International Student Admissions Packet

Completed application should be sent to:
Camden County College
Office of International Students
PO BOX 200
Blackwood NJ 08012
Email: ISSOffice@camdencc.edu
Camden County College is one of the largest, most comprehensive community colleges in New Jersey and the surrounding region and is a vital resource for transfer education, workforce training and cultural events. Its three distinct campuses are located in Blackwood, Camden and Cherry Hill and share the common mission of providing accessible, affordable higher education and occupational study to all who can benefit.

Recent studies of the Federal Department of Education data have shown that in addition to ranking among the nation's top 100 community colleges for overall associate's degree completion and among the nation's top 10 for associate's degree completion in education, the College also ranks among the top 50 for associate's degrees completed in registered nursing, nursing administration, nursing research and clinical nursing; health professions and related programs; and science technologies/technicians. CCC also ranks among the top 100 in associate's degrees completed by African-American students, Asian-American students and non-minority students.

All international students requiring the F-1 visa along with an I-20 MUST complete this application for admission.

Applications are processed in the order in which they have been received. You will be sent an email, with your student ID number, that you can make your payment via peertransfer.com. Payments not made within 10 days of email will be cancelled.
The Academic Calendar consists of 13 and 15 week semesters. Summer sessions are available but are limited in selection. Spring semesters start mid-January and end approximately the middle of May. Fall semester starts at the beginning of September and end around the 3rd week of December. International students can only start Fall or Spring semesters. There are no exceptions to this rule.

Application Deadlines for International Students are:

- June 15 for Fall Semester
- October 15th for Spring Semester

All documents and deposit must be made before dates listed above in order to be issued an I-20 and accepted to Camden County College. Please allow at least 4 weeks from the time we receive the application, in order to fully process and mail to you.

Please note, we do NOT offer courier service of any type. We only offer Overseas mail, which can take up to 3 weeks or more. We recommend you have a representative pick up documents and deliver to student via courier.

English Language Program Requirement

Students should submit a Test of English as Foreign Language (TOEFL). Based upon the TOEFL score, it will be determined if you are issued an I-20 in English Language Training Program or your designated field of study. Please include official score with your application. The test must have been taken within two years of the application date you are submitting. You still may be required to take a placement test, upon your arrival in the United States.

Evaluation and Transfer of Foreign Credentials

If you have university level classes you have completed or degree completion programs from your home country, you should submit an official evaluation report of your transcript. The provider of the evaluation must be a member NACES, The National Association of Credential Evaluation Services. Please review their website for payment and procedures. The link to find a NACES member is as follows: naces.org/members.
**Tuition and Expenses**

Costs projected below are based on 12.0 credits Spring and Fall semesters. Summer costs are not included, as the Summer semester is optional to attend. Tuition and Fees are reviewed by the Board of Trustees, and fees can change at any time.

- **Tuition and Fees** (Lab fees not included) **$6000.00**
- Books and Supplies **$2000.00**
- Living Expenses **$7000.00**
- Dependents (each) **$5000.00**
- Personal, including transportation **$3000.00**

International Students and their family or sponsors **MUST ASSUME ALL RESPONSIBILITY** for student expenses. Camden County College estimates an International student would need at least **$23,000.00** per year. This amount could change. You must be prepared to substantiate increases with additional sponsor forms.

**Family or Designated Sponsor**—must include the following:

1. Past four months of original bank statements. (no fax or scanned documents) **Official/Certified English translation MUST be included**. Please note, sponsor must show at least one year of costs in bank for student to attend.
2. Letter from sponsor’s employer on company letterhead, verifying salary and length of employment. **(Certified English Translated)**
3. If student living with sponsor, they must complete affidavit for room and board.

**Self-Sponsor**—Student must show sufficient personal funds for at least two years of study, or $45,000.00.

1. Past four months of original bank statements. (no fax or scanned documents) **Official/Certified English translation MUST be included**.

**Government Sponsorship**—

1. Award letter on official letterhead indicating exact financial amount and for how long support will be issued.

More than one sponsor is allowed.

If your sponsor is providing room and board, student must submit Affidavit of Room and Board along with proof of employment and residence of sponsor.

Please note: total cash support should remain, in the event student changes residence.

**Please remember, F-1 students are not allowed to work nor are they able to receive financial aid.**

**You must demonstrate the ability to fund your education and stay while in the United States. This is most important.**
# International Student Document Checklist

This Checklist **must** be submitted with whatever documents are applicable to the Student.

Please check the appropriate field: [ ] Overseas Applicant [ ] Transfer

**Student Use:**

- Camden County College International Student Applicant
- $3,500.00 Deposit Fee (email will be sent with ID#)
- Indication as to which major you will pursue (cannot be ESL)
- *Official High School Diploma in English
- Official TOEFL Scores
- Proof of Immunization against (MMR) and Hepatitis
- Photocopy of passport, visa and I-94 (if currently the U.S.)
- Current and previous I-20’s (if transfer student) or DS-2019 (if J1 visa holder)
- Declaration of Sponsorship - Financial Support
- Understanding My Responsibilities as an International Student in F-1 Status (Signed and dated)
- SEVIS Transfer Eligibility Form (U.S. College only)

**Office Use:**

*Athletes, please note, translated high school transcript is required to play sports.*

**SUBMISSION OF FORGED OR ALTERED CREDENTIALS MAY LEAD TO DISQUALIFICATION OR DISMISSAL FROM SCHOOL**

Any questions please contact International Student Services or visit our office!

Office of International Student Services  
Community Center Room 107  
P.O. Box 200  
Blackwood, NJ 08012  
Phone: (856)-227-7200 ext., 4543  
Email: ISSOffice@camdencc.edu
INTERNATIONAL STUDENT APPLICATION  (No on-line applications accepted)

Term for which you are seeking admission:  ○ Fall  ○ Spring

Degree or Program you wish to pursue at CCC: Program Code: ______ Program Name: ________________________________________________

(only A.A., A.S. or A.A.S. degrees)

Name: ____________________________________________

Family (surname)                 First (Given)

Overseas Address

Number and Street  City  State  Zip Code  County

Telephone: Upon arrival, valid US phone #

Valid Email:

Date of Birth: ______ / ______ / ______  ○ Male  ○ Female

Country of Birth: ____________________________  Country of Citizenship: ____________________________

Current US Address: (students in US)

Number and Street

City  State  Zip Code  County

Emergency Contact must reside in US: ____________________________

If Married, Please complete the following information about your spouse and/or child (children) who will come with you:

Name (first, last)    Date of Birth    Country of Birth    Relationship

Name (first, last)    Date of Birth    Country of Birth    Relationship

IF YOU ARE ALREADY IN THE UNITED STATES, complete the following:

Admission or I-94 Number

Please check one for your present immigration status:

○ F-1 Transferring/changing U.S. schools  ○ Initial Overseas application

Ethnicity: (Check One)  ○ Hispanic/ Latino  ○ Non-Hispanic/ Non-Latino

○ Asian  ○ White  ○ Black/ African American

Race: (Check all that apply)  ○ American Indian / Alaska Native  ○ Native Hawaiian/ Other Pacific Islander

Certification: I certify that the above answers are true, correct and complete to the best of my knowledge. If any statement is not true, I understand I will be held responsible. Further, I agree to abide by the rules and regulations of Camden County College as outlined in the College Catalog, the Students Handbook and my obligations I have to fulfill as a F1 International Student by adhering to USCIS rules and regulations.

___________________________________________

Signature of Student

Date

Office of International Student Services

P.O. Box 200, Blackwood, NJ 08012

Phone: (856) 227-7200 ext., 4543

Email: ISSOffice@camdencc.edu
### Student’s Immunization Record

The state of New Jersey enacted a law in 1995 requiring each full-time student to provide the college with a valid record of immunization, verifying two (2) live doses of the MMR (Mumps, Measles and Rubella) vaccine or verification of immunity.

<table>
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<tr>
<th>Family Name</th>
<th>Given Name</th>
<th>Student ID# (sent in valid e-mail)</th>
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<th>City</th>
<th>State/Country</th>
<th>Zip Code</th>
<th>Phone Number</th>
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**Birth Date (Month/Day/Year)**

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<tr>
<th>Date(s) of Vaccines:</th>
<th>1st</th>
<th>2nd</th>
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<tbody>
<tr>
<td>MMR</td>
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<tr>
<td>Measles</td>
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<td>Mumps</td>
<td></td>
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<tr>
<td>Rubella</td>
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<tr>
<td>Hepatitis</td>
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**OR Blood Test**

Date: 

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<tr>
<th>Measles Titer</th>
<th>Mumps Titer</th>
<th>Mumps Diagnosis</th>
<th>Rubella Titer</th>
<th>Hepatitis B</th>
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**Physician’s Signature**

Date

☑️ I am exempt for medical reasons. Documentation from physician is attached.
☑️ I am exempt for religious reasons. Documentation from my religious official attached.
☑️ I am exempt because I was born before 1957.

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**Students’ Signature**

Date

Note: You can satisfy this requirement by submitting either this form with a signature from physician in your home country or physician in the U.S., or a health record (in English) that documents your immunization.
As an International student at Camden County College, I understand and agree to adhere to the following United States Citizenship and Immigration Service (USCIS) rules regarding maintaining my student visa status. Failure to comply with USCIS rules and regulations may result in my becoming “out of status” and result in possible USCIS action against me. By signing this form, I acknowledge that I accept and understand the requirements and responsibility of a lawful F-1 visa holder. Additionally, Camden County College has specific rules that help students comply with these guidelines.

“I” or “me” or “my” refers to the student who is signing this document.

• While the office of International Student Services of Camden County College provides students with a superior level of advisement and other student services that pertain to students in F-1 status, we do not provide legal services. For legal issues and services, you should refer to a qualified immigration attorney.

• The office of International Student Services is required to monitor my compliance with USCIS rules and regulations. I further understand that I am responsible for knowing and adhering to these rules, and that there may be serious consequences to me should I fail to comply with these rules.

• It is my responsibility to monitor my own registration status and make sure that my courses have not been dropped for non-payment, or, if a class has been canceled, it is my responsibility to make sure that I find another class to replace the canceled one and maintain my full-time status.

• As an F-1 student, I am responsible for completing no less than twelve (12) credits in the fall and spring semesters of each academic year. I must satisfy attendance requirements of each course and make reasonable academic progress toward a degree. If I fail to do this – for whatever reason – I understand that I may become “out of status” and will need to apply to the USCIS for reinstatement. This process could take months, and reinstatements may not be granted.

• I understand that attendance is critical for successful completion of college courses. It is my responsibility to notify the International Advisement Office if I am unable to satisfy attendance requirements.

• I understand that I will be tested for mathematics and English language proficiency and, if the test results indicate, I may have to take ESL or remedial classes prior to, or concurrent with, courses that are required for my major.

Student Initials

Date:

Page 1 of 2 Form UMR
I will seek and accept initial placement and advising from the Camden County College advisement staff.

I will notify the Office of ESL/International Student Services of any change of address within 10 days. If I fail to do this, I may become out of status and require reinstatement.

I am solely responsible for making sure that my immigration documents are current and in order – including the expiration date on my I-20 – and for providing this office with copies of any changes, such as a new I-94 card and updated visa. I am solely responsible for the timely submission of all my documents to the USCIS.

I must consult the Office of International Student Services at least two weeks prior to any travel outside of the United States. Students who have changed their status in the U.S. or who wish to travel on expired visas outside of the USA do so at great risk. Therefore, it is necessary to seek the advice of this office prior to any travel outside of the United States. A Camden County College SEVIS designated school official (DSO) will need to sign page three of my I-20 prior to travel outside of the United States.

I will not take any vacation time or break in my studies during any academic term.

I understand that my reason for being in the United States is to be a student, and that I may have to attend school at times that I don’t find convenient. Depending on course availability, I may have to come to school five days per week. Upon completion of English Language Training Program, which must be done in the traditional classroom setting, only one online class will be allowed per semester.

If I transferred my I-20 from another school to Camden County College: It is my responsibility to make sure that I am in possession of my Camden County College I-20 before classes begin. It is my responsibility to provide official transcripts from other U.S. colleges/universities.

I understand that I cannot study at another school while my SEVIS record (I-20) resides with Camden County College.

Student’s Printed Name ___________________________ Student’s Signature ___________________________ Date __________

PLEASE, MAKE A COPY FOR YOURSELF AND REVIEW OFTEN. KNOWLEDGE OF THE LAW WILL ENABLE YOU TO STAY AND STUDY WITH US! WE WANT YOU!

Page 2 of 2 Form UMR
AFFIDAVIT OF CASH SUPPORT

Name of Sponsor ________________________________________________________________

Complete Address of Sponsor ____________________________________________________

________________________________________________
_______________________________________________________________________________

Relationship to Student __________________________________________________________

I hereby certify and promise that I am willing and able to provide funds in the amount of
U.S. $ _____________ for ____________________________ for each year of study at Camden County College
(Name of Student)

I am employed with _______________________________________________________________
(Name of Employer)

at _____________________________________ as a(n) __________________________________
(Address of Employer) (Title of Position)

and derive an annual income of U.S. $ _______________.

(Attach past four months of your bank statements and proof of employment and salary.)

Attached are my bank statements accounting for the past four months and a statement from my employer/ copy of W-2 and tax returns, attesting to my financial status.

The following persons are dependent upon me for their housing, food or financial support.
(Do not list spouse or adult children who are supporting themselves. Do not include the student named in this affidavit.)

________________________________ _________
Name

__________________ _ ________________
Relationship

This affidavit will not be accepted unless it has been COMPLETELY FILLED OUT and signed by the sponsor in the presence of a notary public and signed and sealed by the notary. Please write N/A or NONE if the item does not apply to you. DO NOT leave anything blank.

INCOMPLETE AFFIDAVITS WILL BE RETURNED EVEN IF THEY HAVE BEEN NOTARIZED.

AFFIRMATION OF OATH

I hereby affirm (swear) that the contents of this affidavit signed by me and the statements in this affidavit are true and correct.

________________________
Signature of Sponsor

Sworn and subscribed to before me this _________ day of ________________________, 20____,
at ____________________________. My commission expires on ____________________.

________________________________________ Seal/Stamp

Signature of Notary

**All students should have a sponsor whose income is $60,000 annually and maintain a bank balance of $20,544**
AFFIDAVIT FOR ROOM AND BOARD

Name of Sponsor ____________________________________________

Complete Address of Sponsor ____________________________________________

Relationship to Student ____________________________________________

I hereby certify and promise that I am willing and able to provide Room and Board.
I will not charge the student for providing Room and Board.
for _______ (Name of Student) for each year of study at Camden County College.

I am employed with ________________________________
_________ (Name of Employer)
at ________________________________ as a(n) ____________________
_________ (Address of Employer) (Title of Position)

and derive an annual income of U.S. $ ____________________.
(Attach proof of residence and proof of employment and salary.)

I reside at ________________________________

_________ (Number and Street)

_________________ (City) ________________ (State) ________________ (Zip Code)

Please answer the following questions:
Do you (sponsor) live at the address listed above? _____ Yes _____ No
Number of rooms in the house or apartment? ______
Number of persons sharing the rooms? ______
Do you own or rent the property? _____ Own _____ Rent

This affidavit must be sent with a photocopy of a deed or lease or rent receipt in the sponsor’s name.
This affidavit will not be accepted unless it has been COMPLETELY FILLED OUT and signed by the sponsor in the presence of a notary public and signed and sealed by the notary.

Please write N/A or NONE if the item does not apply to you. DO NOT leave anything blank.
INCOMPLETE AFFIDAVITS WILL BE RETURNED EVEN IF THEY HAVE BEEN NOTARIZED.

AFFIRMATION OF OATH

I hereby affirm (swear) that the contents of this affidavit signed by me and the statements in this affidavit are true and correct.

Signature of Sponsor

__________________________________________________________________________

Sworn and subscribed to before me this ______ day of __________________, 20___.

at ________________________________. My commission expires on ________________.

________________________________________ Seal/Stamp

Signature of Notary

***This form does not exempt a student from income and bank guidelines***
**All students should have a sponsor whose income is $60,000 annually and maintain a bank balance of $20,544**
**SEVIS “TRANSFER IN” ELIGIBILITY FORM**

**F-1 Students Applying to Transfer to Camden County College**

Please complete Part I and ask your current International Student Advisor to provide the information in Part II.

This form must be completed and sent to: Camden County College, Office of International Student Services, PO Box 200, College Drive, Blackwood, NJ 08012

Phone: 856-227-7200  Fax: 856-374-4918.

The SEVIS School Code for Camden County College is: **NEW214F10642000**

**Part I: To Be Completed by Student**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
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<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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</table>

Student ID #: ____________________________ SEVIS ID#: _____________________________________

Student Signature: ___________________________________________ Date: _____ / _____ / _____

**Part II: To Be Completed by the International Student Advisor/Designated School Official**

**Note:** This is NOT the student’s OFFICIAL TRANSFER RELEASE request for your institution.

This is only used for the purpose of determining admission to Camden County College for the above student.

An admission decision letter will be issued after all admission requirements have been reviewed.

Dates of Attendance: _______ / _______ / _______ to _______ / _______ / _______

Is this student eligible to continue at your institution: _____ YES _____ NO

Transfer release date, upon confirmation of admission: _______ / _______ / _______

Is/Was the student in status? _____ Yes _____ No (If no, please explain in comments section)

Is/Was the student pursuing a full course of study when last enrolled? _____ Yes _____ No

If not pursuing full course of study, was RCL authorized? _____ Yes _____ No

Has the student met all financial obligations at your institution? _____ Yes _____ No

Please list any periods of Practical Training:

_______________________________________________________________________

Has the student ever been on academic suspension or probation? _____ Yes _____ No

Comments: _________________________________________________________________________________________________

___________________________________________________________________________________________________

Signature of Advisor/DSO: ___________________________________________ Date: _____ / _____ / _____

Name and Title (please print):__________________________________________________________________________________

Institution: _______________________________________________________

Address:___________________________________________________________________________________________________

Email : ______________________________________________________ Phone: ____________________________________________
International Student Athlete Required Information

- **MUST** have valid Visa and Passport
- **MUST** hand in Bill of class payment
- **Must not** have played Professional or semi-professional sports.
- **MUST** document timeline of history from date of High School graduation to arrival at Camden County College. Must document any University or other Colleges attended (Whether they played a sports or not)
- **MUST** get Physical once in the United States
- If attended another University or College in Foreign Country prior to Camden County College **MUST** have Official Transcript translated in English.
- **MUST** have Official High School Transcript
  - Transcript must be translated into English
  - Transcript **MUST** show OFFICIAL DATE (Month / Date / Year) of Graduation and completion of High School.
  - **MUST** show High School’s Name and must be signed by an Administrator and documentation of the person translating.

*Any Questions regarding Athletic Eligibility at Camden County College please contact Director of Athletics William J. Banks at wbanks@camdencc.edu or by phone 856-227-7200 ext. 4260.*