



# Summary of Actions

Camden County College Board of Trustees  
Meeting of January 6, 2015  
Board Room/Otto R. Mauke Community Center  
Blackwood, New Jersey

## Grants, Contracts & Gifts

- The Board authorized the acceptance of funds awarded to the Camden County College Foundation from the United Way of Greater Philadelphia and Southern New Jersey in the amount of \$20,000 for FY2015 for the Transition to College Program.
- The Board authorized the acceptance of the “County Apprenticeship Coordinator” grant administered by the New Jersey Department of Labor and Workforce Development for FY2015 in the amount of \$24,500.
- The Board authorized the acceptance of Part 1 funding of the Law Enforcement Officers Training and Equipment Fund (LEOTEF) SFY2015 in the amount of \$20,542.

## WIB Training Provider Agreement

The Board authorized the College to enter into a Training Provider Agreement with the Camden County Workforce Investment Board to offer a “Customer Service for Today” course for FY2015.

## Gateway to College Program

The Board authorized an agreement with the Camden City School District for implementation of the Gateway to College Program for the term September 2014 to June 30, 2015.

## Shared Services Agreement: Black Horse Pike Regional School District

The Board authorized a shared services agreement with the Black Horse Pike Regional School District for Emergency Management Plans for a term of two years commencing January 7, 2015 to January 6, 2017.

## Shared Services Agreement: County of Camden

The Board authorized a shared services agreement with the County of Camden for delivery of oversight and management services pertaining to annual County programs conducted by the County’s Special Events Division and Special Services provided through the County.

## Quarterly Financial Report

The Board accepted the financial report for the first quarter of fiscal year 2015, ending September 30, 2014, and the modification of the FY2015 operating budget from \$72,327,896 to \$70,114,369.

## Bid/Contract Recommendations

### *Senior Special Recreational and Leisure Services for Developmentally and Physically Challenged Students*

The Board awarded a non-fair and open contract to Wynters Wellness, LLC to provide special recreational and leisure services to developmentally and physically challenged individuals and individuals aged 50 and older with the term commencing on January 1, 2015 through December 31, 2015.

***NCS Pearson, Inc.***

The Board awarded a non-fair and open contract to NCS Pearson, Inc. to provide the College with GradPoint Core student instructional digital licenses, online faculty and staff training modules, technical support, digital testing voucher materials as well as other digital products and services on an as-needed basis for the term of December 2, 2014 through November 30, 2016.

***TouchNet Information Systems***

The Board awarded a non-fair and open contract to TouchNet Information Systems to provide the College with the ability to expand subscription licensing of the Ellucian Payment Center by offering payment plans and web-based electronic billing, deposits and refunds to the students.

***Parking Garage Repairs***

The Board rejected all bids due to the fact that for the second time the lowest responsible bidder for Parking Garage Repairs exceeded budgetary constraints. The project will be re-bid with modifications to the bid specifications.

***Snow Removal and De-Icing Services (RETC & Blackwood Campus)***

The Board awarded and authorized the College to procure snow removal and deicing services on an as-needed basis through bid made to the Camden County Cooperative Pricing System under its Identifier #57–CCCPS under Bid #A-87/2014 to TLC Landscape Co., (Group 3 – RETC), and Marksmen Landscaping, LLC (Group 5 – Blackwood campus) for the term commencing after the date of award on **January 7, 2015** with Board optional second and third year renewals subject to appropriate contract terms.

***Annual Financial and Compliance Audits***

The Board awarded and authorized the College to procure annual financial and compliance audits through the Camden County Cooperative Pricing System under its – Identifier #57–CCCPS under the RFP to Bowman & Company, LLP for creation of a contract document for the term commencing on or about **January 7, 2015** through **January 6, 2016**.

***Maintenance Service Contract for Elevators, Escalators, and Dumbwaiters***

The Board awarded and authorized the College to procure a maintenance service contract for elevators, escalators and dumbwaiters as well as additional/repair work through Camden County Cooperative Pricing System under its – Identifier #57–CCCPS under Bid #A-54/2013 to Ace Elevator, LLC for the term commencing on January 1, 2015 through December 31, 2015.

***Ophthalmic Eyeglass Frames, Lenses, Supplies, Contact Lenses, and Related Supplies II***

The Board authorized the purchase of no-bid items for Ophthalmic Eyeglass Frames, Lenses, Supplies, Contact Lenses, and Related Supplies from the departmental vendors of choice as follows: ABB Optical, Alcon Laboratories, Inc., Amcon Laboratories, Inc., Aspex Eyewear, Inc., Bausch & Lomb, Inc., Charmant USA, Inc., Coopervision, Inc., Frames Data, Hilco Eyewear Repair Service, Hoya Corp., Kenmark Optical, Inc., Luxottica Eyewear Group, Luzerne Optical Laboratories, LTD, Marcati International, Inc., Marchon Eyewear, New Mellenium Eyewear Group, Inc., Optisource International, Inc., REM Eyewear, Safilo Group, Signature Eyeware, Inc., Silver Dollar Optical Corp., Smilen Eyewear, State Optical Co., Tura Frames, and Western Optical.

***Snow Removal and De-Icing Services (Rohrer Center)***

The Board awarded and authorized the College to procure snow removal and deicing services on an as-needed basis through the Camden County Cooperative Pricing System under its Identifier #57-CCCPS under a negotiated contract with Quality Landscaping Co. (Group 4 – Rohrer Center) for the term commencing after the date of award on January 2, 2015 with Board optional second and third year renewals subject to appropriate contract terms.

**Personnel**

**Reassignment/Transfer**

Peter Burnham	From Tutor To Instructional & Administrative Resource Specialist/Gateway to College Institutional Advancement Effective January 12, 2015
Peter DiLorenzo	From Athletics Director To Associate Professor Academic Affairs Effective January 20, 2015
Eve Highstreet	From Project Director for Title III-iPowers, Acting To Project Director for Title III-iPowers Enrollment and Student Services Effective January 12, 2015
Andrea Hudnall	From Adjunct Professor To Teaching Administrator, Dental Assisting Program Academic Affairs Effective January 12, 2015

**Separation**

Alex Breve	Assistant Dean, Academic Support Academic Affairs Effective January 31, 2015
Patricia Engel	Director of Tutoring Services Enrollment and Student Services Effective June 30, 2015
Mary Ann Leventis	Secretary Human Resources Effective December 31, 2014

**Leave**

Patricia Chappell	Director, Clinical Laboratory Science Academic Affairs Effective December 8, 2014 – December 7, 2015 - Intermittent
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Hillary Davidson Junior Accountant, Acting  
Finance and Planning  
Effective February 9, 2015 – May 18, 2015

***Government Services Division***

**Reassignment/Transfer**

Muqaddas Ejaz From Permanent part-time Campus Safety Officer  
To Full-time Campus Safety Officer  
Public Safety  
Effective January 12, 2015

Marcellina Cunningham From Temporary part-time Campus Safety Officer  
To Permanent part-time Campus Safety Officer  
Public Safety  
Effective January 12, 2015

**Separation**

Armando Diaz Campus Safety Officer  
Public Safety  
Effective November 30, 2014

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