



Summary of Actions

Camden County College Board of Trustees

Meeting of April 4, 2017

Board Room/Otto R. Mauke Community Center

Blackwood, New Jersey

Grants, Contracts, and Gifts

The Board authorized the College to apply for the following grants:

- \$17,258 from the New Jersey Council for the Humanities for FY2018 for an action grant entitled, "The Roaring Twenties: A Mirror on Our Own Era".
- \$100,000 from The USA Today Network/Gannett Company, Inc. for FY2018 for a grant entitled, "A Community Thrives".

The Board authorized the College to accept the following:

- \$434,226 from the New Jersey Department of Children and Families for the fourth quarter of FY2017 for the "Child Assault Prevention (CAP) Program for a term of April 1, 2017 to June 30, 2017. Associated with this action, the Board further authorized the award of contracts for the CAP sub-contracting agencies in the anticipated amount of \$255,407.

Outstanding Alumna Award

The Board recommended and approved Patricia E. Fitzgerald to receive the 2017 Outstanding Alumna Award.

Non-Fair and Open Contract

The Board awarded a non-fair and open two year contract to Scantron Corporation to provide the College with student testing forms and equipment in the anticipated amount of \$25,000 during the period of May 1, 2017 to April 30, 2019.

Request for Proposal for Banking Services

The Board awarded a contract through a publicly advertised Fair and Open RFP process to Republic First Bank d/b/a Republic Bank of Philadelphia during the period of April 5, 2017 to March 31, 2019.

Quarterly Financial Report

The Board authorized the acceptance of the financial report for the second quarter of fiscal year 2017, ending December 31, 2016.

Bid/Contract Recommendations

Microscope Equipment, Service and Repairs

The Board awarded a bid contract for Microscope Equipment, Service and Repairs to I. Miller Precision Optical Instruments in the anticipated contract amount of \$30,000.00 (Base Bid A anticipated at \$10,000.00) and (Base Bid B anticipated at \$20,000.00) on an as-needed basis with terms commencing on May 1, 2017 through April 30, 2019 pursuant to the terms and conditions for the bid and rejected all other bids.

Athletic Supplies, Equipment, Uniforms, and Miscellaneous Items

The Board awarded a bid contract for Athletic Supplies, Equipment, Uniforms & Miscellaneous Items FY2018 to BSN Sports, LLC, Metuchen Center, Inc., and Pioneer Manufacturing Co., Inc.

in the anticipated grand total amount of \$45,000.00 on an as-needed basis with terms commencing on July 1, 2017 through June 30, 2018 pursuant to the terms and conditions for the bid and rejected all other bids.

Sport Athletic Training Services

The Board awarded a bid contract for Sport Athletic Training Services to Rothman Institute in the amount of \$36,900.00 with a cost of \$41.00 per hour for additional services on an as-needed basis with terms commencing on August 1, 2017 through May 31, 2018 with an optional ten-month renewal contract beginning August 1, 2018 through May 31, 2019 pursuant to the terms and conditions for the bid.

Electric Motor and Pump Repairs

The Board rejected the bid for Electric Motor & Pump Repairs and authorized the Manager of Purchasing to re-advertise the bid and revise the bid specifications.

Doors, Frames, and Supplies

The Board awarded a bid contract for Doors, Frames and Supplies to Jersey Architectural Door & Supply, Inc. in the anticipated amount of \$20,000.00 with terms commencing July 1, 2017 through June 30, 2019 pursuant to the terms and conditions for the bid and rejected all other bids.

Metal Stock Supplies

The Board awarded a bid contract for Metal Stock Supplies FY2018 to Joseph Fazzio, Inc. on an as-needed basis in the anticipated amount of \$20,000.00 with terms commencing on July 1, 2017 through December 31, 2017, with an optional 6-month renewal pursuant to the terms and conditions for the bid.

Welding Supplies

The Board awarded a bid contract for Welding Supplies FY2018 to Joseph Fazzio, Inc. on an as-needed basis in the anticipated amount of \$5,000.00 with terms commencing on August 1, 2017 through July 31, 2018 pursuant to the terms and conditions for the bid and rejected all other bids.

Events Tent and Installation

The Board rejected the bid for Events Tent Rental and Installation and authorized the Manager of Purchasing to re-advertise this bid.

Academic Laboratory Supplies

The Board awarded bid contracts in the grand total amount of \$62,673.89 for Academic Laboratory Supplies FY2018 to those bidders identified below as follows:

- 1) Carolina Biological Supply in the total contract amount of \$13,660.74; and
- 2) DE & P Technical Services in the total contract amount of \$1,265.55; and
- 3) Frey Scientific, LLC in the total contract amount of \$1,230.12; and
- 4) J & H Berge, Inc. in the total contract amount of \$4,782.01; and
- 5) Johnson Scientific, Inc. in the total contract amount of \$740.00; and
- 6) Parco Scientific Co. in the total contract amount of \$2,898.10; and
- 7) Products Unlimited, Inc. in the total contract amount of \$1,083.20; and
- 8) Remel, Inc. in the total contract amount of \$3,291.13; and
- 9) Thomas Scientific in the total contract amount of \$15,304.23; and

10) Triarch, Inc. in the total contract amount of \$411.00; and
11) VWR International, LLC in the total contract amount of \$18,007.81;
and rejected all other bids.

Various Shop Supplies

The Board awarded a bid contract for Various Shop Supplies to Fastenal Company for Base Bid C in the anticipated contract total amount of \$20,000.00 on an as-needed basis with terms commencing on July 1, 2017 through June 30, 2019 pursuant to the terms and conditions for the bid and rejected all other bids.

Instructional & Non-Instructional Medical Supply Catalogs (Lead Agency for New Jersey County College Joint Purchasing Consortium)

The Board awarded bid contracts for Instructional & Non-Instructional Laboratory & Medical Supply Catalogs to those bidders identified below on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as for CCC:

- 1) J & H Berge, Inc. for Item #1 (Base Bid A) with a 12% discount off A. Daigger's website online catalog list prices; and
- 2) J & H Berge, Inc. , Item #6 (Base Bid A) with a 12% discount off Fisher Scientific website online catalog list prices; and
- 3) J & H Berge, Inc for Item #9 (Base Bid A) with a 17.5% discount off both their website online catalogs list prices; and
- 4) VWR International, LLC d/b/a Sargent-Welch for Item #13 (Base Bid A) with a 33% discount off their website online catalog list prices (free ground shipping excludes motor freight, live materials, overnight shipments and a \$27.50 hazardous fee per order); and d/b/a Ward's Natural Science for Item #16 (Base Bid A)with a 18% discount off their website online catalog list prices (free ground shipping excludes motor freight, live materials, overnight shipments and a \$27.50 hazardous fee per order); and
- 5) Thomas Scientific for Item #15 (Base Bid A)with a 1-30% discount off their website online catalog list prices; and
- 6) VE Ralph & Sons, Inc. for Items #17 (Base Bid A) and #27 (Base Bid B) with a 12% discount off their website online catalog list prices (free shipping on orders over \$150.00); and
- 7) Pocket Nurse Enterprises, Inc. d/b/a Pocket Nurse for Item #25 (Base Bid B)with a 20% discount off their website online catalog list prices, a 5% discount off their online Demo Dose website list prices, 0% discount off their closeout or specialty items list prices and 15% discount off their Healthcare Educator catalog list prices (free ground shipping); and
- 8) School Health Corp. for Item #26 (Base Bid B) with a 10% discount off both their website online catalogs list prices;

and the awards for all of these contracts are on an as-needed basis in the anticipated amount of \$130,000.00 for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our Camden County College anticipated amount of \$65,000.00 with terms commencing on May 1, 2017 through April 30, 2018 pursuant to the terms and conditions for the bid and rejected all other bids. The Board further authorized the Manager of Purchasing to re-advertise both the no bid and rejected Items #2 thru #5, #7, #8, #10 thru #12, #14 and #18 thru #24 with a slight modification to the bid specifications as the Lead Agency for the New Jersey County College Joint Purchasing Consortium (NJCC JPC).

Jersey Office Systems, LLC

The Board awarded a bid contract to Jersey Office Systems, LLC d/b/a Jersey Mail Systems for the Postbase Pro DS mailing system in the monthly amount of \$996.00, the annual amount of \$11,952.00

and the 48-month lease purchase with a \$1 buyout amount of \$47,809.00; for the rental of the Postbase DS postage metered equipment in the monthly amount of \$65.00, the annual amount of \$780.00 and the 48-month rental term amount of \$3,120.00; supplies on an as-needed basis in the anticipated amount of \$3,000.00 for a total anticipated contract amount of \$53,929.00 with terms commencing on or about April 5, 2017 through April 4, 2021 pursuant to the terms and conditions for the New Jersey State Contract.

Grass Cutting Services

The Board awarded and authorized the College to award a contract to procure grass cutting, trimming and grounds keeping services made by the CCCPS under its Identifier #57–CCCPS under Bid #A-1/2017 to Clear Solutions Property Maintenance, LLC, (Camden, Blackwood and Rohrer campus/center) and Maple Leaf Landscaping, (RETC center) with terms commencing on or about April 1, 2017 through March 31, 2018 with an optional second year renewal, which is subject to appropriate contract terms.

Architectural & Engineering Professionals

The Board authorized the College to utilize any of the prequalified Architectural and Engineering pool of professionals based on the RFP that the County put out publicly on behalf of itself and all County agencies on an as-needed basis with terms commencing on April 1, 2017 through March 31, 2018.

Educational Services Commission for Internet Services

The Board authorized participation in a Cooperative Pricing System agreement with the Camden County Educational Services Commission and ratified the President’s award to replace the EIRC Internet services program. This is in the amount of \$18,740 with terms commencing April 1, 2017 through June 30, 2017.

Personnel

Retention

Lori Quinto-Green Mathematics Department

New Hires

Lillian Caban Administrative Assistant, Acting
NJ Child Assault Prevention Grant
Effective April 3, 2017

Jeanette Collins Director of Curricula, Acting
NJ Child Assault Prevention Grant
Effective April 3, 2017

Patricia Crimaldi Regional Supervisor, Acting
NJ Child Assault Prevention Grant
Effective April 3, 2017

Angelina Hanratty Fiscal Administrative Assistant, Acting
NJ Child Assault Prevention Grant
Effective April 3, 2017

Heather Longo-Hilyard

Payroll Specialist
Payroll
Effective April 10, 2017

Cheryl Mojta

Director of Operations, Acting
NJ Child Assault Prevention Grant
Effective April 3, 2017

Arthur Wexler

Interim Vice President of Academic Affairs, Acting
Academic Affairs
Effective April 10, 2017

Reassignments/Transfers

Ann Kishbaugh

From Librarian – Information Literacy
To Librarian – Collection Development
Academic Affairs
Effective April 10, 2017

William Lavell

From Interim Dean - Math, Science & Health Careers, Acting
To Professor
Academic Affairs
Effective August 14, 2017

Cynthia Saler

From Human Resources Generalist – 9 months
To Human Resources Generalist – 12 months
Human Resources
Effective April 10, 2017

Promotion

Kevin Schmidt

From Coordinator - CIM
To Interim Dean - Business, Computer & Technical Studies, Acting
Academic Affairs
Effective June 19, 2017

Salary Change

James Canonica

Executive Dean of Enrollment and Student Services
Enrollment and Student Services
Effective April 10, 2017

Separation

Stephen Addezio

Executive Director of Public Safety Education & Training/
Policy Academy/RETC
Academic Affairs
Effective May 22, 2017

Jacqueline Barker-Dennis

Applications Manager
Office of Information Technology
Effective March 17, 2017

William Curtis
Professor
Academic Affairs
Effective December 31, 2018

Heather Houser
Community Service Officer
Public Safety
Effective March 3, 2017

Patricia McGee
Assistant Professor I
Academic Affairs
Effective June 30, 2018

Leave

Michael Kulisek
Public Safety Officer
Public Safety
Effective March 20, 2017 - May 1, 2017

Government Services Division

Reassignment/Transfer

Katherine Favieri
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective April 10, 2017

Separation

Michael Anderson
Campus Safety Officer
Public Safety
Effective March 9, 2017

Manuel Perez
Campus Safety Officer
Public Safety
Effective March 25, 2017

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