

Camden County College

CAREER TRACKS



Camden County College has established one of the largest and longest running Technology Academies in New Jersey, with experienced instructors and a proven track record of success. We look forward to helping you find your new career.

Employers require trained professionals with a strong foundation of skills to fill the vast positions being offered today. Camden County College has designed several Technology Career Tracks to propel students and working professionals into a specific field of their choice.

The CT's will allow students to receive internationally recognized certifications and/or build a portfolio designed to demonstrate skills to prospective employers. Each CT has been comprehensively developed to provide the necessary skills to compete in today's competitive job market.



Certifications listed are administered by third party vendors. The cost of certification testing is not included in the total cost of each class.

Technology Support Specialist (TSS)



The TSS Technology Career Track is designed to give someone with little or no computer experience entry level training. The skills learned in this track will provide students the ability to "get their foot in the door." Proficiencies gained will be used in any hands-on technical specialty. This Career Track is great for those students who enjoy hands-on activities.

COURSES INCLUDED

- CompTIA A+ and Net+
- Microsoft Desktop Support Technician

CERTIFICATIONS

- A+, Net+, MCP, MCDST

Prerequisite: None, but preferred would be basic computer navigation and comprehension of basic terms.

Cost: \$3,999 **Hours:** 260

CALL
(856) 874-6004
FOR MORE INFO



Microsoft Certified IT Professional Windows Server 2008 Administrator



The MCITP program is Microsoft's newest certification path designed to support Windows Server 2008 with Vista clients. This path does not replace, but compliments the MCSA/MCSE 2003 certifications and is designed to prepare administrators for the transition to Vista and Server 2008 that will happen in the business community over the next several years.

COURSES INCLUDED

- Microsoft Certified IT Professional Server Administrator

CERTIFICATIONS

- MCTS, MCITP Server Admin

Prerequisite: General networking knowledge with one year recent experience or equivalent certifications.

Cost: \$2,990 **Hours:** 180



Cisco Security Specialist



The Cisco Career Track is designed to give someone with intermediate knowledge of networking additional advanced skills. Cisco is the leader in switching and routing equipment and this course prepares you for one of the most sought after Certifications in the technology industry. Each student will have their own equipment and interconnect it to complete class projects. Advanced routing and switching topics will be covered relating to LAN and WAN connectivity.

COURSES INCLUDED

- Cisco Certified Entry Networking Technician
- Cisco Certified Network Administrator
- CCNA Security

CERTIFICATIONS

- CCENT, CCNA
- CCNA Security

Prerequisite: Two years recent networking experience or equivalent certifications.

Cost: \$2,399 **Hours:** 140



Security Technology Professional (STP)



Security is the largest growing sector of the IT field. The STP Career Track is designed to give industry professionals the ability to become proficient in a variety of network environments, design and manage an organization's security infrastructure, and safeguard IT resources. This includes choosing the hardware and software, locking down those systems, and identifying possible weaknesses while hardening against attack.

COURSES INCLUDED

- CompTIA Network+
- CompTIA Security+
- Certified Ethical Hacker

CERTIFICATIONS

- Network+, Security+, CEH, CHFI

Prerequisite: Two years recent networking experience or equivalent certifications.

Cost: \$2,699 **Hours:** 148



Microsoft Certified Systems Administrator / Cisco Certified Network Administrator MCSA / CCNA



This program is designed for administrators working in small to mid-size information services departments which require a wider skill set with both information technology and networking training. The MCSA 2003 credential develops the skills to successfully administer corporate enterprise systems and support users with Server 2003 and XP operating systems. The CCNA certification validates the ability to install, configure, operate, and troubleshoot medium-size routed and switched networks.

COURSES INCLUDED

- Microsoft Certified Systems Administrator
- Cisco Certified Network Administrator

CERTIFICATIONS

- CCENT, CCNA, MCP, MCSA

Prerequisite: General networking knowledge with one year recent experience or equivalent certifications.

Cost: \$4,000 **Hours:** 260



Office Administrator Specialist



Looking for a career in administrative services? This is the course for you! The Office Administrator Specialist teaches students the basics of office management, computerized accounting, typing, scheduling, project management, conflict resolution, and communication skills. Within this program students will become proficient in Microsoft Office



products including Word, PowerPoint, Excel, and Access. The level of expertise will afford students the opportunity to become a certified Microsoft Office Specialist (MOS). This designation will give you the edge over your competition in the job market. Also, students will learn how to create a professional resume, conduct a successful job search, and how to interview with potential employers.



COURSES INCLUDED

- Microsoft Office Specialist - Word - Core
- Microsoft Office Specialist - Excel - Core
- Microsoft Office Specialist - Access - Core
- Microsoft Office Specialist - PowerPoint - Comprehensive

CERTIFICATIONS

- Word, Excel, Access, PowerPoint, Outlook

Cost: \$3,999 **Hours:** 250 25 CEU's
(Tuition \$1,625, Lab Fees \$2,174, Materials \$200)



Medical Office Administrator



This 300-hour hands-on instructor-led program is designed to prepare students for entry-level positions as Medical Office Assistant, Medical Secretary, Medical Receptionist, Medical Billing Clerk, Medical Coding Technician, or Medical Records Technician in a physician's office, medical clinic or hospital setting. Students will develop strong administrative skills along with the medical framework necessary to succeed in an automated medical environment. Students will learn:

COURSES INCLUDED

- Medical Terminology
- Medical Billing – Medisoft
- Ethical Responsibilities
- CPT & ICD-9 Medical Coding
- Health Insurance Portability and Accountability Act (HIPAA)
- Patient Care Management
- Scheduling
- Customer Service
- Insurance Claim Processing Using the Healthcare Finance Administration 1500

CERTIFICATIONS

- Certified Billing & Coding Specialist
- Certified Medical Administrative Assistant

Cost: \$3,999 **Hours:** 300 30 CEU's
(Tuition \$1,625, Lab Fees \$2,174, Materials \$200)

