



Summary of Actions

Camden County College Board of Trustees
Meeting of April 1, 2014
Board Room/Otto R. Mauke Community Center
Blackwood, New Jersey

Academic Calendar

The Board approved the 2015-2016 academic calendar (*attached*).

New Program

The Board authorized the establishment of an Associate in Applied Science degree in Audio Production (MUS.AAS).

Request for Qualifications: Professional Health Care Affiliate, Public Health Services Provider, and Campus Health Care Center

The Board found Cooper University Hospital to be a qualified health care affiliate for the College's clinical programs and a qualified health care provider to operate a health care center on the College's Blackwood Campus. The Board further authorized the president and staff to proceed with obtaining proposals and negotiating an affiliation agreement which includes a health care center on the Blackwood Campus that meets the needs of the College.

Bid/Contract Recommendations

Testing, Adjusting, and Balancing Consulting Services for Taft Hall Renovation Project

The Board awarded a publicly advertised RFP fair and open contract in accordance with the law for testing, adjusting and balancing consulting services for Taft Hall Renovation Project to Air Systems, Inc.

Labor Counsel – Contract Extension

The Board extended the College's current labor counsel contract, awarded as a fair and open contract, to Brown & Connery for labor counsel services as needed for contract negotiations and PERC representation through the end of May 2014.

Bar and Casino Education, LLC

The Board approved an affiliation agreement with the Casino Dealer School to jointly provide workforce development training for casino students at the College and to authorize a contract provided for as an award of a non-fair and open contract to Bar and Casino Education, LLC to provide the College with an experienced staff and partner who already has the curriculum, gaming tables, supplies and course instruction for the Casino Dealer School for Customized Training.

Entrinsik, Inc.

The Board awarded a non-fair and open contract to Entrinsik, Inc. to provide the College with the Informer software for web reporting and dashboard bundle for Year 1, April 1, 2014-March 31, 2015, (initial term inclusive of one year support and upgrades) for Year 2, April 1, 2015- March 31, 2016 (annual support and licensing renewal).

Laboratory Supply Catalogs

The Board awarded public bid contracts to: A. Daigger, and Co., Inc.; ASI Associates, Inc. t/a Arbor Scientific; Carolina Biological Supply Co.; Frey Scientific; Henry Schein Animal Health; VWR International, LLC d/b/a Sargent-Welch; Spectrum Laboratory Products, Inc.; Thomas Scientific; Triarch, Inc.; and VWR International, LLC d/b/a Ward's Natural Science for Laboratory Supply Catalogs with a term commencing on May 1, 2014 through April 30, 2015. The Board further authorized the re-advertisement of the no-bid Items #3, #5, #6, #9 and #10.

Rental of Commencement Lighting 2014

The Board awarded a contract after public bid to Starlite Productions of Moorestown, NJ for Rental of Commencement Lighting FY2014.

Audio/Visual & Electronic Equipment, Parts, Accessories, & Repair/Programming Services

The Board awarded bid contracts on an as-needed basis to: Barber Marketing, In. d/b/a BMI Supply; Mid-Atlantic Media; Pyramid School Products; Starlite Productions Int'l., Inc.; Total Video Products, Inc.; Troxell Communications, Inc.; Valiant, Int'l. Multi-Media Corp. d/b/a Valiant National AV Supply; and Visual Sound, Inc. for audio/visual and electronic equipment, parts, accessories and repair/programming services on an as-needed basis with a term commencing on April 2, 2014 through March 31, 2015. The Board further authorized the re-advertisement of the no-bid Items #59, #66, #82, #104, #105, #188, #189, #197, #203, #204, #208, #215, #216, #219, #230 and #277.

Chiller Service and Repairs

The Board awarded a public bid contract to Tozour Energy Systems, Inc. for Chiller Service and Repairs on an as-needed basis with a term commencing on April 2, 2014 to March 31, 2016.

Rental and Safety Training for Construction Equipment, Yard Equipment, and Tools

The Board awarded a contract after public bid to United Rentals (North America), Inc. for Rental and Safety Training for Construction Equipment, Yard Equipment and Tools on an as-needed basis with a term commencing on April 2, 2014 through March 31, 2016. The Board further authorized the re-advertisement of the no-bid Items #7, #8, #11, #12, #20, #21, #24, #25, #34, #35, #38, #39, #54, #55, #64, #65, #66 and #71 through #74.

Copy, Computer Paper and Envelopes

The Board amended the award of the County fair and open contract to obtain bid pricing under the Camden County Cooperative Pricing System – Identifier #57 –CCCPS to procure copy, computer paper and envelopes under Bid #A-27/2013 to Office Basics, Inc., Paper Mart and W.B. Mason for the six-month extension contract term commencing on March 1, 2014 through August 31, 2014.

Banners and Hardware

The Board awarded a fair and open contract to Quinn Flags and S & H Ltd. t/a Metropolitan Flag and Banner for banners and hardware on an as-needed basis with a term commencing on April 2, 2014 through March 31, 2016.

Middlesex Regional Educational Services Commission Cooperative Purchasing System

The Board authorized the College to participate as a member in the Middlesex Regional Educational Services Commission Cooperative Pricing System.

Personnel

Reassignment/Transfer

Maris Kukainis
From Director of Business Office Operations
To Director of Business Administration, Acting
Finance and Planning
Effective February 10, 2014

Separation

Frederick Cappello
Dean, High School/Community Based Academic Programs
Academic Affairs
Effective June 30, 2014

Robert Cunningham
Project Manager, Acting
Office of Information Technology
Effective June 30, 2014

Nathaniel Floyd
Campus Safety Officer
Public Safety
Effective March 9, 2014

Merrissa Garretson
Campus Safety Officer
Public Safety
Effective February 20, 2014

Luz Maldonado
Public Safety Officer
Public Safety
Effective February 9, 2014

Death in Service

Rochelle Jones-Jennings
Administrative Assistant
Public Safety
March 6, 2014

Leave

Jean O'Hara
Administrative Assistant
Institutional Advancement
Effective March 3, 2014 – May 25, 2014

William Lavell
Professor
Academic Affairs
Effective February 17, 2014 – May 11, 2014

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2015-2016 Academic Calendar

Summer 2015 – 5 Week Sessions

<u>First Session classes begin</u>	May 26 (T)
First Session classes end	June 29 (M)
Final Exam Day	June 30 (T)
Final Grades due	July 6 (M)
<u>Second Session classes begin</u>	July 9 (R)
Second Session classes end	August 12 (W)
Final Exam Day	August 13 (R)
Final Grades due	August 19 (W)

Summer 2015 - 7 Week Sessions

<u>First Session classes begin</u>	May 18 (M)
Memorial Day, College Closed	May 25 (M)
July 4 th Holiday, College Closed	July 2 (R)
First Session classes end	July 7 (T)
Final Exam Day	July 8 (W)
Final Grades due	July 14 (T)
<u>Second Session classes begin</u>	July 9 (R)
Second Session classes end	August 26 (W)
Final Exam Day	August 27 (R)
Final Grades due	September 2 (W)

Summer 2015 – Online Sessions

<u>First Session classes begin</u>	May 26 (T)
First Session classes end	July 6 (M)
Final Grades due	July 12 (Su)
<u>Second Session classes begin</u>	July 13 (M)
Second Session classes end	August 21 (F)
Final Grades due	August 27 (R)

Fall Semester 2015 9-2 Start Date

Semester Opening Day for Faculty & Staff
 Last Day to drop, 100% refund
 Registration for Space Available Waiver Programs

Classes begin

Weekend Classes begin
 Labor Day, College Closed
 Last Day to drop, 50% refund
 Audit deadline
 Withdrawal deadline
 No evening classes
 Thanksgiving Holiday, no classes

September 1 (T)
 September 1 (T)
 September 1 (T)
September 2 (W)
 September 11 (F)
 September 7 (M)
 September 16 (W)
 September 23 (W)
 October 28 (W)
 November 25 (W)
 November 26 – 29 (Th-Su)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	Dec. 18 (F)	Monday	Dec. 21 (M)
M/W	Dec. 16 (W)	Tuesday	Dec. 15 (T)
M/F	Dec. 21 (M)	Wednesday	Dec. 16 (W)
W/F	Dec. 16 (W)	Thursday	Dec. 17 (Th)
T/Th	Dec. 17 (Th)	Friday	Dec. 18 (F)
Sat.	Dec. 19(S)	M/W	Dec. 21 (M)
Sun.	Dec. 20 (Su)	T/Th	Dec. 17(Th)
Monday	Dec. 21 (M)		
Tuesday	Dec. 15 (T)		
Wednesday	Dec. 9 (W)		
Thursday	Dec. 17 (Th)		
Friday	Dec. 18 (F)		

Final Exam Day
 Semester Ends
 College Closed
 Final Grades Due

December 22, 23 (T-W)
 December 22 (T)
 December 24 (Th) - January 3(U)
 December 30 (W)

Spring Semester 2016

College reopens
 Martin Luther King Day, College Closed
 Semester Opening Day for Faculty & Staff
 Last Day to drop, 100% refund

Classes begin

Weekend Classes begin
 Last Day to drop, 50% refund
 Audit Deadline
 Spring Break
 Withdrawal Deadline
 No Classes, Library Closed

January 4 (M)
 January 18 (M)
 January 19 (T)
 January 19 (T)
January 20(W)
 January 22 (F)
 February 2 (T)
 February 9 (T)
 March 14-20 (M-U)
 March 22 (T)
 March 27 (U)

Last DAY classes meet:		Last NIGHT classes meet:	
M/W/F	May 9 (M)	Monday	May 9 (M)
M/W	May 9 (M)	Tuesday	May 10 (T)
M/F	May 9 (M)	Wednesday	May 4 (W)
W/F	May 6 (F)	Thursday	May 5 (Th)
T/Th	May 10 (T)	Friday	May 6 (F)
Sat.	May 7 (S)	M/W	May 9 (M)
Sun.	May 8 (U)	T/Th	May 10 (T)
Monday	May 9 (M)		
Tuesday	May 10 (T)		
Wednesday	May 4 (W)		
Thursday	May 5 (Th)		
Friday	May 6 (F)		

Final Exam Days
 Semester Ends
 Commencement
 Final Grades Due

May 11, 12 (W,Th)
 May 12 (Th)
 May 14 (S)
 May 18 (W)