

Summary of Actions

Camden County College Board of Trustees

Meeting of January 3, 2017

Board Room/Otto R. Mauke Community Center

Blackwood, New Jersey

Grants, Contracts, and Gifts

The Board authorized the College to accept the following:

- \$20,000 from the New Jersey Council of County Colleges in Partnership with the Office of the New Jersey Secretary of Higher Education for the spring 2017 semester for the College Credit Now grant;
- \$44,424 from the State Law Enforcement Officers Training and Equipment Fund (LEOTEF) - 03-16 for operation of the Police Academy.

Termination of Programs

The Board approved the termination of the following programs:

- Associate in Applied Science Degree in Office Systems Technology Administrative Assistant: Information Processing Option (IFP.AAS)
- Associate in Applied Science Degree in Management: Business Paraprofessional Management Option (BPM.AAS)
- Certificate in Office Assistant (SAT.CT)
- Certificate of Achievement in Virtual Assistant (VAS.CA)

Strategic Plan 2017 – 2020

The Board accepted the proposed Strategic Plan 2017 – 2020: Commitment to Student Success (*copy attached*).

The Real Estate School

The Board authorized a facilities use and lease agreement renewal with The Real Estate School, LLC to utilize a classroom and an office to run its program from the College's Rohrer Center for the period March 1, 2017 to February 28, 2019.

Shared Services Agreement

The Board authorized a shared services agreement with the County of Camden for delivery of oversight and management services pertaining to the annual County programs conducted by the County's special events division for the calendar year of 2017, effective January 1, 2017.

Lease Agreement-Comcast Corporation

The Board retroactively authorized a long-term lease extension agreement executed in 2012 with Comcast Corporation for an undeveloped area along College Drive at a rate of \$2,000 per month through December 31, 2062.

Quarterly Financial Report

The Board authorized the acceptance of the financial report for the first quarter of fiscal year 2017, ending September 30, 2016.

Personnel

Reassignment/Transfer

Robert Bright
From Temporary part-time Help Desk Representative
To Help Desk Representative – Tier 2
Office of Information Technology
Effective January 9, 2017

Valerie Concordia
From Temporary part-time Project Assistant
To Project Coordinator, Acting
Institutional Advancement
Effective January 2, 2017

Antoinette McKie
From Temporary part-time Instructor
To Success Coach-Community Work Experience, Acting
Adult Basic Skills
Effective January 9, 2017

Promotion

Kevin Gaines
From Help Desk Representative
To Help Desk Representative – Tier 2
Office of Information Technology
Effective January 9, 2017

Kathleen Kane
From Assistant Director
To Executive Director, Acting
Human Resources
Effective January 2, 2017

Crystal Killebrew
From HRIS Analyst
To Assistant Director, Acting
Human Resources
Effective January 2, 2017

Cynthia Saler
From Human Resources Associate
To Human Resources Generalist
Human Resources
Effective January 2, 2017

Salary Change

Lindsay Riiff
Benefits Administrator
Human Resources
Effective January 2, 2017

Leave

Valerie Washington
Financial Aid Counselor
Enrollment and Student Services
Effective November 11, 2016 – November 10, 2017 - Intermittent

Separation

Joseph Pranzatelli

Career Center Coordinator/Job Developer
Enrollment and Student Services
Effective June 30, 2017

Charles Stewart

Coordinator, Camden City Postsecondary Readiness
Academic Affairs
Effective June 30, 2017

Government Services Division

Reassignment/Transfer

Jeffrey Cipriano

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective January 9, 2017

Brett Fischer

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective January 9, 2017

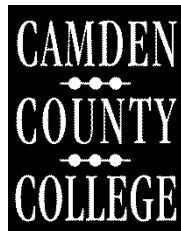
Sooyoung Kim

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective January 9, 2017

Andrew Lettieri

From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective January 9, 2017

/lr



**Camden County College
Strategic Plan 2017 – 2020
Commitment to Student Success**

Camden County College Strategic Plan 2017 – 2020

Commitment to Student Success

Mission:

Camden County College is committed to the success of a diverse student body through collaborative engagement that provides high quality, accessible and affordable education. The College is responsive to the needs of the community through continuous enhancement of its programs and services.

Vision:

Camden County College will be a gateway to opportunities for students to achieve their full potential and to meet their academic and career goals.

Values:

- Academic excellence
- Accountability
- Goal attainment
- Integrity
- Respect for individuals
- Student-centered (focused) decision making
- Student learning

Goals:

To accomplish its mission, Camden County College will continually assess institutional improvement through the evaluation of the following goals:

1. Provide accessible and affordable educational opportunities
2. Foster student success through high-quality learning experiences and support services.
3. Respond to the needs of the regional labor force, collaborative partners and community members.
4. Develop and manage institutional resources focused on supporting student success and organizational effectiveness.

Camden County College Strategic Plan 2017 – 2020

Commitment to Student Success

Institutional Goals

1. Provide accessible and affordable educational opportunities

Strategic Initiatives:

- 1.1 Expand learning opportunities for all residents of Camden County through collaborative partnerships, including local agencies and school districts.
- 1.2 Expand College Readiness opportunities for high school student and adults in transition.
- 1.3 Reduce barriers to enrollment (i.e. financial, child care, flexible course offerings).

Metrics: Enrollment data, Developmental Education, Tuition and Fees, Financial Aid data

2. Foster student success through high-quality learning experiences and support services

Strategic Initiatives:

- 2.1 Improve Retention and Student Success through student-centered instruction, co-curricular opportunities and support initiatives (i.e. tutoring, advising, transfer, student engagement).
- 2.2 Improve Completion and transfer through implementing systems that support students' academic and career plans using Guided Pathways model.

Metrics: Retention, Completion/Graduation, Transfer, External Accreditation, Student Learning Outcomes Assessments, Unit Plan Assessments

3. Respond to the needs of labor force, collaborative partners, and community members

Strategic Initiatives:

- 3.1 Improve Workforce Readiness through expanded partnerships with business and industry.
- 3.2 Identify and overcome barriers to success in workforce readiness for special populations (e.g. underrepresented populations, veterans, displaced workers, limited English Proficient, International students, economically disadvantaged, academically underprepared, senior citizens, etc.).
- 3.3 Establish the College as a *Center of Excellence* to train students in high demand occupations.

Metrics: Grants, Partnerships, Graduate Follow-Up survey, Employer Surveys, Job Placement Rates, Advisory Boards

4. Develop and manage institutional resources focused on supporting student success and organizational effectiveness

Strategic Initiatives:

- 4.1 Expand revenue generating opportunities (Grants, foundation, leasing, etc.).
- 4.2 Develop human resource capacity (i.e. leadership and professional development, diverse workforce).
- 4.3 Enhance Processes, resources, and infrastructure to better fulfill mission and goals.
- 4.4 Improve College effectiveness and efficiencies through ~~institutional renewal~~ ? continuous improvement.

Metrics: Financial Indicators, Staffing Indicators, Resource Utilization