degree based on the individual degree requirements of the receiving institution.
 4. The associate in fine arts (A.F.A.) degree is to be awarded to those who successfully complete programs which emphasize studio art and a core of general education courses in communication, mathematics, science, technology; social sciences, and the humanities. These programs nurture a sense of artistic freedom and creativity while developing a strong sense of artistic discipline. These programs are designed for students who intend to transfer to complete a baccalaureate degree.
- B. The regular academic year shall fall within a ten-month period and shall include a minimum of 30 weeks or its equivalent in duration, of regularly scheduled student-faculty instructional activity, including final examination periods but excluding holidays and summer sessions.

Camden County College

Board of Trustees Policy

Subject: Policy On Establishing Standards For Granting Degrees And Certificates	Number: 510	Page 2	Of 6
	Date: April 6, 2021		
	Supersedes: December 4, 2018, September 6, 2016, April 1, 2008, April 1, 2003, September 13, 1994		

- C. An associate degree program shall be a course of study which requires 60 credit hours, or the equivalent, except when required for licensure or accreditation by a recognized body.
- D. To complete a degree or academic certificate, students shall be required to demonstrate the basic skills of reading, writing and mathematics. Basic skills courses shall not satisfy graduation requirements.
- E. GENERAL EDUCATION
- Camden County College is committed to promoting intellectual development, aesthetic appreciation and cultural awareness. To that end, degree programs include a general education component, suggested by faculty and based on guidelines from the New Jersey Council of County Colleges and The Middle States Commission on Higher Education. This component, offers choices among a variety of courses and focuses on reading analytically, communicating ideas clearly and solving essential mathematical problems. It is designed to ensure that students develop a broad base of knowledge and become proficient in the application of skills. At Camden County College, students have the opportunity to develop analytical and creative thinking; scientific and quantitative reasoning; technological competencies; historical consciousness; global awareness, ethical reasoning and information literacy.
 - General education for the associate degree shall include the following:

Course Categories	Explanatory Notes
Oral and Written Communication	An array of courses which prepare students to speak, read, and write effectively. At least two of these must be composition courses for A.A. and A.S. degrees. At least one of these must be a composition course for specialized degree programs and certificates.
Quantitative Reasoning (Mathematics)	Any college level mathematics course including statistics, algebra, or calculus course(s). These courses should build upon a demonstrated proficiency in basic algebra.
Scientific Knowledge and Reasoning	Any course(s) in the biological or physical sciences – including non-majors survey courses. At least one of these courses must have a laboratory component.
Technological Competency	Any course that emphasizes common computer technology skills (e.g. computer science, information technology) that helps students to access, process, and present information. This component is not required for students who can demonstrate competency.

Camden County College

Board of Trustees Policy

Subject: Policy On Establishing Standards For Granting Degrees And Certificates	Number: 510	Page 3	Of 6
	Date: April 6, 2021		
	Supersedes: December 4, 2018, September 6, 2016, April 1, 2008, April 1, 2003, September 13, 1994		

Society and Human Behavior	Any introductory course(s) from among anthropology, economics, geography, political science, psychology, or sociology.
Humanistic Perspective	Any broad-based course(s) in the appreciation of art, music, or theater; literature; foreign language; history; philosophy and/or religious studies.
Historical Perspective	Any broad-based course(s) or sequence of courses in World, Western, non-Western, or American History.
Cultural and Global Awareness	Any course whose primary purpose is to expose students to a multicultural society or people. If these global competencies are integrated into one or more general education courses, the three credits may be moved from this category to another general education category.
General Education Integrated Course Goal	Course Criteria: Below are brief descriptions of the course criteria for satisfying the requirements. For fuller descriptions, see the NJCC GE Course Criteria
Ethical Reasoning and Action	This ethical reasoning and action goal may be infused in any of the above categories. These courses should include the ethical implications of issues and situations.
Information Literacy	These courses include the requirement for students to address an information need by locating, evaluating and effectively using information.
Note: This document should be used in conjunction with the NJCC GE Learning Goals & Suggested Individual College-Wide Learning Obj. (9-6-2011).	

3. The minimum general education requirements for each associate degree supported by the faculty and in agreement with the New Jersey Council of County Colleges (NJCCC) and the New Jersey Presidents' Council (NJPC) are as follows:

- a. For the associate in arts (A.A.) degree programs, the general educational requirements shall total not less than 45 semester credit hours in an array of representative courses in each of the following categories: communications; mathematics/sciences/technology; social sciences; humanities; history; and diversity.
- b. For the associate in science (A.S.) degree programs, the general educational requirements shall total not less than 30 semester credit hours in an array of representative courses from each of the following categories: communications; mathematics/sciences/technology; social science; and humanities.
- c. For the associate in applied science (A.A.S.) degree programs, the general education requirements shall total not less than 20 semester credit hours in an array of representative courses from the communications; social sciences or humanities; and mathematics/sciences/technology categories.

Camden County College

Board of Trustees Policy

Subject: Policy On Establishing Standards For Granting Degrees And Certificates	Number: 510	Page 4	Of 6
	Date: April 6, 2021		
	Supersedes: December 4, 2018, September 6, 2016, April 1, 2008, April 1, 2003, September 13, 1994		

- d. For the associate in fine arts (A.F.A.) degree program, the general educational requirements shall total not less than 20 semester credit hours in an array of representative courses from the communications; social sciences or humanities; and mathematics/sciences/technology categories.
- F. The academic certificate (CT) program shall be a credit bearing course of study which, by virtue of educational content or duration, does not satisfy requirements for an associate degree program, but is specifically designed to offer content and skill acquisition and other experience appropriate to the objectives of such a program. These certificates (CT) shall consist of 30 to no more than 36 credits and shall include six general education credits, three of which must be a communication course and three of which must satisfy another general education category. In some special circumstances, the credits may be over the 36 credit limit if required by an accrediting agency.
- G. The certificate of achievement (CA) shall be a credit bearing course of study which, by virtue of educational content and duration, does not satisfy the requirements for an academic certificate (CT) or an associate degree program.
1. The certificate of achievement (CA) is not required to include general education courses and may not include academic skills (000 level) coursework.
 2. The certificate of post- secondary studies (CPS) shall be a credit bearing certificate of achievement (CA) that may include academic skills (000 level) coursework.
- H. To be eligible for award of a degree, Certificate (CT), or Certificate of Achievement (CA) the students must satisfy the following requirements:
1. Students must earn a cumulative grade point average of 2.0 (C) or higher in courses taken at the College. To graduate with a Certificate of Postsecondary Study (CPS), the alternate GPA is used to determine graduation eligibility and students must earn an alternate GPA of 2.0 or higher. (Alternate GPA includes all courses including developmental courses.)
 2. Degree seeking students must complete at least 30 credits at the College. Certificate (CT) students and Certificate of Achievement (CA) students must complete at least half the certificate credits at the College. These standards are residency requirements.
 3. Students must satisfactorily complete all courses in an approved curriculum. A waiver of a course in the curriculum may be granted upon the approval of the College.
- I. The length of time that a course remains current and acceptable shall be indefinite unless otherwise identified in the admission requirements of a specialized program.
- J. Students may not be matriculated in more than two programs simultaneously. General education courses are applicable to the general education requirement in both programs.

Camden County College

Board of Trustees Policy

Subject: Policy On Establishing Standards For Granting Degrees And Certificates	Number: 510	Page 5	Of 6
	Date: April 6, 2021		
	Supersedes: December 4, 2018, September 6, 2016, April 1, 2008, April 1, 2003, September 13, 1994		

K. The following grading system shall be utilized:

LETTER GRADES

- A: Superior- Superior achievement: mastery of the subject.
- B: Good- Consistent achievement that demonstrates an understanding of the subject sufficient for continued study in the discipline.
- C: Average- Satisfactory achievement that demonstrates an understanding of the subject sufficient for continued study in the discipline.
- D: Poor- Performance suggesting little aptitude or application on the part of the student in that particular course. This grade may not transfer.
- F: Failure- An insufficient understanding of the basic elements of the course.

FA: *Failure Due to Absence – An insufficient amount of coursework completed to demonstrate a sufficient understanding of the basic course elements.*

The following designations may also appear on the student record, although are not computed in the grade point average:

- W: Withdrawal- Indicates student has withdrawn from the course after the 10th day of classes through the 8th week (or the equivalent academic period) following the procedures required by the Records and Registration Office.
- I: Incomplete Work- The grade of “I” can be assigned only if the student still has work to complete. It is assumed that the student who receives an “I” has satisfied the instructor’s attendance requirements during the semester.
- AU: Audit (no credit).
- NA: Not attending- May be used when a student attended at least one class and then stopped attending class; has exceeded the number of absences allowed in the written policy of an instructor; or if there is insufficient evidence to calculate a grade.
- XA: Student never attended the class.
- SA: Satisfactory Attendance. This grade is an attendance grade not a final grade. It indicates positive attendance at the point in time that attendance is reported.
- MP: Student is making progress in the course. This grade is used for pre-college or developmental courses only.
- RV: Student is recommended for an academic skills express course- Math or English.
- P: Student has satisfied the requirements for an academic skills express course.

L. When repeating a course, the original grade and all repeat grades will appear on the student’s transcript. However, the student’s cumulative average will be computed based upon the highest grade.

M. Recognition of transfer credits and the award of degree credits for non-traditional experience shall be governed by the following rules:

Camden County College

Board of Trustees Policy

Subject: Policy On Establishing Standards For Granting Degrees And Certificates	Number: 510	Page 6	Of 6
	Date: April 6, 2021		
	Supersedes: December 4, 2018, September 6, 2016, April 1, 2008, April 1, 2003, September 13, 1994		

1. The College will transfer the credit (but not the grade) of courses taken at another accredited institution of higher education provided a grade of C or better was obtained in that course.
 2. The College accepts educational experiences approved by the American Council on Education, validated record of military training, satisfactory performance on exams developed by Camden County College faculty members, CLEP and DANTES test results and documented student portfolios. The following policy governs the granting of credit for experiences outside the classroom.
 - a. Credit (not letter grade) granted for specific courses are listed on the official transcript.
 - b. Credit can only be guaranteed as Camden County College credit.
 - c. A limit of 30 credits may be awarded.
 - d. Only matriculated students are eligible.
- N. The curriculum requirements as set forth in the current College Catalog for the degree, certificate and certificate of achievement programs offered by the College are hereby adopted and continued. The College President is authorized to approve revisions to curriculum requirements when necessary based upon program changes, new courses added, courses discontinued, or to satisfy accreditation standards.
- O. Each year, the College Catalog lists courses in degree, certificate and certificate of achievement requirements that a student must complete. If program requirements change between a student's matriculation date and graduation date, the student has the option of following either the original curriculum requirements as of the date of matriculation, or the ones in effect when the student applies for graduation. Students cannot select other curriculum requirements that may have been in effect between the time of their matriculation and graduation. Any student who is not able to satisfy the curriculum requirements of the *Catalog* in effect at the time of matriculation or graduation, because of courses not being available, should request appropriate course substitutions or waivers from the corresponding division dean.

RESOLUTION NO. FY2021-174

RESOLUTION MODIFYING THE PRIOR RESOLUTION AND THE TERM OF A SHARED SERVICES AGREEMENT WITH THE CAMDEN COUNTY DEPARTMENT OF CORRECTIONS FOR TRAINING FOR ENGLISH AS A SECOND LANGUAGE (“ESL”) & GENERAL EDUCATIONAL DEVELOPMENT (“GED”)

WHEREAS, N.J.S.A. 40A:65-1, *et seq* (“Uniform Shared Services and Consolidation Act”) permits two local governmental units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; and the Camden County Department of Corrections (“CCDC”) had identified a need to provide English as a Second Language (“ESL”) and General Educational Development (“GED”) training to inmates as part of the rehabilitation process and had requested that the College provide this training to CCDC inmates under a Shared Services Agreement; and

WHEREAS, the Board approved Resolution FY2021-54 in October of 2020 to commence such teaching but implementation was delayed due to complications involving Covid-19 and actual teaching has now commenced as of March 1 and the County Commissioners have requested we coordinate so that the term commences as of that date, March 1, 2021, and ends on April 30, 2022 (14 months) and thereafter the parties address any successor agreement for the term of May 1, 2022 to April 30, 2023 term to get onto 12 month periods thereafter; and

WHEREAS the County Commissioners are taking this up at their meeting in March, and Margo Venable, our Executive Dean of School/Community & Workforce Training Programs recommends this modification and the Shared Services Agreement for the period and as described.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Camden County College that the term of the Resolution and of the Shared Services Agreement with the Camden County Department of Corrections for provision of ESL and GED training for inmates be so modified as described herein; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts, or other instruments as may be necessary and appropriate in order to effectuate this resolution.

SUMMARY STATEMENT

This resolution authorizes modifying the Resolution approved in FY2021-54, and the Shared Services Agreement with Camden County so it commences March 1, 2021 and ends April 30, 2022 unless terminated by either party on sixty (60) days written notice. The College shall provide the services of one (1) teacher of General Educational Development (“GED”) and one (1) teacher of the GED and English as a Second Language (“ESL”) for the inmates of the Facility as required by state mandate. These teachers provide classroom instruction on a part time basis at the discretion of the Correctional Facility. Teachers to be paid for actual hours worked at \$28.00 per hour (including cost of fringe benefits) for no more than 20 hours per week/per teacher plus a 10% administrative fee for administration, HR and billing services. Actual pay rate is \$25.00 before fringe benefit cost. Total services shall not exceed 1040 hours per year/per teacher based on a 52 week schedule (before sick time and fringe benefits.). Corrections will cover the costs of textbooks and educational materials. Teachers will be required to adhere to the Policies and Procedures of the Correctional Facility and will be subject to all required processes (background checks, drug testing etc.) to be granted security clearance to the Facility. The College will submit invoices to the Correctional Facility on a monthly basis and will be paid by Purchase Order.

April 6, 2021

RESOLUTION NO. FY2021-175

**RESOLUTION AWARDING A FAIR AND OPEN REQUEST FOR PROPOSAL
FOR PROFESSIONAL AUDIT SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*, and purchases and contracts for materials and services identified in N.J.S.A. 18A: 64A-25.5 are permitted to be awarded without public advertising and bidding; and the materials and/or services which are the subject hereof are exempt from public advertising and bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (1); and

WHEREAS, Camden County College duly advertised a Request for Proposals (“RFP”) for **Professional Audit Services** and two responses to the RFP were received from Bowman & Company, LLP of Voorhees, NJ; and CLA (CliftonLarsonAllen LLP) of Plymouth Meeting, PA; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.7, the use of the Request for Proposal process as implemented in connection with **#FY21RFP-44** was done in a Fair and Open process as the RFP was advertised in newspapers and on the Camden County Internet website and is awarded after public solicitation of proposals and qualifications with criteria established prior to the submissions being publicly opened and posted when awarded; and

WHEREAS, the College’s RFP Committee of Diane Fauser, Executive Director of Accounting Operations, Hillary Davidson, Senior Accountant, Edward Reynolds, Director of Financial Services, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial & Administrative Services applied the prequalifying criteria to conclude the most responsive and most advantageous to the College is the proposal submitted by Bowman & Company, LLP of Voorhees, NJ; and it is the unanimous recommendation of the committee as reflected on the attached analysis that they calculated and arrived at their determination and recommendation as being the most advantageous to the College; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds and the encumbrance of funds for this action in account #159011-64515 in the amount of \$155,000.00; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that RFP **#FY21RFP-44** for **Professional Audit Services** is hereby deemed to have been a Fair and Open process and is **AWARDED** to Bowman & Company, LLP of Voorhees, NJ based on proposals, pricing for services, pursuant to the terms and conditions for this contract and other considerations with a term commencing on **April 7, 2021** through **December 31, 2022**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a contract by a Fair and Open Request for Proposal process to Bowman & Company, LLP of Voorhees, NJ during the period of April 7, 2021 through December 31, 2022 in the anticipated amount of \$155,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Professional Audit Services for Camden County College

FY21RFP-44	Vendor	Bowman & Company LLP	Clifton Larson Allen LLP
Evaluator			
Diane Fauser		38	33
Ed Reynolds		37	27
Hillary Davidson		36	31
Maris Kukainis		38	34
Melissa Manera		38	36
	TOTAL:	187	161

RESOLUTION NO. FY2021-176

RESOLUTION AWARDING A CONTRACT TO PURCHASE THEATRICAL SYSTEMS SERVICES FROM CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION PRICING SYSTEM AWARDED CONTRACT

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10, which authorizes county colleges to establish or participate in a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, by Resolution of this Board on April 4, 2017 the College was added as a member of the Camden County Educational Services Commission Cooperative Pricing System (CCESCPS), with the Camden County Educational Services Commission (CCESC) referred to as the "Lead Agency " pursuant to applicable law and regulation for the purchase of goods and services, and thereafter the President executed a membership agreement; and

WHEREAS, it is the recommendation of John Bond, Camden County Improvement Authority (CCIA), Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services to accept the offer of CCESCPS and to also utilize their contract to purchase theatrical systems services for Lincoln Hall – Little Theater under the CCESC cooperative #CCESC #66CEPS to their awarded vendor: CM3 Building Solutions; Washington, PA; and whereas all procurement requirements are therefore the obligation of the CCESC; and have already been complied with; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified funding for in accounts #9150213-500200 and #9130213-500200 and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

THEREFORE, BE IT RESOLVED by the Board of Trustees that the College is authorized to procure theatrical system services for Lincoln Hall – Little Theater through the CCESC – Identifier #66-CEPS contract identified above and which is hereby deemed by the Board to have been a Fair and Open process and is hereby AWARDED to **CM3 Building Solutions, Inc.** in the anticipated amount of **\$335,000.00**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to, where appropriate, require or negotiate any necessary contract language or any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution authorizes the College becoming a participant now and hereafter of the Camden County Educational Services Commission Cooperative Purchasing System (CCESC) and also awards and authorizes the College to immediately procure theatrical systems services for Lincoln Hall – Little Theater through the Camden County Educational Service Commission under its – Identifier #66–CEPS from CM3 Building Solutions, Inc. in the anticipated amount of \$335,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-177

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO EDUCATIONAL COMPUTER SYSTEMS, INC. T/A HEARTLAND CAMPUS SOLUTIONS ESCI

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (19) is exempt from public bidding; and

WHEREAS, Educational Computer Systems, Inc. T/A Heartland Campus Solutions ESCI has a RecoverySelect Solution, which is a billing service that directly integrates with our Ellucian Company LP D/B/A Ellucian Support, Inc. *Colleague*® student information systems, payment plan, planning and records. ECSI is owned by Global Payments, Inc., which is also the parent company for our payment plan system. With RecoverySelect, the College accounts that are marked delinquent within our current payment processing system will then become a “soft-gloved” approach for our student account recovery process that is automated to begin an attempt to increase our student retention with College approved payment plan options that provide our students with additional options for repayment.

WHEREAS, it is the recommendation of Edward Reynolds, Director of Financial Services, Diane Fauser, Executive Director of Accounting Services and Melissa Manera, Manager of Purchasing to award a two-year non-fair and open contract to Educational Computer Systems, Inc. T/A Heartland Campus Solutions ESCI (**#FY21BEDC-36**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated contract amount of \$180,000.00 during the period of May 1, 2021 through April 30, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #159011-64516 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to a prohibition against making contributions during the term of the contract;

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract is hereby AWARDED to **Educational Computer Systems, Inc. T/A Heartland Campus Solutions ESCI (#FY21BEDC-36)** for the RecoverySelect Solution to increase retention by offering payment plan options for students with past due balances in the anticipated total amount of **\$180,000.00** with terms commencing on **May 1, 2021 through April 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a two-year non-fair and open contract to **Educational Computer Systems, Inc. T/A Heartland Campus Solutions ESCI** to increase retention by offering payment plan options for students with past due balances in the anticipated amount of \$180,000.00 during the period of **May 1, 2021 through April 30, 2023**. Recommending staff anticipate potential new revenue of \$500,000.00 which is anticipated to increase College revenues. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-178

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO
CENGAGE LEARNING, INC.**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005,C.271,s.2 *et seq.*; and under 18A:64A-25.5 (a)(3) and (6) is exempt from public bidding; and

WHEREAS, Cengage Learning, Inc. offers over 430 proprietary online training courses and has delivered online training courses to students of Camden County College through the College's Continuing Education Department since 2001. There are numerous courses and programs available from personal enrichment, computer programming and 12-month career training programs in fields such as medical transcriptionist, paralegal studies, computer information technology and medical coding and billing. These courses are project-oriented and include lessons, quizzes, hands-on assignments and instructor facilitated classroom discussions. The College pays a standard fee for each student in every course and the Continuing Education Department adjusts the retail price of each course to allow for their revenue projections; and

WHEREAS, it is the recommendation of Kaina Hanna, Project Coordinator, Margo Venable, Executive Dean of Division of School, Community & Workforce Training Programs and Melissa Manera, Manager of Purchasing to award a non-fair and open contract to Cengage Learning Inc. (**#FY21BEDC-35**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$30,000.00 a year during the period of June 1, 2021 through May 31, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #111352-62101 for Year 1. Funding for Year 2 is subject to the availability of funding and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to the prohibition against making contributions in excess of the limits during the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Cengage Learning, Inc. (#FY21BEDC-35)** to provide online training courses through the College's Continuing Education Department on an **as-needed basis** in the anticipated amount of up to **\$30,000.00** annually with terms commencing **on June 1, 2021 through May 31, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Cengage Learning, Inc. to provide the College with online training courses through the Continuing Education Department as indicated in the anticipated amount of **\$30,000.00** annually with terms commencing **on June 1, 2021 through May 31, 2023**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-179

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT
TO SCANTRON CORPORATION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s. 2 *et seq.*; and under 18A:64A-25.5 (a) (3) and (6) is exempt from public bidding because of sole source and student text materials; and

WHEREAS, the College has numerous Scantron grading machines currently in place to grade student testing; and Scantron Corporation has the expertise and experience in providing student performance data testing forms and equipment with maintenance and service for compilation of both data and grading purposes that meet our academic needs for various academic disciplines throughout the College; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to award a non-fair and open contract to Scantron Corporation (**#FY21BEDC-34**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271,s.2 in the anticipated amount of \$20,000.00 a year during the period of May 1, 2021 through April 30, 2023; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funding in various accounts for Year 1, and Year 2 is contingent upon the approval of funds and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause. She further certifies receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Scantron Corporation (#FY21BEDC-34)** to provide the College with student testing forms and equipment purchases, maintenance and service in the anticipated amount of **\$40,000.00** with terms commencing on **May 1, 2021 through April 30, 2023**; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a non-fair and open contract to Scantron Corporation to provide the College with student testing forms and equipment purchases, maintenance and service in the anticipated amount of **\$40,000.00 during the period of May 1, 2021 through April 30, 2023**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-180

**RESOLUTION TO APPROVE THE CAMDEN COUNTY COLLEGE CAMPUS
MASTER PLAN UPDATE 2021**

WHEREAS, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to enact policies and approve processes that govern Camden County College; and

WHEREAS, in June 2001 the Camden County College Board of Trustees approved a Campus Master Plan developed by the Ellerbe Beckett Design Team; and

WHEREAS, the College has determined it appropriate to continue to periodically update the Campus Master Plan thereby acknowledging the progress made on all campuses since 2001 as well as refocusing the plan to anticipate the evolution of our institution over the next five years; and

WHEREAS, the College Board of Trustees approved the Campus Master Plan Update 2014 on December 2, 2014; and

WHEREAS, the College Board of Trustees approved the Campus Master Plan Update 2017 on March 6, 2018; and

WHEREAS, the College has presented to the Board of Trustees the Campus Master Plan Update 2021 and the Board has reviewed and acknowledged the positive aspects of such a plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby approves and endorses the Camden County College Campus Master Plan Update 2021; and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized and directed to implement this approved plan.

SUMMARY STATEMENT

This resolution acknowledges and approves the Camden County College Campus Master Plan Update 2021.

April 6, 2021

Business Affairs, Audit & Campus Development Committee

Facilities Master Plan Update 2021

Background

The 2021 Facilities Master Plan Update represents a summary update of the prior 2017 Plan Update. It summarizes facilities project accomplishments from 2018 to 2020 and lists updated goals and projects for the 2021 to 2023 time period.

Key highlights of the Plan Update are:

- Most of the facilities projects listed in the 2017 Plan Update were completed.
- Facilities were successfully modified to accommodate the impact of COVID related safety guidelines instituted last year.
- New facilities goals and projects have been developed in line with strategic, academic, workforce and technology plans. We continue to move forward with many projects simultaneously with CCIA project management support.
- Plan reflects a renewed focus on Camden, Cherry Hill and RETC sites.
- Maintaining the large facilities footprint across all College locations in a cost efficient way will remain a major effort.

Overall, the College's facilities continue to be in very good condition due to the ongoing facilities investments dating back to the 2001 Master Plan. Capital funding of the projects continues to be strong with County, State and Federal support. The pace of change in the education sector has increased over the past year in response to the COVID impact which will require frequent plan assessments to ensure we are in line with our strategic directions.

FACILITIES MASTER PLAN UPDATE 2021

EXECUTIVE SUMMARY

Camden County College is one of the largest, most comprehensive community colleges in New Jersey. The College is a vital resource for associate and transfer education, workforce training and cultural events. Camden County College is committed to the common mission of providing accessible, affordable higher education and occupational study to all who can benefit.

Camden County College serves as a higher educational resource for Camden County in southern New Jersey. The College embraces its role as an educational leader for the surrounding community through its programs and services. The College is represented by four (4) locations, which collectively encompasses approximately million square feet of building space and 315 acres of land, making it one of the largest of any community colleges in New Jersey. The Blackwood Campus is located within a traditional collegiate setting and provides the majority of the College's programs. The Camden campus focuses on an urban mission to support economic development of the City and County through numerous degree courses, GED Programs, workforce education and training. The William G. Rohrer Center in Cherry Hill provides continuing education and academic programs serving the northern end of Camden County. The Regional Emergency Training Center (RETC) in Lakeland is the primary location for fire and police training in the South Jersey area.

In order to create a strategy for future renewal, replacement and development of facilities at each location Camden County College initiated a master planning process beginning with its 2001 Master Plan. This Plan laid out a broad based facilities vision and goals for the College after a collective outreach for input from the community. A 2004 updated plan provided a cost estimate which further outlined specific projects and financing requirements that were used as the underlying support helped an \$83 million capital initiative to transform the Blackwood Campus in multiple phases. As a result, the College has made great strides in improving and constructing many academic and administrative buildings, vehicular roads and parking, pedestrian walks, and gathering spaces. In 2013, 2014 and 2017 the Master Plan was updated to incorporate the impact of successful facilities improvements and to identify additional areas needing attention.

The 2021 Plan Update provides a summary of facilities project accomplishments from 2018 to 2020 and includes updated goals and projects for the 2021 to 2023 time period. The intent of this document is to provide a summary update to the Master Plan issued in 2017. The new facilities plan goals and projects are linked to the new strategic directives (2021-2023). To fully understand the changes to the prior plan, any changes have been italicized and displayed in red.

The County financial and management support since the inception of the original Master Plan has been an important and critical component in our ability to develop and maintain our facilities. In addition, over the past several years, Camden County Improvement Authority (CCIA) has provided critical project expertise in the management of our many projects.

Overall, the College's facilities *continue to be in* very good condition due to the ongoing facilities investments dating back to the 2001 Master plan.

The College has overcome many challenges over the years. In particular, the College continues to experience an extended decline in enrollment that drives the need to improve facilities operational efficiency and the need to accommodate new partnerships (as another source of revenue). *In addition, the impact of the COVID pandemic to our College over this past year has been significant. Within a short time period, most of our classes were converted to remote instruction and modifications of facilities were made. To ensure the safety of everyone, social distancing, building capacity, campus access, air quality and cleaning protocols were put in place in line with OSHA guidelines. In addition, a couple of our facilities were repurposed to support the community needs for COVID testing and vaccination. Notwithstanding this major occurrence, the College was able to continue the pursuit of the stated goals and projects as listed in this plan.*

Annual utility costs have come down over the past few years largely due to investments in more efficient HVAC and lighting systems. However, contractual expenses for facilities maintenance have increased over time due to the support required operate one of the largest community college facilities footprints in the state. It will be important for the College to look for new ways to generate more energy savings (e.g., solar system investments) and to realize improved operational efficiencies.

To improve financial accountability, future capital investments will consider the impact of debt payment obligations associated with accumulated debt.

It should be noted that long term facilities planning remains difficult due the continuation of enrollment declines in the community college sector. *The ramifications associated with the COVID pandemic on the way we go about teaching, learning and working in the future may take some time to sort out. Clearly, the pace of change and the need for timely adaptability has increased. The integration of innovative technology systems in our buildings is critical to supporting new learning platforms. This environment will require that we validate our facilities goals and objectives on a frequent basis with our internal and external stakeholders to ensure investments are in line with our strategic directions. As such, it is recommended that a comprehensive update to the Master Plan be undertaken only after the College fully understands the impact of this historic and transitory time period.*

FACILITIES PROJECT ASSESSMENT 2018 -2020

The College completed most of the projects as listed in the 2017 Master Plan Update. These are listed below:

- *Demolition of the Wilson Complex.*
- *Implementation of a permanent shuttle between Camden and Blackwood campuses.*
- *Investment in infrastructure (Roosevelt, Washington roofs).*
- *Building of CCC health instructional facilities as part of the Camden Joint Health Sciences Center project (Camden).*
- *Comprehensive renovation of Lincoln Hall (substantially complete, scheduled for CO in 2021).*
- *Replacement of LED lighting (Camden, Rohrer, CIM).*
- *New public/private partnerships that are synergistic to College mission (VA office, BHPUSD).*
- *Installation of an expanded emergency generator capacity at Papiano Gym.*
- *Annual classroom upgrades and other teaching/learning facilities with cosmetic, wellness and technology improvements.*
- *Continued execution of the Preventative Maintenance Plan, including both the implementation of deferred maintenance projects and regular maintenance work.*

Additional projects that were completed over this time period but not listed in the plan include:

- *HVAC upgrades in response to higher humidity levels (Halpern, Taft, Jefferson).*
- *Chiller replacements at CTC and Jefferson.*
- *Supported the building of the Camden Joint Health Sciences Center.*
- *Addressed ADA compliance requirements per MOA audit.*
- *Established emergency command center at Blackwood and Camden locations.*
- *Modified facilities and its management in response to COVID pandemic with respect to social distancing, building capacity, campus access, air quality and cleaning guidelines.*
- *Installation of ten heating/cooling unit ventilators in College Hall.*
- *Repurposing of Papiano Gym and the Rohrer Center as temporary vaccination and testing sites.*

Projects that have been delayed due to reprioritization are:

- *Improving signage and wayfinding at the Blackwood and Camden Campuses.*
- *Upgrading of the student center facilities, including the cafeteria at the Community Center.*
- *Expansion of site storage capacity.*

CAMDEN COUNTY COLLEGE STRATEGIC DIRECTIONS (2021 – 2023)

Going forward, all facilities goals and projects will be linked to the newly established College strategic directions:

1. **STUDENT SUCCESS:** Build academic pathways to increase equitable outcomes in recruitment, retention, and credential/degree completion for transfer and employment opportunities.
2. **ADAPTIVE INNOVATION:** Promote a culture of innovation, cooperation, and receptiveness to adapt quickly to the changing landscape in higher education.
3. **LEADERS IN WORKFORCE DEVELOPMENT & COMMUNITY ENGAGEMENT:** Become a regional leader in workforce development and community engagement through strategic partnerships with business, industry, and premier institutions to deliver a career ready education to students.
4. **ORGANIZATIONAL SUSTAINABILITY:** Position the College for long-term sustainability with a focus on financial stability, human capital, resource allocation, and succession planning.
5. **SOCIAL JUSTICE:** Create and support a culture that demonstrates an ongoing commitment to Social Justice that strengthens our institution and community.

FACILITIES GOALS 2021 - 2023

In consultation with College stakeholders, the GOALS listed in the prior 2017 Update were revised for the 2021 to 2023 time period:

1. *Maintain facilities operations consistent with OSHE guidelines for managing COVID exposure. (Directions #1-#5)*
2. *Identify and implement renovations in line with a post COVID academic world for teaching, learning and working at the College. (Directions #1-#5)*
3. *Renewed focus on improving Camden, Cherry Hill and RETC facilities. (Directions #1-#5)*
4. *Support E-learning and E-programing initiatives. (Direction #2)*
5. *Support workforce, continuing education, and high school dual credit programs. (Directions #1-#5)*
6. *Identify new ways to reduce facilities maintenance costs, including a reduction in the facilities footprint. (Direction #4)*
7. *Include debt obligation responsibilities in decision making for current and future capital plan investments. (Direction #4)*
8. Support improvements in athletic facilities consistent with new and existing programming. (Directions #1-#5)
9. Provide high level of technology support for academic programs and student services. (Directions #1-#5)
10. Maintain facilities in a safe, regulatory compliant and fiscally responsible manner, including active management of a preventative maintenance program. (Direction #4)
11. Maintain a high-level of facilities accessibility compliant with ADA requirements. (Directions #4, #5)
12. Invest in sustainability, including energy efficiency improvements to reduce operating costs. (Direction #4)
13. Continue to explore public/private partnerships to assist in maximize space utilization and potential land development. (Directions #2, #4)
14. Ensure an emergency ready infrastructure. (Direction #4)

FACILITIES PROJECTS 2021 - 2023

In line with the aforementioned GOALS, the College's facilities PROJECTS over the next three years will focus on:

1. *Invest in infrastructure, specifically primary roofs, HVAC/boilers, classrooms and bathrooms (CIM, Connector, Library, RETC, Madison). (Directions #1-#5)*
2. *Create a new eLearning Center (Library) on the Blackwood campus. (Direction #2)*
3. *Renovate facilities at Camden campus (science labs, datacenter, clinical labs, student services, academic programs, workforce/CE programs, technology for classrooms, signage and security). (Directions #1-#5)*
4. *Renovate facilities at the Rohrer Center (eSports initiative, workforce programs, and LED signage). (Direction #2, #3)*
5. *Support the implementation of the One Card system throughout the College to improve security and student service applications. (Directions #2, #4)*
6. *Provide accessibility to all College facilities consistent with ADA requirements. (Directions #4, #5)*
7. Renovate Papiano Gym. (Directions #1-#5)
8. Implement additional energy efficiency improvements, including LED lighting and energy management controls. *Utilize alternate solar sources for energy usage to drive down utility costs.* (Direction #4)
9. Maintain facilities in a safe, regulatory compliant and fiscally responsible manner, including active management of a preventative maintenance program. (Direction #4)
10. Continue upgrades of classroom and other teaching/learning facilities with cosmetic, wellness and technology improvements. (Directions #1-#5)
11. Continue to develop and manage public/private partnerships that are synergistic to College mission. (Directions #2, #4)
12. Improve signage and wayfinding at the Blackwood, Camden and Cherry Hill campuses. (Direction #4)

As in the past, the successful completion of the facilities projects is contingent on securing outside funding sources from county, state and federal governments. In addition, we anticipate the continuation of our strong partnership with CCIA in the management of these projects.

RESOLUTION NO. FY2021-181

RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT FOR CLASS I RENEWABLE ENERGY AGREEMENT FOR A SOLAR POWER SUPPLY PURCHASE AGREEMENT REGULATED BY THE NJBPU AS THE SOLE ADJACENT SOURCE OF SOLAR ENERGY TO THE BLACKWOOD CAMPUS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005,C.271, s.2 *et seq.*; and contracts for materials and services identified in N.J.S.A. 18A:64A-25.5 (a) (3) and (a) (8) may be awarded without public advertising and bidding as the materials and/or services are the subject hereof are exempt from these requirements; and

WHEREAS, the NJ Board of Public Utilities regulates the sale of electric power including from private solar generators and establishes preferred rates for those who are on immediately adjoining land and thereby reducing the reliance on the grid; and this is the only adjoining landowner currently planning a Solar field and qualifying under the BPU's criteria to offer the adjoining landowner benefits; and therefore they are in fact for the foreseeable future a sole source for this product under these BPU regulated terms; and

WHEREAS, an immediate adjoining landowner is engaging a ECA SNJ BW LLC or an affiliate thereof ("EPC Provider"), to provide Camden County College (Purchaser) with a PPA in order to purchase 100% of electricity generated by a Solar PV Electric Generation Facility located on the rooftop of 500 University Court, Blackwood, New Jersey (Facility); and

WHEREAS, currently the College is paying Atlantic City Electric at approximately \$.10 /Kwh and the Solar project will guarantee a hard cap of \$.045 for the life of at least a 15 year agreement and the College will utilize 100% of the power generated by the solar field; and

WHEREAS, it is the recommendation of the retained energy experts, Concord Engineering, and Harry Collins, project consultant from CCIA, and Maris Kukainis, Executive Director of Facilities and Financial Services that this is indeed a unique and rare financial opportunity and that the Board should award a Non-fair and Open agreement to this project for ECA SNJ BW LLC or an affiliate ("EPC Provider"), and

WHEREAS, Helen Antonakakis, the Executive Director for Finance and Planning has certified the availability of funds in Account # 164685 during Year 1 and is subject to the availability of funding in Year 2 and Melissa Manera, Manager of Purchasing acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contributions limits during the term of the contract.

NOW THEREFORE, BE IT RESOLVED by the College that the Contracting Agent is authorized to enter into a Power Purchase Agreement (PPA) reflecting significant savings for at least 15 years by way of an a Non-Open and Fair contract be and same is hereby authorized to be awarded to ECA SNJ BW LLC or to an affiliate ("EPC Provider") as both a sole source and as a product regulated by the NJBPU for Class 1 renewable energy and regulated as an adjoining landowner, subject to negotiation of the remaining terms; and the submission and approval of appropriate documents and terms with the BPU; and

April 6, 2021

RESOLUTION NO. FY2021-181

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate all other terms and conditions so long as the term is the minimum and the price per Kwh is the maximum and he is authorized to execute documents necessary to effectuate this resolution and to issue appropriate payments when such withholdings and payments for services have been authorized by the applicable employees.

SUMMARY STATEMENT

This resolution authorizes execution of a Power Purchase Agreement to enter into a Solar power supply agreement for at least the next 15 years with the solar provider for an adjoining warehouse property owner located at 500 University Court, Blackwood, which is immediately behind the Board of Elections. It also authorizes the award as a Non-fair and Open contract for the period commencing after construction is complete and the Solar field is operational. The Vendor, ECA SNJ BW LLC does not own the warehouse, but they will bear all costs regarding connecting the College to their Solar system which will require them to receive an easement through and across our wooded property. This will restrict the use of the property. It further authorizes the College staff to further negotiate terms and the President to execute an agreement with further details of appropriate contract terms. The Vendor and our retained solar experts from Concord have valued the savings as in the area as starting at 5.3 cents/Kwh and escalating to 8.5 cents/Kwh over a 15 year period, assuming a 2% annual escalator. That translates to annual savings for CCC that grows from \$158K in the first year to \$233K in the last year. The set annual solar price to CCC is 4.5 cents. The power projected to be supplied will still leave a sizeable portion to be purchased from Atlantic City Electric. It is currently clear that 15years is authorized and the Provider is offering an additional 5 year option at \$.07/Kwh which need not be exercised now. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-182

RESOLUTION EXERCISING AN OPTION TO AWARD A RENEWAL CONTRACT FOR OFFICE SUPPLIES THROUGH THE COUNTY COOPERATIVE PRICING SYSTEM (CCCPS)

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

WHEREAS, CCCPS advertised Bid #A-2/2020 and on February 14, 2020 publicly opened bid responses for the procurement of office supplies and as described in that bid awarded a contract pursuant thereto, and on February 21, 2021 exercised its option to award the second year renewal. The College also utilized that procurement and awarded a one-year contract with an optional renewal contract to that vendor under that bid. The College also seeks to exercise the option to award a second renewal year; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award the procurement of office supplies to **Office Basics, Inc.** by exercising the option of a one-year renewal contract; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for office supplies in various departmental accounts on an as-needed basis for FY2020 and is subject to the availability of funds in FY2021.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise the option to AWARD a contract to **Office Basics, Inc.** to procure office supplies on an as-needed basis through the Camden County Cooperative Pricing System – Identifier #57-CCCPS contract identified above in the anticipated amount of **\$240,000.00** for the term commencing on or about **March 1, 2021** through **February 28, 2022**.

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This Resolution authorizes the College to exercise the option of a one-year renewal and awards a contract to Office Basics, Inc. to procure office supplies through the County Cooperative Pricing System pricing under its – Identifier #57 – CCCPS under Bid #A-2/2020 from Office Basics, Inc. in the anticipated amount of \$240,000.00 during the period of March 1, 2021 through February 28, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-183

**RESOLUTION AWARDING RENTAL OF LEASED TENTS AND EQUIPMENT FROM
CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD RENEWAL**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is a member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency having advertised, received and publicly opened Bids #A-64/2019 on December 10, 2019 for the procurement of leased tents and equipment and awarded a contract pursuant thereto. On December 17, 2020 the County exercised the contract option of a one year renewal; and

WHEREAS, the College having also utilized that procurement and awarded a one-year contract to that vendor with an option for a one-year renewal to that vendor under that bid and the College now also seeks to exercise the option to award a second renewal year; and

WHEREAS, Melissa Manera, Manager of Purchasing, and Maris Kukainis, Executive Director of Financial Administrative Services, recommend a contract award for these services of leased tents and equipment on an as-needed basis to Northeast Party Rentals, Inc. d/b/a Preferred Party Place for the renewal one year term; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for leased tents and equipment in account numbers #164680-64206, #164689-64206, #164686-62419, #137141-63103 and various departmental accounts on an as-needed basis for FY2021 and is subject to the availability of funds in FY2022.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise the option of a renewal and thereby AWARD a one year contract to **Northeast Party Rentals d/b/a Preferred Party Place** for leased tents and equipment through the CCCPS – Identifier #57-CCCPS identified above on an as-needed basis in the anticipated amount of **\$4,845.00** with contract terms commencing on **January 1, 2021** through **December 31, 2021**; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution exercises the option to renew for one additional year the award of the contract to **Northeast Party Rentals d/b/a Preferred Party Place** for the optional second year renewal and authorizes the College to contract for the leased tents and equipment through the procurement of the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS under Bid #A-64/2019 for the period of January 1, 2021 through December 31, 2021 in the anticipated amount of \$4,845.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION EXERCISING THE OPTION OF A SECOND YEAR RENEWAL CONTRACT FOR GRASS CUTTING, TRIMMING AND GROUNDS KEEPING SERVICES FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has met all procurement obligations and awarded agreements; and

WHEREAS, the Camden County Cooperative Pricing System, awarded after publicly advertising for Bid #A-11/2020 on March 12, 2020 for the procurement of grass cutting, trimming and grounds keeping services with an optional one year renewal contract. The County then awarded the optional one-year contract on March 18, 2021 and the College seeks to exercise its option to award that contract extension to that vendor under that bid; and

WHEREAS, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, recommends exercising the option and awarding the contract in each category for grass cutting, trimming and grounds keeping services to **Highland Landscaping, LLC**, (Blackwood Campus and William G. Rohrer Center) and **Maple Leaf Lawncare, Inc.** (Camden Campus) for the second year renewal contract for the period commencing on or about April 10, 2021 and terminating on or about October 31, 2021; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #164686-61454 and #164706-61454 and various departmental accounts on an as-needed basis for FY2021 and is subject to the availability of funds in FY2022.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise its option to procure grass cutting, trimming and grounds keeping services through the Camden County Cooperative Pricing System – Identifier #57-CCCPS identified above pursuant to the aforementioned contracts in the anticipated aggregate amount of **\$83,275.00** with terms commencing on or about **April 10, 2021 and terminating on or about October 31, 2021**; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution exercises the College's option to award the second year renewal contract for grass cutting, trimming and grounds keeping services made by the CCCPS under its Identifier #57-CCCPS under Bid #A-11/2020 to **Highland Landscaping, LLC**, for the Blackwood Campus and William G. Rohrer Center and **Maple Leaf Lawncare, Inc.** for the Camden Campus, with terms commencing on or about April 10, 2021 and terminating on or about October 31, 2021 in the **anticipated amount of \$83,275.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-185

RESOLUTION AWARDING CONTRACT FOR PURCHASE OF COPY, COMPUTER PAPER AND ENVELOPES THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM (CCCPS)

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreement pursuant to the Local Public Contracts Act N.J.S.A. 40A:11-1, *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and therefore is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded agreements; and

WHEREAS, CCCPS received after publically advertising Bid #A-48/2020 and on September 11, 2020 awarded a contract for copy, computer paper and envelopes for a six-month term with an optional six-month renewal contract. The County then exercised the option to award the additional six-month contract on March 18, 2021 and the College seeks to exercise that option to award that extension contract to that vendor under that bid; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to procure copy, computer paper and envelopes through the CCCPS bid from Office Basics, Inc., Paper Mart, Inc. and W.B. Mason for the option of the six-month renewal contract; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified funds in account #156641-62105 and in various College accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES to exercise the Option to AWARD a six-month extension of the contract to the vendors: **Office Basics, Inc., Paper Mart, Inc. and W.B. Mason** for the procurement of copy, computer paper and envelopes through the CCCPS – Identifier #57-CCCPS contract as-needed in the anticipated amount of **\$35,000.00** with terms commencing on **April 1, 2021** through **September 30, 2021**; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution exercises the option to award the six-month renewal contract for copy, computer paper and envelopes through the County Cooperative Pricing System pricing under its – Identifier #57 – CCCPS under Bid #A-48/2020 to **Office Basics, Inc., Paper Mart, Inc. and W.B. Mason** during the period of **April 1, 2021 through September 30, 2021** in the **anticipated amount of \$35,000.00**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-186

RESOLUTION AWARDING A CONTRACT FOR THE RENTAL OF LEASED PORTABLE TOILET UNITS FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into joint purchasing pursuant to the Local Public Contracts Act, N.J.S.A. 40A:11-1 *et seq.*; and

WHEREAS, the College is an authorized member of the Camden County Cooperative Pricing System (CCCPS) with the Camden County Freeholders (County) as the Lead Agency and is permitted to award and enter into contracts where the County of Camden, as the Lead Agency for the CCCPS, has procured and awarded an agreement; and

WHEREAS, CCCPS publically advertised and awarded a Bid #A-13/2020 on March 13, 2020 for the procurement of leased portable toilet units as described in that bid; and awarded a contract pursuant thereto for one year with an optional one-year renewal. The County exercised the optional renewal contract on March 18, 2021 and the College seeks to exercise that option as well; and

WHEREAS, CCCPS publically advertised and awarded Bid #A-13/2020 on March 13, 2020 for the procurement of leased portable toilet units as described in that bid; and awarded to vendor: Russell Reid Waste Hauling & Disposal Service Co. Inc. t/a Mr. John's and that vendor has since changed their name to United Site Services Northeast; and

WHEREAS, it is the recommendation of Kay Byrd, Director of Facilities Services & Sustainability, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to exercise that option to renew that contract and to procure leased portable toilets from said vendor, now called United Site Services Northeast; and

WHEREAS, Helen Antonakakis, the Executive Director for Finance and Planning, has certified the funds are available on as-needed basis in account #164686-64206 and in various accounts for FY2021 and is contingent upon the availability of funds for FY2022.

THEREFORE, BE IT RESOLVED by the Board that the College may exercise the one year renewal for leased portable toilet units through the CCCPS – Identifier #57-CCCPS contract identified above on an as-needed basis in the anticipated amount of **\$1,464.00** for the term from **April 1, 2021 to March 31, 2022**; and

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards and authorizes the College to exercise the one year renewal option for leased portable toilet units through the Camden County Cooperative Pricing System under its – Identifier #57 – CCCPS under Bid #A-13/2020 from United Site Services Northeast in the anticipated amount of \$1,464.00 for the period of April 1, 2021 through March 31, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-187

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR VETERINARY TECHNOLOGY SUPPLIES, EQUIPMENT & SERVICE FY2022 AND AUTHORIZATION TO RE-BID NO BID ITEMS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Veterinary Technology Supplies, Equipment & Service FY2022 Bid #FY21ITB-45** and responsive bids were received; and

WHEREAS, no bids were received for items #2 thru #12, #127, #130, #138, #143, #157 thru #161, #163 thru #168, #203, #221 thru #223, #263, #267 thru #269, #272 thru #274, #278 thru #286, #292, #296, #300, #302 thru #306, #309, #320, #321, #323, #355 thru #358, #363, #364, #366 thru #368, #372, #387 and #412 thru #437 and will be re-advertised.

WHEREAS, it is the recommendation of Joan Ulrich, Lab Technician Veterinary Technology; Peggy Dorsey, Director of Veterinary Technology; John Steiner, Dean of Math, Science & Health Careers and Melissa Manera, Manager of Purchasing, to award contracts as identified on the attached Individual Itemized Award Listing as set forth therein as being respectively the lowest responsive bidder; and it is further recommended that the College Manager of Purchasing be authorized to re-bid the no bid Items; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128095-62212 and other various College accounts on an as-needed basis and some as-needed orders will be 100% funded by the Carl D. Perkins grant and are subject to the State of New Jersey funding approval for FY2022.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-45** for **Veterinary Technology Supplies, Equipment & Service FY2022** be and is hereby **AWARDED** to those bidders identified below and on the attached individual itemized Award Listing as follows:

- 1) **Butler d/b/a Covertrus; and**
- 2) **Carolina Biological, Inc; and**
- 3) **J & H Berge; and**
- 4) **Miller Veterinary Holdings, LLC; and**
- 5) **Realityworks, Inc.; and for these contracts in the anticipated aggregated amount of \$30,000.00 during the period of July 1, 2021 through June 30, 2022, rejects all other bids; and**

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts for Veterinary Technology Supplies, Equipment & Service to Butler Animal Health Supply, LLC d/b/a Covertrus North America, Carolina Biological Supply Co., J & H Berge, Inc., Miller Veterinary Holdings, LLC and Realityworks, Inc. on an as-needed basis during the period of July 1, 2021 through June 30, 2022.

April 6, 2021

RESOLUTION NO. FY2021-187

It further authorizes the Manager of Purchasing to re-advertise the no-bid Items: #2 thru #12, #127, #130, #138, #143, #157 thru #161, #163 thru #168, #203, #221 thru #223, #263, #267 thru #269, #272 thru #274, #278 thru #286, #292, #296, #300, #302 thru #306, #309, #320, #321, #323, #355 thru #358, #363, #364, #366 thru #368, #372, #387 and #412 thru #437. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

Bid Responses
for
Veterinary Technology Supplies, Equipment and Service FY2022
(Bid #FY21ITB-45)

Bidders	Total Bid Items	Total Bid
Butler Animal Health Supply, LLC d/b/a Covetrus North America Dublin, OH	171 Items	\$16,808.90
Carolina Biological Supply Co. Burlington, NC	14 Items	\$1,894.16
J & H Berge, Inc. S. Plainfield, NJ	6 Items	\$ 378.44
Miller Veterinary Holdings, LLC d/b/a/ Miller Veterinary Supply Dover, DE	142 Items	\$24,027.81
Realityworks, Inc. Eau Claire, WI	9 Items	\$5,491.00

Individual Itemized Award Listing
Veterinary Technology Supplies, Equipment and Service FY2022
(Bid #FY21ITB-45)

Awarded:

Butler Animal Health Supply, LLC, d/b/a Covetrus North America for Items:
#1, #13 thru #22, #25 thru #28, #32 thru #38, #42 thru #50, #53, #68 thru #70, #72, #73, #76 thru #78, #82 thru #90, #92, #93, #97, #100, #101, #107, #109, #110, #112 thru #114, #118, #129, #131 thru #133, #135 thru #137, #139 thru #142, #145, #146, #148, #154 thru #156, #162, #170, #172, #180, #182, #184, #185, #187, #189, #192, #194 thru #196, #198, #205, #207 thru #209, #211, #212, #214 thru #216, #220, #233, #234, #237, #239, #244, #248, #253, #255, #256, #258, #259, #265, #275, #276, #287, #288, #297 thru #299, #308, #319, #327, #328, #333 thru #346, #351, #352, #354, #360 thru #362, #373 thru #377, #379 thru #386, #389 thru #394, #397, #398, #402 and #407 thru #410; and

April 6, 2021

RESOLUTION NO. FY2021-187

Carolina Biological for Items:

#120 thru #123, #177, #178, #201, #265, #301, #365, #369 thru #371, #396, #399 thru #401 and #405; and

J & H Berge, Inc. for Items:

#39, #174 thru #176, #247 and #395; and

Miller Veterinary Holdings, LLC for Items:

#23, #24, #29 thru #31, #40, #41, #51, #52, #54 thru #67, #71, #74, #75, #79 thru #81, #91, #94 thru #96, #98, #99, #102 thru #106, #108, #111, #115 thru #117, #119, #124 thru #126, #128, #134, #144, #147, #149 thru #153, #169, #171, #173, #178, #179, #181, #183, #186, #188, #190, #191, #193, #197, #199 thru #202, #204, #206, #210, #213, #217 thru #219, #224 thru #232, #235, #236, #238, #240 thru #243, #245, #246, #249 thru #252, #254, #257, #260 thru #262, #264, #266, #270, #271, #277, #289 thru #291, #293 thru #295, #307, #322, #324 thru #326, #329 thru #332, #347 thru #350, #353, #359, #378, #388, #403 thru #406 and #411; and

Realityworks, Inc. for Items:

#310 thru #318.

RESOLUTION NO. FY2021-188

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR MICROSCOPE EQUIPMENT, SERVICE AND REPAIRS

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and it was publicly advertised for bids for **Microscope Equipment, Service and Repairs**, Bid #FY121ITB-48, to which the attached below under “Bid Responses” were received by the College; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to award the contract as identified on the attached Individual Itemized Award Listing as set forth therein as being respectively the lowest responsible qualified bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in various departmental accounts for Year 1. Funds in Year 2 are subject to the availability of funding; and is so noted that any contract awarded or entered into is conditioned upon and shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-48 for Microscope Equipment, Service and Repairs** be and therefrom the contract is hereby **AWARDED** to the exclusive vendor **I. Miller Precision Optical Instruments** in the anticipated amount of up to **\$30,000.00 (Base Bid A** anticipated at \$10,000.00) and **(Base Bid B** anticipated at \$20,000.00) **on an as-needed basis** with terms commencing on **May 1, 2021** through and ending on **April 30, 2023** pursuant to the terms and conditions for the bid;

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the contract to the vendor bid for **Microscope Equipment, Service and Repairs** to the lowest responsible qualifying bidder, as noted on the attached Individual Itemized Award, which is **I. Miller Precision Optical Instruments** in reliance upon their compliance with all terms and up to the anticipated contract amount of **\$30,000.00 (Base Bid A** anticipated at \$10,000.00) and **(Base Bid B** anticipated at \$20,000.00) **on an as-needed basis** by the College whenever needed between **May 1, 2021** through **April 30, 2023** pursuant to the terms and conditions for the bid. The microscope equipment, service and repairs are required on an as-needed basis during those stated two (2) year period only. The advertised optional one (1) year renewal contract is rejected and specifically not exercised. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

Bid Responses
for
Microscope Equipment, Service and Repairs
(Bid #FY21ITB-48)

I. Miller Precision Optical Instruments
Feasterville, PA

Base Bid A: (Purchase)

ITEM #	MANUFACTURER BRAND NAME (or Equivalent)	% DISCOUNT (Year 1)	% DISCOUNT (Year 2)
A1	Accuscope	15%	15%
A2	Leica	5% (cameras & accessories) 10% (complete microscope only)	5% (cameras & accessories) 10% (complete microscope only)
A3	Labomed	15%	15%
A4	Meiji	10%	10%
A5	Motic	15%	15%
A6	National	15%	15%
A7	Swift	10%	10%
A8	Unitrom	10%	10%

Base Bid B: (Service & Repair)

	<u>Year 1</u>	<u>Year 2</u>
Quantity 1-5	\$29.00/each	\$30.00/each
Quantity 6-30	\$29.00/each	\$30.00/each
Quantity 31+	\$29.00/each	\$30.00/each
Repair Cost (Labor)	\$80.00/hour	\$80.00/hour
Freight Cost	\$25.00/per scope	\$25.00/per scope

ITEM #	MANUFACTURER BRAND NAME (or Equivalent)	% DISCOUNT (Year 1)	% DISCOUNT (Year 2)
B1	Accuscope	5%	5%
B2	Advanced Microscope Group	0%	0%
B3	Bausch & Lomb	5%	5%
B4	Eagle	0% (no longer in business)	0%
B5	Fisher Scientific	0%	0%
B6	Jenco	0%	0%
B7	Labomed	5%	5%
B8	Leica	2%	2%

RESOLUTION NO. FY2021-188

ITEM #	MANUFACTURER BRAND NAME (or Equivalent)	% DISCOUNT (Year 1)	% DISCOUNT (Year 2)
B9	Meiji	5%	5%
B10	Microscopes, Inc.	0%	0%
B11	National	5%	5%
B12	Motic	5%	5%
B13	Olympus	0%	0%
B14	Swift	5%	5%
B15	Thomas Scientific	0%	0%
B16	Reichert-Jung	5%	5%
B17	Unitrom	5%	5%

RESOLUTION NO. FY2021-189

RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR CALCIUM CHLORIDE DEICER

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Calcium Chloride Deicer FY2022**, Bid #**FY21ITB-53**, and bids were received as are attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of Markis Rouse, Coordinator-Facilities Operations, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services that the Board of Trustees award a contract as set forth therein as being respectively the lowest responsive bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-62419.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the contract #**FY21ITB-53** for **Calcium Chloride Deicer** be is hereby **AWARDED** to **East Coast Salt Dist., Inc.** on an as-needed basis in the anticipated amount of **\$35,000.00** with terms commencing **September 1, 2021** through **May 31, 2022** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contract to **East Coast Salt Dist. Inc.** in the anticipated contract amount of **\$35,000.00**. The Calcium Chloride Deicer is required on an as-needed basis during the period of September 1, 2021 through May 31, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-189

Bid Responses
for
Calcium Chloride Deicer FY2022
(Bid #FY21ITB-53)

Bidders	Circle Janitorial Supplies, Inc. Patterson, NJ	East Coast Salt Dist., Inc. Clarksburg, NJ	General Chemical & Supply, Inc. Moorestown, NJ
Item #1 Total	\$38,386.60	\$22,721.60	\$30,255.00
Item #2 Total	\$12, 697.30	\$9,504.00	\$10,580.80
Item #3 Total	\$8,273.16	\$8,397.62	\$11,690.00
Total Bid	\$49,357.06	\$29,262.42	\$50,854.80
% Discount	0%	0%	5%

April 6, 2021

RESOLUTION NO. FY2021-190

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR SCHOOL BUS
TRANSPORTATION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for receipt of bids for **School Bus Transportation**, Bid #FY21ITB-50; and bids were received and the responses are attached below under “Bid Responses”; and

WHEREAS, Sheppard Bus Services, Millville, NJ submitted a no-bid response; and

WHEREAS, it is the recommendation of Melanie Iannuzzi, Director for Student Recruitment, William Banks, Director of Athletics, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Yvonne Kilson, Assistant Dean of School/Community and Workforce Training Programs, Margo Venable, Executive Dean of School/Community and Workforce Training Programs, and Melissa Manera, Manager of Purchasing to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in accounts #331043-68101, #331045-68101, #337212-68101, #136642-63307 and in various department accounts on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD for **Bid #FY21ITB-50** for **School Bus Transportation**:

Base Bid A is hereby AWARDED to **Holcomb Transportation** in the anticipated amount of approximately an aggregate of **\$36,205.00**; and

Base Bid B, and **Base Bid C** and **Base Bid D** are hereby AWARDED to **McGough Bus Co.** in the anticipated amount of an approximate aggregate of **\$275,000.00**;

Each with terms and conditions as set in bid package from **July 1, 2021 to June 30, 2022** ; and

ALSO, BE IT FURTHER RESOLVED, that the proper officers of the College are authorized to negotiate any appropriate further terms and to execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards Base Bid A for school bus transportation to Holcomb Transportation in the anticipated amount of \$36,205.00 and Base Bid B, Base Bid C and Base Bid D to McGough Bus Co. in the anticipated total amount of \$275,000.00 for the period of July 1, 2021 through June 30, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-190

Bid Responses
for
School Bus Transportation
(Bid #FY21ITB-50)

<u>School Bus</u>	Hillman's Bus Service, Inc. West Berlin, NJ	Holcomb Transportation Bellmawr, NJ	McGough Bus Co. Sewell, NJ
Base Bid A Subtotal <i>(College for a Day)</i> Increase/Decrease Adjustment Cost	\$8,970.00 (1 bus) \$17,940.00 (2 bus) \$26,910.00 (3 bus) \$1.00	\$6,035.00 (1 bus) \$12,070.00 (2 bus) \$18,105.00 (3 bus) \$1.00	\$13,622.50 \$27,245.00 \$81,735.00 \$1.50
Base Bid B Subtotal <i>(Athletics)</i> Increase/Decrease Adjustment Cost	No Bid	No Bid	\$57,860 \$1.50
Base Bid C Subtotal <i>(21st Century STEM)</i> Increase/Decrease Adjustment Cost	No Bid	No Bid	\$196,200.00 \$1.50
Base Bid D Subtotal <i>(Unanticipated Trips)</i> Increase/Decrease Adjustment Cost	No Bid	No Bid	\$5,865.00 (1 bus) \$11,730.00 (2 buses) \$1.50
TOTAL BID	\$53,820.00	\$36,205.00	\$394,257.50

April 6, 2021

RESOLUTION NO. FY2021-191

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR MOTOR COACH
TRANSPORTATION**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Motor Coach Transportation**, Bid #FY21ITB-51, which BIDS were received as attached below under “Bid Responses”; and

WHEREAS, it is the recommendation of William Banks, Director of Athletics, Jacqueline Tenuto, Associate Dean of Students/Title IX & 504 Coordinator and Melissa Manera, Manager of Purchasing to award a contract as identified on the attached Bid Responses as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds in accounts #331043-68101, #331045-68101, #337212-68101 and in various department accounts, all on an as-needed basis.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-15** for **Motor Coach Transportation** be and is hereby accepted and the contract AWARDED to the vendor **Academy Express, LLC (Base Bid A, Base Bid B and Base Bid C)** in the anticipated amount of up to **\$60,000.00** commencing **July 1, 2021 through June 30, 2022** pursuant to the terms and conditions advertised for the bid and rejecting all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the exclusive contract for motor coach transportation during the period of July 1, 2021 to June 30, 2022 to the vendor **Academy Express, LLC** based on their bid as the lowest responsive bid and is authorized to be utilized as needed and up to the amount of \$60,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-191

Bid Responses
for
Motor Coach Transportation
(Bid #FY21ITB-51)

<u>MOTOR COACH</u>	Academy Express, LLC Hoboken, NJ	STARR Transit Co., Inc. Trenton, NJ
Base Bid A Subtotal <i>(Student Life & Activities)</i>	\$3,100.00/1 coach	\$4,230.00 /1 coach
Increase/Decrease	\$6,200.00/2 coach	\$8,460.00/2 coach
Adjustment Cost	\$125.00/hour/per coach	\$120.00/hour/per coach \$240.00/hour 2 coaches
Base Bid B Subtotal <i>(Athletics – as-needed)</i>	\$28,500.00/1 coach	\$29,140.00/1 coach
Increase/Decrease	-\$0.00/each day return	-\$0.00/each day return early
Adjustment Cost	early	
Base Bid C <i>(Unanticipated Trips)</i>	\$1,450.00/1 coach	\$1,575.00/1 coach
Increase/Decrease	\$2,900.00/2 coach	\$3,120.00/2 coach
Adjustment Cost	\$125.00/hour/per coach	\$50.00/hour/per coach
Base Bid D <i>(Unanticipated Trips)</i>		
38 passenger coach		
1 coach weekday	\$1,400.00	N/B
2 coaches weekday	\$2,800.00	
1 coach weekend	\$1,400.00	
2 coaches weekend	\$2,800.00	
Increase/Decrease		
Adjustment Cost	\$115.00/hour/per coach	
28 passenger coach		
1 coach weekday	\$1,400.00	
2 coaches weekday	\$2,800.00	
1 coach weekend	\$1,400.00	
2 coaches weekend	\$2,800.00	
Increase/Decrease		
Adjustment Cost	\$115.00/hour/per coach	

April 6, 2021

RESOLUTION NO. FY2021-192

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
UNIFORMS & RELATED SUPPLIES FOR PUBLIC SAFETY AND FACILITIES
DEPARTMENTS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Act, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Uniforms & Related Supplies For Public Safety And Facilities Departments**, Bid #FY21ITB-43, and bids as listed under “Bid Responses” were received; and

WHEREAS, it is the recommendation of Patrick Shuttleworth, Camden County Improvement Authority, Michael Calabrese, Building Operations Manager, Orlando Cuevas, Executive Director, Regional Emergency Training Center, John Schuck, Chief of Public Safety, Blackwood Campus, and Melissa Manera, Manager of Purchasing to award the contract as identified on the attached Individual Itemized Award List as set forth as being respectively the lowest responsive bidders; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in accounts #164686-64206, #164680-52412, #168720-52412, #168721-52412, #168727-52412, #168730-52412, #168736-52412 and #168738-52412 for Year 1. Funding in FY2022 is subject to the availability of funds; and is conditioned upon the contract, which shall reflect that it is conditional pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-43 for Uniforms and Related Supplies for Public Safety and Facilities Departments** be and is hereby **AWARDED** to those bidders identified below and on the attached Individual Itemized Award Listing as follows:

- 1) **Hero Outfitters, LLC.; and**
- 2) **Lawmen Supply Co.; and**
- 3) **Smart Stitch d/b/a Specialty Graphics, LLC**

for these contracts in the anticipated grand total amount of **\$100,000.00 on an as-needed basis** pursuant to the terms and conditions for the bid during **April 7, 2021 to March 31, 2023** and rejects all other bids; and;

BE IT ALSO RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments so as to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to Hero Outfitters, LLC; Lawmen Supply Co. and Smart Stitch d/b/a Specialty Graphics, LLC on an as-needed basis during the period of April 7, 2021 through March 31, 2023 in the anticipated aggregate amount of \$100,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-192

Bid Responses
for
Uniforms & Related Supplies For Public Safety And Facilities
Departments
(Bid #FY21ITB-43)

Categories	Hero Outfitters, LLC West Berlin, NJ	Lawmen Supply Co. Pennsauken, NJ	Smart Stitch d/b/a Specialty Graphics, LLC Lawrenceville, NJ
<u>Base Bid A</u>			
<u>Category 1</u>			
Year 1	\$2,325.00	\$2,040.00	No Bid
Year 2	\$2,550.00	\$2,040.00	No Bid
Discount	0%	25%	No Bid
<u>Category 2</u>			
Year 1	\$1,100.00	\$910.00	No Bid
Year 2	\$1,200.00	\$910.00	No Bid
Discount	20%	0%	No Bid
<u>Category 3</u>			
Year 1	\$1,320.00	\$750.00	No Bid
Year 2	\$1,380.00	\$750.00	No Bid
Discount	0%	25%	No Bid
<u>Category 4</u>			
Year 1	\$10,154.00	\$8,172.00	No Bid
Year 2	\$10,314.00	\$8,188.00	No Bid
Discount	10%	25%	No Bid
<u>Category 5</u>			
Year 1	\$48,259.00	\$50,696.00	No Bid
Year 2	\$49,841.00	\$50,856.00	No Bid
Discount	20%	25%	No Bid
<u>Category 6</u>			
Year 1	\$3,692.00	\$3,922.00	No Bid
Year 2	\$3,804.00	\$3,922.00	No Bid
Discount	15%	15%	No Bid
<u>Category 7</u>			
Year 1	\$8,260.00	\$8,640.00	No Bid
Year 2	\$8,490.00	\$8,640.00	No Bid
Discount	15%	25%	No Bid
<u>Category 8</u>			
Year 1	\$27,500.00	\$31,020.00	No Bid
Year 2	\$27,980.00	\$31,080.00	No Bid
Discount	20%	25%	No Bid
<u>Category 9</u>			
Year 1	\$17,820.00	No Bid	No Bid
Year 2	\$18,180.00	No Bid	No Bid
Discount	20%	No Bid	No Bid

April 6, 2021

RESOLUTION NO. FY2021-192

Categories	Hero Outfitters, LLC West Berlin, NJ	Lawmen Supply Co. Pennsauken, NJ	Smart Stitch d/b/a Specialty Graphics, LLC Lawrenceville, NJ
<u>Category 10</u>			
Year 1	\$2,175.00	\$2,322.50	No Bid
Year 2	\$2,175.00	\$2,322.50	No Bid
Discount	0%	25%	No Bid
<u>Category 11</u>			
Year 1	\$4,950.00	\$3,615.00	No Bid
Year 2	\$5,430.00	\$3,615.00	No Bid
Discount	0%	25%	No Bid
<u>Category 12</u>			
Year 1	\$5,480.00	No Bid	No Bid
Year 2	\$5,800.00	No Bid	No Bid
Discount	15%	No Bid	No Bid
<u>Category 13</u>			
Year 1	\$7,410.00	\$6,536.00	No Bid
Year 2	\$7,714.00	\$6,536.00	No Bid
Discount	15%	25%	No Bid
<u>Category 14</u>			
Year 1	\$10,420.00	\$9,740.00	No Bid
Year 2	\$10,860.00	\$9,740.00	No Bid
Discount	0%	25%	No Bid
<u>Base Bid B</u>			
<u>Category 15</u>			
Year 1	\$5,535.00	No Bid	\$3,042.50
Year 2	\$5,825.00	No Bid	\$3,115.00
Discount	0%	No Bid	0%
<u>Category 16</u>			
Year 1	\$5,117.50	No Bid	\$3,820.00
Year 2	\$5,542.50	No Bid	\$3,978.75
Discount	0%	No Bid	0%
<u>Category 17</u>			
Year 1	\$4,897.50	No Bid	\$3,745.00
Year 2	\$5,122.50	No Bid	\$3,887.50
Discount	20%	No Bid	0%
<u>Category 18</u>			
Year 1	\$8,485.00	No Bid	\$6,466.00
Year 2	\$8,697.00	No Bid	\$6,646.00
Discount	0%	No Bid	0%
<u>Category 19</u>			
Year 1	\$3,215.00	No Bid	\$2,748.00
Year 2	\$3,315.00	No Bid	\$2,748.00
Discount	20%	No Bid	0%
<u>Category 20</u>			
Year 1	\$2,145.00	No Bid	\$1,607.50
Year 2	\$2,275.00	No Bid	\$1,622.50
Discount	0%	No Bid	0%

RESOLUTION NO. FY2021-192

Individual Itemized Award Listing
for
Uniforms & Related Supplies For Public Safety And Facilities
Departments
(Bid #FY21ITB-43)

Awarded:

Hero Outfitters, LLC for Items:

Base Bid A: Category #5 thru Category #10 and Category #12 with a 0%-25% discount off of miscellaneous items in the specified catalog; and

Lawmen Supply Co. Of New Jersey for Items:

Base Bid A: Category #1 thru Category #4, Category #11, Category #13 and Category #14 with a 0% - 25% discount off of miscellaneous items in the specified catalog; and

Smart Stitch dba Specialty Graphics, LLC for Items:

Base Bid B: Category #15 thru category #20 with a 0% discount off of miscellaneous items in the specified catalog.

April 6, 2021

RESOLUTION NO. FY2021-193

**RESOLUTION AWARDING A CONTRACT AFTER PUBLIC BID
FOR SPORT ATHLETIC TRAINING SERVICES**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a publicly advertised bid for **Sport Athletic Training Services**, Bid #FY21ITB-46, was received and the responses are attached below under “Bid Response”; and

WHEREAS, it is the recommendation of William Banks, Athletics Director, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services to award a contract as identified on the attached Bid Response as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #131066-61102 in FY2022 with an optional ten-month year renewal contract that is subject to the availability of funding in FY2023.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-46 for Sport Athletic Training Services** be and is hereby **AWARDED** to **Rothman Orthopedics** in the amount of **\$40,500.00** with a cost of **\$45.00 per hour** for additional services on an as-needed basis with terms commencing on **August 1, 2021 through May 31, 2022** with the College having an **option to exercise a ten-month renewal contract beginning August 1, 2023 through May 31, 2023** pursuant to the same terms and conditions for the bid and

AND ALSO BE IT RESOLVED that the Board rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards a Contract for sport athletic training services to **Rothman Orthopedics** in the amount of **\$40,500.00** with a cost of **\$45.00 per hour** for additional services on an as-needed basis during the contract term of August 1, 2021 to May 31, 2022 with the College having an option to exercise a **ten-month renewal contract from August 1, 2023 through May 31, 2023 at the same terms**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-193

Bid Response
for
Sport Athletic Training Services
(Bid #FY21ITB-46)

Bidder	Year 1 Total (Ten-Month)	Year 1 Hourly Rate	Year 2 Total (Optional Ten-Month Renewal)	Year 2 Hourly Rate
Strive Well-Being, Inc. San Diego, CA	\$48,600.00	\$54.00	\$49,500.00	\$55.00
Rothman Orthopaedics Philadelphia, PA	\$40,500.00	\$45.00	\$40,500.00	\$45.00

RESOLUTION NO. FY2021-194

RESOLUTION AUTHORIZING USE OF THE POOL OF ARCHITECTURAL AND ENGINEERING PROFESSIONALS PRE-QUALIFIED BY CAMDEN COUNTY AS THE LEAD AGENT

WHEREAS, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.5 (a) (1) the College is authorized to make, negotiate or award a contract or enter into contract for Professional Services without public bidding; and

WHEREAS, the Camden County Commissioners (County) are permitted to enter into agreements by qualifying professionals under NJSA 40A:11-1 *et seq.*, and specifically 40A:11-5 without public bidding; and the process of contract awards for Professional Services for both the County and the College may require procedures regarding representations as to eligibility and ineligibility to contract with governmental entities based on political contributions pursuant to the statute NJSA 19:44a-20.1 *et seq.*, Chapters 51 and 271; and

WHEREAS, the Camden County Commissioners (County) acted on behalf of the College as a named entity along with the other related County governmental entities and the College is authorized to make joint purchases pursuant to NJSA 18A:64A-25.10 and 25.11 , and the County acted as the Lead Agency to award and enter into contracts where the County of Camden, as the Lead Agency for the named governmental entities has pre-Qualified the named professionals in an Open and Fair Process and awarded an agreement; and

WHEREAS, the County as Lead Agency through a Fair and Open process on behalf of several separate public agencies, specifically including and naming Camden County College, did publicly advertise proposals for the purpose of establishing a pool of qualified Architectural and Engineering firms for the period of time to commence any contract between April 1, 2021 through March 31, 2022; and

WHEREAS, the County Commissioners by Resolution on March 18, 2021 specifically adopting and authorizing said qualified pool of professionals, and specifically authorizing the College to enter into professional contracts to secure the services of any of the pre-qualified professionals in the approved pools, and to enter into a professional services contract with any of same upon the adoption of an authorizing Resolution; and

WHEREAS, the College is in receipt of the County's pre-qualified pool of Architectural and Engineering firms offering various approved disciplines and services as indicated on the attached listings and seeks to be able to utilize such as the need for such services may arise; and

WHEREAS, the qualification of this pool is recommended by Patrick Shuttleworth, Camden County Improvement Authority, Melissa Manera, Manager of Purchasing, and Maris Kukainis, Executive Director of Financial Administrative Services; and

NOW, THEREFORE, BE IT RESOLVED by the BOARD that the College is authorized at its discretion to utilize the County's pre-qualified pool of Architectural and

April 6, 2021

RESOLUTION NO. FY2021-194

Engineering firms in the appropriate approved disciplines and services to engage a professional contract on an as-needed basis with terms commencing on **the date of passage of this Resolution** through **March 31, 2022**; and

BE IT FURTHER RESOLVED by the Board of Trustees find that the County's process utilized to qualify this Pool is hereby deemed to have been a Fair and Open process; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and scope of work and execute all such contracts , documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES; and

SUMMARY STATEMENT

This resolution authorizes the College to enter into a professional services contract with any of the properly prequalified Architectural and Engineering pool of professionals based on the RFP that the County put out publicly on behalf of itself and all County agencies on an as-needed basis with the contract term starting anytime from now up to the date of March 31, 2022. The completion date may pursuant to the Local Public Contracts Act (and County College Contracts Act) be with an end or completion date of the end of the project involved. It is not a contract award but an authorization to seek proposals or quotes and to so utilize professionals from this list of those pre-qualified by the County. This Board deems this to have been a Fair and Open process utilized to qualify the pool. Passage of this Resolution authorizes the College administration to utilize any of these qualified professionals on the attached lists to obtain a scope of work and fee proposal from, to enter into negotiations with them over that proposal, and to bring such back to the Board for an award of contract.

To the extent it does otherwise, or fails to do so it is hereby corrected by this summary.

		A1 ARCHITECTURAL, PLANNING AND INTERIOR DESIGN	A2 MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION	A3 STRUCTURAL ENGINEERING, BUILDING DESIGN	A4 CIVIL ENGINEERING, SITE DESIGN	A5 ENVIRONMENTAL ENGINEERING, SITE DESIGN	A6 LANDSCAPE ARCHITECTURE AND DESIGN	A7 CONSTRUCTION MANAGEMENT, BUILDING OR PARK CONSTRUCTION	A8 ENERGY ANALYSIS
1	AECOM Technical Services, Inc.	X	X	X	X	X	X	X	X
2	Anchor Point Architecture	X						X	
3	ARH Associates			X	X	X	X	X	
4	Attane Engineers	X	X		X	X		X	
5	Bach Associates	X	X	X	X	X	X	X	X
6	Becht Engineering		X	X					
7	Becica Associates	X	X	X	X	X	X		X
8	Brinkerhoff Environtmental Services	X		X	X	X	X		
9	Buchart Horn	X	X	X	X	X			
10	CBRE Heery							X	
11	CHA		X	X	X	X	X	X	X
12	Clark, Caton, Hintz	X					X		
13	CME Associates, LLC				X	X	X	X	
14	Concord Engineers		X					X	X
15	Consulting Engineer Services	X			X	X	X	X	
16	Control Point Associates					X		X	
17	D&B/Guarino Engineers, LLC	X	X	X	X	X	X	X	X
18	David Mason Associates			X	X				
19	Design Resources Group	X			X	X			X
20	Dewberry Engineering, Inc.	X		X	X	X	X		
21	DiGroup Architecture, LLC	X							X
22	Dynamic Engineering								
23	Eastern Architects	X							
24	Environmental Resolution, Inc.			X	X	X	X	X	
25	Envision	X	X	X	X			X	
26	Eustace Engineers				X		X	X	
27	Ewing Cole	X	X	X					X
28	French & Parrello		X	X	X	X	X	X	X
29	Feinberg & Associates, LLC	X							
30	Garrison Architects	X							
31	Gedeon GRC Consulting			X	X			X	
32	Gilmore & Associates, Inc.				X	X	X		
33	Grant Engineering & Cons. Group LLC				X			X	
34	Greyhawk North America, LLC							X	X
35	Greeley & Hansen		X		X	X		X	
36	GZA					X			
37	HKA Global, Inc.							X	
38	HMR Architects	X							
39	HNTB Corp	X	X	X	X				
40	IEI Group	X							
41	IH Engineers, P.C.			X	X			X	
42	JMT		X	X	X	X	X	X	
43	Jingoli							X	X
44	J. F. McKernan Jr. Arch & Assoc.	X	X	X	X	X	X	X	X
45	Keller Engineers			X	X			X	
46	Key Engineers	X			X		X	X	
47	Keystone Engineering Group		X						
48	Klein & Hoffman	X		X				X	X
49	KMA Consulting Engineers				X			X	
50	KS Engineers, PC				X			X	
51	Lammy &Giorgio Architects	X					X	X	
52	LAN Associates	X	X		X	X			

		A1 ARCHITECTURAL, PLANNING AND INTERIOR DESIGN	A2 MECHANICAL, ELECTRICAL, PLUMBING AND FIRE SUPPRESSION	A3 STRUCTURAL ENGINEERING, BUILDING DESIGN	A4 CIVIL ENGINEERING, SITE DESIGN	A5 ENVIRONMENTAL ENGINEERING, SITE DESIGN	A6 LANDSCAPE ARCHITECTURE AND DESIGN	A7 CONSTRUCTION MANAGEMENT, BUILDING OR PARK CONSTRUCTION	A8 ENERGY ANALYSIS
53	Land Dimensions Engineering				X		X		
54	Maitra Associates, PC		X		X				
55	Maser Consulting P.A.			X	X	X	X	X	X
56	McKissack Group							X	
57	McLaren Engineering Group			X	X				
58	Mott MacDonald	X	X	X	X	X	X	X	X
59	Naik Group				X	X		X	
60	Netta Architects, LLC	X					X		
61	NK Architects	X		X			X	X	X
62	New Road Construction Management							X	
63	NV5	X		X	X	X	X		
64	On Board Engineering	X	X	X	X			X	X
65	Pennoni		X	X	X	X	X	X	X
66	Practical Environmental Solutions								
67	PS&S	X	X	X	X	X	X	X	X
68	Radey Associates, Architects	X	X	X	X	X	X		
69	Remington & Vernick Engineers		X	X	X	X	X	X	X
70	R2 Architects, LLC	X					X		
71	Settembrino Architects	X							
72	Stantec Consulting Services, Inc.	X	X		X	X	X	X	
73	Spiegle	X					X	X	X
74	STV, Inc.	X	X	X	X	X	X	X	X
75	Suburban Consulting Engineers	X	X	X	X	X	X	X	
76	Taheri Architecture Inc.	X							
77	T&M Associates	X	X	X	X	X	X	X	X
78	The Design Collaborative								
79	Traffic Planning and Design, Inc				X		X		
80	Tran Systems	X			X				
81	TTI Environmental					X			
82	Urban Engineers		X	X	X	X		X	X
83	USA Architects	X					X		
84	W.J. Castle PE			X	X			X	
85	Woodward & Curran				X	X			
86	Zimmerman	X							

[illegible]

RESOLUTION NO. FY2021-195

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
ATHLETIC SUPPLIES, EQUIPMENT, UNIFORMS & MISCELLANEOUS ITEMS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Athletic Supplies, Equipment, Uniforms & Miscellaneous Items, Bid #FY21ITB-47**, which were received and are attached below under “Bid Responses”; and no bids were received for Items #17, #22, #23, #26 and #30 thru #37. The department no longer requires these no-bid items at this time; and

WHEREAS, it is the recommendation of William Banks, Athletics Director, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator and Melissa Manera, Manager of Purchasing to award a contract as identified on the attached Bid Response as set forth therein as being the lowest responsible bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the funds are available on as-needed basis in account #131066-62101.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-47 for Athletic Supplies, Equipment, Uniforms & Miscellaneous Items** be and is hereby **AWARDED** to **BSN Sports, Inc. and MFAC, LLC.**, in the anticipated amount of **\$40,000.00 on an as-needed basis** with terms commencing on **July 1, 2021 through June 30, 2022** pursuant to the terms and conditions for the bid and rejects all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to BSN Sports, Inc. and MFAC, LLC. in the anticipated amount of \$40,000.00 on an as-needed basis with terms commencing on July 1, 2021 through June 30, 2022. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-195

Bid Responses for
Athletic Supplies, Equipment, Uniforms & Miscellaneous Items
(Bid #FY21ITB-47)

Bidders	Total Bid
BSN Sports, Inc. Dresher, PA	\$26,226.52 Various Discounts
MFAC, LLC West Warwick, RI	\$0 10% Discount off MF Athletic Website

Individual Itemized Award Listing for
Athletic Supplies, Equipment, Uniforms & Miscellaneous Items
(Bid #FY21ITB-47)

Awarded:

BSN Sports, Inc. for Items:

#1 thru #16, #18 and #19,#20 with 20% off Nike plus shipping, #21 with 20% off Under Armour plus shipping, #24 with 20% off Champion plus shipping, #27 with 10% off Badger Sports website catalog plus shipping, #28 with 10% off BSN Sports Published Catalog plus shipping, #29 with 10% off BSN Sports website catalog plus shipping and #39 with 20% off Under Armour website catalog plus shipping; and

MFAC, LLC. for Item:

#38 with a 10% discount off of the MF Athletic website catalog.

RESOLUTION NO. FY2021-196

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR ACADEMIC
LABORATORY SUPPLIES FY2021, REJECTION OF ITEMS & AUTHORIZATION TO
RE-ADVERTISE NO BID AND REJECTED ITEMS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Academic Laboratory Supplies FY2022**, Bid #FY21ITB-37, which bids were received and are attached below under "Bid Responses"; and no bids were received for Item #18 thru #26, #32, #33, #37, #40, #43 thru #51, #75, #217, #228, #249 thru #270, #276 thru #278 and #286 thru #294; and

WHEREAS, the individual rejected bid items are identified on the Rejected Items Justification Listing; and Items #1 thru #17, #61, #68, #100, #110, #128, #191 and #202 are being rejected from all bidders and bid solicitations will be re-advertised; and

WHEREAS, it is the recommendation of John Austin, Chemistry Technician; Rita Pagano, Biology Laboratories Technician, April Anderson, Director of Surgical Technology and Melissa Manera, Manager of Purchasing to award contracts for the individual items identified to each bidder on the attached Individual Itemized Award Listing as well as set forth below for these were respectively the lowest responsive bidders. It is further recommended that the College re-advertise both the no bid Items and rejected Items identified herein; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in the full bid amount in accounts #112405-62206, 516678-62200 and #112410-62200.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-37 for Academic Laboratory Supplies FY2022** be and is hereby AWARDED to those bidders identified below and on the attached Individual Itemized Award Listing as follows:

- 1) **Fisher Scientific Co., LLC** in the total contract amount of **\$34,396.16**; and
- 2) **VWR International, LLC** in the total contract amount of **\$30,195.77**;
- 3) **Parco Scientific Co.** in the total contract amount of **\$4,765.00**; and

for these onetime purchase contracts and in the grand total amount of **\$69,356.93** and rejecting all other bids; and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

ALSO, BE IT FURTHER RESOLVED the Manager of Purchasing, be authorized to re-advertise both the no bid and rejected Items #1 thru #26, #32, #33, #36, #37, #40, #43 thru #51, #61, #68, #75, #191, #202, #217, #228, #249 thru #270, #276 thru #278 and #286 thru #294; and

RESOLUTION NO. FY2021-196

SUMMARY STATEMENT

This resolution awards the onetime purchase bid contracts for the academic laboratory supplies to:

1) Fisher Scientific Co., LLC in the total contract amount of \$34,396.16;

2) VWR International, LLC in the total contract amount of \$30,195.77 ; and

3) Parco Scientific Co. in the total contract amount of \$4,765.00 for the total amount of \$69,356.93

It further authorizes the Manager of Purchasing to re-advertise the no bid and rejected Items #1 thru #26, #32, #33,#36, #37,#40,#43 thru #51,#61,#68,#75,#191, #202, #217, #228, #249 thru #270, #276 thru #278 and #286 thru #294. It also disqualifies certain non-compliant Items on the attached Rejected Items Justification Listing. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-196

Bid Responses
for
Academic Laboratory Supplies FY2022
(Bid #FY21ITB-37)

Bidders	Total Bid
Fisher Scientific Co., LLC Pittsburg, PA	\$34,396.16
Parco Scientific Co. Windsor, CA	\$4,765.00
VWR International, LLC Radnor, PA	\$30,195.77

Individual Itemized Award Listing
For
Academic Laboratory Supplies FY2022
(Bid #FY21ITB-37)

Base Bid A (Biology)

Fisher Scientific Co., Inc. for Items:

#28, #34, #38, #42, #56 thru #59, #62, #65, #74, #76 and #81 in the amount of \$2,527.42; and

VWR International, LLC for Items:

#27, #29, #30, #35, #39, #41, #52, #53, #55, #60, #63, #64, #66, #67, #69 thru #73, #77 thru #80 and #82 thru #86 in the amount of \$10,341.08; and

Parco Scientific Co. for Items:

#31 and #54 in the amount of \$2,418.00; and**Base Bid B (Chemistry)**

Fisher Scientific Co., Inc. for Items:

#129, #130, #137, #142, #146, #153 thru #155, #159 and #161 thru #164 in the amount of \$10,038.87; and

VWR International, LLC for Items:

#87 thru #89, #93, #95, #96, #98, #107, #108, #111 thru #115, #117, #120, #121, #123 thru #127, #131 thru #136, #138 thru #141, #143 thru #145, #147 thru #152, #156 thru #158, #160 and #161 in the amount of \$7,773.11; and

Parco Scientific Co. for Items:

#122 in the amount of \$144.00; and

April 6, 2021

RESOLUTION NO. FY2021-196

Base Bid C (Microbiology)

Fisher Scientific Co., Inc. for Items:

#166, #182, #190, #200 thru #212, #218 thru #225 and #229 in the amount of **\$5,168.34**; and

VWR International, LLC for Items:

#166, #167 thru #170, #173, #181, #183 thru #189, #205, #213 thru #216 #226, #227 and #230 thru #238 in the amount of **\$3,438.53**; and

Parco Scientific Co. for Items:

#168, #171 and #172 in the amount of **\$2,203.00**.

Base Bid D (Surgical Technology)

Fisher Scientific Co., Inc. for Items:

#239 thru #248 and #283 thru #285 in the amount of **\$16,459.98**; and

VWR International, LLC for Items:

#271 thru #275, and #279 thru #282 in the amount of **\$2,151.84**; and

Rejected Items Justification Listing
For
Academic Laboratory Supplies FY2022
(Bid #FY21ITB-37)

Base Bid A (Biology)

1) **VWR International, LLC for Items:**

#1, #2, #3, #4, #5, #6, #7, #8, #9, #10, #11, #12, #13, #14, #15, #16, #17 items #1 – 26 must be awarded to the same vendor:

#61, wrong organism on slide;

#68, item not in vacuum sealed bag;

#202, wrong item number;

2) **Fisher Scientific Co., Inc. for Items:**

#1, #2, #3, #4, #6, #10, #17, items #1-#26 must be awarded to the same vendor.

#61, Organism does not show flagella

Base Bid B (Chemistry)

1) **Fisher Scientific Co., Inc. for Items:**

#100, #110, item no longer needed; and

#113, did not offer correct size;

#128 item no longer needed; and

Base Bid C (Microbiology)

1) **VWR International, LLC for Items:**

#202, wrong item; and

2) **Fisher Scientific Co., Inc. for Items:**

#202, wrong item.

RESOLUTION NO. FY2021-197

RESOLUTION AWARDING CONTRACT ON PUBLIC BIDS FOR DENTAL SUPPLIES, EQUIPMENT, SERVICE AND GLOVES FY2022

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Dental Supplies, Equipment, Service & Gloves FY2021**, Bid #FY21ITB-42, which were received and are attached hereto under “Bid Responses”; and

WHEREAS, Items #8, #71, #120, #121, #186 thru #190, #192, #218, #220, #223 thru #225, #228, #229, #236, #249, #250, #254, #273, #281, #288 #292 thru #295, #297 and #304 thru #316, #327 thru #329, #350 thru #354 received no bids. Items #117 thru #119, #122, thru #125 and #191 are rejected as noted on the Individual Itemized Rejection Listing. The departmental staff recommends that the no bid and rejected Items be re-advertised; and

WHEREAS, it is the recommendation of Judy Burns, Dental Technician; Dawn Conley, Director of Dental Program; John Steiner, Dean of Math, Science & Health Careers; David Edwards, Executive Vice President of Academic & Student Affairs and Melissa Manera, Manager of Purchasing to award contracts listed on the Individual Itemized Award List set forth below as being respectively the lowest responsible bidders; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112415-62206 and various College accounts on an as-needed basis and has further certified 100% funding is contingent upon the approval of funding for the State of New Jersey Carl D. Perkins grant in account #516664-62206.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21ITB-54** for **Dental Supplies, Equipment, Service and Gloves** be and is AWARDED to those respectively identified on the Individual Itemized Award Listing as follows:

- 1) **Avco Enterprises d/b/a Dentserve**; and
- 2) **Benco Dental**; and
- 3) **Kilcore International Inc.**; and

for these contracts **on an as-needed basis** in the **anticipated amount of \$52,245.00** commencing on **July 1, 2021** through **June 30, 2022** pursuant to the terms and conditions for the bid and rejecting all other bids; and

BE IT FURTHER RESOLVED, that the Manager of Purchasing is authorized to re-advertise the no bid Items #8, #71, #120, #121, #186 thru #190, #192, #218, #220, #223 thru #225, #228, #229, #236, #249, #250, #254, #273, #281, #288 #292 thru #295, #297 and #304 thru #316, #327 thru #329, #350 thru #354 and the rejected items #117 thru #119, #122, thru #125 and #191 be re-advertised; and

ALSO, BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate any appropriate further terms and to execute all such documents or instruments and to make appropriate arrangements and to receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

April 6, 2021

RESOLUTION NO. FY2021-197

SUMMARY STATEMENT

This resolution awards the bid contracts to Avco Enterprises d/b/a Dentserve, Benco Dental and Kilgore International, Inc. in the anticipated amount of \$52,245.00 during the period of July 1, 2021 through June 30, 2022.

It further authorizes the re-advertisement of the no bid Items #8, #71, #120, #121, #186 thru #190, #192, #218, #220, #223 thru #225, #228, #229, #236, #249, #250, #254, #273, #281, #288 #292 thru #295, #297 and #304 thru #316, #327 thru #329, #350 thru #354 and the rejected items #117 thru #119, #122, thru #125 and #191 be re-advertised; and

To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-197

Bid Responses
for
Dental Supplies, Equipment, Service and Gloves FY2021
(Bid #FY21ITB-42)

Bidders	Total Bid
Avco Enterprises d/b/a Dentserve New City, NY	\$3,946.92
Benco Dental Pittston, PA	\$9,369.50
Kilgore International Coldwater, MI	\$509.00

Individual Itemized Rejection Listing
for
Dental Supplies, Equipment, Service and Gloves FY2019
(Bid #FY18ITB-31)

Avco Enterprises d/b/a Dentserve for Items:
#117 thru #119 due to the substituted items not meeting the required specifications; and

Benco Dental for Items:
#122 thru #125 and #191 due to the substituted items not meeting the required specifications.

Individual Itemized Award List for
Dental Supplies, Equipment, Service and Gloves FY2019
(Bid #FY18ITB-31)

Awarded:

Avco Enterprises d/b/a Dentserve for Items:
#1 thru #7, #20, #24, #27, #28, #30, #33, #34, #37, #38, #43, #44, #53, #54, #59, #63, #64, #67, #68, #72 thru #74, #79, #80, #82, #85, #86, #88, #92, #93, #95, #96, #100 thru #104, 114, #126 thru #128, #133 thru #136, #138, #141, #143 thru #147, #153,

April 6, 2021

RESOLUTION NO. FY2021-197

#155, #159, #163, #176, #180 thru #182, #184, #198 thru #200, #206, #207, #209, #213, #232, #237, #238, #242, #255, #256, #260, #262; and

Benco Dental for Items:

#9 thru #19, #21, #22, #25#26, #29, #31, #32, #35, #36, #39 thru #42, # 45 thru #52, #55 thru #58, #60 thru #62, #65, #66, #69, #70, #75 thru #78, #81, #83, #84, #87, #89 thru #91, #94, #97 thru #99, #105 thru #113, #115, #116, #129 thru #132, #137, #139, #140, #142, #148 thru #152, #154, #156 thru #158, #167 thru #175, #177 thru #179, #183, #185, #193 thru #197, #201 thru #205, #208, #210 thru #212, #214 thru #217, #219, #221, #222, #226, #227, #230, #231, #233 thru #235, #239 thru #241, #243, #244, #251 thru #253, #257 thru #259, #261, #263 thru #272, #274 thru #280, #282 thru #287, #289 thru #291, #296, #298, #299 thru #303, #317 thru #326, #330 thru #349; and

Kilgore International for Items:

#245 thru #248.

RESOLUTION NO. FY2021-198

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ACADEMIC
AND MEDICAL CATALOGS**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and Camden County College (CCC) was the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) pursuant to N.J.S.A. 18A:64A-25.10; and

WHEREAS, the bid submission from Pocket Nurse Enterprise, Inc., Monaca, PA, is rejected for Non-compliant in that they added conditions to their bid and McKesson Medical-Surgical Gov't Solutions LLC, Henrico, VA is rejected as Non-compliant for adding conditions to their bid submission; and

WHEREAS, CCC acting for NJCC JPC publicly advertised bids for **Academic and Medical Catalogs**, Bid #FY21JPC-52, which were received and are attached below under "Bid Responses" and no bids were received for Items #1, #2, #4, #7 thru #10, #12, #14, #16 thru #20, #23, #24 and #26 thru #28; and

WHEREAS, it is the recommendation of Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director of Financial Administrative Services, to award contracts on behalf of the **New Jersey County College Joint Purchasing Consortium (NJCC JPC)** for the County College participants and CCC as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders. It is further recommended that CCC re-advertise the no bid and rejected Items as the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in FY2021 on an as-needed basis in various College departmental accounts and is contingent upon funding in FY2022; 100% funded by the Carl D. Perkins grant for FY2021 and subject to State of New Jersey funding approval for FY2022 and is also subject to Federal grant approval funding for FY2022.

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF TRUSTEES that the aforementioned **Bid #FY21JPC-31** for **Academic and Medical Catalogs** be and is hereby AWARDED to those bidders identified below and on the attached Bid Responses on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as our College:

- 1) **Bio-Corp.** for **Item #3** with a **5% discount** off their website online catalogs list prices (no delivery charge for any order over \$250.00); and
- 2) **Bound Tree Medical, LLC** for **Item #5** with a **25% discount** off their website online catalogs list prices.; and
- 3) **Carolina Biological Supply Co.** for **Item #6** with a **5% discount** off their website online catalogs list prices; and
- 4) **School Specialty** for **Item #11** with a **30% discount** off their website online catalogs list prices; and
- 5) **Henry Schein, Inc.** for **Item #13** with a **18% discount** off their website online catalogs list prices; and
- 6) **School Health Corp** for **Item #25** with a **10% discount** off their website online catalogs list prices (no delivery charge for any order over \$125.00);

April 6, 2021

RESOLUTION NO. FY2021-198

- 7) **VWR International, LLC** for **Item #22** with a **33% discount** off their website online catalog list prices (free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items), **Item #29** with a **0-68.5% discount** off their website online catalog list prices (free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items) **Item #30** with a **18% discount** off their website online catalog list prices (free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items); and
- 8) **Wallcur** for **Item #31** with a **10% discount** off their website online catalogs list prices. Shipping cost added at time of shipment; and

the award for all of these contracts are **on an as-needed basis** in the anticipated aggregate amount of **\$100,000.00** for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our **Camden County College anticipated amount of \$50,000.00** with terms commencing on **May 1, 2021** through **April 30, 2022** pursuant to the terms and conditions for the bid; and

BE IT FURTHER RESOLVED that the Manager of Purchasing be authorized to re-advertise the no bid and rejected **Items #1, #2, #4, #7 thru #10, #12, #14 thru #20, #21, #23, #24 and #26 thru #28**, as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

BE IT FURTHER RESOLVED that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the bid contracts to **Bio-Corp, Bound Tree Medical, LLC, Carolina Biological Supply Co., Frey Scientific School Supplies, Henry Schein, Inc. School Health Corp., VWR International, LLC and Wallcur, LLC** for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) **as well as for Camden County College for an anticipated as-needed amount of \$50,000.00**. These **Academic and Medical Catalogs** are required on an as-needed basis with terms commencing on **May 1, 2021 through April 30, 2022**. In addition, this resolution further authorizes the Manager of Purchasing to re-advertise the no bid and rejected Items 1, #2, #4, #7 thru #10, #12, #14 thru #20, #21, #23, #24 and #26 thru #28, as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC). To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2021-198

Bid Responses
for
Academic and Medical Catalogs
(Bid #FY21JPC-52)

<u>Bidder</u>	<u>Catalog/Online Website</u>	<u>Discount</u>	<u>Delivery Costs</u>
Bio Corp. Alexandria, MN	Bio-Corp. online website catalog www.biologyproducts.com	5%	No delivery charge for any order over \$250.00. UPS ground shipping only.
Bound Tree Medical Dublin, OH	Bound Tree Medical online website catalog www.boundtree.com	25%	Included
Carolina Biological Burlington, NC	Carolina Biological Supply Co. online website catalog www.carolina.com	5%	Included
Henry Schein Melville, NY	Henry Schein, Inc. online website catalog www.henryschein.com	18%	Included
School Health Corp. Rolling Meadows, IL	School Health Corp. Online website catalog www.schoolhealth.com	10%	No delivery charge for any order over \$125.00
School Specialty Lancaster, PA	Frey Scientific (School Specialty) online website catalog www.freyscientific.com	30%	Included
Wallcur, LLC San Diego, CA	Wallcur online website catalog www.wallcur.com	10%	Shipping added at time of shipment
VWR International, LLC Radnor, PA	Sargent-Welch www.sargentwelch.com	33%	Free ground shipping, excludes expedited shipping items shipped by motor freight and temperature sensitive items.
	Ward's Natural Science www.wardsci.com	18%	
	VWR International, LLC online website www.vwr.com	0%- 68.5%	

April 6, 2021

RESOLUTION NO. FY2021-199

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR
MONUMENT SIGNS CONSTRUCTION AT CCC ROHRER CENTER**

WHEREAS, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Monument Sign Construction at CCC Rohrer Center, Bid #FY21ITB-55**, and said qualifying bids received are as attached below under “Bid Response”; and

WHEREAS, it is the recommendation of Gregory Fusco, Project Architect/President, Key Engineers, Inc., Patrick Shuttleworth, Camden County Improvement Authority; David Bruno, Associate Dean, Liberal Arts & Professional Studies and Rohrer Center; Walter George, Director of User Services, Office of Information Technology (O.I.T.); Jack Post, Chief Information Officer, Office of Information Technology (O.I.T.), Melissa Manera, Manager of Purchasing and Maris Kukainis, Executive Director for Financial Administrative Services, to award the contract recommended and as identified on the attached Bid Responses as being the lowest responsive bidder; and

WHEREAS, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #9180191-500200;

THEREFORE BE IT RESOLVED by the BOARD OF TRUSTEES that the **Bid #FY21ITB-55 for Monument Signs Construction at CCC Rohrer Center** be and is hereby **AWARDED** to **Allied Signage Corp.** for the contract to provide and install the new signs for the amount of **\$197,604.20** pursuant to the terms and conditions advertised and conditioned for the bid and rejecting all other bids; and

BE IT FURTHER RESOLVED that the award is subject to the execution of appropriate documents and the proper officers of the College are authorized to negotiate the appropriate further terms of contract and execute all such documents or instruments to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

SUMMARY STATEMENT

This resolution awards the contract for the purchase and installation of the Monument Signs Construction at CCC Rohrer Center to **Allied Signage Corp.** for the contract in the contract amount of **\$197,604.20**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

April 6, 2021

RESOLUTION NO. FY2021-199

Bid Response
for
Monument Sign Construction at CCC Rohrer Center
(Bid #FY21ITB-55)

Bidder:	Total Bid:
Allied Signage Corp. Farmingdale, NJ	\$197,604.20
Think Pavers Hardscaping, LLC Mt. Royal, NJ	\$232,104.24

April 6, 2021

RESOLUTION NO. FY2021-200

RESOLUTION AUTHORIZING PERSONNEL ACTIONS

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

WHEREAS, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

BE IT FURTHER RESOLVED that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

April 6, 2021

RESOLUTION NO. FY2021-200-1

PERSONNEL RECOMMENDATIONS

New Hires

Luis Batista Lora Education Opportunity fund Navigator, part-time
Student Affairs
Effective April 12, 2021

Orlando Robinson Student Support Services Success Coach
Student Affairs
Effective April 12, 2021

Reassignments/Transfers

Yesenia Cortes From Program Assistant, Acting
To Program Assistant
School, Community and Workforce Training Programs
Effective April 12, 2021

Sherry Dodd From Administrative Assistant, Acting
To Administrative Assistant
Academic & Student Affairs
Effective April 12, 2021

Michael Grace From Office Assistant, part-time Acting
To Office Assistant, part-time
Education Opportunity Fund
Effective April 12, 2021

Salary Change

Patricia Passanante Associate
Human Resources
Effective April 12, 2021

Separations

Courtney Hulsart Student Success Coach
Student Affairs
Effective April 9, 2021

Stanley Solinski Public Safety Officer
Public Safety
Effective March 17, 2021

Leaves

Leonid Khazan Professor
Physics
Effective January 12, 2021 – April 9, 2021

Valerie Washington Counselor
Financial Aid
Effective March 16, 2021 – May 2, 2021

RESOLUTION NO. FY2021-200-1

Government Services Division

Separation

Leonard Butler

Campus Safety Officer
Public Safety
Effective March 9, 2021

Leave

Olivia Justice

Campus Safety Officer
Public Safety
Effective March 8, 2021 – April 8, 2021

RESOLUTION NO. FY2021-200-2

Credentials Summary

Luis Batista Lora	Mr. Batista Lora worked for Kean University as a Resident Assistant and Peer Mentor.
Orlando Robinson	MSW, Stockton University BSW, Stockton University Mr. Robinson worked for Atlanticare Behavioral Health as a Case Manager. He also worked for Community Networks Services as a Behavioral Assistant.