

Summary of Actions

Camden County College Board of Trustees
Reorganization Meeting of November 11, 2014
Board Room/Otto R. Mauke Community Center
Blackwood Campus

Election of Officers

Chair	John T. Hanson
Vice Chair	Susan R. Croll
Secretary	Anthony J. Maressa
Treasurer	Louis F. Cappelli

Official Newspapers

The Board designated the *Courier Post* and the *Retrospect* as the official newspapers for the College for 2014-2015.

College Purchasing

The Board designated the President and the Vice President of Finance and Planning as the contracting agents for the College under the County Contracts Act and authorized the President or Vice President of Finance and Planning or their designee, to make, negotiate, or award a purchase only for items below the bid amount, and only the President to approve and execute the contract for such purchase.

The Board further authorized the College to make purchases through state contract and state-approved cooperative pricing systems with the County of Camden and the Middlesex Regional Educational Services Commission.

Board of Trustees Meeting Dates

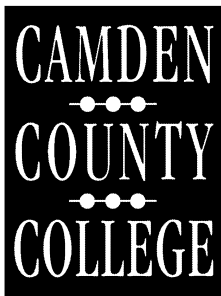
The Board approved the following meeting dates for 2014-2015:

Tuesday, December 2, 2014
Tuesday, January 6, 2015
Tuesday, February 3, 2015
Tuesday, March 3, 2015
Tuesday, April 7, 2015
Tuesday, May 5, 2015
Friday, June 5, 2015
Tuesday, September 1, 2015
Tuesday, October 6, 2015
Tuesday, November 10, 2015 (*second Tuesday; annual reorganization mtg.*)

Board of School Estimate

The Board appointed Mr. Louis Cappelli, Mr. Anthony Maressa, and Ms. Helen Albright Troxell to serve on the Board of School Estimate for 2014-2015.

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Summary of Actions

Camden County College Board of Trustees
Meeting of November 11, 2014
Board Room/Otto R. Mauke Community Center
Blackwood, New Jersey

Grants, Contracts & Gifts

The Board authorized the following:

- acceptance of the New Jersey Department of Education Grant entitled, “The 21st Century Community Learning Centers Program” for a total of \$425,000 for FY2015; and
- acceptance of the Gateway to College National Network contract for FY2015 in the amount of \$10,000.

Termination of Programs

The Board approved the termination of the Electronic Health Care Records Consultant Certificate of Achievement program (EHC.CA) and the Film and Television Production Assistant Certificate program (FLM.CT).

Consortium Agreement with Our Lady of Lourdes School of Nursing

The Board authorized the continuation of the nursing program consortium agreement with Our Lady of Lourdes School of Nursing for the term July 31, 2014 through July 30, 2017.

Agreements with the Camden County Technical School

The Board authorized a shared services agreement with the Camden County Technical School for services associated with the consolidation of the Technical Institute for the term July 1, 2014 through June 30, 2015.

The Board further authorized a shared services agreement with the Camden County Technical School for services associated with the Law and Public Safety Academy, Information Technology Academy, the Afterschool Program, and the Senior Option Program.

Business Travel Insurance Policy

The Board ratified the renewal and award of a three year travel and accident policy which the College has in place through the Chubb Group, effective October 31, 2014.

Alternate Route Program

The Board authorized the renewal of a memorandum of understanding with New Jersey City University for the alternate route teacher certification program, New Pathways to Teaching in New Jersey for the period July 1, 2014 through June 30, 2015.

Acquisition of Vehicles

The Board authorized the College to accept the donation of a Ford E350 Utility Service Van and two 1999 Ford Victoria Vehicles from the County of Camden. The Board further authorized the vehicles’ use and/or destruction for training purposes if needed or deemed appropriate by College officials.

Quarterly Financial Report

The Board authorized the acceptance of the financial report for the fourth quarter of fiscal year 2014, ending June 30, 2014.

Bid/Contract Recommendations

Electrical Supplies & Tools

The Board awarded the bid contract for electrical supplies and tools to Griffith Electric Supply Co., Inc. and Pemberton Electrical Supply Co., LLC.

Locking Hardware and Locksmith Supplies

The Board awarded and authorized the College to purchase locking hardware and locksmith supplies through the County Cooperative Pricing System under its – Identifier #57-CCCPS under Bid #A-63/2014 to Accredited Lock Supply, Bell’s Security Sales, Inc., Independent Hardware, Inc., and James Doorcheck, Inc.

Natural Gas Supply Service

The Board awarded and authorized the College to procure natural gas services through the Camden County Cooperative Pricing System under its – Identifier #57-CCCPS under Bid #A-71/2014 to Woodruff Energy US, LLC, on an as-needed basis for a 24 month term commencing with the first meter read after November 30, 2014.

Off-Site Records Storage Services

The Board awarded and authorized the College to purchase off-site records storage services through the Camden County Cooperative Pricing System under its Identifier #57 –CCCPS under Bid #A-48/2012 to GRM Information Management System, Inc. on an as-needed basis for the 3rd year contract renewal option with the contract term commencing on November 1, 2014 to October 31, 2015.

Ophthalmic Equipment, Eyeglass Frames, Lenses, & Supplies and Contact Lenses and Related Supplies

The Board awarded the bid contract for the individually bid items for Ophthalmic Equipment, Eyeglass Frames, Lenses & Supplies, Contact Lenses & Related Supplies to Charles D. Bell, Inc. t/a/ Bell Ophthalmic Technologies.

Personnel

Reassignment/Transfer

Terri Campagna	From Program Manager To Welcome Center Manager, Acting Enrollment and Student Services Effective November 12, 2014
Elaine Flacco	From Temporary Part-time Administrative Assistant To Full-time Administrative Assistant Public Safety Effective November 17, 2014
Jacquelyn Goodall	From Office Manager, Acting To Office Manager Facilities Effective November 12, 2014
Erica Jacobs	From Adjunct Professor To Temporary Full-time Project Coordinator, Literacy Innovations Institutional Advancement Effective November 12, 2014 – June 30, 2015

Drucilla Jones-Edwards	From Temporary Part-time Office Assistant To B Secretary, Part-time (11 months) Academic Affairs Effective November 17, 2014
Jasmine McMillon	From Enrollment Services Associate To EOF Advisor, Acting Enrollment and Student Services Effective November 17, 2014
Joseph Mozaffari	From Temporary Part-time Technician To Instructional Support Technician, Acting Academic Affairs Effective November 12, 2014
Karen Nicholson	From Administrative Assistant To Grant Coordinator Institutional Advancement Effective November 17, 2014
Holly Rotella	From Part-time Administrative Associate, Acting To B Secretary, Part-time (11 months) Academic Affairs Effective November 17, 2014

Promotion

Craig Giunta	Supervisor-Mechanical Facilities Effective September 1, 2014
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Separation

Wendy Blume	Assistant Professor I Academic Affairs Effective December 31, 2014
Lisa Borreggine	Coordinator, International Students/ESL, Acting Enrollment and Student Services Effective November 3, 2014
Marjorie Donaldson	Communications Production Coordinator Institutional Advancement Effective November 30, 2014
Michael Scott	ISD Technician, Acting Instructional Support Effective October 29, 2014

Death in Service

Joyce Haney
Library Technician
Academic Affairs
September 26, 2014

Leave

Michelle Barnhill
Administrative Assistant
Academic Affairs
Effective October 20, 2014 – January 12, 2015

Margaret Dorsey
Director, Vet Technology
Academic Affairs
Effective October 13, 2014 – October 12, 2015 - Intermittent

Rosalie Duren
Professor
Academic Affairs
Effective September 16, 2014 – January 20, 2015

Bernadette Gismonde
Coordinator, Garden State Pathways
Academic Affairs
Effective September 29, 2014 – September 28, 2015 - Intermittent

Regina Peters
Student Advisor
Enrollment and Student Services
Effective October 24, 2014 – November 24, 2014

Jaclyn Tennyson
Coordinator, GED
Enrollment and Student Services
Effective April 3, 2015 – August 6, 2015

Government Services Division

Reassignment/Transfer

Christopher Bucceroni
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective November 17, 2014

Kim Haggert
From Temporary part-time Office Assistant
To Permanent part-time Office Assistant
Human Resources
Effective November 17, 2014

Olivia Justice
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective November 17, 2014

Colin Lynch
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective November 17, 2014

Tyler McCallion
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective November 17, 2014

Tyler Valentin
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective November 17, 2014

Megan Watts
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective November 17, 2014

Mark Whitman
From Permanent part-time Campus Safety Officer
To Full-time Campus Safety Officer
Public Safety
Effective November 17, 2014

Separation

Kevin Giunta
Campus Safety Officer
Public Safety
Effective October 23, 2014

Ashley Levering
Campus Safety Officer
Public Safety
Effective November 28, 2014

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