



Summary of Actions

Camden County College Board of Trustees
Meeting of December 6, 2016
First Floor Lobby/Roosevelt Hall
Blackwood, New Jersey

Grants, Contracts, and Gifts

The Board authorized the College to accept the following:

- \$60,000 from the New Jersey Department of Labor and Workforce Development for the Apprenticeship Accelerator Program;
- A donation of books valued at \$806.74 from the Distribution to Underserved Communities Program of the Arts Resources Transfer, Inc.

Revised Policies

The Board adopted revised Board of Trustees Policies #505 (Development Courses) and #512 (Academic Honors). *Both are available on the "S" drive in the "Office of the President" folder.*

FY2016 Audit

The Board accepted the FY2016 audit and authorized its filing.

Talent Development Center Grant Partners

The Board awarded Talent Development Center training partnership contracts with the following institutions: Bergen Community College; Brookdale Community College; A. Eastwick Colleges, Inc. t/a Hohokus School of Trade and Technical Sciences; Rowan College at Burlington County; and Rowan College at Gloucester County.

Massage Therapy Program

The Board authorized an agreement with Our Lady of Lourdes Institute of Wholistic Studies for the purpose of continuing the Massage Therapy Program for the term September 1, 2016 through August 31, 2019.

Shared Services Agreements: Security Services

The Board authorized the College to renew and extend the current shared services agreements with the Camden County Board of Social Services and the Camden County Municipal Utilities Authority for security services for a term of January 1, 2017 to December 31, 2018.

Educational Testing Service

The Board awarded a two-year non-profit contract to Educational Testing Service (ETS) to provide the College with High School Equivalency GED testing from January 1, 2017 to December 31, 2018. The Board further authorized the procurement of ETS surveys, reporting services, and instructor's guides for various departments.

Long-Term Disability Benefits

The Board awarded a non-fair and open contract to Aetna for long-term disability benefits for the period January 1, 2017 to December 31, 2018 for active employees who voluntarily elect the benefit and pay the associated premium.

Schneider Electric IT USA, Inc.

The Board awarded a non-fair and open contract to Schneider Electric IT USA, Inc. to provide the College with authorized manufacturer service for the MGE/APC backup units for UPS during the period February 1, 2017 to January 31, 2019.

Aspire Technology Partners, LLC

The Board authorized the award of a contract to Aspire Technology Partners, LLC for Cisco SmartNet Total Care with terms commencing October 1, 2016 through September 30, 2021 pursuant to the terms and conditions for the New Jersey State Contract.

Labor Services (Rutgers University)

The Board authorized the College to extend for another year through December 31, 2017, the shared services agreement with Rutgers University under the joint purchasing agreement provisions of the County College Contracts Act for construction work as deemed necessary wherein Rutgers would provide the skilled labor and personnel and the College would provide construction management and supervisory services. The Board further authorized the College to utilize Rutgers to complete repairs/reconstruction/renovation to Jefferson Hall in furtherance of the affiliation with Rutgers Health Sciences and other construction as needed by the College.

Rutgers University School of Health Professions

The Board authorized the College to enter into an agreement with Rutgers School of Health Professions for a facilities use license of approximately 7,300 square feet of space on the Blackwood Campus for a term of three years to be agreed upon by both parties via contract.

Bid/Contract Recommendations

Dental Equipment Removal & Installation Perkins FY2017

The Board rejected the bid submission for dental equipment removal & installation and further authorized the Manager of Purchasing to re-advertise this bid with a slight modification to the specifications.

Fire & Burglar Alarm Monitoring & Service

The Board awarded the bid contract for Fire & Burglar Alarm Monitoring & Service to Fortress Protection, LLC for Base Bids A, D and E on an as-needed basis with terms commencing December 7, 2016 through November 30, 2018 pursuant to the terms and conditions for the bid and rejected all other bids.

Closed-Circuit Television Service

The Board rejected the bid submissions for closed-circuit television (CCTV) services and further authorized the Manager of Purchasing to re-advertise this bid.

Emergency Call Box & Access Control System Service

The Board rejected the bid submission for emergency call box and access control system service and further authorized the Manager of Purchasing to re-advertise this bid.

Calcium Chloride Deicer

The Board awarded the bid contract for Calcium Chloride Deicer to Levitt's, LLC for miscellaneous deicer products on an as-needed basis with terms commencing on December 7, 2016 through May 31, 2017 pursuant to the terms and conditions for the bid and rejected all other bids;

Glass Purchase & Installation

The Board awarded the bid contract for Glass Purchase & Installation to Glasstech Enterprises d/b/a Berlin Glass & Mirror on an as-needed basis with terms commencing February 1, 2017 through January 31, 2019 pursuant to the terms and conditions for the bid contract;

Mail Presorting Services

The Board terminated the contract award of Mail Presorting Services to Mailhouse Systems, Inc. with a 30 day written notification of the termination of this contract to be issued on December 7, 2016 and will be effective to terminate on January 6, 2017;

Credit Card Processing Services

The Board rescinded the award of credit card processing to TD Bank, N.A. Merchant Services.

Job Order Contracting Services for Jefferson Hall HVAC Equipment Replacement and Installation Services

The Board authorized the procurement of job order contracting services for Jefferson Hall HVAC equipment replacement and installation to Lighton Electric, Inc. d/b/a Lighton Industries, Inc. pursuant to N.J.S.A. 18A:64A-25.10 and State of New Jersey approved Cooperative #65MCESCCPS, Bid #MRESC 14/15-17 HV5.

Fire & Burglar Alarm Monitoring and Service, CCTV, Emergency Call Box and Access Control Systems Service

The Board awarded the month-to-month contract for Fire and Burglar Alarm Monitoring and Service, CCTV, Emergency Call Box and Access Control Systems Service to Fortress Protection, LLC effective December 1, 2016 pursuant to the terms and conditions for the prior bid and will cease upon the award of newly awarded bids by the Board of Trustees.

Ophthalmic Equipment, Eyeglass Frames, Lenses & Supplies, Contact Lenses & Related Supplies

The Board awarded negotiated contracts for Ophthalmic Equipment, Eyeglass Frames, Lenses & Supplies, Contact Lenses & Related Supplies to the departmental vendors of choice as follows:

- 1) ABB Optical; and
- 2) Alcon Laboratories, Inc.; and
- 3) Amcon Laboratories, Inc. (restricted - under NJ BRC threshold); and
- 4) Aspex Eyewear, Inc.; and
- 5) Bausch & Lomb, Inc.; and
- 6) Charles D. Bell d/b/a Bell Ophthalmic; and
- 7) Charmant USA, Inc.; and
- 8) Clear Vision Optical Co.; and
- 9) Coopervision, Inc.; and
- 10) Frames Data (restricted - under NJ BRC threshold); and
- 11) Hilco Eyewear Repair Service (restricted - under NJ BRC threshold); and
- 12) Hoya Corp.; and
- 13) Kenmark Optical, Inc.; and
- 14) Luxottica Eyewear Group; and
- 15) Luzerne Optical Laboratories, LTD; and
- 16) Marcati International, Inc.; and
- 17) Marchon Eyewear (restricted - under NJ BRC threshold); and
- 18) New Millennium Eyewear Group, Inc.; and

- 19) Optisource International, Inc.; and
- 20) REM Eyewear; and
- 21) Safilo Group; and
- 22) Signature Eyewear, Inc. (restricted - under NJ BRC threshold); and
- 23) Silhouette Eyewear; and
- 24) Silver Dollar Optical Corp. (restricted - under NJ BRC threshold); and
- 25) Smilen Eyewear (restricted - under NJ BRC threshold); and
- 26) State Optical Co. (restricted - under NJ BRC threshold); and
- 27) Tura Frames; and
- 28) Western Optical (restricted- under NJ BRC threshold)

on an as-needed basis with terms commencing on December 7, 2016 through November 30, 2017 pursuant to the terms and conditions for the bid and rejected all other bids.

Printing Materials for Customized Training

The Board awarded the negotiated contract to the departmental vendor of choice, DPI Copies, Printing & Graphics, Inc., for Printing Materials for Customized Training on an as-needed basis with terms commencing February 1, 2017 through January 31, 2018 pursuant to the terms and conditions for the negotiated contract.

Personnel

Tenure

Roberto Feudale	Chemistry	Effective September 1, 2017
Thomas Murray	TV & Film Production	Effective September 1, 2017
Roxane Terranova	Dental Assisting	Effective September 1, 2017
Thomas Riddle	Criminal Justice	Effective January 1, 2018

New Hire

Colin Bitter	Librarian-Systems/Web Services Academic Affairs Effective January 3, 2017
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Reassignment/Transfer

Calvin Ferguson	From Temporary part-time Project Coordinator To Program Coordinator, Transition to College, Acting (part-time) Academic Affairs Effective December 12, 2016
Jennifer Hicken	From Temporary part-time Enrollment Services Associate To Enrollment Services Associate Enrollment and Student Services Effective December 12, 2016
Lori Quinto-Green	From Adjunct Instructor To Assistant Professor II Academic Affairs Effective January 17, 2016

Desiree Taylor
From Temporary part-time Enrollment Services Associate
To Enrollment Services Associate
Enrollment and Student Services
Effective December 12, 2016

Promotion

Julie Yankanich
From Assistant Professor II
To Director – Communications, Acting
Institutional Advancement
Effective January 3, 2017

Title Change

Markis Rouse
From Manager - Facilities
To Coordinator – Facilities Operations
Facilities
Effective December 7, 2016

Donald Wilkus
From Manager - Facilities
To Coordinator – Facilities Operations
Facilities
Effective December 7, 2016

Separation

Patricia Dinella
Payroll Specialist
Payroll
Effective June 1, 2017

Danielle McBride
B Secretary
Enrollment and Student Services
Effective November 1, 2016

John McDermott
Public Safety Officer
Public Safety
Effective November 3, 2016

Regina Peters
Student Advisor/E-Advisor
Enrollment and Student Services
Effective May 1, 2017

Death in Service

John Stewart
Associate Professor
Academic Affairs
November 27, 2016

Leave

Susan Reilley
Teaching Administrator
Academic Affairs
Effective October 14, 2016 – October 13, 2017 - Intermittent

Debra Ross B Secretary
Enrollment and Student Services
Effective November 1, 2016 – October 31, 2017 – Intermittent

Government Services Division

Reassignment/Transfer

Megan Juliano From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective December 12, 2016

Samuel Keating From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective December 12, 2016

Christopher Morris From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective December 12, 2016

Raymond Romo From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective December 12, 2016

Xavier Williams From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective December 12, 2016

Leave

Paul Koons Campus Safety Officer
Public Safety
Effective October 3, 2016 – October 14, 2016

John Sesko Mechanic's Assistant
Facilities
Effective October 17, 2016- December 1, 2016

Extra-Curricular & Student Travel

The Board authorized the suspension of Board Policy #607 in order to permit the transportation of the Police Academy recruits to the funeral for New Jersey State Trooper Frankie Williams.

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