

**Timetable for Camden County College 2017-2018 Self-Study**

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| <b>November 2015</b>  | <b>Attend MSCHE Self-Study Institute</b>  |
| <b>January, 2016</b>  | <b>Board of Trustees Retreat - Mission; Strategic Plan; Self-Study</b>  |
|                       | <b>Faculty Professional Development Day – MSCHE Self-Study Process</b>  |
| <b>February, 2016</b> | <b>President appoints Co-Chairs of Self-Study</b>   |
|                       | <b>Identify Steering Committee / Working Group Co-Chairs</b>  |
|                       | <b>Self-Study Steering Committee Orientation – February 10, 2016</b>  |
|                       | <b>Begin Documentation Roadmap; Refine Timeline</b>   |
| <b>March 2016</b>     | <b>Steering Committee Meeting – Review Roadmap Progress</b>   |
|                       | <b>Review draft of Mission, Vision, Values and Goals</b>  |
|                       | <b>MSCHE Self-Study Design Visit - March 30, 2016 - RESCHEDULED</b>   |
| <b>April 2016</b>     | <b>Self-Study Teams Meeting - Review Self-Study requirements</b>  |
|                       | <b>Collaborative Review of Draft Mission, Vision, Values and Goals</b>  |
|                       | <b>- Survey; Town Hall Meetings - All College Employees, Students, BOT, Public and Advisory Boards</b>                    |
| <b>May 2016</b>       | <b>Self-Study Steering Committee Meeting - Review Draft of Self-Study Design</b>  |
| <b>June 2016</b>      | <b>Board of Trustees Anticipated Adoption Mission, Vision, Goals</b>  |
|                       | <b>Submit Draft of Self-Study Design to VP Dr. Sean McKitrick</b>   |
|                       | <b>Self-Study Design Visit: June 14, 2016; Dr. Sean McKitrick</b>   |
|                       | <b>Receive VP McKitrick Feedback on Design</b>  |
|                       | <b>Review Design Feedback with Steering Committee</b>   |
| <b>July 2016</b>      | <b>Submit Final Self-Study Design, Documentation Roadmap to MSCHE</b>   |
| <b>September 2016</b> | <b>Review Approved Self-Study Design w/ College Community</b>   |
|                       | <b>Working Groups document evidence</b>   |
|                       | <b>Review requirements of Compliance report due 2017</b>  |
|                       | <b>Prepare, conduct, and analyze campus-wide survey (optional)</b>  |
| <b>October 2016</b>   | <b>Steering Committee Meeting</b>   |
| <b>November 2016</b>  | <b>Progress updates due from Co-chairs</b>  |
| <b>January 2017</b>   | <b>First draft of chapters from Working Groups</b>  |
|                       | <b>Steering Committee Review Draft</b>  |
| <b>February 2017</b>  | <b>Feedback delivered to Working Groups</b>   |
| <b>March 2017</b>     | <b>MSCHE Team Chair identified and confirmed</b>  |
| <b>April 2017</b>     | <b>Second drafts from Working Groups,</b>   |
|                       | <b>Steering Committee Review Draft</b>  |
| <b>May 2017</b>       | <b>Co-chairs draft complete Self-Study based on drafts by working groups</b>  |
| <b>June 2017</b>      | <b>Present Self-Study progress to Board of Trustees</b>   |
| <b>September 2017</b> | <b>Review and community wide discussion of Self-Study</b>   |
|                       | <b>Prepare Verification of Compliance Report</b>  |
|                       | <b>Revisions made based on feedback from College community</b>  |
| <b>October 2017</b>   | <b>Second draft of Self-Study generated and distributed</b>   |
| <b>November 2017</b>  | <b>Self-Study Draft to MSCHE Team Chair before Preliminary Visit</b>  |
|                       | <b>Preliminary Visit by Team Chair; feedback on Self-Study Draft – strengths and weaknesses; Address areas of concern</b> |
| <b>December 2017</b>  | <b>Verification of Compliance report due</b>  |

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| <b>January 2018</b>     | <b>Revisions to Self-Study based upon feedback from Team Chair</b>          |
| <b>February 2018</b>    | <b>Final Version of Self-Study submitted to Visiting Team 6 weeks prior</b> |
| <b>March/April 2018</b> | <b>Visiting Team on campus</b>  |
| <b>June 2018</b>        | <b>Commission Decides Accreditation Action</b>                              |