

RESOLUTION ACCEPTING QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2016

WHEREAS, it is the policy of the Board of Trustees to have a financial report prepared at the close of each quarter and submitted to the Board; and

WHEREAS, the attached report is submitted for the Quarter ending September 30, 2016; and

WHEREAS, the report presents operating results for the period as well as year-to-date performance including: a comparison of revenue – budget-to-actual for Q1 FY2017; revenues – FY2017 compared to FY2016; expenditures – budget to actual for Q1 FY2017; expenditures – FY2017 compared to FY2016; projections year-end FY2017 and a summary; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees hereby accepts the financial report for the period ending September 30, 2016 as submitted

SUMMARY STATEMENT

This resolution authorizes the acceptance of the financial report for the first quarter of fiscal year 2017, ending September 30, 2016.

Camden County College
Board of Trustees Quarterly Financial Report
Q1 – FY2017 – September 30, 2016

This report contains results for the quarter ending September 30, 2016. It was presented at the December 15th meeting of the Business Affairs and Campus Development Committee and the January 3rd Board of Trustees meeting. It includes performance for the first quarter and year-to-date along with year-end projections.

Quarterly targets reflect twenty-five percent of year-end goals. The quarterly targets, combined with the annual performance expectations offer a basis of measurement that enhances the evaluation of the College's overall financial performance. In those cases where quarterly data does not provide sufficient insight into financial performance, a more detailed explanation has been provided.

Revenues – Budget vs. Actual Q-1 FY2017

First Quarter revenues exceeded budget projections by \$13,579,659. This variance is a result of the arbitrary division of annual revenue targets into quarterly increments which, in this case, produced a disproportionately lower quarterly target which was exceeded by a substantial margin. Tuition and fees comprise the majority of this revenue.

Revenues – FY2017 vs. FY2016

Year over year-to-date revenue for the first quarter is up by \$3,164,863. This is due to the timing of the County aid disbursement schedule.

Expenditures – Budget vs. Actual Q-1FY2017

Expenditures are \$1,974,753 under budget for the first quarter. This is primarily the result of the timing of postings for payroll and charges for health benefit premiums, not any significant reduction in spending. These same timing issues will push second quarter expenditures higher. Specifically, the variance reflects salaries and fringe benefits of approximately \$2.2 million.

Expenditures - FY2017 vs. FY2016

The FY2017 expense budget includes a decrease of \$690,111 between FY2016 and FY2017 1st quarter due to a decrease of \$1.3 million in salaries and benefits.

Projections Year-End FY2017

The report contains year-end projections based on actual financial activity for the first three months of the fiscal year plus projected needs for the remainder of FY2017. While estimates, these projections are being prepared in order to better inform the Board of Trustees of anticipated changes in activity, both positive and negative, in order to identify issues that arise during the fiscal year so that we can respond accordingly and develop action plans to minimize future consequences.

At this juncture the administration is projecting a \$1.0 million decrease in tuition and fee revenues which is attributable to lower than anticipated enrollments.

Accordingly, the administration identified reductions in operating expenses to offset the use of reserves to balance the budget. Savings are anticipated in salaries and benefits as a result of keeping most vacancies unfilled.

Summary

The first quarter of FY2017 produced revenue shortfalls due to lower than budgeted enrollments. Enrollments were budgeted with an anticipated decline of 3%. Actual enrollments for the fall semester declined by 5% and are projected to decline by the same percentage in the spring 2017 semester. The administration continues to increase revenue and reduce expenses to help offset the anticipated tuition and fee revenue deficits and plans to balance the budget without the use of reserves.

COUNTY SHARED SERVICES
BILLING DETAILS
Q1 - FY2017 - September 30, 2016

The College has entered into an agreement with the County to provide shared services. Below is a chart that shows the balances as of the 1st quarter FY2017 as well as a column with the amount billed on expenses incurred as of September 30, 2016. The payment figures reflect payments received as of November 14, 2016.

	Balance due as of 3rd QTR FY2016	Billing from July 1, 2016 through September 30, 2016	Payments as of 11/14/2016	Balance Due
Board of Social Services	\$0	\$120,898	\$120,898	\$0
CC Election/Archive Complex	\$0	\$14,650	\$9,974	\$4,676
County Vehicles	\$36,485	\$52,990		\$89,475
Courthouse/City Hall	\$0	\$171,075	\$114,121	\$56,953
Metro Vehicles	\$0	\$47,617	\$18,494	\$13,120
Parks and Recreations (Traynor/Wynters Wellness)	\$13,750	\$23,750	\$0	\$37,500
Print and Mail Services	\$46,011	\$0	\$0	\$46,011
Sec-County Parks	\$68,310	\$35,109	\$12,030	\$91,389
Security Admin Bldg	\$0	\$10,085	\$6,659	\$3,426
Security Boiler Operator	\$0	\$22,271	\$7,735	\$14,535
Security CCMUA	\$60,261	\$76,346	\$50,838	\$85,769
Security County Clerks office	\$0	\$11,457	\$7,725	\$3,732
Security DiPietro Building	\$0	\$14,256	\$9,052	\$5,204
Security Ferry Ave	\$0	\$24,898	\$15,366	\$9,532
Security Hall of Justice	\$0	\$35,341	\$24,398	\$10,942
Security Juvenile Justice	\$0	\$8,369	\$5,399	\$2,970
Security Juvenile Justice-GR	\$0	\$10,095	\$6,728	\$3,368
Security Lindenwold Complex	\$0	\$10,285	\$6,866	\$3,419
Security Lindenwold Complex - Public Works Department	\$0	\$14,388	\$9,296	\$5,092
Sec-One-Stop/Resource Center	\$0	\$11,006	\$7,528	\$3,478
Security Probation Building	\$0	\$122,841	\$78,363	\$44,478
Security Reagan Building	\$0	\$5,204	\$2,908	\$2,296
Security Surrogates office	\$0	\$10,085	\$6,659	\$3,426
Security Vogelson Library	\$0	\$28,414	\$18,628	\$9,786
Security Wiggins Marina	\$16,917	\$14,128	\$4,054	\$26,991
Snow Removal	\$77,933	\$0	\$0	\$77,933
Superintendent of Elections	\$439	\$0	\$0	\$439
Various Maintenance	\$7,561	\$0	\$0	\$7,561
Waterfront Tech Center	\$0	\$20,924	\$13,313	\$7,611
Total Expenses - billed awaiting payment(s)	\$327,667	\$916,481	\$557,033	\$671,112