



**IMPORTANT PAYMENT INFORMATION**  
for  
**FALL 2009 OPEN/CONTINUOUS REGISTRATION PARTICIPANTS**

**June 1, 2009 – September 16, 2009**

If you register today, payment\* is **DUE TODAY**. Registrations without corresponding payment may be **CANCELLED**. If you do not plan to attend your classes, **YOU MUST OFFICIALLY DROP THOSE CLASSES BY THE REFUND DEADLINES OR YOU WILL BE LIABLE FOR THE TUITION AND FEES**. Please do not register unless you have an acceptable form of payment.

**Payment Options**

We accept cash, check, money order, VISA, MasterCard, Discover, third party voucher and approved Camden County College financial aid. For your convenience you may pay online at [www.camdenc.edu](http://www.camdenc.edu) with a credit card using WebAdvisor. Refer to the “Fall 2009 Credit Schedule of Classes” or the college’s web site for more information or telephone the Business Office at 227-7200 extension 4312. \*Please contact the Business Office for information on payment plan options. Payment plans are not available for registrations processed after **September 16, 2009**.

**Financial Aid**

**FAFSA Priority Filing Deadline is May 1, 2009. You may file online TODAY at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).** You are encouraged to check the status of your financial aid file online via WebAdvisor. You must have confirmation of your financial aid by the payment due date in order to use those funds toward your payment. **If your file is completed after June 1, you should expect to pay your bill from your own resources.** You may be eligible for reimbursement of your payment, should you later receive a financial aid award. Financial Aid refunds will begin being issued in November 2009.

**Course Changes**

A **\$25** schedule adjustment fee will be assessed for each transaction for changes made after September 1, 2009 (for 15-week session). You may need an adviser’s approval to add courses.

**Refund Policy for the Fifteen-Week Session\*\***

100% Refund	<u>Official</u> drops through Tuesday, September 1, 2009
50% Refund	<u>Official</u> drops through Wednesday, September 16, 2009
0% Refund	Drops ( <u>withdrawals</u> ) after Wednesday, September 16, 2009

\*\*See page 3 of the “Fall 2009 Credit Schedule of Classes” or the College’s Web site for other session dates.

**Please be very careful when registering for classes after the start of the term/session. If you register after the start of the term/session and then you drop the course even on the same day, you will be responsible for 50% of all charges, even if the class has never met or even if you have never attended the class.**

**Drop Policy**

Payment is due at the time of registration (except during priority registration periods). If at anytime your balance exceeds 50% of your charges, **your entire schedule may be cancelled – not just the most recent transaction**. On the other hand, do not expect this policy to absolve you of financial liability. Students’ classes are “held” for a variety of reasons. When you register for classes you are agreeing to purchase a seat in each class you select, and you are responsible for payment of the tuition and fee charges. Should you choose not to begin the classes for which you have registered, **you must officially drop** those classes according to the scheduled deadlines to avoid being charged. Failure to attend a class does not constitute an official drop, and you will be held responsible for the associated charges.

**MOST CLASSES BEGIN WEDNESDAY, SEPTEMBER 2, 2009**

# CAMDEN COUNTY COLLEGE

## Fall 2009 Fees/Charges for Credit Courses

### Course Charges:

- Tuition – per credit (**\$93** in-county; **\$97** out-of-county; **\$167** international)
- General Service Fee – **\$25** per credit
- Course Fee – varies per course

### Insurance Fee:

- **\$3.00** per semester

### Facility Fee

- **\$2.00** per credit

**To avoid late fees and installment plan fees, it is recommended that you pay 100% of your balance at the time of registration.**

### Late Registration/Schedule Adjustment Fee:

- **\$25.00** Charged per transaction for registration or course additions that occur on the first day of the term/session or thereafter.

### Installment Plan Fees:

- **\$10.00** Two-payment installment plan fee
- **\$25.00** Three-payment installment plan fee
- **\$35.00** Late payment on installment plan – charged per month

### Late Payment Fee:

- **\$35.00** Charged per month when no installment plan contract is submitted and balance is not paid in full by start of the semester or when contracted installment payment is late.

### NSF Fee:

- **\$35.00** Charged when checks are returned for **non-sufficient funds**.

### Official Transcript Fee:

- **\$ 5.00** Complete request form, pay fee at the Business Office, then submit form to the Registration Office.

*Please take note that all tuition and fee schedules presented are current at the time of printing of this document. However, they are subject to change without prior notice.*

### Out-of-County Chargeback Information:

All New Jersey residents who attend a county college outside the county of their legal residence are required to complete the necessary chargeback authorization forms at the beginning of the semester. This process enables eligible students to be assessed in-county charges. Failure to request chargeback may result in your being charged a higher tuition rate. Contact the Business Office at 227-7200 ext. 4312 for more detailed information.